

WEST THORPE PLAYGROUP

England & Wales · Charity number 1053289

Details

Other names	WEST THORPE PRE SCHOOL PLAYGROUP
Status	Registered
Legal form	Other
Registered	1996-02-26
Register	View on the Charity Commission register

Contact

Address	West Thorpe Methodist Church West Thorpe York YO24 2PN
Phone	07934421390
Email	westthorpe@googlemail.com
Website	www.westthorpeplaygroup.btck.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- City Of York

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£123,587	£124,969	-	-
2024-08-31	£118,472	£115,925	-	-
2023-08-31	£101,872	£100,570	-	-
2022-08-31	£81,994	£90,866	-	-
2021-08-31	£92,451	£93,435	-	-

Trustees

Name	Role	Appointed
Melissa Mann	Chair	2025-11-17
CHRISTINE CHITTOCK		2022-10-17
Claire Dinsdale		2024-02-19
Maison Wilsher		2025-11-17
Nicola Cooke		2023-10-02
Rebecca Wilsher		2025-11-17

Accounts

2025 treasurers report

Great numbers at end of the year and stayed high going into 25/26

Most are now funded which is great and for now should be good. And from 2 has increased numbers

Unsure how the 9 month funding for all working parents will affect us going forward as children and parents will get settled into nurseries and probably not want to disrupt them by moving to a different setting

The consumables charge is really helping us ... as is the donation tree, it is usually the same parents donating but it really helps.

Rent has gone up again and we did try to challenge last year but fell on deaf ears.

Other rising costs Especially minimum wage, internet, rent, Claire reduced hours while less busy – just used for holiday / sick cover in the setting. Also one staff member left and not replaced in order to reduce costs

The 2-year funding for working families olds has boosted funding with lower numbers.

Big training costs as 7/8 of us done first aid

Fundraising not massive but all counts and we don't have to rely on it

Staff are great at looking on vinted/charity shops etc we are also selling unwanted resources where possible.

WEST THORPE PRE-SCHOOL

STATEMENT OF ACCOUNTS

For the year ended 31 August

2025

Charity Number 1053289

West Thorpe Pre School

Statement of cash resources at 31st August 2025

Receipts	2025	2024
Fees	10071	23766
Funding	107003	87462
Donations and fundraising	1326	1926
Bank interest	429	582
Grants	1000	750
consumables donations	3426	3421
sale of uniform	185	561
other sundry income	147	4
	123587	118,472
Total incoming receipts		
 Payments		
Rent	18805	17772
Salaries and payroll costs	99096	91014
staff training	940	565
snack	467	446
cleaning	211	144
Insurance and registration fees	1328	1322
Costs of fundraising	14	31
Play materials equipment and toys	1775	1907
Advertising		
Outings and visits		862
Stationery	705	332
Uniform	442	688
Phone and internet	413	348
Gifts staff and children	665	430
repairs and maintenance		
audit fee		50
sundry expenses	108	14
Total receipts	124969	115925
Surplus/ Deficit for the year	-1382	2547

West Thorpe Pre School

Statement of cash resources at 31st August 2025

	2025	2024
Balance as at 31st August 2024	48729	46182
Surplus deficit for year	-1382	2547
Balance as at August 2025	47347	48729

Represented by

Unrestricted funds		
floats	50	50
current accounts	419	72
deposit account	46878	48548
petty cash		59
Restricted fund		
Deposit account		

Report by the independent examiner to the members of West Thorpe pre school

This is to confirm that I have examined the receipts and payment accounts for the year ended 31st August 2025, together with the Statement of Cash Resources in accordance with the instructions given to me

I confirm that these have been prepared from, and are in accordance with the underlying book books and records

Signed -
8 Nov 2025



Book keeper



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
WEST THORPE PRE SCHOOL

On accounts for the year
ended

31ST AUGUST 2025

Charity no
(if any)

1053289

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

*

Date:

08/11/25

Name:

STEPHEN STOKELL

Relevant professional
qualification(s) or body

BOOK KEEPER

(if any):

--

Address:

19 ULLSWATER

WOODTHORPE

YORK YO24 2RY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

WEST THORPE PRE-SCHOOL

STATEMENT OF ACCOUNTS

For the year ended 31 August

2025

Charity Number 1053289

West Thorpe Pre School

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West Thorpe Pre School

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Restricted fund		
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Report by the independent examiner to the members of West Thorpe pre school

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Signed -
8 Nov 2025



Book keeper



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
WEST THORPE PRE SCHOOL

On accounts for the year
ended

31ST AUGUST 2025

Charity no
(if any)

1053289

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1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

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* Please delete the words in the brackets if they do not apply.

