



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/4/2021 Period start date

To 31/03/2022 Period end date

Charity name: The Rotherham Hospital and Community Charity

Charity registration number: 1054407

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	'For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the services provided within the Rotherham health community'.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The purpose of the charity is to provide a framework that facilitates the process of generating, receiving and spending charitable donations for The Rotherham NHS Foundation Trust, its staff and the broader health community of Rotherham, for the public benefit. The Charity is solely made up of funds held on Trust for The Rotherham NHS Foundation Trust.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Corporate Trustee confirms that it has complied with the duty of section four of the Charities Act 2006, to have due regard to the guidance contained within the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives; planning future activities and assessing applications for grants during the year.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	All wards and departments at The Rotherham NHS Foundation Trust continue to follow a process whereby they are able to submit formal charitable funding requests to the charity for consideration. Requests for funding are received for everything from toys for the children's ward to clinical items. Such requests vary significantly in monetary terms and may include items for less than £100 or greater than several thousands of pounds. All requests for grants in excess of £25,000 are approved by the Corporate Trustee. The charity is always conscious when assessing any funding requests that their

		approval should further the aims and objectives of the charity.
Policy on social investment including program related investment	Para 1.38	The review of the charity's fundraising strategy and its investment strategy were progressed during 2020/21 ensuring both are consistent with the agreed strategic direction of the charity. Work on both strategies is on-going.
Contribution made by volunteers	Para 1.38	Due to continued Covid-19 restrictions, there were few Trust volunteers taking on charity volunteering roles in 2021/22. Although in previous years and, when possible in the future, volunteers have and will make a significant contribution to the charity.
Other		None

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Spring 2021</b></p> <p>In April 2021, the charity encouraged fundraisers to take on their own '100 challenge' to mark what would have been Sir Captain Tom Moore's 101<sup>st</sup> birthday. The national fundraising initiative was spearheaded by NHS Charities Together. Midwife Sarah Neal walked 100 laps of Rotherham Hospital, the equivalent of 100K. She raised £594.</p> <p>NHS Charities Together partnered the charity with the Stock Shop clothing and gift shop at Rotherham Hospital. They raised funds totalling £387.13 through the sale of carrier bags and by hosting a raffle.</p> <p><b>Summer 2021</b></p> <p>76-year-old Carol Makin tackled the West Highland Way, one of the UK's most challenging long distance trails. She completed the challenge in 5 days in June 2021, raising £1,000.</p> <p>In June 2022, the charity funded 10 sensory boxes filled with resources to help patients with autism and learning disabilities to feel relaxed while they wait for their treatment. The boxes, which cost £450, included sensory toys which use light, sound and texture to keep minds and hands distracted.</p>

