

WHISTON
and
ST HELENS
HOSPITALS'
CHARITY

Whiston and St Helens Hospitals' Charity



Trustee Annual Report 2021/22

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Appendix A—Year End Accounts

Trustee Foreword

In its capacity as Trustee of the Charitable Funds the St Helens and Knowsley Teaching Hospitals Trust Board is responsible for:-

- Keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the funds held on trust and enable it to ensure that the accounts comply with requirements in the Charities Act 2011, the FRS102 SORP and applicable Accounting Standards.
- Establishing and monitoring a system of internal control.
- Preparing financial statements on a going concern basis.
- Maintaining proper accounting records, safeguarding assets and taking reasonable steps for the prevention and detection of fraud or other irregularities.

The Trustee is also required under the Charities Act 2011 to prepare accounts for each financial year. These accounts should give a true and fair view of the financial position of the funds held on trust.

In preparing the accounts the Trustee is required to:-

- Apply on a consistent basis relevant accounting policies.
- Make judgements and estimates which are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.

Trustee Foreword cont'd

- Take all the steps that it ought to have taken as trustee in order to make it aware of any relevant information and to establish that the Charity's independent examiners are aware of that information.

The Trustee confirms that it has met the responsibilities set out above and complied with the requirements for preparing the accounts.

The following Annual Report has been drawn together to review the financial year to 31st March 2022. It pays particular attention to achievements in benefiting both patients and staff through the purchase of equipment, amenities and contributions to various improvement schemes. It reviews the financial position of the funds and highlights any change/developments that are required in the forthcoming year to ensure continued compliance with the Charities Act 2011.

Last, but not least, it recognises the efforts made by everyone throughout the year in enabling the Charitable Funds to provide a very valuable and welcome contribution to the Trust.

Signed:

Chairman *P.Growney*

Date 19.10.22

Trustee *G.Lawrence*

Date 19.10.22

Introduction/Overview

The Trust's Charitable Funds are subject to the requirements of the Charities Act 2011 and as such are registered with the Charity Commission.

The prime role of the Charity Commission is to seek to preserve the integrity of "charity". Their powers and functions are set out in the 2011 Act and as a consequence the Trust is required to:-

- Register on the Central Register of Charities (which is open to public inspection).
- Keep this information up to date by the completion of an Annual Return.
- Have an independent examination of the Charity's annual accounts.
- Produce an Annual Report.

The Trust's main charity is registered as the "Whiston and St Helens Hospitals' Charity - Registered Number 1053125" created to cover a wide range of charitable purposes relating to the NHS and is supported by fourteen subsidiary charities representing donations made to specific specialties in the Trust.

This registration is known as an "Umbrella" arrangement and as a consequence allows for the production of a single set of Annual Accounts, Report and Return for all charities in compliance with the Charities Act 2011.

Review of Developments and Achievements

The Trust monitors and reviews all policies and procedures and adapts as necessary.

The Trust continues to promote Gift Aid on both hospital sites and provides information for patients and visitors with regard to making donations, gift aid and Just Giving.

The Trust has operated a registered charity for a number of years. The Trust calls this 'charitable funds' but it is in fact a charity in the same way that the Christie, Alder Hey and Great Ormond Street all have hospital charities. At the moment though not many people think of our hospitals as a charity in this way.

Our Charity supports the full range of routine and specialist services that are provided at both of our hospitals; from Cardiac to Cancer, Special Care Baby and Children's care, to Trauma and world-class care for patients undergoing Burns and Plastic surgery treatment.

The money raised for our Charity stays in the St Helens and Knowsley areas, helping us to provide 5 star patient care at both Whiston and St Helens hospitals.

The pandemic continued to impact 2021/22 and was to be another incredibly busy year for the Trust, but as restrictions eased and with the success of the vaccination programme, although planned charitable events still remained postponed, individuals were there to show support and continued to fundraise and raise money for the Trust's Charitable Funds.

We were able to pay tribute to all those we lost as a result of the pandemic. The Rainbow Garden at Whiston Hospital opened and has become a very special place for peaceful reflection for staff, patients and families.

Also, thanks to the overwhelming generosity of the local community, we were able to surprise all our patients, who had to stay in hospital on Christmas day, with a gift, and we'd love to be able to do the same again this year too.

Looking forward, our hope is that in the coming months new and existing supporters of Whiston and St Helens Hospitals Charity are able to join us, once again, on fundraising projects.

Here are few of our fantastic fundraiser stories...

Review of Developments and Achievements cont'd

Bringing Hope to others

Sadly, Charlotte and Gary Higgins lost their daughter Hope when she was born prematurely at 22 weeks and 5 days. After being admitted as an emergency, they didn't have any personal items or toiletries with them for during their hospital stay. Now, with the support of our Charity, they have created 'Hope Bags' to help others going through a



similar experience. The bags contain essential items for mums who arrive at Whiston Hospital unexpectedly, by removing the extra worry of finding things like personal care and hygiene products. We are so thankful to you both and proud to help keep Hope's memory alive.

Mountains of support

If you're going to run thirteen miles you may as well do them up a mountain! Superhero Antony McCoag from Prescot did just that when he ran the Snowdonia half marathon on 22nd August to raise funds for the Special Care Baby Unit at Whiston Hospital, smashing his fundraising target of £300. We are so grateful for your support and hope you get a well-earned rest now!



Braving the shave

Thank you so much Lorraine Hodgkinson who "braved the shave" and reached a hair-raising £1,675 for the Lilac Centre in memory of her dear friend Angela. You're a star!

Review of Developments and Achievements cont'd

Amazing Aisla

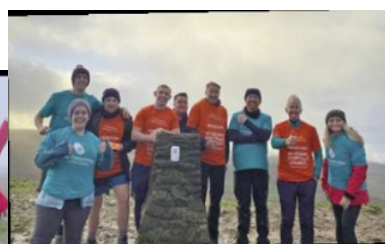
Despite breaking her arm just a week before her challenge, 11 year old Aisla Loftus from Cronton climbed Helvellyn mountain with dad Neil to raise over £1000 for the Lilac Centre in memory of her granddad Barry who sadly passed away in October 2020.

We think you're amazing, thank you so much Aisla!



Fabulous Fundraisers

We are so lucky to not only have supportive patients and their families, but we also have the most amazing members of staff who continue to raise money for our hospitals! Special thanks to our incredible Vinci Team who took on the 3 peaks challenge – climbing Ben Nevis,



Scafell Pike and

Snowdon in one weekend, raising almost £4,000 for our hospitals' Charity and also The Clatterbridge Cancer Centre!



Steve Beech ran his first marathon in Manchester and raised almost £2,000 for our Burns Unit after his wife Claire was involved in a household accident which left her in hospital for 5 weeks. They were originally due to run together, and thought it only fitting that Steve ran to raise money for our charity. Thanks to you both for supporting us!