Signed:

*

Date:

08/11/25

Name:

STEPHEN STOKELL

Relevant professional
qualification(s) or body

BOOK KEEPER

(if any):

--

Address:

19 ULLSWATER
WOODTHORPE
YORK YO24 2RY

Section B

Disclosure

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Give here brief details of any items that the examiner wishes to disclose.

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Accounts

West Thorpe Pre School – Committee Agenda

AGM Meeting to be held on 7th October 2024

Attendees: Helen (Secretary), Charlotte (Site Manager), Vicky (Deputy) Chris Chittock (Treasurer) Nicola Cook, Rebecca Wilsher, Camilla Hill-Maturana, Abby Garcia,

Apologies – Claire Martin, Melissa (Chair)

Emailed to Claire Gorwood to be stored in committee – gorwood@btinternet.com

Agenda Items

- 1 Welcome to new parents
- 2 Overview of AGM for committee led Pre Schools
- 3 Approval of previous minutes & Treasurers report
- 4 Managers' Report & Review of Policies and Procedures.
- 5 Fundraising – plan for the year
- 6 Next meeting date.

Notes

- Claire Treasurers report read by Charlotte- Report included to Claire in email of AGM Mtgs
- Key Points
 - Numbers low
 - First Aid Training Completed
 - Woodthorpe
 - Rent increase.
 - Discussed requesting Wednesday from the church.
 - **Action:** Discussed Charlotte attending church committee meetings
 - Charlotte to arrange meeting with church administration.
 - Can we have a banner outside?
- Charlotte staffing update – key points
 - Mat Leave returner in the term
 - Numerous on NVQ training programmes
 - First Aider training plan discussed and in place.
- Charlotte gave an overview of the groups in the pre school.
- Staff sickness was discussed - Policy review required.
- **Action** - Policies are needing a reviewing/agreeing and training out.
- CIO – continue to look into – Helen and Claire – contact local pre schools who have already changed for advice
- Claire has done cost comparisons across various regularly used items – happy we are getting the best prices
- Feedback asked from the parents.
 - Lovely feedback given by parents of the services supplied by the Pre School.
- Advertising discussed.
 - Asked for parenting support around communications.
 - Woodthorpe local news
 - Dringhouses
 - Tesco
 - Mumbler
 - All other schools – could we send an advertisement out.



WEST THORPE PRE-SCHOOL

STATEMENT OF ACCOUNTS

For the year ended 31 August 2024

Charity Number 1053289

West Thorpe Pre School**Statement of cash resources at at 31st August 2024**

Receipts	2024	2023
Fees	23766	14318
Funding	87462	83849
Donations and fundraising	1926	1518
Bank interest	582	301
Grants	750	500
consumables donations	3421	1203
sale of uniform	561	174
other sundry income	4	9

Total incoming receipts	118,472	101,872
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Payments

Rent	17772	15892
Salaries and payroll costs	91014	79877
staff training	565	150
Snack	446	288
cleaning	144	189
Insurance and registration fees	1322	1295
Costs of fundraising	31	
Play materials equipment and toys	1907	1311
Advertising		120
Outings and visits	862	
Stationery	332	380
Uniform	688	240
Phone and internet	348	303
Gifts staff and children	430	346
repairs and maintenance		20
audit fee	50	144
sundry expenses	14	15

Total reciepts	115,925	100,570
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surplus/defecit for year	2,547	1,302
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West Thorpe Pre School
Statement of cash resources at at 31st August 2024

	2024	2023
Balance as at 31st August 2023	46182	44880
Surplus defecit for year	2547	1302
Balance as at August 2024	48789	46182

Represented by

Unrestricted funds		
floats	50	50
current accounts	72	1201
deposit account	48548	44766
petty cash	119	165

Restricted fund
Deposit account

Report by the independent examiner to the members of West Thorpe pre school

This is to confirm that I have examined the receipts and payment accounts for the year ended 31st August 2024, together with the Statement of Cash Resources in accordance with the instructions given to me

I confirm that these have been prepared from, and are in accordance with the underlying book books and records

Signed - Accountant
Month 2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WEST THORPE PRE SCHOOL

On accounts for the year
ended

31. AUG 2024.

Charity no
(if any)

1053289

Set out on pages

1 - 4.

