



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 01/11/2022 Period start date: To: 31/10/2023
Period end date

Charity name: Kettering Christian Centre

Charity registration number: 1054423

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's core objectives are to promote the Christian faith, alleviate sickness and hardship, and enhance education.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our church is dedicated to fulfilling our main objective and vision by providing both material and spiritual benefits to the public in our local community.</p> <p>We offer various services that are accessible to everyone, not exclusively limited to church members.</p> <p>One significant service we provide is a befriending and referral program, which is available whenever there is a need. Additionally, our building serves as a training Centre for nursing homes and care providers.</p> <p>We actively encourage community use of our facilities, including hosting clubs, societies, social activities, and birthday parties.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees of our charity follow guidance on public benefit and have taken measures to ensure that all the services we offer within our building are accessible to everyone in the local community.</p> <p>The building is not solely dedicated to church activities but also serves the community</p>

		We actively encourage community use of the building. At present, local care providers make use of the facility for training purposes on weekdays and some Saturdays when it is not being used by the church.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>We provide small gifts and assistance to individuals whenever a need arises or is brought to our attention.</p> <p>Our primary focus has been on assisting with food costs. Additionally, we offer support for overnight accommodation or travel expenses in genuine situations where assistance is warranted.</p>
Policy on social investment including program related investment	Para 1.38	Currently, Kettering Christian Centre does not hold any investments.
Contribution made by volunteers	Para 1.38	<p>Kettering Christian Centre greatly relies on the dedicated support of its members and volunteers who play a vital role in the operation of the premises and various service areas. Without their contributions, maintaining the current level of functionality would have been extremely challenging.</p> <p>Our volunteers are involved in a range of tasks, including ministry, music, cleaning, administration work, IT, and hospitality. Their diverse professional backgrounds have immensely benefited the charity. Moreover, we provide tailored training to the volunteers based on the specific roles they choose to be involved in. This ensures that they are well-equipped and prepared for their volunteer responsibilities.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>KCC is experiencing growth as an organisation in terms of membership, spiritual development, and financial stability compared to previous years. This positive trend is excellent news for our beneficiaries as it enables us to meet our financial obligations and support the various aspects of our charity. It also allows us to extend assistance to a larger number of individuals within our community who are facing hardships,</p> <p>Furthermore, the ministry is benefiting from the increased membership, leading to an increase in the number of volunteers. This growth indicates that the ministry is thriving, and as a result, our members are experiencing greater satisfaction and fulfilment.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Online donations is the principle source of charity's income. Additionally, the growing number of donors joining the church has significantly improved our financial position. These developments have played a pivotal role in boosting our overall finances, allowing us to further support our charitable initiatives and meet the needs of our beneficiaries in a safe environment
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity places great emphasis on maintaining reserves equivalent to three months of operating costs. This deliberate approach provides us with a necessary cushion in case of any unexpected decline in income. By having these reserves in place, we ensure that we have the flexibility and breathing space to navigate any potential financial challenges that may arise whilst meeting our current liabilities</p> <p>Currently funding is set aside building renovation</p>
Amount of reserves held	Para 1.22	<p>The funds held in reserve These reserves are not only designated for the purpose of maintaining financial stability but also intended to support the expansion of services provided by the charity.</p> <p>Additionally, a portion of the reserves is set aside for covering renovation and maintenance expenses related to the upkeep of the building.</p> <p>This strategic allocation ensures that the charity is well-prepared to sustain its operations, accommodate growth, and effectively maintain its facilities.</p>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The primary source of income for the charity is derived from church membership through cash contributions made on Sundays or online donations. Additionally, we receive donations from members of the community who rent our facilities for various functions, including training sessions for their own members. These combined sources of income provide vital financial support for the charity's activities and enable us to continue serving both the church community and the broader local community.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The primary investment of KCC is the church building itself. Currently, there are no other investments held by the organisation. Any future investments will only be made in secure opportunities where the funds can be safeguarded. The focus remains on maintaining and utilising the church building effectively to fulfill the mission and objectives of KCC.
A description of the principal risks facing the charity	Para 1.46	KCC has implemented policies to effectively manage risks associated with the charity, and these policies are reviewed on an annual basis. One notable area of success is the retention of our trained volunteers, as we place significant importance on their continued commitment and support. However, the potential risk of losing volunteers due to relocation or retirement is a constant reminder for us to remain vigilant and proactive in ensuring the sustainability of our volunteer base. Efforts are made to address this risk and maintain a strong volunteer team to sustain the operations and services of the charity.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution and Trust Deed Adopted 15th March 2006
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Model Constitution and Trust Deed accepted by special resolution in affiliation with Assemblies of God
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	This is done through Trustee Resolution subject to DBS checks and approval from the charity members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Prospective candidates for trusteeship are invited to attend trustee meetings as observers, where they can familiarise themselves with the operations and responsibilities of the board. They are provided with copies of the constitution, trust deed, accounts, and relevant publications from the Charity Commission that pertain to the role and responsibilities of a trustee. Additionally, they are encouraged to conduct independent research to further understand the trustee role.</p> <p>Following a period of careful consideration and mentoring, the candidates are subsequently invited to join the board of trustees. This comprehensive process ensures that potential trustees have a thorough understanding of their responsibilities and can actively contribute to the governance and decision-making of the organization</p>
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The charity's organisational structure and any wider network with which the charity works	Para 1.51	The day-to-day financial affairs of Kettering Christian Centre are directly managed by the trustees themselves. The Centre maintains a fellowship with the Assemblies of God, a body of Christian believers to which they are affiliated. The Assemblies of God provides valuable guidance and support in aligning the Centre's vision and objectives. They also assist in establishing and implementing appropriate policies and procedures to ensure effective governance and operations. This collaborative partnership helps Kettering Christian Centre stay focused and accountable in fulfilling its mission.

