

**Tetherdown Primary School Parent Staff Association**  
**Annual Report for the year ended 31st August 2023**

The association is a registered charity, and its registered number is 1054520. The charity is governed by a constitution and is an unincorporated association.

The committee members who served during the year are as follows:

**Staff Representatives:**            Tony Woodward (Head Teacher)  
Michelle Moss (School Business Manager)

**Parent Representatives:**        Jessica Feller (Chair)  
Jenny Roberts (Co-Chair)  
Ashley Cunnington (Treasurer)  
Kate Schwarz (Secretary)  
Barbara Keith  
Kelly Flitterman  
Stacy Feldman  
Emma Sapani  
Gulsen Yanik  
Lesley Grant  
Olivia Berreen  
Kathryn West  
Jonathan Miller  
Aine Donovan  
Jacinda Kemps  
Danielle Tamura  
Edward Rustin  
Julia Richter

Principal Office: Tetherdown Primary School  
Grand Avenue  
Muswell Hill  
London, N10 3BP

Independent Examiner: Jenny Hearn

Bankers: Barclays Bank UK plc

### **Tetherdown Primary School Parent Staff Association**

### **Annual Report for the year ended 31st August 2023**

#### **Objects and Policies**

The object of the association is to advance the education of the pupils in the school.

The association's policies include:

- Developing more extended relationships between the staff, parents and others associated with the school.
- Engaging in activities that support the school and advance the education of its pupils.
- Providing and assisting in the provision of such facilities or items for education at the school (not provided from statutory funds) as the committee in consultation with the Governing Body shall from time to time determine.

There have been no material changes in the association's policies since the last report.

#### **Development, Activities, and Achievement**

The PSA undertook a full programme of fundraising activities for the first time since the Covid pandemic. Total fundraising for the year was £72,050, and £55,926 after expenses. The largest sources of revenue were donations from parents totalling £19,409, the summer fair at £14,905 and Winter Fair at £9,270.

#### **Financial position**


The year-end financial position remains strong, with £62,266 of funds in cash at 31 August 2023 in the PSA's bank accounts and cash reserve. During this year, the PSA contributed £45,589 towards various educational and facilities-related needs raised by the school.

The PSA will continue to support the school with funds for the usual resources provided on an annual basis, which include various learning resources, such as IT and books, a bursary for children unable to afford school clubs, a budget for staff-related costs support, and a trips subsidy. The amount committed by the PSA for such support is £8,500 annually.

### **Responsibilities of the committee**

Charity law requires the trustees to prepare financial statements for each financial year, which gives a true and fair view of the state of affairs of the charity at the end of the year and of the surplus, or deficiency for that year. In preparing those financial statements the trustees are required to select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members of the committee must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business. The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregulars.

Signed on behalf of the association on June 24<sup>th</sup>, 2024.

A handwritten signature in dark ink, appearing to read 'J. Roberts', is written over a solid horizontal line.

Jenny Roberts, Chair

Tetherdown Primary School Parent Staff Association

(DBA "The Friends of Tetherdown")

**Tetherdown Primary School Parent and Staff Association**  
**Income and Expenditure**  
**Year ended 31 August 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>		
Income from fundraising activities	72,050	74,094
Bank Interest	88	1
	<u>72,138</u>	<u>74,095</u>
<b>RESOURCES USED</b>		
Fundraising/Community events	(16,125)	(12,996)
Charitable Expenditure	(45,729)	(41,093)
	<u>(61,854)</u>	<u>(54,089)</u>
<b>Net Movement in Funds for the Year</b>	<u><b>10,284</b></u>	<u><b>20,006</b></u>

**Tetherdown Primary School Parent and Staff Association**  
**Balance Sheet**  
**As at 31 August 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Current Assets</b>		
Debtors	-	-
Cash	62,266	51,982
Creditors	-	-
<b>Net Assets</b>	<u><b>62,266</b></u>	<u><b>51,982</b></u>
<b>Movement in Funds</b>		
Net Assets at 1 September	51,982	31,976
Movement in funds	10,284	20,006
<b>Net Assets at 31 August</b>	<u><b>62,266</b></u>	<u><b>51,982</b></u>