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2024

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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examiner's statement

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* Please delete the words in the brackets if they do not apply.

Signed:

Date:

04 / 04 / 25

Name:

STEPHEN STOKELL

Relevant professional
qualification(s) or body
(if any):

BOOK KEEPER.

Address:

19 ULLSWATER, WOODTHORPE,
YO24 2RY.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WEST THORPE PRE SCHOOL

On accounts for the year
ended

31. AUG 2024.

Charity no
(if any)

1053289

Set out on pages

1 - 4.

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2024

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basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

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** Please delete the words in the brackets if they do not apply.*

Signed:

Stephen Stokell

Date:

04 / 04 / 25

Name:

STEPHEN STOKELL

Relevant professional
qualification(s) or body
(if any):

BOOK KEEPER.

Address:

19 ULLSWATER, WOODTHORPE,
YORK, YO24 2RY.

Accounts

West Thorpe Pre School

2023 AGM AGENDA

Meeting to be held on 2nd October 2023

Attendees: Helen Noble (Secretary), Melissa (Chair), Helen, Nicola, Jen, Claire (Support Treasurer), Paul, Mel, Emma, Chris (Treasure), Charlotte (Site Manager), Stevie.

Apologies – NA

Emailed to Claire G to be stored in committee folder.

Agenda Items

- 1 AGM Intro
- 2 Look Back – Playgroup Update
- 3 Procedures and Compliance
- 4 Finances Review
- 5 Fundraising – plan for the year
 - a. Ward Grants
- 6 Any other business
- 7 Next meeting date.

Notes from this Meeting

Purpose of the meeting: A look back over the past 12 months and to discuss the plan for the next school year.

1. Introductions from Melissa Chair – referring back to the agenda items
2. Charlotte (Manager) gave an overview of the pre-school
 - a. 10 Staff members
 - b. 3 New staff starting in Jan 2023
 - c. Movement of 1 staff member to now working mainly as admin wfh and cover as and when required.
 - d. Reduction of a 1 Wednesday working shift from 1 staff member
 - e. SENCO update – new staff member being trained by the current lead.
 - f. 1 member of staff on Maternity Leave – When returning will start her NVQ level 3.

- g. Groupings – 3 key group broken down to 3 staff members in each group.
 - h. Staff appraisals completed in July.
 - i. Food Hygiene Training – completed by 4 members of staff.
 - j. Children numbers – a lot of new starters and numbers are looking 'good'
 - k. A programme has been introduced for delegation of cleaning and organisation duties across the pre-school staff.
3. Procedures and Compliance – Charlotte confirmed all up to date.
- a. Support offered – if required from the chair and secretary.
 - b. Support offered by the committee attendees on various items – Claire and Charlotte have details.
 - c. Lease all up to date and renewed – potential conversation in the new year for a review of the high increase.
 - d. Discussion was held on if Pre-School could attend the Church's meetings.
 - e. Feedback about the engagement with the Church has been very positive.
4. Financial
- a. 35 children on role – with a few on the waiting list.
 - b. Figures the same as last year and previous years have shown these figures increase throughout the year.
 - c. Snack charge - £1 a day. This charge was discussed with the committee on its sustainability with parents and they all agreed it was achievable. The increase has positively impacted the accounts – year to date inclme £1k.
 - d. Increases -Rent and wages circa £4000 negative impact.
 - e. 2022 we had our first loss -knock on effect due to covid.
 - f. Grant – Tescos £500 positive impact – we discussed further for a review on any other grants available.
 - g. Additional help for families was discussed. Further details around food banks and clothes offered.
 - h. Corporation Tax – A bill has been invoiced. Further information required – HN to discuss with CG.
 - i. Lottery Grant, York Races Bucket Drop (Melissa & Mel – to pick up)
 - j. Treasurer and Assistant Treasurer – are doing a review on all outgoing spends to see if any positive impacts can be made for 2024 accounts.
5. Fundraising
- a. Table at the Christmas church stall – 25th November
 - i. Book Sale
 - ii. Toys
 - iii. Game
 - 1. Support Required for Claire
 - 2. Claire to confirm date for item drop off
 - b. Dringhouses School to advertise our services.
 - c. Fundraising Previously

