



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2024		31	March	2025

Section A

Reference and administration details

Charity name

St Andrews with St Peters Preschool

Other names charity is known by

Registered charity number (if any) 1054138

Charity's principal address

375 Weston Road

Weston Coyney

Stoke-on-Trent

Postcode

ST3 6HB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mike Lomax	Chair		
2	Patricia Smith	Vice Chair		
3	John Cooper	Treasurer		
4	Gillian Fullwood	Secretary		
5	Katherine Murray	Manager		
6	Christine Lomax			
7	Alan Smith			
8	Gemma Hall			
9	Hazel Beardmore			
10	Jocelyn Podmore			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Early Years Charity	Pre-school Learning Alliance	The Fitzpatrick Building 186 York Way London N7 9AD
Early Years Advisor	Early Years & Childcare Services	Civic Centre, Glebe Street, Stoke on Trent ST4 1RU

Name of chief executive or names of senior staff members (Optional information)

Kathleen Murray - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance Constitution 2011
How the charity is constituted (eg. trust, association, company)	Committee
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are registered with Ofsted and are a member of the Pre-school Learning Alliance and have adopted their 2011 constitution. A copy of the constitution is kept in our policy and procedures file. We are a community run group and pre-school is run by an elected committee of volunteers. All committee members are DBS checked and are on the update service. At our AGM we invite parents/carers along to join our committee. The committee meets once a month. We have a welcome pack to outline the roles and responsibilities of the committee.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We aim to enhance the development and education of children primarily under statutory school age in our local community. The staff is fully trained and we encourage further training as required to enhance our child's education. We offer opportunities for all children whatever their race, culture, religion, means and ability,

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main achievements of the charity during the year have been to sustain a financial turnover and a large recruitment drive to encourage more families to use our service.

Section E Financial review

Brief statement of the charity's policy on reserves

Any reserves to be placed in the deposit account

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising is ongoing throughout the year and it usually parents/carers who support our fundraising. All monies raised is spent on new resources and equipment for the children.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M.G.S. Lomax	P.A. Smith
Full name(s)	M.G.S. Lomax	P.A. Smith
Position (eg Secretary, Chair, etc)	Chair	Vice Chair
Date	01.07.24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

St. Andrews with St. Peters Preschool

No (if any)

1054138

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/04/2024		31/03/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fees	11,128	-	-	11,128	14,165
Funding	106,627	-	-	106,627	53,384
Snacks	670	-	-	670	0
Fund Raising	1,064	-	-	1,064	752
Miscellaneous	674	-	-	674	754
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
Sub total (Gross income for AR)	120,163	-	-	120,163	69,055
A2 Asset and investment sales, (see table).					
-	-	-	-	-	-
-	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	120,163	-	-	120,163	69,055
A3 Payments					
Wages	56,914	-	-	56,914	49,941
Pensions	4,413	-	-	4,413	3,779
HMRC	3,609	-	-	3,609	1,651
Food/Snacks	422	-	-	422	325
Hall Rent	7,009	-	-	7,009	8,011
Consumables	231	-	-	231	177
Equipment	2,414	-	-	2,414	159
Administration	441	-	-	441	590
Stationary	154	-	-	154	122
Phone	508	-	-	508	409
Fundraising Costs	-	-	-	-	68
Insurance	713	-	-	713	670
Training	40	-	-	40	254
Ofsted Fees	50	-	-	50	50
Miscellaneous	1,590	-	-	1,590	1,910
Sub total	78,508	-	-	78,508	68,116
	78,507			78,507	
A4 Asset and investment purchases. (see table)					
-	-	-	-	-	-
-	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,508	-	-	78,508	68,116
	78,507			78,507	
Net of receipts/(payments)	41,655	-	-	41,655	939
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,523	-	-	16,523	-
Cash funds this year end	58,178	-	-	58,178	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	58,178	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	J.L.Cooper	JOHN LESLIE COOPER	22.06.2025	



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Full name(s)	M.G.S. Lomax	P.A. Smith
Position (eg Secretary, Chair, etc)	Chair	Vice Chair
Date	01.07.24	

