

HORSHAM UNIVERSITY OF THE THIRD AGE

England & Wales · Charity number 1054606

Details

Other names	HORSHAM U3A
Status	Registered
Legal form	Other
Registered	1996-04-16
Register	View on the Charity Commission register

Contact

Address	18 Aphrodite Way Burgess Hill West Sussex RH15 0XQ
Phone	01444222169
Email	treasurer@horshamu3a.org.uk
Website	http://u3asites.org.uk/horsham

Activities

Objects: THE ADVANCEMENT OF EDUCATION AND, IN PARTICULAR, THE EDUCATION OF OLDER PEOPLE AND THOSE WHO ARE RETIRED FROM FULL TIME WORK, BY ALL MEANS INCLUDING ASSOCIATED ACTIVITIES CONDUCIVE TO LEARNING AND PERSONAL DEVELOPMENT IN HORSHAM.

Activities: The charity's object is the advancement of education and, in particular, the education of older people and those retired from full time work, by all means including associated activities conducive to learning and personal development, in Horsham.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** IN PRACTICE HORSHAM AND DISTRICT
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£40,347	£44,056	-	-
2024-02-29	£38,404	£40,899	-	-
2023-02-28	£34,395	£35,623	-	-
2022-02-28	£16,332	£16,845	-	-
2021-02-28	£17,437	£23,219	-	-

Trustees

Name	Role	Appointed
Simon Charles Hill	Chair	2024-02-01
Ann Valentine		2022-05-31
Jane Margaret Broomer		2025-04-25
Jane Wilson		2026-05-31
Jeff Brockett		2024-01-02
Michael John Harrod		2020-09-01
Mrs Jenny Faulkner		2015-09-22
Pam Johnson		2023-03-28
Shiela Campbell		2026-02-23
Vivien Bennett		2024-07-02

HORSHAM UNIVERSITY OF THE THIRD AGE

England & Wales - Charity number 1054606

Accounts

HORSHAM UNIVERSITY OF THE THIRD AGE
Charity No. 1054606

TREASURER'S REPORT AGM 2025 (For the year 1st March 2024-28th February 2025)

The accounts have been prepared for the year 1st March 2023-28th February 2025.

The accounts are appended to this Report.

The combined set of Accounts show the Bank Balances at the beginning and end of the period together with the monies received and the payments made during this Financial Year.

The Current Account covers all Income and Expenditure related to the running of Horsham U3A. The Charity Commissioners look for a balance approximately equal to 6 months annual income as reserves, which with the Deposit Account, we more than achieve at the moment. The Current account has a balance of £3,084.96. as of 28th February.

The Deposit Account is a savings account used for the reserves. Bank interest received amounted to a grand total of £125.96, making the closing balance £8,006.57.

The Social Account – Covers all Income and Expenditure related to the running of Social Activities, and has a balance of £123.42.

The PayPal account is sometimes used for processing online payments. Current balance stands at £0.00.

All Horsham U3A banking have now been moved to the Co-operative Bank in order to reduce bank charges and the cost of cheque processing. All our HSBC bank accounts are now closed.

Now for the more detailed report on what has been received and spent on the Current Account; where there is little or no difference on last year, I will not go into too much detail.

INCOME

Membership Subs

This year's membership income of £8,556.00 includes subscriptions of £44 paid early before the start of the financial year.

The number of membership subscriptions paid in 2024-25 is 746.

Donations made with membership subscriptions are accounted for separately.

Contributions to Rent

There are 12 groups who rent accommodation regularly. Another 7 groups make their own arrangements with their venues. Also included in the payments are the rents for committee meetings and general meetings held at the Holbrook Club. Costs have risen this year in line with the general rise in the costs of living and energy.

Sale of Books

From the sales at General Meetings, we received £218.90

Open Day Receipts

£200.53 was raised from the Open Event.

TAT Grant

Open Day grant from Third Age Trust received was £500.00.

Donations

Donations this year were £11.61, from members' overpayment of their subscriptions.

Bank Interest

The interest received during this year was £125.96.

Gift Aid

Gift Aid Declaration for year ending 29th February 2024 is being processed, this has been delayed slightly by the need to change Treasurer and Bank Account details. This should be worth approximately £1070. Gift Aid can be claimed up to 4 years in arrears but I will apply earlier in the year in future.

EXPENDITURE

Capitation Fees

Third Age Trust costs were £2,508.00.

