

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Registered Charity Number: 1053283

ANNUAL REPORT AND ACCOUNTS
31ST JULY 2020

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

CONTENTS

	Page
Charity Information	1
Trustees' Report	2,3,4
Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the accounts	8,9

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

Address

Beacon House
30 Beacon Hill, Aston
Birmingham

Bankers

Lloyds TSB Bank Plc
Birmingham Sutton Coldfield Branch
9 Birmingham Road
Sutton Coldfield

National Westminster Bank Plc
46 One Stop Shopping Centre
2 Walsall Road
Perry Barr
Birmingham

Al Rayan Bank
Edgbaston House, 3 Duchess Place
Hagley Road
Birmingham

Solicitors

Khan & Co
47 Cape Hill
Smethwick
West Midlands

Accountants

Mr Akbar Dedat
Crystal Business Services Ltd
Chartered Accountants
264 Stoney Stanton Road
Coventry
West Midlands

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

The Trustees present their report for the year ended 31st July 2020

Trustees

The charity trustees during the period from 1st August 2019 to date were as follows:-

Mohammed M Uddin - Chairman

Mr. Syed K Ahmed

Mr. Mohammed A Rahman

Mr Anwar H Teladia is the charity's secretary.

Management

The day to day running of the school is carried out by the school head-teacher (Mrs R Mogra), the school governors and also the trustees.

New Trustees

The charity, when appointing a new trustee, initially seek any interested person who has the appropriate qualification or expertise to run the charity. Such person then acts as a school governor for some time and if and when the present trustees find this person as suitable, the person is appointed as a new trustee. This ensures that all trustees are well aware of the charity's objectives, functions and procedures.

Constitution

The charity was established by a constitution dated 2nd January 1996 and is registered with the Charity Commission (1053283).

Registered Office

The charity's registered office is situated at Beacon House, 30 Beacon Hill, Aston, Birmingham.

Objectives

To establish, maintain and conduct a school for the education (and mainly) of girls so as to be an independent school within the meaning of the expression as defined in the Education Act. In order to fulfil these objectives the charity runs a girls secondary school which is managed by experienced and qualified staff. The overall aim is to provide a good education to girls so that these girls became good examples and useful to society.

Public Benefit

There is a public need for this type of school which the charity has now been addressing for many years.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the school, and are satisfied that systems are in place to mitigate our exposure to the major risks.

.....continued

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

Activities and Progress During Year

Unfortunately due to the financial hardships in the covid pandemic, which commenced in March 2020, many of the parents were unable to make parental contributions.

The employment costs fell during the year due to some furlough receipts.

The charity received an incorrect Ofsted report in December 2019. It was important for the trustees to challenge this and legal costs were incurred. There was another inspection in February 2020 which completely negated the earlier report and a good report was issued. The trustees are pleased to report that good education standards are being maintained.

The net incoming resources for the year was £8,686 (2019 - £6,803).

Future Plans

It is hoped that with the ending of the pandemic the charity will be able to attract more students.

During a recent governors meeting it was decided to upgrade the science and computer labs as well as renovating the front of the premises by new paint and windows.

Fixed Assets

There were no capital expenditures during the year.

Grant-making and investments

The charity does not give any grants or has any long-term investments.

Reserves Policy

The trustees have examined the requirement for liquid funds which are represented by those unrestricted funds not invested in fixed assets or designated for specific purpose or otherwise committed. The reserve fund represents the unrestricted funds arising from the past operating results.

The net current assets at the year-end is £64,020. The available liquid funds were £82,675 which more than satisfies the trustees' aims of having sufficient funds for immediate expenditures.

The charity intends is to continue building up reserves by means of operating surpluses, supplemented by general-purpose appeals from time to time.

The private loans are not only long-term and interest free, but there is always the possibility that such loans may become actual donations in the future.

.....continued

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

Trustees' Responsibility For The Accounts

Charity laws requires the trustees of the charity to prepare statements of accounts for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements the trustees are Select suitable accounting policies and apply them consistently.

Make judgements and estimates that are reasonable and prudent.


