



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 09 | 2019 | | 31 | 08 | 2020 |

Charity name

Yerbury PTA

Other names charity is known by

YPTA, Yerbury HSA and YHSA

Registered charity number (if any)

1053085

Charity's principal address

c/o Yerbury Primary School

Foxham Road

London

Postcode

N19 4RR

Names of the charity trustees who manage the charity

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee |
|--------------------------|-----------------|-----------------------------------|--|
| 1 Laura Heath | Co-chair | | Members of the YPTA |
| 2 Mark Benson | Co-chair | Resigned 31/07/2020 | Members of the YPTA |
| 3 Mark Turner | Co-treasurer | | Members of the YPTA |
| 4 Sarah Ferguson | Co-treasurer | | Members of the YPTA |
| 5 Mel Edrich | | | Members of the YPTA |
| 6 Seeta Pena Gangadharan | | | Members of the YPTA |
| 7 Tina Poyser | | | Members of the YPTA |
| 8 Imogen Chopra | Secretary | | Members of the YPTA |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

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**Description of the charity's trusts**

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| Type of governing document (eg. trust deed, constitution) | Constitution (NCTPA model constitution adopted on 11 November 2010 was amended and replaced on 4 October 2018 by the PTA UK 2016 model constitution). |
| How the charity is constituted (eg. trust, association, company) | Association |
| Trustee selection methods (eg. appointed by, elected by) | Elected by members |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

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| To advance the education of pupils in the School, in particular by developing effective relationships between the staff, parents and others associated with the School and engaging in activities or providing facilities or equipment which support the School and advance the education of its pupils. |
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

When exercising their duties throughout this past year the trustees have had regard to the guidance on public benefit issued by the Charity Commission and the PTA's constitution.

This year, the PTA has focussed again on raising funds for the School to assist with the budget cuts it is currently faced with, as well as to enhance links between the parents, pupils and staff of the school.

As with every school and PTA around the country, our activities were severely impacted by COVID-19 and the associated lock-downs and closure of the school from March 2020 until the end of the summer term.

Despite this however, through organising the Winter Fair and International Evening, both aimed at bringing the community together, the PTA raised £8,106, net of expenses. Further funds of £1,015, net of expenses, were raised via sales of Christmas trees and cards.

Notwithstanding the shorter period, we hope helped enhance the rich culture of the school through giving exposure to diverse interests and expertise at the international evening and other events.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As agreed at the AGM in October 2019, the two key areas the School sees really benefitting from support from the PTA, are: (i) arts, music and dance which enrich our children in so many ways; and (ii) a rolling renewal programme of IT equipment.

Due to the COVID-19 lower than anticipated fundraising during the year, it is anticipated that the arts, dance and music provision will remain as key items to be funded by funds raised by the PTA. It is likely that the IT renewal programme will be put on hold, at least for this coming year.

In terms of commitments for funds already raised, the PTA has agreed to fund £30,000 on specialist music and dance provision for the coming year.

Gift Aid on donations to the Yerbury Foundation raised over £5,800 in the year.

Summary of the main achievements of the charity during the year

The main achievements of the year were the successful and well-enjoyed events of the Winter Fair and the International Evening.

The events provided opportunities to socialise with the wider Yerbury community and have been a source of great entertainment for pupils, parents and staff of the School.

While we were able, we continued to seek to raise the profile of the Yerbury Foundation and secure regular and one-off donations. With associated Gift Aid, these donations raised approximately £46,108.

In the financial year, the PTA donated £89,285 from prior year funds to the School to meet (i) costs associated with music and dance specialist provision for all year groups, (ii) to fund the refurbishment of the middle & top floor and nursery toilets, and (iii) to fund year 1 of the IT renewal program.

As summarised in the Accounts, the Foundation and PTA events raised just over £59,700 (before expenses).

