

COMPANY REGISTRATION NUMBER: 03156756
CHARITY REGISTRATION NUMBER: 1053026

Burwell Community Print Centre Limited
Company Limited by Guarantee
Unaudited Financial Statements
For the year ended
31 March 2025

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Burwell Community Print Centre Limited

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2025

	Pages
Trustees' annual report (incorporating the director's report)	1 to 5
Independent examiner's report to the trustees	6 to 7
Statement of financial activities (including income and expenditure account)	8
Statement of financial position	9 to 10
Notes to the financial statements	11 to 20

Burwell Community Print Centre Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2025

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

Reference and administrative details

Registered charity name Burwell Community Print Centre Limited

Charity registration number 1053026

Company registration number 03156756

Principal office and registered office
The Causeway
Burwell
Cambridgeshire
CB25 0DU

The trustees
Hazel Williams MBE
Giles Cox
Mary Hammond (Vice Chair)
Rosemary Emmett
Simon Gibson (Treasurer)
John Smith (Chair)

COMPANY SECRETARY Giles Cox

INDEPENDENT EXAMINER Mr Shane Tharby FCA
For and on behalf of
Streets Chartered Accountants
3 Wellbrook Court
Girton
Cambridge
CB3 0NA

Structure, governance and management

Governing document

Burwell Community Print Centre Limited ("Print Centre") is constituted as a company limited by guarantee, and is governed by its Memorandum and Articles of Association.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Structure, governance and management *(continued)*

Organisational structure

The trustees/directors of the Print Centre meet separately as a Board on a regular basis and between four and six times each year to determine the overall general policy and fiduciary responsibilities of the company. A quorum of four trustees present at a board meeting is required for the transaction of business.

Staff of the charity have delegated authority to carry out day-to-day work within policies agreed by the Board.

Two subgroups, Finance and Employment, have been formed with members of Staff and Trustees to oversee these key sectors of the enterprise.

Relationships with other groups

Burwell Community Print Centre maintains strong relations with other social training enterprises within Cambridgeshire through the Social Training and Enterprises Network Group (STEnG).

Trustee recruitment and appointment

The trustees may at their discretion admit to membership of the charity persons who support the objects of the charity, provided that no individual shall be admitted to membership who is under eighteen years of age or who is an undischarged bankrupt or who is otherwise prevented by law from being a company director or a charity trustee. Upon becoming a member of the company, a person shall also become a trustee.

Risk management

The trustees continue to review the major risks to which the charity maybe exposed to and to implement systems to mitigate those risks wherever possible.

This report covers the period from end of March 2024 to 31 March 2025.

The on-going challenge is to secure the longevity of this enterprise.

With a background of increasing financial pressures over recent years starting with Covid and followed by the cost-of-living increases reducing disposable income and dampening economic confidence. These challenges have escalated.

We see a continuing need for printed material; however, the impact of the new electronic world cannot be ignored, and we have recognised the need for diversify in our business activities. Our new venture is to add craft products to our portfolio and have taken a lease on a small shop in close proximity to our main site. As well as adding an additional revenue stream the craft shop provides an extension to the work experience and skills we can offer to our clients.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Objectives and activities

The objects of the charity as stated in the Memorandum of Association are to provide sheltered work experience and training for adults with special needs - these adults are known as 'Printers'.

During the year, the charity was able to provide places for 30 Printers attending Burwell Community Print Centre for one or two days each week - each 'Printer' having a Support Worker and a training programme of measurable tasks and achievements.

Our mission is to promote independence and increase self-esteem for adults with learning disabilities in a stimulating working environment, while providing quality community printing and related services.

Our vision is to;

- Provide a base for vocational training and work experience within a sheltered working environment, providing a service based on individual needs.
- Promote self-advocacy within an organisation where all can be fully and actively involved in every aspect of its operation.
- Run a quality community print service.
- Raise awareness within the local community, of the potential of people with learning disabilities.
- Enable individuals to access employment services.

In the exercise of our powers to that end we have paid due regard to the published guidance from the Charity Commission on the operation of the Public Benefit requirement under the Charities Act 2011.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Achievements and performance

Annual Report: Centre Performance Review

This has been a positive year for the Centre, with the management and staff changes implemented in 2023/24 performing well. This is reflected in a 24% increase in commercial sales (print work in charitable activities plus other trading activities) in 2024/25, underscoring the effectiveness of the operational improvements.