To prepare the financial statement in accordance with the models and principles set out in the Statement of Recommended Practice Accounting and Reporting by Charities and to state whether or not the accounts have been prepared in accordance with that statement and applicable accounting standards.

- Prepare the financial statements on the going concern basis unless it is inappropriate to do so.

Presume that the charity will continue in operation.

The trustees are responsible for keeping the proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with the reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that any statements of accounts comply with the requirement of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the managing committee. Approved on 8th July 2021.

..... Mr. Anwar Teladia – Secretary

NDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRCHFIELD INDEPENDENT GIRLS SCHOOL

I report on the accounts of the Charity on pages 6 to 9 for the year ended 31st July 2020 which have been prepared in accordance with the Charities Act 2011 and with the Financial Reporting Standard (FRS2), adapted to meet the needs of unincorporated organisations, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (The SORP), under the historical cost convention and the accounting policies set out on page 8.

Respective Responsibilities of Trustees and Examiner

As described on page 3, the Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under s144 (2) of the Charities Act 2011 and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and;
- c) to state whether particular matters have come to my attention.

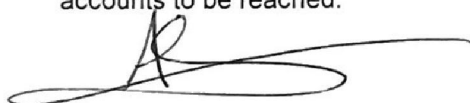
Basis of independent examiner's report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



MR AKBAR DEDAT
Chartered Accountant
Crystal Business Services Ltd
264 Stoney Stanton Road, Coventry CV1 4FP

8th July 2021

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Statement Of Financial Activity For The Year To
31st July 2020 (Income and Expenditure Account)

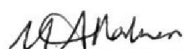
		<u>2020</u>	<u>2019</u>
	<u>Note</u>	<u>£</u>	<u>£</u>
<u>INCOMING RESOURCES</u>			
Parents' contributions		210,716	219,261
Donations & grants		8,725	20,063
<u>Total Incoming Resources</u>		<u>219,441</u>	<u>239,324</u>
<u>RESOURCES EXPENDED</u>			
<i><u>Direct charitable expenditure</u></i>			
Salaries and employer's NIC	4	150,761	173,809
Staff training		573	1,367
Rates, rent and insurance		15,261	15,016
School stationery, books & equipment		2,738	2,956
Repairs and maintenance		8,674	8,030
Light and heat		10,854	10,212
Telephone, fax and internet		1,761	1,977
Postage and stationery		2,356	3,030
Subscriptions		222	568
Software		7,111	6,969
Examination fees		-40	-1,496
Travelling exps/school trips		877	2,026
Cleaning expenses		2,581	3,277
Legal expenses		2,280	-
Sundry expenses		369	1,976
Depreciation		1,306	1,596
<u>Total Charitable Expenditure</u>		<u>207,684</u>	<u>231,313</u>
<u>Less:</u> Governance Costs (Ofsted fees)		-3,071	-1,208
NET INCOMING RESOURCES		<u>8,686</u>	<u>6,803</u>
Fund Balances at 1st August 2019		237,541	230,738
Fund Balances at 31st July 2020		<u><u>246,227</u></u>	<u><u>237,541</u></u>

ALL ACTIVITIES ARE CONTINUING

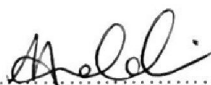
BIRCHFIELD INDEPENDENT GIRLS SCHOOL**Balance Sheet As At 31st July 2020**

			<u>2020</u>		<u>2019</u>
<u>Fixed Assets</u>	<u>Note</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Freehold property	3		268,937		268,937
Furniture & equipments			<u>4,990</u>		<u>6,296</u>
			273,927		275,233
<u>Current Assets</u>					
Debtors and prepayments		7,400		-	
Cash at bank		82,553		80,995	
Cash in hand		<u>122</u>		<u>361</u>	
		90,075		81,356	
<u>Less: Current Liabilities</u>					
Creditors and accruals		<u>26,055</u>		<u>25,238</u>	
			64,020		56,118
Total Assets Less Current Liabilities			<u>337,947</u>		<u>331,351</u>
<u>Less: Long Term Liabilities</u>					
Refundable deposits		2,210		4,300	
Private loans (interest free)		<u>89,510</u>		<u>89,510</u>	
			91,720		93,810
<u>Total Net Assets</u>			<u>£ 246,227</u>		<u>£ 237,541</u>
<u>Financed By :-</u>					
<u>Charity Funds Account</u>					
General Funds - Unrestricted			246,227		237,541
			<u>£ 246,227</u>		<u>£ 237,541</u>

