

**HARTLEPOOL ROUND TABLE CHARITABLE TRUST**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

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<b>Trustees</b>	Paul Thompson James Black Ashley Carr (resigned 16 November 2022) Mark O'Neill (resigned 24 November 2022) Peter Davies, Chair Jamie Powis (appointed 31 January 2023) Colm Simpson, Treasurer Nick Auty (appointed 5 January 2023) Daniel Mills (appointed 1 December 2022) Steven Gibson (appointed 13 October 2022) Michael Brown (resigned 9 January 2023) Matthew Goodrick (resigned 3 November 2022) Daniel Davies Luke (appointed 26 March 2023)
<b>Charity registered number</b>	1054004
<b>Principal office</b>	177 York Road Hartlepool TS26 9EQ
<b>Accountants</b>	Waltons Business Advisers Limited Chartered Accountants Maritime House Harbour Walk The Marina Hartlepool TS24 0UX
<b>Bankers</b>	Lloyds TSB Bank PLC 132 York Road Hartlepool TS26 9DD
<b>Solicitors</b>	Clarke Willmott LLP 55 Spring Gardens Manchester, M2 2BY M2 2BY

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

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The Trustees present their annual report together with the financial statements of the charity for the year 1 April 2022 to 31 March 2023

#### OBJECTIVES AND ACTIVITIES

##### ● Policies and objectives

The charity's objects are to raise funds for general charitable purposes as the club members shall decide in ordinary meetings.

##### ● Activities undertaken to achieve objectives

The primary objectives of the charity are:

- To develop the acquaintance of young men through the medium of their various occupations and to raise funds for local charities.
- To emphasise the fact that one's calling offers an excellent medium of service to the community.
- To further the establishment of peace and goodwill in international relationships.
- To further these objectives by meetings and other activities.

##### ● Main activities undertaken to further the charity's purposes for the public benefit

We are extremely fortunate to have been able to continue to organise our many annual events across Hartlepool. Whether it's engaging events, spreading joy and goodwill or simply some people jumping in the sea we at Hartlepool Round Table are proud to organise and take part in the below:

- Annual Beer Festival at Hartlepool Borough Hall
- The Santa Sleigh tour of Hartlepool
- The Annual Boxing Day Dip.

In carrying out these activities the Board of Trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

#### ACHIEVEMENTS AND PERFORMANCE

##### ● Key performance indicators

During the year, the organisation made contributions to 9 good causes totalling £8,599.

##### ● Review of activities

During the year, the Charity achieved the following:

- Annual Beer Festival at Hartlepool Borough Hall
- The Santa Sleigh tour of Hartlepool
- The Annual Boxing Day Dip.

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### ACHIEVEMENTS AND PERFORMANCE (continued)

##### ● Fundraising activities and income generation

The charity raised funds primarily from the events listed above

The charity did not receive any complaints in relation to fundraising during the year.

#### FINANCIAL REVIEW

##### ● Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

##### ● Reserves policy

At the year end the charity has total reserves of £4,722 all of which is unrestricted free reserves.

The Trustees have examined the requirement for free reserves. The Trustees do not consider it necessary to quantify a minimum level of reserves held for working capital requirements. The Trustees will only make charitable donations from available secured funds.

##### ● Principal risks and uncertainties

The Trustees have identified the main, and only, risk to the organisation is the continued recruitment of members. Across the country, membership to Round Tables are in decline. 10 years ago, there were approximately 30,000 Tablers and now the National Association of Round Tables of Great Britain indicate that there are approximately 3,000.

In Hartlepool, we currently have 8 Tablers and are actively seeking to mitigate against this risk by:

- increased awareness of our roles and impact on Hartlepool
- greater presence on social media
- more partnerships with other charitable organisations locally
- talking more about our achievements with the local media
- actively holding recruitment events

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### ● Constitution

Hartlepool Round Table Charitable Trust is a registered charity, number 1054004, and is constituted under a Trust deed dated 20 April 1995.

The financial statements comply with the requirements of the governing document and applicable accounting standards. The charity is managed by the trustees in accordance with the Trust Deed and in accordance with the National Round Table Organisation's guidelines. Trustees are elected annually at the Annual General Meeting.

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

##### • Methods of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed. This election takes place in April each year at the AGM.

##### • Organisational structure and decision-making policies

The Trustees of the charity are ultimately responsible for the organisation's governance. However, decisions on day to day issues and grants distribution are made at our monthly meetings by a majority vote of those present. All members of the organisation are equal and their vote carries the same weight. In the event of a tied vote, the Chairperson holds a further casting vote.

##### • Policies adopted for the induction and training of Trustees

New members are invited to visit several Round Table meetings prior to making the decision to join in order that they may see how the organisation functions, the roles and responsibilities and the expectations on being a Tabler. Once they have decided that they wish to become a member, they are formally inducted to the organisation which further sets out the responsibilities and expectations of Hartlepool Round Table.

