



## Trustees' Annual Report for the period

**From 1/04/2022**  
**Period end date**

**Period start date To 31/03/2023**

**Charity name: The Rotherham Hospital and Community Charity**

**Charity registration number: 1054407**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the services provided within the Rotherham health community'.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The purpose of the charity is to provide a framework that facilitates the process of generating, receiving and spending charitable donations for The Rotherham NHS Foundation Trust, its staff and the broader health community of Rotherham, for the public benefit. The Charity is solely made up of funds held on Trust for The Rotherham NHS Foundation Trust.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Corporate Trustee confirms that it has complied with the duty of section four of the Charities Act 2006, to have due regard to the guidance contained within the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives; planning future activities and assessing applications for grants during the year.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	All wards and departments at The Rotherham NHS Foundation Trust continue to follow a process whereby they are able to submit formal charitable funding requests to the charity for consideration. Requests for funding are received for everything from toys for the children's ward to clinical items. Such requests vary significantly in monetary terms and may include items for less than £100 or greater than several thousands of pounds. All requests for grants in excess of £25,000

		are approved by the Corporate Trustee. The charity is always conscious when assessing any funding requests that their approval should further the aims and objectives of the charity.
Contribution made by volunteers	Para 1.38	<p>The Corporate Trustee would like to pay tribute to the role of volunteers both from the general public and members of staff who give their time to support the work of the Charity.</p> <p>Trust volunteers have continued to support our charitable appeals by helping to raise funds as well as awareness about the Charity. They have continued to volunteer at various charity events throughout the year.</p> <p>During 2022/23 Trust volunteers raised more than £800.</p>
Other		<b>None</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Spring 2022</b></p> <p>Two of the charity's most dedicated Purple Butterfly Appeal supporters, Vanessa Lockwood and Pauline Hirst, organised a club night at Treeton Miners Welfare Club on 17 April 2022, raising £850. They hosted another event in January 2023, raising £1,425.</p> <p>In 2022/23, the charity was chosen at the Mayor of Rotherham, Councillor Tajamal Khan's Charity of the Year. The charity hosted a Spring Fair in March 2023 to raise money for his chosen charities, raising £722. Councillor Khan donated £1,500 in total following his year as Mayor.</p> <p>In April 2022, the charity funded new music sessions with Brightside Music for youngsters on the Children's Ward.</p> <p>In May 2022, the charity funded resources and keepsakes for the Special Care Baby Unit to help mark International Kangaroo Care Day. The event showcased the importance of close contact or 'kangaroo</p>

