

Newton-Le-Willows Family and Community Association

Charity No. 1053999

Company No. 02819229

Trustees' Report and Unaudited Accounts

30 September 2025

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, herein present their report with the unaudited financial statements of the charity for the year ended 30 September 2025.

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 02819229

Charity No. 1053999

Registered Office

Newton-Le-Willows Family and  
Community Centre  
Park Road South  
Newton-Le-Willows  
WA12 8EX

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

S. Chelton

M. Coll

D. Cunliffe

R. Cunningham

N. Hill

T. Jones

I. Rigby

J. Rigby

A. Robinson

F. Ruddy

S. Tickle

R. Towes

(Resigned 13 November 2024)

Accountants

Sefton Council for Voluntary Service  
Burlington House  
Crosby Road North  
Waterloo  
Liverpool  
L22 0LG

## OBJECTIVES AND ACTIVITIES

Newton-Le-Willows Family and Community Association exists to serve the residents of Newton-Le-Willows and surrounding areas by:

Providing facilities and activities that promote community wellbeing, social connection and reduced isolation.

Delivering and hosting education, training, skills development, and community learning opportunities.

Supporting health and wellbeing, including physical activity, mental wellbeing support, family services and community safety initiatives.

Offering accessible space for local groups, volunteers, statutory services, charities and partners to run activities that benefit the community.

Promoting inclusion, equality, and community cohesion by ensuring the Centre is open, safe, and welcoming for all.

The trustees have given due consideration to the Charity Commission's guidance on the public benefit requirement.

## ACHIEVEMENTS AND PERFORMANCE

As we reflect on another busy year at Newton Community Centre, we are filled with gratitude for the incredible people who make our work possible. Our dedicated staff, passionate volunteers, and supportive community have been the driving force behind everything that we have achieved.

Your commitment, time and generosity have allowed us to continue delivering vital services and creating opportunities that truly make a difference. Every hour volunteered, every donation made, and every word of encouragement has helped us achieve more.

This report is not just a record of our activities, it is a celebration of the collective effort that sustains our charity. Together we have faced challenges, embraced growth, and strengthened the bonds that make our community so special.

Thank you for standing with us and for believing in the power of what we do. We look forward to building on this success and continuing to make a positive impact in the year ahead.

In October 2024, Wargrave Big Local (WBL) became our tenants which meant that we could work much more in partnership with them to help them achieve their targets. Our Centre benefitted from additional funding from WBL to run additional courses such as British Sign Language and First Aid Courses and that partnership will run until end November 2025 when the WBL project will end.

November saw our annual Christmas Fair welcome 17 stall holders and over 300 visitors to shop; use our wonderful cafe, listen to our friends from Wargrave Community Choir sing Christmas songs as well as a chance for the children to meet Santa. In November we were also delighted to be nominated at the St Helens Volunteer Awards in a number of categories, although we didn't win a prize we were so happy to be nominated and had a wonderful evening with our team and nominated volunteers celebrating the great work that happens across the borough.

December started with our Community Santa Project where our wonderful community donated gifts and treats so we could help 70 families locally with Christmas treats and over 500 Christmas gifts. We also had our annual Christmas breakfast in December where we welcomed 148 of the local community for bacon sandwiches and a continental selection - for a number of the attendees, this was the first time they had visited the Community Centre.

In February we were able to appoint to a Caretaker position (thanks to funding from WBL) and we welcomed Linda to the team. This great addition has meant we are able to open later in the evening and every Saturday which has increased our income generation along with our capacity to serve our community.

February was an especially exciting month as we learnt that we had been nominated for a King's Award for Voluntary Service. We welcomed representatives from the Lord Lieutenant of Merseyside to visit our centre and find out about all the wonderful work we do to support our community.

We were pleased to be able to replace our external doors and install a video entry system thanks to funding secured from SIP Charity Foundation and Autotrader.

We rely heavily on the marvellous support from our Volunteers so we were proud to host a Celebration Event on 29th April 2025 where every Volunteer was awarded a Certificate along with a glass of fizz! In April our staff team undertook Mental Health First Aid Training which has given them the skills to support vulnerable people at a much higher level within our Community.

In May we celebrated VE80 with a wonderful tea party attended by 80 local residents who were entertained with rousing war time tunes from Wargrave Community Choir whilst eating delicious cakes and scones baked by one of our Secretary to the Board of Trustees.

In June the staff team along with eight volunteers undertook a beginners course in British Sign Language and this has led to a further two courses for our Community. This has proved to be a very popular course and helping us to be a more inclusive organisation.

The Summer Fair in June was attended by around 200 people, many of whom enjoyed the singers we had invited to entertain them. Unfortunately the rain stopped play earlier than we had hoped but a lovely day was still had by all.

