



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1st Aug 2021 Period start date To 31st July 2022 Period end date**

**Charity name: St Oscar Romero Catholic School FOR**

**Charity registration number: 1053384**

## **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Raising significant funds for the children on the school through school and community events- disco's, quiz night, fireworks, summer fair, xmas fair.</b> <b>Being able to provide to enhance the children's lives at school - art equipment, ,music equipment, food tech equipment, amphitheatre, library.</b>

## **Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	<b>In the bank account as of 31st July 2022 is £18,192.21</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>For any emergency charity needs and to be able to put on events</b>
Amount of reserves held	Para 1.22	<b>Always at least £3000</b>
Reasons for holding zero reserves	Para 1.22	<b>Never hold zero would always have at least £3000 in bank account</b>



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution Parentkind</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Constitution through Parentkind</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>AGM meeting using a voting process as set out in the Parentkind constitution</b>

## Reference and Administrative details

Charity name	St Oscar Romero Catholic School FOR
Other name the charity uses	Friends of Romeros
Registered charity number	1053384
Charity's principal address	St Oscar Romero Catholic School FOR Goring Street Goring by sea Worthing West Sussex BN12 5AF



### Names of the charity trustees who manage the charity

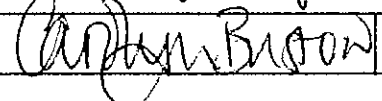
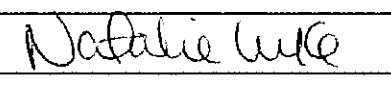
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Baker	Chair	1.8.21 - 7.6.22	
2	Sara Banks	Joint Chair	1.8.21 - 12.7.22	
3	Natalie Luke	Treasurer	1.8.21- date	
4	Leanne Kyte	Secretary	1.8.21 - 7.6.22	
5	Carolyn Bristow	Treasurer now Secretary	1.8.21-date	
6	Jacqui Jenkins	Chair	7.6.22- date	
7	Emily Parker	Trustee	7.6.22- date	
8	Michelle Ferris	Trustee	7.6.22- date	
9	Sally Worsfold-Gwyn	Trustee	7.6.22- date	
	Julian Chaffer	Trustee	7.6.22- date	

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

CAROLYN BRISTOW NATALIE LUKE

Position (eg  
Secretary, Chair, etc)

SECRETARY TREASURER

Date

15th March 23



## Treasurer's Report

St Oscar Romero Catholic School FOR charity 1053384

Treasurer's Report for Period 1st August 2021- 31st July 2022

The financial year for Friends of Romero runs from the 1st of August to 31st July

Opening Balance £7,618.73

Closing Balance £ 18,192.21

### Summary of the main fundraising activities and profits

#### Autumn Term 2021

Autumn Fair	£7137.02
Fireworks	£8,405.13
Christmas Fair	£3877.79
Year 7 Disco	£129.86
Advent Service	£148.54
Christmas Marmalade	£12.00
Open Evening	£149.75

#### Spring Term 2022

Quiz Night	£115.00
Feast Day	£776.32
Bugsy Malone	£455.12

#### Summer Term

Year 7,8 & 9 Disco	£339.23
Dance Showcase	£14.93
Sports Day	£503.68
Sports Presentation	£23.00
Summer Fair	£9203.84

**Tuck shop** £1096.47

**Uniform** £34.00

**Sales of Books** £13.28

**Amazon Smile** £49.25

**2020 Match funding** £500

**Mufti** £23.00

**Stock Purchasing from school** £45.50

**Total Raised** £33,052.71



### Grants

Arnold Clark	£1000
National Lottery	£5426.00
Charities Aid Foundation	£500
Asda	£1500
Donation for BBQ	£450

<b>Total Raised including grants</b>	<b>£41,928.71</b>
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### Purchased for School

Keyboards	£705.06
Dance Live	£1500
Mixers and Sieves	£234.75
Art Bronze Award	£600.00
Amphitheatre	£10,000
Staging costumes drama dept	£500.00
Water Bottles	£802.00
BBQ's	£1,758.00
Toaster	£12.00

Total	£16,111.81
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## Assets Purchased & Total Sundries

Banners	£475.00
Storage Boxes	£106.24
Griddle	£177.29
Bar Bottle Opener	£4.19
Table Clips	£8.99
Bunting	£15.99
Lottery Frame	£4.00
Baskets for Tuck Display	£7.00
Towel Hanger	£1.00
Cash Box	£3.00
A Board	£5.00
Rope	£31.43
Basketball Game	£170.95
Steel Buckets for BBQ	£13.36
Nerf Inflatables	£52.99
Gazebo's	£570.96
Whistles	£19.20
Float Containers	£12.79
Aprons	£28.99
Pimms Jug	£1.49
Teaspoons	£1.60
Buckets	£30.00
Sweet Cart	£50.00
Fire Protection	£27.60
Wind speed monitor	£17.99
Grill Gloves	£10.99
Table Cloths	£43.00
Sum up Machines	£29.98
Marquee Weights	£52.10
Ground Stakes	£208.84
BBQ Tools	£18.00
Nerf Guns	£140.00
BBQ Scraper	£9.99
BBQ Gloves for new BBQ	£23.85
Shmoo Aprons and Signs	£26.40
BBQ Warming Racks new BBQ	£50.36
Cable tidy wire holders	£14.99
Sharpies	£7.99
Markers	£24.00
Gas Nozzle etc	£21.94
Display Boxes	£37.20
Trolley Replacement	£36.30
Box Files	£3.49
Clicker	£11.49
Marquee x 2	£710.00

House Shelving £137.99

BBQ Fixings £111.88

Gas Bottles £208.98

Tape dispensers £12.98

Ikea clips £2.00

Screwfix Trolley £124.99

**Assets Total £3975.86**

**Sundries Total £ 940.55**



It has been a really great year so far so many successful events raising funds for our school. We have had some great sponsors James & James and SJM electrical services which enabled us to purchase a new BBQ. Sussex Pond Doctor purchased our new bar. We have secured some fantastic grants and are awaiting results for others we have applied for.

