

Lifeworks Charity Limited

(A Charitable Company Limited by Guarantee)

Annual Report and Financial Statements

For the year ended 31 March 2023

Company Number: 03177139

Charity Registered in England and Wales Number: 1054167

Lifeworks Charity Limited
Contents
For the year ended 31 March 2023

	<u>Page</u>
Reference and Administrative Details	1 – 2
Trustees' Report	3 – 12
Independent Auditors' Report to the Members	12 – 16
Statement of Financial Activities	17
Balance Sheet	18
Statement of Cash Flows	19
Notes to Financial Statements	20 – 32

Lifeworks Charity Limited
Reference and Administrative Details
For the year ended 31 March 2023

Trustee Directors

P J J Clarkson – Chair
M A W Alderson
R Compton
B Harty
C Laithwaite
S Puleston

Senior Leadership Team

Chief Executive	L Fraser-Crewes	(from August 2022)
Interim Chief Executive	C Jenkins	(until August 2022)
Head of Finance & Governance	J Parsons	
Head of People & Culture	A Gavin	
Head of Operations	S Gonsti	(until July 2023)
Head of College	K Dorow	(from April 2022)

Charity Number

1054167

Company Number

03177139

Principal Address and Registered Office

Lescaze Offices Room 33
Shinners Bridge
Dartington
Totnes
Devon
TQ9 6JD

Auditors

Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Bankers

Lloyds Bank plc
Fore Street
Totnes
Devon
TQ9 5HH

National Westminster Bank plc
Courtenay Street
Newton Abbot
Devon
TQ12 2EE

Lifeworks Charity Limited
Reference and Administrative Details
For the year ended 31 March 2023

Solicitors

Nash & Co Solicitors LLP
Beaumont House
Beaumont Park
Plymouth
PL4 9BD

Lifeworks Charity Limited
Trustees' Report
For the year ended 31 March 2023

The Trustees, who are also directors of the Charity for the purposes of the Companies Act, present their annual report (incorporating the directors report as required by company law) and audited financial statements For the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements, comply with the Charity's governing document, applicable law and the requirement of the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP FRS 102) (implemented 1 January 2019), and are in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Lifeworks Charity Limited is a charity and a charitable company and is variously referred to throughout this report as either "the Charity" or "the Company". The Charity operates under the name of "Lifeworks". It was incorporated 25 March 1996 as a company limited by guarantee, governed by a memorandum and articles of association. The charity was previously named "The Bidwell Brook Foundation Limited" but changed its name on the 15 February 2013 to "Lifeworks Charity Limited". Its company number is 03177139 and its Charity registration number is 1054167. The registered office is Lescaze Offices Room 33, Shinnars Bridge, Dartington, Totnes, Devon, TQ9 6JD.

References and Administrative Details

Administrative information is given in a separate section at the front of these accounts.

Directors and Trustees

The directors of the Company are the Charity's trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The Trustees serving during the period and since the period end are as follows:

- M A W Alderson (appointed 9 May 2023)
- Mr P J J Clarkson Chair
- Mr R Compton
- Mr B Harty
- Ms C Laithwaite
- Ms S Puleston (appointed 19 July 2023)
- Mr R Nathan (resigned 17 July 2023)
- Mr A Savage (appointed 28 September 2022 & resigned 15 July 2023)
- Mr S Plunkett (resigned 12 July 2022)

None of the Trustees have any beneficial interest in the Company. All of the Trustees are members of the Company and guarantee to contribute £10 in the event of a winding up.

Structure, governance and management

The Board of Trustees ("BOT") oversees the administration of the Charity and meet formally a minimum of four times during the year. In addition, the CEO holds Trustee Update meetings via Teams four during the year, between full Board meetings. Alongside these, a number of strategy meetings took place during the year with Trustees and members of the Senior Lifeworks Team (considered to be the Key Management Personnel).

A Finance Sub-Committee and a College Governance Sub-Committee both report to the Board and two Trustees per sub-committee attended its meetings during the year.

Lifeworks Charity Limited
Trustees' Report
For the year ended 31 March 2023

Day to day management of the Charity is delegated to the Chief Executive, who delivers this alongside the Senior Leadership Team. The Trustees take advice from external professionals dependant on the nature of the support that they need.

The charity uses a variety of methods for attracting Trustees which include recommendations and external and internal advertising. The charity mainly advertises in the volunteering community and on our website.

There is a Trustee Recruitment policy in place, and in terms of the process, the charity asks for a CV, from there it is usual for the candidate to meet on an informal basis with the Chief Executive (CEO). Once this has happened they would be asked to complete an application form and are invited to an interview which is usually attended by the Chair of the Board and another Trustee. Standard safer recruitment practices are applied in line with policy and procedure which includes obtaining 2 satisfactory references and an enhanced DBS check. In addition to this they are also required to complete a declaration of eligibility.

All new Trustees receive a Charity Induction which includes visiting the service areas and being introduced to staff. They also undertake a number of e-learning courses which include safeguarding, MCA & DOLS and GDPR. Trustees also attend governance training which forms part of their Induction.

The arrangements for setting the pay and remuneration of Key Management Personnel

Senior executive pay is linked to that of other directors and is set after considering organisation turnover, number of employees, in-job risk, pay of other directors and any other benefits and incentives and benchmarking within the charitable sector using identified pay surveys such as ACEVO.

Pay scales for managers, administration support staff, care team and ancillary staff are bench marked against comparable roles, level of relevant qualifications and ability to recruit within the locality.

Public Benefit

The Trustees have due regard for the Charity Commission's guidance on public benefit and have completed a public benefit review and concluded that the activities during the year are in accordance with the Charitable Objectives of the Charity and satisfy the requirements of identifiable benefit to the public.