Rent of Halls/Rooms

Relates to General meetings, AGM, Open Event and Groups' accommodation. Costs have increased generally, along with more meetings taking place, resulting in a 7% increase in expenditure. This is covered by members contributions, re-assessed half yearly. Rental outgoings include storage rental and prepayments for premises ahead of members contributions.

Group Expenses

Group expenses covered Group contributions, for photocopying, printing, library costs, and small general expenses.

Postage

Direct postage costs are again somewhat less than the last Financial Year owing to members opting to receive newsletters by email. Savings have also been made by committee members and our RUG (Really Useful Group) members who have hand-delivered paper correspondence.

2nd class postage costs increased on 1st August 2024 by 11p, from 69p to 80p, although this is still a discount on payments for stamps (currently 85p).

The franking machine carries forward a surplus of £149.61 postage paid for, to the next Financial Year. Total mailings from Mar 2024 - Feb 2025 were 1,418, at a cost of £1,097.88. Accounts report shows what has been invoiced.

Printing & Stationery

Printing and stationery costs were slightly higher, owing to increased supplier costs.

Printing Newsletter

Newsletter costs were lower due to uptake of email deliveries.

Open Event Expenses

Open Events raise awareness of Horsham U3A and its activities. Expenses totalled £377.42 including advertising, balloons, posters, fliers and refreshments. In addition to this, £330.00 is included under rent of halls. The TAT grant has helped cover the cost.

HSBC Bank Charges

Bank Charges were reduced from £198.40 to £60.80. There are currently no charges with the Co-op Bank.

Speakers Expenses

Costs for Speakers at General Meetings have gone up 17% this is partly due to increased charges and travel expenses. Having said that, the speakers have been entertaining, informative and well received.

Computer Expenses

We have invested £776.99 in three role-based laptops (Treasurer, Secretary and Membership Secretary). In addition to using more efficient equipment it will provide resilience as each machine is dedicated to the role and can be passed on when the position changes. We have also invested in storage for back up and archiving purposes. We continue to rent the domain name "horshamu3a.org.uk" and internet hosting.

SOCIAL ACCOUNT

This year there was a holiday to North West England area which was taken up by 32 members and was very successful. The Theatre Group enjoyed Calendar Girls, The Other Boleyn Girl and Oliver.

OTHER REPORTS

In common with previous years, I would like to encourage members to pay direct by bank transfer into our account with the Co-op Bank. The number of cheques is only falling slowly, and is time consuming to account for and administer.

HORSHAM UNIVERSITY OF THE THIRD AGE

Registered Charity No: 1054606

GROUP INCOME & EXPENDITURE FOR THE PERIOD ENDED 28th February 2025

<u>FY 2023/2024</u>		<u>YTD 2024/2025</u>	<u>FY 2023/2024</u>	<u>YTD 2024/2025</u>
302.00	2022-23 Membership Prepay'ts b/f	£ -		
£ 6,434.50	Membership Subscriptions	£ 8,477.00	1 £ 2,762.63	
£ 44.00	2024-25 Membership Prepayments	£ 44.00	1 £ -	
£ 3,632.66	Gift Aid	-	3 £ -	
£ 4,109.52	Contributions to Rent of Halls & Rooms	£ 4,625.66	4 £ -	
£ -	Group Expenses	£ -	£ 7,553.21	
£ -	One Off Group Excursions	£ -	£ 122.90	
£ -	Refunds	£ -	£ -	
£ 105.71	Sale of Books (Gen Mtgs)	£ 218.90	9 £ -	
£ -	Diaries	£ -	£ 1,280.00	
£ 92.77	Open Day Receipts	£ 235.53	6 £ 1,060.80	
£ -	TAT Grant (Open Day)	£ 500.00	£ 833.42	
£ 160.50	Donations	£ 11.61	1 £ 1,120.00	
£ 111.58	Interest Bank Accounts	£ 125.96	11 £ -	
£ -	Sale of Assets	£ -	£ 216.00	
£ 0.01	Miscellaneous	£ 18.96	11 £ -	
£ -	Paypal testing	£ -	£ 281.00	
£ -	Cancelled cheques	£ -	£ 198.40	
£ -	Suspense account payment	£ -	11 £ 183.22	
			£ -	
			£ -	
			£ 480.00	
			£ -	
			£ 57.59	
			£ -	
			£ 105.00	
			£ -	
			£ 35.00	
			£ -	
			£ -	
£ 14,691.25	Sub total	£ 14,257.62	£ 16,289.17	£ 17,395.24

