

Trustees' Annual Report

For the period

From (start date)

01

01

24

to end date

31

12

24

Section A

Reference and administration details

Charity name

Warrington West District Scout Council

Other names the charity is known by

Registered charity number (if any)

1

0

5

3

7

4

1

HQ registration number

Charity's principal address

Vale Owen Road

Warrington

Cheshire

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul Carey	Chair	
2	Adam Potts	District Lead Volunteer	
3	Alex Booth	Youth Representative	22/5/24-
4	David Goodfellow	Treasurer	
5	Ian Turnbull		
6	Christopher Walls		
7	Adam Welch		22/5/24-
8	Colin Rickerby		22/5/24-
9	Mo Patheyjohns	Secretary	1/1/24-22/5/24
10	Robert Patheyjohns		1/1/24-22/5/24
11	Christine Ralston		1/1/24-22/5/24
12	Daniel Meadows	Youth Representative	1/1/24-22/5/24

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B	Structure, governance and management
Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The District is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of Chair, Treasurer, District Lead Volunteer, District Youth Lead and ordinary members. The District Trustee Board meets every 2 months.</p> <p>Members of the District Trustee Board complete '<i>Essential Information for Trustees</i>' training within the first 5 months of joining the board.</p> <p>This District Trustee Board exists to support the District Lead Volunteer in meeting the responsibilities of the appointments and is responsible for ensuring that the District:</p> <ul style="list-style-type: none"> - Manages money well - Follows Scouts policies and relevant legislation - Looks after buildings, insurance and property - Manages risks - Helps the charity to operate well, today and in the future <p>These tasks are expanded and defined within the Scout guidance: https://www.scouts.org.uk/volunteers/running-things-locally/local-teams/trustee-boards </p>

Risk and Internal Control

The District Leadership Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The District and the Groups within it are totally reliant upon volunteers to run and administer the activities. If there was a reduction in the number of leaders to an unacceptable level in a particular section, group or the district as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of Group(s).

Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular group or the district as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of Group(s).

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	Running of District events (hikes, camps, jamborees, parades and fundraising events); Management of Warrington District Camp Site (jointly with Warrington East District and the local Scout Group); Management of Explorer Scouts within the District; Management of District premises and equipment, including stores, radio facility, shooting facility and climbing wall facilities; Hosting of Warrington Scout Shop; Managing appointments and safeguarding within the District
Additional details of the objectives and activities (optional information but encouraged as best practice)	
You may choose to include further statements, where relevant, about: <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	The District Scout organisation meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Maintained Scouting activities and continued the post-Covid rebuild
 Delivered on objectives for 1000+ young persons in area.
 Training: Maintained zero tolerance policy on GDPR and safeguarding training
 Finances: Final clearance of debts relating to the old shop. Reduced insurance costs through asset analysis. Implemented consultative budget process to improve accuracy.
 Governance: Trustee Board and Leadership groups formed in line with new Scout Organisation policy.
 Safeguarding: Ensured all leaders and helpers were DBSd
 Facilities: Completed development of conference facility to benefit all stakeholders, allowing blended presence/online meetings..

Section E	Financial Review
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Brief statement of the charity's policy on reserves

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £50000.

The Group held unrestricted funds of approximately £45k against this at year end. This is at the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

2025 is all about continuing the growth of Scouting. The Scout shop has cleared all debt and is performing well, and will contribute financially in 2025. Following the enhancement of the District Headquarter facilities, we look forward to more activities being conducted there.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

David Goodfellow

Paul Carey

Full name(s)

David Goodfellow

Paul Carey

Position (eg Secretary, Chair)

Treasurer

Chair

Date

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Receipts and payments accounts

For the period from	01/01/2024	To	31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funds					
11 - Capitation	50,740	-	-	50,740	42,607
12 - Outgoing grants	-	-	-	-	-
13 - Scout Shop Dividends	9,649	-	-	9,649	6,511
14 - Donations	-	-	-	-	-
21 - Fund Raising	-	10,411	-	10,411	-
22 - Nominated Charity	-	-	-	-	-
34 - Transfer to BS	-	-	-	-	11,081
47 - Support for sections	-	-	-	-	-
Jamboree					
31 - International	-	193	-	193	5,455
Sections					
15 - Beavers	-	-	-	-	-
16 - Cubs	1,460	-	-	1,460	3,478
17 - Scouts	-	-	-	-	879
18 - Explorers	-	-	-	-	-
19 - Network	-	-	-	-	-
19a - Youth Forum	-	-	-	-	-
50 - Rifle Club	-	-	-	-	-
Activities					
28 - District Camp	3,353	-	-	3,353	-
29 - Blakfoot Hike	-	-	-	-	-
23 - Activities	-	-	-	-	-
35 - District events	-	-	-	-	8,117
51 - Back 2 Basics	1,255	-	-	1,255	1,323
Operating Expenses					
20 - Training	-	-	-	-	-
20a - Personal Insurance	-	-	-	-	-
26 - Equipment Repair	-	-	-	-	-
30 - DC expenses	-	-	-	-	-
32 - Postage	-	-	-	-	-
33 - Comms/Admin	-	-	-	-	-
38 - AGM expenses	-	-	-	-	-
48 - DC discretion	-	-	-	-	1,134
DHQ					
24 - Climbing Wall	48	-	-	48	78
36 - District camp site	-	-	-	-	-
39 - DHQ rent	-	-	-	-	-
40 - DHQ electric	-	-	-	-	-
41 - DHQ gas	600	-	-	600	-
42 - DHQ insurance	-	-	-	-	-
43 - DHQ refuse	-	-	-	-	-
44 - DHQ water	-	-	-	-	-
45 - DHQ management	-	-	-	-	-
45a - DHQ development	-	-	-	-	-
46 - Warden expenses	13	-	-	13	-
Misc					
99 - Misc	563	-	-	563	52
Sub total (Gross income for AR)	67,680	10,604	-	78,285	80,716
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,680	10,604	-	78,285	80,716