- i. Cake Sale - Termly - 23rd October first cake sale
 - ii. Bags for school - twice a year
 - iii. Halloween Outfit Resale
 - iv. Easter Bunny - one a year/Chocolate Hamper
 - v. Christmas Hamper
 - vi. Bonus Ball/Sweepstake - Termly
 - vii. Breakdown into terms
- d. Social Night?
 - i. Parent Questionnaire/Survey - Are you willing to help, what can you offer? Thoughts on the setting etc. Newsletter and being informed.
 - ii. Google Surveys
- 6. No other comments
- 7. Committee members
 - a. Melissa will join the committee members.
- 8. Next Meeting Date - TBC

Car Park

No additional points made

WEST THORPE PRE-SCHOOL

STATEMENT OF ACCOUNTS

For the year ended 31 August 2023

Charity Number 1053289

West Thorpe Pre-School

Receipts and Payments for the year ending 31 August 2023

Receipts

	31.08.23	31.08.22
	£	£
Fees	14,318	22,833
Funding	83,849	56,366
Donations & Fundraising	1,518	2,398
Bank Interest	301	21
Grants	500	0
Snack Money	1,203	249
Sale of Uniforms	174	119
Other Sundry Income	9	8
Total Incoming Receipts	101,872	81,994

Payments

Rent	15,892	15,235
Salaries and Payroll Costs	79,877	71,696
Staff Training	150	426
Fruit and Snacks	288	344
Cleaning	189	197
Insurance and Registration Fees	1,295	1,110
Costs of Fundraising	0	43
Play Materials, Equipment and Toys	1,311	491
Advertising	120	74
Outings and Visits	0	260
Stationery	380	409
Uniforms and Staff Clothing	240	48
Mobile Phone and Internet	303	347
Children and Staff Gifts	346	50
Repairs and Maintenance	20	0
Audit Fee	144	85
Sundry Expenses	15	51
Total Payments	100,570	90,866

Surplus/(Deficit) for the year

1,302	-8,872
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West Thorpe Pre-School

Statement of Cash Resources as at 31 August 2023

	2023 £	2022 £
Balance as at 31 August 2022	44,880	53,752
Surplus/(Deficit) for the year	1,302	-8,872
Balance as at 31 August 2023	46,182	44,880

Represented by:

Unrestricted Funds		
Floats	50	50
Current Account	1,201	1,169
Deposit Account	44,766	43,566
Cash in Hand - Petty Cash	165	95
Restricted Funds		
Deposit Account	0	0
	46,182	44,880

REPORT BY THE INDEPENDENT EXAMINER TO THE MEMBERS OF WEST THORPE PRE-SCHOOL

This is to confirm that I have examined the Receipts and Payments Account for the year ended 31 August 2023, together with the Statement of Cash Resources in accordance with the instructions given to me.

I confirm that these have been prepared from, and are in accordance with the underlying books and records.

Dawn Paylor

Dawn Paylor - Accountant

26 February 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WEST THORPE PRE-SCHOOL

On accounts for the year
ended

31 AUGUST 2023

Charity no
(if any)

1053289

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1 - 5

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
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As the charity's trustees, you are responsible for the preparation of the
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Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to
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applicable listed body]]. Delete [] if not applicable.~~

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that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Dawn Paylor

Date:

26/2/2024

Name:

DAWN PAYLOR

Relevant professional
qualification(s) or body

Bookkeeper / Accountant

(if any):

Address:

19 CROFT COURT

BISHOP THORPE

YORK YO23 2RU

Section B

Disclosure

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Give here brief details of any items that the examiner wishes to disclose.

WEST THORPE PRE-SCHOOL

STATEMENT OF ACCOUNTS

For the year ended 31 August 2023

Charity Number 1053289

West Thorpe Pre-School

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Receipts

	31.08.23	31.08.22
	£	£
Fees	14,318	22,833
Funding	83,849	56,366
Donations & Fundraising	1,518	2,398
Bank Interest	301	21
Grants	500	0
Snack Money	1,203	249
Sale of Uniforms	174	119
Other Sundry Income	9	8
Total Incoming Receipts	101,872	81,994

Payments

Rent	15,892	15,235
Salaries and Payroll Costs	79,877	71,696
Staff Training	150	426
Fruit and Snacks	288	344
Cleaning	189	197
Insurance and Registration Fees	1,295	1,110
Costs of Fundraising	0	43
Play Materials, Equipment and Toys	1,311	491
Advertising	120	74
Outings and Visits	0	260
Stationery	380	409
Uniforms and Staff Clothing	240	48
Mobile Phone and Internet	303	347
Children and Staff Gifts	346	50
Repairs and Maintenance	20	0
Audit Fee	144	85
Sundry Expenses	15	51
Total Payments	100,570	90,866