Review of Developments and Achievements cont'd



Thanks to Joanne Lee, Eileen Hale and Lisa Ireland who raised an outstanding £1,300 for our hospitals by organising an afternoon tea in Joanne's front garden! Eileen is undergoing cancer treatment at our Lilac Centre and has requested that the money goes towards providing holistic therapies for patients receiving chemotherapy!

We have been so lucky to be the recipients of many charity night donations of late, including Keith and "The Thornhills" at Whiston Social Club. Keith with the help of Arthur, Dan, Wayne, OJ Reynolds and Berni Birch, raised over £800 for our Coronary Care Unit in memory of their pal John van Aston, and a great night was had by all!



Phil & Linda Nicholson raised a whopping £3,065 by holding a charity night for the Lilac Centre, St Helens Hospital. The evening was clearly a great success, we're ever so thankful for your support.

Acknowledgements

The Trustee would like to thank all the people who have supported the Trust throughout 2021/2022. The Charity has had donations from several sponsored events in the year ranging from sponsored walks, marathons and extreme challenges . We would like to say a big thank you to everyone who took part or sponsored these events and to everyone who sent donations to the Trust. The Trust appreciates the time and effort that goes into organising these events and we are extremely grateful for your support.

We would also like to thank all the companies and organisations who support their staff and give generous donations on matched giving and supply gifts for raffles and competitions.

All donations are very much appreciated by staff and patients and help to further enhance the care and comfort of our patients.

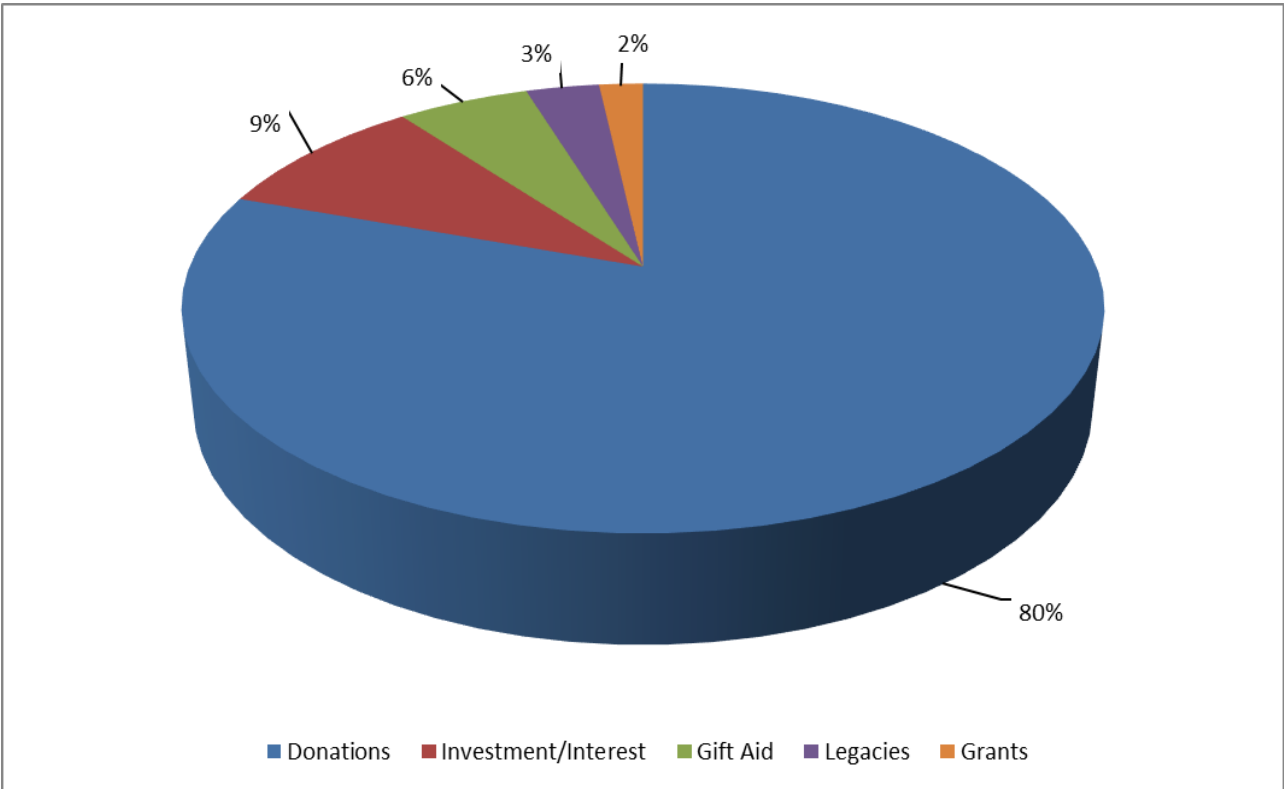
Thank you again to everyone who gave so generously.

Material Transactions

In the year ended 31st March 2022 the Trust received £131k in donations.

The following shows the main sources of income:-

	£000's
Donations	131
Investment/Interest	15
Legacies	5
Gift Aid (included in donations and legacies in the Accounts)	9
Grants (included in donations and legacies in the Accounts)	3
	<u>163</u>



Expenditure

The total expenditure for 2021/22 was £130k.

Listed below are just a few of the purchases made from charitable funds. All purchases help to enhance the patient experience whether it is as a day patient or an inpatient.

♦ **Passive Light Tubes**

Purchased for the Maternity Unit. They stimulate the senses using sound, light, vibration and are perfect for reducing stress and creating a calm and relaxing environment.

♦ **Yesmina Medical/Sports Bra**

Purchased for the Plastic Surgery Dept the bras are medically designed to provide post-operative comfort and stability for breast surgery patients.

♦ **Astodia Diaphanoscope**

The Astodia diaphanoscope was purchased for the Special Care Baby Unit to enable the easy search and transillumination of blood vessels in premature and new born babies.

♦ **Paxman Scalp Cooling Caps**

Three scalp cooling caps were purchased for the Lilac Centre. The scalp coolers are used to prevent/minimise hair loss of patients receiving chemotherapy treatments.

♦ **Croyde Foldaway Bed**

The foldaway bed allows for partners, relatives and friends to stay with and support patients in Maternity HDU.