Approved by The Board of Trustees on 8th July 2021 and signed on it's behalf



Trustee



Trustee

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st JULY 2020

1. Accounting Policies

The financial statements are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Charities Act 2011. Exemption has been taken from preparing a cash flow statement under 'Section 7 Statement of Cash Flows' as permitted by FRS 102 on the grounds that the charity qualifies as a small entity.

(a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. Other income is accounted for on an accrual basis as far as it is prudent to do so. The value of services provided by volunteers has not been included.

(b) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered. Since there are no restricted incoming resources the charity trustees are free to spend the funds as they deem fit in the furtherance of the charity's objectives.

(c) As a registered charity the charity is generally exempt from Income and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

(d) Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(e) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Depreciation Policy

Depreciation is provided on the school furniture and equipment at the following rates based on the estimated useful life of these assets and their anticipated residual value:

Furniture and equipment – 20% reducing balance method

3. Tangible fixed assets

	Freehold Property	Furniture & Equipment	TOTAL
	£	£	£
Cost			
At 1st August 2019	268,938	94,116	363,054
At 31st July 2020	<u>268,938</u>	<u>94,116</u>	<u>363,054</u>
Depreciation			
At 1st August 2019	-	87,820	86,224
Charge for the year	<u>-</u>	<u>1,306</u>	<u>1,596</u>
At 31st July 2020	<u>-</u>	<u>89,126</u>	<u>87,820</u>
Net book value			
At 31st July 2019	<u>268,937</u>	<u>6,296</u>	<u>275,233</u>
At 31st July 2020	<u>268,937</u>	<u>4,990</u>	<u>273,927</u>

4. Employees' Remuneration

Total remuneration (including employer's national insurance contribution) for the year amounted to £173,809 (2019 - £179,223). There are no employees whose remuneration exceeds £60,000. The average number of paid staff for the year were 26 (2019 - 25), and these are analysed as follows:-

	<u>2020</u>	<u>2019</u>
Teaching: Full time	5	4
Teaching: Part time	12	13
Administration / non-teaching: Full time	1	1
Administration / non-teaching: Part time	8	7

5. Trustees' Remuneration and Expenses

No remuneration, directly or indirectly, was paid or payable for the year to any person or persons known to be connected with any of them. No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Registered Charity Number: 1053283

ANNUAL REPORT AND ACCOUNTS
31ST JULY 2020

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

CONTENTS

	Page
Charity Information	1
Trustees' Report	2,3,4
Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the accounts	8,9

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

Address

Beacon House
30 Beacon Hill, Aston
Birmingham

Bankers

Lloyds TSB Bank Plc
Birmingham Sutton Coldfield Branch
9 Birmingham Road
Sutton Coldfield

National Westminster Bank Plc
46 One Stop Shopping Centre
2 Walsall Road
Perry Barr
Birmingham

Al Rayan Bank
Edgbaston House, 3 Duchess Place
Hagley Road
Birmingham

Solicitors

Khan & Co
47 Cape Hill
Smethwick
West Midlands

Accountants

Mr Akbar Dedat
Crystal Business Services Ltd
Chartered Accountants
264 Stoney Stanton Road
Coventry
West Midlands

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

The Trustees present their report for the year ended 31st July 2020

Trustees

The charity trustees during the period from 1st August 2019 to date were as follows:-

Mohammed M Uddin - Chairman

Mr. Syed K Ahmed

Mr. Mohammed A Rahman

Mr Anwar H Teladia is the charity's secretary.

Management

The day to day running of the school is carried out by the school head-teacher (Mrs R Mogra), the school governors and also the trustees.