Objectives & Activities

The organisation is a charitable company limited by guarantee, incorporated on the 25th March 1996. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

The object of the Charity is to provide support to individuals with learning disabilities through the provision of services and advice aimed at improving the conditions of their lives, their families, and their futures.

Lifeworks' vision is for an inclusive society where there is true equity, and where people with learning disabilities are valued, accepted and empowered to fulfil their potential.

Lifeworks' mission is to create opportunities for people with learning disabilities to have a great life.

We achieve this by delivering aspirational activities and services and we work in partnership with others to ensure the right support is provided at the right time in the right way. We are a learning organisation so we invest in our staff and believe that everything we do must be outstanding for those who use our services, their families and those who invest in us. We deliver support through ambitious needs-led services in care, education and community projects.

Achievements and Performance

Overview

It has been a year of change for Lifeworks. As we recovered and consolidated after the global pandemic, we were able to reflect on where we have come from and where we need to go to ensure that we are positioned to reach those who need us the most.

Both Amanda Gavin and Christian Jenkins continued to hold the reins as Interim CEO until Laura Fraser-Crewes commenced in post in August 2022.

Robins

Robins Respite and Life Skills Centre opened in Dartington in 1999 and was funded and built by Lifeworks with full ownership of the freehold. It has full registration with The Office for Standards in Education (Ofsted). Its mission is to provide short breaks to children with learning disabilities up to 18 years of age, in a caring, welcoming and engaging environment. The aim is to develop independence, confidence and self-esteem. It is open 7 days a week for 52 weeks of the year and offers overnight, 24 hour or short break stays. At present, it has 6-8 bedrooms for short breaks and supports families from all over the South West who, without this provision, would struggle to continue caring for their child. Robins gives carers the break that helps keep families together.

Robins also offers 2 full-time residential beds. These beds are primarily offered to local children who cannot be cared for at home by their family. This allows them to stay in the area, continue at the same school, support their continuity and stability and keep them in touch with their family, friends and community. During 2022-2023, one of Robins' full-time residents reached 18.

Emma Quaintance, Deputy Manager, remained in as Interim Registered Manager under the management of Sarah Gontsi, Head of Operations until the appointment of Sonia Hodge commenced in post on 29/03/23.

Revenue funding for both the short breaks and longer-term residential placements is mainly commissioned by the local authority placing the child, but we rely on fundraising to develop Robins and improve the facilities for the children staying with us.

Key Impacts: Robins continues to be the largest provider of residential respite over-night short breaks in the South West for children with learning disabilities. It continues to have a highly motivated and expert caring staff team, however it has become increasingly difficult to recruit and retain support workers, which has an impact on the number of short-break spaces we can offer. This year Robins provided full time residential placements for 6 young people within the two apartments and short breaks for 17 children and families.

June 2022 Ofsted Inspection Outcomes: Requires Improvement to be Good.

With the above in mind, as Robins has faced a number of significant challenges since the start of the COVID-19 pandemic, this has led us, as a Charity, to assess the effectiveness of Robins' in the current climate. The results of this, together with the current economic climate, and the constraints of successful, sustainable recruitment in the Care sector, have led us to the decision to close the service. Working in collaboration with Devon County Council, Plymouth and Torbay local authorities, we are scheduled to cease our Ofsted registration and close, or pass to a new provider, on 31st October 2023.

Sesame

Sesame is a 4-bedroom residential house in Torquay for adults with learning disabilities. The house was bought by Lifeworks and opened as a care home in September 2009 after a major refurbishment programme. It has full registration with the Care Quality Commission (CQC). Its mission is to continue the support we give families by providing full residential care for adults.

Sesame provides care in a safe and accessible home and aims to move these adults towards a more independent and fulfilling life by continuing their learning in the home as well as engaging with a broad range of activities in the community.

Amanda Parnell, formerly Deputy Manager, has been in post as Registered Manager since April 2022 and Amanda Percival commenced in post as Deputy Manager in July 2022.

Revenue funding is through the local authority placing the person, but we fundraise to develop both the environment and the community involvement to enhance the independent outcomes of the people living with us.

Key Impacts: Sesame continues to be a happy and well managed home. There continues to be a committed and stable staff team who work together to achieve some excellent outcomes for the residents. The service provides a safe and caring home for a maximum of 4 people. We are at capacity and all residents are happy and thriving.

Due to issues around an ongoing significant shortfall in fee income from local authorities, we issued a 3-month notice of closure in January 2023. The response from local authorities was positive, with our request for new fee rates being agreed for 2023-2024, plus a backdated sum given from 29th November 2022. Sesame remains open and fully-funded.

2021 CQC Inspection outcomes: Good

Lifeworks College

Our Specialist College of Further Education is based in Dartington and opened in September 2011. It is a specialist college for students aged 16 to 25 years with a range of learning disabilities. It is fully registered with The Department of Education, has been accredited by the Education and Skills Funding Agency (ESFA) and is inspected by Ofsted. It offers a comprehensive programme of personal, social and vocational education on a day basis. The college rents its own buildings but also accesses the community for activities and work placements. Staff work closely with the students' families, local businesses and outside agencies to deliver its main outcomes of independence, personal development, employment and community involvement.

Neil Leonard continued in post as Interim Teacher in Charge until Karen Dorow commenced in post as Head of College in May 2022.

Student places are funded through Local Authority FE commissioning, the ESFA and DWP funding for supported internships. We fundraise to develop the facilities and a growth plan so we can support more students in the future.