Surplus/(Deficit) for the year

1,302	-8,872
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West Thorpe Pre-School

Statement of Cash Resources as at 31 August 2023

	2023 £	2022 £
Balance as at 31 August 2022	44,880	53,752
Surplus/(Deficit) for the year	1,302	-8,872
Balance as at 31 August 2023	46,182	44,880

Represented by:

Unrestricted Funds		
Floats	50	50
Current Account	1,201	1,169
Deposit Account	44,766	43,566
Cash in Hand - Petty Cash	165	95
Restricted Funds		
Deposit Account	0	0
	46,182	44,880

REPORT BY THE INDEPENDENT EXAMINER TO THE MEMBERS OF WEST THORPE PRE-SCHOOL

This is to confirm that I have examined the Receipts and Payments Account for the year ended 31 August 2023, together with the Statement of Cash Resources in accordance with the instructions given to me.

I confirm that these have been prepared from, and are in accordance with the underlying books and records.

Dawn Paylor

Dawn Paylor - Accountant

26 February 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WEST THORPE PRE-SCHOOL

On accounts for the year
ended

31 AUGUST 2023

Charity no
(if any)

1053289

Set out on pages

1 - 5

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/08/2023

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below~~ *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Dawn Paylor

Date:

26/2/2024

Name:

DAWN PAYLOR

Relevant professional
qualification(s) or body

Bookkeeper / Accountant

(if any):

Address:

19 CROFT COURT

BISHOP THORPE

YORK YO23 2RU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

West Thorpe Pre-School

Receipts and Payments for the year ending 31 August 2022

Receipts

	31.08.22	31.08.21
	£	£
Fees	22,833	12,239
Funding	56,366	76,422
Donations & Fundraising	2,398	2,254
Bank Interest	21	5
Grants	0	1,000
Snack Money	249	221
Sale of Uniforms	119	310
Other Sundry Income	8	0
Total Incoming Receipts	81,994	92,451

Payments

Rent	15,235	12,151
Salaries and Payroll Costs	71,696	76,069
Staff Training	426	584
Fruit and Snacks	344	288
Cleaning	197	270
Insurance and Registration Fees	1,110	920
Costs of Fundraising	43	156
Play Materials, Equipment and Toys	491	1,325
Advertising	74	0
Outings and Visits	260	0
Stationery	409	302
Uniforms and Staff Clothing	48	820
Mobile Phone and Internet	347	374
Children and Staff Gifts	50	20
Repairs and Maintenance	0	0
Audit Fee	85	115
Sundry Expenses	51	41
Total Payments	90,866	93,435

Deficit for the year

-8,872	-984
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West Thorpe Pre-School

Statement of Cash Resources as at 31 August 2022

	2022 £	2021 £
Balance as at 31 August 2021	53,752	54,736
Deficit for the year	-8,872	-984
Balance as at 31 August 2022	44,880	53,752

Represented by:

Unrestricted Funds		
Floats	50	50
Current Account	1,169	1,097
Deposit Account	43,566	52,545
Cash in Hand - Petty Cash	95	60
Restricted Funds		
Deposit Account	0	0
	44,880	53,752

REPORT BY THE INDEPENDENT EXAMINER TO THE MEMBERS OF WEST THORPE PRE-SCHOOL

This is to confirm that I have examined the Receipts and Payments Account for the year ended 31 August 2022, together with the Statement of Cash Resources in accordance with the instructions given to me.

I confirm that these have been prepared from, and are in accordance with the underlying books and records.

Dawn Paylor

Dawn Paylor - Accountant

13 June 2023

West Thorpe Pre-School AGM

17 October 2022

Present: Jess Stone (chair), Charlotte Morgan (manager), Rachel Stevens (secretary), Vicky (deputy manager), Cheryl Gregory, Laura Jackson, Claire Martin, Leanne Shaw, Helen Noble, Helen Rhodes, Sam Rhodes

Apologies: Sonra Smith

Preschool News

- See Manager's Report (attached to minutes)
- Preschool is thriving, and numbers of children have grown rapidly. There are currently lots of 2 year-olds on role.
- Preschool now opens at 8:15am and demand for this is picking up.
- The council have approached preschool to discuss providing an after-school provision for children at Dringhouses School. Staff are considering the possibility, however there are issues with staffing and resources to consider.
- Charlotte and Vikki will be visiting other preschool settings to share ideas and learn how other settings do things. In the future it may be possible to link up so that there is one committee covering a number of preschools.
- The need for Preschool to be able to open every day is becoming more apparent, but the church are still hesitant about the idea of Preschool using the building on Wednesday afternoons and Fridays. Preschool using the building more would benefit the church by bringing in more money for the church, and may also help families want to come along to the church on a Sunday too. Charlotte and Vikki will try to build relationships with the church, for example attending church meetings and offering to put links to the church website on the Preschool website. Charlotte and Vikki will also start looking in to whether there is another venue that could be used for the Preschool.

