

SOUTH WEST WALES FAMILY AND FRIENDS OF PRISONERS

England & Wales · Charity number 1054204

Details

Other names FFOPS

Status Registered

Legal form Other

Registered 1996-04-01

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: THE RELIEF OF POVERTY SICKNESS AND DISTRESS AND THE EDUCATION AND TRAINING OF PERSONS WHO ARE SUBJECT TO OR HAVE SUFFERED A LEGAL RESTRICTION ON THEIR LIBERTY IN ANY PENAL OR CORRECTIONAL ESTABLISHMENT AND THE WIVES CHILDREN AND DEFENDANTS OF SUCH PERSONS BEING IN NEED

Activities: Family and friends of prisoners (FFOPS) Volunteers promote the just treatment of families of prisoners by the prison system and society by giving advice and information and developing services for the families of prisoners, voicing the concerns of families, offering initial information and a referral service to the families of prisoners.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** SOUTH WEST WALES
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£41,560	£41,560	-	-
2024-03-31	£55,211	£55,211	-	-
2023-03-31	£43,956	£43,956	-	-
2022-03-31	£37,929	£28,939	-	-
2021-03-31	£37,800	£17,992	-	-

Trustees

Name	Role	Appointed
BEVERLEY POINER	Chair	
Dee Thyer		2015-01-01
Lorna Byrne		2025-08-31
Phil Cowley		2025-09-01

Accounts



‘Supporting those serving a silent sentence’

FFOPS Trustee Report 2024-2025

“As the Founder of FFOPS I cannot let such a remarkable Report go without adding my grateful thanks to the commitment , dedication and guidance for the staff, volunteers and all the custodial/statutory Agencies involved in showing support, passion and warmth towards Prisoners’ families and friends the minute our visitors steps foot into our cabin and also to the wider Welsh Prison continuing always to promote the Forgotten Victims.

It warms my heart with such pride to see FFOPS spreading throughout Wales how essential it is to be the voice for Prisoners Families and Friends endeavouring to break the cycle of reoffending and protecting our Communities.” - Beverley Poiner

FFOPS manage the booking in/waiting area (cabin) at the entrance to the prison. We are the first point of contact for all visitors, which means making the right first and lasting impression. Getting our families to feel they can confide in us and thereby trust us is paramount. Located at the prison enables us to know, understand and communicate how the prison works, answering queries, providing practical and emotional support, assisting with filling in application forms, Assisted prison visits, financial information, and liaising with schools/social services/ solicitors/mental health services.

Many of the visitors have different needs, some visible, some not. Getting to know our families enables us to assess their needs and the needs of their loved ones, and to ensure that they are treated with both dignity and care. We can speak privately to visitors if they need that time. Working with the support of the probation sector in the prison has enabled FFOPS to be able to check with them if we have any service users that may need some extra support or information on the background of their loved ones needs and any concerns we have we can share with them.

It is our role to ensure that the prison booking team is aware of these needs prior to arrival to ensure that the visit is not impinged and the parent/carers does not suffer because of their disability, including people in wheelchairs and with mobility issues to have separate access. We have accompanied children with Autism and ADHD into visits and kept them occupied and involved so the rest of the family do not have their visit disrupted. We have an array of sensory toys, books, arts and crafts and activities in our cabin.

By engaging with the children on arrival and distracting them with toys, games and activities, we try to reduce the focus on the negatives. We aim to encourage regular visits, in order to maintain family bonds. We treat all visitors with the respect and dignity they deserve. All of these things make a huge difference to our visitors. We can arrange activities and outings for children to give their parents/grandparents a break, this is especially important when a

member of the family needs constant attention, their siblings can feel marginalised and neglected so we try to arrange separate activities so everyone gets attention.

We believe that no child should suffer as a result of their parent's actions. We also know that the prison environment can be a scary one, and visiting for a child, can be overwhelming, nerve racking and intimidating. Our role is to reduce the impact that this has on the child or the parents, making the visit as relaxing as we possibly can. We do this by interacting, playing and talking to the children beforehand discussing their fears and worries and helping to explain the process.

What we do-

Provide a non-judgmental, dignified and friendly approach to visitors

Toys, arts and crafts, sensory toys and reading materials are available to all - making the waiting time less boring

Signposting and referral services available

Work closely with other charities and third parties to ensure all visitors are given the opportunity to access support

Provide foodbank and hygiene bank vouchers for essential items

Attend other Prisons in Wales to be a part of the family days, events and community trips

Provide all visitors with information on services in other Prison if their loved one is transferred so they have knowledge beforehand

Make the visiting surroundings pleasant with dedicated staff and volunteers.

Listen to children's views, ask them what they think we could do to improve their experience.

Remember that Child Protection and safeguarding is paramount

Our team has committed themselves to training and courses to further understand things such as Mental health, Safeguarding, Child protection, Suicide Prevention, Understanding self-harm, Challenging behaviours, Working with victims of trauma, Additional learning needs, neurodiversity and First aid etc

By completing these training courses with agencies such as Papyrus, Womens Aid and St.Johns Ambulance our team can offer the appropriate support and signposting.

Anything FFOPS can do to contribute to making contact with a prisoner relative

easier for children and young people, will contribute to their wellbeing and may reduce the risk of offending later in life. The Children Act 1989 gives children the right to visit their parent in prison if it is in the child's best interests.

We have an excellent relationship with the prison, attending regular meetings and networking with other agencies where needed. We can reduce the number of queries the prison is dealing with by advising and consoling visitors who are distressed before they go into the visit. We are on hand to explain the routine and we can also walk them in through the search areas and then over into the visits centre to the PACT waiting area, so they have a friendly face with them. It is a priority to ensure children are made to feel welcome and that they are not frightened by the surroundings.

Feedback

The Visits Booking Team works closely with Carla to keep the avenues of contact between prisoners and their close friends & families open as best as possible. We keep FFOPS up-to-date with potentially challenging behaviors which may occur upon arrival, health issues which may require the kindness FFOPS offer arrivals and immediately phone through any cancellations, alterations to bookings or concerns that we have. In turn, Carla and her team are always welcome to offering us help & assistance in our jobs. FFOPS make Visits Bookings job all the smoother through their professionalism and kind manner. They provide at times assistance the likes of which we would expect from anybody of Officer, Manager or Governor grade within the prison.

(Visits Department)

As the current head of operations, the support I personally have received from FFOPs is second to none. Carla and the team are approachable and happy to discuss new ideas that both the prison, families, prisoners and FFOPS have. They are happy to spend time with me to discuss concerns raised by families to resolve these as soon as possible, ensuring the families feel they have a voice. They continue to be a link between prisoners and their families ensuring that bonds and links can be maintained and developed during the custodial period. The time they spend with the families of those in custody ensures we as an establishment shows we want to support everyone involved during this difficult time.

(Operations Department)

I have been liaising with FFOPS with several cases and the support has been amazing from both a partnership perspective and for the sake of the men I supervised in custody and their families. I have attached a copy of the Performance and Recognition referral I made as a result of the support offered by Carla and the team.

Person A– supporting his disabled mother with the use of Purple video visits.

Person B – supporting his disabled and elderly mother with her adjustments to him being in prison and the impact that this has had on her at home. Also supported his mother in attending prison visits and attending the 12 Steps graduation.

Person C – this was a very complex case, where there was a fabricated pregnancy and Carla and the team knew the woman from attending visits and were able to offer vital information to myself, social services, and police to support Person C through this process.

Domestic Violence cases – there have been several instances where a victim of DV has been visiting the prison and Carla has liaised accordingly with myself and the probation team in custody and the community.

(Probation)

During my time as a prison based Probation Officer, I have had limited contact with the Family and Friends of Prisoners department however I would like to highlight one example of their excellent work.

The family of one of our prisoners was regularly visiting him. A mother with complex health issues, who was a parent of two very young children, one of whom was autistic. A referral to Childrens Services had been made by me, as there were ongoing child safeguarding concerns that requested the intervention of the local authority. Carla from FFoPS was aware that I was working with the prisoner, and she arranged a meeting with me to share her own observations of this family with me. These observations contributed greatly to the overall picture we then had about the impact the parents' behaviours was having on the development of the children. Carla and I subsequently kept in touch to allow her to share updates, which in turn helped to safeguard the children.

This is just one example of the excellent work of FFoPS and its contribution to the safety of the families it supports.

(Probation)

FFOPS Swansea is the front of house contact point for families coming in to visit a loved one. FFOPS offer a warm, friendly welcome, they provide reassurance, support, planning, advice, and guidance, and they assist families in a way that ensures they feel relaxed, judgement free, and informed with all the information they need to have regular quality visits.

The feedback I have received from families regarding the whole visits process has been nothing but positive, and with the FFOPS cabin being the first point of contact for visitors it is the friendly and supportive staff in FFOPs who provide families with the information to give them the confidence they need when coming into the establishment.

The service FFOPS provides is truly exceptional and is valued. Previously, we had issues with 'clothing exchange' for prisoners where remand prisoners are allowed to have items brought in on a visit. After discovering some downfalls, Carla suggested that she would contribute and said she is happy to check apps in the cabin before visitors enter the gate.

By doing this it prevents any awkward situations and gives families notice if apps were signed off in time for the visit. This is just one of the extra measures of how FFOPS go above and beyond.

(Reducing Reoffending lead)

G4S FEEDBACK

We have been working alongside FFOPS for many years and we are very grateful to collaborate. Carla and staff regularly attended Family Days at HMP Usk, Cardiff and Parc prison and are planning to attend the next Family Day at HMP Prescoed. In addition, the FFOPS team have supported the Schools Showcase at HMP Parc and HMP Cardiff prison. FFOPS do a number of interventions during these Family Days which supports a positive interaction between dads' families and their children. Working together means that we can have a broader reach and also support families who transition from prison to prison as their loved one transitions to a new establishment. The transition can be a difficult time for families and is made easier with a clear pathway which has developed because of the positive relationship between FFOPS and the IW Family Teams.

Carla and her team from FFOPS have supported Invisible Wall Family Services at HMP Cardiff since we came into contract in 2022. Carla and her team have been instrumental in the delivery of our family days in which we hold at least ten a year. Carla engages with the families and children and also brings meaningful activities for the families to enjoy. As a service we find Carla's work invaluable as this offers families at HMP Cardiff holistic support with links to HMP Swansea for those in custody.

FFOPS have attended HMP Usks family days on several occasions. Carla has facilitated the engagement of the children with their fathers' utilising arts and crafts and access to activities. Her presence at the family day has enhanced the family friendly environment we strive to provide at HMP Usk. This facility has enabled the children to feel relaxed and enjoy the activities they engage in with their fathers. Carla is professional, reliable and a delightful addition to our family day team.

Family Feedback

Hi, I am the mother-in-law of a prisoner who is at Swansea prison on remand, I bring my daughter back and through and when I'm not visiting, I sit in the hub run my FFOPS. They are friendly, understanding and nothing is too much for them. They sit and listen to us all, Carla is friendly and understanding all the staff are friendly and understanding all the staff and easy to talk to.