Key Impacts:

- 18 students completed their studies, however achievement rates were significantly below national average.
- 18 young people engaged in, and completed, a work placement related to their interests and chosen career.
- Ofsted Inspection outcome: Inspection dates: 18 to 20 October 2022

Overall effectiveness Requires improvement

The quality of education: *Requires improvement*

Behaviour and attitudes: *Good*

Personal development: *Good*

Leadership and management: *Good*

Provision for students with high needs: *Requires improvement*

Lifeworks Community

Community Projects was the umbrella title for all our community activities, bringing together Youth Clubs, Holiday Projects and Breaking the Barrier sports events all of which enabled young people and adults better access to community activities that link to transition and preparing for greater independence.

Up until the end of August 2022, we continued to run under the four key streams: **Get**

Together, Get Active, Get Creative, Get Involved.

Lifeworks Community Key Elements:

Youth & Adult Social Clubs the first club opened in 1999. The Clubs' ethos is to provide a recreational and educational club for young people with learning disabilities by providing diverse opportunities for socialising, developing friendships, offering support for families and carers and progressing skills essential for independent living. The clubs run on Saturdays. The wide range of activities support the young people to access the community and bring together what has been learnt at school, College and home to support their transition into being an active member of their local community.

The clubs are funded through direct payments, commissioning, parental contributions and fundraising.

Holiday Projects offer a wide range of healthy food and fun activities to young people with learning disabilities across South Devon each school holiday. Working in partnership with local food providers, community sports and arts organisations we have been enjoying sailing, football, cycling, forest school, dance, horse riding and as well as a whole array of healthy food related fun – pizza making, picnics, smoothies and foraging.

It is with thanks to funding from the HAF (Healthy Activities and Food) programme from Devon and Torbay Councils that we have been able to offer a large proportion of places to those in receipt of free school meals. The events are funded by a package of fundraising initiatives and sponsorship.

Key Impacts:

Youth Group 14 each week
Young Adults 18 each week

Holiday Programme 2022

Easter	13	4-day programme
Summer	17	16-day programme
Christmas	19	4-day programme

After consultation with our people and the delivery of the existing Christmas programme in December 2022, we closed down the Community Projects in its old format and reopened as Lifeworks Community in February half-term / Easter 2023. This change of format and structure has enabled us to work with more people, particularly those from more deprived areas of Devon.

Lifeworks' Central Services

All front-line services are supported by Lifeworks' Central Services including operations' management and administration, finance, fundraising, marketing and human resources. The central team supports the service managers with marketing, fundraising for existing and future programmes and events, plans and manages all the charity's activities with the support and scrutiny of the Senior Leadership Team.

The Senior Leadership team has a strategic planning brief, overseeing all operational and financial activities and reporting to the Trustees. They are responsible for submitting bids to charitable trusts, foundations and corporate bodies as well as contracting with local authorities and government departments.

Finance & Fundraising

Our fundraising efforts continue so that we are able to deliver projects that enable the people whom we support to access valuable activities that promote engagement with their local community and encourage transformation from social and economic disadvantage.

Our aim is to achieve complete confidence and public trust by demonstrating good stewardship of funds and demonstrating positive impact for our beneficiaries. To realise this, our approach is to ensure the key principles of honesty, respect, integrity, transparency and responsibility are embedded in all our fundraising activities. We are committed to ethical fundraising to encourage sustainable giving and fully comply with the Fundraising Regulator's Code of Fundraising Practice. No complaints have been received during this year.

Lifeworks recognises the Fundraising Regulator's guidance designed to protect donors, charity supporters and the public, particularly those that are vulnerable, from intrusive fundraising practices. Our fundraising activity this year, has not involved working with any third party, commercial participators or professional fundraisers.

Lifeworks is enormously grateful on behalf of its beneficiaries for all of its wonderful volunteers, supporting organisations, trusts and foundations for the generosity, time and energy they commit to us as supporters, friends, and donors. Without this many of the invaluable opportunities we offer to our beneficiaries would not be possible.

Special thanks must also go out to Lifeworks staff and trustees who volunteer their spare time.

Our Staff

The trustees acknowledge that the greatest asset the charity has is its staff team. Lifeworks employs 115 staff across all areas of the business. It supports the ongoing learning opportunities and career advancement of its staff through diplomas, the Care Certificate and individual and team training programmes.

During the year we maintained our accreditation as a Disabled Confident Leader. We strive to make the most of the talents people with disabilities can bring to the workplace and benefit from their diverse skills, experiences and views.

We believe that our staff deserve a fair day's pay for a hard day's work and, for that reason, we are one of over 8,000 businesses across the UK committed to paying the real Living Wage regardless of the job that people do or how old they are. Our rates of pay are higher than the Government's minimum wage.

We are a committed Mindful Employer. By signing the 'Employers Positive about Mental Health' charter, we have made a public declaration of our ambition to support the mental wellbeing of our staff and not make assumptions about a person with a mental health condition and their ability to work.

Future Developments

With new senior leaders in place, we began work on our new strategic plan in August 2022 and over several months had developed and updated our Vision, Mission and Values as well as produced an ambitious, but realistic strategy to bring better focus and move the charity forward in achieving best outcomes for the people we work with.

Our VISION is for an inclusive society where there is true equity, and where people with learning disabilities are valued, accepted and empowered to fulfil their potential.

Our MISSION is to create opportunities for people with learning disabilities to have a great life.

Our VALUES are:

We are Person-centred and inclusive, making sure that we always focus on the person and what they are able to do, supporting them to realise their aspirations and achieve their very best futures.

