



4TH RUNCORN SCOUT GROUP

TRUSTEES ANNUAL REPORT

1st January 2023 – 31st December 2023

Trustees' Annual Report

For the period

From (start date) 0 1 0 1 2 3 to end date 3 1 1 2 2 3

Section AReference and administration details

Charity name4th Runcom Scout Group

Other names the charity is known by4th Runcom Scout Group C.W.B.

Registered charity number (if any)1053205

HQ registration number10022856

Charity's principal address4TH RUNCORN SCOUT GROUP
PARK ROAD
RUNCORN
PostcodeWA74PU

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	KEITH MARNELL	LEAD VOLUNTEER	
2	CAROL WALKER	CHAIRPERSON	
3	DARROLL MCCULLOCH	TREASURER	
4	GILL FINDLOW	SECRETARY	
5	CARLY HARRIS	TEAM LEADER	
6	MARK HARRIS	TEAM LEADER	
7	MATTHEW MARNELL	TEAM LEADER	
8	DAVID WALKER	TRUSTEE	
9	JOHN FRODSHAM	TRUSTEE	
10	WENDY FRODSHAM	TRUSTEE	
11	DIANE LAGARES-BALLANTINE	TRUSTEE	
12	GLYN HAMMONDS	TRUSTEE (HQ MANAGER)	
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section BStructure, governance and management

Description of the charity's trusts

1 LT700001 (27 February 2024)

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Trustee Board consists of the Chair, Treasurer and 9 Trustees (including 1 Ex Officio Trustee, and 2 co-opted Trustees) and meets every month.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control (Specimen 1)</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control (Specimen 2)</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 3 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development,</p>

empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The activities of the Group are:

The provision of the Scouting programme for 4 –14 year old members

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2023, 4th Runcorn celebrated its 100th anniversary. The members of the Group were able to celebrate our celebratory year due to the substantial fundraising efforts of 2021-2022 which raised over £25,000. In addition to this, during 2023 we were also privileged to receive an incredible donation from an anonymous benefactor of £10,000 taking our Centenary fundraising income to over £35,000. The Group ran 16 Centenary Events across the year, in addition to our usual programme which started off with the Mersey Gateway Bridge being lit up in the Centenary Colours; an absolutely incredible

sight for everyone formerly and currently involved with the Group, we received photos of the landmark from as far away as Manchester. We also held an international trip for 61 members to Paris which was thoroughly enjoyed by every member. We also held a Group camp which was the largest ever gathering of 4th Runcom members at Tatton Park and we would like to reiterate our thanks to all the volunteers who provided activities on that weekend, many of them outside of the Group. We also celebrated the King's coronation with a joint Garden Party for the Coronation and our centenary where over 150 people attended. We have continued to have a high number of members, increasing by 2 members and all of our sections are currently full. The Group also applied to permanently change 4th Runcom's neckerchief colours to those of the Centenary after a survey of past and current members as well as other scouts brought back a 97% response in favour which was brought into place on 1st January 2024. We continue to look for ways to improve our facilities after the significant investments of 2022 and we hope to deliver a new mezzanine level in the Garage and are hoping to invest further in equipment and facilities in 2024. The Group would like to put on record our continued thanks to everyone who helped us to have such a fantastic 2023, which will hopefully continue to inspire us in the next 100 years.

Section E	Financial Review
<p>Brief statement of the charity's policy on reserves</p> <p>Quantify and explain any designations</p>	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000</p> <p>The Group held reserves of approximately £29,000 against this at year end. This is above the level required for operating expenses. However this can be explained by successful fundraising in preparation for the coming year</p>
<p>Details of any funds materially in deficit (circumstances plus steps to eliminate)</p>	
<p>Further financial review details (optional information)</p> <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); 	<p>Investment Policy</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.G167:S169</p>

- how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

- investment policy and objectives;

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group plans to but is not limited to: 1. continue to invest in equipment and experiences for the members of the Group. 2. explore the possibilities of another international experience for the Group's members 3. Continue to look to maintain and


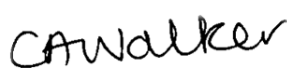
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

KEITH ANTHONY MARNELL CAROL ANN WALKER

Position (eg Secretary, Chair)

GROUP LEAD VOLUNTEER GROUP CHAIRPERSON

Date

1 5 0 5 2 4



ANNUAL ACCOUNTS

1st January 2023 – 31st December 2023

**4th RUNCORN SCOUT GROUP
ANNUAL ACCOUNTS 2023
TRESURERS REPORT**

FOREWORD

2023 marked a historic landmark commemorating the Groups 100th year since it was formed. Additionally, 2023 saw the Coronation of King Charles III. Meticulous planning over multiple years in consultation with our Group, friends, and families, et al during 2022 and 2023 has meant a lot of work has had to be done at a frenetic pace to ensure the facilities within our HQ were suitably modernised and funding was secured to enable the full programme of events planned in 2023 to be delivered.