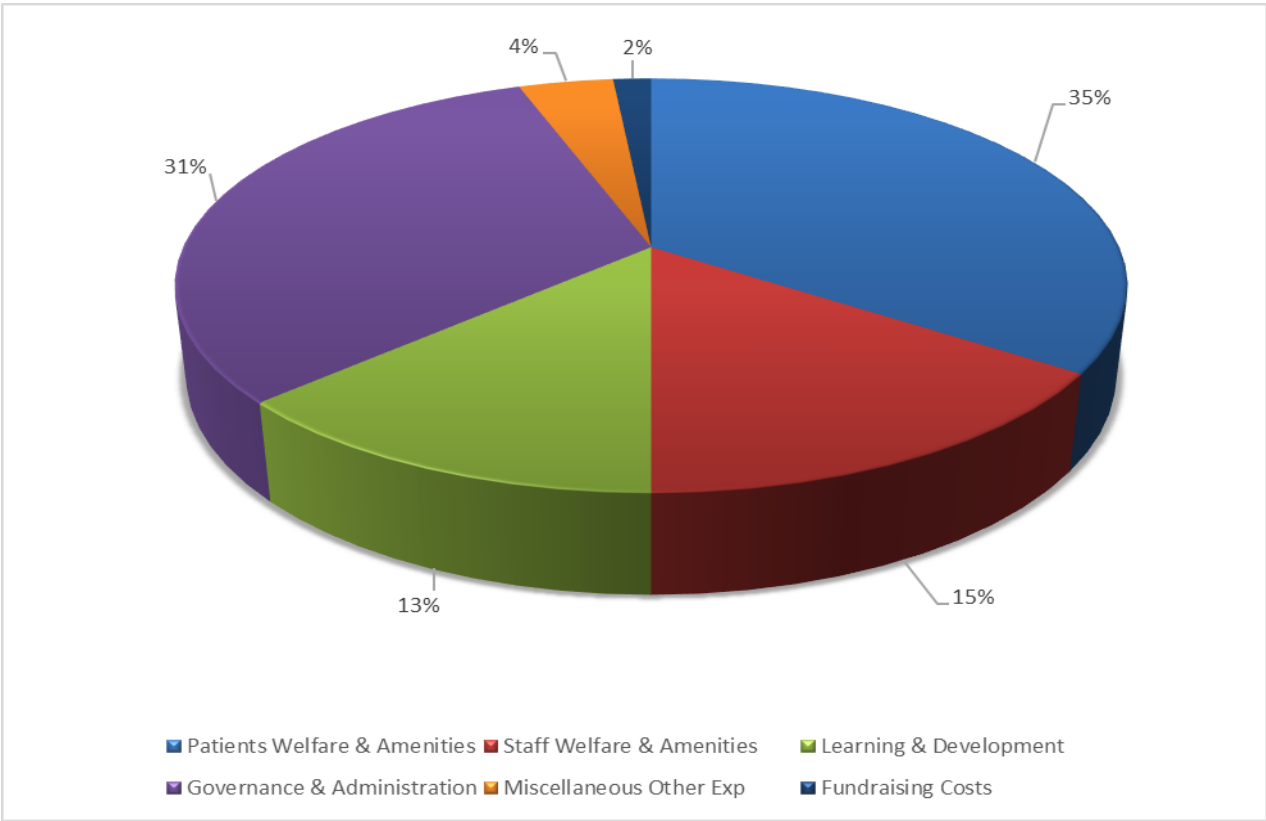
♦ **Croyde Adjustable Cots**

These overbed, height adjustable cots purchased for Maternity HDU allow for mums to have contact with baby without having to leave the bed, promoting maternal bonding and reducing the risk of falls.

Expenditure cont'd

- ◆ **Recliner Chairs**
Purchased for the Lilac Centre the chairs and tables will improve the comfort and experience for patients receiving chemotherapy treatments.
- **Chester Chest with Arm**
The Chester Chest purchased for the Lilac Centre enables the teaching of central line care for physicians, nurses, etc. to develop competence in managing vascular access devices.

Analysis of Expenditure 2021/2022



Financial Review

The income and expenditure for the Trust's Charitable Funds was as follows:-

	2021/22 £000's	2020/21 £000's
Income		
Donations	131	110
Gift Aid (included in donations and legacies in the Accounts)	9	8
Legacies	5	9
Income from charitable activities	0	1
Investment Income	15	15
Grants Receivable	3	160
	<hr/>	<hr/>
	163	303
Expenditure		
Expenditure on charitable activities	87	153
Expenditure on raising funds	2	0
Grants	0	52
Administration - Salary	35	34
Independent Examination	1	1
Other	5	5
	<hr/>	<hr/>
	130	245

Investments are held in a specific charitable portfolio with BlackRock Investment Managers. We invest in BLK Charities UK Bond Fund (previously Charinco Common Investment Fund) and BLK Charities UK Equity ESG Fund (previously Charishare Restricted Common Investment Fund).

The objective of the funds is to "achieve long-term capital growth by investment predominantly in UK equities with a restriction on investment in tobacco related securities and defence related securities". Also the fund may not invest in any company listed on any stock exchange which generates more than 10% of its annual turnover from military sales.

Financial Review cont'd

The Trust's policy is that investments should not be made in companies that produce products which could be detrimental to health; all our investments comply with this.

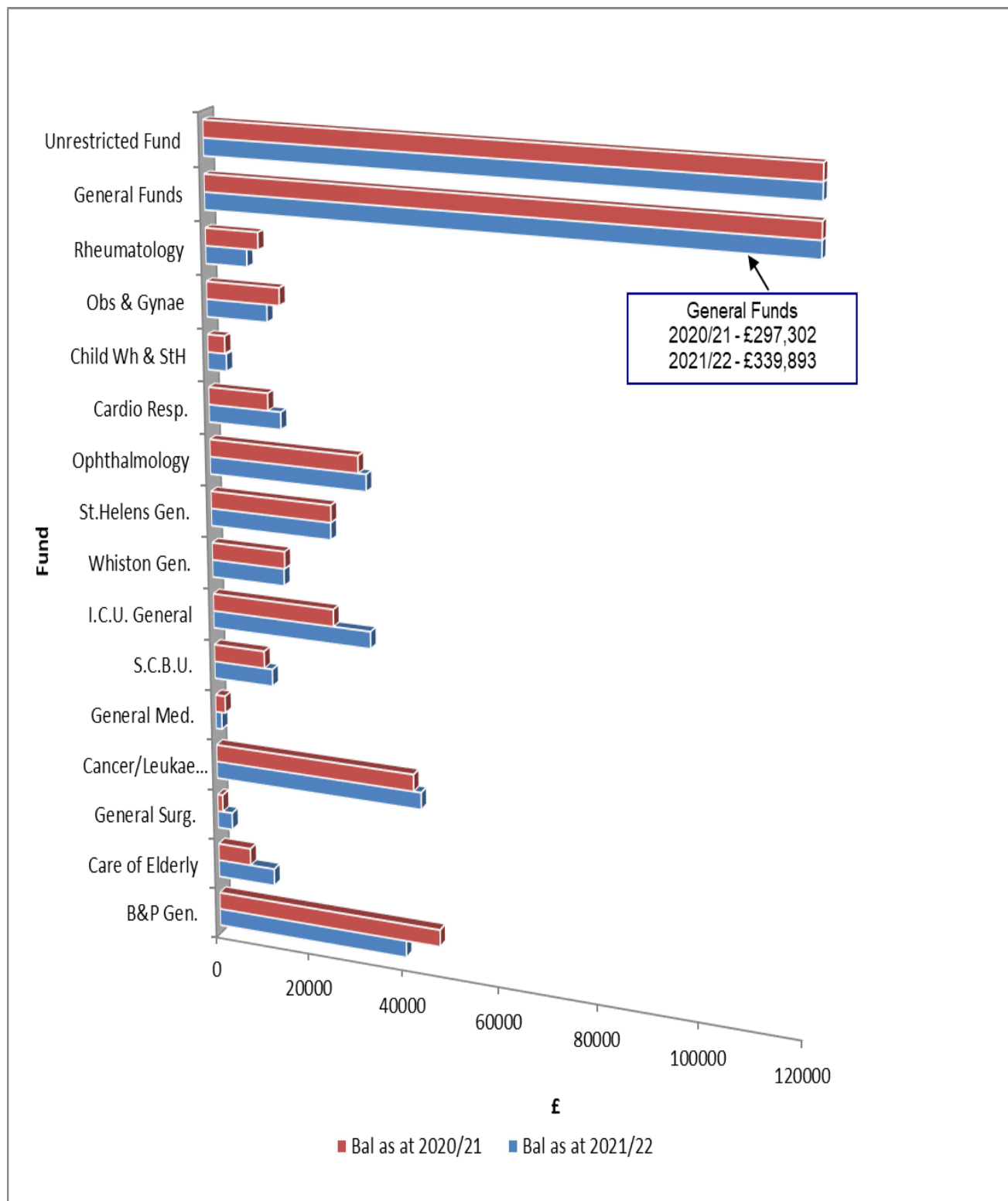
The objective of our investments is to get the best return on our money for the funds benefit. We want realistic interest rates so that the funds benefit on a day to day basis by having the interest/dividends to spend once it has been distributed. BlackRock ensures that this criterion is met and that we have limited exposure to risk. This years valuation is an unrealised gain of £20.9k on the 2020/21 valuation.