#### PLANS FOR FUTURE PERIODS

Plans for 2023/24 include

- Organising the Annual Beer Festival in October 2023
- Santa's Sleigh Tour in December 2023
- Boxing Day Dip in December 2023
- Further distribution of grants to local good causes.

Approved by order of the members of the board of Trustees and signed on their behalf by:



**Colm Simpson**  
Treasurer

Date: 18/01/2023

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

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#### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HARTLEPOOL ROUND TABLE CHARITABLE TRUST ('THE CHARITY')

I report to the charity Trustees on my examination of the financial statements of the charity for the year ended 31 March 2023.

#### RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:



Dated: 19/01/2024

**H O'Driscoll FCA**

**Waltons Business Advisers Limited**  
Chartered Accountants

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**HARTLEPOOL ROUND TABLE CHARITABLE TRUST**

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**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2023**

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	Note	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>INCOME FROM:</b>				
Fundraising	2	26,560	26,560	40,145
<b>TOTAL INCOME</b>		<u>26,560</u>	<u>26,560</u>	<u>40,145</u>
<b>EXPENDITURE ON:</b>				
Raising funds	3	17,257	17,257	17,779
Charitable activities	4	11,924	11,924	15,555
<b>TOTAL EXPENDITURE</b>		<u>29,181</u>	<u>29,181</u>	<u>33,334</u>
<b>NET MOVEMENT IN FUNDS</b>		<u>(2,621)</u>	<u>(2,621)</u>	<u>6,811</u>
<b>RECONCILIATION OF FUNDS:</b>				
Total funds brought forward		7,343	7,343	532
Net movement in funds		(2,621)	(2,621)	6,811
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>4,722</u>	<u>4,722</u>	<u>7,343</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 11 form part of these financial statements.

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**HARTLEPOOL ROUND TABLE CHARITABLE TRUST**

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**BALANCE SHEET  
AS AT 31 MARCH 2023**

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	Note	2023 £	2022 £
<b>Current assets</b>			
Cash at bank and in hand		5,406	7,979
		<u>5,406</u>	<u>7,979</u>
Creditors: amounts falling due within one year	7	(684)	(636)
		<u>4,722</u>	<u>7,343</u>
<b>Net current assets</b>		<u>4,722</u>	<u>7,343</u>
<b>Total net assets</b>		<u><u>4,722</u></u>	<u><u>7,343</u></u>
<b>Charity funds</b>			
Restricted funds		-	-
Unrestricted funds		4,722	7,343
		<u>4,722</u>	<u>7,343</u>
<b>Total funds</b>		<u><u>4,722</u></u>	<u><u>7,343</u></u>

The financial statements were approved and authorised for issue by the Trustees on and signed on their behalf by:



**Colm Simpson** 18/04/2023

The notes on pages 8 to 11 form part of these financial statements.

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 1. ACCOUNTING POLICIES

##### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Hartlepool Round Table Charitable Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### 1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

##### 1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Fundraising are costs incurred in attracting voluntary income.

##### 1.4 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

##### 1.5 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 2. INCOME FROM FUNDRAISING

##### Income from fundraising events

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Beer Festival	22,680	22,680	36,402
General Fundraising	3,880	3,880	3,743
	<u>26,560</u>	<u>26,560</u>	<u>40,145</u>
<i>Total 2022</i>	<u>40,145</u>	<u>40,145</u>	

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 3. EXPENDITURE ON RAISING FUNDS

##### Costs of raising voluntary income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Beer Festival costs	16,035	16,035	16,737
Fundraising costs	1,222	1,222	1,042
	<u>17,257</u>	<u>17,257</u>	<u>17,779</u>
<i>Total 2022</i>	<u>17,779</u>	<u>17,779</u>	

#### 4. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted funds 2023 £	Total 2023 £	Total 2022 £
Charitable donations	8,599	8,599	12,718
Round Table capitation fees	637	637	770
Administration and sundry	2,688	2,688	2,067
	<u>11,924</u>	<u>11,924</u>	<u>15,555</u>
<i>Total 2022</i>	<u>15,555</u>	<u>15,555</u>	

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## HARTLEPOOL ROUND TABLE CHARITABLE TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 5. INDEPENDENT EXAMINER'S REMUNERATION

The independent examiner's remuneration amounts to an independent examiner fee of £684 (2022 - £636).

#### 6. TRUSTEES' REMUNERATION AND EXPENSES

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

#### 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Accruals	684	636

#### 8. RELATED PARTY TRANSACTIONS

During the year £NIL was received for Beer Festival Sponsorship from Families First North East (2022: £2,000), a charity in which a Trustee of the charity, is an employee and member of the key management.

Included in Beer Festival costs is £NIL paid to Families First North East (2022: £212).