My daughter feels safe when she is at the cabin, and I love to sit and talk to the cabin, and I love to sit and talk to the staff.

I will pop in to see them when my son in law is released, I will never forget all the chats and support they gave my daughter and myself while visiting Swansea prison.

I love coming to FFOPS, I love the staff, they are easy to talk, they understand how I feel while I wait to go over to see my fiancé.

Carla and all the other staff understand my disabilities, I always turn up early so I can sit and talk to whoever is in the cabin. The team are brilliant and understanding. I will miss all the staff at FFOPS when my fiancé is released.

I've been coming back and forth to the prison since end of January 2025 with the two kids more or less every day and I can't fault the staff who are there, especially Carla! She is amazing with the kids and makes everyone feel so welcome in there and just makes coming into the booking in the cabin enjoyable! My eldest child who's 3 loves pretending to make her a cup of tea.

I just want to say a huge thank you!

I would like to share some feedback in regard to FFOPS at Swansea prison. Finding myself in an unfamiliar situation and with high anxiety and being very upset with the circumstances I have to say the FFOPS team were so friendly and welcoming and helped provide as much information how it works also. This then helps to have a form of knowledge of what would happen.

The team were always so kind and welcoming. Recognising me every time and relaxing me with conversation, and my stepchildren and mother-in-law also who were all extremely nervous and anxious the same as myself.

Thank you for reading this and I appreciate the work the team do they are a great service to help the families and support for those who are finding this process difficult.

We have received funding from the following Organisations
for the period 1st April 2024 to 31st March 2025 :-

Austin Bailey	£2,750.00
Donations	£60.00
Swan Uni	£2,520.00
TudorTrust (1)	£25,000.00
Tudor Trust (2)	£1,000.00
TOTAL	£31,330.00

The above funding contributed to :-

Staffing costs

Volunteer expenses (travel, training and subsistence)

Telephone, internet/website and cabin running costs
bags/seasonal gifts

Insurance/audit fees

Advertising and marketing

Meeting expenses/travel/overnight stays/networking
meetings

Activities and equipment

Family days/events Day out/Activity vouchers Christmas
presents/vouchers/gift bags/seasonal gifts

Day out/Activity vouchers Christmas presents/vouchers/gift
bags/seasonal gifts

FFOPS is an organisation that understands what it is like to feel ostracised and lonely, to be the crutch that supports and the glue that helps to hold families together. Our aim is to do this pre, during and post sentencing and following the prisoners release continuing to maintain relationships to try and support wherever we possibly can. Prisoners are aware that in some cases, families could not survive without our support. In certain cases, for some, it is a harsh reality for prisoners to recognise that their actions have consequences that not only impacts on themselves.

We have been able to work with other prisons by attending family days and events at other Prisons such as Usk, Cardiff and Parc. This has given FFOPS some great opportunities to meet other families and support them along their journeys.

By working collaboratively with other Prisons, we can make sure families have a point of contact and the correct information for their visits transition. For a lot of our families having been familiar with the process at Swansea the very thought of change to another prison can be really daunting and cause increased stress on top of what they are already going through. If families have any needs, we can speak to the Prison for them and make sure they know beforehand so at least some of the strain is taken off the families.

Attending these family days and events are important to the families and their journey through the justice system. We are so happy when we see familiar faces and they love to tell us all that they've been up to. Seeing these strengthening family bonds are what FFOPS service is all about.

We would like to say a heartfelt thank you to all our grant funders, partner/third sector organisations, HMP and G4S staff, workers, volunteers, and trustees, without whom our work would not be possible.

Thank you all for helping us make such an important difference to people's lives at a time when they need it the most.

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025					
Income	2024/25 £	2023/24 £	Expenditure	2024/25 £	2023/24 £
Grants & Donations			Staff employment costs	29,105.97	32,513.85
Allen Lane Foundation	-	4,500.00	Staff training		1,237.44
Austin Bailey	2,750.00	2,000.00	Volunteer travel, training & subsistence	375.80	317.98
Waterloo Foundation	-	13,500.00	Telephone, internet & website	922.80	1,306.23
Tudor Trust (1)	25,000.00	25,000.00	Insurances	416.45	404.68
Tudor Trust (2)	1,000.00	1,000.00	Postage & General office costs	39.85	263.90
Swansea University	2,520.00	2,403.00	Bank charges	64.89	62.96
			Financial admin/independent examination	2,200.00	1,415.00
Other income			Equipment - play materials, educational toys	7.29	426.38
Donations	60.00	1,660.00	Meetings & room hire	904.12	1,986.56
Bank interest	321.02	430.93	Advertising & publicity	332.56	475.66
			Events		1,432.09
			Family day	7,191.18	13,368.65
Deficit of Income	9,909.89	4,717.45			
	<u>41,560.91</u>	<u>55,211.38</u>		<u>41,560.91</u>	<u>55,211.38</u>
BALANCE SHEET AS AT 31 MARCH 2025					
	2024/25 £	2023/24 £			
Current assets					
Bank	7,149.10	15,818.07			
Cash in hand	164.99	5.91			
Debtors					
	<u>7,314.09</u>	<u>15,823.98</u>			
Current liabilities					
Accountancy/Independent Examination	- 1,600.00	- 200.00			
	<u>- 1,600.00</u>	<u>- 200.00</u>			
Net Assets	<u>5,714.09</u>	<u>15,623.98</u>			
<i>Represented by:</i>					
Accumulated funds b/f	15,623.98	20,341.43			
Surplus / deficit for the year	- 9,909.89	- 4,717.45			
Total funds this year	<u>5,714.09</u>	<u>15,623.98</u>			
	1,411.00	1,094.57	"unrestricted" portion of assets at bank/cash		

These accounts have been prepared based on the records provided to show the Charity's position as at 31 March 2025.

Nicholas Bassett
Harris Bassett Limited
Swansea

Accounts



‘Supporting those serving a silent sentence’

FFOPS Trustee Report 2023-2024

“As the Founder of FFOPS I cannot let such a remarkable Report go without adding my grateful thanks to the commitment , dedication and guidance for the staff, volunteers and all the custodial/statutory Agencies involved in showing support, passion and warmth towards Prisoners’ families and friends the minute our visitors steps foot into our cabin and also to the wider Welsh Prison continuing always to promote the Forgotten Victims.

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FFOPS manage the booking in/waiting area (cabin) at the entrance to the prison. We are the first point of contact for all visitors, which means making the right first and lasting impression. Getting our families to feel they can confide in us and thereby trust us is paramount. Located at the prison enables us to know, understand and communicate how the prison works, answering queries, providing practical and emotional support, assisting with filling in application forms, assisted prison visits, financial information, and liaising with schools/social services/ solicitors/mental health services.

Many of the visitors have different needs, some visible, some not. Getting to know our families enables us to assess their needs and the needs of their loved ones, and to ensure that they are treated with both dignity and care. We can speak privately to visitors if they need that time. Working with the support of the probation sector in the prison has enabled FFOPS to be able to check with them if we have any service users that may need some extra support or information on the background of their loved ones needs and any concerns we have we can share with them.

It is our role to ensure that the prison booking team is aware of these needs prior to arrival to ensure that the visit is not impinged and the parent/carer does not suffer because of their disability, including people in wheelchairs and with mobility issues to have separate access. We have accompanied children with Autism and ADHD into visits and kept them occupied and involved so the rest of the family do not have their visit disrupted. We have an array of sensory toys, books, arts and crafts and activities in our cabin.

By engaging with the children on arrival and distracting them with toys, games and activities, we try to reduce the focus on the negatives. We aim to encourage regular visits, in order to maintain family bonds. We treat all visitors with the respect and dignity they deserve. All of these things make a huge difference to our visitors. We can arrange activities and outings for children to give their parents/grandparents a break, this is especially important when a member of the family needs constant attention, their siblings can feel marginalised and neglected so we try to arrange separate activities so everyone gets attention.

We believe that no child should suffer as a result of their parent's actions. We also know that the prison environment can be a scary one, and visiting for a child, can be overwhelming, nerve racking and intimidating. Our role is to reduce the impact that this has on the child or the parents, making the visit as relaxing as we possibly can. We do this by interacting, playing and talking to the children beforehand discussing their fears and worries and helping to explain the process.

Our team has committed themselves to training and courses to further understand things such as Mental health, Safeguarding, Suicide Prevention, Understanding self harm, Challenging behaviours, Working with victims of trauma, Additional learning needs, First aid and others.

By completing these training courses with agencies such as Papyrus, Womens Aid and St Johns Ambulance our team can offer the appropriate support and signposting if needed.

We have an excellent relationship with the prison, attending regular meetings and networking with other agencies where needed. We can reduce the number of queries the prison is dealing with by advising and consoling visitors who are distressed before they go into the visit. We are on hand to explain the routine and we can also walk them in through the search areas and then over into the visits centre to the PACT waiting area, so they have a friendly face with them. It is a priority to ensure children are made to feel welcome and that they are not frightened by the surroundings.

(Please see below feedback from HMP Swansea)

I have been working as a Visits Booking Clerk at HMP Swansea (MoJ) for nine years.

Visits Booking work closely with Carla to keep the avenues of contact between prisoners and their close friends & families open as best as possible. We keep FFOPS up-to-date with potentially challenging behaviours which may occur upon arrival, health issues which may require the kindness FFOPS offer arrivals and immediately phone through any cancellations, alterations to bookings or concerns that we have.

In turn, Carla and her team are always welcome to offering us help & assistance in our jobs. FFOPS make Visits Bookings job all the smoother through their professionalism and kind manner. They provide at times assistance the likes of which we would expect from anybody of Officer, Manager or Governor grade within the prison.

The support I personally have received from FFOPs is second to none. Carla and the team are approachable and happy to discuss new ideas that both the prison, families, prisoners and FFOPS have.

They are happy to spend time with me to discuss concerns raised by families to resolve these as soon as possible, ensuring the families feel they have a voice.

They continue to be a link between prisoners and their families ensuring that bonds and links can be maintained and developed during the custodial period.

The time they spend with the families of those in custody ensures we as an establishment show we want to support everyone involved during this difficult time.

Swansea Prison Library and FFOPs have created an excellent working partnership which is underpinned by the fact that Carla attends the fortnightly Wing Reps meeting along with our Library Orderly. This ensures that any collaborative work is evidenced to and supported by the Governors.

The Library creates and provides Gift Bags of Books for distribution to children visiting their Dads. We also provide magazines. FFOPs advertises children's events happening in Swansea Libraries and will focus on the Summer Reading Challenge during school holidays. Swansea Prison Library will also be running a Summer Reading Challenge for Dads, to run concurrently, to generate enthusiasm for reading and encourage family discussion about books.

When we held a talk on The History of Swansea Prison in April, Carla attended with a colleague and provided refreshments, for which we were extremely grateful.

FFOPS Swansea is the front of house contact point for families coming in to visit a loved one. FFOPS offer a warm, friendly welcome, they provide reassurance, support, planning, advice, and guidance, and they assist families in a way that ensures they feel relaxed, judgement free, and informed with all the information they need to have regular quality visits.

