



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2023		31	March	2024

### Section A

### Reference and administration details

Charity name

St Andrews with St Peters Preschool

Other names charity is known by

Registered charity number (if any)

1054138

Charity's principal address

375 Weston Road

Weston Coyney

Stoke-on-Trent

Postcode

ST3 6HB

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mike Lomax	Chair		
2	Patricia Smith	Vice Chair		
3	John Cooper	Treasurer		
4	Gillian Fullwood	Secretary		
5	Katherine Murray	Manager		
6	Christine Lomax			
7	Alan Smith			
8	Gemma Hall			
9	Hazel Beardmore			
10	Jocelyn Podmore			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Early Years Charity	Pre-school Learning Alliance	The Fitzpatrick Building 186 York Way London N7 9AD
Early Years Advisor	Early Years & Childcare Services	Civic Centre, Glebe Street, Stoke on Trent ST4 1RU

### Name of chief executive or names of senior staff members (Optional information)

Kathleen Murray - Manager

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance Constitution 2011
How the charity is constituted (eg. trust, association, company)	Committee
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are registered with Ofsted and are a member of the Pre-school Learning Alliance and have adopted their 2011 constitution. A copy of the constitution is kept in our policy and procedures file. We are a community run group and pre-school is run by an elected committee of volunteers. All committee members are DBS checked and are on the update service. At our AGM we invite parents/carers along to join our committee. The committee meets once a month. We have a welcome pack to outline the roles and responsibilities of the committee.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

We aim to enhance the development and education of children primarily under statutory school age in our local community. The staff is fully trained and we encourage further training as required to enhance our child's education. We offer opportunities for all children whatever their race, culture, religion, means and ability,

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The main achievements of the charity during the year have been to sustain a financial turnover and a large recruitment drive to encourage more families to use our service.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Any reserves to be placed in the deposit account

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising is ongoing throughout the year and it usually parents/carers who support our fundraising. All monies raised is spent on new resources and equipment for the children.

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	M.G.S. Lomax	P.A. Smith
<b>Full name(s)</b>	M.G.S. Lomax	P.A. Smith
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Vice Chair
<b>Date</b>	01.07.24	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
St. Andrews with St. Peters Preschool

No (if any)  
1054138

CC16a

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/04/2023		31/03/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fees	14,165	-	-	14,165	8,484
Funding	53,384	-	-	53,384	50,874
Snacks	0	-	-	-	59
Fund Raising	752	-	-	752	388
Miscellaneous	754	-	-	754	202
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>69,055</b>	<b>-</b>	<b>-</b>	<b>69,055</b>	<b>60,007</b>
<b>A2 Asset and investment sales, (see table).</b>					
-	-	-	-	-	-
-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>69,055</b>	<b>-</b>	<b>-</b>	<b>69,055</b>	<b>60,007</b>
<b>A3 Payments</b>					
Wages	49,941	-	-	49,941	45,031
Pensions	3,779	-	-	3,779	3,370
HMRC	1,651	-	-	1,651	1,111
Food/Snacks	325	-	-	325	313
Hall Rent	8,011	-	-	8,011	7,868
Consumables	177	-	-	177	263
Equipment	159	-	-	159	146
Administration	590	-	-	590	592
Stationary	122	-	-	122	58
Phone	409	-	-	409	499
Fundraising Costs	68	-	-	68	10
Insurance	670	-	-	670	708
Training	254	-	-	254	155
Ofsted Fees	50	-	-	50	-
Miscellaneous	1,910	-	-	1,910	1,140
<b>Sub total</b>	<b>68,116</b>	<b>-</b>	<b>-</b>	<b>68,116</b>	<b>61,264</b>
<b>A4 Asset and investment purchases. (see table)</b>					
-	-	-	-	-	-
-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>68,116</b>	<b>-</b>	<b>-</b>	<b>68,116</b>	<b>61,264</b>
<b>Net of receipts/(payments)</b>	<b>939</b>	<b>-</b>	<b>-</b>	<b>939</b>	<b>1,257</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>15,584</b>	<b>-</b>	<b>-</b>	<b>15,584</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>16,523</b>	<b>-</b>	<b>-</b>	<b>16,523</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>16,523</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	J.L.Cooper	JOHN LESLIE COOPER	15.08.2024	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
St. Andrews with St. Peters Preschool

On accounts for the year  
ended

March 2024

Charity no  
(if any)

1054138

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: S P Hillman

Date: 03/11/2024

Name: Simon Hillman

Relevant professional  
qualification(s) or body  
(if any):

Address: 54 Defoe Drive, Stoke on Trent, Staffordshire, ST3 5RS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None