The major risk to which the charity is exposed is the fluctuation in investment values. This is a standing item on the agenda of the charitable funds sub-committee and as such is reviewed, discussed and action taken as recommended.

The charity maintains reserves (namely the "Unrestricted funds") to ensure current or anticipated expenses are met from the funds should there be any major adverse fluctuations in income received. The Reserves Policy is to maintain a maximum level equivalent to approximately 12 months expenditure (calculated using 3 year rolling average).

Comparison of Balances

2020/21 and 2021/22



Objectives

The Whiston and St Helens Hospitals' Charity comprises of one main "Unrestricted" Umbrella Charity and fourteen "Restricted" Subsidiary Charities.

The objectives of the Umbrella Charity, being unrestricted, allow the Trustee to spend the funds on any charitable purpose covered by the Trust. The official statement covering this was set out in the Model Declaration of Trust, which was lodged with the Charity Commission as part of the registration process. It states:-

"The Trustees shall hold the trust fund and upon trust to apply this income and, at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to the National Health Service"

The objects of the fourteen subsidiary charities are restricted and therefore only allow the Trustees to spend in line with the more defined needs and purposes of the funds. Again each fund's objectives were set out in the Model Declaration on registration. An example is given below for the Special Care Baby Unit:-

"The trustees shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes wholly or mainly for the benefit of the services provided by the Special Care Baby Unit of the St Helens and Knowsley Hospitals NHS Trust."

The objects of all the Whiston and St Helens Hospitals' Charitable Funds relate to the National Health Service and that the funds will be for the benefit of both patients and staff.

In order to further the objects of these charities the Trustee (i.e. the Board) has delegated responsibility to the charitable funds sub-committee, who in turn have afforded a limited amount of day to day responsibility to designated fund holders.

In establishing the charity objectives, the Trustees have had due regard to the Charity Commission guidance on public benefit.

Objectives cont'd

The fund holders are chosen for their detailed knowledge of the specialised areas covered by the subsidiary charities to ensure the money is spent to achieve the best possible benefit. They operate within defined financial limits above which items must be referred to the Chief Executive, Director of Finance or the charitable funds sub-committee for approval.

The main income to achieve these objectives is usually from donations and fundraising by patients, relatives or staff. Both donations and fundraising income is normally for a specific department or piece of equipment, generally for a ward or department where the fundraiser/donor has had treatment.

The changes we hope to achieve through our charitable activities are to improve the care and service we deliver, by improving facilities and the way in which patients are treated. This is achieved by funding courses for our staff, making them more aware of patients needs, and improving, not just medical equipment, but also patient appliances both in hospital and at home. We hope that this makes life easier for the patients and helps improve their health and speed of recovery.

It is not practical to set specific objectives for the year as we wholly rely on donations to support our charitable funds. The only time we have a specific objective is when there is a particular fundraising appeal to purchase a piece of equipment.

The charity has a community fundraiser dedicated to organising appeals or fundraising events, supporting the public and staff who are fundraising for the Trust, they will also give advice on the legal aspect of fundraising.

Everything the Trust achieves through charitable funds is based on support from patients, relatives, companies and not forgetting our own staff. Expenditure only occurs if there are sufficient funds to cover it.

Objectives cont'd

Grants that the charitable funds make to the hospital are made on an individual basis. Each request is assessed on its own merit. If the request is over £2,000 the Chief Executive or the Director of Finance will authorise; if the item is over £15,000 the charitable funds sub-committee will discuss and authorise if appropriate.

Further advice would be sought from the Charity Commission as and where necessary to help decision making.

Legal and Administrative Information

The name of the charity (as on register):

Whiston and St Helens Hospitals' Charity

The charity registration number:

1053125

An indication of the nature of the governing document and how the charity (or its Trustees) is constituted:

Trust Deed

Trustees incorporated as a body

Date of Governing Document—1st November 1996

The names of all the charity trustees (who have acted at any time during the course of the relevant financial year):

Board Members *see chart page 20*

The St Helens and Knowsley Teaching Hospitals NHS Trust Board is the Trustee of the charitable funds. The composition of the Board is a Chairman, appointed by the Secretary of State and up to five Non-Executive Directors of the Trust.

A charitable funds sub-committee manages the charitable funds on behalf of the Board and has delegated powers to take decisions concerning those funds and to keep the Board advised. The membership of the committee is one Non-Executive Director acting as Chairperson, the Director of Finance (or their nominated Deputy), two other officers of the Trust appointed by the Non-Executive Director/Director of Finance.

The address of the principal or registered office of the charity:

**Whiston Hospital
Warrington Road
Prescot
Merseyside
L35 5DR**

Legal and Administrative Information cont'd

The names and addresses of other relevant organisations, e.g. bankers, independent examiners, investment advisors:

Bankers:

Natwest

**Premier Place
2 Devonshire Square
London
EC2M 4BA**

Independent Examiners

**MHA Moore & Smalley
Richard House, 9 Winckley Sq
Preston
PR1 3HP**

Internal Auditors

**Mersey Internal Audit Agency
Regatta Place, Summers Road
Liverpool
L3 4BL**

Investment Advisors:

**BlackRock Investment Managers
12 Throgmorton Avenue
London EC2N 2DL**

A description of any assets held by the charity:

Common Investment Fund with BlackRock Investment Managers.

