



Trustees' Annual Report for the period

From (start date) 01/01/23 to (end date) 31/12/23

Section A Reference and administration details

Charity name: **EMMANUEL CHURCH**

Other names the charity is known by: **EMMANUEL PENTECOSTAL CHURCH**

Registered charity number (if any): **1054417**

Charity's principal address: **NORTHGATE STREET
GREAT YARMOUTH
NORFOLK
UNITED KINGDOM** Postcode: **NR30 4BA**

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1. BRETT CROSSON	CHAIRMAN		Church Council
2. GLENNA CROSSON	SECRETARY		Church Council
3. JAN RZYMSKI	TREASURER		Church Council
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

TAR 1 March 2023

Section A Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg trust deed, constitution): **TRUST DEED**

How the charity is constituted (eg trust, association, company):

Trustee selection methods (eg appointed by, elected by): **ELECTED AND APPOINTED BY THE TRUSTEES**

Additional governance issues (optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the systems and procedures to manage them.

Emmanuel Church is an independent church, i.e. self-governing, but in relationship with other like-minded organisations.

On occasion we hold combined meetings, outreaches, training sessions etc in collaboration with other organisations.

Major risks are managed by our Personnel, as well as through our Safeguarding Policies and Risk Assessment Policies.

Safeguarding training is conducted for leaders and volunteers.

TAR 2 March 2023

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE ADVANCEMENT OF THE CHRISTIAN RELIGION in accordance with our Statements of Trusts.

SUCH CHARITABLE PURPOSES THAT WILL FURTHER the above objects of the church.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Church is open to all who are willing to work within the framework of the above objectives, and provide:

1. Sunday Services for Worship, teaching, communion etc
2. Weekly Prayer + Bible Study
3. Ministry to the Youth + other groups.

Additional details of objectives and activities (optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

WE HAVE VOLUNTEERS WHO OFFER A RANGE OF SERVICES

- 1) Maintenance of the building + cleaning of the premises.
- 2) Leading small groups, incl. Youth + senior.
- 3) Friendship + discipleship groups.
- 4) Developing CV's; writing out References
- 5) Organising Social Events
- 6) Helping with special occasions (weddings etc)
- 7) Conducting funerals etc

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Approximately 40% of attendees are engaged in some form of volunteer work in + around the church. This has been beneficial in the following:

- 1) We are able to provide greater service/outreach to the community.
- 2) It creates a sense of community, purpose and self-worth in the lives of many.
- 3) It encourages personal growth and leadership development.

TAR 3 March 2023

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves are kept in Church Account and used when...

- a) Needed to fulfil objects
- b) Needed for emergency repairs
- c) Needed to replace equipment
- d) Needed for building funds

Details of any funds materially in deficit

N/A

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

People contribute primarily through online giving, many are Gift-Aided. Funds are used mainly for:

- 1) Running costs of building, bills, equipment etc
- 2) Salary of Pastor who oversees the Ministry.
- 3) A Building fund for renovations and projected new building.

Section F Other optional information

Larger one-off payments to Kingdom Bank for Insurances + Legal Fees, British Gas, S.A. Ministries etc were approved by the Trustees.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s):

Full name(s): **BRETT CROSSON**

Position (eg Secretary, Chair, etc): **CHAIRMAN**

Date: **16/07/24**

TAR 4 March 2023

Emmanuel Church

Independent Examiners Report to the Trustees

For the period ended 31st December 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, with the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Ellington FAIA
Triple Bottom Line Accounting Limited
The Enterprise Centre
University of East Anglia
Norwich
Norfolk
NR4 7TJ

02/10/2024



Receipts and payments accounts

CC16a

For the period
from

01/01/2023

To

31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Tithes and Offerings	48,265	-	-	48,265	41,584
HMRC refund	8,116	-	-	8,116	-
Hall Hire	500	-	-	500	-
	-	-	-	-	-
Sub total (Gross income for AR)	56,881	-	-	56,881	41,584
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	56,881	-	-	56,881	41,584
A3 Payments					
Utilities	5,245	-	-	5,245	3,225
Subscriptions and Licenses	-	-	-	-	-
Postage, printing and Stationery	604	-	-	604	241
Insurance	893	-	-	893	802
Repairs and maintenance	1,833	-	-	1,833	605
Salary	32,550	-	-	32,550	31,850
Church Events costs	1,062	-	-	1,062	1,604
Ministry Gifts	7,211	-	-	7,211	2,250
Donations	1,500	-	-	1,500	-
Other	2,079	-	-	2,079	862
Sub total	52,977	-	-	52,977	41,439
A4 Asset and investment purchases. (see table)					
Baptistry	-	-	-	-	-
Building Improvements - Front Doors	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	52,977	-	-	52,977	41,439
Net of receipts/(payments)	3,904	-	-	3,904	146
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,421	-	-	34,421	34,275
Cash funds this year end	38,325	-	-	38,325	34,421

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	38,321	-	-
		-	-	-
	Total cash funds	38,321	-	-
B2 Other monetary assets		-	-	-
B3 Investment assets				
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Baptistry	General	1,300	-
	New Front Doors	General	2,647	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-

Signed by one or two trustees on
behalf of all the trustees

Signature

Print Name

Date of
approval

Jan Rzymiski

02/10/2024