OPERATING SURPLUS

Given everything that was undertaken in 2023 the Group Income exceeded Expenditure by £1,741.76 which has been added to the Groups Monetary Reserves.

TOTAL MONETARY ASSETS AT THE END OF THE YEAR

At the end of the Year the total monetary assets held by the Group was £32,861.26 the composition of which is detailed in the Groups Balance Sheet highlighted in yellow.

Detailed copies of the Groups Income & Expenditure can be made available on request.

DECLARATION OF THANKS

I wish to give my personal thanks to all volunteers, our Group, Patrons, Grant Funding Agencies, Fund Raising Sponsors, and those providing financial assistance through donations, who ensured the programme planned during the Groups Centenary Year was successfully delivered.

I would also like to extend my personal thanks to my fellow Trustees for their consideration and support to me during 2023 and to Mrs S Wood who kindly inspected our accounts at very short notice.

Darroll D. McCulloch, BA(Hons), ACMA, CGMA,

Group Treasurer

4th Runcorn Scout Group

Notes		Income 2023	
Note 1	Subscriptions	Total Subscriptions	£9,640.50
		less Subscriptions to district, County & Scout HQ (Capitation)	£4,806.00
			£4,834.50
Note 2	Premises		£2,065.00
Note 3	Investment Income		£224.69
Note 4	Activities		£7,703.45
Note 5	Fundraising		£4,744.21
Note 6	Grants & Donations		£13,996.54
Note 7	Other Income		£200.14
	Total Income		£33,768.53
	TOTAL		33,768.53

Notes		Expenditure 2023	
Note 8	Premises & Insurances		£5,730.01
Note 9	Activities		£21,820.72
Note 10	Fundraising		£508.80
Note 11	Equipment		£1,752.95
Note 12	Badges, Networking, Books & Training		£1,522.16
Note 13	Administration & Miscellaneous		£692.13
	Total Expenditure		£32,026.77
	Operating Surplus transferred to Reserves		£1,741.76
	TOTAL		£33,768.53

4th Runcorn Scout Group Balance Sheet for the Year End 2023

RESERVES			ASSETS		
		Notes			Notes
Balance Brought forward 31/12/22	£31,119.50		FIXED ASSETS		
Add: Operating Surplus 2023	£1,741.76	from page 1	Scout HQ	£322,496.00	Based on Insurable Values
			Campsite Kit & Equipment	£21,666.00	
			Trailers	£5,542.00	
			Canoes & Trailers	£3,544.00	
Reserve Balance carried forward as at 31/12/22	£32,861.26		Total Fixed Assets	£353,248.00	
			CURRENT (MONETARY) ASSETS		
			Balance Lloyds Treasuresrs on-line Account as at 31/12/23	£19,350.43	
			Balance Lloyds Classic Account as at 31/12/23	£1,667.31	
			Equals Corporate & Card Balances as at 31/12/23	£1,401.52	
			Goup Cash Float	£400.00	
			Group Cash Balance	£22,819.26	
			Lloyds Deposit Account	£10,042.00	Includes interest
			Total Current (Monetary) Assets	£32,861.26	

4th Runcorn Scout Group

Notes to Annual Accounts

January – December 2023

These accounts have been prepared on a Receipts and Payments Basis which means income and expenditures are shown in terms of cash received and paid in the during the year 2023.

As everyone will undoubtedly be aware 2023 marked the Coronation of King Charles III and the Groups Centenary Year. The culmination of a multi-year planning programme an extensive programme of activities was undertaken to ensure our entire Group had a wonderful experience during this landmark Commemorative year.

The notes that follow is intended to outline the key items that are covered under each of the main headings within the Income and Expenditure Statement.