		<p>June 2021 marked the start of extensive work by contractors I&amp;G to create a new staff 'Wellbeing garden' at Rotherham Hospital, funded by money received from NHS Charities Together. The area includes picnic benches, outdoor gym equipment, a canopied area and lots of therapeutic plants and flowers. The garden was designed to allow staff to relax, take breaks away from their busy ward areas and offices, to exercise and recharge their batteries.</p> <p>In July 2021, a host of celebrity and amateur footballers joined forces at the Phoenix Sports and Social Club, Brinsworth, to celebrate the life of David Rudman, who was cared for at Rotherham Hospital before he passed away. The David Rudman Memorial Match raised £1,509.66.</p> <p>July marked the charity's NHS Big Tea celebrations. The charity hosted a tea party for staff at Rotherham Hospital, complete with music, fairground-style entertainment and celebration cakes. Big Tea hampers were enjoyed by staff working in the community. The event also marked the grand opening of the new staff 'Wellbeing garden' at Rotherham Hospital.</p> <p>Five fundraisers took part in Total Warrior-The Original at Bramham Park in Leeds in July. They braved 25 obstacles over a 12K route, which included 100 tonnes of mud, ice and fire. They raised £1,255.</p> <p>During July's heatwave, the charity used funds raised for the Rotherham NHS Superheroes appeal to treat staff to ice cream, courtesy of Gratino's Ices.</p> <p>In August, cancer patient Anthony Felvus donated £2,000 to say thank you to colleagues on Ward A6 at Rotherham Hospital, where he received chemotherapy.</p> <p>Angela Nuttall and her family donated £645 to Breathing Space following the death of her husband David who passed away at Rotherham Hospital after battling COPD. He was cared for at Breathing Space.</p> <p>The charity ran a 'Random Acts of Kindness' initiative in August 2021, asking colleagues to nominate their co-workers who had excelled at something, shown compassion for their patients or simply</p>
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		<p>been fabulous. Nearly 600 colleagues received charity mugs filled with chocolate.</p> <p>Just a few weeks after the new 'Wellbeing garden' was finalised, a new half-kilometre Woodland Walk was also completed. The overgrown area around the perimeter of Rotherham Hospital was excavated, entrances with dropped curbs and pathways were created, trees pruned and bird boxes erected. The walking route was also created with funds from NHS Charities Together and is available for staff and patients to enjoy.</p> <p>Tommy McKeiver marked the second anniversary of his wife Mary passing away by donating £500 to the charity in August 2021. He has pledged to donate funds to the Purple Butterfly Appeal every year.</p> <p><b>Autumn 2021</b></p> <p>Sisters Amanda Haynes and Callie Drabble took part in a skydive at Langar Airfield, Nottingham. Amanda was inspired to raise funds to help provide resources and quiet spaces which enhance mental health and wellbeing. Callie was inspired by her 93-year-old grandfather Dennis, who suffers from dementia and was cared for on ward A5. They raised almost £1,000.</p> <p>In Autumn, the charity funded MAMA Academy Wellbeing wallets, which provide women with a safe place to keep important documents, such as scan photos and appointment cards, whilst providing a tool for midwives to share information about common pregnancy conditions. The colourful plastic wallets are part of a national initiative spearheaded by the MAMA Academy to prevent stillbirth and to reduce neonatal death rates.</p> <p>Coach company Maxfield's Travel celebrated colleague Allison Fox successfully beating cancer by organising a fundraising trip to the seaside. The event was held to give something back to the hospital which cared for Allison. Day-trippers paid £20 for their seaside holiday tickets and they held a raffle on the journey, raising £2,114.</p> <p>In September, thousands of runners celebrated the return of the Run for All Sheffield Half Marathon after a two-year break, including five Rotherham Hospital</p>
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		<p>and Community Charity fundraisers. They raised £874.</p> <p>The charity marked the first anniversary of the creation of its memorial garden at Rotherham Hospital by transforming virtual flowers into real life blooms. Donors were invited to virtually sponsor a rose, tulip or daisy via Visufund to raise funds for bulbs. The appeal raised £1,1174.</p> <p>In September 2021, the charity funded signs to create a 1KM 'Wellbeing Walk' around the perimeter of Rotherham Hospital. They were inspired by midwife Sarah Neal's 'Captain Tom 100' walk around the hospital site in May 2021. The circular Wellbeing Walk route includes the Snowdrop memorial garden and the Woodland Walk. The route aims to encourage staff to take breaks away from their busy ward and department areas and offices.</p> <p>In September 2021, shoppers and employees at Parkgate Shopping Centre in Rotherham had One Great Day raising money for the Dr Ted children's appeal. The retail park was one of more than 100 shopping centres across the country taking part in the annual family fun day. The event included children's entertainers, games, competitions and raffles hosted by tenants. The event raised £600.</p> <p>In October 2021, the charity announced that Age UK Rotherham had successfully bid for £111,942 funding from NHS Charities Together's Stage 2 Community Grant scheme. The Rotherham Hospital and Community Charity worked with other NHS charities across the Integrated Care System and the South Yorkshire's Community Foundation to decide how to invest the funds. Age UK Rotherham was successful in their bid and have invested the grant in the 'EngAge Rotherham Connect and Be Well' initiative. The project will introduce 'Community Circles' as a way to improve the wellbeing of older people recovering from the pandemic.</p> <p>In October 2021, the charity funded a £6,639 Cardiology Lumify System – a hand-held, portable scanner which can be used more easily in an emergency, is easier to clean and transport.</p>
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		<p>The Stroke Team hosted a bake sale in their stroke garden to celebrate Halloween, raising £176.60.</p> <p>Funding requests, included £1,577.04 for goody boxes for The Rotherham NHS Foundation Trust's staff Proud Awards in November 2021. The boxes were filled with refreshments to allow those shortlisted to celebrate at the virtual event. Dr Ted also made an appearance at the event, raising £235 by taking part in a 'Tederercise.'</p> <p><b>Winter 2021/22</b></p> <p>Successful funding requests in December 2021 included £500 to ensure Therapy huskie Thunder could visit the Children's Ward at Rotherham Hospital in the run up to Christmas.</p> <p>In Winter the charity launched its Christmas appeal to raise money to fund the refurbishment of the Children's Ward outdoor play area. £6,486.23 was raised in total during the festive season.</p> <p>Christmas festivities started on 3 December when the charity hosted a Christmas grotto with colleagues from Unison Rotherham Health in the Wellbeing garden at Rotherham Hospital. The event included a 'Bake Off' style competition, a bake sale and a raffle. The event raised £2,378.93.</p> <p>The charity encouraged fundraisers to wear silly sweaters for Christmas Jumper Day on 10 December 2021. There were prizes for the best dressed individual and team, which were won by Marina Anderson, Clinical Information Assurance Officer for the Coding Team, and the Workforce Development Team. They raised £646.50 for the charity's Christmas appeal.</p> <p>The charity challenged staff and the public to take part in a Virtual 5K Santa Jog. School children jogged around playgrounds, sports stars from Rotherham United Football Club participated during training and Trust colleagues walked, jogged, ran or swam their challenges. The week-long event ran between 6 and 12 December and raised £855.</p> <p>Medical recruitment firm, Holt Doctors, hosted a '12 Charities of Christmas' competition, which asked people to 'vote' for their favourite NHS charity by donating £2 via Just Giving. The charity came second, receiving £500.</p>
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		<p>The charity received gifts from the Hallam FM Mission Christmas Cash For Kids appeal, which is run every year to provide toys to disadvantaged children and young people. We received a huge special delivery just before Christmas with sacks of toys shared amongst our Children's Ward, Special Care Baby Unit, Children's Outpatients and Urgent and Emergency Care Centre.</p> <p>In December, sisters Sieera and Shyanne Ismail saved up and fundraised for six months to buy a selection of sensory toys. They were distributed to youngsters on the Children's Ward.</p> <p>In January, the charity funded, designed and printed new Purple Butterfly Appeal themed bereavement cards for the Supportive Care Team.</p> <p>In February 2022, the family of Carolyn Joy Linkens, who died following a battle with Covid-19, unveiled a new sculpture in the Snowdrop memorial garden in her memory. Carolyn's family raised the money to fund the glass sculpture by taking part in the 'Margot Marches to Millions' challenge in May 2021, named after her granddaughter. They walked two million steps in 30 days, raising £3,127.</p> <p>The charity helped to spread the love on Valentine's Day by treating colleagues to free chocolate cupcakes and a cuppa. Jim Cooper from the Proper Coffee Van served 800 hot drinks and 1,300 chocolate cupcakes and heart-shaped biscuits were delivered. Lucky staff also received mini bouquets donated by Morrisons.</p> <p>Relatives of those who have lost a loved one can now remember their lives by funding an engraved leaf on the charity's new memory tree. The copper tree is located in the Snowdrop memorial garden at Rotherham Hospital with the first gold leaf dedicated to Tommy McKeiver's wife Mary. To commemorate the anniversary of her death, Tommy has donated £500 to the charity's Purple Butterfly Appeal every year and pledged to be the first memory tree donor.</p> <p>In March 2022, baby loss charity 4Louis donated a cuddle cot and a cuddle blanket to the Trust's Urgent and Emergency Care Centre. The resources will be used to keep</p>
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		<p>a child cool, either in a Moses basket or with a special blanket, to allow their family to spend time together to make memories and to say goodbye. The donation was possible thanks to two families who fundraised for 4Louis in memory of their children.</p> <p>Hayley Sharman and Jack Montgomery donated £7,510 to the Purple Butterfly Appeal in memory of their baby son Ted. They celebrated their fundraising at a special photo call in the Snowdrop memorial garden at Rotherham Hospital, where an engraved leaf bearing Ted's name was also unveiled on the charity's memory tree. The money helped to fund the relocation of the existing Purple Butterfly suite to the front of the Labour Ward to ensure parents who suffer the tragic loss of a baby can grieve in privacy.</p> <p>The Rotherham Rock Choir donated £1,466 to the Purple Butterfly Appeal following a heartfelt recommendation from choir member Jeannette Froggatt. The choir raised the funds by hosting a tombola, a raffle and via a coffee club. They also donated their deposits for a concert, which was unable to take place due to Covid-19 restrictions.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	No formal objectives were set during 2021/22
Performance of fundraising activities against objectives set	Para 1.41	<p>No formal objectives were set but the priority was to focus on increasing general funds held, rather than the appeals.</p> <p>Due to Covid-19 restrictions, the majority of the charity's usual fundraising events were unable to take place.</p> <p>The charity continued to benefit from funds provided nationally from NHS Charities Together.</p>
Investment performance against objectives	Para 1.41	N/A The charity no longer has any investments.
		N/A



Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Charity ends its year with net assets of £452k, made up of cash in bank less creditors (creditors £4k).</p> <p>Its position is higher than last year (2021 £420k) due to lower expenditure than income during the year.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The reserves policy states that The Rotherham Hospital and Community Charity's Reserves Policy is designed to safeguard the Charity from over-committing its resources and to reduce the risk of unplanned future events which may have an adverse financial effect on the Charity. The total funds, at any point in time must be sufficient to cover a minimum of 6 months of existing and / or pre-committed staffing costs and a minimum of 12 months of existing and / or pre-committed externally contracted costs.</p> <p>Minimum reserves required at 31 March 2022 were £65k based on existing and pre-committed costs. Actual cash reserves held at 31 March 2022 were £456k. Therefore we have above the minimum requirement. Total fund values were £452k, of which £165k were restricted funds. It is expected that the existing and pre-committed costs of £65k will be spent within the next 12 months, and all funds held are liquid assets (cash, debtors and creditors).</p> <p>Actual reserves after making an allowance for restricted funds and existing and pre-committed costs are £232k. (Cash reserves of £456k, minus £65k of existing and pre-committed costs, minus £166k of restricted funds, add back £7k of the pre-committed costs which are committed against the restricted fund balances.) The actual cash reserves of £232k are the reserves remaining after all deductions, i.e. the freely available funds of the Charity.</p>
Amount of reserves held	Para 1.22	<p>Minimum reserves required at 31 March 2022 were £65k. Actual cash reserves held at 31 March 2022 were £456k. Therefore the charity holds more than the minimum requirement.</p>
Reasons for holding zero reserves	Para 1.22	N/A