Match funding makes a huge difference to us and we look forward to enhancing our totals with this.

We signed up to Amazon Smile only 29 customers at the moment.

Had a clothes bin installed and collected vast amounts for Ukraine.

Opened a new free bank account with Natwest meaning we have online access and bank cards for a much smoother process.

We have set up a school lottery which we hope will grow with support in the next school year.

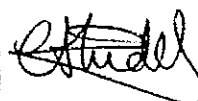
A huge thankyou to all so far this year a great team has made so much difference not only to the friends group but to the whole school community.



<b>Oscar Romero School PTA - Accounts 2021 - 2022</b>		
<b>Receipts &amp; Payments Account for the Year ended 31/07/2022</b>		
<b>Income from Events</b>		
Autumn Fair	£	9,567.56
Christmas Fair	£	4,075.48
Tuck Shop	£	1,748.48
Dance Showcase	£	72.25
Feast Day 24/3/22	£	1,277.15
Year 7 disco	£	601.10
Fireworks	£	12,451.40
Summer Fair	£	11,550.72
Advent Service	£	228.10
Bugsy Malone	£	768.59
Year 7, 8, 9 disco	£	339.23
<b>Total</b>	<b>£</b>	<b>42,680.06</b>
<b>Other Income</b>		
31.8.21 Match funding	£	500.00
SJM BBQ donation	£	225.00
James & James BBQ donation	£	225.00
CAF donation	£	500.00
Arnold Clark Grant	£	1,000.00
Amazon Smile	£	49.25
Asda Grant	£	1,500.00
HSBC Bank balance transferred to Natwest	£	7,750.59
Mufti money found in office	£	23.00
Stock purchasing - 13+ 32.50	£	45.50
Christmas marmalade income	£	12.00
Open evening	£	149.75
Quiz night	£	115.00
Sports day	£	503.68
Sports presentation	£	23.00
Uniform	£	34.00
Book sales	£	13.28
Lottery grant	£	5,426.00
<b>Total</b>	<b>£</b>	<b>18,095.05</b>
<b>Expenditure for Events</b>		
Autumn Fair	£	2,430.54
Christmas Fair	£	197.69
Tuck Shop	£	652.01
Dance Showcase	£	57.32
Feast Day 24/3/22	£	500.83
Year 7 disco	£	471.24
Fireworks	£	4,046.27
Summer Fair	£	2,346.88
Advent Service	£	79.56
Bugsy Malone	£	313.47
Lottery expenditure	£	5,426.00
Other expenditure and stock	£	12,651.60
<b>Total</b>	<b>£</b>	<b>29,173.41</b>



<b>PTA Assets</b>	<b>£</b>	<b>3,975.86</b>
<b>Sundry Expenses</b>		<b>£940.55</b>
<b>Donation to School</b>		
School keyboards	£	705.06
Dance Live funding	£	1,500.00
Toaster	£	12.00
Amphitheatre	£	10,000.00
For mixers & Sieves	£	234.75
Funds to School - BBQ	£	1,758.00
Art Bronze Award	£	600.00
Bugsy Staging/Costume/Drama Department	£	500.00
Water Bottles	£	802.00
<b>Total</b>	<b>£</b>	<b>16,111.81</b>
<b>Total INCOME</b>	<b>£</b>	<b>60,775.11</b>
<b>Balance Brought forward</b>	<b>£</b>	<b>7,618.73</b>
<b>Total Income</b>	<b>£</b>	<b>68,393.84</b>
<b>Total EXPENDITURE</b>	<b>£</b>	<b>50,201.63</b>
<b>Total Income less expenditure</b>	<b>£</b>	<b>18,192.21</b>
<b>Bank and cash balances at 31st August 2022</b>	<b>£</b>	<b>18,192.21</b>
<b>Petty Cash</b>	<b>£</b>	<b>172.00</b>
	<b>£</b>	<b>18,364.21</b>
<p>I have examined the vouchers, cash book and bank statements of the Oscar Romero PTA for the year ending 31st July 2022. In my opinion this statement of Income &amp; expenditure represents a true and accurate account. These accounts have been prepared without an audit from the records and information supplied by the Treasurer</p> <p><u>Statement prepared by Cheryl Kidd, 15/03/2023</u></p>		







CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

Report to the  
trustees/directors/  
members of

Charity name

St Oscar Romero Catholic School FOR

On accounts for the year  
ended

31<sup>st</sup> July 2022

Charity no.:

1053384

Company no.:

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 07 2022

Responsibilities and  
basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent  
examiner's statement

~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

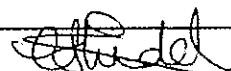
I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).



I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:  Date: 15/03/2023

Name: Cheryl KIDD

Relevant professional qualification(s) or body (if any): Treasurer for St John the Baptist Primary School PTA.

Address: 40 Peckham Chase, Eastergate,  
PO 20 3AR

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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