		<p>care' for babies, especially those born prematurely.</p> <p>In May, the charity's children's appeal mascot Dr Ted appeared on national TV show Steph's Packed Lunch alongside our Total Warrior team. The team went on to participate in the 12K, 25 obstacle event raising £825.</p> <p>In June 2022, Alyson Offiler celebrated her 65<sup>th</sup> birthday by trekking 65 miles between the three local hospitals which helped her beat blood cancer. The couple raised £722.</p> <p>In June 2022, seven people took part in a tandem skydive at Skydive Hilbaldstow. They raised £6,050.</p> <p>The charity hosted the Queen's Jubilee Garden Party at Rotherham Hospital on 6 June. Local dignitaries were invited to attend alongside all Trust colleagues. Jubilee celebration packs (cake, tea and coffee) were distributed to colleagues in the community to help them celebrate the Jubilee.</p> <p>DC Training and Development donated £2,000 to the Special Care Baby Unit after employee Jessica Kendall's twin babies were cared for by the Trust.</p> <p>The charity funded four pairs of Zacy Hugs for the Special Care Baby Unit - special weighted gloves which help to mimic the sensation of a mother's touch, smell, love and care while they are being cared for in an incubator.</p> <p><b>Summer 2022</b></p> <p>In July, the charity secured £8,000 funding from businesses across the region to support the Trust's staff proud awards.</p> <p>The charity's corporate volunteering programme began in September 2022 with a team from Equans UK and Ireland. Teams from Equans, GXO Logistics, the Courtyard by Marriott Hotel and Allerton Damp Proofing have since volunteered at the Trust in 2022/23, contributing to the upkeep of the Trust's green spaces enjoyed by patients, their families and staff as well as helping the charity team to prepare tombola for its fundraising activities.</p>
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		<p>Danielle Watson organised a T20 cricket match at Scholes Cricket Club on 7 August raising £1,037 for the Purple Butterfly Appeal. She raised the money in memory of her two stillborn babies, to support other parents.</p> <p>In August, the new Charity Hub was unveiled in the main entrance at Rotherham Hospital. The Mayor of Rotherham, Councillor Tajamal Khan, formally opened the new office space alongside Dr Ted. The hub has been a remarkable success, providing a point of contact for staff, donors and the public.</p> <p>Mark Rudman hosted the David Rudman Memorial Football Match at the Swallownest Miners Welfare Club in memory of his late father. The event saw amateur players compete against celebrities and raised £500.</p> <p>Theatres Health Care Assistant Louise Parry hosted a bake sale to coincide with the Macmillan World's Biggest Coffee Morning. She raised £510.</p> <p>Work to relocate the Purple Butterfly suite on the Labour Ward was completed. The move was funded by the Purple Butterfly Appeal and helped to create a comforting and homely space for parents who lose a child. Staff renamed the space the Snowdrop Suite, to compliment the links to the charity's Snowdrop memory garden.</p> <p>Dr Ted volunteer Andrew Moore took part in the Run for All Sheffield 10K in September, raising £300.</p> <p><b>Autumn 2022</b></p> <p>Dr Richard Jenkins, the Trust's Chief Executive, took part in a skydive at Skydive Hibaldstow in October, raising £1,400. Cardiology colleague Angela Lambert and Laura Cookson, a former UECC nurse, completed their own skydive, raising £1,500.</p> <p>The charity supported the maternity team's Baby Loss Awareness Week memorial service at Herringthorpe United Reformed Church by sourcing refreshments from convenience food supplier Greencore.</p>
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		<p>Volunteers resumed their regular book sales, following the lifting of Covid-19 restrictions.</p> <p><b>Winter 2022/23</b></p> <p>In November 2022, the charity collaborated with Rotherham Hospice to host a firewalk at Rotherham Golf Club. Joanne Bowling, Sally Kilgariff and Samantha Willis raised £1,740.</p> <p>In November, the charity hosted its first Business Breakfast event with the Rotherham Pioneers at Rotherham Hospital. The event was attended by representatives from 40 businesses from across the region. It provided the charity with the opportunity to promote our events, fundraising activities and upcoming appeals to the business community.</p> <p>The charity helped to secure support for the Trust's Coat Rack initiative, which aims to provide a warm jacket for patients to wear when they are discharged, from Tesco and Dunelm.</p> <p>In December, the charity launched its new branding representing a new and exciting chapter.</p> <p>The charity's Christmas appeal concentrated on raising £30,000 for a new rooftop playground for the Children's Ward. Schools, businesses, the public and colleagues were encouraged to support the campaign during the festive period. Trust contractors Illingworth and Gregory donated £15,000 to the project through materials and labour. Work finally began on transforming the old playground in January 2022.</p> <p>In December the charity also unveiled its new 'in memory giving' fund, which replaced the long-standing Purple Butterfly Appeal. The appeal was set up 13 years ago to raise money to support end of life care and to fund Purple Butterfly rooms at Rotherham Hospital. All the funds now raised 'in memory giving' will be undesignated.</p> <p>The charity encouraged fundraisers to support the charity at Christmas by launching National Elf Service Week, which ran from 12-18 December. The week-long</p>
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		<p>event helped to raise money to fund the redevelopment of the Children's Ward outdoor playground at Rotherham Hospital.</p> <p>The public responded to the charity's appeal for extra gifts to be donated for patients young and old treated by the Trust over the festive season. Toys were shared amongst the Children's Ward, Children's Outpatients and UECC.</p> <p>Community toy collections saw gifts collected by St Bernard's Catholic High School, The Stag pub in Wickersley, Lloyds Bank at Wellgate, the Source Skills Academy at Meadowhall, Asda Rotherham and Maltby Town Council. Previous patients, or their grateful relatives, came forward to donate gifts including Naomi Mitchell and friends Pauline Hirst and Vanessa Lockwood.</p> <p>The Rotherham Riders wore Christmas fancy dress when they donated £300 worth of toys and £1,215 for our Christmas appeal.</p> <p>Christmas section boxes were also donated by the Rotherham Lions Club and Rotherham United Community Sports Trust.</p> <p>Hundreds of hospital patients received a gift at Christmas thanks to staff and customers at Dunelm Rotherham, who launched a 'Delivering Joy' campaign to provide presents to those who might otherwise go without.</p> <p>The charity attended the Wickersley Parish Council Christmas Lights Switch On to engage with the public and to fundraise with volunteers.</p> <p>Medical recruitment firm Holt Doctors hosted a '12 Days of Giving' competition in December. The charity were runners up and received £500.</p> <p>In January 2023, the charity secured a £5,000 donation from Keepmoat Homes for the Children's Ward playground plus an additional £5,000 sponsorship for the Trust's staff Proud Awards.</p> <p>The team at Poundland Rotherham marked World Book Day on 2 March by donating new books for our Children's Ward.</p>
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		In January, the charity funded special Purple Butterfly bereavement cards for the Supportive Care Team to give out to bereaved families.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	A 12 month strategy was formulated and worked against. We had a plan of charity events to increase fundraising and supporter engagement.
Performance of fundraising activities against objectives set	Para 1.41	<p>The charity's fundraising activities have been aligned to the 2022 Fundraising Strategy's objectives. These objectives were:</p> <ol style="list-style-type: none"> <li>1. To lay the strategic foundations of a brand refresh. Research, develop and launch a rebrand of the charity.</li> <li>2. To increase and improve internal and external awareness and engagement through a cohesive communications approach and effective communications with supporters.</li> <li>3. To initiate and develop business and community partnerships and relationships.</li> <li>4. To celebrate successes both internally and externally.</li> <li>5. To commence a targeted appeal.</li> <li>6. To procure and secure a CRM (Customer Relationship Management)</li> </ol> <p>The charity continued to benefit from funds provided nationally from NHS Charities Together.</p>
Investment performance against objectives	Para 1.41	N/A The charity no longer has any investments.

