

**Westgate Whirlybirds**

Report and Accounts

Year Ended

31 July 2020

# **WESTGATE WHIRLYBIRDS**

## **Annual report and accounts for the year ended 31 July 2020**

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### **Trustees**

Mrs G Basson (Chair)  
Mrs L Burgess (Secretary)  
Mrs S Taylor (Treasurer)  
Miss P Gordon  
Mrs H Richmond

### **Charity registration number**

1053558

### **Principal address**

Brooklands Close, Hospital Road, Bury St Edmunds, Suffolk, IP33 3JX

# WESTGATE WHIRLYBIRDS

## Report of the trustees for the year ended 31 July 2020

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The trustees present their report together with the accounts for the year ended 31 July 2020.

### Results

The receipts and payments account is set out on page 3 and shows the position for the year.

### Charity objects, trading review and future developments

The charity was formed via the constitution adopted on 23 November 1995. The charity is also known by the names Earlybirds, Nightowls, Swallows and Pheonix Pre-School. The objects of the charity are to provide the necessary facilities for the daily care, recreation and education of children and to advance the education and training of persons in the provision of such care, education and recreational facilities.

All current users of the facilities are members. Trustees are appointed or reappointed at the Annual General Meeting.

The charity provides affordable childcare facilities to children of parents living or working in the Suffolk area. The charity is registered with Ofsted and can provide care for up to 30 children at any one time.

This year has been effected by the Covid 19 Pandemic. We were closed from March until June and even then returned with limited service and spaces in order to comply with government guidelines. We utilised the Job Retention scheme to cover staff hours not covered by our grant funding and received funding from West Suffolk Council Covid 19 business grants to cover the lower than expected fees and enable us to complete the main part of the garden improvements. We had anticipated increased fees but the pandemic resulted in lower than anticipated charges. The Trustees are aiming to improve this profitability in the coming year depending on the continuing impacts of the pandemic. The charity is aiming to establish reserves equal to three month's expenditure to cover the increased commitments of the new building.

### Trustees

The trustees of the charity during the year were:

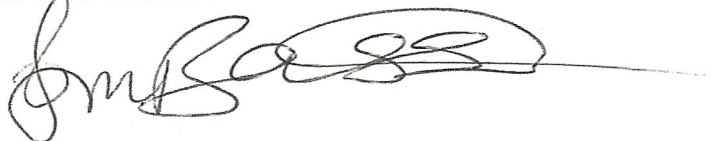
Mrs G Basson	
Mrs L Burgess	
Mrs S Taylor	
Miss P Gordon	(Appointed on 15 January 2019)
Mrs H Richmond	
Mrs J Zaniewski	(Resigned on 21 July 2021)

All trustees are appointed by resolution of the existing trustee body.

### Reserves policy

The charity operates with minimal reserves. The trustees are endeavouring to increase the reserves to cover a months operating expenditure.

### On behalf of the Trustees



### Chair

20th March 2022

## WESTGATE WHIRLYBIRDS

### Independent Examiner's report to the trustees of the Westgate Whirlybirds 1053558

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I report on the accounts of the Westgate Whirlybirds for the year ended 31 July 2020, which are set out on the attached sheets 1 to 4.

#### Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Elizabeth Klingaman  
MA (cantab) FCA (Institute of Chartered Accountants in England and Wales)  
The Old Rectory, Worlington, Bury St Edmunds IP28 8RU

**WESTGATE WHIRLYBIRDS****Receipts and payments account for the year ended 31 July 2020**

	2020 Unrestricted funds £	2019 Unrestricted funds £
<b>Receipts</b>		
Fees	70,831	75,208
Early Years grant	117,327	110,434
Revenue grants	22,664	-
Fundraising	275	525
Deposit interest	42	62
Sale of Equipment	25	25
<b>Total Receipts</b>	<b>211,164</b>	<b>186,254</b>
<b>Payments</b>		
Staff costs	182,491	168,781
Staff welfare and training	856	1,447
Supplies and activities	8,761	4,297
Groceries	1,253	1,395
Association fees and insurance	1,444	1,489
Building Maintenance Charge	2,483	3,306
Rates	825	1,759
Utilities	1,805	2,512
Software and Communications	2,784	2,235
Repair & Maintenance costs	3,793	2,323
Printing postage and stationery	516	619
Fundraising costs	313	565
Legal and professional fees	-	300
Bank charges and interest	214	199
Other administration costs	69	326
<b>Sub-total</b>	<b>207,607</b>	<b>191,553</b>
<b>Other payments</b>		
Refund of Fees	-	47
Purchase of equipment	1,194	5,837
<b>Total Payments</b>	<b>208,801</b>	<b>197,437</b>
<b>Net Receipts/(Payments)</b>	<b>2,363</b>	<b>(11,183)</b>
Cash funds last year end	20,414	31,597
<b>Cash funds this year end</b>	<b>22,777</b>	<b>20,414</b>

# WESTGATE WHIRLYBIRDS

## Statement of Assets and Liabilities at 31 July 2020

	2020 Unrestricted funds £	2019 Unrestricted funds £
<b>Cash funds</b>		
CAF Cash Account	1,875	-
CAF Gold Account	20,000	-
Barclays Bank PLC (Community account)	872	15,877
Barclays Bank PLC (Business premium account)	-	4,523
Petty cash		
Amazon account	30	14
	-	-
	<u>22,777</u>	<u>20,414</u>

The Trustees approved the accounts on 29th March 2022

Mrs G Basson  
Chair



Mrs S Taylor  
Treasurer