FFOPS also work closely with our staff to ensure smooth running of visits, they inform us of any issues families have in advance of their arrival so that we can prepare support or assistance within the establishment.

FFOPS support families within the establishment at meetings and events, and they also contribute funding to ensure the events are of the highest standard.

FFOPS are an integral part of our team. They contribute so much to ourselves and to our families, and the work they do here is second to none.

FFOPS are valued, respected and we and our families are very fortunate to have such strong, reliable, consistent support and friendship.

FFOPS have been an amazing support to me as a new member of the visits team. Carla has offered so much help and guidance, always taking time out to answer any questions I have.

The feedback I have received from families regarding the whole visits process has been nothing but positive, and with the FFOPS cabin being the first point of contact for visitors it is the friendly and supportive staff in FFOPs who provide families with the information to give them the confidence they need when coming into the establishment.

Carla consistently provides exceptional service by attentively listening to visitors, responding with patience, and resolving issues efficiently. Carla works closely with prison staff, including myself to put families at ease in what can be a daunting time.

Carla has attended prisoner forums over the last year or so whilst I have been in post here at HMP Swansea. Vital information is given to prisoners in these meetings which is then communicated to the wings. This is an important communication tool. The prisoners value her presence at these meetings, and they appreciate the information and support FFOPS provide their families. This has such a positive impact to the custody journey.

If Carla is unsure how to deal with a query, I receive emails and we communicate to make sure all parties are informed with the correct process or answer. So, nothing is left unanswered. Most prisoners and families just want an answer or an explanation.

The service FFOPS provides is truly exceptional and is valued. Previously, we had issues with 'clothing exchange' for prisoners where remand prisoners are allowed to have items brought in on a visit. After discovering some downfalls, Carla suggested that she would contribute and said she is happy to check apps in the cabin before visitors enter the gate.

By doing this it prevents any awkward situations and gives families notice if apps were signed off in time for the visit. This is just one of the extra measures of how FFOPS go above and beyond.

Thank you FFOPS for all the hard work you do for HMP Swansea.

G4S FEEDBACK

We have been working alongside FFOPS for many years and we are very grateful to collaborate. Carla and staff regularly attended Family Days at HMP Usk, Cardiff and Parc prison and are planning to attend the next Family Day at HMP Prescoed. In addition, the FFOPS team have supported the Schools Showcase at HMP Parc and HMP Cardiff prison. FFOPS do a number of interventions during these Family Days which supports a positive interaction between dads families and their children. Working together means that we can have a broader reach and also support families who transition from prison to prison as their loved one transitions to a new establishment. The transition can be a difficult time for families and is made easier with a clear pathway which has developed because of the positive relationship between FFOPS and the IW Family Teams.

Carla and her team from FFOPS have supported Invisible Wall Family Services at HMP Cardiff since we came into contract in 2022. Carla and her team have been instrumental in the delivery of our family days in which we hold at least ten a year. Carla engages with the families and children and also brings meaningful activities for the families to enjoy. As a service we find Carla's work invaluable as this offers families at HMP Cardiff holistic support with links to HMP Swansea for those in custody.

FFOPS have attended HMP Usks family days on several occasions. Carla has facilitated the engagement of the children with their fathers' utilising arts and crafts and access to activities. Her presence at the family day has enhanced the family friendly environment we strive to provide at HMP Usk. This facility has enabled the children to feel relaxed and enjoy the activities they engage in with their fathers. Carla is professional, reliable and a delightful addition to our family day team.

We have received funding from the following Organisations for the period 1st April 2023 to 31st March 2024 :-

Allen Lane	£ 4,500.00
Austin Bailey (Vouchers)	£ 2,000.00
Donations	£ 160.00
Swansea University	£22,889.00
Tudor Trust (1)	£25,000.00
Tudor Trust (2)	£ 1,000.00
Waterloo	£13,500.00
Credits	£ 306.00
TOTAL	£48,755.00

The above Funding contributed to :-

Staffing costs, including training
Volunteer expenses (travel, training and subsistence)
Telephone, internet/website and cabin running costs
Insurance/audit fees
Advertising and marketing
Meeting expenses/travel/overnight stays/networking meetings
Activities and equipment
Family days/events
Day out/Activity vouchers Christmas presents/vouchers/gift bags/seasonal gifts

FFOPS is an organisation that understands what it is like to feel ostracised and lonely, to be the crutch that supports and the glue that helps to hold families together. Our aim is to do this pre, during and post sentencing and following the prisoners release continuing to maintain relationships to try and support wherever we possibly can. Prisoners are aware that in some cases, families could not survive without our support. In certain cases, for some, it is a harsh reality for prisoners to recognise that their actions have consequences that not only impacts on themselves.

In 2023/24 our levels of service users have been a lot higher than previous years. This will be a knock-on effect of the cost-of-living crisis and the rise of financial related crimes. FFOPS will need to make adaptations to some of their services to fit in with the current climate.

We have been able to work with other prisons by attending family days and events at other Prisons such as Usk, Cardiff and Parc. This has given FFOPS some great opportunities to meet other families and support them along their journeys.

By working collaboratively with other Prisons, we can make sure families have a point of contact and the correct information for their visits transition. For a lot of our families having been familiar with the process at Swansea the very thought of change to another prison can be really daunting and cause increased stress on top of what they are already going through. If families have any needs, we can speak to the Prison for them and make sure they know beforehand so at least some of the strain is taken off the families.

Attending these family days and events are important to the families and their journey through the justice system. We are so happy when we see familiar faces and they love to tell us all that they've been up to. Seeing these strengthening family bonds are what FFOPS service is all about.

We would like to say a heartfelt thank you to all our grant funders, partner/third sector organisations, HMP and G4S staff, workers, volunteers, and trustees, without whom our work would not be possible.

Thank you all for helping us make such an important difference to people's lives at a time when they need it the most.

South West Wales Families & Friends of Prisoners					
Registered Charity Number 1054204					
INCOME AND EXPENDITURE ACCOUNT					
FOR THE YEAR ENDED 31 MARCH 2024					
Income	2023/24	2022/23	Expenditure	2023/24	2022/23
	£	£		£	£
Grants & Donations			Staff Employment Costs (incl. HMRC, Pensions, Redundancy)	32,513.85	30,706.77
Allen Lane Foundation	4,500.00	4,500.00	Staff Training	1,237.44	2,594.80
Austin Bailey	2,000.00		Volunteer Travel, Training & Subsistence	317.98	1,898.38
Waterloo Foundation	13,500.00		Printing & Stationery		622.23
National Lottery - Awards for All			Telephone, Internet & Website	1,306.23	1,763.98
National Lottery - Community Fund		204.00	Insurances	404.68	363.70
Tudor Trust (1)	25,000.00	25,000.00	Postage & General Office Costs	263.90	24.05
Tudor Trust (2)	1,000.00	2,000.00	Bank Charges	62.96	61.68
Swansea University	2,403.00	2,000.00	Cleaning		15.10
Other Income			Financial Admin / Independent Examination	1,415.00	1,025.00
Donations	1,660.00	1,515.00	Equipment - Play Materials, Educational Toys & Equipment	426.38	550.24
Bank Interest	430.93	111.35	Meetings & Room hire	1,986.56	428.12
			Advertising & Publicity	475.66	-
			Events	1,432.09	1,333.88
			IT Software		419.92
			Family Day	13,368.65	2,149.07
Deficit of Income	4,717.45	8,626.57	Surplus of Income over Expenditure	-	
	55,211.38	43,956.92		55,211.38	43,956.92
BALANCE SHEET AS AT 31 MARCH 2023					
	4				
	2023/24	2022/23			
	£	£			
Fixed Assets at cost	-	-			
Current Assets					
Bank	15,818.07	22,010.65			
Cash in hand	5.91	30.78			
Debtors					
	15,823.98	22,041.43			
Current Liabilities					
Loans (L. Byrne & B. Poiner)	-	1,500.00			
Accountancy / Independent Examination	200.00	200.00			
	200.00	1,700.00			
Net Assets	15,623.98	20,341.43			
Represented by:					
Accumulated funds b/f	20,341.43	28,968.00			
Surplus or Deficit for the year	- 4,717.45	- 8,626.57			
Total funds this year	15,623.98	20,341.43			
	1,094.57	374.60	These assets at bank/cash are "unrestricted"		

These accounts have been prepared based on the records provided to show the Charity's position as at 31 March 2024.

SA Coates

Sheralee Coates

Chartered Accountant (South Africa)

No. 03081932



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

South West Wales Families & Friends of Prisoners

On accounts for the year
ended

31 March 2024

Charity no
(if any)

1054204

Set out on pages

(set out on the 48 pages after the third page of this IER)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

SA Coates

Date:

6 August 2024

Name:

Sheralee Ann Coates

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant (South Africa)

Address:

3 Salisbury Drive, Rochdale, OL11 2WF

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Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

It should be noted that there is some liquidity risk, as mentioned in note 25 of the accounts, which is mainly due to grant funded projects continuing to run while awaiting further funding instalments and is exacerbated by a lack of unrestricted income which would help act as a cushion against these effects.

The fact that the vast majority of the organisation's income is grant funded with restrictions means that flexibility is very limited.

Accounts

FFOPS Trustee Report 2022-2023

The Year again has been challenging yet rewarding. It is with the greatest of pride that we can say a very big thank you to every single person in our Charity who has never lost the vision of FFOPS “to support and be a voice for the Families and Friends of Prisoners”. Our Charity has certainly succeeded through thick and thin despite all the adversities and problems encountered during the Year. - Beverley Poiner (Founder of FFOPS)

FFOPS manage the booking in/waiting area (cabin) at the entrance to the prison. We are the first point of contact for all visitors, which means making the right first and lasting impression. Getting our families to feel they can confide in us and thereby trust us is paramount. Located at the prison enables us to know, understand and communicate how the prison works, answering queries, providing practical and emotional support, helping with filling in application forms, helping with assisted prison visits, financial information, liaising with schools/social services/solicitors/mental health services. Many of the visitors have different needs, some visible, some not. Getting to know our families enables us to assess their needs and the needs of their loved ones, and to ensure that they are treated with both dignity and care. It is our role to ensure that the prison booking team is aware of these needs prior to arrival to ensure that the visit is not impinged and the parent/carer does not suffer because of their disability. We believe that no child should suffer as a result of their parent's actions. We also know that the prison environment can be a scary one, and visiting for a child can be overwhelming, nerve racking and intimidating. Our role is to reduce the impact that this has on the child or the parents, making the visit as relaxing as we possibly can. We do this by interacting, playing and talking to the children beforehand discussing their fears and worries and helping to explain the process.

(Please see below feedback from the visits department)

My name is Christopher Jones and I have been working as a Visits Booking Clerk at HMP Swansea (MoJ) for nine years.

Visits Booking work closely with Carla to keep the avenues of contact between prisoners and their close friends & families open as best as possible.

We keep FFOPS up-to-date with potentially challenging behaviours which may occur upon arrival, health issues which may require the kindness FFOPS offer arrivals and immediately phone through any cancellations, alterations to bookings or concerns that we have.