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity ends its year with net assets of £481,000, made up of cash in bank less creditors (creditors £55,000).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The reserves policy states that The Rotherham Hospital and Community Charity's Reserves Policy is designed to safeguard the charity from over-committing its resources and to reduce the risk of unplanned future events which may have an adverse financial effect on the charity. The total funds, at any point in time must be sufficient to cover a minimum of 6 months of existing and / or pre-committed staffing costs and a minimum of 12 months of existing and / or pre-committed externally contracted costs.</p> <p>Minimum reserves required at 31 March 2023 were £166,000 based on existing and pre-committed costs. Actual cash reserves held at 31 March 2023 were £536,000. Therefore we have above the minimum requirement. Total fund values were £481,000, of which £105,000 were restricted funds. It is expected that the existing and pre-committed costs of £81,000 will be spent within the next 12 months, and all funds held are liquid assets (cash, debtors and creditors).</p> <p>Free funds available are £481,000 less £166,000 minimum reserves less £105,000 restricted funds, plus £81,000 of pre-committed costs against restricted funds = £291,000. No funds are deficit.</p>
Amount of reserves held	Para 1.22	Minimum reserves required at 31 March 2023 were £166,000. Actual cash reserves held at 31 March 2023 were £536,000. Therefore the charity holds more than the minimum requirement.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	There are no funds in deficit to report in the accounts for 2022/23
Explanation of any uncertainties about the	Para 1.23	N/A

charity continuing as a going concern		
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity continues to rely on donations, legacies and fundraising from charity run events as the main sources of revenue.</p> <p>Funding from NHS Charities Together's Stage 3 Development Grant has been an additional source of funding in 2022/23.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>The Charity no longer has any investments. (All funds moved out of investments and into cash within the Rotherham Hospital and Community Charity bank account in 2021).</p>
A description of the principal risks facing the charity	Para 1.46	<p>The principal risks to the charity's financial position are a decrease in donations.</p> <p>If a decrease in donations occurred, future charitable spending might be reduced, but this could be managed.</p>
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Declaration of Trust, dated 14 March 1996 (as affected by Statutory Instrument No. 627 2002, as amended by supplemental deed dated 3 November 2005; supplemental deeds dated 9 December 2008 and supplemental deed dated 27 January 2015).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<p>The Rotherham Hospital and Community Charity, registered charity number 1054407, was entered on the Central Register of Charities on 9 April 1996.</p> <p>The Rotherham NHS Foundation Trust is the Corporate Trustee of the Charity governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.</p>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees of the Charity are appointed by virtue of their appointment as either Executive or Non-Executive Directors of The Rotherham NHS Foundation Trust (see section entitled 'Governance and Management of the Charity' for further details of appointment procedures).</p> <p>No members of the Corporate Trustee receive any remuneration or expenses in recognition of their responsibilities as part of the Corporate Trustee.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Newly appointed members of the Corporate Trustee are provided with an induction pack consisting of the Charitable Funds Committee's Terms of Reference, the previous three year's Trustee's Annual Reports and Accounts, policies, minutes and information about trusteeship, including the Charity Commission booklet CC3: The essential trustee: what you need to know, what you need to do and PB1: Public benefit: the public benefit requirement.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><b>Governance and Management of the Charity</b></p> <p>Non-Executive Members of the Board of Directors of the NHS Foundation Trust are appointed by the Foundation Trust's Council of Governors.</p> <p>The Chief Executive is appointed by the Non-Executive Directors subject to the</p>

