

# WESTGATE WHIRLYBIRDS

England & Wales · Charity number 1053558

## Details

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Other names	EARLYBIRDS AND NIGHT OWLS, PHOENIX PRE SCHOOL, SWALLOWS, WESTGATE WHIRLYBIRDS & PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	1996-03-07
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Brooklands Close Bury St. Edmunds Suffolk IP33 3JX
Phone	01284754014
Email	<a href="mailto:admin@westgatewhirlybirds.org.uk">admin@westgatewhirlybirds.org.uk</a>
Website	<a href="http://www.westgatewhirlybirds.org.uk">www.westgatewhirlybirds.org.uk</a>

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** The charity provides affordable childcare facilities to children of parents living or working in the Suffolk area. We have a Pre-school, lunch club, breakfast club, after school club and holiday club.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** BURY ST EDMUNDS
- Suffolk

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-07-31	-	-	-	-
2024-07-31	-	-	-	-
2023-07-31	-	-	-	-
2022-07-31	£176,872	£182,337	-	-
2021-07-31	£183,394	£195,665	-	-
2020-07-31	£211,164	£208,801	-	-
2019-07-31	£186,254	£197,437	-	-
2018-07-31	£174,921	£171,964	-	-

## Trustees

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Name	Role	Appointed
Lisa Burgess		2018-11-27
Penny Evelyn Gordon		2019-01-15
Sue Taylor		2014-02-21

**WESTGATE WHIRLYBIRDS**

England & Wales - Charity number 1053558

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# Accounts

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**Westgate Whirlybirds**

Trustees' Report and Unaudited Accounts

Year Ended

31 July 2022

# **WESTGATE WHIRLYBIRDS**

## **Annual report and accounts for the year ended 31 July 2022**

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#### **Page:**

1	Report of the Trustees
2	Report of the Independent Examiner
3	Receipts and Payments account
4	Statement of Assets and Liabilities

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### **Trustees**

Mrs L Burgess (Secretary)  
Mrs S Taylor (Treasurer & Acting Chair)  
Miss P Gordon  
Mrs S Asquith-Turner (appointed October 2023)  
Mrs C Robinson (appointed October 2023)  
Mr L Whyte (appointed October 2023)

### **Charity registration number**

1053558

### **Principal address**

Brooklands Close, Hospital Road, Bury St Edmunds, Suffolk, IP33 3JX

# WESTGATE WHIRLYBIRDS

## Report of the trustees for the year ended 31 July 2022

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The trustees present their report together with the accounts for the year ended 31 July 2022.

### Results

The receipts and payments account is set out on page 3 and shows the position for the year.

### Charity objects, trading review and future developments

The charity was formed via the constitution adopted on 23 November 1995. The charity is also known by the names Earlybirds, Nightowls, Swallows and Pheonix Pre-School. The objects of the charity are to provide the necessary facilities for the daily care, recreation and education of children and to advance the education and training of persons in the provision of such care, education and recreational facilities.

All current users of the facilities are members. Trustees are appointed or reappointed at the Annual General Meeting.

The charity provides affordable childcare facilities to children of parents living or working in the Suffolk area. The charity is registered with Ofsted and can provide care for up to 30 children at any one time.

This year has continued to be affected by the Covid 19 Pandemic with lower numbers attending the out of school clubs. The pandemic resulted in schools in the area offering before after school services at a reduced rate. This has greatly impacted the number of school age children using our services for these clubs. We have extended the out of school services to incorporate the Pre-school age children. A number are now using their funding allocation to cover an extended day and we hope to grow this area further in the coming year. The Trustees are aiming to return to pre pandemic attendee levels and improve the profitability in the next twelve months. The charity is aiming to establish reserves equal to three month's expenditure to cover the increased commitments of the new building.

### Trustees

The trustees of the charity during the year were:

Mrs G Basson	
Mrs L Burgess	
Mrs S Taylor	
Mrs H Richmond	(Resigned 10 May 2022)
Ms L Matukynaite	(Appointed 10 May 2022)

All trustees are appointed by resolution of the existing trustee body.

### Reserves policy

The charity operates with minimal reserves. The trustees are endeavouring to increase the reserves to cover a months operating expenditure.

### On behalf of the Trustees

Mrs S Taylor  
**Treasurer**

## **WESTGATE WHIRLYBIRDS**

### **Independent Examiner's report to the trustees of the Westgate Whirlybirds 1053558**

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I report on the accounts of the Westgate Whirlybirds for the year ended 31 July 2022, which are set out on pages 3 to 4.