In turn, Carla and her team are always welcome to offering us help & assistance in our jobs. FFOPS make Visits Bookings job all the smoother through their professionalism and kind manner. They provide at times assistance the likes of which we would expect from anybody of Officer, Manager or Governor grade within the prison.

Thank you.

Christopher Jones – Domestic & Legal Visits Booking @ HMP Swansea

We have an excellent relationship with the prison attending regular meetings and networking with other agencies where needed. We can reduce the number of queries the prison are dealing with by advising and consoling visitors who are distressed before they go into the visit. We are on hand to explain the routine and we can also walk them in through the search areas and then over into the visits centre to the PACT waiting area, so they have a friendly face with them. It is a priority to ensure children are made to feel welcome and that they are not frightened by the surroundings. Many are unaware that they are visiting a prison as they've been told that dad is 'working away' or 'on holiday'.

We engage with the children on arrival and distract them with toys, games and activities, so they do not focus on negatives. Our aim is to encourage regular visits, thus maintaining family bonds. We treat all visitors with the respect and dignity they deserve. We liaise with the prison for disabled and special needs visitors. We can then arrange for people in wheelchairs and with mobility issues to have separate access. We have accompanied children with Autism and ADHD into visits and kept them occupied and involved so the rest of the family do not have their visit disrupted. All of these things make a huge difference to our visitors. We can arrange activities and outings for children to give their parents/grandparents a break, this is especially important when a member of the family needs constant attention, their siblings can feel marginalised and neglected so we try to arrange separate activities so everyone gets attention.

FFOPS are available to entertain the children/families and speak to them if they have any worries. We can speak privately to visitors if they need that time. Working with the support of the Probation sector in the Prison has enabled FFOPS to be able to check with them if we have any service users that we may need some extra support or information on the background of their loved ones needs and any concerns we have we can share with them.

(Please see below feedback from Probation)

I have been liaising with FFOPS with several cases and the support has been amazing from both a partnership perspective and for the sake of the men I supervised in custody and their families. I have attached a copy of the Performance and Recognition referral I made as a result of the support offered by Carla and the team.

JT– supporting his disabled mother with the use of Purple video visits.

MB – supporting his disabled and elderly mother with her adjustments to him being in prison and the impact that this has had on her at home. Also supported his mother in attending prison visits and attending the 12 Steps graduation.

GE – this was a very complex case, where there was a fabricated pregnancy and Carla and the team knew the woman from attending visits and were able to offer vital information to myself, social services, and police to support G through this process.

Domestic Violence – there have been several instances where a victim of DV has been visiting the prison and Carla has liaised accordingly with myself and the probation team in custody and the community.

Eleanor Page-Probation HMP Swansea

(Please see below feedback from the library)

Swansea Prison Library and FFOPs have created an excellent working partnership which is underpinned by the fact that Carla attends the fortnightly Wing Reps meeting along with our Library Orderly. This ensures that any collaborative work is evidenced to and supported by the Governors.

The Library creates and provides Gift Bags of Books for distribution to children visiting their Dads. We also provide magazines. FFOPs advertises children's events happening in Swansea Libraries and will focus on the Summer Reading Challenge during school holidays. Swansea Prison Library will also be running a Summer Reading Challenge for Dads, to run concurrently, to generate enthusiasm for reading and encourage family discussion about books.

When we held a talk on The History of Swansea Prison in April, Carla attended with a colleague and provided refreshments, for which we were extremely grateful.

Valerie Smith-HMP Swansea Library

(Feedback from Custodial Manager at HMP Swansea now HMP Bristol)

During my time at Swansea and managing the 12 step programmes/ISFL unit, I worked closely with FFOPS and Carla. Their dedication and support to the programme and Swansea in general was hugely impressive. The personal approach to supporting families through the visit process was key to the success of Swansea being successful. They offered support over and above what was expected provided catering for graduation days and being a friendly face to support the prison and families. The 12-step program was a very rewarding course. However, it did not come without its struggles. All those individuals who succeeding in passing the course went through some personal trauma and addressing their addiction was not easy for them and their families. Carla and her teams support to provide care and compassion during this programme was accredit to her and a credit to Swansea.

I personally am very grateful for the support shown and feel they were key to the success of the programme and the positive outcomes.

We have received funding from the following Organisations during April 2022-March 2023 :-

18/07/2022 TUDOR TRUST £25,000
18/07/2022 TUDOR TRUST £2,000
11/12/2022 ALLEN LANE £4,500
16/01/2023 SWANSEA UNIVERSITY £2,000

The above Funding contributed to :-

Staff salaries (Project manager/volunteer coordinator)
FFOPS wellbeing expenses
University 10 week internship placement

FFOPS is an organisation that understands what it is like to feel ostracised and lonely to be the crutch that supports and the glue that helps to hold families together. Our aim is to do this pre, during and post sentencing and following the prisoners release continuing to maintain relationships to try and support whatever we possibly can. Prisoners are aware that in some cases, families could not survive without our support. In certain cases for some it is a harsh reality for prisoners to recognise that their actions do have consequences that do not only impact on themselves: it is this realisation along with working with ourselves through their families.

Case studies.

Family 1

Mother and 3 children aged 3,6 and 13. Dad has been in and out of prison for the last 10 years and looking at a long sentence of a possible 8 years. The younger children think that dad is just working away but due to the nature of his crime and knowledge in the community the eldest has become subject to bullying and refuses to attend school. Mum worries that his behaviour will escalate into possible offending at a young age because he seems to have no concept of consequences to his actions. Mum asked me to talk with the school and explain the issues they were experiencing and he is able to attend on a reduced timetable to assist his mental health and education needs. We also made referrals to the early help hub and gained family support for all. Mum is alot more positive about the future even without her partner at home.

Family 2

Sister of a prisoner visiting 2-3 times a week. Reached out to FFOPS for support for her brother when he is released. We sat with her and their mother and made a list of concerns and questions they had relating to his impending release and conditions. We then spoke with probation and gathered information to give them to enable them to support their loved one at home with his addiction issues.

Family 3

Family visiting with 2 boys aged 5 and 7 both have behavioural issues. Mum struggles to get them to wait patiently before booking in for their visit which results in them becoming easily over-stimulated and very upset if they are not kept occupied. Mum now lets us know when they are visiting so FFOPS can make sure we have a member of our team ready to play, draw or read with them to ease their checking in experience. This means mum is less stressed and able to enjoy her visit. The familiarity of our team really helps the boys.

Family 4

Adult visitor with autism and social anxiety requested help from FFOPS to explain the visiting procedures, what to bring and wear and also where to park close to the prison. Two members of the FFOPS team met with her and went through everything she needed and put her mind at ease before her visit.

Family 5

Family of a prisoner transferred from Swansea to Cardiff Prison, after visiting and having support from FFOPS for 8 months, The mother and her 2 children aged 3 and 9 were worried about having to adjust to a whole new environment again. I spoke with the Cardiff invisible walls team and put them in contact with the family to give information and provide them with information for their prisons family support services. Now FFOPS are attending the prison's family days. We are able to see this family and stay in touch with them along the way. The children are always glad to see us.

Looking forward to the year ahead FFOPS are anticipating the levels of service users to be a lot higher than previous years. This will be a knock-on effect of the cost-of-living crisis and the rise of financial related crimes. FFOPS will need to make adaptations to some of their services to fit in with the current climate.

We would like to focus on working with families after release and within the community. Many of our families feel there is very little or no support after their loved one is released, and this is when a lot of the families need it the most.

We are able to work with other prisons through the sentence and then into the home settling in period will ensure that families are fully supported all the way through.

Attending family days and events at other Prisons such as Usk, Cardiff and Parc have given FFOPS a great opportunity to meet other families and support them along their journeys.

By working collaboratively with other Prisons, we can make sure families have a point of contact and the correct information for their visits transition. For a lot of our families having been familiar with the process at Swansea the very thought of change to another prison can be really daunting and cause increased stress on top of what they are already going through. If families have any needs, we can speak to the Prison for them and make sure they know beforehand so at least some of the strain is taken off the families.

South West Wales Families & Friends of Prisoners					
Registered Charity Number 1054204					
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023					
Income	2022/23 £	2021/22 £	Expenditure	2022/23 £	2021/22 £
Grants & Donations			Staff Employment Costs (incl. HMRC, Pensions, Redundancy)	30,706.77	22,908.84
Allen Lane Foundation	4,500.00		Staff Training	2,594.80	933.99
Austin Bailey		2,500.00	Volunteer Travel, Training & Subsistence	1,898.38	256.03
Waterloo Foundation		25,460.00	Printing & Stationery	622.23	528.22
National Lottery - Awards for All			Telephone, Internet & Website	1,763.98	725.62
National Lottery - Community Fund	204.00	9,750.00	Insurances	363.70	345.74
Tudor Trust (1)	25,000.00		Postage & General Office Costs	24.05	25.33
Tudor Trust (2)	2,000.00		Bank Charges	61.68	15.44
Swansea University	2,000.00		Cleaning	15.10	-
Other Income			Financial Admin / Independent Examination	1,025.00	205.68
Donations	1,515.00	217.00	Equipment - Play Materials, Educational Toys & Equipment	550.24	842.65
Bank Interest	111.35	2.48	Meetings & Room hire	428.12	-
			Chirstmas Children	-	674.44
			Events	1,333.88	1,457.65
			IT Software	419.92	19.99
			Family Day	2,149.07	-
Deficit of Income	8,626.57	-	Surplus of Income over Expenditure	-	8,989.86
	43,956.92	37,929.48		43,956.92	37,929.48
BALANCE SHEET AS AT 31 MARCH 2023					
	2022/23 £	2021/22 £			
Fixed Assets at cost	-	-			
Current Assets					
Bank	22,010.65	32,069.48			
Cash in hand	30.78	59.20			
Debtors					
	22,041.43	32,128.68			
Current Liabilities					
Loans (L. Byrne & B. Poiner)	1,500.00	2,955.00			
Accountancy / Independent Examination	200.00	205.68			
	1,700.00	3,160.68			
Net Assets	20,341.43	28,968.00			
<i>Represented by:</i>					
Accumulated funds b/f	28,968.00	19,978.14			
Surplus or Deficit for the year	- 8,626.57	8,989.86			
Total funds this year	20,341.43	28,968.00			
	374.60	264.93	These assets at bank/cash are "unrestricted"		

These accounts have been prepared based on the records provided to show the Charity's position as at 31 March 2023.

SA Coates

Sheralee Coates
Chartered Accountant (South Africa)
No. 03081932



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
South West Wales Families & Friends of Prisoners

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1054204

Set out on pages

(set out on the 48 pages after the third page of this IER)
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: SA Coates

Date: 12 Dec 2023

Name: Sheralee Ann Coates

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant (South Africa)

Address:

19 Libby Way, Mumbles, SA3 4LB

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Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

It should be noted that there is some liquidity risk, as mentioned in note 25 of the accounts, which is mainly due to grant funded projects continuing to run while awaiting further funding instalments and is exacerbated by a lack of unrestricted income which would help act as a cushion against these effects.