Details of fund materially in deficit	Para 1.24	There are no funds in deficit to report in the accounts for 2021/22.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity continues to rely on donations and legacies as the main sources of revenue, particularly as the proceeds through fundraising and sponsorship has decreased during the year due to Covid-19 restrictions.</p> <p>Funding from NHS Charities Together has been an additional source of funding in 2021/22.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Charity no longer has any investments. (All funds moved out of investments and into cash within the Rotherham Hospital and Community Charity bank account on 31/3/21).
A description of the principal risks facing the charity	Para 1.46	<p>The principal risks to the charity's financial position are a decrease in donations.</p> <p>If a decrease in donations occurred, future charitable spending might be reduced, but this could be managed.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Declaration of Trust, dated 14th March 1996 (as affected by Statutory Instrument No. 627 2002, as amended by supplemental deed dated 3rd November 2005; supplemental deeds dated 9th December 2008 and supplemental deed dated 27th January 2015).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<p>The Rotherham Hospital and Community Charity, registered charity number 1054407, was entered on the Central Register of Charities on 9th April 1996.</p> <p>The Rotherham NHS Foundation Trust is the Corporate Trustee of the Charity governed by the law applicable to Trusts,</p>

		principally the Trustee Act 2000 and the Charities Act 2011.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees of the Charity are appointed by virtue of their appointment as either Executive or Non-Executive Directors of The Rotherham NHS Foundation Trust (see section entitled 'Governance and Management of the Charity' for further details of appointment procedures).</p> <p>No members of the Corporate Trustee receive any remuneration or expenses in recognition of their responsibilities as part of the Corporate Trustee</p>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Newly appointed members of the Corporate Trustee are provided with an induction pack consisting of the Charitable Funds Committee's Terms of Reference, the previous three year's Trustee's Annual Reports and Accounts, policies, minutes and information about trusteeship, including the Charity Commission booklet CC3: The essential trustee: what you need to know, what you need to do and PB1: Public benefit: the public benefit requirement.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><b>Governance and Management of the Charity</b></p> <p>Non-Executive Members of the Board of Directors of the NHS Foundation Trust are appointed by the Foundation Trust's Council of Governors.</p> <p>The Chief Executive is appointed by the Non-Executive Directors subject to the approval of the Council of Governors.</p> <p>Other Executive Members of the Board are appointed by a committee consisting of the Chairman, the Trust's Chief Executive and the other Non-Executive Members of the Board of Directors.</p> <p>Members of the Trust's Board of Directors are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee.</p> <p>The Corporate Trustee is free to act independently of the Trust's management. Although the recommendations of management may be taken into account by the Corporate Trustee, it is not bound to accept them and may choose to use funds in a different manner, but always in accordance with the charity's objects.</p>

