



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 04 2020	To	31 03 2021

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rosemere Weaver	Chairperson		
2	Catherine Kinson	Treasurer		
3	Sarah Thomas	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Election by Committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Cylch is registered with the CIW and affiliated to the Mudiad Ysgolion Meithrin. The Cylch follows the policies of the Mudiad in its operation and has adopted the Mudiad's 'Cylch Meithrin' model constitution.

Summary of the objects of the charity set out in its governing document

To offer early years care and education through the medium of Welsh to every child under school age.

(Cylch Meithrin Bethesda Statement of Purpose 2021)

The aim of the Cylch Bethesda (hereinafter referred to as 'The Cylch') is to offer early years care and education through the medium of Welsh to every child under school age. The Cylch accepts children between the ages of 2 – 4 years whatever their needs, colour, ethnic origin, religion, social background or family situation and can accommodate a maximum of 24 children per session. The Cylch welcomes children with special needs and is committed to providing appropriate support to children with educational or physical difficulties.

The Cylch conforms to the registration conditions laid down by the 1989 Children Act, regarding the age of children and the numbers allowed.

Admission times are 09:00 hrs to 11:45 hrs - Monday to Friday for sessional care and 09:00 hrs to 13:00 hrs for Wrap Around Care, there are currently no afternoon sessions.

The Cylch endeavours to develop children through play, creating a happy, secure, caring and stimulating environment where boys and girls can reach their age potential. All sessions are planned beforehand with a mix of activities aimed at retaining the interest of young minds. Session plans are available on request. All sessions start with registration and feature a drink and snack break mid session with at least one structured activity with a free play and story period.

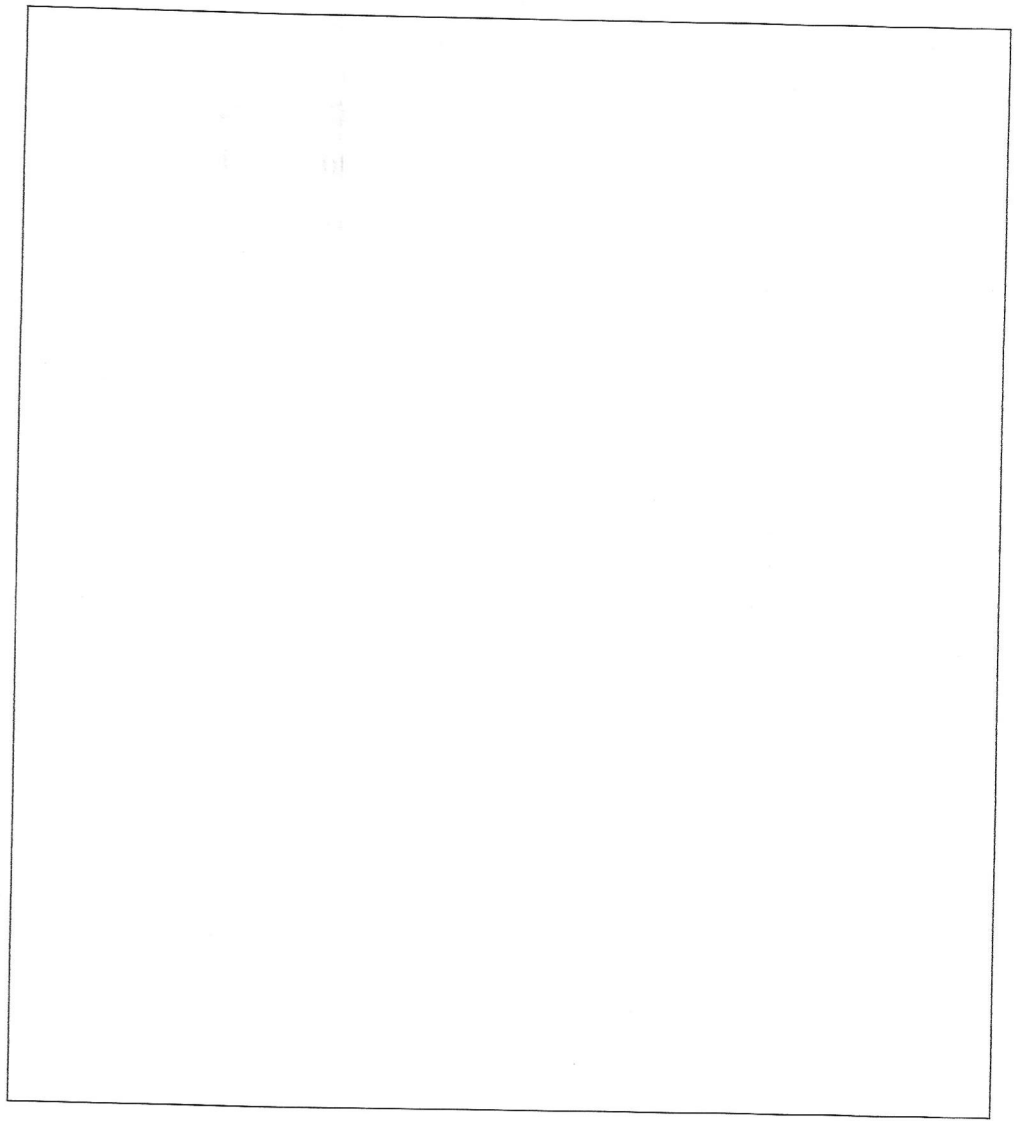
All children are required to be registered before first attending the Cylch without their parents or guardian. Children, whilst in our care, will remain the legal responsibility of the parent/guardian and will be cared for according to individual child contracts. The Cylch would wish for all children to be accompanied by either their parent or guardian after registration until the child is happy to attend unaccompanied.