A description of the organisational structure of the charity (see page 21)

Board of Directors

Ms A M Marr
Chief Executive

Mr R Fraser
Chairman

Mrs A M Stretch
Director of Human Resources
& Deputy Chief Executive

Ms S Redfern
Director of Nursing Midwifery
& Governance

Mr N Khashu
Director of Finance &
Information

Mr R Pritchard-Jones
Medical Director, Consultant
Plastic Surgeon

Ms V Davies
Non-Executive Director &
Deputy Chairman

Mr I Clayton
Non-Executive Director

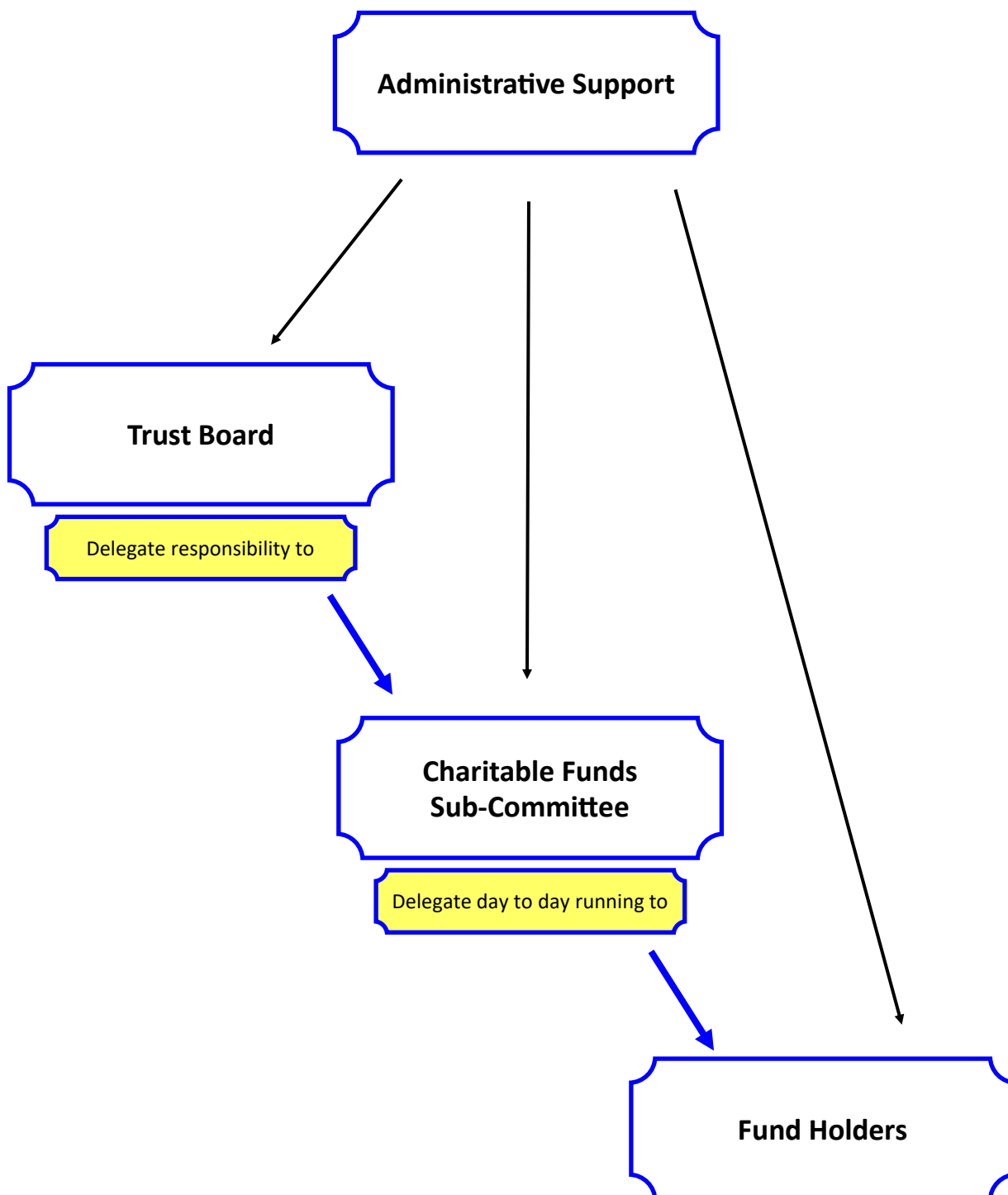
Ms G Brown
Non-Executive Director

Mr P Growney
Non-Executive Director &
Chairman of Charitable Funds

Mr J Kozer
Non-Executive Director

Ms L Knight
Non-Executive Director

Organisational Structure of the Charity



List of Registered Charities of the Trust

Registered Charity
Number

Main (“Umbrella”) Charity of the Trust:-

Whiston and St Helens Hospitals’ Charity	1053125
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Subsidiary Charities:-

The Burns and Plastics General Fund	1053125-1
The Care of the Elderly General Fund	1053125-2
The General Surgery Fund	1053125-3
The Cancer/Leukaemia Fund	1053125-4
The General Medicine General Purpose Fund	1053125-5
The Special Care Baby Unit General Fund	1053125-6
The Intensive Care Unit General Fund	1053125-8
The Whiston Hospital General Fund	1053125-9
The St Helens Hospital General Fund	1053125-10
The Ophthalmology General Fund	1053125-11
The Cardio-respiratory Research & General Purpose Fund	1053125-13
The Whiston & St Helens Children’s Fund	1053125-14
The Obstetrics & Gynaecology General Fund	1053125-15
The Rheumatology General Purpose Fund	1053125-16

The Charitable Funds are registered with the Charity Commission under a main (“Umbrella”) charity with is “unrestricted”.

There are an additional 14 “registered” Subsidiary Charities, which have been opened to cover specific areas and purposes.

Delegate Limits for Purchases

The delegated limits for purchases from charitable funds are as follows:-

Up to £1,000	Named fund-holder
£1,001 to £2,000	Two named fund-holders
£2,001 to £15,000	Two named fund-holders, application for expenditure over £2k and countersigned by Chief Executive or Director of Finance
Over £15,000	Two named fund-holders, application for expenditure over £2k and approval of the charitable funds sub-committee

One off purchases of over £1,000 require an official sanction form.

All purchases from charitable funds must be purchased in accordance with Standing Financial Instructions and Standing Orders of the Trust. All purchase requests are sent to the Charitable Funds Officer on the 'Expenditure Request Form—Charitable Funds' along with all relevant paperwork and authorisations.

The day to day running of the charitable funds is managed by the fund-holders.

All transactions are recorded by administrative support within the Finance Department.

Administrative support is responsible for day to day enquiries, monthly reports / balances and annual accounts.

The charitable funds sub-committee reports back to the Trust Board as and when required.

Explanation of Terms

Main / Umbrella Charity

This Charity is the only charity registered on the Central Register and has been established to cover a wide range of general purposes. The subsidiary charities are registered under the main charity and also administered by the trustees, they have been created to cover more specific purposes.

Unrestricted Funds

Funds that can be spent on, or for any charitable purpose covered by the Trust.

Central Register

The Register of Charities kept by the Charity Commissioners recording every charity in England and Wales.