		<p>The Corporate Trustee devolved responsibility for the on- going management and administration of the Charity to the <i>Charitable Funds Committee</i>, which administers the funds on behalf of the Corporate Trustee.</p> <p>The names of those people who served on the Charitable Funds Committee and thus served as agents of the Corporate Trustee, as permitted under regulation 16 of the NHS Trusts (Membership and Procedures) Regulations 1990 were:</p> <p>Mike Smith Lynn Hagger Heather Craven Nicola Bancroft</p> <p>The Foundation Trust's Director of Finance and Medical Director also attended meetings during 2021/22.</p> <p>No member of the Committee, acting as an agent of the Corporate Trustee, receives any remuneration or expenses in recognition of their responsibilities as part of the Corporate Trustee.</p> <p>Newly appointed members of the Charitable Funds Committee are provided with an induction pack consisting of the Committee's Terms of Reference, the previous three year's Trustee's Annual Reports and Accounts, minutes and information about trusteeship, including the Charity Commission booklet CC3: The essential trustee: what you need to know, what you need to do and PB1: Public benefit: the public benefit requirement.</p> <p>Acting for the Corporate Trustee, the Charitable Funds Committee is responsible for the overall management of the Charity.</p> <p>The Committee's main areas of responsibility are:</p> <ol style="list-style-type: none"> <li>1) The Committee shall make proposals for the approval of the Corporate Trustee and implement the decisions of the Corporate Trustee with regard to, inter alia, the following: <ul style="list-style-type: none"> <li>- Fundraising Strategy</li> <li>- Investment Strategy (including any ethical criteria)</li> </ul> </li> </ol>
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		<ul style="list-style-type: none"> <li>- Priorities for the application of the Charity's funds, subject to annual review</li> <li>- Appointment of independent examiners</li> <li>- Budget, including any support costs</li> <li>- Annual approval of the Charity's Annual Report and Accounts</li> </ul> <p>2) The Committee will also keep under review (and where necessary, make proposals and report to the Corporate Trustee) regarding the following:</p> <ul style="list-style-type: none"> <li>- Reserves Policy and its application</li> <li>- Application of funds, and ensuring that this correlates with the Charity's purpose / objects</li> <li>- Assessment and oversight of the management of charity risks on behalf of the Corporate Trustee.</li> </ul> <p>Administratively, a senior member of staff from the Corporate Affairs directorate supports the Committee.</p> <p>The accounting records and the day-to-day administration of the funds are dealt with by the Financial Services department located at Woodside, 120 Moorgate Road, Rotherham S60 2UA.</p>
Relationship with any related parties	Para 1.51	The Rotherham NHS Foundation Trust is a related party. It provides a full administrative and managerial support to The Rotherham Hospital and Community Charity, for which the Rotherham Hospital and Community Charity pays a fee. The Rotherham NHS Foundation Trust also receives the benefit of the Charity's charitable spending, in providing resources and equipment over and above those funded by The Rotherham NHS Foundation Trust.
Other		

## Reference and Administrative details

Charity name	The Rotherham Hospital and Community Charity
Other name the charity uses	N/A
Registered charity number	1054407
Charity's principal address	The Rotherham NHS Foundation Trust Rotherham Hospital Moorgate Road S60 2UD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Martin Havenhand	Chairman		Chair of Corporate Trustee
2	Dr Richard Jenkins	Interim Chief Executive Chief Executive	From 20 February 2020 to 31 August 2022 From 01 September 2022	Member of Corporate Trustee
3	Miss Nicola Bancroft	Non-Executive Director		Member of Corporate Trustee
4	Dr Joanna Bibby	Non-Executive Director	From 1 June 2021	Member of Corporate Trustee
5	Mr George Briggs	Chief Operating Officer		Member of Corporate Trustee
6	Mrs Heather Craven	Non-Executive Director		Member of Corporate Trustee
7	Mrs Helen Dobson	Interim Chief Nurse	From 12 October 2021	Member of Corporate Trustee
8	Dr Callum Gardner	Medical Director		Member of Corporate Trustee
9	Mr Steve Hackett	Director of Finance	From 01 July 2021	Member of Corporate Trustee
10	Ms Lynn Hagger	Non-Executive Director		Member of Corporate Trustee
11	Mr Kamran Malik	Associate Non-Executive Director Non-Executive Director	From 1 April 2021 to 10 September 2021 From 11 September 2021	Member of Corporate Trustee from 11 September 2021
12	Mr Steven Ned	Joint Director of Workforce and Organizational Development		Member of Corporate Trustee
13	Dr Rumit Shah	Non-Executive Director		Member of Corporate Trustee
14	Mr Mike Smith	Non-Executive Director		Member of Corporate Trustee
15	Mr Michael Wright	Deputy Chief Executive		Member of Corporate Trustee
<b>Directors who served during the year, but who had left before year-end</b>				
16	Mr Stuart Diggles	Interim Director of Finance	From 11 November 2020 – 09 July 2021	Member of Corporate Trustee
17	Mr Mark Edgell	Non-Executive Director	From 01 June 2012 until 31 May 2021	Member of Corporate Trustee
18	Mr Michael Killick	Non-Executive Director	From 1 April 2021 – 10 September 2021	Member of Corporate Trustee
19	Ms Angela Wood	Chief Nurse	1 February 2019 – 31 October 2021	Member of Corporate Trustee

Director name		
Mr Martin Havenhand	Chairman	
Dr Richard Jenkins	Chief Executive	
Miss Nicola Bancroft	Non-Executive Director	
Dr Joanne Beahan	Medical Director	
Dr Joanna Bibby	Non-Executive Director	
Mrs Heather Craven	Non-Executive Director	
Mrs Helen Dobson	Chief Nurse	
Mr Steve Hackett	Director of Finance	
Mrs S Kilgariff	Chief Operating Officer	
Mr Kamran Malik	Non-Executive Director	
Mr Steven Ned	Director of Workforce	
Dr Rumit Shah	Non-Executive Director	
Mrs Dee Sissons	Non-Executive Director	
Mr Martin Temple	Non-Executive Director	
Mr Michael Wright	Deputy Chief Executive	

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bankers	HSBC	35 College Street Rotherham South Yorkshire S1 1HH
Legal Advisors	Helen Hirst (Associate)	Hempsons The Exchange, Station Parade, Harrogate HG1 1TS
Independent Examiner	Mark Garrison (Director) Caroline Smith	Allotts Business Services Limited The Old Grammar School 13 Moorgate Road Rotherham S60 2EN

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Martin Havenhand	
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	
<b>Date</b>	13 January 2023	

## **Independent Examiner's Report to the Corporate Trustee of Rotherham Hospital and Community Charity**

I report to the charity's corporate trustee on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 21 to 31.