New Trustees

The charity, when appointing a new trustee, initially seek any interested person who has the appropriate qualification or expertise to run the charity. Such person then acts as a school governor for some time and if and when the present trustees find this person as suitable, the person is appointed as a new trustee. This ensures that all trustees are well aware of the charity's objectives, functions and procedures.

Constitution

The charity was established by a constitution dated 2nd January 1996 and is registered with the Charity Commission (1053283).

Registered Office

The charity's registered office is situated at Beacon House, 30 Beacon Hill, Aston, Birmingham.

Objectives

To establish, maintain and conduct a school for the education (and mainly) of girls so as to be an independent school within the meaning of the expression as defined in the Education Act. In order to fulfil these objectives the charity runs a girls secondary school which is managed by experienced and qualified staff. The overall aim is to provide a good education to girls so that these girls became good examples and useful to society.

Public Benefit

There is a public need for this type of school which the charity has now been addressing for many years.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the school, and are satisfied that systems are in place to mitigate our exposure to the major risks.

.....continued

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

Activities and Progress During Year

Unfortunately due to the financial hardships in the covid pandemic, which commenced in March 2020, many of the parents were unable to make parental contributions.

The employment costs fell during the year due to some furlough receipts.

The charity received an incorrect Ofsted report in December 2019. It was important for the trustees to challenge this and legal costs were incurred. There was another inspection in February 2020 which completely negated the earlier report and a good report was issued. The trustees are pleased to report that good education standards are being maintained.

The net incoming resources for the year was £8,686 (2019 - £6,803).

Future Plans

It is hoped that with the ending of the pandemic the charity will be able to attract more students.

During a recent governors meeting it was decided to upgrade the science and computer labs as well as renovating the front of the premises by new paint and windows.

Fixed Assets

There were no capital expenditures during the year.

Grant-making and investments

The charity does not give any grants or has any long-term investments.

Reserves Policy

The trustees have examined the requirement for liquid funds which are represented by those unrestricted funds not invested in fixed assets or designated for specific purpose or otherwise committed. The reserve fund represents the unrestricted funds arising from the past operating results.

The net current assets at the year-end is £64,020. The available liquid funds were £82,675 which more than satisfies the trustees' aims of having sufficient funds for immediate expenditures.

The charity intends is to continue building up reserves by means of operating surpluses, supplemented by general-purpose appeals from time to time.

The private loans are not only long-term and interest free, but there is always the possibility that such loans may become actual donations in the future.

.....continued

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

Trustees' Responsibility For The Accounts

Charity laws requires the trustees of the charity to prepare statements of accounts for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements the trustees are Select suitable accounting policies and apply them consistently.

Make judgements and estimates that are reasonable and prudent.


To prepare the financial statement in accordance with the models and principles set out in the Statement of Recommended Practice Accounting and Reporting by Charities and to state whether or not the accounts have been prepared in accordance with that statement and applicable accounting standards.

- Prepare the financial statements on the going concern basis unless it is inappropriate to do so.

Presume that the charity will continue in operation.

The trustees are responsible for keeping the proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with the reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that any statements of accounts comply with the requirement of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the managing committee. Approved on 8th July 2021.

 Mr. Anwar Teladia – Secretary

NDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRCHFIELD INDEPENDENT GIRLS SCHOOL

I report on the accounts of the Charity on pages 6 to 9 for the year ended 31st July 2020 which have been prepared in accordance with the Charities Act 2011 and with the Financial Reporting Standard (FRS2), adapted to meet the needs of unincorporated organisations, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (The SORP), under the historical cost convention and the accounting policies set out on page 8.

Respective Responsibilities of Trustees and Examiner

As described on page 3, the Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under s144 (2) of the Charities Act 2011 and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and;
- c) to state whether particular matters have come to my attention.

