

Minutes of Acts 2 Church AGM 2023

Present: Pastor Ceri Griffiths, Pastor Rick Walker, Karen Walker, Jo Golding, Loretta Jefferson, Brian Jefferson, Gary Seager, Jess Seager, Lois Ball, Bali Rodgers, Lennox Rodgers, Bridget Irlam, Ivan Irlam, Alan Lock, Melody Irlam, Karen Clark, Patience Taiwo, Andy Rogers, Toby Irlam, Madox Dumbaya, Angie Ward, Molly Irlam, John Griffiths, Damien Griffiths, Fiona Griffiths, Clive Irlam, Ross Campbell.

Apologies: Rhoda Stean, Lisa Gardiner, John Gardiner, Sarah Stapely, James Stean, Lily Stranders, Lauren Stranders, Jen Griffiths, Susan Rogers, Angela Hughes, Margaret Irlam, Malcom Irlam, Jane Worsley

Welcome by Chair: Pastor Ceri

Bible reading - Ephesians 4 : 1-6

Open in Prayer- Jo Golding

Confirming of Minutes AGM 2022

Confirmed: Melody Irlam

Seconded: Molly Irlam

Reports:

Senior Pastor's Report
Associate Pastor's Report
Active Friends
Acts2Kids
Acts2 Ladies Fellowship
Acts2 Band
Prayer
Acts2 Youth
Hospitality
Acts2 Men's Fellowship
Care In the Community
Finance

Member's Responses:

1. Pastor Ceri thanked those who had written and submitted reports and said that the church has come a long way since it's birth through to Pastor Tim and beyond.
A good succession plan is key as this is spiritual pressure as well physical pressure when succession is happening.
Pastor C reported an easy, happy mentoring time with Rick and Karen Walker. At the end of the year Pastor C is looking to step back and Rick will come to the fore and she will remain in the background.
She urged people to support Rick and Karen, chat to them and be loyal.

Changes in Youth

Tara will be stepping down from the youth. Acts 2 together with Wilmington CC leaders have agreed that Molly will be taking over leading the youth for both churches with one paid day per week. Please pray for a male leader to come alongside Molly.

Tech Team

2. Toby has proposed a plan to update all of the systems providing a better service overall and he suggested an earlier set up time for the tech team to ensure the stream for zoom was effective.
Bridget questioned what the cost would be: £2500 was suggested.
Bali suggested the possibility of looking for a grant for this.
Bali mentioned the importance of the website, logo, streamlining emails and systems. She asked if it was possible to run it with a live chat. There will be a name change to Acts 2 Community Church.
Ivan asked if we could have screens at the front of the church for singers & worship leaders to use to eradicate the need for music stands and papers at the front.
Brian suggested contacting Richmix who have equipment at a reduced price. He also asked in general that we keep in mind & remember zoom members.
3. Patience brought up the importance of connecting with people who come infrequently and said it would be good to have a person who follows up with folks who have not been for a while.
4. Rick mentioned that he and Karen would be merging the men and women's WhatsApp groups.
5. The recent Child Protection training was mentioned and the need for mindfulness of the requirements for GDPR.
6. The need for good stewardship with our church time keeping with the service starting @10:30 am promptly was mentioned.
7. Pastor Ceri finished by saying that the business meeting is a time to reflect and review the year to see what we do well.
8. Fiona asked for a round of applause for Pastor Ceri at her last business meeting.
9. Rick closed in prayer.



..... Richard Walker

26 June 2024

Acts2Church - 1054385
Receipts and payments - combined funds
Selected period: 01 January 2023 to 31 December 2023

