



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report**

**From period start 01/11/2023 to period end date 31/10/2024**

**Charity name: Kettering Christian Centre**

**Charity registration number: 1054423**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's core objectives are to promote the Christian faith, alleviate sickness and hardship, and enhance education.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	As a church we continue as part of our main objective and vision to offer the public material and spiritual benefits within our locality. These services we offer to our local community. All of the activities of the church are open to the public and none is exclusively for church members. Main particular benefit to the public is a befriending and referral service provided as and when a need arises. The building is used as a training centre for nursing homes and care providers. Community use is also encouraged, clubs, societies and social activities
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees of our charity follow guidance on public benefit and have taken measures to ensure that all the services we offer within our building are accessible to everyone in the local community.</p> <p>The building serves the community We actively encourage community use of the building. At present, local care providers make use of the facility for training purposes on weekdays and some Saturdays when it is not being used by the church.</p> <p>It is used by clubs, societies and children parties</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>We provide small gifts and assistance to individuals whenever a need arises or is brought to our attention.</p> <p>Our primary focus has been on assisting with food costs. Additionally, we offer support for overnight accommodation or travel expenses in genuine situations where assistance is warranted.</p>
Policy on social investment including program related investment	Para 1.38	<p>Currently, Kettering Christian Centre does not hold any investments.</p>
Contribution made by volunteers	Para 1.38	<p>Kettering Christian Centre greatly relies on the dedicated support of its members and volunteers who play a vital role in the operation of the premises and various service areas. Without their contributions, maintaining the current level of functionality would have been extremely challenging.</p> <p>Our volunteers are involved in a range of tasks, including ministry, music, cleaning, administration work, IT, and hospitality. Their diverse professional backgrounds have immensely benefited the charity. Moreover, we provide tailored training to the volunteers based on the specific roles they choose to be involved in. This ensures that they are well-equipped and prepared for their volunteer responsibilities.</p>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.2	<p>KCC has maintained its supportive role in the community by offering financial assistance, food parcels and referral to the relevant service providers when necessary</p> <p>The membership as an organisation in terms of growth as remained steady and more people are completing training in their respective areas of responsibility. For example, Pastoral, teaching, Sunday School, Admin and building maintenance and mentoring to those who need it</p> <p>KCC is a church of 50+ people with diverse age, culture and ethnicity and everybody is welcome and are services provided are for the whole community not just fellowship attendees</p>

Investment performance against objectives	Para 1.41	<p>The primary investment of KCC is the church building itself. Currently, there are no other investments held by the organisation. Any future investments will only be made in secure opportunities where the funds can be safeguarded. The focus remains on maintaining and utilising the church building effectively to fulfill the mission and objectives of KCC</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Online donations is the principle source of charity's income. Additionally, the growing number of donors joining the church has significantly improved our financial position. These developments have played a pivotal role in boosting our overall finances, allowing us to further support our charitable initiatives and meet the needs of our beneficiaries in a safe environment
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity places great emphasis on maintaining reserves equivalent to three months of operating costs. This deliberate approach provides us with a necessary cushion in case of any unexpected decline in income. By having these reserves in place, we ensure that we have the flexibility and breathing space to navigate any potential financial challenges that may arise whilst meeting our current liabilities</p> <p>Currently funding is set aside for building renovation</p>
Amount of reserves held	Para 1.22	<p>The funds held in reserve are designated for the purpose of maintaining financial stability but also intended to support the expansion of services provided by the charity.</p> <p>Additionally, a portion of the reserves is set aside for covering renovation and maintenance expenses related to the upkeep of the building.</p> <p>This strategic allocation ensures that the charity is well-prepared to sustain its operations, accommodate growth, and effectively maintain its facilities.</p>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The primary source of income for the charity is derived from church membership through cash contributions made on Sundays or online donations. Additionally, we receive donations from members of the community who rent our facilities for various functions, including training sessions for their own members. These combined sources of income provide vital financial support for the charity's activities and enable us to continue serving both the church community and the broader local community.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>The primary investment of KCC is the church building itself. Currently, there are no other investments held by the organisation. Any future investments will only be made in secure opportunities where the funds can be safeguarded. The focus remains on maintaining and utilising the church building effectively to fulfill the mission and objectives of KCC.</p>
A description of the principal risks facing the charity	Para 1.46	<p>KCC has implemented policies to effectively manage risks associated with the charity, and these policies are reviewed on an annual basis. One notable area of success is the retention of our trained volunteers, as we place significant importance on their continued commitment and support. However, the potential risk of losing volunteers due to relocation or retirement is a constant reminder for us to remain vigilant and proactive in ensuring the sustainability of our volunteer base. Efforts are made to address this risk and maintain a strong volunteer team to sustain the operations and services of the charity.</p>