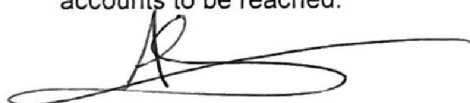
Basis of independent examiner's report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



MR AKBAR DEDAT
Chartered Accountant
Crystal Business Services Ltd
264 Stoney Stanton Road, Coventry CV1 4FP

8th July 2021

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Statement Of Financial Activity For The Year To
31st July 2020 (Income and Expenditure Account)

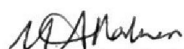
		<u>2020</u>	<u>2019</u>
	<u>Note</u>	<u>£</u>	<u>£</u>
<u>INCOMING RESOURCES</u>			
Parents' contributions		210,716	219,261
Donations & grants		8,725	20,063
<u>Total Incoming Resources</u>		<u>219,441</u>	<u>239,324</u>
<u>RESOURCES EXPENDED</u>			
<i><u>Direct charitable expenditure</u></i>			
Salaries and employer's NIC	4	150,761	173,809
Staff training		573	1,367
Rates, rent and insurance		15,261	15,016
School stationery, books & equipment		2,738	2,956
Repairs and maintenance		8,674	8,030
Light and heat		10,854	10,212
Telephone, fax and internet		1,761	1,977
Postage and stationery		2,356	3,030
Subscriptions		222	568
Software		7,111	6,969
Examination fees		-40	-1,496
Travelling exps/school trips		877	2,026
Cleaning expenses		2,581	3,277
Legal expenses		2,280	-
Sundry expenses		369	1,976
Depreciation		1,306	1,596
<u>Total Charitable Expenditure</u>		<u>207,684</u>	<u>231,313</u>
<u>Less:</u> Governance Costs (Ofsted fees)		-3,071	-1,208
NET INCOMING RESOURCES		<u>8,686</u>	<u>6,803</u>
Fund Balances at 1st August 2019		237,541	230,738
Fund Balances at 31st July 2020		<u><u>246,227</u></u>	<u><u>237,541</u></u>

ALL ACTIVITIES ARE CONTINUING

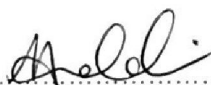
BIRCHFIELD INDEPENDENT GIRLS SCHOOL**Balance Sheet As At 31st July 2020**

			<u>2020</u>		<u>2019</u>
<u>Fixed Assets</u>	<u>Note</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Freehold property	3		268,937		268,937
Furniture & equipments			<u>4,990</u>		<u>6,296</u>
			273,927		275,233
 <u>Current Assets</u>					
Debtors and prepayments		7,400		-	
Cash at bank		82,553		80,995	
Cash in hand		<u>122</u>		<u>361</u>	
		90,075		81,356	
 <u>Less: Current Liabilities</u>					
Creditors and accruals		<u>26,055</u>		<u>25,238</u>	
			64,020		56,118
Total Assets Less Current Liabilities			<u>337,947</u>		<u>331,351</u>
 <u>Less: Long Term Liabilities</u>					
Refundable deposits		2,210		4,300	
Private loans (interest free)		<u>89,510</u>		<u>89,510</u>	
			91,720		93,810
 Total Net Assets			 £ <u>246,227</u>		 £ <u>237,541</u>
 <u>Financed By :-</u>					
Charity Funds Account					
General Funds - Unrestricted			246,227		237,541
			£ <u>246,227</u>		£ <u>237,541</u>

Approved by The Board of Trustees on 8th July 2021 and signed on it's behalf



Trustee



Trustee

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st JULY 2020

1. Accounting Policies

The financial statements are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Charities Act 2011. Exemption has been taken from preparing a cash flow statement under 'Section 7 Statement of Cash Flows' as permitted by FRS 102 on the grounds that the charity qualifies as a small entity.

(a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. Other income is accounted for on an accrual basis as far as it is prudent to do so. The value of services provided by volunteers has not been included.

(b) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered. Since there are no restricted incoming resources the charity trustees are free to spend the funds as they deem fit in the furtherance of the charity's objectives.

