

Plymouth District AGM Minutes

20th September 2023

1. Present: Those attending had signed in before the AGM. (See attached)

2. Apologies:

Welcome: John Davies, District Commissioner welcomed everyone to the meeting this evening, we opened the meeting with a presentation by the NSPCC.

3. DC's nomination for District Chair: Martin Limburn

The DC asked if Martin would be happy to carry on and take over and run it as per going forward. Martin Limburn agreed and accepted the position. There were no questions or concerns.

The DC then handed the running of the meeting over to the District Chair.

4. Approval of previous years AGM Minutes:

The Chair asked if the Minutes were a true representation of the meeting and were they agreed?

1) Item 7e should have been Paul Roberts was Nominated

Everyone was then asked if they agreed to the Minutes. All **Agreed**

5. Annual Accounts and Reports:

a) **Chairs Report:** (See attachment Appendix 1)

The Chair asked if there were any questions regarding his Report, there were none.

b) Treasurer's Report and Accounts (See attached see Appendix 2)

c) DC's Report (see attached appendix 3)

There were no questions as such.

6. Elections and Appointments:

a) District Secretary

Margaret Limburn has agreed to stand as District Secretary, but was absent from the meeting due to being sick, there were no other nominations from the floor

b) Election of Treasurer

Rachael Mason had agreed to continue in her role as treasurer.

To elect District Treasurer

Rachel Mason Proposed: Trevor Richards

Seconded:

Approved

Ex-officio of the District Executive (for info)

Chair:

Martin Limburn

Secretary:

Vacant

Treasurer:

Rachael Mason

DC:

John Davies

DESC:

Vacant

DSNC:

Vacant

DYC:

Vacant

To elect members of the District Executive for the coming year:

There are four positions on the Executive Committee, and we have had only 4 nominations submitted:

Steve Wood

Chris Morton

Helen Williams

Trevor Richards

Proposed: Paul Roberts

Seconded: Julie Jury

Approve

The Chair congratulated the four nominees

e) To approve the DC's nominations for the District Executive:

Proposed Paul Roberts

f) Youth Executive Member:

Constitution: 2 youth members, 18 - 25 years old

Nominated:

g) Scrutineer for 2023/2024

Sarah Davis was Proposed:

Rachel Mason

Seconded: Trevor Richards

Approved

8) Awards: Paul Roberts presented the awards for the evening

9) Constitution – After discussion around the current constitution it was agreed to adopt the Constitution as laid out in POR Chapter 5.

It was agreed a Quorum of the District Scout Council would be 20 members. And of the Board of Trustees would be 4 members not from the same households.

A.O.B.

- Christmas Party being arranged by Jo from 59 Seaton

The AGM was brought to a close at 19.54 hr

PLYMOUTH DISTRICT SCOUT COUNCIL

CHARITY NUMBER - 1053886

FINAL ACCOUNTS

01/04/2022 - 31/03/2023

PLYMOUTH SCOUT PROPERTIES TRUST

Statement of Financial position

		As at 31/03/2023	As at 31/03/2022
		£	£
	See Note		
Tangible Fixed Assets			
Land Buildings & Equipment	1	£ 201,927.08	£ 222,265.92
Current Assets			
Loan to Properties Sub Committee		£ 24,000.00	£ 24,000.00
Investment	2	£ 104,510.24	£ 104,510.24
Debtors	3	£ 823.84	£ -
Current Accounts	4	£ 36,021.45	£ 35,006.89
Explorer Current Accounts	5	£ 12,816.65	£ 12,143.28
Cash	6	£ 280.69	£ 257.47
VAT	7	£ 233.55	£ 153.42
		£ 178,686.42	£ 176,071.30
Current liabilities			
Creditors	8	£ 1,649.85	£ 348.65
VAT	7	£ -	£ 8.99
		£ 1,649.85	£ 357.64
Net current assets		£ 177,036.57	£ 175,713.66
		£ 378,963.65	£ 397,979.58
Represented by			
Balance b/fwd 1/4/2022		£ 397,775.26	£ 217,104.90
Surplus/(Defecit) for the year		£ 1,301.11	£ 8,404.44
		£ 399,076.37	£ 225,509.34
Addition of Property Trust Assets	9	£0.00	£172,265.92
		£ 399,076.37	£ 397,775.26

