

Fourth Runcorn Scout Group

Trustee's Report

For the year ended 31st December 2021

Charity no. 1053205

Scout Group Registration No: 10022856



Administrative details

Name: 4th Runcorn Scout Group

Charity No: 1053205

Scout Group Registration No: 10022856

Principal Address: 4th Runcorn Scout Group, Park Road, Runcorn, Cheshire,
WA7 4PU

Trustees: All Trustees were appointed at the Annual General
Meeting (AGM) held on Thursday 17th June 2021

Chairperson: Carol Walker

Secretary: Gill Findlow

Treasurer: Darroll McCulloch

Other Trustees:

- Keith Marnell
- Mark Harris
- Matthew Marnell
- John Frodsham
- Wendy Frodsham
- Michael Berridge
- David Walker
- Diane Lagares-Ballantine
- Rebecca Taylor
- Sean Gibson
- Glyn Hammonds



Structure, Governance and management

Governing Documents:	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives the authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.
How the charity is constituted:	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods:	The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

Group Executive Committee

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Members of the Group Executive committee are appointed in accordance with The Policy, Rules and Organisation of the Scout Association:

- Trustees are elected at the AGM, where any member can stand, nominate and vote for candidates.
- The appointment of the Chairman is approved by the AGM on the nomination of the Group Scout Leader
- The Treasurer and Secretary are elected by the AGM and serve as Trustees ex-officio.
- The leaders of the Sections (Beavers, Cubs and Scouts) are all eligible to be members of the Group Executive Committee ad ex-officio Trustees if they wish to be.
- The Group Scout Leader is also an ex-officio Trustee, along with any Assistant Group Scout Leader that may have been appointed
- Outside of the AGM, the Executive Committee may co-opt Trustees, but the number of such co-opted Trustees cannot exceed in number those elected by the AGM that are not ex-officio Trustees.



Risk and Internal Control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Objectives of the Group

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

As Scouts we are guided by these values:

- Integrity – We act with integrity; we are honest, trustworthy and loyal.
- Respect – We have self-respect and respect for others
- Care – We support others and take care of the world in which we live
- Belief – We explore our faiths, beliefs and attitudes
- Co-operation – We make a positive difference; we co-operate with others and make friends

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

The objective of the Group is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Trustees confirm that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.



Financial Review

INCOME

Despite the pandemic, the Groups total income for the year was £36,010.41 minus the capitation fee £3168.75 and subscription reimbursement of £86.00 giving a net income of £32,755.66 to the Group, which was largely made up of grants and donations totalling £21,196.64 and from subscriptions, fees for activities and money raised from fundraising activities.

Fundraising

The Group's fundraising activities for the year yielded a total of £5944.26. A raft of events were conducted to finance the planned programme of celebrations scheduled in the Centenary year of the Group in 2023 being the principal source of those monies.

Grants and Donations

The Group received £21,196.64 in the form of grants and donations. The largest grants were awarded by the Government through the auspices of Halton Borough Council (£19,397.00) and from TSA's Early Years Grant (£1,123.80). The balances of monies received were in the form of various donations.

Subscriptions

The income from subscriptions in 2021 was £3757.68 of this £3168.75 was paid to the District, County and Scout Association for membership/capitation fees.

Activities

£3,450 was received as payments towards the Centenary trip to Euro Disney Paris by those who will be attending this trip during 2023 the balance being related to Camps and other activities over the year.

Hall Hires

The income from hall hires was £960.00 and this mainly came from the Cestrian Explorer Scout Unit.

EXPENDITURE

The Group's total expenditure for 2021 excluding capitation fees (£3168.75) was £29,368.33.

Premises

The total cost of maintaining, heating, lighting, insurance and cleaning of the Headquarters was £13,478.65 of which £10,537.89 was spent on building work improving structural, electrical and fire alarms and security within the HQ.