July was a busy month with the launch of Brushes and Brews - an evening with our Resident Artist, Naoise, hosting events of drawing along with a latte. It was also the 32nd year of our annual Playscheme where we welcomed (on average) 80 children per day for two weeks offering crafts, fun, sports and activities - all of which was offered free of charge. We can support this as a free provision due to fundraising and donations throughout the year.

Our friends at Sport Development, Newton Rotary and Wargrave Community Choir raised funds for us so, along with some of our own fundraising, we could install a new boiler to keep us warm in the colder months. We also welcomed Certas Energy to the centre who sent a team of volunteers to spend a day with us painting our new Community Garden walls!

In September we were delighted and proud to welcome local dignitaries, volunteers and our community to the opening of our beautiful Community Garden made possible through funding from WBL as part of their legacy projects. The garden was officially opened by the Lord Lieutenant of Merseyside and this meant that our garden is now open for all of the community to enjoy. This will be my final report as Chair of Trustees, as my tenure comes to an end in March 2026. It has been an absolute privilege to lead this organisation since 2015. Over the years we have navigated challenges, celebrated meaningful successes, and continued to grow in impact and purpose.

I would like to express my sincere gratitude to Lisa Hulme and her team for their unwavering commitment and dedication to the charity, it shines through in everything they do. I also extend my heartfelt thanks to both current and former Trustees, whose support, wisdom, and encouragement have been invaluable to me throughout my time as Chair.

As I step down, I do so with immense pride in all that we have accomplished together and great confidence in the organisation's future. I wish the incoming Chair, the Board and the entire team every success in the years ahead. May the charity continue to thrive, inspire and make a difference to all who depend on it.

## FINANCIAL REVIEW

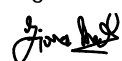
During the year ended 30 September 2025 the charity had a surplus of income over expenditure of £7,034 (2024: surplus £59,781). At 30 September 2025 the charity had bank balances of £118,878 (2024: £111,083) and net assets of £117,776 (2024: £110,742).

The reserves policy is to hold a minimum of three months running costs. At 30 September 2025 three months' running costs would be £56,533. At 30 September 2025 unrestricted reserves were £66,284.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



F. Ruddy  
Trustee  
30 May 2026

Independent Examiner's Report to the trustees of Newton-Le-Willows Family and Community Association

I report to the charity trustees on my examination of the financial statements of Newton-Le-Willows Family and Community Association for the year ended 30 September 2025 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

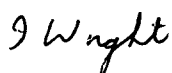
Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Ian Wright  
Chartered Accountant  
Sefton Council for Voluntary Service  
Burlington House  
Crosby Road North  
Waterloo  
Liverpool  
L22 0LG  
30 May 2026

Newton-Le-Willows Family and Community Association

Statement of Financial Activities

for the year ended 30 September 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
	Notes				
Income and endowments from:					
Donations and legacies	3	15,464	-	15,464	3,091
Charitable activities	4	1,784	99,320	101,104	159,898
Other trading activities	5	111,442	4,354	115,796	63,819
Investments	6	801	-	801	402
Total		129,491	103,674	233,165	227,210
Expenditure on:					
Charitable activities	7	91,997	134,134	226,131	167,429
Total		91,997	134,134	226,131	167,429
Net gains on investments		-	-	-	-
Net income		37,494	(30,460)	7,034	59,781
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		37,494	(30,460)	7,034	59,781
Other gains and losses					
Net movement in funds		37,494	(30,460)	7,034	59,781
Reconciliation of funds:					
Total funds brought forward		28,790	81,952	110,742	50,961
Total funds carried forward		66,284	51,492	117,776	110,742



Newton-Le-Willows Family and Community Association

Balance Sheet

at 30 September 2025

Company No. 02819229	Notes	2025 £	2024 £
Fixed assets			
Tangible assets	9	-	-
Current assets			
Debtors	10	926	-
Cash at bank and in hand		118,878	111,083
		<u>119,804</u>	<u>111,083</u>
Creditors: Amount falling due within one year	11	(2,028)	(341)
Net current assets		<u>117,776</u>	<u>110,742</u>
Total assets less current liabilities		<u>117,776</u>	<u>110,742</u>
Net assets excluding pension asset or liability		<u>117,776</u>	<u>110,742</u>
Total net assets		<u><u>117,776</u></u>	<u><u>110,742</u></u>
The funds of the charity			
Restricted funds	12		
Restricted income funds		51,492	81,952
		<u>51,492</u>	<u>81,952</u>
Unrestricted funds	12		
General funds		66,284	28,790
		<u>66,284</u>	<u>28,790</u>
Reserves	12		
Total funds		<u><u>117,776</u></u>	<u><u>110,742</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 30 September 2025 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 30 May 2026

And signed on its behalf by:



T. Jones  
Trustee  
30 May 2026

## 1 Accounting policies

### Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The functional currency used is the £ Sterling.