Signed for and on behalf of the Trustees

.....
Martin Limburn - Chair

Date

Date

.....
John Davies - District Commissioner

Date

Date

Notes on Statement of Financial Position for the year ended 31 March 2023

	2022/23	2021/22	
1 Tangible Fixed Assets			
Gilwood Campsite, Glenholt Plymouth	£50,000.00	£50,000.00	
60% of the value of the assets of Plymouth Scouts Properties Sub Committee	£151,927.08	£172,265.92	see also note 9
	<u>£201,927.08</u>	<u>£222,265.92</u>	
Current Assets	2022/23	2021/22	
Loan to Blindman's Wood	£24,000.00	£24,000.00	
2 Debtors			
1st Keyham Explorers	£764.74	£0.00	
Tammy Loughlin	£59.10	£0.00	
	<u>£823.84</u>	<u>£0.00</u>	
3 Scout Association Charity Deposit Account			
Investment Account (in total)			
Reference: 1140606556 / 06556	£36,550.00	£36,550.00	unable to access statement 22/23
Reference 1141806528 / 06528	£52,510.24	£52,510.24	
Reference 1140606518 / 06518	£15,450.00	£15,450.00	
	<u>£104,510.24</u>	<u>£104,510.24</u>	
District Current Account			
4 Lloyds Bank Current Account	£35,952.30	£35,006.89	
Equals Account	£69.15		
	<u>£36,021.45</u>		
Ringfenced money			
WSJ fund 2023 & 2027 - legacy	£3,000.00	£3,000.00	
Jamboree	£1,000.00	£1,000.00	correction - not included in 21/22 accounts
D of E fund	£577.41	£577.41	
Beaver Funds	£0.00	£335.14	
Young Leader	£2,031.96	£2,031.96	
ASU	£0.00	£344.00	
Gilwood improvements	£27,754.24	£28,898.68	Covid grants less any running expenses 2020 - 2023
	<u>£34,363.61</u>	<u>£36,187.19</u>	
5 Explorer Current Accounts			
31st Explorers Account	£716.86	£716.86	
Scott Explorers	£2,544.22	£407.68	group currently dormant
Keyham Explorers	£5,206.37	£4,893.87	
27th Plymouth Explorers	£2,159.66	£3,553.06	
1st Crownhill Explorers	£1,770.41	£1,770.41	unable to access statement 22/23
19th Plymouth Explorers	£419.13	£801.40	
	<u>£12,816.65</u>	<u>£12,143.28</u>	
6 Cash held			
Scott Explorers - cash	£110.60	£110.60	
ASU - cash	£95.62	£95.62	
District	£23.22		
1st Crownhill Explorers - cash	£51.25	£51.25	
	<u>£280.69</u>	<u>£257.47</u>	
7 VAT			
VAT due to be claimed	£233.55	£144.43	
8 Creditors			
B&Q		£29.51	
EDF	£70.57	-£3.64	
Nothing But		£182.53	Creditor figures incorrect in 20/21 accounts
Plymouth Community Homes	£27.18	-£31.40	
Plymouth Properties Sub committee	£282.56	£24.00	
Tracey Romanel	£150.06	£150.06	
Motion Picture Licensing Company	£495.05		
SWW	£79.68	-£2.41	
Limtec	55.2		
John Davies	-83.68		
1st Keyham Scout Group	360		
Helen Williams	154.74		
Barbara King	58.49		
	<u>£1,649.85</u>	<u>£348.65</u>	
9 Transfer of Assets			
There are full, audited accounts for the Plymouth Scouts Properties Sub Committee.			
Current value as at 31/3/23 - £253211.80 split 60:40 between Plymouth District Scouts and Plym District Scouts			

PLYMOUTH DISTRICT SCOUT COUNCIL

Statement of Financial Activities for the year ended 31 March 2023

		2021/23	2021/22
		£	£
<u>Income</u>	<i>See Note</i>		
Membership Fees		£38,050.00	£31,100.00
Membership Rebate		£380.50	£310.50
Investment Income Received		£203.01	£573.41
Activities of the Charity	10	£195.00	£357.01
Explorer Section	11	£10,530.33	£8,483.29
Grants	12	£500.00	£10,667.00
Total income for the year		£49,858.84	£51,491.21
<u>Additional Transactions</u>			
Transfer of 60% of assets from Plymouth Scout Properties Trust to Plymouth District	9	£0.00	£172,265.92
reduction of value of Plymouth Scout Properties		£ (20,338.84)	
<u>Expenditure</u>			
Membership			
Membership Fees to County		£ 34,245.00	£ 27,634.50
Membership Rebate to Groups		£247.50	£519.50
		£34,492.50	£28,154.00
Other Expenses			
Direct Charitable Expenditure	13	£ 58.74	£ 389.99
Explorer Section	14	£ 10,651.07	£ 9,650.02
Administration	15	£ 2,210.98	£ 3,803.26
Campsite Costs	16	£ 1,144.44	£ 1,089.50
		£ 14,065.23	£ 14,932.77
Total expenditure for the year		£48,557.73	£43,086.77
Total income less total expenditure		£ 1,301.11	£ 8,404.44
Additional Transactions			£172,265.92
		£1,301.11	£180,670.36
			£ 218,778.62
less corrections to 20/21 accounts			£ (1,673.72)
Balance brought forward as at 1/4/22		£397,775.26	£217,104.90
Balance carried forward as at 31/3/23		£ 399,076.37	£ 397,775.26