Financial Report

- See Financial Report (attached to minutes)

Staff

- Emma and Abby have started working at preschool.
- Abby is currently working towards her Level 3 Maths and English, and Niki is working towards her Level 5 qualification.
- Staff have been on lots of staff training courses.
- Preschool is getting back to operating as they were prior to the pandemic, and benefitting from re-establishing support networks with other settings.
- Claire currently does lots of administration tasks. It was suggested that it may be worth considering paying someone (possibly a parent?) to do these for a few hours a week to free Claire up.

Fundraising

- The summer event was very successful.

- Preschool is one of the three charities who will be allocated funding by Tesco depending on how many people vote for them. Funds raised will be used to enhance the outdoor area. Staff are encouraging everyone to use their blue tokens to vote for preschool.

Committee

- Jess, Rachel and Sonra are stepping down from committee. They will remain officially on committee until the DBS/EY2 paperwork has been completed for the new committee members and the new committee has been added to the Ofsted records. Once this has been done, Jess, Rachel and Sonra will no longer be on committee.
- New committee was proposed, voted for and approved:
 - Chair: Claire Martin
 - Vice-Chair: Melissa Rhodes
 - Secretary: Helen Noble
 - Treasurer: Chris Chittock
- Jess will stay involved and will do a final handover at the beginning of January.
- Jess expressed her thanks to parents who attended today, and particularly to those taking on committee roles. She also expressed thanks to the Preschool staff, who have built such a strong staff team and fantastic Preschool.

Accounts

WEST THORPE PRE-SCHOOL

STATEMENT OF ACCOUNTS

For the year ended 31 August 2021

Charity Number 1053289

West Thorpe Pre-School

Receipts and Payments for the year ending 31 August 2021

Receipts

	31.08.21	31.08.20
	£	£
Fees	12,239	11,131
Funding	76,422	80,801
Donations & Fundraising	2,254	1,392
Bank Interest	5	189
Grants	1,000	0
Snack Money	221	384
Sale of Uniforms	310	80
Other Sundry Income	0	0
Total Incoming Receipts	92,451	93,977

Payments

Rent	12,151	6,988
Salaries and Payroll Costs	76,069	83,774
Staff Training	584	1,276
Fruit and Snacks	288	275
Cleaning	270	141
Insurance and Registration Fees	920	891
Costs of Fundraising	156	0
Play Materials, Equipment and Toys	1,325	1,121
Advertising	0	0
Outings and Visits	0	366
Stationery	302	370
Uniforms and Staff Clothing	820	340
Mobile Phone and Internet	374	434
Children and Staff Gifts	20	213
Repairs and Maintenance	0	0
Audit Fee	115	128
Sundry Expenses	41	64
Total Payments	93,435	96,381

Deficit for the year

-984	-2,404
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West Thorpe Pre-School

Statement of Cash Resources as at 31 August 2021

	2021 £	2020 £
Balance as at 31 August 2020	54,736	57,140
Deficit for the year	-984	-2,404
Balance as at 31 August 2021	53,752	54,736

Respresented by:

Unrestricted Funds

Floats	50	50
Current Account	1,097	837
Deposit Account	52,545	53,589
Cash in Hand - Petty Cash	60	260

Restricted Funds

Deposit Account	0	0
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53,752	54,736
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REPORT BY THE INDEPENDENT EXAMINER TO THE MEMBERS OF WEST THORPE PRE-SCHOOL

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I confirm that these have been prepared from, and are in accordance with the underlying books and records.

Dawn Paylor

Dawn Paylor - Accountant

12 April 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

WEST THORPE PRE-SCHOOL

On accounts for the year
ended

31 AUGUST 2021

Charity no
(if any)

1053289

Set out on pages

1 - 5

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Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

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examiner's statement

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Dawn Payler

Date:

12/4/2022

Name:

MRS DAWN PAYLER

Relevant professional
qualification(s) or body

Bookkeeper / Accountant

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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