The fact that the vast majority of the organisation's income is grant funded with restrictions means that flexibility is very limited. The loan total of £1,500 received from one of the charity's trustees in a previous year is owed by the charity at financial year end. However, until such time as enough unrestricted income is generated by the charity it will continue to be unable to repay this loan since the charity's main funding comes from grants with restrictions and objectives placed upon them

Accounts



**South West Wales Families and Friends of
Prisoners (registered charity no.
1054204)**

Trustees Annual Report for the year ended 31 March 2022

Trustees in place

Bev Poiner

Denise Thyer

Lorna Byrne

John Tossell

Del Cowley

Mandy-Wyn Davies

Opening Statement -

The Year again has been challenging but yet rewarding. It is with the greatest of pride that I can say a very big thank you to every single person in our Charity who has never lost the vision of FFOPS “to support and be a voice for the Families and Friends of Prisoners”. Our Charity has certainly succeeded through thick and thin despite all the adversities and problems encountered during the Year. A very proud Founder, Trustee and Chair of FFOPs.

Public Benefit Statement -

All the activities undertaken by the charity within the year have been for the public benefit through the furtherance of the organisation's charitable aims and objectives. The public benefit is demonstrated by the activities and outcomes outlined throughout this Trustees Annual Report.

FFOPS manages the booking in/waiting area (cabin) at the entrance to the prison. We are the first point of contact for all visitors, which means making the right first and lasting impression. Getting our families to feel they can confide in us and thereby trust us is paramount. Located at the prison enables us to know, understand and communicate how the prison works, answering queries, providing practical and emotional support, helping with filling in application forms, helping with assisted prison visits, financial information, liaising with schools/social services/ solicitors/mental health services. Many of the visitors have different needs, some visible, some not. Getting to know our families enables us to assess their needs and the needs of their loved ones, and to ensure that they are treated with both dignity and care. It is our role to ensure that the prison booking team is aware of these needs prior to arrival to ensure that the visit is not impinged and the parent/carer does not suffer because of their disability. We believe that no child should suffer as a result of their parent's actions. We also know that the prison environment can be a scary one, and visiting for a child can be overwhelming, nerve racking and intimidating. Our role is to reduce the impact that this has on the child or the parents, making the visit as relaxing as we possibly can. We do this by interacting, playing and talking to the children beforehand discussing their fears and worries and helping to explain the process.

We help these families in the community, by working with schools, Social Services, the Police, Probation, Solicitors, and the NHS to keep families together. We have built up an excellent relationship with the prison attending regular meetings and networking with other agencies where needed. We are able to reduce the number of queries the prison are dealing with by advising and consoling visitors who are distressed before they go into the visit. We are able to explain the routine and we can also walk them in, so they have a friendly face with them. It is a priority to ensure children are made to feel welcome and that they are not

frightened by the surroundings. Many are unaware that they are visiting a prison as they've been told that dad is 'working away' or 'on holiday'.

They can be scared of the big doors and locks, the search dogs and the orders given by the uniformed security guards. We engage with the children on arrival and distract them with toys, games and activities, so they do not focus on negatives. Our aim is to encourage regular visits, thus maintaining family bonds. We treat all visitors with the respect and dignity they deserve. We liaise with the prison for disabled and special needs visitors. We can then arrange for people in wheelchairs and with mobility issues to have separate access. We have accompanied children with Autism and ADHD into visits and kept them occupied and involved so the rest of the family do not have their visit disrupted. All of these things make a huge difference to our visitors. We can arrange activities and outings for children to give their parents/grandparents a break, this is especially important when a member of the family needs constant attention, their siblings can feel marginalised and neglected so we try to arrange separate activities so everyone gets attention.

Our Family Support Worker (FSW) is available to entertain the children/families and speak to them if they have any worries. She can speak privately to visitors if they need that time. Working with the support of the Probation sector in the Prison has enabled FFOPS to be able to check with them if we have any service users that we may need some extra support or information on the background of their loved ones needs and any concerns we have we can share with them.

FFOPS is an organisation that understands what it is like to feel ostracised and lonely to be the crutch that supports and the glue that helps to hold families together. Our aim is to do this pre, during and post sentencing and following the prisoners release continuing to maintain relationships to try and support whatever we possibly can. Prisoners are aware that in some cases, families could not survive without our support. In certain cases for some it is a harsh reality for prisoners to recognise that their actions do have consequences that do not only impact on themselves: it is this realisation along with working with ourselves through their families.

Case Study: A referral from a local Comprehensive school involving 2 children aged 12 and 14. Mum and dad are both in Prison, the children both live with their grandparents but are under social services watch. The oldest doesn't want to have any relationship with either parent and is finding it hard to concentrate on his school work and regularly skips school, the younger brother wants to see mum but not dad and this itself is causing another rift in the family. I have met with the Pastoral care worker in the school and spoke with both boys about other ways to keep in touch that doesn't involve anything as intense as face to face for now.

They were both very happy to work with myself and FFOPS as they are very vocal about their dislike of authority like the police and social services so they are using us as their go between and trusted person/service.

Case Study: Mother of 4 children aged between 1-13, She has been travelling from Cardiff to visit with the 2 youngest children. She has really been struggling with them on her own as they don't cope well with the visit. Mum now lets me know when she is visiting with the children as I arrange for myself or a volunteer to be there to play with the children and engage in a relaxed manner before they go over for their visit. Mum is very grateful for us doing this as it relieves some of the pressure on her.

Case Study - One lady who is a grandmother undergoing chemotherapy treatment has a grandson and a son in Prison, during lockdown her son was moved to a different prison further away so this made things even more difficult for travel and visits. We helped her set up her purple visit's app, this means she is able to have a virtual visit on her iPad with both loved ones safely and regularly.

Case Study: Grandparents are visiting with their 4-year-old granddaughter whose father has been at the centre of a high profile and media case. His sentencing is due in August and he is looking at upwards of 12 years. She is unaware of the severity of the crime as she is too young but her mum has been in touch with me to ask if she can arrange a meeting with me to talk with her about the crime and sentencing in an age sensitive manner. She is worried about telling her, especially as when she goes to school, she knows people will be talking about it and doesn't want her to perhaps hear that her dad is in prison from someone else.

Case study: We are supporting a family where a father has attacked his wife during a psychotic episode nearly causing a fatality. It is the first time he has ever been in trouble and all of the family have never experienced any involvement with the law or justice system in this capacity. They are really struggling with all that is going on.

FFOPS have been with them all the way through the process from booking and preparing them for their visit.

We have received funding from the following Organisations during April 2021-March 2022:-

National Lottery - July 2021 - £9,750

Waterloo - October 2021- £25,460

Austin Bailey - January 2022 - £2,500

The above Funding contributed to:-

Staffing costs Volunteer expenses (travel and food etc)

Activities and Equipment

Telephone/Internet costs

Volunteer/staff training and learning

New printer/laptop//phone and office materials

Family days/events

Trips/Activity vouchers/Day out passes

Christmas presents/vouchers/gift bags

The running of FFOPS drop-in centre to its highest capacity

Looking forward to 2023 FFOPS are anticipating the levels of service users to be a lot higher than previous years. This will be a knock-on effect of the of cost-of-living crisis and the rise of financial related crimes.

We would like to say a heartfelt thank you to all our grant funders, partner/third

sector organisations, workers, volunteers, and trustees, without whom our work

would not be possible. Thank you all for helping us make such an important

difference to people's lives at a time when they need it the most.



CHARITY COMMISSION
FOR ENGLAND AND WALES

South West Wales Families & Friends of Prisoners

1054204

Annual accounts for the period

Period start date	01/04/21	To	Period end date	31/03/22
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Section A Statement of financial activities Section A

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	217	37,710	-	37,927	37,800
Charitable activities	S02	-	-	-	-	-
Other trading activities	S03	-	-	-	-	-
Investments	S04	2	-	-	2	5
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	219	37,710	0	37,929	37,805
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	49	28,670	-	28,719	17,787
Separate material item of expense	S10	-	-	-	-	-
Other	S11	15	206	-	221	206
Total	S12	64	28,876	0	28,940	17,992
Net income/(expenditure) before investment gains/(losses)	S13	155	8,834	-	8,990	19,813
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	155	8,834	-	8,990	19,813
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	155	8,834	-	8,990	19,813
Reconciliation of funds:						
Total funds brought forward	S21	110	19,869	-	19,978	165
Total funds carried forward	S22	265	28,703	-	28,968	19,978

Section B

Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	-	-	-	-	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	265	31,864	-	32,129	23,139
Total current assets		B10	265	31,864	-	32,129	23,139
Creditors: amounts falling due within one year	(Note 20)	B11	-	3,161	-	3,161	3,161
Net current assets/(liabilities)		B12	265	28,703	-	28,968	19,978
Total assets less current liabilities		B13	265	28,703	-	28,968	19,978
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	265	28,703	-	28,968	19,978
Funds of the Charity							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18		28,703		28,703	19,869
Unrestricted funds		B19	265		-	265	110
Revaluation reserve		B20				-	
Total funds		B21	265	28,703	-	28,968	19,978
Signed by one or two trustees on behalf of all the trustees			Signature		Print Name		Date of approval dd/mm/yyyy

Section C **Notes to the accounts**

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

☒

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Not applicable

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*

☐

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of the change in accounting policy;	N/A
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	N/A
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	N/A

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of any changes;	N/A
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	N/A
(iii) where practicable, the effect of the change in one or more future periods.	N/A

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of the prior period error;	N/A
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	N/A
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	N/A

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

There has been no change due to the small amount of income and expenditure, and also the nature of the charity's affairs which are straightforward, with no tangible assets and no complicated financial structures or investments.