### **Responsibilities and basis of report**

As the charity's corporate trustee you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Garrison BCom FCA DChA  
Kingswood Allotts Limited  
Chartered Accountants and Registered Auditors  
The Old Grammar School  
13 Moorgate Road  
Rotherham  
S60 2EN

Date:

**The Rotherham Hospital and Community Charity**

**Statement of Financial Activities for the Year Ended 31st March 2022**

	Notes	Unrestricted Funds £000	Restricted Funds £000	2021/22 Total Funds £000	2020/21 Total Funds £000
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and legacies	3	34	45	79	506
Investment income	4	-	-	-	5
<b>TOTAL INCOME</b>		<b>34</b>	<b>45</b>	<b>79</b>	<b>511</b>
<b>EXPENDITURE</b>					
Raising funds	5	(29)	(10)	(39)	(40)
Charitable activities	6	(17)	9	(8)	(385)
<b>TOTAL EXPENDITURE</b>		<b>(46)</b>	<b>(1)</b>	<b>(47)</b>	<b>(425)</b>
Net gains/(losses) on investments			-	-	18
<b>NET INCOME/(EXPENDITURE)</b>		<b>(12)</b>	<b>44</b>	<b>32</b>	<b>104</b>
<b>Net Movement in Funds</b>		<b>(12)</b>	<b>44</b>	<b>32</b>	<b>104</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		298	122	420	316
<b>TOTAL FUNDS CARRIED FORWARD</b>	12	<b>286</b>	<b>166</b>	<b>452</b>	<b>420</b>

# The Rotherham Hospital and Community Charity

## Balance Sheet as at 31st March 2022

	Notes	Unrestricted Funds £000	Restricted Funds £000	Total at 31 March 2022 £000	Total at 31 March 2021 £000
<b>FIXED ASSETS</b>					
Investments	8	-	-	-	-
<b>TOTAL FIXED ASSETS</b>		-	-	-	-
<b>CURRENT ASSETS</b>					
Debtors	9	-	-	-	1
Cash at Bank and in Hand		289	167	456	631
<b>TOTAL CURRENT ASSETS</b>		289	167	456	632
<b>LIABILITIES</b>					
Creditors falling due within one year	10	(3)	(1)	(4)	(212)
<b>NET CURRENT ASSETS</b>		286	166	452	420
<b>Total Assets less Current Liabilities</b>		286	166	452	420
<b>NET ASSETS</b>		286	166	452	420
<b>THE FUNDS OF THE CHARITY:</b>					
Income Funds					
Restricted	12	-	166	166	122
Unrestricted	12	286	-	286	298
<b>TOTAL CHARITY FUNDS</b>	12	286	166	452	420

The notes at pages 23 to 31 form part of these accounts.

These accounts have been prepared in accordance with the FRS 102.

Signed:

Name: Mr Martin Havenhand, Chairman, The Rotherham NHS Foundation Trust

Date:

## Notes to the Accounts

### 1. Accounting Policies

#### 1.1 Accounting Convention

The financial statements have been prepared under the historical cost convention, with the exception of fixed asset investments, which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust constitutes a public benefit entity as defined by FRS 102. The Trustee considers that there are no material uncertainties about the charity's ability to continue as a going concern.

#### 1.2 Structure of Funds

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be applied, or as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The charity has no endowment funds.

Those funds that are neither endowment nor restricted income funds are unrestricted income funds. Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects.

#### 1.3 Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

##### (a) Legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy becomes probable; this will be once confirmation has been received from the representatives of the estate(s) that there are sufficient assets to pay the legacy and once any conditions attached to the legacy are either within the control of the charity or have been met.

##### (b) Gifts in Kind

- (i) Assets given for distribution by the funds are included in the Statement of Financial Activities only when distributed.
- (ii) Assets given for use by the funds (e.g. property for its own occupation) are included in the Statement of Comprehensive Income as incoming resources when receivable.
- (iii) Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

Accounts for the Year Ended 31st March 2022

In all cases the amount at which gifts in kind are brought into account is either a reasonable estimate of their value to the funds or the amount actually realised. The basis of the valuation is disclosed in the annual report.