Income

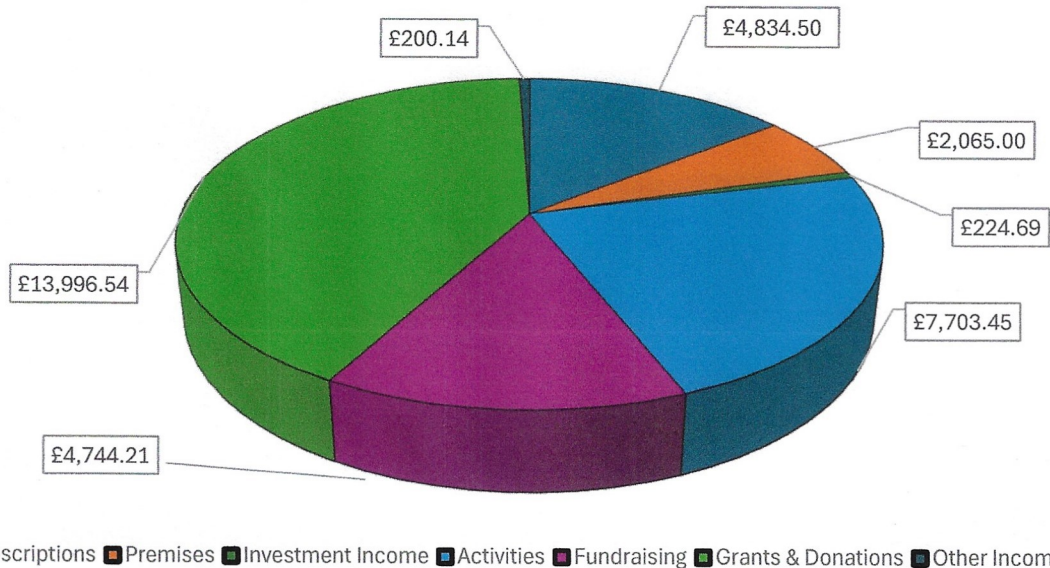
- Note 1 **Membership / Subscription:** - the first figure shows the total subscription income from our scouters during 2023. The second amount shown is the capitation fee we must pay to District, County, and the Scout Association. The balance left is used for the needs of the Group.
- Note 2 **Premises:** - This is income received from other groups such as the Cestrian Explorer Unit, Mersey Weaver District Scout Council, and others for use of the HQ.
- Note 3 **Investment Income:** - this was the interest received on the Groups investment account with the Scout Association up to the date the Scout association closed all short-term investment accounts. It also includes the interest arising from the reinvestment in Lloyds Bank Deposit Account.
- Note 4 **Activities:** - this is the money paid into the group by Squirrels, Beavers, Cubs and Scouts for camps and other yearly activities. In addition, it includes a wide range of activities to commemorate the Groups Centenary Year.
- Note 5 **Fundraising:** - this is the income from the various fund-raising activities carried out by the group during the year. Most of the money came from a range of very successful events to help deliver the programme of events planned during the Groups centenary celebrations in 2023.
- Note 6 **Grants/Donations:** - Comprises a range of grants and personal donations from patrons and friends of the Group, including amongst others INOVYN Community Support, the Scout Association, Leslie Sells, Rotary and other anonymous donations.
- Note 7 **Other Income:** This includes sales of some neckers etc

Expenditure

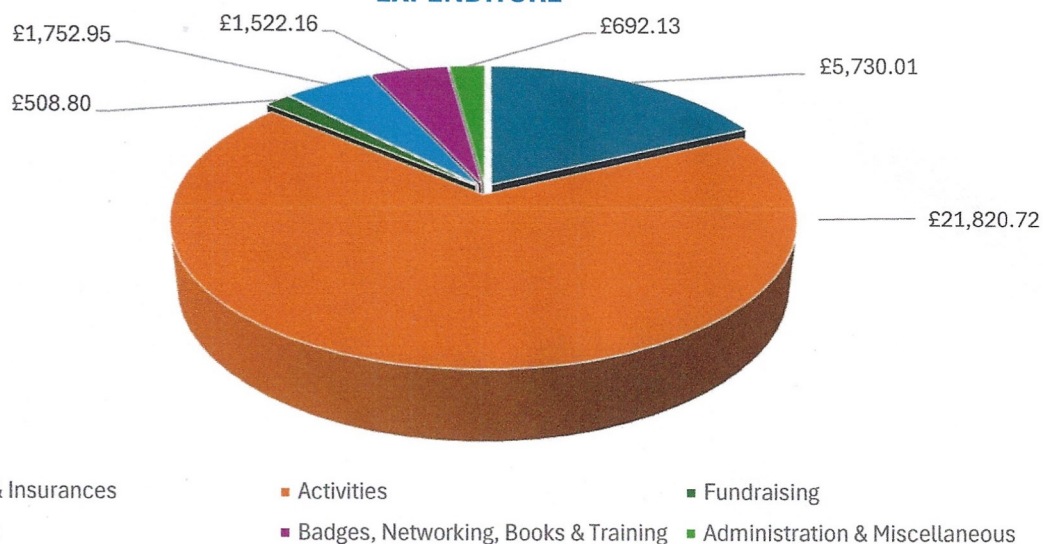
- Note 8 **Premises & Insurances:** - This is cost of the upkeep of the group's headquarters, which includes rates, Gas, electricity, telephone, cleaning, maintenance, improvements, and insurance of the buildings.