(c) As a registered charity the charity is generally exempt from Income and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

(d) Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(e) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Depreciation Policy

Depreciation is provided on the school furniture and equipment at the following rates based on the estimated useful life of these assets and their anticipated residual value:

Furniture and equipment – 20% reducing balance method

3. Tangible fixed assets

	Freehold Property	Furniture & Equipment	TOTAL
	£	£	£
Cost			
At 1st August 2019	268,938	94,116	363,054
At 31st July 2020	<u>268,938</u>	<u>94,116</u>	<u>363,054</u>
Depreciation			
At 1st August 2019	-	87,820	86,224
Charge for the year	<u>-</u>	<u>1,306</u>	<u>1,596</u>
At 31st July 2020	<u>-</u>	<u>89,126</u>	<u>87,820</u>
Net book value			
At 31st July 2019	<u>268,937</u>	<u>6,296</u>	<u>275,233</u>
At 31st July 2020	<u>268,937</u>	<u>4,990</u>	<u>273,927</u>

4. Employees' Remuneration

Total remuneration (including employer's national insurance contribution) for the year amounted to £173,809 (2019 - £179,223). There are no employees whose remuneration exceeds £60,000. The average number of paid staff for the year were 26 (2019 - 25), and these are analysed as follows:-

	<u>2020</u>	<u>2019</u>
Teaching: Full time	5	4
Teaching: Part time	12	13
Administration / non-teaching: Full time	1	1
Administration / non-teaching: Part time	8	7

5. Trustees' Remuneration and Expenses

No remuneration, directly or indirectly, was paid or payable for the year to any person or persons known to be connected with any of them. No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Registered Charity Number: 1053283

ANNUAL REPORT AND ACCOUNTS
31ST JULY 2020

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

CONTENTS

	Page
Charity Information	1
Trustees' Report	2,3,4
Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the accounts	8,9

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY INFORMATION

Address

Beacon House
30 Beacon Hill, Aston
Birmingham

Bankers

Lloyds TSB Bank Plc
Birmingham Sutton Coldfield Branch
9 Birmingham Road
Sutton Coldfield

National Westminster Bank Plc
46 One Stop Shopping Centre
2 Walsall Road
Perry Barr
Birmingham

Al Rayan Bank
Edgbaston House, 3 Duchess Place
Hagley Road
Birmingham

Solicitors

Khan & Co
47 Cape Hill
Smethwick
West Midlands

Accountants

Mr Akbar Dedat
Crystal Business Services Ltd
Chartered Accountants
264 Stoney Stanton Road
Coventry
West Midlands

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

The Trustees present their report for the year ended 31st July 2020

Trustees

The charity trustees during the period from 1st August 2019 to date were as follows:-

Mohammed M Uddin - Chairman

Mr. Syed K Ahmed

Mr. Mohammed A Rahman

Mr Anwar H Teladia is the charity's secretary.

Management

The day to day running of the school is carried out by the school head-teacher (Mrs R Mogra), the school governors and also the trustees.

New Trustees

The charity, when appointing a new trustee, initially seek any interested person who has the appropriate qualification or expertise to run the charity. Such person then acts as a school governor for some time and if and when the present trustees find this person as suitable, the person is appointed as a new trustee. This ensures that all trustees are well aware of the charity's objectives, functions and procedures.

Constitution

The charity was established by a constitution dated 2nd January 1996 and is registered with the Charity Commission (1053283).

Registered Office

The charity's registered office is situated at Beacon House, 30 Beacon Hill, Aston, Birmingham.

Objectives

To establish, maintain and conduct a school for the education (and mainly) of girls so as to be an independent school within the meaning of the expression as defined in the Education Act. In order to fulfil these objectives the charity runs a girls secondary school which is managed by experienced and qualified staff. The overall aim is to provide a good education to girls so that these girls became good examples and useful to society.

Public Benefit

There is a public need for this type of school which the charity has now been addressing for many years.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the school, and are satisfied that systems are in place to mitigate our exposure to the major risks.

.....continued

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

Activities and Progress During Year

Unfortunately due to the financial hardships in the covid pandemic, which commenced in March 2020, many of the parents were unable to make parental contributions.

The employment costs fell during the year due to some furlough receipts.

The charity received an incorrect Ofsted report in December 2019. It was important for the trustees to challenge this and legal costs were incurred. There was another inspection in February 2020 which completely negated the earlier report and a good report was issued. The trustees are pleased to report that good education standards are being maintained.