Reference and Administrative details

Charity name	Kettering Christian Centre
Other name the charity uses	
Registered charity number	1054423
Charity's principal address	Kettering Christian Centre 2a Pollard Street, Kettering Northants, NN16 9RW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sam Munangatire	Chairman		Trustee Resolution
2	Grahame York	Treasurer		Trustee Resolution
3	Nigel Blair	Trustee		Trustee Resolution
4				
5				

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Assemblies of God Property Trust		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	Mrs S Lewis	6 Park Road, Newbridge, Newport, NP11 4RF
Financial	Barclays	8 Market Place, Market Steet, Kettering, Northants, NN16 0AX

Name of chief executive or names of senior staff members (Optional information)

Sam Jr Munangaire Minister / Chairperson, Grahame York Treasurer
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Full name(s)

Sam Jr Munangaire

Grahame York

**Position (eg Secretary,
Chair, etc)**

Chair	Treasurer
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Date

22/07/2024

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KETTERING CHRISTIAN CENTRE

A REGISTERED CHARITY NUMBER :

10504423

ADDRESS :

2A Pollard Street
Kettering
Northants
NN16 9RW

GOVERNING DOCUMENT

The charity's governing document was approved by the Charity Commission in 2011

INDEX TO ACCOUNTS
FOR THE YEAR ENDED
31st October 2023

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	Independent Examiner's Report
1	Statement of assets and Liabilities
2	Receipts and Pyments Accounts
3 to 6	Notes to the Accounts
	Trustees' Report

INDEPENDENT EXAMINER

Mrs Susan Lewis FCCA
Porthmeor
6 Park Road
Newbridge
Newport
NP11 4RF

CHARITY'S BANKERS

Barclays Bank Plc.,
1 Churchill Place,
London
E14 5HP

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KETTERING CHRISTIAN CENTRE**

A registered charity number : 1054423

Year End 31st October 2023

The report relates to financial statements set out from page 1 to 6.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 29th April 2024

KETTERING CHRISTIAN CENTRE

STATEMENT OF ASSETS AND LIABILITIES
31st October 2023

<u>Notes</u>	<u>Unrestricted Funds 2023 £</u>	<u>Restricted Funds 2023 £</u>	<u>Total Funds 2023 £</u>	<u>Total Funds 2022 £</u>
TANGIBLE ASSETS				
Land & Building	65,424		65,424	65,424
Fixtures and Fittings	0		0	0
Instruments and audio Equipment	0		0	0
Office Equipment	1,187		1,187	1,187
Motor Vehicle	0		0	0
	<u>66,611</u>	<u>0</u>	<u>66,611</u>	<u>66,611</u>
 Cash at Bank	 58,090		 58,090	 33,147
Cash in Hand	25		25	117
	<u>58,115</u>	<u>0</u>	<u>58,115</u>	<u>33,264</u>
 TOTAL ASSETS	 <u>124,726</u>		 <u>124,726</u>	 <u>99,875</u>
 CURRENT LIABILITIES - Amounts falling due within one year	 0		 0	 0
	<u>0</u>		<u>0</u>	<u>0</u>
 ACCUMULATED FUND	 <u>124,726</u>	<u>0</u>	 <u>124,726</u>	 <u>99,875</u>

Approved by the Board of Trustees on 29th April 2024 and signed on its behalf by :-

