

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Registered Charity Number: 1053283

ANNUAL REPORT AND ACCOUNTS
31ST JULY 2021

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

CONTENTS

	Page
Charity Information	1
Trustees' Report	2,3,4
Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the accounts	8,9

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

Address

Beacon House
30 Beacon Hill, Aston
Birmingham

Bankers

Lloyds TSB Bank Plc
Birmingham Sutton Coldfield Branch
9 Birmingham Road
Sutton Coldfield

National Westminster Bank Plc
46 One Stop Shopping Centre
2 Walsall Road
Perry Barr
Birmingham

Al Rayan Bank
Edgbaston House, 3 Duchess Place
Hagley Road
Birmingham

Solicitors

Khan & Co
47 Cape Hill
Smethwick
West Midlands

Accountants

Mr Akbar Dedat
Crystal Business Services Ltd
Chartered Accountants
264 Stoney Stanton Road
Coventry
West Midlands

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2021

The trustees present their report for the year ended 31st July 2021

Trustees

The charity trustees during the period from 1st August 2020 to date were as follows:-

Mohammed M Uddin - Chairman

Mr. Syed K Ahmed

Mr. Mohammed A Rahman

Mr Anwar H Teladia is the charity's secretary.

Management

The day to day running of the school is carried out by the school head-teacher (Mrs R Mogra), the school governors and also the trustees.

New Trustees

The charity, when appointing a new trustee, initially seek any interested person who has the appropriate qualification or expertise to run the charity. Such person then acts as a school governor for some time and if and when the present trustees find this person as suitable, the person is appointed as a new trustee. This ensures that all trustees are well aware of the charity's objectives, functions and procedures.

Constitution

The charity was established by a constitution dated 2nd January 1996 and is registered with the Charity Commission (1053283).

Registered Office

The charity's registered office is situated at Beacon House, 30 Beacon Hill, Aston, Birmingham.

Objectives

To establish, maintain and conduct a school for the education (and mainly) of girls so as to be an independent school within the meaning of the expression as defined in the Education Act. In order to fulfil these objectives the charity runs a girls secondary school which is managed by experienced and qualified staff. The overall aim is to provide a good education to girls so that these girls become good examples and useful to society.

Public Benefit

There is a public need for this type of school which the charity has now been addressing for many years.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the school, and are satisfied that systems are in place to mitigate our exposure to the major risks.

.....continued

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2021

Activities and Progress During Year

Although the parental contributions have increased, the school was still operating below the capacity of 125 students. The trustees are attempting to fill up all the available places.

The increase in employment costs is inflationary. As last year, the school received furlough grants.

The charity's last Ofsted report in February 2020 was good. There were no new developments during the year since the trustees were busy with issues relating to covid.

The net incoming resources for the year was £12,630 (2020 - £8,686).

Future Plans

The trustees still plan to upgrade the science and computer labs, and renovate the front of the premises in the future.

Fixed Assets

There were no capital expenditures during the year.

Grant-making and investments

The charity does not give any grants or has any long-term investments.

Reserves Policy

The net current assets at the year-end is £75,699. The available liquid funds were £87,140 which more than satisfies the trustees' aims of having sufficient funds for immediate expenditures.

The charity intends is to continue building up reserves by means of operating surpluses, supplemented by general-purpose appeals from time to time.

The private loans are not only long-term and interest free, but there is always the possibility that such loans may become actual donations in the future.

.....continued

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2021

Trustees' Responsibility For The Accounts

Charity laws requires the trustees of the charity to prepare statements of accounts for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements the Select suitable accounting policies and apply them consistently.

Make judgements and estimates that are reasonable and prudent.

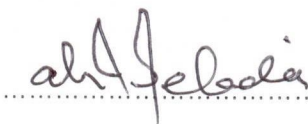
To prepare the financial statement in accordance with the models and principles set out in the Statement of Recommended Practice Accounting and Reporting by Charities and to state whether or not the accounts have been prepared in accordance with that statement and applicable accounting standards.

- Prepare the financial statements on the going concern basis unless it is inappropriate to do so.

Presume that the charity will continue in operation.

The trustees are responsible for keeping the proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with the reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that any statements of accounts comply with the requirement of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the managing committee. Approved on 22nd November 2022.



Mr. Anwar Teladia – Secretary

NDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRCHFIELD INDEPENDENT GIRLS SCHOOL

I report on the accounts of the Charity on pages 6 to 9 for the year ended 31st July 2021 which have been prepared in accordance with the Charities Act 2011 and with the Financial Reporting Standard (FRS2), adapted to meet the needs of unincorporated organisations, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (The SORP), under the historical cost convention and the accounting policies set out on page 8.