Notes on Statement of Financial Activities for the year ended 31 March 2023

10	<u>Activities of the Charity</u>	2021/22	2021/22	
	Glenholt income	£145.00	£333.34	
	Oakmead income	£0.00	£11.67	
	Spot Tracker	£0.00	£12.00	
	Lease for substation	£50.00		
		£195.00	£357.01	
11	<u>Explorer Section Income</u>			
	Scott Explorers (10 Tors)	£3,472.00	£375.00	
	1st Keyham	£312.50	£3,448.94	
	19th Plymouth	£755.00	£361.00	
	27th Plymouth	£5,226.09	£3,739.85	
	1st Crownhill	£0.00	£396.00	
	31st Plymouth	£0.00	£162.50	
	Loan to 1st Keyham	£764.74		
		£10,530.33	£8,483.29	
12	<u>Grants</u>			
	Covid Grant received for Gilwell Campsite	£0.00	£10,667.00	
	Squirrel Nights Away Training Grant	£500.00	£0.00	
13	<u>Direct Charitable Expenditure</u>			
	Spot Tracker	£0.00		
	St Georges Day	£0.00	£18.50	
	LGBT	£0.00	£11.49	
	Training costs	£58.74	£360.00	
		£58.74	£389.99	
14	<u>Explorer Section expenditure</u>			
	Explorer Section	£0.00	£41.35	
	Scott Explorers (10 Tors)	£1,335.46	£1,470.46	
	Young Leaders	£375.79	£140.11	
	1st Keyham	£723.06	£4,201.18	
	19th Plymouth	£1,137.27	£502.92	
	27th Plymouth	£6,619.49	£2,237.97	
	1st Crownhill	£0.00	£458.75	
	31st Plymouth	£0.00	£250.00	
	Duke of Edinburgh	£0.00	£308.28	
	DESC Expenses	£460.00	£39.00	
		£10,651.07	£9,650.02	
15	<u>Administration</u>			
	Covid related expenses		£2,235.50	
	Awards	£128.00	£225.00	
	Executive expenses	£1.25	£67.50	
	Subscription	£412.54	£374.70	
	Rent (Garage)	£846.56	£900.56	
	Misc	£101.38	£0.00	
	bank charges	£18.00	£0.00	
	Needy fund	£151.25	£0.00	
	Computer and Software	£552.00	£0.00	hosting district website
		£2,210.98	£3,803.26	
16	<u>Campsite Expenditure</u>			
	Water	£75.74	£78.05	
	Electric	£761.50	£329.71	
	Rates	£307.20	£156.81	
	Repairs and renewals		£519.90	
	Misc		£5.03	
		£1,144.44	£1,089.50	

Independent examiner's report to the trustees of Plymouth District Scout Council

I report to the trustees on my examination of the accounts of the Plymouth District Scout Council for the year ended 31/3/2023.

Responsibilities and basis of report

As the charity trustees of the Plymouth District Scout Council, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Plymouth District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Plymouth District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *SD Davies*

Name: SARAH DAVIES

Relevant professional qualification or membership of professional bodies (if any): ACCA

Address: 59 MIRADOR PLACE, PLYMOUTH, PL4 9HE

Date: 09/07/23

Independent examiner's report to the trustees of Plymouth Properties Subcommittee (a Sub Committee of Plymouth District Scout Council and Plym District Scout Council

I report to the trustees on my examination of the accounts of the Plymouth Properties Subcommittee for the year ended 31/03/2023.

Responsibilities and basis of report

As the charity trustees of the Plymouth Properties Subcommittee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Plymouth Properties Subcommittee accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Plymouth Properties Subcommittee as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *SEDAME*

Name: *SARA H DAVIES*

Relevant professional qualification or membership of professional bodies (if any): *ACCA*

Address: *59 MIRADOR PLACE, PLYMOUTH, PL4 9HE*

Date: *09/07/23*