		<p>approval of the Council of Governors.</p> <p>Other Executive Members of the Board are appointed by a committee consisting of the Chairman, the Trust's Chief Executive and the other Non-Executive Members of the Board of Directors.</p> <p>Members of the Trust's Board of Directors are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee.</p> <p>The Corporate Trustee is free to act independently of the Trust's management. Although the recommendations of management may be taken into account by the Corporate Trustee, it is not bound to accept them and may choose to use funds in a different manner, but always in accordance with the charity's objects.</p> <p>The Corporate Trustee devolved responsibility for the on-going management and administration of the Charity to the <i>Charitable Funds Committee</i>, which administers the funds on behalf of the Corporate Trustee.</p> <p>The names of those people who served on the Charitable Funds Committee and thus served as agents of the Corporate Trustee, as permitted under regulation 16 of the NHS Trusts (Membership and Procedures) Regulations 1990 were:</p> <p>Heather Craven Lynn Hagger Mike Smith Nicola Bancroft</p> <p>The Foundation Trust's Director of Finance and Medical Director also attended meetings during 2022/23.</p> <p>No member of the Committee, acting as an agent of the Corporate Trustee, receives any remuneration or expenses in recognition of their responsibilities as part of the Corporate Trustee.</p> <p>Newly appointed members of the Charitable Funds Committee are provided with an induction pack consisting of the Committee's Terms of Reference, the previous three year's Trustee's Annual Reports and Accounts, minutes and information about trusteeship, including the</p>
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		<p>Charity Commission booklet CC3: The essential trustee: what you need to know, what you need to do and PB1: Public benefit: the public benefit requirement.</p> <p>Acting for the Corporate Trustee, the Charitable Funds Committee is responsible for the overall management of the Charity.</p> <p>The Committee's main areas of responsibility are:</p> <ol style="list-style-type: none"> <li>1) The Committee shall make proposals for the approval of the Corporate Trustee and implement the decisions of the Corporate Trustee with regard to, inter alia, the following: <ul style="list-style-type: none"> <li>- Fundraising Strategy</li> <li>- Investment Strategy (including any ethical criteria)</li> <li>- Priorities for the application of the Charity's funds, subject to annual review</li> <li>- Appointment of independent examiners</li> <li>- Budget, including any support costs</li> <li>- Annual approval of the Charity's Annual Report and Accounts</li> </ul> </li> <li>2) The Committee will also keep under review (and where necessary, make proposals and report to the Corporate Trustee) regarding the following: <ul style="list-style-type: none"> <li>- Reserves Policy and its application</li> <li>- Application of funds, and ensuring that this correlates with the Charity's purpose / objects</li> <li>- Assessment and oversight of the management of charity risks on behalf of the Corporate Trustee.</li> </ul> </li> </ol> <p>Administratively, a senior member of staff from the Corporate Affairs directorate supports the Committee.</p> <p>The accounting records and the day-to-day administration of the funds are dealt with by the Financial Services department located at Woodside, 120 Moorgate Road, Rotherham S60 2UA.</p>
Relationship with any related parties	Para 1.51	<p>The Rotherham NHS Foundation Trust is a related party. It provides a full administrative and managerial support to The Rotherham Hospital and Community Charity, for which the Rotherham Hospital and Community Charity pays a fee. The</p>

		Rotherham NHS Foundation Trust also receives the benefit of the Charity's charitable spending, in providing resources and equipment over and above those funded by The Rotherham NHS Foundation Trust.
Other		

## Reference and Administrative details

Charity name	The Rotherham Hospital and Community Charity
Other name the charity uses	N/A
Registered charity number	1054407
Charity's principal address	The Rotherham NHS Foundation Trust Rotherham Hospital Charity Hub-Main Entrance Moorgate Road Rotherham S60 2UD

