

BIRCHFIELD INDEPENDENT GIRLS SCHOOL

Registered Charity Number: 1053283

ANNUAL REPORT AND ACCOUNTS

31ST JULY 2023

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

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BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

Address

Beacon House
30 Beacon Hill, Aston
Birmingham

Bankers

Lloyds TSB Bank Plc
Birmingham Sutton Coldfield Branch
9 Birmingham Road
Sutton Coldfield

National Westminster Bank Plc
46 One Stop Shopping Centre
2 Walsall Road
Perry Barr
Birmingham

Al Rayan Bank
Edgbaston House, 3 Duchess Place
Hagley Road
Birmingham

Solicitors

Khan & Co
47 Cape Hill
Smethwick
West Midlands

Accountants

Mr Akbar Dedat
Crystal Business Services Ltd
Chartered Accountants
264 Stoney Stanton Road
Coventry
West Midlands

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2023

The trustees present their report for the year ended 31st July 2023

Trustees

The charity trustees during the period from 1st August 2022 to date were as follows:-

Mohammed M Uddin - Chairman

Mr. Syed K Ahmed

Mr. Mohammed A Rahman

Mr Anwar H Teladia is the charity's secretary.

Management

The day to day running of the school is carried out by the school head-teacher (Mrs R Mogra), the school governors and also the trustees.

New Trustees

The charity, when appointing a new trustee, initially seek any interested person who has the appropriate qualification or expertise to run the charity. Such person then acts as a school governor for some time and if and when the present trustees find this person as suitable, the person is appointed as a new trustee. This ensures that all trustees are well aware of the charity's objectives, functions and procedures.

Constitution

The charity was established by a constitution dated 2nd January 1996 and is registered with the Charity Commission (1053283).

Registered Office

The charity's registered office is situated at Beacon House, 30 Beacon Hill, Aston, Birmingham.

Objectives

To establish, maintain and conduct a school for the education (and mainly) of girls so as to be an independent school within the meaning of the expression as defined in the Education Act. In order to fulfil these objectives the charity runs a girls secondary school which is managed by experienced and qualified staff. The overall aim is to provide a good education to girls so that these girls become good examples and useful to society.

Public Benefit

There is a public need for this type of school which the charity has now been addressing for many years.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the school, and are satisfied that systems are in place to mitigate our exposure to the major risks.

Activities and Progress During Year

Once again, the trustees are pleased to report an increase in student numbers. Since the additional students were accommodated in existing classes there was no requirement for additional staff.

The charity has recently (May 2024) been subjected to an Ofsted inspection and all the quality standards have been met. During the year, the charity's net incoming resources were £22,678 (last year- £20,665). The unrestricted reserves at 31st July 2023 increased from £279,522 to £302,200.

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BIRCHFIELD INDEPENDENT GIRLS SCHOOL
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Future Plans

The trustees intend to continue with the improvement of all the school standards.

Fixed Assets

There were no capital expenditures during the year. Some equipment purchased has been included in the repairs costs.

Grant-making and investments

The charity does not give any grants or has any long-term investments.

Reserves Policy

The net current assets at the year-end is £120,250. The available liquid funds were £140,130 which more than satisfies the trustees' aims of having sufficient funds for immediate expenditures.

The charity intends is to continue building up reserves by means of operating surpluses, supplemented by general-purpose appeals from time to time.

The private loans are not only long-term and interest free, but there is always the possibility that such loans may become actual donations in the future.

Trustees' Responsibility For The Accounts

Charity laws requires the trustees of the charity to prepare statements of accounts for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and apply them consistently.

Make judgements and estimates that are reasonable and prudent.

To prepare the financial statement in accordance with the models and principles set out in the Statement of Recommended Practice Accounting and Reporting by Charities and to state whether or not the accounts have been prepared in accordance with that statement and applicable accounting standards.

- Prepare the financial statements on the going concern basis unless it is inappropriate to do so.

Presume that the charity will continue in operation.

The trustees are responsible for keeping the proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with the reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that any statements of accounts comply with the requirement of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the managing committee. Approved on 28th June 2024.



Mr. Anwar Teladia – Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BIRCHFIELD INDEPENDENT GIRLS SCHOOL**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st July 2023 which are set out on pages 5 to 8.

Basis of independent examiner's report.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

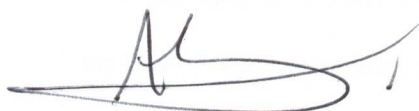
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



MR AKBAR DEDAT
Chartered Accountant
Crystal Business Services Ltd
Chartered Accountants
264 Stoney Stanton Road,
Coventry CV1 4FP

28th June 2024

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Statement Of Financial Activity For The Year To
31st July 2023 (Income and Expenditure Account)