(c) Intangible Income

Intangible income (e.g. the provision of free accommodation) is included in the accounts with an equivalent amount in outgoing resources, if there is a financial cost borne by another party. The value placed upon such income is the financial cost of the third party providing the resources.

**1.4 Resources Expended**

The funds held on trust are prepared in accordance with the accruals concept. All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party.

(a) Cost of Raising Funds

The costs of generating funds are the costs associated with generating income for the funds held on trust.

(b) Charitable Activities

Costs of charitable activities comprise all direct and indirect costs incurred in the pursuit of the charitable objects of the charity and are shown in note 6.

(c) Grants Payable

Grants payable are payments made to third parties (including NHS Bodies) in the furtherance of the funds held on the Trust's charitable objectives to relieve those who are sick. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

(d) Governance Costs

These are accounted for on an accruals basis and are represented by the following costs:

	£
Financial Services recharges from The Rotherham NHS Foundation Trust	5,424
Independent examination fees (gross value incl VAT)	2,916
	-----
	8,340
	-----

## **1.5 Investment Fixed Assets**

Investment fixed assets are shown at market value.

- (a) Quoted stocks and shares are included in the balance sheet at mid-market price, ex-div.
- (b) Other investment fixed assets are included at the Trustee's best estimate of market value.

## **1.6 Realised Gains and Losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or date of purchase if later). Unrealised gains and losses are calculated as the difference between market value at the year-end and opening market value (or date of purchase if later).

## **1.7 Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

## **1.8 Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

## **1.9 Liability Recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

## **1.10 Pension Contributions**

Past and present employees are covered by the provisions of the NHS Pension Scheme. The scheme is an unfunded, defined benefit scheme that covers NHS employers, general practices and other bodies, allowed under the direction of Secretary of State, in England and Wales. As a consequence it is not possible for the Trust to identify its share of the underlying scheme liabilities. Therefore, the scheme is accounted for as a defined contribution scheme under FRS 102.

Employer's pension cost contributions are charged to operating expenses as and when they become due. Additional pension liabilities arising from early retirements are not funded by the scheme except where the retirement is due to ill health. The full amount of the liability for the additional costs is charged to the income and expenditure account at the time the Trust commits itself to the retirement, regardless of the method of payment.

## **1.11 Prior Year Adjustments**

There has been no change to the accounts of prior years.

# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2022

### Notes to the Accounts

#### 2 Related Party Transactions

During the year none of the members of the NHS Trust Board nor senior NHS Trust staff nor parties related to them were beneficiaries of the charity, nor have they undertaken any material transactions with the charity.

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year.

The charity has made revenue and capital payments to The Rotherham NHS Foundation Trust, which is its Corporate Trustee. The audited annual report and accounts of the Foundation Trust are available separately.

The Rotherham NHS Foundation Trust provides an administrative, financial and governance service to the charity, the costs of which are included within governance costs (Note 6). Total wages re-charged during 2022 were £39,428 (2021: £38,030) for administration of the charity. The charges for financial service made by the NHS Trust are at a fair open market value and constitute a proportion of the gross costs of the Financial Accountant and Financial Services Team. Total charges for 2022 were £5,424 (2021: £5,424).

#### 3 Donations and Legacies

	Unrestricted Funds £000	Restricted Funds £000	Total 2021/22 £000	Total 2020/21 £000
Donations	33	36	69	476
Legacies	-	7	7	28
Gift Aid	1	2	3	2
<b>Total</b>	<b>34</b>	<b>45</b>	<b>79</b>	<b>506</b>

#### 4 Investment Income

	Unrestricted Funds £000	Restricted Funds £000	Total 2021/22 £000	Total 2020/21 £000
Fixed Asset Quoted Investments: Dividends	-	-	-	5
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5</b>



# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2022

### Notes to the Accounts

#### 5 Expenditure on Raising Funds

	2021/22 £000	2020/21 £000
Investment management costs	-	2
Salaries	39	38
	<u>39</u>	<u>40</u>

#### 6 Analysis of Charitable Activities

	2021/22 £000	2020/21 £000
Purchase of new equipment		19
Furniture and Fittings	1	16
Building and refurbishment	(21)	233
Patient education and welfare	5	6
Staff welfare	12	101
Governance Costs	8	8
Other Administrative Costs	2	2
Other	1	-
	<u>8</u>	<u>385</u>

In the 2020/21 accounts, provision was made for £138,479 expenditure on building and refurbishment works for the Purple Butterfly rooms. Subsequently it was decided that the Rotherham NHS Foundation Trust would fund this element directly and therefore the costs were transferred to the Trust. The £138,479 has been deducted from the building and refurbishment expenditure incurred in 2021/22, resulting in the negative figure of £21,000 shown above.