Trustee

The body or individuals that are responsible for the general control and management of the administration of the charity.

In a NHS Trust it is the corporate body, i.e. the Trust Board, which is the Trustee.

Donated Income Policy

1. The boundary at which all donations to the charitable funds are identified comprises of Whiston and St Helens General Offices, all wards and nominated departments located around the Trust. At each of these locations officers are authorised to receive, record and receipt charitable fund donations.
2. Each location has been provided with a receipt book and procedure notes. The receipt book comprises of 3 copies to be distributed as follows:
 - White Copy To Donor
 - Yellow Copy To General Office (when donations are paid in)
 - Green Copy Retained in Book
3. Postal donations should, where possible, be directed to the appropriate General Office. However in exceptional circumstances when a postal donation is received at ward or department level it should be opened and receipted by two members of staff.
4. Offers of donations made elsewhere in the Trust should be redirected to the nearest General Office.
5. Donations, collections and legacies will normally only be accepted where they are given to one of the registered charities or if more appropriate to one of the designated funds.
6. Donations received by wards or departments must be receipted immediately and forwarded to the appropriate General Office, preferably on a daily basis but no less than once a week. In between payments into General Office all donations should be held in a secure place. Significant cash donations, however, (say £50 and over) should be receipted and paid into one of the General Offices immediately.
7. Minor fundraising events may take place at ward level e.g. raffles, however any major events must be authorised and approved by the Director of Finance.
8. The use of the Charity's name to support outside fundraising or sponsored events must be authorised by the Director of Finance or their nominee.
9. The Trustee will formally review this policy every five years.

Reserves Policy

1. It is the Trustee's determination to demonstrate prudent stewardship of the Charity and to ensure that the level of reserves is appropriate to the Charity's circumstances.
2. From experience the Trustee would expect to spend at the same level as income is received taking one year with another. However, it is intended to establish and maintain reserves (namely the "Unrestricted funds") to ensure current or anticipated expenses are met from the funds should there be any major adverse fluctuations in income received.
3. Reserves will be identified to a maximum level equivalent to approximately 12 months expenditure (calculated using 3 year rolling average). Should the amount rise beyond this level action will be taken to expend funds in accordance with the charity's objects.
4. Reserves will not be permitted to fall below a level equivalent to six months expenditure. However, in the unlikely event of this happening the Trustee may withhold from distribution such amounts of income gained from investments and credit them to the reserve funds.
5. Unrealised gains on investments will not be included in income to be distributed to funds.
6. The level of reserves will be monitored on a monthly basis to ensure compliance with the above limits.
7. The Trustee will formally review this policy every three years.

Investment Policy

The assets of a charity must be invested in accordance with the Trust Deed. The investment policy is governed by the Trustee Act 2000.

The overall objectives are to create sufficient income and capital growth to enable the charity to carry out its purposes consistently year by year with due and proper consideration for future needs and the maintenance of and, if possible, enhancement of the value of the invested funds while they are retained.

Both capital and income may be used at any time for the furtherance of the charity's aims.

The funds should be invested in a special tobacco restricted portfolio deemed suitable for a charities use and/or other investment type that meets the overall objectives.

Details of the types of investment and their management will be stated in the Financial Review.

Dividends and interest are allocated to the various funds or reinvested at the discretion of the Charitable Funds Sub-committee.

The Trustees will formally review this policy every 3-years.

Related Parties

As stated in the Annual Accounts 2021/22 during the year Whiston and St Helens Hospitals' Charity has made revenue and capital payments to St Helens and Knowsley Teaching Hospitals NHS Trust amounting to £0k, where the Trustees are also members of the Trust Board.

Whiston and St Helens Hospitals' Charity

(Registered Number 1053125)

Annual Accounts 2021/2022

ST HELENS AND KNOWSLEY TEACHING HOSPITALS NHS TRUST

**FUNDS HELD ON TRUST
ANNUAL ACCOUNTS 2021-22**

The accounts of the funds held on trust by the Trust

FOREWORD

The Trustee has been appointed under S11 of the NHS and Community Care Act 1990.

The Whiston and St Helens Hospitals' Charity is registered with the Charity Commission and includes funds in respect of St Helens and Knowsley Teaching Hospitals NHS Trust.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the charitable funds held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the St Helens & Knowsley Teaching Hospitals NHS Trust.

Statement of Trustee responsibilities

In its capacity as Trustee of the Charitable Funds the St Helens and Knowsley Teaching Hospitals Trust Board is responsible for:-

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the funds held on trust and to enable them to ensure that the accounts comply with requirements in the Charities Act 2011, the FRS102 SORP and applicable Accounting Standards.
- establishing and monitoring a system of internal control; and
- preparing financial statements on a going concern basis.
- maintaining proper accounting records, safeguarding assets and taking reasonable steps for the prevention and detection of fraud or other irregularities.

The Trustee is required under the Charities Act 2011 to prepare accounts for each financial year. These accounts should give a true and fair view of the financial position of the funds held on trust. In preparing the accounts, the Trustee is required to:

- apply on a consistent basis relevant accounting policies;
- make judgements and estimates which are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
- ensure there is no relevant information of which the Charity's independent examiners are unaware.

The Trustee confirms that it has met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 3 to 11 attached have been compiled from and are in accordance with the financial records maintained by the Trustee.

By Order of the Trustee
Signed:

Chairman P.Growney

Date 19.10.22

Trustee G.Lawrence

Date 19.10.22

Independent Examiner's Report to the Trustees of Whiston and St Helens Hospitals' Charity.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 3 to 11.

Responsibilities and basis of the report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act, or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nicola Mason FCA
MHA Moore and Smalley
Richard House
9 Winckley Square
Preston
PR1 3HP

Statement of Financial Activities for the year ended 31 March 2022
(Includes the Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted Funds £	2021-22 Total Funds £	2020-21 Total Funds £
<u>Income and Endowments from</u>					
Donations and legacies	2	34,436	113,580	148,017	287,197
Other trading activities	3	0	402	402	1,266
Income from Investments	4	2,997	11,958	14,955	14,995
Total Income and Endowments		37,433	125,940	163,373	303,458
<u>Expenditure on</u>					
Raising funds	5	115	2,094	2,209	469
Charitable Activities	6	39,444	88,392	127,836	244,462
Total Expenditure		39,559	90,486	130,045	244,931
Net Gains/(losses) on investments		4,182	16,690	20,872	72,540
Net income/(expenditure)		(2,126)	35,454	33,328	58,528
Transfer between Funds		0	0	0	0
Net movement in funds		2,056	52,144	54,200	131,067
<u>Reconciliation of Funds</u>					
Fund balances brought forward at 31 March 2021		125,982	546,787	672,769	541,702
Fund balances carried forward at 31 March 2022		128,038	598,930	726,968	672,769

The notes at pages 6 to 11 form part of this account.