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Martin Havenhand	Chairman		Chair of Corporate Trustee
2	Dr Richard Jenkins	Interim Chief Executive Chief Executive	From 20 February 2020 to 31 August 2022 From 01 September 2022	Member of Corporate Trustee
3	Dr Joanne Beahan	Medical Director	Started 12 December 2022	Member of Corporate Trustee
4	Dr Joanna Bibby	Non-Executive Director		Member of Corporate Trustee
5	Mrs Heather Craven	Non-Executive Director		Member of Corporate Trustee
6	Mrs Helen Dobson	Chief Nurse		Member of Corporate Trustee
7	Mr Steve Hackett	Director of Finance		Member of Corporate Trustee
8	Mrs Sally Kilgariff	Chief Operating Officer	From 2 October 2022	Member of Corporate Trustee

9	Mr Kamran Malik	Non-Executive Director		Member of Corporate Trustee
10	Mr Steven Ned	Joint Director of Workforce and Organizational Development		Member of Corporate Trustee
11	Dr Rumit Shah	Non-Executive Director		Member of Corporate Trustee
12	Mrs Dee Sissons	Non-Executive Director	From 1 October 2022	Member of Corporate Trustee
13	Mr Martin Temple	Non-Executive Director	From 1 October 2022	Member of Corporate Trustee
14	Mr Michael Wright	Deputy Chief Executive		Member of Corporate Trustee
15	Zlakha Ahmed	Associate Non-Executive Director	1 October 2022 to 30 September 2023	Member of Corporate Trustee
<b>Directors who served during the year, but who had left before year-end</b>				
17	Lynn Hagger	Non-Executive Director	Left September 2022	
18	Michael Smith	Non-Executive Director	Left September 2022	
19	Nicola Bancroft	Non-Executive Director	Left January 2023	
20	George Briggs	Chief Operating Officer	Left June 2022	
21	Callum Gardner	Medical Director	Left December 2022	
22	Susan Douglas	Interim Medical Director	Left December 2022	

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
Dr Michael Richmond	Chairman	
Dr Richard Jenkins	Chief Executive	
Dr Joanne Beahan	Medical Director	
Mrs Julia Burrows	Non-Executive Director	
Mrs Heather Craven	Non-Executive Director	
Mrs Helen Dobson	Chief Nurse	
Mr Steve Hackett	Director of Finance	
Mr Daniel Hartley	Director of People	



Mrs S Kilgariff	Chief Operating Officer	
Mr Kamran Malik	Non-Executive Director	
Dr Runit Shah	Non-Executive Director	
Mrs Dee Sissons	Non-Executive Director	
Mr Martin Temple	Non-Executive Director	
Mrs Hannah Watson	Non-Executive Director	
Mr Michael Wright	Deputy Chief Executive	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bankers	HSBC	Carmel House 49-63 Fargate Sheffield S1 2HD
Legal Advisors	Helen Hirst (Associate)	Hempsons The Exchange, Station Parade, Harrogate HG1 1TS
Independent Examiner	Mark Garrison (Director)	Kingswood Allotts Limited Sidings Court Lakeside Doncaster DN4 5NU

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Michael Richmond	
Position (eg Secretary, Chair, etc)	Chairman	

Date	30/1/24
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## **Independent Examiner's Report to the Corporate Trustee of Rotherham Hospital and Community Charity**

I report to the charity's corporate trustee on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 19 to 29.

### **Responsibilities and basis of report**

As the charity's corporate trustee you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Garrison BCom FCA DChA  
Kingswood Allotts Limited  
Sidings Court  
Lakeside  
Doncaster  
DN4 5NU

Date:

**The Rotherham Hospital and Community Charity**

**Statement of Financial Activities for the Year Ended 31st March 2023**

	Notes	Unrestricted Funds £000	Restricted Funds £000	2022/23 Total Funds £000	2021/22 Total Funds £000
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and legacies	3	95	141	236	79
Interest Received	4	2	-	2	-
<b>TOTAL INCOME</b>		<b>97</b>	<b>141</b>	<b>238</b>	<b>79</b>
<b>EXPENDITURE</b>					
Raising funds	5	(60)	(33)	(93)	(39)
Charitable activities	6	(38)	(79)	(117)	(8)
<b>TOTAL EXPENDITURE</b>		<b>(98)</b>	<b>(112)</b>	<b>(210)</b>	<b>(47)</b>
Net gains/(losses) on investments			-	-	-
<b>NET INCOME/(EXPENDITURE)</b>		<b>(1)</b>	<b>29</b>	<b>28</b>	<b>32</b>
<b>Net Movement in Funds</b>		<b>(1)</b>	<b>29</b>	<b>28</b>	<b>32</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		286	166	452	420
<b>TOTAL FUNDS CARRIED FORWARD</b>	11	<b>285</b>	<b>195</b>	<b>480</b>	<b>452</b>



