



Red Room Pre-school Annex

Reg. charity no. 1053784. Ofsted reg. EY313518



The Red Room Pre-school Annex A.G.M.

Annual General Meeting October 3rd

Venue: Chewton Mendip cafe

Present. Elaine Blackmore, Sean Heathcote, Kim Haddock, Marta Rubio, Kaylea Pollard.

The Minutes of the previous A.G.M. were read and agreed as a true record.

Matters arising.

None

Chairperson's Report.

Thank you for joining in with the AGM. It is great to be able to hold the AGM in person this year.

The year began under Covid 19 restrictions including enhanced cleaning routines and lateral flow testing. Early years settings were kept open throughout the year and we were lucky to not have to close with no reported cases of Covid 19. Children had to keep to enhanced handwashing routines and leaving their parents at the main gate.

Luckily we were able to have races and a picnic at the end of term which were not restricted as it was in the open and parents were very respectful of distancing from each other.

Mr Heathcote rebuilt the old rotten sandpit with a covered end and new sand.

Felicity Llewellyn has resigned from the committee this year after supporting the pre-school for many years.

We have separate internet connection from school and purchased a new computer.

Staff

Unfortunately Mrs Morris has been absent on long term sick leave, hopefully she will be able to return by Christmas. In preparation for our Deputy supervisor retiring after at least 25 years' service we have welcomed Mrs Smedley to our staff team. She will take over Mrs Whittaker shifts after Christmas and cover for Mrs Morris whilst she is on sick leave.

Treasurer's report

Accounts show a surplus of £6427.18 for the year 1st September 2019 to 31st August 2020 and the bank account on 31.8.18 stands at £70576.09. Somerset County Council gave us an extra £1598.00 at the end of the summer term. Funding was £59303 and Due to lockdown receipts from breakfast club reduced by to £1780.00. An additional \$406 was spent on replacing the climbing wall and finishing the pirate decking.

Wages were slightly less than last year. It has been agreed that staff wages will increase annually to be at least £1.00 above the national minimum wage.

Rent remains the same.

Our main Insurance has slightly increased and utilities costs increased by £200.00

A new computer for the office cost £403 and the sandpit initial payment of £1087

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|---|-----------|
| • Wages | £44309.03 |
| • Rent | £1800.00 |
| (Chewton Mendip Govenors) | |
| • PLA annual membership and insurance | £ 821.42 |
| • Utilities | £2558.00 |
| • New sandpit | £1218.00 |
| (SH Electrical and General maintenance) | |
| • Advertising | £ 178.00 |

- Training £ 453.00
- Accounts services £ 750.00

Supervisor's Report

Numbers of children on roll increased from 16 in September to 23 at the end of the summer term. We were unable to use school facilities or have a normal transition into reception class. We were classed as one bubble and breakfast club resumed for the school children. School children were grouped by their school bubbles and had to keep to their allocated tables. Staff were able to organise an end of year picnic with races as the school sports day could not take place. All children became very used to enhanced hand washing routines and to leaving their parents at the main gate. We were also able to reinstate book bags on a two weekly rotation. In the summer holidays Mr Heathcote rebuilt the sandpit that had rotted and become unsafe. Mrs Smedley has returned to work with us to cover Mrs Morris.

Election of Committee Officers

Position of

Proposed	Seconded	Vote
Aaron Coleman	Unanimous	

Other committee officers,

Adopting the PLA constitution 2011 and current pre-school policies

Proposed	Seconded	Vote
Elaine Blackmore	Sean Heathcote	Unanimous

Date of next AGM

Redroom Pre- School Income & Expense Account for year ended 31 August 2021

<u>2020 Income</u>		<u>2021</u>	<u>Note</u>	<u>2020 Expenditure</u>	<u>2021</u>
Fees				47,408 Wages	44,309
9,557 Fees Paid	14,784	64.6%			
56,771 SCC tokens	44,520	78.4%		1,800 Rent	1,800
- Stay & Play	-				
4,080 Breakfast Club	1,781	43.6%		454 Staff training	709
<u>70,408</u>	<u>61,084</u>		61,084 3	4,783 Equipment	2,362
				2,369 Property Maintenance / Repairs	823
				3,744 Misc consumables	1,718
				871 Ofsted registration fee & Insurance	873
				1,194 Admin	1,312
				442 Electric - edf man	217
				316 Telephone - onecomm	516
				0 Business rates	19
				0 Bank charges	0
				4,573 Income in excess of Expenditure	6,427
<u>70,669</u>			<u>61,084</u>	<u>67,954</u>	<u>61,084</u>

Statement of Accounts

at 1 Sept 2020

At 31 August 2021

64,149 Current Account	70,576
1 Pettycash Account	1
9 Appeal Account	9
6,427 INCOME IN EXCESS OF EXPENDITURE	
<u>70,586</u>	<u>70,586</u>

*Accounts prepared by Sarah Jefferis
10 January 2022*

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Red Room Pre-School**Notes to accompany Accounts year ended 31 August 2021**

1 Income in excess of Expenditure	6427
2 Wages	
7% decrease compared to 2020 due to H Morris Long term sick	44309
	<u>44309</u>
3 Fees received -decrease of 15% on 2020	
Fees received increase on 2020 due to Covid-19 Restrictions lifted	14,784
SCC Tokens - decrease on 2020 due to Covid-19 additional fees	44,520
Breakfast club decrease - due to Covid-19 Restrictions	1,781
	<u>61,084</u>
4 SCC - Training - no funding received for training	<u>0</u>
5 Staff training - increase due to First Aid Training	
Noodle Now - Annual Training Fee	120
SCC - Senco Training	90
H Morris - Level 4 Management Course	24
Somerset CC - CP Training for E Blackmore	85
EYRS Recruitment - Paediatric First Aid Training for 5 staff	325
EYRS Recruitment - Paediatric First Aid Training for L Smedley	65
	<u>709</u>
6 Equipment - decrease due to less interactive boards purchased in 2020	
General Provisions	216.59
New Computer & Software	408
SH Electrical & General Maintenance - New Sandpit	1,087
SH Electrical & General Maintenance - New Sandpit, storage & blackboard	650
	<u>2,362</u>
7 Property Maintenance - decrease due to decking in 2020	
Screwfix - Equipment to assemble new sheds	132
Bristol Fire - Annual Inspection and New Equipment	204
SH Electrical & General - the removal of old sand pit and decking area	200
SH Electrical & General - Play platform & flagpole	206
D Wilkins - PAT Testing	81
	<u>823</u>
8 Misc Consumables	
General Provision - significantly less than 2020	1414.39
Consortium	171.69
Petty Cash	131.7
	<u>1717.78</u>

9 Ofsted Registration Fees / Insurance / Memberships

Early Years Alliance Insurance	822.66
Ofsted Registration Fee	50
	<u>872.66</u>

10 Admin

General Provisions	168
S Jefferis - Accounts	750
Search Point UK - Annual Subscription for ad services	179
PPL PRS Licence Fee	52
McAfee - Annual Fee for Computer Virus Protection	90
Ashwick with Oakhill & Binegar News - Advertising	55
WIX Annual Subscription	19
	<u>1312</u>

11 Electric - less due to refund issued

EDF Man refund	-151
EDF Man	368
	<u>217</u>

12 Business Rates

Rates for 11.04.2021 to 31.03.2022	18.62
	<u>18.62</u>

13 Phone / Internet - increase in fees from October 2020

Onecomm	516.3
	<u>516.30</u>