Balance Sheet as at 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total at 31 March 2022 £	Total at 31 March 2021 £
Fixed Assets					
Investments	11	128,038	364,110	492,149	471,277
Total Fixed Assets		128,038	364,110	492,149	471,277
Current Assets					
Debtors	7	0	4,792	4,792	11,131
Cash at bank and in hand	10	0	379,255	379,255	377,273
Total Current Assets		0	384,047	384,047	388,404
Creditors: Amounts falling due within one year	8	0	149,227	149,227	186,912
Net Current Assets/(Liabilities)		0	234,820	234,820	201,492
Total Net Assets		128,038	598,930	726,968	672,769
Funds of the Charity					
Income Funds:					
Restricted	12.1	0	598,930	598,930	546,787
Unrestricted	12.2	128,038	0	128,038	125,982
Total Funds		128,038	598,930	726,968	672,769

The notes at pages 6 to 11 form part of this account.

Signed: G.Lawrence

Date: 19.10.22

Statement of cash flows as at 31 March 2022

	Note	Total at 31 March 2022 £	Total at 31 March 2021 £
Cash flows from operating activities:			
<i>Net cash provided by (used in) operating activities</i>	9	(12,973)	187,413
Cash flows from investing activities:			
Dividends, interest and rents from investments	9	14,955	14,995
<i>Net cash provided by (used in) investing activities</i>		14,955	14,995
Cash flows from financing activities:			
<i>Net cash provided by (used in) financing activities</i>		0	0
Change in cash and cash equivalents in the reporting period		1,982	202,408
Cash and cash equivalents at the beginning of the reporting period		377,274	174,866
Cash and cash equivalents at the end of the reporting period	10	379,255	377,274

Notes to the Accounts

1. Accounting Policies

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities - Statement of Recommended Practice (FRS 102) and with the Charities Act.

The Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason the accounts have been prepared on a going concern basis.

1.1 Accounting Convention

The financial statements have been prepared on the basis of historic cost (except that investments are shown at market value).

1.2 Income and Endowments

- a) All income and endowments are included in full in the Statement of Financial Activities as soon as the following three factors can be met:
 - i) entitlement - arises when a particular resource is receivable or the charity's right becomes legally enforceable;
 - ii) certainty - when there is reasonable certainty that the incoming resource will be received;
 - iii) measurement - when the monetary value of the incoming resources can be measured with sufficient reliability.
- b) Donations and legacies
Donations and legacies include all income received by the charity that is, in substance, a gift made to it on a voluntary basis. A donation or legacy may be for any purpose a gift made to it on a voluntary basis. A donation or legacy may be for any purpose of the charity (unrestricted funds) or for a particular purpose of the charity (restricted income funds or endowment funds).
- c) Other trading activities
Income from other trading activities includes income earned from both trading activities to raise funds for the charity and income from fundraising events. To fall within this analysis heading, the income must be received in exchange for supplying goods and services in order to raise funds for the charity. While selling donated goods is legally considered to be the realisation of a donation in kind, in economic terms it is similar to a trading activity and is therefore included in this analysis heading.
- d) Investments
Investment income is earned from holding assets for investment purposes and includes dividends, interest, and rents from investment property.

1.3 Expenditure

The funds held on trust accounts are prepared in accordance with the accruals concept. All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party.

a) Raising funds

Expenditure on raising funds includes all expenditure incurred to raise funds for charitable purposes. It includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

b) Charitable Activities

Charitable Activities are the payments, made to third parties (including NHS bodies) in the furtherance of the funds held on trust's charitable objectives to relieve those who are sick. They are accounted for on an accruals basis. They include support costs and costs relating to the governance of the charity.

1.4 Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or date of purchase if later). Unrealised gains and losses are calculated as the difference between market value at the year end and opening market value (or date of purchase if later).

1.5 Structure of Funds

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified in the accounts as a restricted fund. Funds where the capital is held to generate income for charitable purposes and cannot itself be spent are accounted for as endowment funds. Other funds are classified as unrestricted funds. Funds which are not legally restricted but which the Trustees have chosen to earmark for set purposes are designated funds. The major funds held within these categories are disclosed in note 12. Transfers between funds only occur as a result of funds being amalgamated for administration purposes or as a result of endowment funds becoming realisable.

1.6 Investment Fixed Assets

Investment fixed assets (quoted stocks and shares) are shown at market value, ex dividend, and are included in the balance sheet at the end of the accounting period (disclosed in note 11)

1.7 Change in the Basis of Accounting

There has been no change in the basis of accounting during the year.

1.8 Transfer between Funds

There has been no change to the accounts of prior years.

1.9 Financial Instruments

i) Debtors - Debtors are amounts owed to the charity and are measured on the basis of their recoverable amount.

ii) Cash at bank and in hand- held to meet the day to day running costs of the charity as they fall due.

iii) Creditors - Creditors are amounts owed by the charity and are measured at the amount that the charity expects to have to pay to settle the debt. Amounts which are owed in more than a year are shown as long term creditors.

	Unrestricted Funds	Restricted Funds	Total 2021/22 Amount received in aggregate	Total 2020/21 Amount received in aggregate
	£	£	£	£
2. Donations and legacies				
Donations	26,936	112,580	139,517	118,267
Legacies	5,000		5,000	9,322
Grants receivable			0	129,600
NHS Charities Together			0	
Grant to purchase Paxman Scalp Coolers			0	28,508
TOTY Award Grant			0	1,500
Dons Fund for Burns			0	0
NHS Charities/Amazon Giving Christmas Grant	2,500		2,500	0
Sickkids Sensory SP Grant to Paediatrics A&E		1,000	1,000	0
	<u>34,436</u>	<u>113,580</u>	<u>148,017</u>	<u>287,197</u>

	Unrestricted Funds	Restricted Funds	2021/22 Total	2020/21 Total
			£	£
3. Other trading activities				
Bingo			0	535
Christmas Jumper event			0	16
Easter Raffle/Tombola			0	27
Forget Me Not Event (Cancelled)			0	-1,260
Pink Events			0	1,190
Raffles/Tombolas		402	402	164
Valentine Bingo			0	595
	<u>0</u>	<u>402</u>	<u>402</u>	<u>1,266</u>

	Held in UK £	2021/22 Total £	2020/21 Total £
4. Income from Investments			
*Investments in a Common Deposit Fund or Common Investment Fund	14,790	14,790	14,932
Bank Account Interest	165	165	63
	<u>14,955</u>	<u>14,955</u>	<u>14,995</u>
<i>* Net of management costs</i>			

	Unrestricted Funds	Restricted Funds	Total 2021/22 Amount expended in aggregate	Total 2020/21 Amount expended in aggregate
			£	£
5. Expenditure on Raising funds				
Hope Bag Collection Envelopes		325	325	0
HSJ Event			0	35
Percy Pig Collection Tubs		1,769	1,769	0
Pink Events			0	395
Raffles/Tombolas			0	39
Thank you cards	115		115	0
	<u>115</u>	<u>2,094</u>	<u>2,209</u>	<u>469</u>

	Unrestricted Funds	Restricted Funds	Total 2021/22 Amount expended in aggregate	Total 2020/21 Amount expended in aggregate
	£	£	£	£
6. Expenditure on Charitable activities				
Patients welfare and amenities	5,930	39,326	45,256	34,957
Staff welfare and amenities	19,939	279	20,218	1,795
Education and Training	3,000	13,398	16,398	15,247
Grants made to St Helens & Knowsley Hosp.			0	52,003
Other Expenditure	3,106	2,285	5,392	100,900
Independent examiners fees	241	959	1,200	1,080
Salaries *	6,321	28,525	34,846	33,984
Software support/Bank/Stationery	907	3,619	4,526	4,495
	<u>39,444</u>	<u>88,392</u>	<u>127,836</u>	<u>244,462</u>

* The charity does not directly employ staff, they are recharged from the Trust. The recharge is based on 1 full-time and 2 part-time members of staff.