Social Events 2023-24		Receipts	Social Events 2023-24		Payments
	Holiday Sept 24: North-West England	£ 22,013.00	12	Holiday Sept 24: North-West England	£ 22,033.80
	Calandar Girls	£ 882.00	12	Calandar Girls	£ 1,078.00
	The Other Boleyn Girl	£ 794.40	12	The Other Boleyn Girl	£ 1,020.00
	Oliver	£ 2,400.00	12	Oliver	£ 2,495.00
				Postage	£ -
				Bank Charges	£ 34.20
	Contra Entries	£ -		Contra Entries	£ -
£ 23,712.75	Sub total	£ 26,089.40	£ 24,599.80	Sub total	£ 26,661.00
£ 38,404.00		£ 40,347.02	£ 40,888.97		£ 44,056.24

STATEMENT OF ACCOUNT

<u>FY 2023/24</u>	<u>Balances at 01 March 2024</u>	<u>FY 2022/23</u>	<u>Balances at 28th February 2025</u>
£ 8,108.82	Current Account	£ 1,368.97	£ -
£ 7,773.26	Deposit Account	£ 4.20	£ -
£ -	Legacy Account	£ -	£ -
£ 1,513.77	No: 2 Social Account	£ 626.72	£ -
£ -	Co-op Current a/c	£ 5,043.64	£ 3,084.96
£ -	Co-op Social a/c	£ -	£ 123.42
£ -	Co-op Reserve a/c	£ 7,880.64	£ 8,006.57
£ 13.29	Paypal	£ -	£ -
£ 34,395.32	Total Receipts	£ 40,888.97	£ 44,056.24
£ 53,032.39		£ 55,271.19	£ 55,271.19

I have examined the books and records of Horsham U3A and in my opinion the statements above give a true and fair view of the financial affairs of the charity for the year ended 28th February 2025

J Brockett
Treasurer

T Hossack
Independent Examiner



Receipts and payments accounts

CC16a

For the period from	01/03/2024	To	28/02/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership Subs+Donations	8,533	-	-	8,533	6,639
Gift Aid	-	-	-	-	3,633
Hire of Halls Contributions	4,626	-	-	4,626	4,109
Group Excursions	22,013	-	-	22,013	-
Bank Interest	126	-	-	126	-
Open Day Receipts	235	-	-	235	93
Third Age Trust Grant	500	-	-	500	-
Sale of Diaries	-	-	-	-	-
Sale of Books	219	-	-	219	106
Refunds	-	-	-	-	-
Miscellaneous	19	-	-	19	112
Social Activities	4,076	-	-	4,076	23,713
Sub total (Gross income for AR)	40,347	-	-	40,347	38,404
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,347	-	-	40,347	38,404
A3 Payments					
Capitation Fees-Third Age Trust	2,508	-	-	2,508	2,636
Sussex Network	-	-	-	-	-
Third Age Trust Licences	-	-	-	-	-
Hire of Halls	8,077	-	-	8,077	7,553
Group Expenses	265	-	-	265	123
Group Excursions	22,034	-	-	22,034	-
Postage	1,687	-	-	1,687	2,467
Printing & Stationary	1,728	-	-	1,728	1,953
Mailing Machine Rental+Costs	796	-	-	796	216
Open Day Expenses	377	-	-	377	281
HSBC Bank Charges	61	-	-	61	321
Computer Expenses	1,334	-	-	1,334	183
Speakers Expenses	562	-	-	562	480
Committee Expenses	-	-	-	-	58
Miscellaneous	-	-	-	-	140
Social Activities	4,627	-	-	4,627	24,477
Sub total	44,056	-	-	44,056	40,889
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	44,056	-	-	44,056	40,889
Net of receipts/(payments)	- 3,709	-	-	- 3,709	2,485
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,924	-	-	14,924	17,409
Cash funds this year end	11,215	-	-	11,215	13,700

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	3,085	-	-
	Deposit account	8,007	-	-
	Paypal	-	-	-
	Social account	123	-	-
	Total cash funds	11,215	-	-

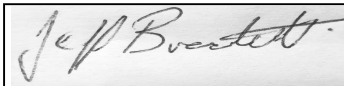
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
Treasurer, Horsham U3A		Jeff Brockett	18/12/2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Horsham U3A

On accounts for the year ended

28 th February 2025	Charity no (if any)	1054606
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Set out on pages

Attached hereto.
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 17th December 2025

Name: Timothy Hossack

Relevant professional qualification(s) or body (if any): Retired (Chartered Management Accountant)

Address: 46, Chessall Avenue,

HORSHAM UNIVERSITY OF THE THIRD AGE

England & Wales - Charity number 1054606

Accounts



HORSHAM UNIVERSITY OF THE THIRD AGE
Charity No. 1054606

TREASURER'S REPORT AGM 2024 (For the year 1st March 2023-29th February 2024)

The accounts have been prepared for the year 1st March 2023-29th February 2024.