#### 7 Staff Analysis

	2021/22 £000	2020/21 £000
Salaries and wages	<u>39</u>	<u>38</u>
	2022 FTE	2021 FTE
Average Staff employed during year	<u>-</u>	<u>-</u>

No staff member employed - 1 FT recharge from Rotherham NHS FT

Staff costs include all associated employer costs as incurred by Rotherham NHS FT

No employees had employee benefits in excess of £60,000 (2021: none)

# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2022

### Notes to the Accounts

#### 8 Movement in Fixed Asset Investments

	31 March 2022 £000	31 March 2021 £000
Market value brought forward	-	182
Add: Additions to investments at cost	-	18
Less: Disposals at carrying value	-	(218)
Add: Net gain on revaluation	-	18
<b>Market value</b>	<b>-</b>	<b>-</b>

#### 9 Debtors Falling Due Within One Year

	2022 £000	2021 £000
Other debtors	-	1

#### 10 Creditors Falling Due Within One Year

	2022 £000	2021 £000
Other creditors	(4)	(213)

# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2021

### Notes to the Accounts

#### 11 Comparative Statement of Financial Activities

	Unrestricted Funds £000	Restricted Funds £000	2020/21 Total Funds £000
<b>INCOME AND ENDOWMENTS FROM:</b>			
Donations and Legacies	253	253	506
Investment Income	2	3	5
<b>TOTAL INCOME</b>	<b>255</b>	<b>256</b>	<b>511</b>
<b>EXPENDITURE</b>			
Raising funds	(14)	(26)	(40)
Charitable activities	(58)	(327)	(385)
<b>TOTAL EXPENDITURE</b>	<b>(72)</b>	<b>(353)</b>	<b>(425)</b>
Net losses on investments	6	12	18
<b>NET INCOME</b>	<b>189</b>	<b>(85)</b>	<b>104</b>
<b>Net Movement in Funds</b>	<b>189</b>	<b>(85)</b>	<b>104</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	109	207	316
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>298</b>	<b>122</b>	<b>420</b>

# The Rotherham Hospital and Community Charity

## Accounts for the Year Ended 31st March 2022

### Notes to the Accounts

#### 12 Movement in Funds

	At 1/4/21	Net movement in funds	Transfers between funds	At 31/3/22
	£000	£000	£000	£000
<b>Unrestricted Funds</b>	298	(12)	-	286
<b>Restricted Funds</b>				
Purple Butterfly	-	106	-	106
Dr Ted	11	(4)	-	7
Legacies	28	3	-	31
Superheroes	20	(10)	-	10
NHS Charities	63	(51)	-	12
	122	44	-	166
<b>Total Funds</b>	<b>420</b>	<b>32</b>	<b>-</b>	<b>452</b>

#### Comparative Movement in Funds

	At 1/4/20	Net movement in funds	Transfers between funds	At 31/3/21
	£000	£000	£000	£000
<b>Unrestricted Funds</b>	109	189	-	298
<b>Restricted Funds</b>				
Purple Butterfly	188	(188)	-	-
Dr Ted	12	(1)	-	11
Legacies	-	28	-	28
Thurcroft Cancer	7	(7)	-	-
Superheroes	-	20	-	20
NHS Charities	-	63	-	63
	207	(85)	-	122
<b>Total Funds</b>	<b>316</b>	<b>104</b>	<b>-</b>	<b>420</b>

#### Fund descriptions

**Purple Butterfly:** This fund raises money to improve end of life care for people in Rotherham. In particular it funds Purple Butterfly rooms, which provide privacy, dignity, space, and a home-from-home for people nearing the end of their lives, their families, friends and carers.

**Dr Ted:** This fund raises money to buy a range of goods and services - from toys to specialist medical equipment to children's entertainers - to help ensure our youngest and most vulnerable patients, as well as their families, have the best experience possible of being in hospital.

**Superheroes:** The Rotherham NHS Superheroes appeal is the charity's first ever staff appeal and was set up in April 2020 to allow people to show their appreciation for NHS staff in Rotherham during the Covid-19 pandemic. Inspired by our national treasure Sir Captain Tom Moore, the appeal has inspired individuals, community groups, businesses and schools to donate to their local NHS charity.

# **The Rotherham Hospital and Community Charity**

## **Accounts for the Year Ended 31st March 2022**

### **Notes to the Accounts**

#### **12 Movement in Funds continued**

##### Fund descriptions continued

NHS Charities Together: The Rotherham Hospital and Community Charity is a member of NHS Charities Together, a national NHS charity which supports members to fundraise, engage with staff and the public and to raise awareness about the impact NHS charities have. Since the onset of the Covid-19 pandemic, NHS Charities Together has received incredible fundraising support from the public. The Rotherham Hospital and Community Charity has received thousands of pounds from the national charity. The money is being used for wellbeing improvements for patients and staff.

Legacies: The Rotherham Hospital and Community Charity received £6k during the year which was bequested to Leukaemia patients.