We are Respectful and believe that everyone has the right to be happy, safe and live a fulfilled life.
We value diversity and treat everyone with dignity, kindness and respect.

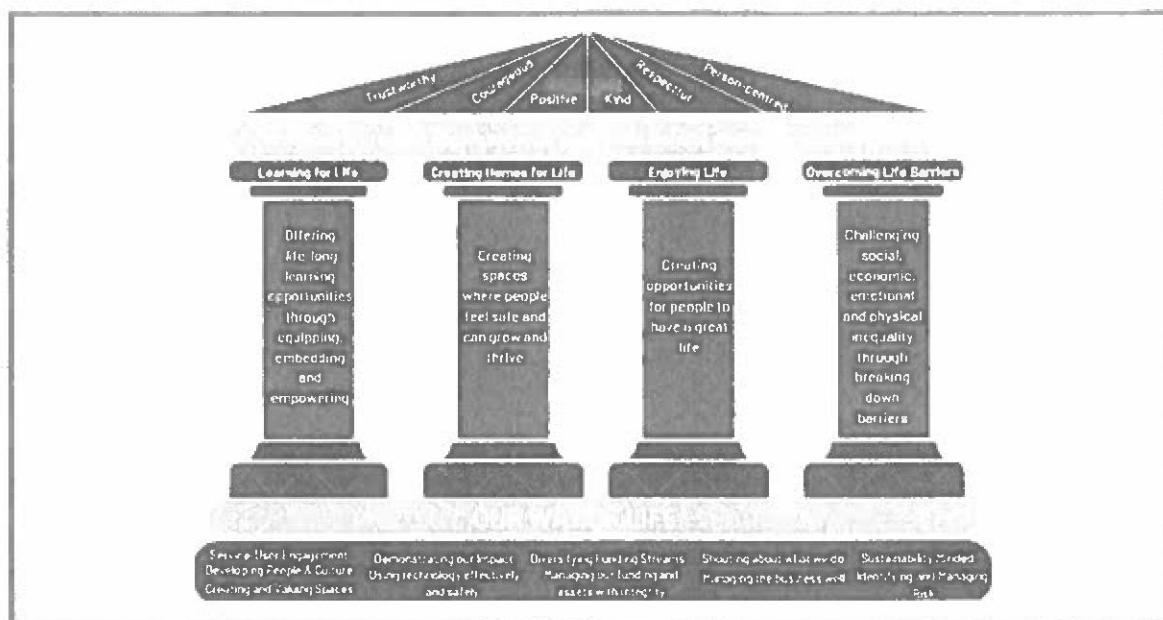
We are Kind. We all need to feel safe, encouraged and valued.

We are Positive in our work and with each other and will never stop trusting that there is a brighter future for people with learning disabilities.

We are Trustworthy, believing in transparency, integrity and honesty. Everything that we do should inspire trust and confidence.

We are Courageous and are driven to continuously innovate, develop, evaluate and improve.

Lifeworks' Strategic Pillars



Financial Reserves and Review

Results for the period show net expenditure after depreciation of £226,769 (2022: net income £80,945). Total funds at 31 March 2023 stood at £2,179,492 of which £1,000 is restricted and £1,059,477 relates to fixed assets and can only be realised by disposing of the assets, this therefore leaves unrestricted free reserves at £1,119,015.

Designated funds

A formal review of our policy on reserves is carried out by Trustees annually, last completed January 2023 (and revised September 2023). Our reserves policy focuses on the level of its 'free' reserves.

Our unrestricted free reserves which are not specifically designated against fixed assets at 31 March 2023 were £1,119,015.

The Trustees have assessed what financial resources are required to meet employer and other committed financial obligations, and based on this assessment the Trustees have designated £943,000 which is equivalent to four months trading income, of which £182,000 projected loss 31 March 2024 and £688,000 is designated for future risk.

In addition to fulfil our capital and development requirements during the forthcoming twelve months £95,000 (amended to £100,000 in September 2023) has been designated as detailed below;

- £20,000 – Vehicle acquisition
- £20,000 – IT investment
- £55,000 - Contingency

A maximum of £81,015 of 'free reserves' are available to be invested into Lifeworks projects at the discretion of the Board of Trustees.

Risk

The Board of Trustees takes seriously their duty to avoid exposing the charity to undue risk, however their approach to this is not becoming risk averse but instead to adopt responsible management of risks.

Lifeworks uses a model for assessing risk and to draw attention to the distinction between risks that arise from a financial situation and risks arising in other ways that can be seen as non-financial, even if ultimately they have a financial impact.

Our approach towards resolution to risk is to establish an atmosphere that empowers individuals to highlight uncertainty and raise risk as and when they observe them. Lifeworks acknowledges that risk management is a dynamic process and will ensure that new risks are addressed as they arise and monitoring will be cyclical so as to establish how previously identified risks may have changed.

Statement of Trustees' Responsibilities

The trustees (who are directors of Lifeworks Charity Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report (incorporating the Directors' Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

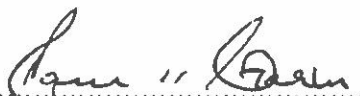
The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Lifeworks Charity Limited
Trustees' Report
For the year ended 31 March 2023

Auditors

The auditors, Albert Goodman LLP, are deemed to be re-appointed under Section 487(2) of the Companies Act 2006.

By order of the Trustees.