The accounts are appended to this Report.

The combined set of Accounts show the Bank Balances at the beginning and end of the period together with the monies received and the payments made during this Financial Year.

The Current Account covers all Income and Expenditure related to the running of Horsham U3A. The Charity Commissioners look for a balance approximately equal to 6 months annual income as reserves, which with the Deposit Account, we more than achieve at the moment. The Current account has a balance of £8,108.82.

The Deposit Account is a savings account used for the reserves. Bank interest received amounted to a grand total of £111.58, making the closing balance £7,884.84.

The Legacy Account has no balance, having funded reduced subscriptions in the prior financial reporting period.

The Social Account – Covers all Income and Expenditure related to the running of Social Activities, and has a balance of £626.72.

A PayPal account has been opened with a view to exploring the possibility of accepting payments from members online using Credit or Debit Cards. Current balance stands at £0.00.

During the year, the Committee agreed to change bankers, to remove the costs of bank charges and cheque processing. The Co-operative Bank was selected and new accounts have been opened. Balances are in the process of being transferred to the Co-op.

Now for the more detailed report on what has been received and spent on the Current Account; where there is little or no difference on last year, I will not go into too much detail.

INCOME

Membership Subs	This year's membership income of £6,434.50 includes £302 paid early before the start of the financial year. The monies received in this financial year are £6,478.50, including £44 paid early for 2023-24. As the latter amount is the total received for memberships in the financial year, it is this figure that is reported here. The number of members in 2023-24 is 736. The reduced income despite the numbers remaining stable is owing to a reduction in membership fees in order to reduce the balances held at the bank. Donations made with membership subscriptions are accounted for separately.
Contributions to Rent	There are 12 groups who rent accommodation regularly. Another 4 groups make their own arrangements with their venues. Also included in the payments are the rents for committee meetings and general meetings held at the Holbrook Club. Costs have risen this year in line with the general rise in the costs of living and energy. There was no extra income nor costs in the figures quoted.
Sale of Books	From the sales at General Meetings, we received £105.71
Open Day Receipts	£92.77 was received from the Open Event.
TAT Grant	No Open Day grant was applied for, owing to late realisation that the process had been changed.
Donations	Donations this year were £160.50, from members' overpayment of their subscriptions and generous contributions to the cost of processing cheques.
Bank Interest	The interest received during this year was £111.58.

EXPENDITURE

Capitation Fees	Third Age Trust costs were £2,636.00.
Third Age Trust Licences	These are to enable groups to photocopy literature etc. No change.
Rent of Halls/Rooms	Relates to General meetings, AGM, and Groups' accommodation. Costs have increased generally, along with more meetings taking place, resulting in a 6% increase in expenditure, in line with inflation generally. This is covered by members contributions, re-assessed half yearly. Rental outgoings include storage rental and prepayments for premises ahead of members contributions.
Group Expenses	Group expenses covered Group contributions, for photocopying, printing, library costs, and small general expenses.
Postage	Direct postage costs are somewhat less than the last Financial Year owing to members opting to receive newsletters by email. 2nd class postage costs increased in October 2023 by 10p, from 59p to 69p, although this is still a discount on payments for stamps. The franking machine carries forward a surplus of postage paid-for, to the next Financial Year. Total mailings from Mar 2023 - Feb 2024 were 2,170, at a cost of £ £1,359.22. Using FP Mailing achieved a 2nd class cost of £0.69p compared with the standard Royal Mail cost of £0.75p, and showed a saving of £130.20 over the year. Postage costs were higher for TAM News magazine this year, at £2467.43, owing to increases in charges from Third Age Trust and a cost carried forward from adjustments in membership numbers subscribing to Third Age Matters over the year.
Printing & Stationery	Printing and stationery costs were slightly higher, owing to increased supplier costs.
Printing Newsletter	Newsletter costs were higher, owing to a greater cost of production, despite encouraging members to take email deliveries.
Open Events Expenses	Open Events raise awareness of Horsham U3A and its activities. The event raised £92.77 for cakes and £22 for the Book Stall.
HSBC Bank Charges	Bank Charges were reduced to £198.40, owing to encouraging members to pay by bank transfer. We continue to encourage this, although in future there will be no charges from the Co-op Bank.
Computer Expenses	We continue to rent the domain name "horshamu3a.org.uk" and internet hosting. Some small costs were for computer repairs.
Welfare Expenses	These are for cards and flowers when notified of members who are taken ill.
Speakers Expenses	Costs for Speakers at General Meetings.
Conference Expenses	Did not take place this year.
Committee Expenses	The reduction in Committee expenses is owing to changing the venue we use for committee meetings. Storage space for committee papers, equipment, etc is accounted for under Premises.
Travelling Expenses	No travel to SUN meetings or other travel expenses.
Presentations	Presentations were made to outgoing committee members George Stringer and Ian Cooper, and to Tony Bailey and Pam Brakes, who all left their roles during the year.
Miscellaneous	This includes Xmas Cards, and similar small items.