# The Rotherham Hospital and Community Charity

## Balance Sheet as at 31st March 2023

	Notes	Unrestricted Funds £000	Restricted Funds £000	Total at 31 March 2023 £000	Total at 31 March 2022 £000
<b>CURRENT ASSETS</b>					
Debtors	8	-	-	-	
Cash at Bank and in Hand		291	245	536	456
<b>TOTAL CURRENT ASSETS</b>		<b>291</b>	<b>245</b>	<b>536</b>	<b>456</b>
<b>LIABILITIES</b>					
Creditors falling due within one year	9	(6)	(50)	(56)	(4)
<b>NET CURRENT ASSETS</b>		<b>285</b>	<b>195</b>	<b>480</b>	<b>452</b>
<b>Total Assets less Current Liabilities</b>		<b>285</b>	<b>195</b>	<b>480</b>	<b>452</b>
<b>NET ASSETS</b>		<b>285</b>	<b>195</b>	<b>480</b>	<b>452</b>
<b>THE FUNDS OF THE CHARITY:</b>					
Income Funds					
Restricted	11	-	195	195	166
Unrestricted	11	285	-	285	286
<b>TOTAL CHARITY FUNDS</b>	<b>11</b>	<b>285</b>	<b>195</b>	<b>480</b>	<b>452</b>

The notes at pages 21 to 29 form part of these accounts.

These accounts have been prepared in accordance with the FRS 102.

Signed:

Name: Mr Martin Havenhand, Chairman, The Rotherham NHS Foundation Trust

Date:

**Notes to the Accounts**

**1. Accounting Policies**

**1.1 Accounting Convention**

The financial statements have been prepared under the historical cost convention, with the exception of fixed asset investments, which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust constitutes a public benefit entity as defined by FRS 102. The Trustee considers that there are no material uncertainties about the charity's ability to continue as a going concern.

**1.2 Structure of Funds**

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be applied, or as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The charity has no endowment funds.

Those funds that are neither endowment nor restricted income funds are unrestricted income funds. Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects.

**1.3 Incoming Resources**

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

**(a) Legacies**

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy becomes probable; this will be once confirmation has been received from the representatives of the estate(s) that there are sufficient assets to pay the legacy and once any conditions attached to the legacy are either within the control of the charity or have been met.

**(b) Gifts in Kind**

- (i) Assets given for distribution by the funds are included in the Statement of Financial Activities only when distributed.
- (ii) Assets given for use by the funds (e.g. property for its own occupation) are included in the Statement of Comprehensive Income as incoming resources when receivable.
- (iii) Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

In all cases the amount at which gifts in kind are brought into account is either a reasonable estimate of their value to the funds or the amount actually realised. The basis of the valuation is disclosed in the annual report.

(c) Intangible Income

Intangible income (e.g. the provision of free accommodation) is included in the accounts with an equivalent amount in outgoing resources, if there is a financial cost borne by another party. The value placed upon such income is the financial cost of the third party providing the resources.

## 1.4 Resources Expended

The funds held on trust are prepared in accordance with the accruals concept. All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party.

(a) Cost of Raising Funds

The costs of generating funds are the costs associated with generating income for the funds held on trust.

(b) Charitable Activities

Costs of charitable activities comprise all direct and indirect costs incurred in the pursuit of the charitable objects of the charity and are shown in note 6.

(c) Grants Payable

Grants payable are payments made to third parties (including NHS Bodies) in the furtherance of the funds held on the Trust's charitable objectives to relieve those who are sick. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

(d) Governance Costs

These are accounted for on an accruals basis and are represented by the following costs:

	£
Financial Services recharges from The Rotherham NHS Foundation Trust	5,587
Independent examination fees (gross value incl VAT)	3,600
	<hr/>
	9,187
	<hr/>

**1.5 Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

**1.6 Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

**1.7 Liability Recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

**1.8 Pension Contributions**

Past and present employees are covered by the provisions of the NHS Pension Scheme. The scheme is an unfunded, defined benefit scheme that covers NHS employers, general practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. As a consequence it is not possible for the Trust to identify its share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme under FRS 102.

Employer's pension cost contributions are charged to operating expenses as and when they become due. Additional pension liabilities arising from early retirements are not funded by the scheme except where the retirement is due to ill health. The full amount of the liability for the additional costs is charged to the income and expenditure account at the time the Trust commits itself to the retirement, regardless of the method of payment.

