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**BARTON SEAGRAVE PRIMARY SCHOOL FUND**

**ACCOUNTS**

**YEAR ENDED 31ST MARCH 2023**

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## **BARTON SEAGRAVE PRIMARY SCHOOL FUND**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2023**

#### **LEGAL AND ADMINISTRATIVE INFORMATION**

The School Fund is registered with the Charity Commissioners (No 1053763) and constituted by Deed of Trust dated 15th February 1996. Its address is Belvoir Drive, Barton Seagrave, Kettering, Northants, NN15 6QY.

#### **OBJECTIVES**

The object of the charity is the advancement of the education of the pupils of Barton Seagrave Primary School (previously known as Barton Seagrave County Primary School) by providing or assisting in the provision of educational, recreational and other charitable facilities in augmentation of such facilities financed by the LEA.

#### **TRUSTEES AND GOVERNANCE**

The Charity Trustees during the year to 31st March 2023 were: -

Mr Marek Krzanicki  
Mr Simon Spooner  
Mr Richard Higson

The Trustees are appointed from the membership of the School's governing body and their appointment is regularly reviewed. The day to day management is delegated to the Headteacher who is assisted by support and teaching staff.

#### **ACTIVITIES AND ACHIEVEMENTS**

During the year sales of Hoodies etc raised a total of £1387 for General Funds. The Trustees are grateful to the pupils and to teachers, support staff, parents and governors who have helped by raising funds in various ways. Through the School Fund pupils have benefitted from regular contributions to School resources and a chance to participate in a range of trips including Beaumanor, Kingswood and West Stowe.

At 31st March 2023 the School Fund bank account balances totalled £16,178 of which £6882 was for General Funds.

#### **RESERVES POLICY**

The Trustees have considered the level of reserves that they are holding and recognised that, in order to meet their ongoing commitments, it is necessary to retain a minimum level of reserves of approximately £2,500 to £3,000. This will enable them to continue to finance fundraising projects and meet ongoing charitable donations. At 31st March 2023 the Trustees had designated a total of £9,296 to specific projects and the School Fund held free reserves of £6,882 after allowing for outstanding commitments.

S Spooner

Chair

On behalf of the  
Board of Trustees  
19th October 2023

**BARTON SEAGRAVE PRIMARY SCHOOL FUND****ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023****RECEIPTS AND PAYMENTS ACCOUNT****1. GENERAL FUND****RECEIPTS**

From fundraising and other activities undertaken for generating funds

Donations	180	
Other (Surplus from Trips)	350	
Young Voices	1,081	
Sale of hoodies, water etc	1,387	
Book Fair	468	
Photo/Xmas tree commission	1,507	4,973

82
200
1,024
846
985

Total receipts	£ 4,973
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£ 3,137
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**PAYMENTS**

Costs of charitable activities

Book Fair	468	
Other contribution to school resources	1,333	
Staff	229	
Young Voices/duplicate coach payment	2,281	
Admin/other costs	182	4,493

846
651

1,497
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Costs of generating funds

Clothing and book bags  
Snacks and water

-

22

22

£ 4,493

£ 1,519

Net receipts/(payments) for the year

480

1,618

Transfer to Charity

(26)

Transfer to Trips

(3,255)

Transfer from/(to) Subsidy

(124)

Transfer from/(to) Designated funds

(1,500)

315

(1,144)

(1,348)

Balance brought forward

8,026

9,374

Unrestricted funds

£ 6,882

£ 8,026

**BARTON SEAGRAVE PRIMARY SCHOOL FUND****ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023****RESTRICTED FUNDS****1. TRIP FUNDS**