7. Analysis of Debtors

	31 March 2022	31 March 2021
Amounts falling due within one year:	£	£
Prepayments	1,074	6,350
Accrued income	3,717	4,781
Total debtors falling due within one year	4,792	11,131
Total debtors	4,792	11,131

8. Analysis of Creditors

	31 March 2022	31 March 2021
Amounts falling due within one year:	£	£
Other creditors	144,477	181,142
Accruals	4,749	5,771
Total creditors falling due within one year	149,227	186,912
Total creditors	149,227	186,912

9. Reconciliation of net movement in funds to net cash flows from operating activities

	Total at 31 March 2022	Total at 31 March 2021
	£	£
Net movement in funds for the reporting period (as per the SOFA)	54,200	131,067
Adjustments for:		
Dividends, interest and rents from investments	(14,955)	(14,995)
Net (Gains)/losses on investments	(20,872)	(72,539)
(Increase)/decrease in debtors	6,340	(3,730)
Increase/(decrease) in creditors	(37,686)	147,610
Net cash provided by (used in) operating activities	(12,973)	187,413

10. Analysis of cash and cash equivalents

	Total at 31 March 2022	Total at 31 March 2021
	£	£
Cash at bank and in hand	379,255	377,273
Total cash and cash equivalents	379,255	377,273

11. Analysis of Fixed Asset Investments

	2021/22	2020/21
	£	£
Market value at 31 March 2021	471,277	398,737
Less: Disposals at carrying value	0	0
Add: Acquisitions at cost	0	0
Net gain/(loss) on revaluation	20,872	72,540
Market value at 31 March 2022	492,149	471,277

	Held in UK	Held outside UK	2021/22	2020/21
	£	£	Total	Total
	£	£	£	£
Market value at 31 March 2022				
Investments in a Common Deposit Fund	492,149	0	492,149	471,277
or Common Investment Fund	492,149	0	492,149	471,277

12. Analysis of Funds**12.1 Restricted Funds**

	Balance 31 March 2021	Incoming Resources	Resources Expended	Transfers	Gains and Losses	Balance 31 March 2022
	£	£	£	£	£	£
Burns & Plastics	47,233	5,275	(13,675)		1,307	40,140
Cancer/Leukaemia	41,912	2,918	(2,704)		1,337	43,463
Cardio Respiratory	12,447	5,294	(3,077)		467	15,131
Care of the Elderly	6,924	5,693	(863)		286	12,040
Childrens Fund	3,604	1,297	(1,125)		123	3,899
General Medicine	2,078	471	(1,342)		71	1,278
General Surgery	1,077	2,212	(291)		81	3,079
Intensive Care Unit	25,528	10,070	(3,368)		998	33,228
Obs & Gynae	15,219	4,820	(7,867)		437	12,608
Ophthalmology	31,027	2,529	(1,882)		990	32,664
Rheumatology	10,991	397	(3,093)		327	8,622
SCBU	10,722	4,459	(3,136)		361	12,406
St Helens Hospital	25,292	666	(1,533)		790	25,216
Whiston Hospital	15,429	344	(990)		480	15,263
A&E	9,417	2,460	(673)		299	11,502
Breast Care	73,775	7,066	(12,427)		792	69,207
Chaplaincy	357	158	(170)		12	357
Dermatology	9,606	214	(673)		299	9,446
Diabetes	3,466	153	(840)		109	2,888
Gastrology	4,890	656	(831)		147	4,861
Haematology/Microbiology	10,012	223	(695)		312	9,852
Lilac Centre	143,156	67,564	(26,114)		5,337	189,943
Medical Education	20,840	465	(1,285)		649	20,668
Radiography	4,609	99	(583)		138	4,262
Theatres/Anaes	8,557	246	(629)		274	8,448
Urology	8,617	192	(619)		268	8,458
Total	546,787	125,940	(90,486)	0	16,690	598,930

Details of restricted funds

Name of fund	Description of the nature and purpose of each fund
SCBU	Benefit of the services provided by the Special Care Baby Unit

All Restricted Funds are for the benefit of the services provided by the department named in the fund as the example above.

12.2 Unrestricted Funds

	Balance 31 March 2021	Incoming Resources	Resources Expended	Transfers	Gains and Losses	Balance 31 March 2022
	£	£	£	£	£	£000
Unrestricted	125,982	37,433	(39,559)		4,182	128,038
Total	125,982	37,433	(39,559)	0	4,182	128,038

Trustee and connected persons transactions

	2021/22	2020/21
Total number of trustees	12	12
Trustee expenses reimbursed		
Not applicable		
Trustee remuneration		
Not applicable		
Details of transactions with trustees or connected persons		
Not applicable		
Trustee Indemnity Insurance		
Not applicable		

Related party transactions

During the year none of the Trustees or members of the key management staff or parties related to them has undertaken any material transactions with the Whiston and St Helens Hospitals' Charity.

The charitable fund has made revenue and capital payments to the St Helens & Knowsley Teaching Hospitals NHS Trust where the Trustees (whose names are listed below) are also members of the Trust Board.

List of Trustees as at 31st March 2022:

Ms A M Marr
 Mrs A M Stretch
 Mr N Khashu
 Mr R Pritchard-Jones
 Ms S Redfern
 Mr R Fraser
 Ms V Davies
 Mr J Kozer
 Mr P Growney (Chairperson of Charitable Funds Sub-committee)
 Ms L Knight (Associate Non-Executive Director and attends Charitable Funds Sub-Committee)
 Mr I Clayton
 Ms G Brown

Details of all charitable fund account related party transactions with St Helens and Knowsley Teaching Hospitals NHS Trust:

Note 6: Grants to St Helens & Knowsley Teaching Hospitals NHS Trust - £0
 Note 8: Creditors falling due within one year - £149,227

Post Balance Sheet Events

A commitment of £41k, for the Rainbow Garden, was noted in the minutes. This was funded via a grant from NHS Charities Together and will be recognised as expenditure in 2022/23.

Independent Examiner's Report to the Trustees of Whiston and St Helens Hospitals' Charity.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 3 to 11.

Responsibilities and basis of the report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act, or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nicola Mason

Nicola Mason FCA
MHA Moore and Smalley
Richard House
9 Winckley Square
Preston
PR1 3HP

8/12/2022