- Note 9 **Activities:** - This is the amount spent on camps and other recurring activities throughout the year an extensive list of Centenary events including Euro Disney, Centenary Camp, Coronation and Centenary lunch, trip to see Concorde, trip to London/Gilwell, and BeWILLDerwood amongst other events.
- Note 10 **Fundraising:** - These are the incidental costs associated with Fund Raising Activities to ensure that the programme of activities is adequately funded.
- Note 11 **Purchase of Equipment:** - This is the amount spent on items that tend to be expensive or last a long time such as tents and equipment e.g., New Group flags, New chairs, Step Ladders, and Buoyancy aids.
- Note 12 **Badges, Books & training:** - most of the money was spent on badges and Minibus Driver Training.
- Note 13 **Administration & Miscellaneous:** - includes other expenditure such as Licencing, stationery, AGM expenditure, postage, communications including telephone and internet, and other expenditures which do not naturally fall into other categories of spend.

**4th RUNCORN SCOUT GROUP
ANNUAL ACCOUNTS 2023
SOURCES OF INCOME**



**4th RUNCORN SCOUT GROUP
ANNUAL ACCOUNTS 2023
EXPENDITURE**





CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
4th RUNCORN SCOUT GROUP	1053205

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2023		31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SUBSCRIPTIONS	4,835	-	-	4,835	4,715
PREMISES	2,065	-	-	2,065	1,967
INTEREST	225	-	-	225	7
ACTIVITIES	7,703	-	-	7,703	17,496
FUNDRAISING	4,744	-	-	4,744	11,552
GRANTS AND DONATIONS	13,997	-	-	13,997	20,731
OTHER	200	-	-	200	119
	-	-	-	-	-
Sub total (Gross income for AR)	33,769	-	-	33,769	56,587
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,769	-	-	33,769	56,587
A3 Payments					
PREMISES AND INSURANCES	5,730	-	-	5,730	22,258
ACTIVITIES	21,821	-	-	21,821	30,306
FUNDRAISING	509	-	-	509	3,335
EQUIPMENT	1,753	-	-	1,753	1,730
BADGES, NECKERS ETC	1,522	-	-	1,522	1,695
MISCELLANEOUS	692	-	-	692	1,287
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	32,027	-	-	32,027	60,611
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,027	-	-	32,027	60,611
Net of receipts/(payments)	1,742	-	-	1,742	- 4,024
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,119	-	-	31,119	35,143
Cash funds this year end	32,861	-	-	32,861	31,119

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BANK ACCOUNTS	22,419	-	-
	Lloyds Deposit Account	10,042	-	-
	CASH IN HAND	400	-	-
	Total cash funds	32,861	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

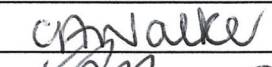
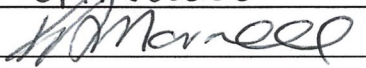
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	SCOUT HQ	BUILDINGS & CONTENTS	-	322,496
	CAMPSITE KIT & EQUIPMENT	BUILDINGS & CONTENTS	-	21,666
	TRAILERS	BUILDINGS & CONTENTS	-	5,542
	CANOES & MARINE EQUIPMENT	MARINE INSURANCE	-	3,544
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CAWALKER	16/5/24
	KA MARWELL	16/5/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

4TH Runcorn Scout Group

On accounts for the year
ended

31st December 2023

Charity no
(if any)

1053205

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: S Wood

Date: 6/5/24

Name: MRS S WOOD

Relevant professional
qualification(s) or body
(if any):

AAT Intermediate Cert.

Address:

27, Highbank Road
Kingsley
Ches WAB8AE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

On examination of the accounts, I can see that the group has had an amazing Centenary year.