#### **Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Stephens B.Sc. FCA  
Garden House  
Garden House Lane  
Rickinghall  
Suffok  
IP22 1EA

27 November 2023

# WESTGATE WHIRLYBIRDS

## Receipts and payments account for the year ended 31 July 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £
<b>Receipts</b>		
Fees	35,615	30,739
Early Years grant	139,457	114,726
CJRS grants	1,424	28,958
Other Covid-19 grants	-	8,803
Fundraising	323	167
Deposit interest	3	1
Donations	50	-
<b>Total Receipts</b>	<b>176,872</b>	<b>183,394</b>
<b>Payments</b>		
Staff costs	161,560	172,099
Staff welfare and training	495	638
Supplies and activities	4,907	5,523
Groceries	1,063	759
Association fees and insurance	1,585	1,537
Building Maintenance Charge	3,311	3,311
Rates	917	324
Utilities	1,677	1,450
Software and Communications	1,877	2,102
Repair & Maintenance costs	2,760	6,914
Printing postage and stationery	463	424
Fundraising costs	310	-
Purchase of equipment	1,094	169
Legal and professional fees	120	240
Bank charges and interest	195	159
Other administration costs	3	16
<b>Total Payments</b>	<b>182,337</b>	<b>195,665</b>
<b>Net Receipts/(Payments)</b>	<b>(5,465)</b>	<b>(12,271)</b>
Cash funds last year end	10,506	22,777
<b>Cash funds this year end</b>	<b>5,041</b>	<b>10,506</b>

# WESTGATE WHIRLYBIRDS

## Statement of Assets and Liabilities at 31 July 2022

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	<b>2022</b>	2021
	<b>Unrestricted</b>	Unrestricted
	<b>funds</b>	funds
	<b>£</b>	£
<b>Cash funds</b>		
CAF Cash Account	<b>4,789</b>	1,929
CAF Gold Account	<b>1</b>	8,000
Barclays Bank PLC (Community account)	<b>13</b>	382
Cash in hand	<b>238</b>	195
	<hr/>	<hr/>
	<b>5,041</b>	<b>10,506</b>
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The Trustees approved the accounts on 25<sup>th</sup> November 2023

Mrs S Taylor  
**Treasurer**

Mrs L Burgess  
**Secretary**

**WESTGATE WHIRLYBIRDS**

England & Wales - Charity number 1053558

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# Accounts

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**Westgate Whirlybirds**

Trustees' Report and Unaudited Accounts

Year Ended

31 July 2022

# **WESTGATE WHIRLYBIRDS**

## **Annual report and accounts for the year ended 31 July 2022**

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# WESTGATE WHIRLYBIRDS

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This year has continued to be affected by the Covid 19 Pandemic with lower numbers attending the out of school clubs. The pandemic resulted in schools in the area offering before after school services at a reduced rate. This has greatly impacted the number of school age children using our services for these clubs. We have extended the out of school services to incorporate the Pre-school age children. A number are now using their funding allocation to cover an extended day and we hope to grow this area further in the coming year. The Trustees are aiming to return to pre pandemic attendee levels and improve the profitability in the next twelve months. The charity is aiming to establish reserves equal to three month's expenditure to cover the increased commitments of the new building.

### Trustees

The trustees of the charity during the year were:

Mrs G Basson	
Mrs L Burgess	
Mrs S Taylor	
Mrs H Richmond	(Resigned 10 May 2022)
Ms L Matukynaite	(Appointed 10 May 2022)

All trustees are appointed by resolution of the existing trustee body.

### Reserves policy

The charity operates with minimal reserves. The trustees are endeavouring to increase the reserves to cover a months operating expenditure.

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Mrs S Taylor  
**Treasurer**

## **WESTGATE WHIRLYBIRDS**

### **Independent Examiner's report to the trustees of the Westgate Whirlybirds 1053558**

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- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Stephens B.Sc. FCA  
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# WESTGATE WHIRLYBIRDS

## Statement of Assets and Liabilities at 31 July 2022

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The Trustees approved the accounts on 25<sup>th</sup> November 2023

Mrs S Taylor  
**Treasurer**

Mrs L Burgess  
**Secretary**

**WESTGATE WHIRLYBIRDS**

England & Wales - Charity number 1053558

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# Accounts

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**Westgate Whirlybirds**

Report and Accounts

Year Ended

31 July 2020

# **WESTGATE WHIRLYBIRDS**

**Annual report and accounts for the year ended 31 July 2020**

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Mrs L Burgess (Secretary)  
Mrs S Taylor (Treasurer)  
Miss P Gordon  
Mrs H Richmond

## **Charity registration number**

1053558

## **Principal address**

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# WESTGATE WHIRLYBIRDS

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The trustees present their report together with the accounts for the year ended 31 July 2020.

### Results

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### Charity objects, trading review and future developments

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All current users of the facilities are members. Trustees are appointed or reappointed at the Annual General Meeting.