The operation of the Cylch is regularly evaluated utilising a brief parent/guardian questionnaire (HOL1). However if any parent or guardian has cause to make a complaint they can do so by either contacting the registered persons:

Trustees follow the constitution which advises of their obligations under the Charities Act 1993 with regard to

1. The keeping of accounting records for the Association.
2. The preparation of annual statements of account for the Association.
3. The auditing of independent examination of the statements of account of the Association
4. The transmission of the statement of accounts of the Association to the Charity Commission
5. The preparation of an annual report and its transmission to the Charity Commission.
6. The preparation of an annual return and its transmission to the Charity Commission

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)



**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The Cylch prepares children for primary education through the medium of Welsh. The Cylch is inspected biannually by the CIW and no major non conformities have been recorded from recent inspections.

## Section E

### Financial review

Brief statement of the charity's policy on reserves

The Cylch seeks to always operate with a small banking surplus which will not exceed £15k at any time during the year. This amount is seen as sufficient to cover all business eventualities including, insurance tax and national insurance liabilities.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

It is necessary for the Cylch to arrange fundraising events in order to operate successfully. In addition to the income obtained from such events the Cylch is also reliant on a number of external grants.

## Section F

### Other optional information

## Section G

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Catherine Kinson*

Full name(s)

Catherine Kinson

Position (eg Secretary, Chair, etc)

Treasurer

Date

13/2/22







Charity Name	No (if any)
Cylch Meithrin Bethesda	1053466

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1st April 2020		31st March 2021

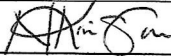
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fees (a)	12,336	-	-	12,336	24,904
30 Hr Funded Places NCC-P (b)	13,945	-	-	13,945	9,618
Mudiad Contribution (c)	-	-	-	-	-
Partnership Funding (d)	-	-	-	-	-
Photography Income (e)	-	-	-	-	-
Fundraising Events (f)	850	-	-	850	1,072
Grants (VoG)	3,409	-	-	3,409	6,980
HMRC Furlough	5,783	-	-	5,783	-
Loan (Employment Tribunal)	5,000	-	-	500	-
Funded Places (VOG)	-	-	-	-	275
<b>Sub total (Gross income for AR)</b>	<b>41,323</b>	<b>-</b>	<b>-</b>	<b>41,323</b>	<b>42,849</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,323</b>	<b>-</b>	<b>-</b>	<b>41,323</b>	<b>42,849</b>
<b>A3 Payments</b>					
Wages (a)	25,574	-	-	25,574	32,709
Sundries (b)	577	-	-	577	1,006
Rent (c)	-	-	-	-	-
Equipment (d)	2,887	-	-	2,887	2,126
Regulations / Insurance (e)	493	-	-	493	493
Photography Expenditure (f)	171	-	-	171	171
Tax and NI (g)	800	-	-	800	436
Misc.	30	-	-	30	-
Training	-	-	-	-	-
Loan Payment Out	5,400	-	-	5,400	-
Accountant	576	-	-	576	-
<b>Sub total</b>	<b>36,508</b>	<b>-</b>	<b>-</b>	<b>36,508</b>	<b>37,517</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>41,323</b>	<b>-</b>	<b>-</b>	<b>41,323.00</b>	<b>42,849</b>
<b>Total payments</b>	<b>36,508</b>	<b>-</b>	<b>-</b>	<b>36,508</b>	<b>37,517</b>
<b>Net of receipts/(payments)</b>	<b>4,815</b>	<b>-</b>	<b>-</b>	<b>4,815</b>	<b>5,332</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>4,045</b>	<b>-</b>	<b>-</b>	<b>4,045</b>	<b>1,287</b>
<b>Cash funds this year end</b>	<b>8,860</b>	<b>-</b>	<b>-</b>	<b>8,860</b>	<b>4,045</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		NATALIE KINSON	13/02/2022
			13/02/2022



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Cylch Meithrin Bethesda

On accounts for the year  
ended

March 31<sup>st</sup> 2021

Charity no  
(if any)

1053466

Set out on pages

1 - 3

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

13-2-22

Name:

JANE ROSSER

Relevant professional  
qualification(s) or body

(if any):

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Address:

30, GIBBONSdown Rise
Sunny.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.