Brief statement of the charity's policy on reserves

The PTA believes it prudent to have sufficient reserves to cover the following year's music and dance provision, as well as an additional £3,000 buffer for emergency needs the School may identify. The PTA is well within its reserves policy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity began the year with a cash balance of £122,625. The total income for the year was £59,763 and the total expenses were £7,275. After cash contributions to the School and other charitable donations amounting to £89,285 in aggregate, the charity ended the year with net cash assets of £85,828, of which approximately £30,000 is committed to designated items needed by the School (music and dance).

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position

Date

Anne Odling-Smee

PTA Chair

22 Jun 2021

Treasurer

24/06/2021



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

YERBURY PTA

On accounts for the year
ended

31.08.2020

Charity no.:

1053085

Company no.:

Set out on pages

4 and 5

Respective
responsibilities of
trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

The charity's trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]].
Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Harley Luke

Date:

14 June 2021

Name:

HARLEY LUKE

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant
(ICAEW)

Address:

76B Huddleston Road
London
N7 0EG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**' Give here brief details of
any items that the
examiner wishes to
disclose.**



| | | | |
|--------------------------------|----------|----|----------|
| Yerbury PTA | | | 1053085 |
| Receipts and Payments Accounts | | | |
| For the period from | 01/09/19 | to | 31/08/20 |

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Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|-------------------------------------|-----------------------------------|----------------------------------|------------------------------|----------------------------|
| A1 Receipts | | | | | |
| Cake sales | 235 | | - | 235 | 1,610 |
| Xmas cards | 1,404 | | | 1,404 | 1,144 |
| Xmas trees | 2,057 | | | 2,057 | 2,688 |
| Cloth bags | 20 | | | 20 | 2,827 |
| Winter Fair | 7,202 | | - | 7,202 | 4,933 |
| Yerbury Music Night | - | | - | - | - |
| Disco | - | | - | - | 1,914 |
| International Evening | 2,691 | | | 2,691 | 2,177 |
| Quiz Night | - | | - | - | 1,897 |
| Auction of Promises | - | | | - | 11,304 |
| Summer Fair | - | | - | - | 10,166 |
| Sponsorship/donations | | | - | - | - |
| Other donations | 44,903 | 1,205 | | 46,108 | 75,812 |
| Tea towels | - | | - | - | - |
| Class photos | - | | | - | 2,271 |
| Other | 45 | | | 45 | 458 |
| Sub total (Gross income for AR) | 58,558 | 1,205 | - | 59,763 | 119,200 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 58,558 | 1,205 | - | 59,763 | 119,200 |
| A3 Payments | | | | | |
| Cake sales (charitable donations) | - | | - | - | 910 |
| Xmas cards | 962 | | | 962 | 1,050 |
| Xmas trees | 1,484 | | | 1,484 | 1,393 |
| Cloth bags | - | | | - | 1,722 |
| Winter Fair | 1,464 | | - | 1,464 | 477 |
| Yerbury Music Night | - | | - | - | - |
| Disco | 326 | | | 326 | 1,294 |
| International Evening | 123 | | - | 123 | 52 |
| Quiz +/- Auction | - | | - | - | 959 |
| Summer Fair | - | | - | - | 1,218 |
| School – Building works / eqpt / etc | 89,285 | | - | 89,285 | 43,029 |
| Other capital investments | - | | - | - | - |
| Tea towels | - | | - | - | - |
| Class photos | - | | | - | 805 |
| Financial expenses | 1,097 | | | 1,097 | 1,696 |
| Office / general admin expenses | 676 | | | 676 | 786 |
| Other | | 1,142 | - | 1,142 | 3,677 |
| Sub total | 95,418 | 1,142 | - | 96,560 | 59,067 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 95,418 | 1,142 | - | 96,560 | 59,067 |
| Net of receipts/(payments) | - 36,860 | 63 | - | - 36,797 | 60,133 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 122,625 | - | - | 122,625 | 62,492 |
| Cash funds this year end | 85,765 | 63 | - | 85,828 | 122,625 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|---------|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | | 85,765 | 63 | - |
| | | - | - | - |
| | | - | - | - |

Total cash funds

(agree balances with receipts and payments account(s))