Financial Overview

Income

- Commercial Sales increased by £29,743 to a total of £153,658, representing a 24% growth in revenue from both the Print Centre and the Hidden Treasures shop.
- Adult Social Care (ASC) services income rose modestly by £2,487 (2%), reaching £132,433.
- These gains were partially offset by a decline in fundraising income (detailed below).

Expenditure

- A strategic decision was made in 2024 to reduce reliance on Time Off In Lieu (TOIL) particularly for Saturday shop hours and return to conventional paid hours.
- The Finance Admin function was extended with additional hours, addressing a previously under-resourced function.
- In total this increased the worked hours by 500 hrs. (3.7%).
- In 2023/24 the Centre operated without a Manager in position, with the Chair taking this role for 5 months on an interim basis. Refilling this position has added a further 735 hrs (5.5%)
- An average of 4.5% pay award was granted, including 10% for those on real living wage.
- Overall, these changes led to a 16% increase in employment costs.
- There was an increase in Premises costs of £14,765 (note 13). This includes an £8,062 adjustment in 2024 following final settlement of the Water Rates. A long-standing issue with water metering by Anglia Water has been resolved with the installation of a dedicated meter for the Centre. In the previous financial year, a refund was introduced in the financial statements for the over-payments previously made. This year's figures have no such adjustment and are considered a truer reflection of ongoing costs.

Fundraising

- The previous year's exceptional fundraising figure of £48,084 which included a £25,000 grant from the People's Postcode Lottery was not repeated.
- In 2024/25, fundraising returned to typical levels at £22,375, representing a £25,709 decrease year-on-year.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Financial review

Reserves policy

The net movement of funds in 2024/25 was £11,867. Cash at bank and hand at the end of March 2025 was £139,599.

The Trustees policy on reserves is to hold funds equivalent to 3 months of operating costs. Based on the current cost base this equates to £62,250.

The Free Reserves, the result of deducting the restricted funds, the value of buildings and commitments to contracted leases from the total assets are £97,625 and are generally in line with the reserves policy as outlined above.

Other sources of income

The charity receives funds for contracts with Cambridgeshire County Council whose support is greatly valued. Local fundraising was undertaken to replace equipment, add new facilities and to meet the costs of social events. The charity is very grateful for those supporting Burwell Community Print Centre, many of whom are regular donors to the organisation.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 22/7/25 and signed on behalf of the board of trustees by:



John Smith (Chair)
Trustee

Burwell Community Print Centre Limited

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Burwell Community Print Centre Limited

Year ended 31 March 2025

I report to the trustees on my examination of the financial statements of Burwell Community Print Centre Limited ('the charity') for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Burwell Community Print Centre Limited

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Burwell Community Print Centre Limited *(continued)*

Year ended 31 March 2025

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mr Shane Tharby FCA
Independent Examiner**

**For and on behalf of
Streets Chartered Accountants
3 Wellbrook Court
Girton
Cambridge
CB3 0NA**

29 July 2025

Burwell Community Print Centre Limited

Company Limited by Guarantee

Statement of Financial Activities
(Including income and expenditure account)

Year ended 31 March 2025

		Unrestricted funds £	2025 Restricted funds £	Total funds £	2024 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	18,537	3,838	22,375	48,084
Charitable activities	6	259,047	—	259,047	232,063
Other trading activities	7	27,044	—	27,044	21,798
Investment income	8	3,566	—	3,566	2,517
Other income	9	2,190	—	2,190	2,217
Total income		<u>310,384</u>	<u>3,838</u>	<u>314,222</u>	<u>306,679</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	10	1,912	—	1,912	2,563
Expenditure on charitable activities	11,12	316,551	7,625	324,176	264,839
Total expenditure		<u>318,463</u>	<u>7,625</u>	<u>326,088</u>	<u>267,402</u>
Net (expenditure)/income and net movement in funds		<u>(8,079)</u>	<u>(3,787)</u>	<u>(11,866)</u>	<u>39,277</u>
Reconciliation of funds					
Total funds brought forward		145,624	30,863	176,487	137,210
Total funds carried forward		<u>137,545</u>	<u>27,076</u>	<u>164,621</u>	<u>176,487</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 11 to 20 form part of these financial statements.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Statement of Financial Position