SOCIAL ACCOUNT

This year there were trips to Bletchley Park and a holiday in the Nottingham area, attended by some 35 and 29 members respectively, and was very successful. The Theatre Group have booked to see Jersey Boys, Never Have I Ever, The Sound of Music and Crazy for You during the year.

OTHER REPORTS

In common with previous years, I would like to encourage members to pay direct by bank transfer into our account with the Co-op Bank. The number of cheques is only falling slowly, and is time consuming to account for and administer.



Receipts and payments accounts

CC16a

For the period
from

01/03/2023



To

29/02/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership Subs+Donations	6,639	-	-	6,639	10,200
Gift Aid	-	-	-	-	-
Hire of Halls Contributions	3,633	-	-	3,633	4,809
Group Excursions	4,110	-	-	4,110	-
Bank Interest	-	-	-	-	28
Open Day Receipts	93	-	-	93	-
Third Age Trust Grant	-	-	-	-	-
Sale of Diaries	-	-	-	-	-
Sale of Books	106	-	-	106	67
Refunds	-	-	-	-	-
Miscellaneous	112	-	-	112	-
Social Activities	23,713	-	-	23,713	19,292
Sub total (Gross income for AR)	38,404	-	-	38,404	34,395
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,404	-	-	38,404	34,395
A3 Payments					
Capitation Fees-Third Age Trust	2,636	-	-	2,636	2,684
Sussex Network	-	-	-	-	-
Third Age Trust Licences	-	-	-	-	60
Hire of Halls	7,553	-	-	7,553	7,104
Group Expenses	123	-	-	123	204
Group Excursions	-	-	-	-	-
Postage	2,467	-	-	2,467	2,221
Printing & Stationary	1,953	-	-	1,953	1,355
Mailing Machine Rental+Costs	216	-	-	216	286
Open Day Expenses	281	-	-	281	122
HSBC Bank Charges	321	-	-	321	330
Computer Expenses	183	-	-	183	72
Speakers Expenses	480	-	-	480	524
Committee+Conference Expenses	58	-	-	58	257
Miscellaneous	140	-	-	140	50
Social Activities	24,477	-	-	24,477	20,335
Sub total	40,889	-	-	40,889	35,605
A4 Asset and investment purchases, (see table)					
Banner	-	-	-	-	-
Urn	-	-	-	-	-
Shelving	-	-	-	-	-
Kettle	-	-	-	-	18
Sub total	-	-	-	-	18
Total payments	40,889	-	-	40,889	35,623
Net of receipts/(payments)	- 2,485	-	-	- 2,485	- 1,228
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,409	-	-	17,409	18,637
Cash funds this year end	14,924	-	-	14,924	17,409

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	6,412	-	-
	Deposit account	7,885	-	-
	Paypal	-	-	-
	Social account	627	-	-
	Total cash funds	14,924	-	-
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees Chair, Horsham U3A		Signature	Print Name	Date of approval
Treasurer, Horsham U3A			S Hill	17/03/2024
			M J Harrod	17/03/2024