| | Notes | 31/07/23 | 31/07/22 |
|--|-------|-----------------------|-----------------------|
| <u>INCOMING RESOURCES</u> | | £ | £ |
| Parents' contributions | | 300,264 | 256,519 |
| Donations & grants | | 26,060 | 36,392 |
| <u>Total Incoming Resources</u> | | <u>326,324</u> | <u>292,911</u> |
| <u>RESOURCES EXPENDED</u> | | | |
| <i><u>Direct charitable expenditure</u></i> | | | |
| Salaries and employer's NIC | 4 | 199,872 | 190,308 |
| Staff training | | 515 | 897 |
| Rates, rent and insurance | | 18,757 | 17,448 |
| School stationery, books & equipment | | 3,593 | 4,452 |
| Repairs and maintenance | | 10,303 | 15,918 |
| Equipment hire | | 7,773 | 7,239 |
| Light and heat | | 33,139 | 23,031 |
| Telephone, fax and internet | | 2,666 | 1,938 |
| Postage and stationery | | 6,533 | 2,055 |
| Subscriptions | | 699 | - |
| Software | | 2,400 | 2,712 |
| Examination fees | | 6,418 | (1,835) |
| Cleaning expenses | | 3,513 | 3,231 |
| Sundry expenses | | 3,087 | 1,870 |
| Depreciation | | 707 | 805 |
| <u>Total Charitable Expenditure</u> | | <u>299,975</u> | <u>270,069</u> |
| <u>Less</u> : Governance Costs (Ofsted fees) | | (3,671) | (2,177) |
| <u>NET INCOMING RESOURCES</u> | | <u>22,678</u> | <u>20,665</u> |
| Fund Balances at 1st August 2022 | | 279,522 | 258,857 |
| Fund Balances at 31st July 2023 | | <u>302,200</u> | <u>279,522</u> |

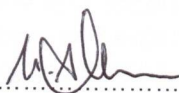
ALL ACTIVITIES ARE CONTINUING

ALL OF THE FUNDS ARE UNRESTRICTED

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Balance Sheet
As At 31st July 2023

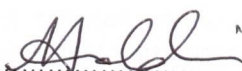
| <u>Fixed Assets</u> | Notes | £ | <u>2023</u> £ | £ | <u>2022</u> £ |
|--|--------------|-----------------|--------------------------------|-----------------|--------------------------------|
| Freehold property | 3 | | 268,937 | | 268,937 |
| Furniture & equipment | | | <u>2,523</u> | | <u>3,230</u> |
| | | | 271,460 | | 272,167 |
| <u>Current Assets</u> | | | | | |
| Debtors and prepayments | | 4,700 | | 4,700 | |
| Cash at bank | | 139,731 | | 104,534 | |
| Cash in hand | | <u>399</u> | | <u>1,381</u> | |
| | | 144,830 | | 110,615 | |
| <u>Less: Current Liabilities</u> | | | | | |
| Creditors and accruals | | <u>(24,580)</u> | | <u>(13,750)</u> | |
| | | | 120,250 | | 96,865 |
| Total Assets Less Current Liabilities | | | <u>391,710</u> | | <u>369,032</u> |
| <u>Less: Long Term Liabilities</u> | | | | | |
| Private loans (interest free) | | <u>89,510</u> | | <u>89,510</u> | |
| | | | 89,510 | | 89,510 |
| <u>Total Net Assets</u> | | | £ <u>302,200</u> | | £ <u>279,522</u> |
| <u>Financed By :-</u> | | | | | |
| <u>Charity Funds Account</u> | | | | | |
| General Funds - Unrestricted | | | 302,200 | | 279,522 |
| | | | £ <u>302,200</u> | | £ <u>279,522</u> |

Approved by The Board of Trustees on 28th June 2024 and signed on it's behalf



M AMINUR RAHMAN

Trustee



MOHAMMED UDDIN

Trustee

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st JULY 2023

1. Accounting Policies

The financial statements are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Charities Act 2011. Exemption has been taken from preparing a cash flow statement under 'Section 7 Statement of Cash Flows' as permitted by FRS 102 on the grounds that the charity qualifies as a small entity.

(a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. Other income is accounted for on an accrual basis as far as it is prudent to do so. The value of services provided by volunteers has not been included.

(b) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered. Since there are no restricted incoming resources the charity trustees are free to spend the funds as they deem fit in the furtherance of the charity's objectives.

(c) As a registered charity the charity is generally exempt from Income and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

(d) Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(e) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Depreciation Policy

Depreciation is provided on the school furniture and equipment at the following rates based on the estimated useful life of these assets and their anticipated residual value:

Furniture and equipment – 20% reducing balance method

3. Tangible fixed assets

| | Freehold Property | Furniture & Equipment | Totals |
|-----------------------|----------------------|--------------------------|----------------|
| | £ | £ | £ |
| Cost | | | |
| At 1st August 2022 | 268,937 | 83,291 | 363,053 |
| At 31st July 2023 | <u>268,937</u> | <u>83,291</u> | <u>363,053</u> |
| Depreciation | | | |
| At 1st August 2022 | - | 80,061 | 80,061 |
| Charge for the year | - | 707 | 707 |
| At 31st July 2023 | <u>-</u> | <u>80,768</u> | <u>80,768</u> |
| Net book value | | | |
| At 31st July 2022 | <u>268,937</u> | <u>3,230</u> | <u>272,167</u> |
| At 31st July 2023 | <u>268,937</u> | <u>2,523</u> | <u>271,460</u> |

4. Employees' Remuneration

Total remuneration (including employer's national insurance contribution) for the year amounted to £199,872 (2022 - £190,308).

There are no employees whose remuneration exceeds £60,000. The average number of paid staff for the year were 24 (2022 - 26), and these are analysed as follows:-

| | <u>2023</u> | <u>2022</u> |
|--|-------------|-------------|
| Teaching: Full time | 4 | 5 |
| Teaching: Part time | 12 | 12 |
| Administration / non-teaching: Full time | 3 | 1 |
| Administration / non-teaching: Part time | 5 | 8 |

5. Trustees' Remuneration and Expenses

No remuneration, directly or indirectly, was paid or payable for the year to any person or persons known to be connected with any of them. No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.