The net incoming resources for the year was £8,686 (2019 - £6,803).

Future Plans

It is hoped that with the ending of the pandemic the charity will be able to attract more students.

During a recent governors meeting it was decided to upgrade the science and computer labs as well as renovating the front of the premises by new paint and windows.

Fixed Assets

There were no capital expenditures during the year.

Grant-making and investments

The charity does not give any grants or has any long-term investments.

Reserves Policy

The trustees have examined the requirement for liquid funds which are represented by those unrestricted funds not invested in fixed assets or designated for specific purpose or otherwise committed. The reserve fund represents the unrestricted funds arising from the past operating results.

The net current assets at the year-end is £64,020. The available liquid funds were £82,675 which more than satisfies the trustees' aims of having sufficient funds for immediate expenditures.

The charity intends is to continue building up reserves by means of operating surpluses, supplemented by general-purpose appeals from time to time.

The private loans are not only long-term and interest free, but there is always the possibility that such loans may become actual donations in the future.

.....continued

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
CHARITY REGISTRATION No:1053283
ANNUAL REPORT FOR THE YEAR ENDED 31ST JULY 2020

Trustees' Responsibility For The Accounts

Charity laws requires the trustees of the charity to prepare statements of accounts for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements the trustees are Select suitable accounting policies and apply them consistently.

Make judgements and estimates that are reasonable and prudent.


To prepare the financial statement in accordance with the models and principles set out in the Statement of Recommended Practice Accounting and Reporting by Charities and to state whether or not the accounts have been prepared in accordance with that statement and applicable accounting standards.

- Prepare the financial statements on the going concern basis unless it is inappropriate to do so.

Presume that the charity will continue in operation.

The trustees are responsible for keeping the proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with the reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that any statements of accounts comply with the requirement of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the managing committee. Approved on 8th July 2021.

..... Mr. Anwar Teladia – Secretary

NDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRCHFIELD INDEPENDENT GIRLS SCHOOL

I report on the accounts of the Charity on pages 6 to 9 for the year ended 31st July 2020 which have been prepared in accordance with the Charities Act 2011 and with the Financial Reporting Standard (FRS2), adapted to meet the needs of unincorporated organisations, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (The SORP), under the historical cost convention and the accounting policies set out on page 8.

Respective Responsibilities of Trustees and Examiner

As described on page 3, the Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under s144 (2) of the Charities Act 2011 and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and;
- c) to state whether particular matters have come to my attention.

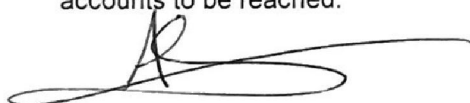
Basis of independent examiner's report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



MR AKBAR DEDAT
Chartered Accountant
Crystal Business Services Ltd
264 Stoney Stanton Road, Coventry CV1 4FP

8th July 2021

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
Statement Of Financial Activity For The Year To
31st July 2020 (Income and Expenditure Account)

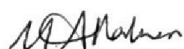
		<u>2020</u>	<u>2019</u>
	<u>Note</u>	<u>£</u>	<u>£</u>
<u>INCOMING RESOURCES</u>			
Parents' contributions		210,716	219,261
Donations & grants		8,725	20,063
<u>Total Incoming Resources</u>		<u>219,441</u>	<u>239,324</u>
<u>RESOURCES EXPENDED</u>			
<i><u>Direct charitable expenditure</u></i>			
Salaries and employer's NIC	4	150,761	173,809
Staff training		573	1,367
Rates, rent and insurance		15,261	15,016
School stationery, books & equipment		2,738	2,956
Repairs and maintenance		8,674	8,030
Light and heat		10,854	10,212
Telephone, fax and internet		1,761	1,977
Postage and stationery		2,356	3,030
Subscriptions		222	568
Software		7,111	6,969
Examination fees		-40	-1,496
Travelling exps/school trips		877	2,026
Cleaning expenses		2,581	3,277
Legal expenses		2,280	-
Sundry expenses		369	1,976
Depreciation		1,306	1,596
<u>Total Charitable Expenditure</u>		<u>207,684</u>	<u>231,313</u>
<u>Less</u> : Governance Costs (Ofsted fees)		-3,071	-1,208
NET INCOMING RESOURCES		<u>8,686</u>	<u>6,803</u>
Fund Balances at 1st August 2019		237,541	230,738
Fund Balances at 31st July 2020		<u><u>246,227</u></u>	<u><u>237,541</u></u>