HORSHAM UNIVERSITY OF THE THIRD AGE

Registered Charity No: 1054606

GROUP INCOME & EXPENDITURE FOR THE PERIOD ENDED 29th February 2024

<u>FY 2022/2023</u>		<u>YTD 2023/2024</u>		<u>FY 2022/2023</u>		<u>YTD 2023/2024</u>	
420.00	2022-23 Membership Prepay'ts b/T	£	302.00		Capitation Fees		
£ 9,677.00	Membership Subscriptions	£	6,434.50	1	£ 2,584.00	Third Age Trust	£ 2,762.63
£ 302.00	2024-25 Membership Prepayments	£	44.00	1	£ -	Sussex Network	£ -
£ -	Gift Aid	£	3,632.66	3	£ 60.00	Third Age Trust - Licences	£ -
£ 4,809.16	Contributions to Rent of Halls & Rooms	£	4,109.52	4	£ -		£ -
£ -	Group Expenses	£	-		£ 7,103.70	Rent of Halls/Rooms	£ 7,553.21
£ -	One Off Group Excursions	£	-		£ 204.00	Group Expenses	£ 122.90
£ -	Refunds	£	-		£ -	One Off Group Excursions	£ -
£ 66.50	Sale of Books (Gen Mtgs)	£	105.71	9	£ -		£ -
£ -	Diaries	£	-		£ 1,175.44	Postage - General	£ 1,280.00
£ -	Open Day Receipts	£	92.77	6	£ 989.12	Postage - USA News(TAM)	£ 1,060.80
£ -	TAT Grant (Open Day)	£	-		£ 754.24	Printing & Stationery	£ 833.42
£ 221.30	Donations	£	160.50	1	£ 601.00	Printing Newsletter	£ 1,120.00
£ 27.86	Interest HSBC Accounts	£	111.58	11	£ -		£ -
£ -	Sale of Assets	£	-		£ 285.95	FP Mailing Machine Rental, etc	£ 216.00
£ -	Miscellaneous	£	0.01	11	£ -	2020 Diaries	£ -
£ -	Paypal testing	£	-		£ 121.57	Open Day Expenses	£ 281.00
£ -	Cancelled cheques	£	-		£ 230.82	HSBC Bank Charges	£ 198.40
£ -	Suspense account payment	£	-	11	£ 72.17	Computer Expenses	£ 183.22
					£ 17.99	Capital expense / Assets	£ -
					£ -	Welfare	£ -
					£ 524.00	Speakers Expenses	£ 480.00
					£ -	Conference Expenses	£ -
					£ 257.49	Committee Expenses	£ 57.59
					£ -	Travelling	£ -
					£ 50.00	Presentations	£ 105.00
					£ -	Licences	£ -
					£ -	Miscellaneous	£ 35.00
					£ -	Paypal refunds and fees	£ -
£ 15,103.82	Sub total	£ 14,631.25		£ 15,131.49		£ 16,289.17	

Social Events 2023-24

	Holiday - Middle England	£	16,789.75
	Bletchley Park	£	1,470.00
	"Never have I ever"	£	989.50
	The Sound of Music	£	2,507.00
	Crazy for You		1,922.00
	Theatre refund	£	35.00
	Contra Entries	£	-
£ 19,291.50	Sub total	£ 23,712.75	
£ 34,395.32		£ 38,404.00	

Social Events 2023-24

12	Holiday - Middle England	£	16,651.40
12	Bletchley Park	£	1,462.50
12	Jersey Boys Seats	£	1,232.50
12	"Never have I ever"	£	580.00
12	Sound of Music	£	2,286.00
12	Crazy for You	£	2,265.00
	Postage	£	-
	Bank Charges	£	122.40
	Contra Entries	£	-
£ 20,491.76	Sub total	£ 24,599.80	
£ 35,623.25		£ 40,888.97	

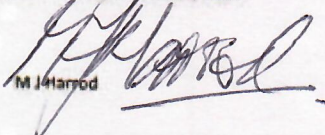
STATEMENT OF ACCOUNT

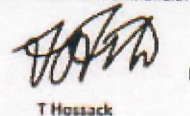
<u>FY 2022/23</u>	<u>Balances at</u>	<u>01 March 2023</u>	
£ 8,164.35	Current Account	£	8,108.82
£ 7,745.40	Deposit Account	£	7,773.26
£ -	Legacy Account	£	-
£ 2,714.03	No: 2 Social Account	£	1,513.77
£ 13.29	Paypal	£	13.29
£ 34,395.32	Total Receipts	£	38,404.00
£ 53,032.39		£ 55,813.14	

Check Figure

£ 35,623.25	Total Payments	£	40,888.97
£ 8,108.82	FY 2022/23 Balances at 29th February 2024	£	1,368.97
£ 7,773.26	Current Account	£	4.20
£ -	Deposit Account	£	-
£ -	Legacy Account	£	-
£ 1,513.77	No: 2 Social Account	£	626.72
£ -	Co-op Current a/c	£	5,043.64
£ -	Co-op Social a/c	£	-
£ -	Co-op Reserve a/c	£	7,880.64
£ 13.29	Paypal	£	-
£ 53,032.39		£ 55,813.14	

I have examined the books and records of Horsham U3A and in my opinion the statements above give a true and fair view of the financial affairs of the charity for the year ended 28th February 2024


M J Harrod


T Hossack

HORSHAM UNIVERSITY OF THE THIRD AGE

England & Wales - Charity number 1054606

Accounts



HORSHAM UNIVERSITY OF THE THIRD AGE
Charity No. 1054606

TREASURER'S REPORT AGM 2023 (For the year 1st March 2022-28th February 2023)

The accounts have been prepared for the year 1st March 2022-28th February 2023.