**Tetherdown Primary School Parent and Staff Association**  
**Current Assets**  
**As at 31 August 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Debtors</b>		
	-	-
	-	-
	-	-
	<u>-</u>	<u>-</u>
	<b>-</b>	<b>-</b>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Creditors</b>		
	-	-
	-	-
	<u>-</u>	<u>-</u>
	<b>-</b>	<b>-</b>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Cash at Bank</b>		
Cash at Hand	94	-
Current Account	5,908	39,314
Savings Account	25,012	1,008
Donations Account	31,252	11,660
	<u>62,266</u>	<u>51,982</u>

**Tetherdown Primary Parent and Staff Association**  
**Income and Expenditure from Fundraising Activities**  
**Year Ended 31 August 2023**

**FUNDRAISING/COMMUNITY ACTIVITIES**

	2023		2022	
	INCOME	COSTS	NET	
	£	£	£	£
Donations from parents	19,409	-	19,409	22,638
Corporate Donations	1,578	-	1,578	900
Amazon Smile	585	-	585	554
The Giving Machine	17	-	17	19
Book Bags	134	(2,875)	(2,741)	719
Second Hand PE Kit Sales	172	-	172	285
Quiz Night	4,924	(1,160)	3,764	2,849
Winter Fair	9,270	(1,121)	8,149	4,191
Magic Show	5,506	(1,649)	3,857	-
Bingo Night	2,736	(1,517)	1,219	-
Marathon Month	206	-	206	-
Comedy Night	3,601	(1,721)	1,880	4,043
Auction	4,722	-	4,722	4,870
Silent Disco	2,576	(346)	2,230	1,405
Coronation	741	(117)	624	-
Summer Concert	420	(157)	263	-
Summer Fair	14,905	(4,879)	10,026	15,969
Lolly Fridays	231	(53)	178	919
New Parents' Evening	317	-	317	-
FoT Website	-	(234)	(234)	128
Sports Day	-	-	-	181
Summer Fair delayed from previous year	-	-	-	10,982
Halloween Walk	-	-	-	873
Queen's Jubilee	-	-	-	642
Choir	-	-	-	715
Krispy Kream	-	-	-	508
Readathon	-	-	-	-
50/50 lottery	-	-	-	419
Miscellaneous	-	(296)	(296)	285
<b>TOTAL INCOME/COSTS FROM FUNDRAISING</b>	<b>72,050</b>	<b>(16,125)</b>	<b>55,925</b>	<b>74,094</b>

**OTHER INCOME/EXPENDITURE**

	2023		2022	
	INCOME	COSTS	NET	
	£	£	£	£
Bank Interest	88	-	88	1
Regulatory	-	(140)	(140)	-
School site services for events	-	-	-	(1,468)
Repayment to school for event expenditure	-	-	-	(342)
Standing commitments	-	(5,000)	(5,000)	(5,000)
Staff cost support	-	(1,500)	(1,500)	(1,500)
Books (general)	-	(1,000)	(1,000)	(1,000)
School Trips Subsidies	-	(1,000)	(1,000)	(1,000)
Gardening and Landscaping	-	(5,650)	(5,650)	(2,550)
Arts Curriculum	-	(3,000)	(3,000)	-
Development of phonics & reading	-	(5,787)	(5,787)	-
Development of outdoor learning phase 1	-	(19,076)	(19,076)	-
Support for playground equipment	-	(264)	(264)	-
Development of outdoor learning Phase 3	-	(2,000)	(2,000)	-
Small Wins	-	(1,312)	(1,312)	-
Maths resources	-	-	-	(800)
Humanities Curriculum	-	-	-	(2,520)
Books (Readathon)	-	-	-	(2,760)
ICT	-	-	-	(14,361)
Outdoor learning	-	-	-	(3,415)
New stage	-	-	-	(3,961)
Silent disco refund	-	-	-	(292)
New bunting	-	-	-	(124)
<b>TOTAL OTHER INCOME/EXPENDITURE</b>	<b>88</b>	<b>(45,729)</b>	<b>(45,641)</b>	<b>1</b>
<b>TOTAL INCOME/EXPENDITURE</b>	<b>72,138</b>	<b>(61,854)</b>	<b>10,284</b>	<b>74,095</b>

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## **Tetherdown Primary School Parent Staff Association**

### **Annual Report for the year ended 31 August 2023**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

#### **Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
**Jenny Hearn**  
**Chartered Accountant**

54 Springcroft Avenue  
London  
N2 9JE

22 June 2024