Balance of Expenditure

£10,169.66 was spent on activities, £9,355.80 of which related to booking arrangements for the Centenary Trip to Euro Disney in 2023, £3,019.55 on badges and neckerchiefs, £736.16 on equipment and £704.70 on administration and internet service, stationary etc.



TOTAL MONETARY ASSETS AT THE END OF 2021

At the end of the year the total monetary assets held by the Group was £35,143.37 – an increase of £3,387.33 on the previous year balance. This comprised of two current accounts balances, the old ‘Classic’ account and the new online treasurers account. As at the end of December 2021 the account balances were £23,141.18 and £3,569.83 respectively after allowing for

cash in transit. Cash in hand held by Beavers and Cubs sections was £9.40 and £26.40 and the short term investment account now stands at £8,396 including accrued interest.

2021 has been an exceptional year both in terms of improving the standards within the HQ, and meeting the challenges of planning and raising funds to deliver a programme of events to be held in the Group’s Centenary year in 2023. My personal thanks goes to all those that have helped to make 2021 such a success.

I would like to extend my thanks to my fellow trustees for their help and to Andrew Crowe who kindly inspected our accounts at very short notice.

Detailed copies of the Group’s income and expenditure can be made available on request.

Going concern

The Trustees have a reasonable expectation that the Group has adequate resources to continue in existence for the foreseeable future.

Reserves Policy

The Group’s policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short or it be faced with unexpected expenses. The Group Executive Committee considers that the Group should hold a minimum sum of £8,000 of available cash reserves in the Scout Association Short Term Investment account.

The Group held reserves of approximately £23,000 against this at year end. This is above the minimum level required under this policy.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.



Declaration

The Trustees declare that they have approved the Trustee's report above and accounts for the Year ending 2021 below on 19th May 2022.



Carol Walker

Chairperson



Darroll D. McCulloch

Treasurer



4th Runcorn Scout Group Financial Summary Year End 2021				
Calculated Monetary Balance for Year End 2021		Actual Monetary Balance Year End 2021		
	£	£	£	Notes
Bank Balance 31/12/20	23,326.03			
Group cash Box Balance 31/12/20	31.06		25,141.18	
Cash remaining in Cub Account 31/12/20	0.00		2,000.00	
Cash remaining in Beaver Account 31/12/20	6.69			23,141.18
Go Cardless Deposit in transit	41.52			
Total Income 2021	32,755.66		3,508.16	
Total Expenditure 2021	29,368.33		61.67	
				3,569.83
	3,387.33			9.40
				26.40
Balance	26,792.63			26,746.81
Short term investment Account 31/12/20	£8,350.74			Includes accrued interest
				8,396.56
Total monetary assets 31/12/21	£35,143.37			35,143.37
Difference between Actual and Calculated total monetary assets £0.00				

4th Runcorn Scout Group									
Notes	Subscriptions	Income 2021			Notes	Premises & Insurances	Expenditure 2021		
		£	£	£			£	£	£
Note 1					Note 7				
	Total Subscriptions	3,757.68				Rates & Water	192.65		
	less Subscriptions to district, County & Scout HQ (Capitation)	-3,168.75				Gas & Electricity	558.91		
			588.93			Insurances	987.29		
						Cleaning	484.03		
						Improvements	10,537.69		
						General Maintenance	678.98		
						Miscellaneous	39.10		13,478.65
Note 2	Hall Hires	1,010.00		1,010.00					
Note 3	Investment Income	See Below	45.82	45.82	Note 8	Activities	10,169.66		10,169.66
Note 4	Activities	3,970.01		3,970.01	Note 9	Fundraising	1,259.61		1,259.61
Note 5	Fundraising	5,944.26		5,944.26	Note 10	Badges Books etc	3,019.55		3,019.55
Note 6	Grants & Donations	21,196.64		21,196.64	Note 11	Admin & Misc	687.50		
						Internet	17.20		
						Postage & Photo copier paper			704.70
					Note 12	Equipment	736.16		736.16
	Total Income			32,755.66		Total Expenditure			29,368.33
Note 3	Investment Income	Interest on Scout Association Short term investment Service							

Note that the interest received is reinvested into the investment account but due to remote working under COVID there is a delay in calculating interest by the Scout Association Investment Service and has now been included within the balance for 31/12/21



Scouts

4th Runcorn C.W.B.