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The functional currency used is the £ Sterling.

### Preparation of the accounts on a going concern basis

At the time of approving the accounts, the trustees' have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. As such these accounts have been prepared under the going concern basis.

### Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

### Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

## Income

**Recognition of income** Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

**Income with related expenditure** Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

**Donations and legacies** Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

**Tax reclaims on donations and gifts** Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

**Donated services and facilities** These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

**Volunteer help** The value of any volunteer help received is not included in the accounts.

**Investment income** This is included in the accounts when receivable.

**Gains/(losses) on revaluation of fixed assets** This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

**Gains/(losses) on investment assets** This includes any gain or loss on the sale of investments.

## Expenditure

**Recognition of expenditure** Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

**Expenditure on raising funds** These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

**Expenditure on charitable activities** These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

**Grants payable** All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

**Governance costs** These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

**Other expenditure** These are support costs not allocated to a particular activity.

## Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Building improvements	20% Straight line
Equipment	20% Straight line
Computer	20% Straight line
Fixtures and fittings	15% Straight line

#### Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

#### Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

## 2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

## 3 Income from donations and legacies

	Unrestricted	Total 2025	Total 2024
	£	£	£
CAG	777	777	2,641
Miscellaneous income	13,892	13,892	450
Summer Playscheme donations	795	795	-
	<u>15,464</u>	<u>15,464</u>	<u>3,091</u>

4 Income from charitable activities

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
The Big Lottery Fund Grant	-	93,320	93,320	101,664
Groundwork WABL	-	-	-	28,000
Garfield Weston	-	-	-	10,000
John Moores Foundation	-	-	-	10,000
Halton & St Helens VCA	-	-	-	4,410
Donations	-	-	-	5,824
Fit Forever subs	587	-	587	-
Groundwork CLM NCC	-	-	-	-
Capacity Building Support Grant	-	5,000	5,000	-
Groundwork CLM Big Local Grant Summer Playscheme	-	1,000	1,000	-
Italian Class subs	353	-	353	-
Loyalty Reward Banking	18	-	18	-
Membership	40	-	40	-
Miscellaneous income	644	-	644	-
Office supplies	142	-	142	-
	<u>1,784</u>	<u>99,320</u>	<u>101,104</u>	<u>159,898</u>

5 Income from other trading activities

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
Cafe sales	14,141	-	14,141	11,219
Room hire charges	36,272	-	36,272	48,200
Fundraising	11,559	4,354	15,913	4,400
WABL	49,470	-	49,470	-
	<u>111,442</u>	<u>4,354</u>	<u>115,796</u>	<u>63,819</u>

6 Income from investments

	Unrestricted	Total 2025	Total 2024
	£	£	£
Bank interest received	801	801	402
	<u>801</u>	<u>801</u>	<u>402</u>

7 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Cafe supplies	11,421	-	11,421	9,617
Community Activity Costs	-	-	-	1,080
Playscheme Activity Costs	-	-	-	1,595
Project expenses	32,964	4,878	37,842	13,542
<i>Admin costs</i>				
Employee costs	8,057	129,256	137,313	112,301
Premises costs	15,287	-	15,287	12,597
General administrative costs	23,481	-	23,481	15,943
Legal and professional costs	528	-	528	-
<i>Governance costs</i>				
Independent Examination	225	-	225	720
Confirmation Statement	34	-	34	34
	<u>91,997</u>	<u>134,134</u>	<u>226,131</u>	<u>167,429</u>

8 Staff costs

	2025	2024
Salaries and wages	127,503	106,152
Social security costs	7,215	4,698
Pension costs	2,595	1,451
	<u>137,313</u>	<u>112,301</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2025 Number	2024 Number
Community work	<u>5</u>	<u>4</u>
	<u>5</u>	<u>4</u>

9 Tangible fixed assets

	Land and buildings	Equipment	Computer	Fixtures and fittings	Total
	£	£	£	£	£
Cost or revaluation					
At 1 October 2024	77,942	36,764	11,735	30,859	157,300
At 30 September 2025	<u>77,942</u>	<u>36,764</u>	<u>11,735</u>	<u>30,859</u>	<u>157,300</u>
Depreciation and impairment					
At 1 October 2024	77,942	36,764	11,735	30,859	157,300
At 30 September 2025	<u>77,942</u>	<u>36,764</u>	<u>11,735</u>	<u>30,859</u>	<u>157,300</u>
Net book values					
At 30 September 2025	-	-	-	-	-
At 30 September 2024	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