The accounts are appended to this Report.

The combined set of Accounts show the Bank Balances at the beginning and end of the period together with the monies received and the payments made during this Financial Year.

The Current Account covers all Income and Expenditure related to the running of Horsham U3A. The Charity Commissioners look for a balance approximately equal to 6 months annual income as reserves, which with the Deposit Account, we more than achieve at the moment. The Current account has a balance of £8,108.82.

The Deposit Account is a savings account used for the proceeds from the Open Day. However, no Open Day has taken place this year. Bank interest received amounted to a grand total of £27.86p, making the closing balance £7,773.26.

The Legacy Account has no balance, having funded reduced subscriptions in the prior financial reporting period.

The Social Account – Covers all Income and Expenditure related to the running of Social Activities, and has a balance of £1,513.77.

A PayPal account has been opened with a view to exploring the possibility of accepting payments from members online using Credit or Debit Cards. Current balance from testing activities stands at £13.29.

Now for the more detailed report on what has been received and spent on the Current Account; where there is little or no difference on last year, I will not go into too much detail.

INCOME

Membership Subs	This year's membership income of £10,097 includes £420 paid early before the start of the financial year. The monies received in this financial year are £9,979, including £302 paid early for 2023-24. As the latter amount is the total received for memberships in the financial year, it is this figure that is reported here. The number of members in 2023-23 is 765. Donations made with membership subscriptions are accounted for separately.
Contributions to Rent	There are 12 groups who rent accommodation regularly. Another 4 groups make their own arrangements with their venues. Also included in the payments is the rent for committee meetings & general meetings held at the Holbrook Club. There was no extra income nor costs in the figures quoted.
Sale of Books	From the sales at General Meetings, we received £66.50.
Open Day Receipts	No Open Day took place.
TAT Grant	No Open Day grant was applied for.
Donations	Donations this year were £221.30, from members' overpayment of their subscriptions, generous contributions to the cost of processing cheques and a one-off contribution arising from the dissolution of the Sussex U3A Network (SUN) network.
Bank Interest	The interest received during this year was £27.86.

EXPENDITURE

Capitation Fees	Third Age Trust costs were £2,684.00. The SUN network has been dissolved and no affiliation costs have been paid. This is a 21% increase arising from increased numbers of members and increased charges from the Third Age Trust
Third Age Trust Licences	These are to enable groups to photocopy literature etc. No change.
Rent of Halls/Rooms	Relates to General meetings, AGM, and Groups' accommodation. Storage at a venue has been dispensed with. Costs have increased generally, along with more meetings taking place, resulting in a 27% increase in expenditure. This is covered by members contributions, re-assessed half yearly. Rental outgoings include storage rental and prepayments for premises ahead of members contributions.
Group Expenses	Group expenses covered Group contributions, for photocopying, printing, library costs, and small general expenses.
Postage	Direct postage costs are somewhat less than the last Financial Year owing to members opting to receive newsletters by email. 2nd class postage costs increased at the beginning of April 2022 by 4p, from 47p to 51p. The franking machine carries forward a surplus of postage paid-for, to the next Financial Year. Total mailings from Mar 2021 - Feb 2022 were 2096, at a cost of £1,068.96. Using FP Mailing achieved a 2nd class cost of £0.51p compared with the standard Royal Mail cost of £0.68p, and showed a saving of £356.32 over the year. Postage costs were higher for TAM News magazine this year, at £989.12, owing to increases in charges from Third Age Trust.
Printing & Stationery	Printing and stationery costs were slightly higher, owing to increased supplier costs.
Printing Newsletter	Newsletter costs were lower, owing in part to a greater take-up of email delivery.
Open Events Expenses	Open Events raise awareness of Horsham U3A and its activities. No Open Day was held this year, and consequently, there were no Raffle prizes. Two events were held in the Carfax to raise awareness of Horsham U3A, which brought in some new members.
HSBC Bank Charges	Bank Charges were 17x higher, owing to the imposition of bank charges on the accounts and a £0.40p charge per cheque credited to the account. We continue to encourage members to pay by Bank Transfer.
Computer Expenses	We continue to rent the domain name "Horshamu3a.org.uk" and internet hosting. Some small costs were for computer repairs.
Welfare Expenses	These are for cards and flowers when notified of members who are taken ill.
Speakers Expenses	Costs for Speakers at General Meetings.
Conference Expenses	Did not take place this year.
Committee Expenses	the increase in Committee expenses is owing to renting storage space for committee papers, equipment, etc. This was accounted for under Premises.
Travelling Expenses	No travel to SUN meetings or other travel expenses.
Presentations	Presentations were made to Helen Ward and Gary Cooper, who both left the Committee during the year.
Miscellaneous	This includes Xmas Cards, and similar small items.