ALL ACTIVITIES ARE CONTINUING

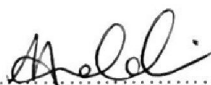
BIRCHFIELD INDEPENDENT GIRLS SCHOOL**Balance Sheet As At 31st July 2020**

			<u>2020</u>		<u>2019</u>
<u>Fixed Assets</u>	<u>Note</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Freehold property	3		268,937		268,937
Furniture & equipments			<u>4,990</u>		<u>6,296</u>
			273,927		275,233
 <u>Current Assets</u>					
Debtors and prepayments		7,400		-	
Cash at bank		82,553		80,995	
Cash in hand		<u>122</u>		<u>361</u>	
		90,075		81,356	
 <u>Less: Current Liabilities</u>					
Creditors and accruals		<u>26,055</u>		<u>25,238</u>	
			64,020		56,118
Total Assets Less Current Liabilities			<u>337,947</u>		<u>331,351</u>
 <u>Less: Long Term Liabilities</u>					
Refundable deposits		2,210		4,300	
Private loans (interest free)		<u>89,510</u>		<u>89,510</u>	
			91,720		93,810
 Total Net Assets			 £ <u>246,227</u>		 £ <u>237,541</u>
 <u>Financed By :-</u>					
Charity Funds Account					
General Funds - Unrestricted			246,227		237,541
			£ <u>246,227</u>		£ <u>237,541</u>

Approved by The Board of Trustees on 8th July 2021 and signed on it's behalf



Trustee



Trustee

BIRCHFIELD INDEPENDENT GIRLS SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st JULY 2020

1. Accounting Policies

The financial statements are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Charities Act 2011. Exemption has been taken from preparing a cash flow statement under 'Section 7 Statement of Cash Flows' as permitted by FRS 102 on the grounds that the charity qualifies as a small entity.

(a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. Other income is accounted for on an accrual basis as far as it is prudent to do so. The value of services provided by volunteers has not been included.

(b) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered. Since there are no restricted incoming resources the charity trustees are free to spend the funds as they deem fit in the furtherance of the charity's objectives.

(c) As a registered charity the charity is generally exempt from Income and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

(d) Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(e) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Depreciation Policy

Depreciation is provided on the school furniture and equipment at the following rates based on the estimated useful life of these assets and their anticipated residual value:

Furniture and equipment – 20% reducing balance method

3. Tangible fixed assets

	Freehold Property	Furniture & Equipment	TOTAL
	£	£	£
Cost			
At 1st August 2019	268,938	94,116	363,054
At 31st July 2020	<u>268,938</u>	<u>94,116</u>	<u>363,054</u>
Depreciation			
At 1st August 2019	-	87,820	86,224
Charge for the year	<u>-</u>	<u>1,306</u>	<u>1,596</u>
At 31st July 2020	<u>-</u>	<u>89,126</u>	<u>87,820</u>
Net book value			
At 31st July 2019	<u>268,937</u>	<u>6,296</u>	<u>275,233</u>
At 31st July 2020	<u>268,937</u>	<u>4,990</u>	<u>273,927</u>

4. Employees' Remuneration

Total remuneration (including employer's national insurance contribution) for the year amounted to £173,809 (2019 - £179,223). There are no employees whose remuneration exceeds £60,000. The average number of paid staff for the year were 26 (2019 - 25), and these are analysed as follows:-

	<u>2020</u>	<u>2019</u>
Teaching: Full time	5	4
Teaching: Part time	12	13
Administration / non-teaching: Full time	1	1
Administration / non-teaching: Part time	8	7

5. Trustees' Remuneration and Expenses

No remuneration, directly or indirectly, was paid or payable for the year to any person or persons known to be connected with any of them. No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.