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Gift Aid		32,273	37,511
Hampers		314	470
Offerings		36,090	39,837
	<i>Total: Voluntary income</i>	<u>68,677</u>	<u>77,819</u>
<i>Investment income</i>			
Interest		706	147
	<i>Total: Investment income</i>	<u>706</u>	<u>147</u>
Other incoming resources			
Refund - Ministers' Fees		1,500	—
Tax Claims		10,055	13,377
	<i>Total: Other incoming resources</i>	<u>11,555</u>	<u>13,377</u>
Total receipts		80,939	91,345
Payments			
Cost of generating funds			
<i>Fundraising trading cost of goods sold and other costs</i>			
Fundraising		—	96
	<i>Total: Fundraising trading cost of goods sold and other costs</i>	<u>—</u>	<u>96</u>
Charitable activities			
Annual Contributions - AOG		1,884	1,959
Carol service		—	100
Child Protection		—	194
Children's work		702	—
Christmas celebrations		302	—
Church Building Running Costs - Rent		12,369	5,765
Church Building Running costs- Insurance		390	358
Communion Expenses		184	392
Fun days and outreach		252	—
Gifts		1,782	1,968
Hampers		187	702
Hospitality		—	90
Minister's services		53,900	51,200
Miscellaneous		1,349	333
Missions Fund		4,320	4,470
Motor Expenses and Travel		48	332
NHS Care in the Community		816	7,936
Non-Funded Youth Work		2,173	1,952
Oversight Conference		685	600
Postage, Printing and Other media		179	28
Refreshments and Meals		819	512
Visiting ministry		100	750
	<i>Total: Charitable activities</i>	<u>82,445</u>	<u>79,646</u>

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Other resources used			
AGM Expenses		133	—
Administration		6,000	10,000
Bank charges		240	81
Office expenses		388	—
	<i>Total: Other resources used</i>	<i>6,761</i>	<i>10,081</i>
Total payments		89,206	89,824
Excess of Incoming resources over Resources used		(8,266)	1,520
Transfers to/(from)		—	—
Brought forward balance		59,520	57,999
Total carried forward balance		51,253	59,520

There may be minor discrepancies in the totals if the pence are not being shown

Balance sheet (Summary)
As at: 31 December 2023

	As at 31/12/2023	As at 31/12/2022
	£	£
Current assets		
Debtors	1,784	7,185
Cash at bank and in hand	51,526	52,334
	<u>53,310</u>	<u>59,520</u>
Liabilities		
Creditors: Amounts falling due in one year	2,057	—
Net current assets less current liabilities	<u>51,253</u>	<u>59,520</u>
Total assets less current liabilities	<u>51,253</u>	<u>59,520</u>
Total net assets less liabilities	<u>51,253</u>	<u>59,520</u>
Represented by		
Unrestricted		
Unrestricted - General fund	51,253	48,986
Designated		
Designated - Building Fund	—	9,887
Designated - Missions Fund	—	—
Designated - NHS Care in the Community COVID response	—	309
Restricted		
Restricted - Community Events and Activities	—	—
Restricted - Children's Fund	—	332
Restricted - Youth Fund	—	4
Funds of the church	<u>51,253</u>	<u>59,520</u>

There may be minor discrepancies in the totals if the pence are not being shown

Acts2Church - 1054385

Statement of Financial Activities

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Incoming resources</i>					
Incoming resources from generated funds					
Voluntary income	68,677	—	—	68,677	77,819
Activities for generating funds	—	—	—	—	—
Investment income	706	—	—	706	147
Incoming resources from charitable activities	—	—	—	—	—
Other incoming resources	11,555	—	—	11,555	13,377
Total income	80,939	—	—	80,939	91,345
<i>Resources used</i>					
Cost of generating funds					
Fundraising trading cost of goods sold and other	—	—	—	—	96
Charitable activities	82,300	145	—	82,445	79,646
Governance costs	—	—	—	—	—
Other resources used	6,761	—	—	6,761	10,081
Total expenditure	89,061	145	—	89,206	89,824
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	(8,121)	(145)	—	(8,266)	1,520
<i>Transfers</i>					
Gross transfers between funds - in	7,500	—	—	7,500	4,470
Gross transfers between funds - out	(7,308)	(192)	—	(7,500)	(4,470)
<i>Other recognised gains / losses</i>					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	(7,929)	(337)	—	(8,266)	1,520
<i>Reconciliation of funds</i>					
Total funds brought forward	59,183	337	—	59,520	57,999
Total funds carried forward	51,253	—	—	51,253	59,520

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Section A

Independent Examiner's Report

Report to the trustees

Charity Name
ACTS 2 CHURCH

On accounts for the year
ended

31 DECEMBER 2023

Charity no
(if any) **1054385**

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed: *Umaru Kabba*

Date: 13 October 2024

Name: Umaru Kabba – Chartered and Certified Accountant
USK Accounting Solutions Limited

Relevant professional
qualification(s) or body
(if any): Institute of Financial Accountants (IFA)

Address: 69 St Francis Avenue, Gravesend.

DA12 4SZ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.