The charity provides affordable childcare facilities to children of parents living or working in the Suffolk area. The charity is registered with Ofsted and can provide care for up to 30 children at any one time.

This year has been effected by the Covid 19 Pandemic. We were closed from March until June and even then returned with limited service and spaces in order to comply with government guidelines. We utilised the Job Retention scheme to cover staff hours not covered by our grant funding and received funding from West Suffolk Council Covid 19 business grants to cover the lower than expected fees and enable us to complete the main part of the garden improvements. We had anticipated increased fees but the pandemic resulted in lower than anticipated charges. The Trustees are aiming to improve this profitability in the coming year depending on the continuing impacts of the pandemic. The charity is aiming to establish reserves equal to three month's expenditure to cover the increased commitments of the new building.

### Trustees

The trustees of the charity during the year were:

Mrs G Basson  
Mrs L Burgess  
Mrs S Taylor  
Miss P Gordon (Appointed on 15 January 2019)  
Mrs H Richmond  
Mrs J Zaniewski (Resigned on 21 July 2021)

All trustees are appointed by resolution of the existing trustee body.

### Reserves policy

The charity operates with minimal reserves. The trustees are endeavouring to increase the reserves to cover a months operating expenditure.

### On behalf of the Trustees



### Chair

20th March 2022

## WESTGATE WHIRLYBIRDS

### Independent Examiner's report to the trustees of the Westgate Whirlybirds 1053558

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I report on the accounts of the Westgate Whirlybirds for the year ended 31 July 2020, which are set out on the attached sheets 1 to 4.

#### Responsibilities and basis of report

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#### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Elizabeth Klingaman  
MA (cantab) FCA (Institute of Chartered Accountants in England and Wales)  
The Old Rectory, Worlington, Bury St Edmunds IP28 8RU

**WESTGATE WHIRLYBIRDS****Receipts and payments account for the year ended 31 July 2020**

	<b>2020</b>	2019
	<b>Unrestricted funds</b>	Unrestricted funds
	<b>£</b>	£
<b>Receipts</b>		
Fees	<b>70,831</b>	75,208
Early Years grant	<b>117,327</b>	110,434
Revenue grants	<b>22,664</b>	-
Fundraising	<b>275</b>	525
Deposit interest	<b>42</b>	62
Sale of Equipment	<b>25</b>	25
	<hr/>	<hr/>
<b>Total Receipts</b>	<b>211,164</b>	186,254
	<hr/> <hr/>	<hr/> <hr/>
<b>Payments</b>		
Staff costs	<b>182,491</b>	168,781
Staff welfare and training	<b>856</b>	1,447
Supplies and activities	<b>8,761</b>	4,297
Groceries	<b>1,253</b>	1,395
Association fees and insurance	<b>1,444</b>	1,489
Building Maintenance Charge	<b>2,483</b>	3,306
Rates	<b>825</b>	1,759
Utilities	<b>1,805</b>	2,512
Software and Communications	<b>2,784</b>	2,235
Repair & Maintenance costs	<b>3,793</b>	2,323
Printing postage and stationery	<b>516</b>	619
Fundraising costs	<b>313</b>	565
Legal and professional fees	<b>-</b>	300
Bank charges and interest	<b>214</b>	199
Other administration costs	<b>69</b>	326
	<hr/>	<hr/>
<b>Sub-total</b>	<b>207,607</b>	191,553
	<hr/>	<hr/>
<b>Other payments</b>		
Refund of Fees	<b>-</b>	47
Purchase of equipment	<b>1,194</b>	5,837
	<hr/>	<hr/>
<b>Total Payments</b>	<b>208,801</b>	197,437
	<hr/> <hr/>	<hr/> <hr/>
<b>Net Receipts/(Payments)</b>	<b>2,363</b>	(11,183)
Cash funds last year end	<b>20,414</b>	31,597
	<hr/>	<hr/>
<b>Cash funds this year end</b>	<b>22,777</b>	20,414
	<hr/> <hr/>	<hr/> <hr/>

**WESTGATE WHIRLYBIRDS**

**Statement of Assets and Liabilities at 31 July 2020**

	<b>2020</b>	<b>2019</b>
	<b>Unrestricted</b>	<b>Unrestricted</b>
	<b>funds</b>	<b>funds</b>
	<b>£</b>	<b>£</b>
<b>Cash funds</b>		
CAF Cash Account	1,875	-
CAF Gold Account	20,000	-
Barclays Bank PLC (Community account)	872	15,877
Barclays Bank PLC (Business premium account)	-	4,523
Petty cash		
Amazon account	30	14
	-	-
	<u>22,777</u>	<u>20,414</u>

The Trustees approved the accounts on 29th March 2022

Mrs G Basson  
Chair



Mrs S Taylor  
Treasurer