SOCIAL ACCOUNT

This year the short break was a trip to Cardiff, attended by 23 members, and was very successful. The Theatre Group managed to see Chicago and Singing in the Rain this year. Monies were received for an additional trip to take place in the following year, some invoices for which were paid in this year.

OTHER REPORTS

In common with previous years, I would like to encourage members to pay direct by bank transfer into our account with HSBC. The number of cheques is only falling slowly, and is time consuming to account for and administer.



Receipts and payments accounts

CC16a

For the period
from

01/03/2022

To

28/02/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership Subs+Donations	10,200	-	-	10,200	7,919
Gift Aid	-	-	-	-	-
Hire of Halls Contributions	4,809	-	-	4,809	2,131
Group Excursions	-	-	-	-	339
Bank Interest	28	-	-	28	1
Open Day Receipts	-	-	-	-	-
Third Age Trust Grant	-	-	-	-	-
Sale of Diaries	-	-	-	-	-
Sale of Books	67	-	-	67	69
Refunds	-	-	-	-	161
Miscellaneous	-	-	-	-	213
Social Activities	19,292	-	-	19,292	5,499
Sub total (Gross income for AR)	34,395	-	-	34,395	16,332
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,395	-	-	34,395	16,332
A3 Payments					
Capitation Fees-Third Age Trust	2,684	-	-	2,684	2,223
Sussex Network	-	-	-	-	-
Third Age Trust Licences	60	-	-	60	60
Hire of Halls	7,104	-	-	7,104	4,979
Group Expenses	204	-	-	204	92
Group Excursions	-	-	-	-	339
Postage	2,221	-	-	2,221	1,874
Printing & Stationary	1,355	-	-	1,355	1,956
Mailing Machine Rental+Costs	286	-	-	286	207
Open Day Expenses	122	-	-	122	79
HSBC Bank Charges	330	-	-	330	23
Computer Expenses	72	-	-	72	458
Speakers Expenses	524	-	-	524	170
Committee+Conference Expenses	257	-	-	257	49
Miscellaneous	50	-	-	50	120
Social Activities	20,335	-	-	20,335	3,814
Sub total	35,605	-	-	35,605	16,443
A4 Asset and investment purchases, (see table)					
Banner	-	-	-	-	248
Urn	-	-	-	-	85
Shelving	-	-	-	-	70
Kettle	18	-	-	18	-
Sub total	18	-	-	18	403
Total payments	35,623	-	-	35,623	16,845
Net of receipts/(payments)	- 1,228	-	-	- 1,228	- 513
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	18,637	-	-	18,637	19,151
Cash funds this year end	17,409	-	-	17,409	18,637

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	8,109	-	-
	Deposit account	7,773	-	-
	Paypal	13	-	-
	Social account	1,514	-	-
	Total cash funds	17,409	-	-

B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

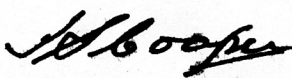
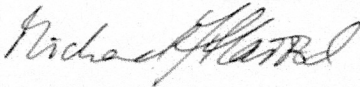
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees
Chair, Horsham U3A

Treasurer, Horsham U3A

Signature	Print Name	Date of approval
	I Cooper	17/03/2023
	M J Harrod	17/03/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

HORSHAM U3A

**On accounts for the year
ended**

28TH FEBRUARY 2023

**Charity no
(if any)**

1054606

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28/ 02 / 2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15/03/2023

Name:

Timothy Hossack

**Relevant professional
qualification(s) or body
(if any):**

ACMA (Retired)

Address:

18 Potters Place

Horsham

RH12 2PL