**1.9 Prior Year Adjustments**

There has been no change to the accounts of prior years.

# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2023

### Notes to the Accounts

#### 2 Related Party Transactions

During the year none of the members of the NHS Trust Board nor senior NHS Trust staff nor parties related to them were beneficiaries of the charity, nor have they undertaken any material transactions with the charity.

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year.

The charity has made revenue and capital payments to The Rotherham NHS Foundation Trust, which is its Corporate Trustee. The audited annual report and accounts of the Foundation Trust are available separately.

The Rotherham NHS Foundation Trust provides an administrative, financial and governance service to the charity, the costs of which are included within governance costs (Note 6). Total wages re-charged during 2023 were £92,518 (2022: £39,428) for administration of the charity.

The significant increase from last year is due to addition of Head of Fundraising post.

The charges for financial service made by the NHS Trust are at a fair open market value and constitute a proportion of the gross costs of the Financial Accountant and Financial Services Team. Total charges for 2023 were £5,587 (2022: £5,424).

#### 3 Donations and Legacies

	Unrestricted Funds £000	Restricted Funds £000	Total 2022/23 £000	Total 2021/22 £000
Donations	53	51	104	69
Legacies	41	90	131	7
Gift Aid	1	-	1	3
<b>Total</b>	<b>95</b>	<b>141</b>	<b>236</b>	<b>79</b>

#### 4 Investment Income

	Unrestricted Funds £000	Restricted Funds £000	Total 2022/23 £000	Total 2021/22 £000
Interest Received	2	-	2	0
<b>Total</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>0</b>



# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2023

### Notes to the Accounts

#### 5 Expenditure on Raising Funds

	2022/23 £000	2021/22 £000
Investment management costs	-	0
Salaries	93	39
	<u>93</u>	<u>39</u>

#### 6 Analysis of Charitable Activities

	2022/23 £000	2021/22 £000
Purchase of new equipment	14	-
Furniture and Fittings	11	1
Building and refurbishment	58	(21)
Patient education and welfare	11	5
Staff welfare	10	12
Governance Costs	9	8
Other Administrative Costs	3	2
Other	1	1
	<u>117</u>	<u>8</u>

#### 7 Staff Analysis

	2022/23 £000	2021/22 £000
Salaries and wages	<u>93</u>	<u>39</u>

	2023 FTE	2022 FTE
Average Staff employed during year	<u>-</u>	<u>-</u>

No staff member employed - 2 FT recharged from Rotherham NHS FT

Staff costs include all associated employer costs as incurred by Rotherham NHS FT

No employees had employee benefits in excess of £60,000 (2022: none)

**The Rotherham Hospital and Community Charity**

**Accounts for the Year Ended 31st March 2023**

**Notes to the Accounts**

**8 Debtors Falling Due Within One Year**

	<b>2023 £000</b>	<b>2022 £000</b>
Other debtors	<u>-</u>	<u>-</u>

**9 Creditors Falling Due Within One Year**

	<b>2023 £000</b>	<b>2022 £000</b>
Other creditors	<u>(56)</u>	<u>(4)</u>

# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2023

### Notes to the Accounts

#### 10 Comparative Statement of Financial Activities

	Unrestricted Funds £000	Restricted Funds £000	2021/22 Total Funds £000
<b>INCOME AND ENDOWMENTS FROM:</b>			
Donations and Legacies	34	45	79
Investment Income	-	-	-
<b>TOTAL INCOME</b>	<b>34</b>	<b>45</b>	<b>79</b>
<b>EXPENDITURE</b>			
Raising funds	(29)	(10)	(39)
Charitable activities	(17)	9	(8)
<b>TOTAL EXPENDITURE</b>	<b>(46)</b>	<b>(1)</b>	<b>(47)</b>
Net losses on investments		-	-
<b>NET INCOME</b>	<b>(12)</b>	<b>44</b>	<b>32</b>
<b>Net Movement in Funds</b>	<b>(12)</b>	<b>44</b>	<b>32</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	298	122	420
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>286</b>	<b>166</b>	<b>452</b>

# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2023

### Notes to the Accounts

#### 11 Movement in Funds

	At 31/3/22	Net movement	Transfers	At 31/3/23
	£000	in funds	between funds	£000
		£000	£000	£000
<b>Unrestricted Funds</b>	286	(1)	-	285
<b>Restricted Funds</b>				
Purple Butterfly	106	(67)	-	39
Dr Ted	7	(5)	-	2
Legacies	31	(10)	-	21
Superheroes	10	(2)	-	8
NHS Charities	12	23	-	35
CCU (Legacy)	-	90	-	90
	166	29	-	195
<b>Total Funds</b>	<b>452</b>	<b>28</b>	<b>-</b>	<b>480</b>

#### Comparative Movement in Funds

	At 1/4/21	Net movement	Transfers	At 31/3/22
	£000	in funds	between funds	£000
		£000	£000	£000
<b>Unrestricted Funds</b>	298	(12)	-	286
<b>Restricted Funds</b>				
Purple Butterfly	-	106	-	106
Dr Ted	11	(4)	-	7
Legacies	28	3	-	31
Superheroes	20	(10)	-	10
NHS Charities	63	(51)	-	12
	122	44	-	166
<b>Total Funds</b>	<b>420</b>	<b>32</b>	<b>-</b>	<b>452</b>

#### Fund descriptions

**Purple Butterfly:** This fund raises money to improve end of life care for people in Rotherham. In particular it funds Purple Butterfly rooms, which provide privacy, dignity, space, and a home-from-home for people nearing the end of their lives, their families, friends and carers.

**Dr Ted:** This fund raises money to buy a range of goods and services - from toys to specialist medical equipment to children's entertainers - to help ensure our youngest and most vulnerable patients, as well as their families, have the best experience possible of being in hospital.

**Superheroes:** The Rotherham NHS Superheroes appeal is the charity's first ever staff appeal and was set up in April 2020 to allow people to show their appreciation for NHS staff in Rotherham during the Covid-19 pandemic. Inspired by our national treasure Sir Captain Tom Moore, the appeal has inspired individuals, community groups, businesses and schools to donate to their local NHS charity.

# **The Rotherham Hospital and Community Charity**

## **Accounts for the Year Ended 31st March 2023**

### **Notes to the Accounts**

#### **11 Movement in Funds continued**

##### Fund descriptions continued

NHS Charities Together: The Rotherham Hospital and Community Charity is a member of NHS Charities Together, a national NHS charity which supports members to fundraise, engage with staff and the public and to raise awareness about the impact NHS charities have. Since the onset of the Covid-19 pandemic, NHS Charities Together has received incredible fundraising support from the public. The Rotherham Hospital and Community Charity has received thousands of pounds from the national charity. The money is being used for wellbeing improvements for patients and staff.

Legacies: The Rotherham Hospital and Community Charity received £131k during the year which was bequested to Coronary Care Unit (£90k) and General Funds (£41k).

Kingswood Allotts Limited  
Sidings Court  
Lakeside  
Doncaster  
DN4 5NU

Dear Sirs

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your report on the charity's financial statements for the year ended 31 March 2023. These enquiries have included inspection of supporting documentation where appropriate. All representations are made to the best of our knowledge and belief.

#### **GENERAL**

1. We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.
2. We confirm that the charity was entitled to exemption under section 477 of the Companies Act 2006 from the requirement to have its financial statements for the financial year ended 31 March 2023 audited.
3. We have fulfilled our responsibilities as trustees, as set out in the terms of your engagement letter dated 30 May 2022 under the Companies Act 2006, for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view.
4. All the transactions undertaken by the charity have been properly reflected and recorded in the accounting records.
5. All the accounting records and related financial information, including minutes of all trustee meetings have been made available to you for the purpose of your work.

#### **ASSETS AND LIABILITIES**

6. The charity has satisfactory title to all assets and there are no liens or encumbrances on the charity's assets, except for those that are disclosed as applicable in the notes to the financial statements.
7. All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as applicable.

#### **LOANS AND ARRANGEMENTS**

8. The charity has not granted any advances or credits to, or made guarantees on behalf of, trustees other than those disclosed in the financial statements.

#### **LEGAL CLAIMS**

9. We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed as applicable in the financial statements.

#### **LAWS AND REGULATIONS**

10. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

#### **RELATED PARTIES**

11. Related party relationships and transactions have been appropriately accounted for and disclosed as applicable in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with the requirements of company law or accounting standards.

#### **SUBSEQUENT EVENTS**

12. All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed as applicable.

**GOING CONCERN**

13. We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We also confirm our plans for future actions required to enable the charity to continue as a going concern are feasible. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

Yours faithfully



.....

Signed on behalf of the board of trustees

30/1/24  
.....