10 Debtors

	2025	2024
	£	£
Trade debtors	926	-
	<u>926</u>	<u>-</u>

11 Creditors:

amounts falling due within one year

	2025	2024
	£	£
Trade creditors	-	341
Other taxes and social security	1,323	-
Other creditors	479	-
Accruals	226	-
	<u>2,028</u>	<u>341</u>

12 Movement in funds

	At 1 October 2024	Incoming resources (including other gains/losses ) £	Resources expended £	At 30 September 2025 £
Restricted funds:				
Restricted income funds:				
The Big Lottery Fund Grant	24,214	93,320	(117,213)	321
Groundwork WABL	20,800	-	(7,043)	13,757
Garfield Weston	20,000	-	-	20,000
John Moores Foundation	10,000	-	-	10,000
VOLA Consortium	669	-	-	669
Merseyside Lieutenantcy Fund	1,800	-	-	1,800
Halton & St Helens VCA	4,069	-	(3,878)	191
Warburtons	400	-	-	400
Groundwork WABL Caretaker	-	5,000	(5,000)	-
Groundwork WABL Playscheme	-	1,000	(1,000)	-
Groundwork WABL Garden Ramp	-	854	-	854
Groundwork WABL Training	-	3,500	-	3,500
<i>Total</i>	<u>81,952</u>	<u>103,674</u>	<u>(134,134)</u>	<u>51,492</u>
Unrestricted funds:				
General funds	28,790	129,491	(91,997)	66,284
<b>Total funds</b>	<u><u>110,742</u></u>	<u><u>233,165</u></u>	<u><u>(226,131)</u></u>	<u><u>117,776</u></u>

Purposes and restrictions in relation to the funds:

Restricted funds:

The Big Lottery Fund Grant	Life Skills project
Groundwork WABL	Caretaker's salary, playscheme, funding officer, planting, business support
Garfield Weston	Overheads and salary costs
John Moores Foundation	Overheads and salary costs
VOLA Consortium	Laptops and IT equipment
Merseyside Lieutenantcy Fund	Mens Health Programme
Halton & St Helens VCA	Mens Health Programme
Warburtons	Mens Health Programme
Groundwork WABL Caretaker	Caretaker



Notes to the Accounts

Groundwork WABL	Playscheme
Playscheme	
Groundwork WABL Garden	Garden ramp
Ramp	
Groundwork WABL Training	Training

13 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Net current assets	66,284	51,492	117,776
	<u>66,284</u>	<u>51,492</u>	<u>117,776</u>

14 Reconciliation of net cash / (net debt)

	At 1 October 2024	Cash flows	At 30 September 2025
	£	£	£
Cash and cash equivalents	111,083	7,795	118,878
	<u>111,083</u>	<u>7,795</u>	<u>118,878</u>
Net cash / (net debt)	<u>111,083</u>	<u>7,795</u>	<u>118,878</u>

FRS 102 requires an entity to report changes in net debt in the accounting period. Newton-Le-Willows Family and Community Association does not carry any debt or other borrowings and has a positive net cash position

15 Commitments

*Pension commitments*

	2025	2024
	£	£
The pension cost charge to the company amounted to:	<u>2,595</u>	<u>1,451</u>

16 Related party disclosures

*Controlling party*

The company is limited by guarantee and has no share capital; thus no single party controls the company.










# Draft accounts 30 05 26

Final Audit Report

2026-06-09

Created:	2026-06-05
By:	Simone Me-me (simone.meme@seftoncvcs.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEDxEYogE05rW3WWHfpoByXbK-nYxrQ3

## "Draft accounts 30 05 26" History

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2026-06-05 - 1:20:54 PM GMT- IP address: 172.186.8.160
-  Document e-signed by Fiona Ruddy (fiona.ruddy@newtoncommunitycentre.co.uk)  
Signature Date: 2026-06-05 - 1:26:09 PM GMT - Time Source: server- IP address: 104.28.40.90 - Signature Appearance Selected: MOBILE\_DRAW
-  Email viewed by Tom Jones (tomwilliamjones@yahoo.co.uk)  
2026-06-06 - 6:27:33 PM GMT- IP address: 87.248.116.147
-  Email viewed by Tom Jones (tomwilliamjones@yahoo.co.uk)  
2026-06-09 - 3:26:50 PM GMT- IP address: 87.248.116.146
-  Document e-signed by Tom Jones (tomwilliamjones@yahoo.co.uk)  
Signature Date: 2026-06-09 - 3:28:52 PM GMT - Time Source: server- IP address: 82.132.239.93 - Signature Appearance Selected: MOBILE\_DRAW
-  Agreement completed.  
2026-06-09 - 3:28:52 PM GMT