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		N/A

Fund balance as restated _____

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period £
Net income/(expenditure) as previously stated	
Adjustments:	N/A

Previous period net income/(expenditure)
as restated _____

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: - the charity becomes entitled to the resources; the charity becomes entitled to the - it is more likely than not that the trustees will receive the resources; and - the monetary value can be measured with sufficient reliability. the monetary value can	Yes	No	N/a
		☒	☐	☐
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes	No	N/a
		☒	☐	☐
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes	No	N/a
		☒	☐	☐
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes	No	N/a
		☐	☐	☒
Government grants	The charity has received government grants in the reporting period	Yes	No	N/a
		☐	☒	☐
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes	No	N/a
		☐	☐	☒
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes	No	N/a
		☐	☐	☒
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes	No	N/a
		☐	☐	☒
Donated services and facilities	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	Yes	No	N/a
		☐	☐	☒
Support costs	The charity has incurred expenditure on support costs.	Yes	No	N/a
		☐	☐	☒
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes	No	N/a
		☐	☐	☒
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
		☒	☐	☐
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Memberships subscriptions which gives a member the right to buy services or other	Yes	No	N/a
		☐	☐	☒

	membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> </table>			✓			
		✓						
2.3 EXPENDITURE AND LIABILITIES								
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	<table border="1"> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓			Yes	No	N/a
✓								
Yes	No	N/a						
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
Redundancy cost	The charity made no redundancy payments during the reporting period.	<table border="1"> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓			Yes	No	N/a
✓								
Yes	No	N/a						
Deferred income	No material item of deferred income has been included in the accounts.	<table border="1"> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓			Yes	No	N/a
✓								
Yes	No	N/a						
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	<table border="1"> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓			Yes	No	N/a
✓								
Yes	No	N/a						
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	<table border="1"> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓			Yes	No	N/a
✓								
Yes	No	N/a						
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	<table border="1"> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓			Yes	No	N/a
✓								
Yes	No	N/a						
2.4 ASSETS								
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least	<table border="1"> <tr><td></td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>				Yes	No	N/a
Yes	No	N/a						
	They are valued at cost.	<table border="1"> <tr><td>✓</td><td></td><td></td></tr> </table>	✓					
✓								
	The depreciation rates and methods used are disclosed in note 9.2.							
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
	They are valued at cost.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
	They are valued at cost.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Fixed asset investments in quoted shares, traded bonds and similar investments are valued at	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	<table border="1"> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>			✓	Yes	No	N/a
		✓						
Yes	No	N/a						

	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	☐	☐	☒
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes	No	N/a
		☐	☐	☒
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	Yes	No	N/a
		☐	☐	☒
	They are valued at fair value except where they qualify as basic financial instruments.	☐	☐	☒

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

N/A

Note 3 Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
	Analysis				£	£
Donations and legacies:	Donations	217	-	-	217	-
	Gift Aid	-	-	-	-	-
	General grants provided by government/other charities	-	37,710	-	37,710	37,800
	Miscellaneous income	-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	217	37,710	-	37,927	37,800
Charitable activities:				-	-	
				-	-	-
				-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other trading activities:	Fundraising	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Bank & Building Society Interest	2	-	-	2	5
		-	-	-	-	-
		-	-	-	-	-
	Total	2	-	-	2	5
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		219	37,710	-	37,929	37,805

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

2020/2021 Allen Lane Foundation £4,000, Austin Bailey £1,500, Waterloo Foundation £22,500, National Lottery Awards for All £9,800. (Total restricted income 2020.2021 =

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

N/A

Within the income items above the following items are material:
(please disclose the nature, amount and any prior year amounts)

2021/2022 Austin Bailey £2,500, Waterloo Foundation £25,460, National Lottery Community Fund £9,750. (Total restricted income 2021/2022 = £37,710.)

Note 4 Analysis of receipts of government grants

	Description	This year £	Last year £
Government grant 1		-	-
Government grant 2		-	-
Government grant 3		-	-
Other		-	-
	Total	-	-

Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.

Please give details of other forms of government assistance from which the charity has directly benefited.

Note 5 Donated goods, facilities and services

	This year	Last year
	£	£
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

Note 6

Analysis of expenditure

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Expenditure on raising funds:	Incurred seeking donations	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants	-	-	-	-	-
	Operating membership schemes and social lotteries	-	-	-	-	-
	Staging fundraising events	-	-	-	-	-
	Fundraising agents	-	-	-	-	-
	Operating charity shops	-	-	-	-	-
	Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities	-	-	-	-	-
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
	Total expenditure on raising funds	-	-	-	-	-
Expenditure on charitable activities	Staff Employment Costs	-	22,909	-	22,909	15,710
	Staff Training	-	934	-	934	-
	Volunteer Travel & Subsistence	-	236	-	236	-
	Volunteer Training	-	20	-	20	-
	Printing & Stationery	49	480	-	528	255
	Telephone, Internet & website	-	726	-	726	539
	Insurances	-	346	-	346	319
	Postage & General Office Costs	-	25	-	25	4
	Committee Members' Expenses	-	-	-	-	-
	Events	-	1,458	-	1,458	-
	IT Software	-	20	-	20	-
	Cleaning	-	-	-	-	10
	Equipment - Play Materials, Educational Toys and Equipment	-	843	-	843	156
	DBS Checks	-	-	-	-	-

Equipment – general	-	-	-	-	-
Maintenance	-	-	-	-	-
Refreshments	-	-	-	-	-
Client Travel Costs	-	-	-	-	-
Family Day	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Christmas: Children	-	674	-	674	794
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total expenditure on charitable activities	49	28,670	-	28,719	17,787

Separate material item of expense

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total	-	-	-	-	-

Other

Accounts preparation & Indep. Exam.	-	206	-	206	206
Bank charges	15	-	-	15	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total other expenditure	15	206	-	221	206

TOTAL EXPENDITURE

64	28,876	-	28,940	17,992
----	--------	---	--------	--------

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1					
Activity 2					
Other					
Total					

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
Total		-

Section C**Notes to the accounts****Note 9 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
Governance	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
Other	-	-		-	-	
Total	-	-		-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Note 10 Details of certain items of expenditure**10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
206	206
0	0
0	0
0	0

Note 11

Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	22,909	15,710
Social security costs	-	-
Pension costs (defined contribution scheme)		
Other employee benefits	-	-
Total staff costs	22,909	15,710

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

0

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

0

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	1	1
Governance	-	-
Other	-	-
Total	1	1

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

N/A

Please state the legal authority or reason for making the payment

N/A

Please state the amount of the payment (or value of any waiver of a right to an asset)

N/A

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

N/A

The nature of the payment (cash, asset etc.)

N/A

The extent of redundancy funding at the balance sheet date

N/A

Please state the accounting policy for any redundancy or termination payments

N/A

Note 12 Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

12.1 Please complete this note if a defined contribution pension scheme is operated.

Amount of contributions recognised in the SOFA as an expense

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
Activity or project 1			£	£
Activity or project 2			-	-
Activity or project 3			-	-
Activity or project 4			-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	Please provide details of charity's URL.
No	Provide details below

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Note 14 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

14.2 Depreciation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate						
At beginning of the year	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Impairment	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
At end of the year	-	-	-	-	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

14.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

<i>the effective date of the revaluation</i>	
<i>the name of independent valuer, if applicable</i>	
<i>the methods applied and significant assumptions</i>	
<i>the carrying amount that would have been recognised had the assets been carried under the cost model.</i>	

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight

Section C**Notes to the accounts****Note 15****Intangible assets**

Please complete this note if the charity has any intangible assets

15.1 Cost or valuation

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Nat book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy

Please disclose the accounting policy for intangible fixed assets including:

**Reasons for choosing
amortisation rates**

**Policies for the recognition of any
capital development**

15.5 Impairment

**Please provide a description of the events and
circumstances that led to the recognition or
reversal of an impairment loss.**

--

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

**the carrying amount that would have been
recognised had the assets been carried under
the cost model.**

15.7 Other disclosures

**(i) If your intangible asset was acquired by way
of grant, provide value on initial recognition and
carrying amount of the asset.**

**(ii) Details of the carrying amounts of any
intangible assets to which the charity has
restricted title or that are pledged as security for
liabilities.**

**(iii) Please provide the amount of contractual
commitments for the acquisition of intangible
assets.**

**(iv) State the amount of research and
development expenditure recognised as
expenditure in the year.**

**(vi) Please detail the headings in the SOFA in
which a charge for amortisation of intangible
assets is included.**

**(vii) For any material intangible assets, please
provide a description, its carrying amount and
any remaining amortisation period.**

** The "transfers" row is for movements between fixed asset categories.*

*** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction*

Note 16**Heritage assets**

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

(i) Explain the nature and scale of heritage assets held.

(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.

16.2 Cost or valuation

	Heritage asset 1	Heritage asset 2	Heritage asset 3	Heritage asset 4	Total
	£	£	£	£	£
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

Note 17

Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-

Note 18

Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	£
Charitable activities:					
<i>Opening</i>	-		-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

-

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
0	0
0	0

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	206	206	-	-
Taxation and social security	-	-	-	-
Other creditors	2,955	2,955	-	-
Total	3,161	3,161	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

--

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;
- an indication of the uncertainties about the amount or timing of those outflows; and
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

21.2 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

--

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

--

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage

See note 29 regarding personal no-interest loans received from Trustees in previous financial years to support the charity.

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

N/A

Note 23 Contingent liabilities and contingent assets**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
-	-
32,129	23,139
-	-
32,129	23,139

Note 25 Fair value of assets and liabilities

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

No current credit risk, due to the fact that the vast majority of income comes from grants. **Some current liquidity risk, as the charity has limited income resources, almost all of which come from grants, and a very small amount from donations. There is a risk because of the time taken to receive grant instalments while projects continue to run. This risk is exacerbated by a lack of unrestricted income and the fact that Trustees have made personal no-interest loans to the charity to try to keep it going at a time in previous financial years where grant funding was running out (see note 29). Unrestricted income generation would help cushion these financial effects.** No market risk, as the organisation has no investments other than cash at the bank/building society standard accounts.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

N/A. There has been no change which is attributable to credit risk.

Note 26**Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

Please provide details of the nature of the event

Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made

Section C	Notes to the accounts	(cont)
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Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* **Key: PE - permanent endowment funds; EE – expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds**

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
	N/a	N/a	-	-	-	-	-	-
Total Funds			0	0	0	0	0	0

(cont)

Charity funds (cont)

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE – expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

[illegible]

Note 27 **Charity funds (cont)**

27.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

27.4 Designated funds

Planned use	Purpose of the designation	Amount

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		This year				Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£

Please give details of why remuneration or other employment benefits were paid.

N/A

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

N/A

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
TOTAL	0	0

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

0

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Section C	Notes to the accounts	(cont)
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.		
This is to draw attention to the matter highlighted in note 25 regarding some liquidity risk. In a previous financial year the charity received two no-interest loans of one thousand pounds each from two trustees in order to help the organisation through a difficult financial period while awaiting grant funding. In a more recent financial year this £2k owed increased to £2,955, because the same two Trustees have increased the amounts they've lent to the charity. This amount has been entered into the accounts as a creditor. For reasons of prudence this has been entered into the creditors due within one year, although in reality that is not likely to be the case because the whole reason for the Trustees using their own money to make an interest free loan to the organisation was solely for the purposes of keeping the charity going. As no time limit has been given regarding the repayment of those loans it is therefore unlikely that they would seek to call them in within one financial year. Also it must be borne in mind that the charity couldn't repay those loans even if the Trustees wanted it to, because the charity has virtually no unrestricted funding of its own and therefore it would have to use grants from other sources to make the repayment which would instantly put it in breach of those grant terms. In essence the £2,955 loan has been entered as a creditor to act as a constant reminder that that amount is still owed by the charity to the Trustees who lent it. In essence the only way that the charity will ever be able to repay those loans is if it generates some unrestricted income (i.e. non grant funded income). Other charities use regular member subscriptions, or hold fundraising events such as sponsored events, coffee mornings, book/jumble/craft sales, or seek bequests by circulating fact sheets about the charity to local solicitors etc. Donations or subscriptions from UK taxpayers can also be enhanced by claiming government Gift Aid on those donations. Unrestricted income would have multiple benefits including tiding the organisation through the hard times experienced by many charities while they wait to hear whether or not grant applications have been successful. It would also mean that the Trustees could request to be repaid their loans. Also, it would also allow the organisation to undertake charitable activities or projects which it wished to carry out without being tied to funder restrictions, including enabling chosen projects to continue for a while once grant funded income has run out. In essence unrestricted income can act as a buffer and an enabler allowing for at least some continuity of service in the hard financial times between grants. One way forward may be for the Trustees to decide to reclassify the loans they gave (or part of them) and ask for them to be considered as donations instead. This would instantly remove the current £2,955 creditor (or part of it) from the next set of accounts because as donations those amounts would not be repayable.		