4th Runcorn Scout Group Income 2021

		£	Total £	£
Subscriptions				
	Beavers	881.24		
	Cubs	995.60		
	Scouts	1,966.84		
			<u>3,843.68</u>	
Premises				
(Hall Hires)	Cestrian Explorers	960.00		
	Other	50.00		
			<u>1,010.00</u>	
Investment				
	Short Term Investment Account Accrued Interest	45.82		
			<u>45.82</u>	
Activities				
	Camps	520.01		
	Centenary Trip	3,450.00		
			<u>3,970.01</u>	
Fundraising				
	Christmas Fayre	1,627.56		
	Tuck Shop	195.15		
	Pens	30.00		
	Smarties	812.90		
	Halloween On the Hill	1,275.43		
	Quiz Night	465.00		
	Christmas Bingo	794.95		
	Alan Chadwick Cake Sale	179.40		
	Marshalling at Castle Park	441.97		
	Miscellaneous	121.90		
			<u>5,944.26</u>	
Grants & Donations				
	Halton Borough Council	19,397.00		
	TSA Early Years	1,123.80		
	Millers	50.00		
	Amazon Europe Core	61.30		
	Miscellaneous	564.54		
			<u>21,196.64</u>	
Other Income				
			<u>-</u>	
Total Income				<u>36,010.41</u>



Scouts

4th Runcorn C.W.B.

4th Runcorn Scout Group Expenditure 2021

		£	Totals £	£
Subscriptions	Membership (Capitation)	3,168.75		
	Reimbursed Subs	86.00		
			<u>3,254.75</u>	
Premises & Insurances	Gas	102.56		
	Electricity	456.35		
	Water Rates	175.01		
	Insurances	987.29		
	Building Works incl Electrica, Fire, etc	10,537.69		
	ND Rates	17.64		
	General Maintenance	678.98		
	Cleaning and Cleaning Materials	484.03		
	Locks & Keys	39.10		
			<u>13,478.65</u>	
Activities	Camps	536.75		
	Centenary	9,355.80		
	Beavers	125.03		
	Scout Shopping Event	78.48		
	Cubs	73.60		
			<u>10,169.66</u>	
Fundraising	Tuck Shop	378.87		
	Smarties	24.00		
	Halloween on the Hill	121.99		
	Christmas Fayre	149.98		
	Christmas Bingo	57.47		
	Insulated cups	71.28		
	Pens	264.00		
	Other	192.02		
			<u>1,259.61</u>	
Equipment	PA system	341.98		
	Sound Board	229.20		
	Projector	164.98		
			<u>736.16</u>	
Badges, Books & Training	Badges Books etc	1,179.72		
	Neckers etc	1,443.29		
	Other	396.54		
			<u>3,019.55</u>	
Administration & Miscellaneous	Internet	687.50		
	Postage & Photocopier Paper	17.20		
			<u>704.70</u>	
Total				<u><u>£32,623.08</u></u>



Notes:

These accounts only show what has come into and out of the group's accounts during the year 2021.

Income

- Note 1 **Membership / Subscription:** - the first figure shows the total subscription income from both weekly payments and standing orders. The second amount shown is the capitation fee we have to pay to district, county and the Scout Association.
- Note 2 **Hall Hires:** - This is income received from other groups such as the Cestrian Explorer Scout Unit and Mersey Weaver District Scout Council's use of the HQ.
- Note 3 **Investment Income:** - this was the interest received on the investment account the group has with the Scout Association. The interest is re-invested into the investment account. Due to the pandemic and need to work remotely there was a backlog in calculating interest due in 2020 and has been included in 2021.
- Note 4 **Activities:** - this is the money paid into the group by the Beavers, Cubs and Scouts for camps and other activities and is then paid out on these activities. The key events were the collections made for those joining the Centenary Celebration to Disneyland Paris, for camps and activities conducted by the Beavers and Cubs teams.
- Note 5 **Fundraisers:** - This was the income from the various fundraising activities carried out by the group during the course of the year. The majority of the money came from the range of very successful events to deliver the programme of events planned during the Group's Centenary Celebrations in 2023.
- Note 6 **Donations / Grants:** - Includes a range of grants and personal donations from friends of the Group. Significant grants were provided by the Government through Halton Borough Council and the TSA Early Years Grant



