



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2023

## Section A Reference and administration details

<b>Charity name</b>	Our Lady of Pity Annexe Pre School Playgroup		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1053636		
<b>Charity's principal address</b>	St Catherine's Church		
	Birkenhead Road		
	Hoylake		
	<b>Postcode</b>	CH47 5AF	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phoebe Gibson	Chairperson	2020 - date	
2	Stuart Coleman	Vice-chairperson	2017 - 2022	
3	Elizabeth Bailey	Treasurer	2020 - date	
4	Sarah Ballam	Secretary	2020- 2022	
5	Danielle Barron		2020 – 2022	
6	Laura Morrison		2020- date	
7	Adele Mason		2020 - 2022	
8	Caroline Coleman	Vice-chairperson	2022 - date	
9	Izzy Hall	Secretary	2022 - date	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document



Constitution  
(revised June 2017).doc

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Our Lady of Pity Annexe Pre School continues to utilise the government's 30-hours funded childcare places for working parents of three- and four-year-olds during the academic year. This has proved very successful and they will take this forward for future years.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Updated outdoor provision is paramount to take this Early Years Setting forward. Any reserves will be used for this purpose.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	P Gibson	
<b>Full name(s)</b>	Mrs Phoebe Gibson	
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson	
<b>Date</b>	19/10/2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Our Lady of Pity Pre School Annexe

1053636

## Receipts and payments accounts

CC16a

For the period  
from

9/1/2022

To

8/31/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fees	92,556	-	-	92,556	-
Sundry and Events		-	-	-	-
Donations	-	-	-	-	-
Fundraising	238	-	-	238	-
Milk & Snacks	2,115	-	-	2,115	-
Bonus Ball		-	-	-	-
Other		-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	94,910	-	-	94,910	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	94,910	-	-	94,910	-
<b>A3 Payments</b>					
Wages, pensions & NI	86,432	-	-	86,432	-
Milk & Fruit	1,026	-	-	1,026	-
Insurance		-	-	-	-
Stationery, photocopying, consumables & toys	14,195	-	-	14,195	-
Payroll admin, subscriptions & Training		-	-	-	-
Bonus Ball winnings & fundraising resources	168	-	-	168	-
Rent	888	-	-	888	-
Trips & Outings		-	-	150	-
Loan Repayments		-	-	-	-
Other Expenditure	2,661	-	-	2,661	-
<b>Sub total</b>	105,371	-	-	105,371	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	105,371	-	-	105,371	-
<b>Net of receipts/(payments)</b>	- 10,461	-	-	- 10,461	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	48,586	-	-	48,586	-
<b>Cash funds this year end</b>	38,125	-	-	38,125	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC 91189352	32,531	-	-
	HSBC 51418262	3	-	-
	HSBC 91189360	5,591	-	-
	<b>Total cash funds</b>	<b>38,125</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Our Lady of Pity Annexe Pre School Playgroup

On accounts for the year  
ended

31<sup>st</sup> August 2023

Charity no  
(if any)

1053636

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

09.07.2024

Name:

Alison Han FCCA

Relevant professional  
qualification(s) or body

ACCA



(if any):

**Address:**

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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