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

South West Wales Families & Friends of Prisoners

On accounts for the year
ended

31/03/22

Charity no
(if any)

1054204

Set out on pages

(Set out on the 41 pages after the third page of this IER.)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *J-P Eckersley*

Date: 19/12/22

Name: John Eckersley

Relevant professional
qualification(s) or body
(if any):

Address:	C/o SCVS, 7 Walter Rd, Swansea, SA1 5NF.

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.

It should be noted that there is some liquidity risk, as mentioned in note 25 of the accounts, which is mainly due to grant funded projects continuing to run while awaiting further funding instalments and is exacerbated by a lack of unrestricted income which would help act as a cushion against these effects. The fact that the vast majority of the organisation's income is grant funded with restrictions means that flexibility is very limited.

The £2k loan total received from two of the charity's trustees as a loan of £1k from each increased to a total of £2,955 last financial year and remains at that level in this financial year being examined. It is owed by the charity to those trustees split £1,500 and £1,455 at financial year end. However, until such time as enough unrestricted income is generated by the charity it will continue to be unable to repay those loans since the charity's main funding comes from grants with restrictions and objectives placed upon them.

Accounts



**South West Wales Families and Friends of Prisoners
(registered charity no. 1054204)**

Trustees Annual Report

For the year ended 31 March 2021

Trustees in place

Bev Poiner

Denise Thyer

Lorna Byrne

John Tossell

Del Cowley

Mandy-Wyn Davies

Opening Statement

The Year again has been challenging but yet rewarding. It is with the greatest of pride that I can say a very big thank you to every single person in our Charity who has never lost the vision of FFOPS “to support and be a voice for the Families and Friends of Prisoners”. Our Charity has certainly

succeeded through thick and thin despite all the adversities and problems encountered during the Year. A very proud Founder, Trustee and Chair of FFOPs.

Public Benefit Statement

All the activities undertaken by the charity within the year have been for the public benefit through the furtherance of the organisation's charitable aims and objectives. The public benefit is demonstrated by the activities and outcomes outlined throughout this Trustees Annual Report.

FFOPS are based at the Porta Cabin at HMP Swansea, we have made the booking in area a friendly, welcoming place for visitors to start their visit. FFOPS are the first point of contact and it is vital we make a good impression as this can set the tone for their whole visit experience. Many visitors pass through our doors every week. The space is bright, and toys and activities are provided for children, despite limited space. The staff and volunteers are available at source to give advice and help to families and friends of prisoners. We have been helping a lot of families involved in very high-profile cases, which are regularly in the media. We help these families in the community, working with schools, Social Services, the Police, Solicitors, and the NHS to keep families together.

We have built up an excellent relationship with the prison attending regular meetings and networking with other agencies where needed. We are able to reduce the number of queries the prison are dealing with by advising and consoling visitors who are distressed before they go into the visit. We are able to explain the routine and we can also walk them in, so they have a friendly face with them.

It is a priority to ensure children are made to feel welcome and that they are not intimidated by the surroundings. Many are unaware that they are visiting a prison as they've been told that dad is 'working away' or 'on holiday'. They can be scared of the big doors and locks, the search dogs and the orders given by the uniformed security guards. We engage with the children on arrival and distract them with toys, games and activities, so they do not focus on negatives. Our aim is to encourage regular visits, thus maintaining family bonds.

We treat all visitors with the respect and dignity they deserve.

We liaise with the prison for disabled and special needs visitors. We can then arrange for people in wheelchairs and with mobility issues to have separate access. We have accompanied children with Autism and ADHD into visits and kept them occupied and involved so the rest of the family do not have their visit disrupted. All of these things make a huge difference to our visitors.

We can arrange activities and outings for children to give their parents/grandparents a break, this is especially important when a member of the family needs constant attention, their siblings can feel marginalised and neglected so we try to arrange separate activities so everyone gets attention.

Our Family Support Worker (FSW) is available to entertain the children/families and speak to them if they have any worries. She can speak privately to visitors if they need that time.

Our FSW is now able to work more hours and increase their attendance at the Prison and in the community. Families are often left without any information when an accused is sent to Prison and this is the time when they need advice and support most.

FFOPS is an organisation that understands what it is like to feel ostracised and lonely to be the crutch that supports and the glue that helps to hold families together. Our aim is to do this pre, during and post sentencing and following the prisoners release continuing to maintain relationships to try and support whatever we possibly can.

Prisoners are aware that in some cases, families could not survive without our support. In certain cases for some it is a harsh reality for prisoners to recognise that their actions do have consequences that do not only impact on themselves: it is this realisation along with working with ourselves through their families.

During the pandemic, we were still able to support our service users by:

**Diverting the phone line to the mobile when no one is in the cabin
Calling families making sure they were kept up to date with changes even when there were are no visits**

Checking in with families that are shielding and giving them information on other ways to make contact without face to face visits

Working with the mental health crisis teams, social services and Women's Aid supporting the referrals from them

Talking to schools and helping parents approach teaching and pastoral staff with any worries they have

Doorstep food bank deliveries for those in need or shielding
Making sure all health and safety, PPE equipment is provided,
relevant training and following of the latest restrictions are being
followed correctly
Working with local food banks and benefits services in the area to
help meet their needs when in crisis
Liaising with the visits booking staff and supporting the OSG staff
with needs and any complaints the visitors may have
Communicating with children who are visiting and making sure
they feel safe and at ease before their visit under the covid-19
restrictions
Carrying out lateral flow testing for visitors before their visit.

We have received funding from the following Organisations
during April 2020-March 2021 :-

Allen Lane £4,000

Austin Bailey 1,500

Waterloo £15,000 and £7,500

National Lottery Awards for All £9,800

The above Funding contributed to :-

Staffing costs

Volunteer expenses

Activities and Equipment

Telephone/Internet costs

New printer/phone and office materials

Trips/Activity vouchers/Day out passes

Christmas presents/vouchers/gift bags

Running of FFOPS to its highest capacity

We would like to say a heartfelt thank you to all our grant
fundes, partner/third sector organisations, workers,
volunteers and trustees, without whom our work would not
be possible. Thank you all for helping us make such an
important difference to people's lives at a time when they
need it the most.



CHARITY COMMISSION
FOR ENGLAND AND WALES

South West Wales Families & Friends of Prisoners			1054204		
Annual accounts for the period					
Period start date	01/04/20	To	Period end date	31/03/21	

Section A Statement of financial activities Section A

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	-	37,800	-	37,800	10,165
Charitable activities	S02	-	-	-	-	-
Other trading activities	S03	-	-	-	-	-
Investments	S04	5	-	-	5	8
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	5	37,800	0	37,805	10,173
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	-	17,787	-	17,787	11,617
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	206	-	206	206
Total	S12	0	17,992	0	17,992	11,823
Net income/(expenditure) before investment gains/(losses)	S13	5	19,808	-	19,813	-1,649
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	5	19,808	-	19,813	-1,649
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	5	19,808	-	19,813	-1,649
Reconciliation of funds:						
Total funds brought forward	S21	104	61	-	165	1,814
Total funds carried forward	S22	110	19,869	-	19,978	165

Section B Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	-	-	-	-	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	110	23,029	-	23,139	3,326
Total current assets		B10	110	23,029	-	23,139	3,326
Creditors: amounts falling due within one year	(Note 20)	B11	-	3,161	-	3,161	3,161
Net current assets/(liabilities)		B12	110	19,869	-	19,978	165
Total assets less current liabilities		B13	110	19,869	-	19,978	165
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	110	19,869	-	19,978	165
Funds of the Charity							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	19,869	-	19,869	61
Unrestricted funds		B19	110	-	-	110	104
Revaluation reserve		B20	-	-	-	-	-
Total funds		B21	110	19,869	-	19,978	165
Signed by one or two trustees on behalf of all the trustees			Signature		Print Name		Date of approval dd/mm/yyyy

Section C **Notes to the accounts**

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

☒

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Not applicable

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*

☐

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of the change in accounting policy;	N/A
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	N/A
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	N/A

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of any changes;	N/A
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	N/A
(iii) where practicable, the effect of the change in one or more future periods.	N/A

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of the prior period error;	N/A
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	N/A
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	N/A

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

There has been no change due to the small amount of income and expenditure, and also the nature of the charity's affairs which are straightforward, with no tangible assets and no complicated financial structures or investments.

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		N/A

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period £
Net income/(expenditure) as previously stated	
Adjustments:	N/A

Previous period net income/(expenditure)
as restated

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: - the charity becomes entitled to the resources; the charity becomes entitled to the - it is more likely than not that the trustees will receive the resources; and - the monetary value can be measured with sufficient reliability. the monetary value can	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☒</td><td>☐</td><td>☐</td></tr> </table>	Yes	No	N/a	☒	☐	☐
Yes	No	N/a						
☒	☐	☐						
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☒</td><td>☐</td><td>☐</td></tr> </table>	Yes	No	N/a	☒	☐	☐
Yes	No	N/a						
☒	☐	☐						
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☒</td><td>☐</td><td>☐</td></tr> </table>	Yes	No	N/a	☒	☐	☐
Yes	No	N/a						
☒	☐	☐						
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
Government grants	The charity has received government grants in the reporting period	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☒</td><td>☐</td></tr> </table>	Yes	No	N/a	☐	☒	☐
Yes	No	N/a						
☐	☒	☐						
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
Donated services and facilities	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
Support costs	The charity has incurred expenditure on support costs.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☒</td><td>☐</td><td>☐</td></tr> </table>	Yes	No	N/a	☒	☐	☐
Yes	No	N/a						
☒	☐	☐						
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						
	Memberships subscriptions which gives a member the right to buy services or other	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td>☐</td><td>☐</td><td>☒</td></tr> </table>	Yes	No	N/a	☐	☐	☒
Yes	No	N/a						
☐	☐	☒						

	membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	☐	☐	☒
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes	No	N/a
		☐	☐	☒
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes	No	N/a
		☐	☐	☒

2.3 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes	No	N/a
		☒	☐	☐
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes	No	N/a
		☐	☐	☒
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes	No	N/a
		☐	☐	☒
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes	No	N/a
		☐	☐	☒
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
		☐	☐	☒
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
		☒	☐	☐
Deferred income	No material item of deferred income has been included in the accounts.	Yes	No	N/a
		☒	☐	☐
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
		☒	☐	☐
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
		☒	☐	☐
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a
		☒	☐	☐

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least	Yes	No	N/a
	They are valued at cost.	☒	☐	☐
	The depreciation rates and methods used are disclosed in note 9.2.			
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	Yes	No	N/a
		☐	☐	☒
	They are valued at cost.	Yes	No	N/a
		☐	☐	☒
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	Yes	No	N/a
		☐	☐	☒
	They are valued at cost.	Yes	No	N/a
		☐	☐	☒
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Fixed asset investments in quoted shares, traded bonds and similar investments are valued at	Yes	No	N/a
		☐	☐	☒
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes	No	N/a
		☐	☐	☒
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes	No	N/a
		☐	☐	☒
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes	No	N/a
		☐	☐	☒

	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	☐	☐	☒
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes	No	N/a
		☐	☐	☒
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	Yes	No	N/a
		☐	☐	☒
	They are valued at fair value except where they qualify as basic financial instruments.	☐	☐	☒

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

N/A

Note 3 Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
	Analysis				£	£
Donations and legacies:	Donations	-	-	-	-	35
	Gift Aid	-	-	-	-	-
	General grants provided by government/other charities	-	37,800	-	37,800	10,130
	Miscellaneous income	-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	37,800	-	37,800	10,165
Charitable activities:				-	-	
				-	-	-
				-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other trading activities:	Fundraising	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Bank & Building Society Interest	5	-	-	5	8
		-	-	-	-	-
		-	-	-	-	-
	Total	5	-	-	5	8
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		5	37,800	-	37,805	10,173

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)	2019/2020 Allen Lane Foundation £4,000, Austin Bailey £500, Waterloo Foundation £5,000, Swansea University £630.
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.	N/A
Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)	2020/2021 Allen Lane Foundation £4,000, Austin Bailey £1,500, Waterloo Foundation £22,500, Awards For All £9,800. (Total restricted income 2020/2021 = £37,800.)