P J J Clarkson
Chair of Trustees

Date: 27.09.23

Lifeworks Charity Limited
Independent Auditors' Report to the Trustees and Members
For the year ended 31 March 2023

Opinion

We have audited the financial statements of Lifeworks Charity Limited (the 'charitable company') for the year ended 31 March 2023, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the entity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Lifeworks Charity Limited
Independent Auditors' Report to the Trustees and Members
For the year ended 31 March 2023

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The extent to which the audit was considered capable of detecting irregularities including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, Charity Act 2011, CQC registration, Ofsted registration, anti-bribery, employment, data protection and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation, claims and breaches of relevant legislation; and
- reviewing correspondence with the Charity Commission, CQC, Ofsted and other relevant regulators including the company's legal advisors and insurers.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

Lifeworks Charity Limited

**Independent Auditors' Report to the Trustees and Members
For the year ended 31 March 2023**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



.....
Michelle Ferris BSc (Hons) FCA DChA
Senior Statutory Auditor
for and on behalf of
Albert Goodman LLP
Chartered Accountants
Statutory Auditor

Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 30/11/2023

Lifeworks Charity Limited**Statement of Financial Activities (including the Income and Expenditure Account)**

For the year ended 31 March 2023

	Note	Unres- tricted £	Res- tricted £	2023 Total £	Unres- tricted £	Res- tricted £	2022 Total £
Income:							
Donations	3	10,072	62,150	72,222	10,057	136,595	146,652
Charitable activities	4	2,959,765	89,581	3,049,346	2,833,458	118,601	2,952,059
Other trading activities		1,304	-	1,304	12,886	795	13,681
Investments		4,046	-	4,046	173	-	173
Total income		2,975,187	151,731	3,126,918	2,856,574	255,991	3,112,565
Expenditure:							
Expenditure on charitable activities	5	3,135,171	218,516	3,353,687	2,713,820	317,800	3,031,620
Total expenditure		3,135,171	218,516	3,353,687	2,713,820	317,800	3,031,620
Net income / (expenditure) before transfers	2	(159,984)	(66,785)	(226,769)	142,754	(61,809)	80,945
Transfers between funds		(57,878)	57,878	-	(47,875)	47,875	-
Net movement in funds		(217,862)	(8,907)	(226,769)	94,879	(13,934)	80,945
Reconciliation of funds							
Total funds brought forward		2,396,354	9,907	2,406,261	2,301,475	23,841	2,325,316
Total funds carried forward		2,178,491	1,000	2,179,492	2,396,354	9,907	2,406,261

The statement of financial activities has been prepared on the basis that all operations are continuing operations. There were no gains or losses arising in the period that are not shown above.


The statement of financial activities incorporates the income and expenditure account.


Lifeworks Charity Limited – Company Registration Number: 03177139
Balance Sheet
As at 31 March 2023

			2023 £	2022 £
	Note			
Fixed assets				
Tangible fixed assets	8		1,059,477	1,108,937
Current assets				
Debtors	9	262,656	243,300	
Cash at bank and in hand		979,958	1,333,947	
		<u>1,242,614</u>	<u>1,577,247</u>	
Liabilities:				
Creditors: falling due within one year	10	(122,599)	(279,923)	
Net current assets			1,120,015	1,297,324
Total net assets			<u>2,179,492</u>	<u>2,406,261</u>
The funds of the charity:				
Restricted funds	11		1,000	9,907
Unrestricted funds				
Designated funds	11	2,097,477	2,183,937	
Unrestricted funds	11	81,015	212,417	
		<u>2,178,492</u>	<u>2,396,354</u>	
Total charity funds			<u>2,179,492</u>	<u>2,406,261</u>

The financial statements have been prepared and delivered in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the Board and authorised for issue on 27/4/23 and signed on its behalf by:


P J J Clarkson
Trustee Director


S Puleston
Trustee Director

Lifeworks Charity Limited
Statement of Cash Flows
For the year ended 31 March 2023

		2023	2022
		£	£
	Notes		
Cash flows from operating activities			
Net movements in funds for the year		(226,769)	80,945
Adjustments to cash flows from non-cash items			
Depreciation and amortisation	8	55,499	60,356
Loss on disposal of fixed assets		2,361	-
Finance income		(4,046)	(173)
		<u>(172,955)</u>	<u>141,128</u>
Working capital adjustments			
(Increase) / decrease in debtors	9	(19,356)	14,169
(Decrease) / increase in creditors	10	(157,324)	(24,717)
		<u>(349,635)</u>	<u>130,580</u>
Net cash flow from operations			
Cash flows from investing activities			
Interest received		4,046	173
Purchase of fixed assets	8	(8,400)	(45,431)
		<u>(4,354)</u>	<u>(45,258)</u>
Net (decrease) / increase in cash and cash equivalents		<u>(353,989)</u>	<u>85,322</u>
Cash and cash equivalents at the beginning of the reporting period		<u>1,333,947</u>	<u>1,248,625</u>
Cash and cash equivalents at the end of the reporting period		<u>979,958</u>	<u>1,333,947</u>

1 Accounting policies

The principle accounting policies adopted in the preparation of the financial statements are:

1.1 Basis of accounting

The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lifeworks Charity Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). All amounts are presented in £ sterling.

1.2 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

1.3 Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting when preparing the financial statements.

1.4 Income

Donations and other voluntary income are recognised on receipt.

Income from grants (including government grants), where 'capital' or 'revenue', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Where no conditions are attached to grant income they are recognised within donations and gifts and where conditions relating to performance of services are attached, grant income is recognised within charitable activities in the Statement of Financial Activities.

Income from charitable activities is included in the period in which the charity is entitled to receipt, it is probable that economic benefits will flow to the entity and the amount can be reliably measured. Where income is received in advance of provision of services, income is deferred until the criteria for income recognition is met. Where income has not been received and services have been provided, income is accrued.

Income from other trading activities includes income relating to fundraising and is included in the Statement of Financial Activities when receivable.