Respective Responsibilities of Trustees and Examiner

As described on page 3, the Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under s144 (2) of the Charities Act 2011 and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and;
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



MR AKBAR DEDAT
Chartered Accountant
Crystal Business Services Ltd
264 Stoney Stanton Road, Coventry CV1 4FP

22nd November 2022

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Statement Of Financial Activity For The Year To
31st July 2021 (Income and Expenditure Account)

		<u>2021</u>	<u>2020</u>
	<u>Note</u>	£	£
<u>INCOMING RESOURCES</u>			
Parents' contributions		221,149	210,716
Donations & grants		12,921	8,725
<u>Total Incoming Resources</u>		<u>234,070</u>	<u>219,441</u>
<u>RESOURCES EXPENDED</u>			
<i><u>Direct charitable expenditure</u></i>			
Salaries and employer's NIC	4	188,476	168,060
Job retention scheme grants		(37,351)	(17,299)
Staff training		615	573
Rates, rent and insurance		18,079	15,261
School stationery, books & equipment		3,499	2,738
Repairs and maintenance		10,389	8,674
Equipment hire		2,736	-
Light and heat		17,362	10,854
Telephone, fax and internet		1,788	1,761
Postage and stationery		513	2,356
Subscriptions		375	222
Software		3,412	7,111
Examination fees		3,802	(40)
Travelling exps/school trips		-	877
Cleaning expenses		3,317	2,581
Legal expenses		-	2,280
Disposals of fixed assets		252	-
Sundry expenses		519	369
Depreciation		1,007	1,306
<u>Total Charitable Expenditure</u>		<u>218,790</u>	<u>207,684</u>
<u>Less</u> : Governance Costs (Ofsted fees)		(2,650)	(3,071)
<u>NET INCOMING RESOURCES</u>		<u>12,630</u>	<u>8,686</u>
Fund Balances at 1st August 2020		246,227	237,541
Fund Balances at 31st July 2021		<u>258,857</u>	<u>246,227</u>

ALL ACTIVITIES ARE CONTINUING

ALL OF THE FUNDS ARE UNRESTRICTED

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Balance Sheet As At 31st July 2021

			<u>2021</u>		<u>2020</u>
<u>Fixed Assets</u>	<u>Note</u>	£	£	£	£
Freehold property	3		268,937		268,937
Furniture & equipments			<u>3,731</u>		<u>4,990</u>
			272,668		273,927
 <u>Current Assets</u>					
Debtors and prepayments		4,700		7,400	
Cash at bank		87,109		82,533	
Cash in hand		<u>31</u>		<u>122</u>	
		91,840		90,055	
 <u>Less: Current Liabilities</u>					
Creditors and accruals		<u>16,141</u>		<u>26,055</u>	
			75,699		64,000
Total Assets Less Current Liabilities			<u>348,367</u>		<u>337,927</u>
 <u>Less: Long Term Liabilities</u>					
Refundable deposits		-		2,210	
Private loans (interest free)		<u>89,510</u>		<u>89,510</u>	
			89,510		91,720
 <u>Total Net Assets</u>			 £ <u>258,857</u>		£ <u>246,207</u>
 <u>Financed By :-</u>					
<u>Charity Funds Account</u>					
General Funds - Unrestricted			258,857		246,227
			£ <u>258,857</u>		£ <u>246,227</u>

Approved by The Board of Trustees on 22nd November 2022 and signed on it's behalf



MOHAMMED H UDDIN

Trustee



SYED K AHMED

Trustee

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st JULY 2021

1. Accounting Policies

The financial statements are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Charities Act 2011. Exemption has been taken from preparing a cash flow statement under 'Section 7 Statement of Cash Flows' as permitted by FRS 102 on the grounds that the charity qualifies as a small entity.

(a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. Other income is accounted for on an accrual basis as far as it is prudent to do so. The value of services provided by volunteers has not been included.

(b) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered. Since there are no restricted incoming resources the charity trustees are free to spend the funds as they deem fit in the furtherance of the charity's objectives.

(c) As a registered charity the charity is generally exempt from Income and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

(d) Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(e) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Depreciation Policy

Depreciation is provided on the school furniture and equipment at the following rates based on the estimated useful life of these assets and their anticipated residual value:

Furniture and equipment – 20% reducing balance method

3. Tangible fixed assets

	Freehold Property	Furniture & Equipment	TOTAL
	£	£	£
Cost			
At 1st August 2020	268,937	94,116	363,053
Disposal cost		-10,825	-10,825
At 31st July 2021	<u>268,937</u>	<u>83,291</u>	<u>352,228</u>
Depreciation			
At 1st August 2020	-	89,126	89,126
Disposal depn adj		-10,573	-10,573
Charge for the year	-	1,007	1,007
At 31st July 2021	<u>-</u>	<u>79,560</u>	<u>79,560</u>
Net book value			
At 31st July 2020	<u>268,937</u>	<u>4,990</u>	<u>273,927</u>
At 31st July 2021	<u>268,937</u>	<u>3,731</u>	<u>272,668</u>

4. Employees' Remuneration

Total remuneration (including employer's national insurance contribution) for the year amounted to £188,476 (2020 - £168,060). There are no employees whose remuneration exceeds £60,000. The average number of paid staff for the year were 26 (2020 - 26), and these are analysed as follows:-

	<u>2021</u>	<u>2020</u>
Teaching: Full time	5	5
Teaching: Part time	12	12
Administration / non-teaching: Full time	1	1
Administration / non-teaching: Part time	8	8

5. Trustees' Remuneration and Expenses

No remuneration, directly or indirectly, was paid or payable for the year to any person or persons known to be connected with any of them. No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.