## Structure, Governance and Management

Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution and Trust Deed Adopted 15th March 2006</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Model Constitution and Trust Deed accepted by special resolution in affiliation with Assemblies of God</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>This is done through Trustee Resolution subject to DBS checks and approval from the charity members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Prospective candidates for trusteeship are invited to attend trustee meetings as observers, where they can familiarise themselves with the operations and responsibilities of the board. They are provided with copies of the constitution, trust deed, accounts, and relevant publications from the Charity Commission that pertain to the role and responsibilities of a trustee. Additionally, they are encouraged to conduct independent research to further understand the trustee role. Following a period of careful consideration and mentoring, the candidates are subsequently invited to join the board of trustees. This comprehensive process ensures that potential trustees have a thorough understanding of their responsibilities and can actively contribute to the governance and decision-making of the organization
The charity's organisational structure and any wider network with which the charity works		The day-to-day financial affairs of Kettering Christian Centre are directly managed by the trustees themselves. The Centre maintains a fellowship with the Assemblies of God, a body of Christian believers to which they are affiliated. The Assemblies of God provides valuable guidance and support in aligning the Centre's vision and objectives. They also assist in establishing and implementing appropriate policies and procedures to ensure effective governance and operations. This collaborative partnership helps Kettering Christian Centre stay focused and accountable in fulfilling its mission.

## Reference and Administrative details

Charity name	Kettering Christian Centre
Other name the charity uses	
Registered charity number	1054423
Charity's principal address	Kettering Christian Centre 2a Pollard Street, Kettering Northants, NN16 9RW

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sam Munangatire	Chairman		Trustee Resolution
2	Grahame York	Treasurer		Trustee Resolution
3	Nigel Blair	Trustee		Trustee Resolution
4				
5				

Corporate trustees – names of the directors at the date the report was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
<b>Assemblies of God Property Trust</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A

## Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	Mrs Sue Lewis	6 Park Road, Newbridge, Newport, NP11 4RF
Financial	Barclays	8 Market Place, Market Steet, Kettering, Northants, NN16 0AX

**Name of chief executive or names of senior staff members (Optional information)**

Sam Jr Munangatire Chair Person / Grahame York Treasurer

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Full name(s)	Sam Jr Munangatire	Grahame York
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	05/07/2025	

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**KETTERING CHRISTIAN CENTRE**

**A REGISTERED CHARITY NUMBER :** 10504423

**ADDRESS :**

2A Pollard Street  
Kettering  
Northants  
NN16 9RW

**GOVERNING DOCUMENT**

The charity's governing document was approved by the Charity Commission in 2011

**INDEX TO ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31st October 2024**

<b>Page</b>	<b>Description</b>
	Independent Examiner's Report
1	Statement of assets and Liabilities
2	Receipts and Pyments Accounts
3 to 6	Notes to the Accounts
	Trustees' Report

**INDEPENDENT EXAMINER**

Mrs Susan Lewis FCCA  
Porthmeor  
6 Park Road  
Newbridge  
Newport  
NP11 4RF

**CHARITY'S BANKERS**

Barclays Bank Plc.,  
1 Churchill Place,  
London  
E14 5HP

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
KETTERING CHRISTIAN CENTRE**

A registered charity number : 1054423

Year End 31st October 2024

The report relates to financial statements set out from page 1 to 6.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA  
6 Park Road  
Newbridge  
Newport. NP11 4RF