1.5 Expenditure

Resources expended are recognised on the accruals basis to match the period in which the expenditure was incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Certain expenditure is directly attributable to specific activities and has been included in those activity categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories as follows:

- The costs of the general office and the administration function that supports the Charity have been split between charitable activities on a percentage basis per project, and time apportioned where an activity has not occurred throughout the full period.
- Costs relating to wages are allocated between activities based on the proportion of time spent by fundraising and administration staff on those activities. However, any expenditure relating to small specific projects is borne by the general fund.

1.6 Investment income

Interest on funds held on deposit is included in the Statement of Financial Activities as investment income when receivable and the amount can be measured reliably by the charity; this is normally upon notification of interest paid or payable by the bank.

1.7 Pensions

The charity operates a defined contribution pension scheme. Contributions are recognised in the SOFA in the period in which they become payable in accordance with the rules of the scheme.

1.8 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life as follows:

Leasehold land and buildings	Over term of the lease (300 years)
Freehold buildings	50 years straight line
Fixtures, fittings and equipment	5 years straight line
Motor vehicles	5 years straight line
Office equipment	4 years straight line

1.9 Debtors

Trade debtors and accrued income are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.12 Deferred income

Deferred income comprises income received in advance of the provision of charitable activities. Deferred income is recognised within income in the Statement of Financial Activities when the conditions for income from charitable activities recognition are met.

1.13 Financial instruments

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and liabilities of the charity and their measurements are as follows:

Financial assets – trade, other debtors and loans (programme related investment) are basic financial instruments and are debt instruments measured at amortised cost. Investment portfolios are basic financial instruments measured at fair value through the income and expenditure account. Prepayments are not financial instruments.

Cash at bank and deposit accounts– is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

1.14 Fund accounting

Funds held by the charitable company are one of the following types:-

- Unrestricted general funds – these funds can be used in accordance with the charitable objects at the discretion of the Trustees.
- Designated funds – these funds are set aside out of unrestricted general funds for specific future purposes, projects, or reserves.
- Restricted funds – these funds can only be used for the particular restricted purposes within the objects of the charity. Restrictions arise when funds raised are for a specific purpose.

Further explanations of the nature and purpose of each fund are included in the notes to the financial statements.

1.15 Taxation

As a registered charity, the company is exempt from corporation tax and capital gains tax, but not Value Added Tax. Irrecoverable Value Added Tax is included in the costs of those items to which it relates.

1.16 Operating leases

Leases in which substantially all the risks and rewards of ownership are retained by the lessor are classified as operating leases. Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease. The charity has an operating lease for the head office and FE college premises. The title of the leased premises remains with the lessor.

2 Net income/ (expenditure) before transfers

	2023	2022
	£	£
Net incoming resources for the period are stated after charging		
Pension costs	112,324	97,428
Depreciation	55,499	60,356
Auditors' remuneration		
Audit fee	6,120	5,400
Other services	2,073	2,220

3 Income (excluding charitable activities income)

	Unres- tricted £	Res-tricted £	2023 Total £	Unres- tricted	Res- tricted	2022 Total £
Donations	10,065	62,150	72,215	1,764	136,457	138,221
Exceptional government funding						
Other Covid grants*	7	-	7	8,293	138	8,431
	<u>10,072</u>	<u>62,150</u>	<u>72,222</u>	<u>10,057</u>	<u>136,595</u>	<u>146,652</u>

*denotes government grants

The charity has been eligible to claim additional funding in year from government support schemes in response to the coronavirus outbreak. The funding received is shown above under "exceptional government funding".

Lifeworks Charity Limited
Notes to the Financial Statements
For the year ended 31 March 2023

4 Incoming resources from charitable activities

	Unres- tricted £	Res-tricted £	2023 Total £	Unres- tricted £	Res- tricted £	2022 Total £
Fees for care services						
Robins Respite Centre	500,462	-	500,462	429,225	-	429,225
Robins Residential care	681,847	-	681,847	757,595	-	757,595
Sesame Residential care	734,941	-	734,941	608,708	-	608,708
	<u>1,917,250</u>	<u>-</u>	<u>1,917,250</u>	<u>1,795,528</u>	<u>-</u>	<u>1,795,528</u>
Fees for college						
Further Education College	1,040,694	-	1,040,694	1,036,886	-	1,036,886
Fees for other projects						
Youth Club fees	-	39,620	39,620	-	39,113	39,113
Summer School fees	690	15,961	16,651	-	17,914	17,914
Community projects	1,131	-	1,131	400	11	411
	<u>1,821</u>	<u>55,581</u>	<u>57,402</u>	<u>400</u>	<u>57,038</u>	<u>57,438</u>
Grants receivable						
BBC CIN	-	-	-	-	19,836	19,836
BBC CIN Young Volunteers	-	-	-	-	9,907	9,907
Small Grants Scheme	-	5,000	5,000	-	5,000	5,000
Forbes Foundation	-	25,000	25,000	-	-	-
Other (Under £5,000)	-	4,000	4,000	644	26,820	27,464
	<u>-</u>	<u>34,000</u>	<u>34,000</u>	<u>644</u>	<u>61,563</u>	<u>62,207</u>
Total	<u>2,959,765</u>	<u>89,581</u>	<u>3,049,346</u>	<u>2,833,458</u>	<u>118,601</u>	<u>2,952,059</u>

Lifeworks Charity Limited
Notes to the Financial Statements
For the year ended 31 March 2023