						<u>2023</u>	<u>2022</u>
	<u>Kingswood</u>	<u>Everdon</u>	<u>Manor Adventure</u>	<u>West Stow</u>	<u>Other Trips</u>	<u>Total</u>	<u>Total</u>
RECEIPTS							
Contributions from pupils	17903	6,512	255	1,818	11,279	37,767	14,616
Funding - Ext Services/subsidy			13	22	89	124	379
Refunds received							
PAYMENTS							
Trip cost/refunds	19266	5,777	2,446	495	10,707	38,691	14,501
Net (payments)/receipts							
for the year	(1,363)	735	(2,178)	1,345	661	(800)	494
Transfer to special collections						0	(422)
Transfer from General fund						0	3,255
	(1,363)	735	(2,178)	1,345	661	(800)	3,327
Balance brought forward		5,215	2,178	(360)		7,033	3,706
Balance carried forward	(1,363)	5,950	0	985	661	£ 6,233	£ 7,033

Kingswood balance CF relates to deposits for Kingswood 2024 of £578 and a deficit of £1941 for 2023

**BARTON SEAGRAVE PRIMARY SCHOOL FUND****ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023****2. SPECIAL COLLECTIONS FUND**

	<u>2023</u>	<u>2022</u>
RECEIPTS		
Children in Need Appeal	709	797
Florence Ward	804	
Comic relief	553	486
Readathon sponsored event	686	
Transferred from Sponsor/cancelled cinema trip		448
	<u>2,752</u>	<u>1,731</u>
PAYMENTS		
Collections paid over	<u>(2,752)</u>	<u>(1,731)</u>
Net (payments)/receipts	-	-
Balance at 31st March 2022	-	-
Balance at 31st March 2023	<u>£ -</u>	<u>£ -</u>

**BARTON SEAGRAVE COUNTY PRIMARY SCHOOL FUND****ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023****3. DESIGNATED FUNDS**

	<u>Concert</u>	<u>Uniform</u>	<u>Staff</u>	<u>Total 2023</u>	<u>Total 2,022</u>
<b>RECEIPTS</b>					
Uniform		503		503	1,614
Staff		-		-	-
Concert	-				
	-	503	-	503	1,614
<b>PAYMENTS</b>					
Costs of charitable activities					
Uniform		1,580		1,580	1,194
				-	-
Costs of generating funds					
Staff			783	783	1,313
				-	-
		1,580	783	2,363	2,507
Balance brought forward		3,128	295	3,423	4,631
Transfer (to)/from General Funds			1,500	1,500	- 315
	£ -	£ 2,051	£ 1,012	£ 3,063	£ 3,423

The accounts were approved on behalf of  
the Trustees on 19th October 2023

S SPOONER

M KRZANICKI

**BARTON SEAGRAVE COUNTY PRIMARY SCHOOL FUND****ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023****STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2023**

	<u>Total</u>	<u>Other</u>	<u>General Fund</u>	<u>Trip Funds</u>	<u>Special Collections Fund</u>
<b>MONETARY ASSETS</b>					
Bank balances					
Current Account	16,178	3,063	6,882	6,233	-
Deposit Account	-	-	-	-	-
	<u>£ 16,178</u>	<u>£ 3,063</u>	<u>£ 6,882</u>	<u>£ 6,233</u>	<u>£ -</u>

**LIABILITIES**

Monies received in advance for trips

	<u>2023</u>	<u>2022</u>
Everdon	5,950	5,215
Kingswood	578	-
Manor Adventure	-	2,178
West Stowe	985	- 360
	<u>£ 7,513</u>	<u>£ 7,033</u>

**NOTES TO THE ACCOUNTS****1. TRUSTEE REMUNERATION**

No remuneration or benefits were paid to any of the Trustees during the year (2022: Nil)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BARTON SEAGRAVE COUNTY PRIMARY SCHOOL FUND**

I report on the accounts of the Fund for the year ended 31st March 2023, which are set out on pages 2 to 6.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 [the Act]) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- to follow procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**INDEPENDENT EXAMINER'S STATEMENT**

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

62 Polwell Lane  
Barton Seagrave  
Kettering  
Northants  
NN15 6UB

Andrea Rudge  
Chartered Management Accountant

13th September 2023