Date: 26th April 2025

KETTERING CHRISTIAN CENTRE

STATEMENT OF ASSETS AND LIABILITIES

31st October 2024

<u>Notes</u>	Unrestricted <u>Funds</u> 2024 £	Restricted <u>Funds</u> 2024 £	Total <u>Funds</u> 2024 £	Total <u>Funds</u> 2023 £
<b>TANGIBLE ASSETS</b>				
Land & Building	65,424		65,424	65,424
Fixtures and Fittings	0		0	0
Instruments and audio Equipment	0		0	0
Office Equipment	1,187		1,187	1,187
Motor Vehicle	0		0	0
	<u>66,611</u>	<u>0</u>	<u>66,611</u>	<u>66,611</u>
Cash at Bank	61,442		61,442	58,090
Cash in Hand	25		25	25
	<u>61,467</u>	<u>0</u>	<u>61,467</u>	<u>58,115</u>
<b>TOTAL ASSETS</b>	<u>128,078</u>	<u>0</u>	<u>128,078</u>	<u>124,726</u>
<b>CURRENT LIABILITIES</b> - Amounts falling due within one year	0		0	0
	<u>0</u>		<u>0</u>	<u>0</u>
<b>ACCUMULATED FUND</b>	<u>128,078</u>	<u>0</u>	<u>128,078</u>	<u>124,726</u>

Approved by the Board of Trustees on 26th April 2025 and signed on its behalf by :-

Trustee \_\_\_\_\_

**KETTERING CHRISTIAN CENTRE  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED  
31st October 2024**

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u> 2024 £	<u>Restricted</u> <u>Funds</u> 2024 £	<u>Total</u> <u>Funds</u> 2024 £	<u>Total</u> <u>Funds</u> 2023 £
<b>RECEIPTS</b>					
Voluntary Income	3	71,089	0	71,089	74,715
Activities Income	4	0	0	0	0
Investment Income	5	446	0	446	179
Other Income		2,878		2,878	8,241
<b>Total Receipts</b>		<b>74,413</b>	<b>0</b>	<b>74,413</b>	<b>83,135</b>
<b>PAYMENTS</b>					
Education & Training	7	37,337	0	37,337	34,133
Community Fellowship	8	1,260	0	1,260	37
Gifts	9	789	0	789	600
Property	10	10,174	0	10,174	5,618
Management and Administration	11	21,501	0	21,501	17,896
<b>Other Expenditure</b>					
<b>Total Payments</b>		<b>71,061</b>	<b>0</b>	<b>71,061</b>	<b>58,284</b>
<b>Net Cash Movement for year</b>		<b>3,352</b>	<b>0</b>	<b>3,352</b>	<b>24,851</b>
Cash Balances brought forward	3	124,726		124,726	99,875
<b>Cash Balances carried forward</b>		<b>£128,078</b>	<b>£0</b>	<b>£128,078</b>	<b>£124,726</b>

KETTERING CHRISTIAN CENTRE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED  
31st October 2024

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

These accounts have been prepared on a receipts and payments basis in accordance with the Charities act 2011.

Payments to Trustees and Volunteers

The trustees receive no remuneration, direct, or indirect benefits from the charity arising from their duties as trustees.

Out of pocket expenses that have been necessarily incurred in pursuit of the charity's objects were reimbursed to volunteers and trustees.

Tangible Assets

The trustees value the charity's assets as set out in the Statement of Assets and Liabilities.

The assets are adequately maintained and insured by the trustees.