5 Charitable activities expenditure

	Unres- tricted £	Res- tricted £	2023 Total £	Unres- tricted £	Res- tricted £	2022 Total £
Robins	1,083,900	-	1,083,900	1,048,450	-	1,048,450
Sesame	794,442	-	794,442	713,516	-	713,516
FE College	932,419	-	932,419	804,092	-	804,092
Other community and holiday projects	-	218,516	218,516	-	317,800	317,800
Premises costs	324,409	-	324,409	147,762	-	147,762
Total	3,135,171	218,516	3,353,687	2,713,820	317,800	3,031,620

	Direct staff costs £	Other direct costs £	Support costs £	2023 Total £
2023				
Robins	651,681	272,107	160,113	1,083,900
Sesame	449,760	261,361	83,322	794,442
FE college	525,905	288,668	117,846	932,419
Other community and holiday projects	95,129	47,761	75,626	218,516
Premises costs	-	226,295	98,115	324,409
	1,722,475	1,096,191	535,021	3,353,687

	Direct staff costs £	Other direct costs £	Support costs £	2022 Total £
2022				
Robins	664,956	248,797	134,697	1,048,450
Sesame	462,259	182,759	68,498	713,516
FE college	417,618	275,905	110,569	804,092
Other community and holiday projects	142,240	98,013	77,547	317,800
Premises costs	-	102,521	45,241	147,762
	1,687,073	907,995	436,552	3,031,620

5 Charitable activities expenditure (continued)

Analysis of support costs

The charity initially identifies the costs to its support functions. Having identified the support costs, they are then apportioned between the five (2022: five) key charitable activities undertaken (see above) in the year. Refer to the table below for the basis of apportionment and the analysis of the support costs.

	Basis of apportionment	2023 £	2022 £
Salaries, wages & related costs	Time spent	401,749	301,609
General office and administration	Turnover or time spent	125,079	127,323
Audit fees	Turnover	6,120	5,400
Accountancy fees	Turnover	2,073	2,220
		535,021	436,552

6 Trustee directors

None of the Trustee Directors (or any persons connected) received any remuneration during the period, and none were reimbursed any expenses (2022 - £nil).

There were no related party transactions during the year (2022 – nil).

7 Employees

Number of employees

The average monthly head count of employees during the period was:

	2023 £	2022 £
Provision of care services	56	51
Fundraising, publicity and development of the charity	1	3
Operation of youth club	8	13
Administration	10	8
Education	25	23
	100	98

7 Employees (continued)

	2023 £	2022 £
Wages and salaries	1,838,460	1,751,327
Social security costs	163,440	139,927
Pension costs	112,324	97,428
Termination payments	10,000	-
	<u>2,124,224</u>	<u>1,988,682</u>

During the year, total costs of £10,000 were paid in relation to one settlement (2022 – £nil). The amount is full and final with no outstanding amounts due at the balance sheet date.

The number of employees whose annual emoluments were £60,000 or more were:

	2023 £	2022 £
£60,000 - £70,000	<u>1</u>	<u>-</u>

This employee is a member of the defined contribution pension scheme, into which contributions of £4,612 were made.

Defined contribution pension scheme

The company operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the company to the scheme and amounted to £112,324 (2022 - £97,428).

Contributions totalling £9,581 (2022 - £7,221) were payable to the scheme at the end of the period and are included in creditors.

Key management personnel

The key management personnel of the charity are considered to be those listed on Page 1. The total costs to the charity of employee benefits for the key management personnel were £312,745 (2022: £151,614).

C Jenkins resigned as a trustee on 25 January 2022 and was then appointed interim Chief Executive on a self employed basis until 16 August 2022. During the year, C Jenkins received £nil in relation to his role as the interim Chief Executive, which is included in the key management personnel disclosure above (2022: £5,068).

Lifeworks Charity Limited
Notes to the Financial Statements
For the year ended 31 March 2023

8 Tangible fixed assets

	Leasehold Land & Buildings £	Freehold Land & Buildings £	Fixtures Fittings & Equipment £	Office Equipment £	Motor Vehicles £	Total £
Cost						
At 1 April 2022	255,335	1,142,909	96,363	30,236	126,063	1,650,906
Additions	-	-	8,400	-	-	8,400
Disposals	-	-	-	(4,722)	-	(4,722)
At 31 March 2023	255,335	1,142,909	104,763	25,514	126,063	1,654,584
Depreciation						
At 1 April 2022	2,550	365,045	69,081	22,395	82,898	541,969
Charge for the year	850	22,258	12,847	2,739	16,805	55,499
Elim on disposal	-	-	-	(2,361)	-	(2,361)
At 31 March 2023	3,400	387,303	81,928	22,773	99,703	595,107
Net book value						
At 31 March 2023	251,935	755,606	22,835	2,741	26,360	1,059,477
At 31 March 2022	252,785	777,864	27,282	7,841	43,165	1,108,937

Freehold land and buildings include land donated by Dartington Hall Trust and Devon County Council. This land was valued at £30,000 by the Trustees during the year ended 31 December 1998 as an estimate of its market value and is not depreciated.

Leasehold land and buildings comprises land held under a 300 year lease.

9 Debtors

	2023 £	2022 £
Trade debtors - fees receivable	244,601	164,024
Other debtors and prepayments	18,055	79,276
	262,656	243,300

Lifeworks Charity Limited
Notes to the Financial Statements
For the year ended 31 March 2023

10 Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	35,524	90,438
Other creditors	23,491	117,934
Accruals and deferred income	28,972	6,780
Taxation and social security	34,612	64,771
	<u>122,599</u>	<u>279,923</u>

At the balance sheet date, the charity was holding funds received in advance for a trip taking place in 2023/24, totalling £6,800 (2022: none).