A3 Payments

Funds					
11 - Capitation	44,223	-	-	44,223	37,575
12 - Outgoing grants	-	-	-	-	-
13 - Scout Shop Dividends	-	-	-	-	-
14 - Donations	-	-	-	-	-
21 - Fund Raising	-	10,138	-	10,138	-
22 - Nominated Charity	-	-	-	-	-
34 - Transfer to BS	-	-	-	-	-
47 - Support for sections	-	-	-	-	-
Jamboree					
31 - International	-	-	-	-	15,599
Sections					
15 - Beavers	-	-	-	-	-
16 - Cubs	1,482	-	-	1,482	2,974
17 - Scouts	-	-	-	-	579
18 - Explorers	3,257	-	-	3,257	-
19 - Network	-	-	-	-	-
19a - Youth Forum	162	-	-	162	232
50 - Rifle Club	-	-	-	-	-
Activities					
25 - St Georges Day	-	-	-	-	-
28 - District Camp	-	-	-	-	-
29 - Blakfoot Hike	-	-	-	-	-
23 - Activities	-	-	-	-	-
35 - District events	450	-	-	450	12,475
37 - County parade	30	-	-	30	-
51 - Back 2 Basics	1,515	-	-	1,515	1,263
Operating Expenses					
20 - Training	219	109	-	328	157
20a - Personal Insurance	94	-	-	94	94
26 - Equipment Repair	209	-	-	209	-
30 - DC expenses	-	-	-	-	-
32 - Postage	-	-	-	-	-
33 - Comms/Admin	136	-	-	136	86
38 - AGM expenses	-	-	-	-	-
48 - DC discretion	-	-	-	-	1,190
49 - Permits	-	-	-	-	-
DHQ					
24 - Climbing Wall	995	-	-	995	-
36 - District camp site	-	-	-	-	-
39 - DHQ rent	1,600	-	-	1,600	1,600
40 - DHQ electric	762	-	-	762	295
41 - DHQ gas	2,296	-	-	2,296	837
42 - DHQ insurance	1,197	-	-	1,197	1,039
43 - DHQ refuse	59	-	-	59	73
44 - DHQ water	581	-	-	581	412
45 - DHQ management	471	-	-	471	811
45a - DHQ development	-	1,579	-	1,579	9,318
46 - Warden expenses	578	-	-	578	1,286
Misc					
99 - Misc	326	-	-	326	129
Sub total	60,641	11,826	-	72,467	88,024

A4 Asset and investment purchases, (see table)

	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	60,641	11,826	-	72,467	88,024
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Net of receipts/(payments)	7,039	- 1,222	-	5,818	- 7,308
A5 Transfers between funds	- 10,000	10,000	-	-	-
A6 Cash funds last year end	48,430	10,724	-	59,154	66,462
Cash funds this year end	45,470	19,502	-	64,972	59,154

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	25,623	-	-
	Charity Account	19,847	19,502	-
		-	-	-
	Total cash funds	45,470	19,502	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Warden Fund	-	146	
	50% stake in Scout Shop	-	10,329	
	33% stake in District Camp Site	-	1,331	
	District Events Account	-	3,613	
	Blakfoot Hike Account	-	359	
	Explorers Account	-	17,879	
	SASU Account	-	287	
	Rifle and Pistol Club Account	-	3,199	
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	David Goodfellow	David Goodfellow	02/01/2024	
	Paul Carey	Paul Carey	02/01/2024	
			01/05/2025	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Warrington West District Scout Council

**On accounts for the year
ended**

31 December 2024

**Charity no
(if any)**

1053741

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2024**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

T Napier

Date:

25/04/2025

Name:

Bright Ideas Accounting Ltd

**Relevant professional
qualification(s) or body
(if any):**

Bright Ideas Accounting Ltd is Authorised and Regulated by the AAT No.10402566

Address:

Bright Ideas Accounting Ltd

80 Ashton Road, Denton, Manchester, M34 3JF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.