Funds

The charity has no restricted funds

KETTERING CHRISTIAN CENTRE  
31st October 2024

**NOTE 3 VOLUNTARY INCOME**

	<b>Unrestricted 2024 £</b>	<b>Restricted 2024 £</b>	<b>TOTAL 2024 £</b>	<b>TOTAL 2023 £</b>
Offerings, Collections	55,545	0	55,545	59,225
Gift Aid	15,544	0	15,544	15,490
Gifts	0	0	0	0
Gift Aid Refund	0	0	0	0
	71,089	0	71,089	74,715

**NOTE 4 INCOME FROM ACTIVITIES**

	<b>Unrestricted 2024 £</b>	<b>Restricted 2024 £</b>	<b>TOTAL 2024 £</b>	<b>TOTAL 2023 £</b>
Hire of Building	2,853	0	2,853	8,235
Fellowship Recreation	0	0	0	0
Trips	0	0	0	0
Tuckshop	0	0	0	0
Other Income	25	0	25	6
<b>TOTAL</b>	<b>£2,878</b>	<b>£0</b>	<b>£2,878</b>	<b>£8,241</b>

KETTERING CHRISTIAN CENTRE  
31st October 2024

**NOTE 5 INVESTMENT INCOME**

Investment income was derived from surplus funds being placed on short term deposit with the bank.

**NOTE 6 OTHER INCOME**

**NOTE 7 EXPENDITURE EDUCATION AND TRAINING**

	Unrestricted 2024 £	Restricted 2024 £	TOTAL 2024 £	TOTAL 2023 £
Training and Teaching	35,205	0	35,205	32,298
Visiting Speakers	200	0	200	0
Staff Training	1,932	0	1,932	1,835
Other	0	0	0	0
Bibles/ Books/Magazines	0	0	0	0
<b>TOTAL</b>	<b>£37,337</b>	<b>£0</b>	<b>£37,337</b>	<b>£34,133</b>

**NOTE 8 EXPENDITURE COMMUNITY FELLOWSHIP**

	Unrestricted 2024 £	Restricted 2024 £	TOTAL 2024 £	TOTAL 2023 £
Mileage and Transport	235	0	235	0
Catering and Subsistence	1,025	0	1,025	37
Other	0	0	0	0
<b>TOTAL</b>	<b>£1,260</b>	<b>£0</b>	<b>£1,260</b>	<b>£37</b>

**NOTE 9 EXPENDITURE GIFTS**

	Unrestricted 2024 £	Restricted 2024 £	TOTAL 2024 £	TOTAL 2023 £
Overseas	600	0	600	600
Needy	189	0	189	0
	0	0	0	0
<b>TOTAL</b>	<b>£789</b>	<b>£0</b>	<b>£789</b>	<b>£600</b>

KETTERING CHRISTIAN CENTRE

31st October 2024

**NOTE 10 EXPENDITURE SUPPORT COSTS - PROPERTY**

	Unrestricted 2024 £	Restricted 2024 £	TOTAL 2024 £	TOTAL 2023 £
Rent	0	0	0	0
Repairs	4,867	0	4,867	16
Cleaning	259	0	259	489
Electricity	1,080	0	1,080	1,080
Gas	2,484	0	2,484	2,772
Ins/Water	1,484	0	1,484	1,261
Other	0	0	0	0
<b>TOTAL</b>	<b>£10,174</b>	<b>£0</b>	<b>£10,174</b>	<b>£5,618</b>

**NOTE 11 EXPENDITURE MANAGEMENT AND ADMINISTRATION**

	Unrestricted 2024 £	Restricted 2024 £	TOTAL 2024 £	TOTAL 2023 £
Postage/Stationery	47	0	47	0
Telephone/Internet	3,696	0	3,696	3,355
Subs/Licences	2,059	0	2,059	1,184
PAYE Pension & NI	13,797	0	13,797	12,883
Computer Costs	1,512	0	1,512	104
Legal & Professional Fees	390	0	390	370
Bank Charges	0	0	0	0
Computer Equipment	0	0	0	0
<b>TOTAL</b>	<b>£21,501</b>	<b>£0</b>	<b>£21,501</b>	<b>£17,896</b>

**NOTE 12 TRUSTEES REMUNERATION AND OUT OF POCKET EXPENSES**

	2024 £	2023 £
Trustees Remuneration	49,002	45,181

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
KETTERING CHRISTIAN CENTRE**

A registered charity number : 1054423

Year End 31st October 2024

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Susan Lewis FCCA  
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Date: 26th April 2025