Note 4 Analysis of receipts of government grants

	Description	This year £	Last year £
Government grant 1		-	-
Government grant 2		-	-
Government grant 3		-	-
Other		-	-
	Total	-	-

Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.

Please give details of other forms of government assistance from which the charity has directly benefited.

Note 5 Donated goods, facilities and services

	This year	Last year
	£	£
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

Note 6

Analysis of expenditure

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Expenditure on raising funds:	Incurred seeking donations	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants	-	-	-	-	-
	Operating membership schemes and social lotteries	-	-	-	-	-
	Staging fundraising events	-	-	-	-	-
	Fundraising agents	-	-	-	-	-
	Operating charity shops	-	-	-	-	-
	Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities	-	-	-	-	-
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
	Total expenditure on raising funds	-	-	-	-	-
Expenditure on charitable activities	Staff Employment Costs	-	15,710	-	15,710	10,328
	Volunteer Travel & Subsistence	-	-	-	-	88
	Staff Travel & Subsistence	-	-	-	-	-
	Printing & Stationery	-	255	-	255	10
	Telephone & Internet	-	539	-	539	685
	Insurances	-	319	-	319	320
	Postage & General Office Costs	-	4	-	4	16
	Committee Members' Expenses	-	-	-	-	-
	Outings & Trips	-	-	-	-	-
	Affiliations & Subscriptions	-	-	-	-	-
	Cleaning	-	10	-	10	-
	Equipment - Play Materials, Educational Toys and Equipment	-	156	-	156	94
	DBS Checks	-	-	-	-	-
	Equipment – general	-	-	-	-	-

Maintenance	-	-	-	-	-
Volunteer Training	-	-	-	-	-
Refreshments	-	-	-	-	-
Client Travel Costs	-	-	-	-	-
Family Day	-	-	-	-	-
Bank Charges	-	-	-	-	15
Miscellaneous	-	-	-	-	61
Christmas: Children	-	794	-	794	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total expenditure on charitable activities	-	17,787	-	17,787	11,617

Separate material item of expense

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total	-	-	-	-	-

Other

Accounts preparation & Indep. Exam.	-	206	-	206	206
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total other expenditure	-	206	-	206	206

TOTAL EXPENDITURE

-	17,992	-	17,992	11,823
---	--------	---	--------	--------

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1					
Activity 2					
Other					
Total					

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Section C**Notes to the accounts****Note 9 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
Governance	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
Other	-	-		-	-	
Total	-	-		-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Note 10 Details of certain items of expenditure**10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
206	206
0	0
0	0
0	0

Note 11

Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

Salaries and wages

Social security costs

Pension costs (defined contribution scheme)

Other employee benefits

Total staff costs

This year £	Last year £
15,710	10,328
-	-
-	-
-	-
15,710	10,328

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

0

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

0

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	1	0.6
Governance	-	-
Other	-	-
Total	1	1

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

N/A

Please state the legal authority or reason for making the payment

N/A

Please state the amount of the payment (or value of any waiver of a right to an asset)

N/A

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

N/A

The nature of the payment (cash, asset etc.)

N/A

The extent of redundancy funding at the balance sheet date

N/A

Please state the accounting policy for any redundancy or termination payments

N/A

Note 12 Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

12.1 Please complete this note if a defined contribution pension scheme is operated.

Amount of contributions recognised in the SOFA as an expense

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
Activity or project 1			£	£
Activity or project 2			-	-
Activity or project 3			-	-
Activity or project 4			-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Note 14 Tangible fixed assets

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

14.2 Depreciation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate						
At beginning of the year	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Impairment	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
At end of the year	-	-	-	-	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

14.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

<i>the effective date of the revaluation</i>	
<i>the name of independent valuer, if applicable</i>	
<i>the methods applied and significant assumptions</i>	
<i>the carrying amount that would have been recognised had the assets been carried under the cost model.</i>	

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight

Section C**Notes to the accounts****Note 15 Intangible assets***Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Nat book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy

Please disclose the accounting policy for intangible fixed assets including:

Reasons for choosing amortisation rates

Policies for the recognition of any capital development

15.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(vi) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vii) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

** The "transfers" row is for movements between fixed asset categories.*

*** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction*

Note 16**Heritage assets**

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

(i) Explain the nature and scale of heritage assets held.

(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.

16.2 Cost or valuation

	Heritage asset 1	Heritage asset 2	Heritage asset 3	Heritage asset 4	Total
	£	£	£	£	£
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-

Note 18

Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	£
Charitable activities:					
<i>Opening</i>	-		-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

-

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
0	0
0	0

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	206	206	-	-
Taxation and social security	-	-	-	-
Other creditors	2,955	2,955	-	-
Total	3,161	3,161	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

--

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;
- an indication of the uncertainties about the amount or timing of those outflows; and
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

21.2 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

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21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

--

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage

See note 29 regarding personal no-interest loans received from Trustees in previous financial years to support the charity.

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

N/A

Note 23 Contingent liabilities and contingent assets**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
-	-
23,139	3,326
-	-
23,139	3,326

Note 25 Fair value of assets and liabilities

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

No current credit risk, due to the fact that the vast majority of income comes from grants. **Some current liquidity risk, as the charity has limited income resources, almost all of which come from grants, and a very small amount from donations. There is a risk because of the time taken to receive grant instalments while projects continue to run. This risk is exacerbated by a lack of unrestricted income and the fact that Trustees have made personal no-interest loans to the charity to try to keep it going at a time in previous financial years where grant funding was running out (see note 29). Unrestricted income generation would help cushion these financial effects.** No market risk, as the organisation has no investments other than cash at the bank/building society standard accounts.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

N/A. There has been no change which is attributable to credit risk.

Note 26**Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

Please provide details of the nature of the event

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Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made

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Section C	Notes to the accounts	(cont)
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Note 27

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE – expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
				-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
	N/a	N/a	-	-	-	-	-	-
Total Funds			0	0	0	0	0	0

(cont)

Charity funds (cont)

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE – expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

[illegible]

Note 27

Charity funds (cont)

27.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

27.4 Designated funds

Planned use	Purpose of the designation	Amount

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		This year				Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£

Please give details of why remuneration or other employment benefits were paid.

N/A

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

N/A

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
TOTAL	0	0

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

0

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

This is to draw attention to the matter highlighted in note 25 regarding some liquidity risk. In a previous financial year the charity received two no-interest loans of one thousand pounds each from two trustees in order to help the organisation through a difficult financial period while awaiting grant funding.

In a more recent financial year this £2k owed increased to £2,955, because the same two Trustees have increased the amounts they've lent to the charity. This amount has been entered into the accounts as a creditor. For reasons of prudence this has been entered into the creditors due within one year, although in reality that is not likely to be the case because the whole reason for the Trustees using their own money to make an interest free loan to the organisation was solely for the purposes of keeping the charity going. As no time limit has been given regarding the repayment of those loans it is therefore unlikely that they would seek to call them in within one financial year. Also it must be borne in mind that the charity couldn't repay those loans even if the Trustees wanted it to, because the charity has no unrestricted funding of its own and therefore it would have to use grants from other sources to make the repayment which would instantly put it in breach of those grant terms. In essence the £2,955 loan has been entered as a creditor to act as a constant reminder that that amount is still owed by the charity to the Trustees who lent it.

In essence the only way that the charity will ever be able to repay those loans is if it generates some unrestricted income (i.e. non grant funded income). Other charities use regular member subscriptions, or hold fundraising events such as sponsored events, coffee mornings, book/jumble/craft sales, or seek bequests by circulating fact sheets about the charity to local solicitors etc. Donations or subscriptions from UK taxpayers can also be enhanced by claiming government Gift Aid on those donations. Unrestricted income would have multiple benefits including tiding the organisation through the hard times experienced by many charities while they wait to hear whether or not grant applications have been successful. It would also mean that the Trustees could request to be repaid their loans. Also, it would also allow the organisation to undertake charitable activities or projects which it wished to carry out without being tied to funder restrictions, including enabling chosen projects to continue for a while once grant funded income has run out. In essence unrestricted income can act as a buffer and an enabler allowing for at least some continuity of service in the hard financial times between grants.

One way forward may be for the Trustees to decide to reclassify the loans they gave (or part of them) and ask for them to be considered as donations instead. This would instantly remove the current £2,955 creditor (or part of it) from the next set of accounts because as donations those amounts would not be repayable.

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

South West Wales Families & Friends of Prisoners

On accounts for the year
ended

31/03/21

Charity no
(if any)

1054204

Set out on pages

(Set out on the 41 pages after the third page of this IER.)

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

J.P. Eckersley

Date:

25/01/22

Name:

John Eckersley

Relevant professional
qualification(s) or body
(if any):

Address: C/o SCVS, 7 Walter Rd, Swansea, SA1 5NF.

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.

It should be noted that there is some liquidity risk, as mentioned in note 25 of the accounts, which is mainly due to grant funded projects continuing to run at various points while awaiting further funding instalments and is exacerbated by a lack of unrestricted income which would help act as a cushion against these effects. The fact that the vast majority of the organisation's income is grant funded with restrictions means that flexibility is very limited.

The £2k loan total received from two of the charity's trustees as a loan of £1k from each increased to a total of £2,955 in a previous financial year and remains at that level in this financial year being examined. It is owed by the charity to those trustees split £1,500 and £1,455 at financial year end. However, until such time as enough unrestricted income is generated by the charity it will continue to be unable to repay those loans since the charity's main funding comes from grants with restrictions and objectives placed upon them.