Expenditure

- Note 7 **Premises & Insurances :** - This is the cost of the upkeep of the group's headquarters which includes rates, gas, electricity, telephone, cleaning, maintenance, improvements and insurance of the buildings.
- Note 8 **Activities:** - This is the amount spent on camps and other activities throughout the year
- Note 9 **Fundraising** – These are the incidental costs associated with Fund Raising activities.
- Note 10 **Badges, books and training** – most of the money was spent on badges
- Note 11 **Administration & Miscellaneous :** - includes other expenditure such as stationery, AGM expenditure, postage, communication including telephone and internet, awards, presentations, and other expenditures. Which do not naturally fall into other categories of spend
- Note 12 **Purchase of equipment:** - This is the amount spent on items that tend to be expensive or last a long time such as tents or equipment.





CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
4th Runcorn Scout Group No (if any)
1053205

Receipts and payments accounts

CC16a

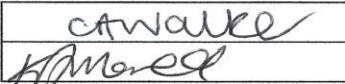
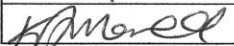
For the period from	Period start date	To	Period end date
	01/01/2021		31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	589	-	-	589	2,392
Hire of Hall	1,010	-	-	1,010	520
Interest	46	-	-	46	-
Activities	3,970	-	-	3,970	1,610
Fundraising	5,944	-	-	5,944	67
Grants and Donations	21,197	-	-	21,197	13,234
Other	-	-	-	-	6
Sub total (Gross income for AR)	32,756	-	-	32,756	17,829
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,756	-	-	32,756	17,829
A3 Payments					
premise & Insurances	13,479	-	-	13,479	5,740
Activities	10,170	-	-	10,170	1,857
Fundraising	1,260	-	-	1,260	-
Badges, Neckers, Books etc	3,020	-	-	3,020	245
Admin & Misc Expenses	704	-	-	704	1,176
Misc Equipment	736	-	-	736	229
	-	-	-	-	-
Sub total	29,369	-	-	29,369	9,247
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,369	-	-	29,369	9,247
Net of receipts/(payments)	3,387	-	-	3,387	8,582
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,756	-	-	31,756	23,174
Cash funds this year end	35,143	-	-	35,143	31,756



Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balances	26,710	-	-
	Scout Assoc ST #Account	8,397	-	-
	Cash in Hand	36	-	-
	Total cash funds	35,143	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Scout Hut	Buildings & contents	-	286,996
	Camping Kit & Equipment	Buildings & contents	-	216,666
	Trailers	Buildings & contents	-	4,849
	Canoes and Engines	Marine Equipment	-	2,444
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			CA WALKER	6/10/22
			KA MARVELL	6/10/22

CCXX R2 accounts (SS)

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06/10/2022



4TH RUNCORN SCOUT GROUP	
ANNUAL ACCOUNTS	
1ST JANUARY 2021 to 31ST DECEMBER 2021	
Prepared By:	Darroll D. McCulloch - Group Treasurer
Signature:	<i>D D M. McCulloch</i> Date: <i>13/06/2022</i>
Address:	32 Primrose Close, Castlefields, Runcorn. Cheshire. WA7 2LL
Tel:	01928 589466
Inspected By:	Andrew Crowe
Signature:	<i>A. J. Crowe</i> Date: <i>13/06/2022</i>
Address:	1 Foxley Close, Lymm. WA1 3OBS
Tel:	01925 752338