11 Summary of movement in funds

	Opening Balance 01.04.22 £	Income £	Expenditure £	Transfers £	Closing Balance 31.03.23 £
<u>2023</u>					
Restricted funds					
Community					
Projects Development	-	151,731	(209,609)	57,878	-
BBC CIN	9,907	-	(8,907)	-	1,000
Total Restricted funds	<u>9,907</u>	<u>151,731</u>	<u>(218,516)</u>	<u>57,878</u>	<u>1,000</u>
Unrestricted funds					
<u>Designated:</u>					
Robins respite centre	516,226	-	-	(15,199)	501,027
Sesame	261,062	-	-	(7,059)	254,003
Other fixed assets	331,649	-	-	(27,202)	304,447
Vehicle acquisition	20,000	-	-	-	20,000
IT Systems	20,000	-	-	-	20,000
Contingency	-	-	-	55,000	55,000
Operational reserve	1,035,000	-	-	(92,000)	943,000
	<u>2,183,937</u>	<u>-</u>	<u>-</u>	<u>(86,460)</u>	<u>2,097,477</u>
<u>General</u>	<u>212,417</u>	<u>2,975,187</u>	<u>(3,135,171)</u>	<u>28,582</u>	<u>81,015</u>
Total Unrestricted funds	<u>2,396,354</u>	<u>2,975,187</u>	<u>(3,135,171)</u>	<u>(57,878)</u>	<u>2,178,492</u>
Total funds	<u>2,406,261</u>	<u>3,126,918</u>	<u>(3,353,687)</u>	<u>-</u>	<u>2,179,492</u>

Lifeworks Charity Limited
Notes to the Financial Statements
For the year ended 31 March 2023

11 Summary of movement in funds (continued)

2022	Opening Balance 01.04.21 £	Income £	Expenditure £	Transfers £	Closing Balance 31.03.22 £
Restricted funds					
Community					
Projects Development	12,571	236,166	(296,612)	47,875	-
BBC CIN	-	19,825	(9,918)	-	9,907
Lottery- Awards for all	9,976	-	(9,976)	-	-
Claire Milne Trust	1,294	-	(1,294)	-	-
Total Restricted funds	23,841	255,991	(317,800)	47,875	9,907
Unrestricted funds					
Designated:					
Robins respite centre	531,416	-	-	(15,190)	516,226
Sesame	268,117	-	-	(7,055)	261,062
Other fixed assets	324,329	-	-	7,320	331,649
Premises fund	20,000	-	-	(20,000)	-
Development plan 21/22	49,200	-	-	(49,200)	-
Vehicle acquisition	50,000	-	-	(30,000)	20,000
IT Systems	25,000	-	-	(5,000)	20,000
Replacements	10,000	-	-	(10,000)	-
Operational reserve	977,380	-	-	57,620	1,035,000
	2,255,442	-	-	(71,505)	2,183,937
General	46,033	2,856,574	(2,713,820)	23,630	212,417
Total Unrestricted funds	2,301,475	2,856,574	(2,713,820)	(47,875)	2,396,354
Total funds	2,325,316	3,112,565	(3,031,620)	-	2,406,261

11 Summary of movement in funds (continued)

The restricted funds are:

- Community Projects Development is for the delivery of the Branchline Partnership Project funded by small grants.
- BBC CIN has been received towards the Young Volunteers project to fund a Volunteers Coordinator, two Young Volunteer Support Workers and funding for recruitment and training.
- Lottery- Awards for all funding was received towards the Holiday Project.
- Claire Milne Trust is funding towards activities within the Community Programmes.

The designated funds are:

- The Respite Centre designated fund represents the net book value of the freehold property for the Respite Centre.
- The Sesame designated fund represents the net book value of the freehold property for Sesame.
- The Other Fixed Assets designated fund from the general fund represents the net book value of the other fixed assets held.
- The Premises fund is for property maintenance.
- The vehicle acquisition fund sets aside funds to fulfil vehicle replacements.
- The Operational reserve designated funds sets aside funds which approximate to 4 months running costs for the charity, as described in the Trustees Report. This ensures that the Charity will be able to continue to meet liabilities as they fall due, and allow for better financial planning.
- Development plan 21/22 is designated funds towards Stakeholder engagement and Digital fundraising and Communications Office role.
- IT Systems and Replacement funds sets aside funds to fulfil capital requirements; i.e. modernisation of property, and replacements of specialist equipment, vehicles, IT and furnishings.

The unrestricted general fund consists of funds which the charity may use for its charitable purposes at its discretion.

Lifeworks Charity Limited
Notes to the Financial Statements
For the year ended 31 March 2023

12 Analysis of assets between funds

	Unres- tricted £	Res-tricted £	2023 Total £	Unres- tricted £	Res- tricted £	2022 Total £
Tangible fixed assets	1,059,477	-	1,059,477	1,108,937	-	1,108,937
Current assets	1,119,015	1,000	1,120,015	1,288,780	8,544	1,297,324
	<u>2,178,492</u>	<u>1,000</u>	<u>2,179,492</u>	<u>2,397,717</u>	<u>8,544</u>	<u>2,406,261</u>

13 Financial commitments

At 31 March 2023 the charity was committed to making the following future minimum rental payments under non-cancellable leases as follows:

	2023 £	2022 £
<u>Operating leases:</u>		
Premises:		
Within one year	22,469	24,752
2-5 years	-	22,129
	<u>22,469</u>	<u>46,881</u>

14 Post balance sheet event

Since the year end, the trustees have formally decided to close the Robins Residential and Youth Respite Centre, with a notice of closure dated 31 October 2023.