85,765

63

-

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

B2 Other monetary assets

Details

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B3 Investment assets

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Fund to which asset belongs

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Cost (optional)

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Current value (optional)

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B4 Assets retained for the charity's own use

Details

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Fund to which asset belongs

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Cost (optional)

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Current value (optional)

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B5 Liabilities

Details

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|---|
| Money approved for dance & music services 2020/21 |
| Money approved for year 2 of 5-year IT Upgrade Plan |
| Money earmarked for music equipment |
| Money earmarked for maths resources |
| Unspent funds raised for Y1 Design & Tech Workshop |
| Unspent Funds raised for Y6 Leavers |
| Unused PTA contribution to Y6 Leavers 2019-20 |
| Other accounts payable at 31.08.20 |

Fund to which liability relates

| |
|--------------------|
| Unrestricted funds |
| Unrestricted funds |
| Unrestricted funds |
| Unrestricted funds |
| Restricted funds |
| Restricted funds |
| Unrestricted funds |
| Unrestricted funds |

Amount due (optional)

| |
|--------|
| 30,000 |
| 20,000 |
| 910 |
| 700 |
| 29 |
| 34 |
| 250 |
| 822 |

When due (optional)

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Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Andrea Santolalla
N MARREF

Date of approval

27/08/2021
27/08/2021



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

YERBURY PTA

On accounts for the year
ended

31.08.2020

Charity no.:

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Harley Luke

Date:

14 June 2021

Name:

HARLEY LUKE

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant
(ICAEW)

Address:

76B Huddleston Road
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N7 0EG

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| Winter Fair | 7,202 | | - | 7,202 | 4,933 |
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| Quiz Night | - | | - | - | 1,897 |
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| Tea towels | - | | - | - | - |
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| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 58,558 | 1,205 | - | 59,763 | 119,200 |
| A3 Payments | | | | | |
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| Xmas trees | 1,484 | | | 1,484 | 1,393 |
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| Tea towels | - | | - | - | - |
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| Office / general admin expenses | 676 | | | 676 | 786 |
| Other | | 1,142 | - | 1,142 | 3,677 |
| Sub total | 95,418 | 1,142 | - | 96,560 | 59,067 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 95,418 | 1,142 | - | 96,560 | 59,067 |
| Net of receipts/(payments) | - 36,860 | 63 | - | - 36,797 | 60,133 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 122,625 | - | - | 122,625 | 62,492 |
| Cash funds this year end | 85,765 | 63 | - | 85,828 | 122,625 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|---------|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | | | | |
| | | 85,765 | 63 | - |
| | | - | - | - |
| | | - | - | - |

Total cash funds

(agree balances with receipts and payments account(s))

85,765

63

-

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

B2 Other monetary assets

Details

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B3 Investment assets

Details

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Fund to which asset belongs

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Cost (optional)

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Current value (optional)

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B4 Assets retained for the charity's own use

Details

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Fund to which asset belongs

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Cost (optional)

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Current value (optional)

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B5 Liabilities

Details

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|---|
| Money approved for dance & music services 2020/21 |
| Money approved for year 2 of 5-year IT Upgrade Plan |
| Money earmarked for music equipment |
| Money earmarked for maths resources |
| Unspent funds raised for Y1 Design & Tech Workshop |
| Unspent Funds raised for Y6 Leavers |
| Unused PTA contribution to Y6 Leavers 2019-20 |
| Other accounts payable at 31.08.20 |

Fund to which liability relates

| |
|--------------------|
| Unrestricted funds |
| Unrestricted funds |
| Unrestricted funds |
| Unrestricted funds |
| Restricted funds |
| Restricted funds |
| Unrestricted funds |
| Unrestricted funds |

Amount due (optional)

| |
|--------|
| 30,000 |
| 20,000 |
| 910 |
| 700 |
| 29 |
| 34 |
| 250 |
| 822 |

When due (optional)

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Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Andrea Santolalla
N MARREF

Date of approval

27/08/2021
27/08/2021