Trustee GRAHAME YORK

**KETTERING CHRISTIAN CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED
31st October 2023**

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u> <u>2023</u> £	<u>Restricted</u> <u>Funds</u> <u>2023</u> £	<u>Total</u> <u>Funds</u> <u>2023</u> £	<u>Total</u> <u>Funds</u> <u>2022</u> £
RECEIPTS					
Voluntary Income	3	74,715	0	74,715	63,543
Activities Income	4	0	0	0	2,620
Investment Income	5	179	0	179	7
Other Income		8,241		8,241	0
Total Receipts		<u>83,135</u>	<u>0</u>	<u>83,135</u>	<u>66,170</u>
PAYMENTS					
Education & Training	7	34,133	0	34,133	28,220
Community Fellowship	8	37	0	37	300
Gifts	9	600	0	600	650
Property	10	5,618	0	5,618	3,300
Management and Administration	11	17,896	0	17,896	19,187
Other Expenditure					
Total Payments		<u>58,284</u>	<u>0</u>	<u>58,284</u>	<u>51,657</u>
Net Cash Movement for year		<u>24,851</u>	<u>0</u>	<u>24,851</u>	<u>14,513</u>
Cash Balances brought forward	3	99,875		99,875	85,362
Cash Balances carried forward		<u>£124,726</u>	<u>£0</u>	<u>£124,726</u>	<u>£99,875</u>

KETTERING CHRISTIAN CENTRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31st October 2023

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

These accounts have been prepared on a receipts and payments basis in accordance with the Charities act 2011.

Payments to Trustees and Volunteers

The trustees receive no remuneration, direct, or indirect benefits from the charity arising from their duties as trustees.

Out of pocket expenses that have been necessarily incurred in pursuit of the charity's objects were reimbursed to volunteers and trustees.

Tangible Assets

The trustees value the charity's assets as set out in the Statement of Assets and Liabilities. The assets are adequately maintained and insured by the trustees.

Funds

The charity has no restricted funds

KETTERING CHRISTIAN CENTRE
31st October 2023

NOTE 3 VOLUNTARY INCOME

	Unrestricted 2023 £	Restricted 2023 £	TOTAL 2023 £	TOTAL 2022 £
Offerings, Collections	59,225	0	59,225	51,589
Gift Aid	15,490	0	15,490	11,954
Gifts	0	0	0	0
Gift Aid Refund	0	0	0	0
	74,715	0	74,715	63,543

NOTE 4 INCOME FROM ACTIVITIES

	Unrestricted 2023 £	Restricted 2023 £	TOTAL 2023 £	TOTAL 2022 £
Hire of Building	8,235	0	8,235	2,620
Fellowship Recreation	0	0	0	0
Trips	0	0	0	0
Tuckshop	0	0	0	0
Other Income	6	0	6	0
TOTAL	£8,241	£0	£8,241	£2,620

KETTERING CHRISTIAN CENTRE

31st October 2023

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

NOTE 7 EXPENDITURE EDUCATION AND TRAINING

	Unrestricted 2023 £	Restricted 2023 £	TOTAL 2023 £	TOTAL 2022 £
Training and Teaching	32,298	0	32,298	28,220
Visiting Speakers	0	0	0	0
Staff Training	1,835		1,835	0
Other	0	0	0	0
Bibles/ Books/Magazines	0	0	0	0
TOTAL	£34,133	£0	£34,133	£28,220

NOTE 8 EXPENDITURE COMMUNITY FELLOWSHIP

	Unrestricted 2023 £	Restricted 2023 £	TOTAL 2023 £	TOTAL 2022 £
Transport	0	0	0	0
Catering	37	0	37	300
Other	0	0	0	0
TOTAL	£37	£0	£37	£300

NOTE 9 EXPENDITURE GIFTS

	Unrestricted 2023 £	Restricted 2023 £	TOTAL 2023 £	TOTAL 2022 £
Overseas	600	0	600	650
Needy	0	0	0	0
	0	0	0	0
TOTAL	£600	£0	£600	£650

KETTERING CHRISTIAN CENTRE
31st October 2023

NOTE 10 EXPENDITURE SUPPORT COSTS - PROPERTY

	Unrestricted 2023 £	Restricted 2023 £	TOTAL 2023 £	TOTAL 2022 £
Rent	0	0	0	0
Repairs	16	0	16	732
Cleaning	489	0	489	196
Electricity	1,080	0	1,080	712
Gas	2,772	0	2,772	575
Ins/Water	1,261	0	1,261	1,085
Other	0	0	0	0
TOTAL	£5,618	£0	£5,618	£3,300

NOTE 11 EXPENDITURE MANAGEMENT AND ADMINISTRATION

	Unrestricted 2023 £	Restricted 2023 £	TOTAL 2023 £	TOTAL 2022 £
Postage/Stationery	0	0	0	0
Telephone/Internet	3,355	0	3,355	3,162
Subs/Licences	1,184	0	1,184	1,730
PAYE Pension & NI	12,883	0	12,883	11,502
Computer Costs	104	0	104	405
Legal & Professional Fees	370	0	370	220
Bank Charges	0	0	0	0
Computer Equipment	0	0	0	2,168
TOTAL	£17,896	£0	£17,896	£19,187

NOTE 12 TRUSTEES REMUNERATION AND OUT OF POCKET EXPENSES

	2023 £	2022 £
Trustees Remuneration		38,996
(Nil in capacity of trustees)		
Trustees Out of Pocket Expenses		

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