31 March 2025

	Note	2025	2024
		£	£
Fixed assets			
Tangible fixed assets	18	29,639	36,732
Current assets			
Stocks	19	3,435	6,228
Debtors	20	11,088	28,934
Cash at bank and in hand		139,599	126,107
		<u>154,122</u>	<u>161,269</u>
Creditors: amounts falling due within one year	21	<u>19,140</u>	<u>21,514</u>
Net current assets		<u>134,982</u>	<u>139,755</u>
Total assets less current liabilities		<u>164,621</u>	<u>176,487</u>
Net assets		<u>164,621</u>	<u>176,487</u>
Funds of the charity			
Restricted funds		27,076	30,863
Unrestricted funds		137,545	145,624
Total charity funds	23	<u>164,621</u>	<u>176,487</u>

For the year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.
The notes on pages 11 to 20 form part of these financial statements.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Statement of Financial Position (continued)

31 March 2025

These financial statements were approved by the board of trustees and authorised for issue on 22/7/25, and are signed on behalf of the board by:



**John Smith (Chair)
Trustee**

The notes on pages 11 to 20 form part of these financial statements.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2025

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Causeway, Burwell, Cambridgeshire, CB25 0DU.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Companies Act 2006 and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis. The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies that have significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

Tangible fixed assets are recognised at cost, less accumulated depreciation. Depreciation is charged over the estimated useful life of the asset to its estimated residual value.

Income tax

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Fund accounting

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy on the allocation of funds to designated funds.

There is no formal policy on transfer between funds. Any proposed transfer between funds would be considered on the particular circumstances.

Income

Income is accounted for on a receivable basis.

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in furtherance of the charity's objectives and represents the cost of goods and services and ancillary trading costs that have been incurred in charitable activities and the costs associated with meeting the constitutional and statutory requirement of the charity. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

All fixed assets are initially recorded at cost. Assets costing over £500 and having an expected life greater than one year are capitalised.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land and buildings	-	3.33% straight line
Other plant, machinery etc	-	20% or 25% straight line, except solar panels at 4% straight line

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

3. Accounting policies (continued)

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowances for obsolete and slow moving items. Cost is based on purchase price.

Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs and current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Donations			
Donations received	13,189	—	13,189
Grants			
Grants received	—	3,838	3,838
Access 2 Work	5,348	—	5,348
	<u>18,537</u>	<u>3,838</u>	<u>22,375</u>

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

5. Donations and legacies (continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Donations received	11,445	—	11,445
Grants			
Grants received	33,000	—	33,000
Access 2 Work	3,639	—	3,639
	<u>48,084</u>	<u>—</u>	<u>48,084</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Print work	126,614	126,614	102,117	102,117
Adult social care	132,433	132,433	129,946	129,946
	<u>259,047</u>	<u>259,047</u>	<u>232,063</u>	<u>232,063</u>

7. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
HT shelf rental income	5,767	—	5,767
Fundraising events	7,566	—	7,566
HT commission	4,777	—	4,777
HT other sales	8,934	—	8,934
	<u>27,044</u>	<u>—</u>	<u>27,044</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
HT shelf rental income	5,368	—	5,368
Fundraising events	5,020	208	5,228
HT commission	4,520	—	4,520
HT other sales	6,682	—	6,682
	<u>21,590</u>	<u>208</u>	<u>21,798</u>

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

8. Investment income

	Unrestricted Funds	Total Funds 2025	Unrestricted Funds	Total Funds 2024
	£	£	£	£
Bank interest receivable	<u>3,566</u>	<u>3,566</u>	<u>2,517</u>	<u>2,517</u>

9. Other income

	Unrestricted Funds	Total Funds 2025	Unrestricted Funds	Total Funds 2024
	£	£	£	£
Gain on disposal of tangible fixed assets held for charity's own use	—	—	625	625
Feed in Tariff- Income Solar Panels	<u>2,190</u>	<u>2,190</u>	<u>1,592</u>	<u>1,592</u>
	<u>2,190</u>	<u>2,190</u>	<u>2,217</u>	<u>2,217</u>

10. Costs of other trading activities

	Unrestricted Funds	Total Funds 2025	Unrestricted Funds	Total Funds 2024
	£	£	£	£
Costs of other trading activities - Shop costs	<u>1,912</u>	<u>1,912</u>	<u>2,563</u>	<u>2,563</u>

11. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2025
	£	£	£
Activities in furtherance of charity's objectives	266,658	—	266,658
Support costs	<u>49,893</u>	<u>7,625</u>	<u>57,518</u>
	<u>316,551</u>	<u>7,625</u>	<u>324,176</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Activities in furtherance of charity's objectives	221,894	—	221,894
Support costs	<u>37,078</u>	<u>5,867</u>	<u>42,945</u>
	<u>258,972</u>	<u>5,867</u>	<u>264,839</u>

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

12. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2025 £	Total fund 2024 £
Activities in furtherance of charity's objectives	266,658	51,172	317,830	260,338
Governance costs	—	6,346	6,346	4,501
	<u>266,658</u>	<u>57,518</u>	<u>324,176</u>	<u>264,839</u>

13. Analysis of support costs

	Analysis of support costs £	Total 2025 £	Total 2024 £
Premises	38,985	38,985	24,220
General office	3,722	3,722	3,381
Governance costs	6,346	6,346	4,501
Training and welfare	2,589	2,589	4,727
Depreciation	5,876	5,876	6,116
	<u>57,518</u>	<u>57,518</u>	<u>42,945</u>

14. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2025 £	2024 £
Depreciation of tangible fixed assets	7,093	7,530
Gains on disposal of tangible fixed assets	—	(625)

15. Independent examination fees

	2025 £	2024 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	<u>2,250</u>	<u>2,130</u>

The independent examination fees are for the costs of preparing the financial statements and the independent examination fee of £405 (2024: £390).

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

16. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025	2024
	£	£
Wages and salaries	188,068	161,979
Social security costs	8,265	5,568
Employer contributions to pension plans	3,106	2,692
	<u>199,439</u>	<u>170,239</u>

The average head count of employees during the year was 11 (2024: 10). The average number of full-time equivalent employees during the year is analysed as follows:

	2025	2024
	No.	No.
Engaged on charitable activities	6	6
Engaged on management and administration	1	1
	<u>7</u>	<u>7</u>

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

17. Trustee remuneration and expenses

The trustees received no remuneration or expenses in carrying out their duties as trustees.

18. Tangible fixed assets

	Land and buildings	Other plant, machinery etc	Total
	£	£	£
Cost			
At 1 April 2024 and 31 March 2025	<u>146,714</u>	<u>72,733</u>	<u>219,447</u>
Depreciation			
At 1 April 2024	118,766	63,949	182,715
Charge for the year	4,704	2,389	7,093
At 31 March 2025	<u>123,470</u>	<u>66,338</u>	<u>189,808</u>
Carrying amount			
At 31 March 2025	<u>23,244</u>	<u>6,395</u>	<u>29,639</u>
At 31 March 2024	<u>27,948</u>	<u>8,784</u>	<u>36,732</u>

19. Stocks

	2025	2024
	£	£
Raw materials and consumables	<u>3,435</u>	<u>6,228</u>

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

20. Debtors

	2025	2024
	£	£
Trade debtors	4,310	13,904
Prepayments and accrued income	6,778	6,968
Other debtors	—	8,062
	<u>11,088</u>	<u>28,934</u>

21. Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	12,288	14,186
Accruals and deferred income	2,505	2,385
Social security and other taxes	4,266	4,332
Other creditors	81	611
	<u>19,140</u>	<u>21,514</u>

22. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,106 (2024: £2,692).

23. Analysis of charitable funds

Unrestricted funds

	At	Income	Expenditure	At 31 March
	1 April 2024	£	£	2025
	£	£	£	£
General funds	<u>145,624</u>	<u>310,384</u>	<u>(318,463)</u>	<u>137,545</u>

	At	Income	Expenditure	At 31 March
	1 April 2023	£	£	2024
	£	£	£	£
General funds	<u>100,688</u>	<u>306,471</u>	<u>(261,535)</u>	<u>145,624</u>

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

23. Analysis of charitable funds (continued)

Restricted funds

	At 1 April 2024	Income	Expenditure	At 31 March 2025
	£	£	£	£
Co-op Community fund	2,685	–	(1,115)	1,570
Building fund	27,948	–	(4,704)	23,244
Sports equipment	230	–	–	230
Soap Project	–	1,000	(713)	287
Bruce Wake Charitable Trust	–	1,500	(1,093)	407
Workshop Funding	–	1,338	–	1,338
	<u>30,863</u>	<u>3,838</u>	<u>(7,625)</u>	<u>27,076</u>

	At 1 April 2023	Income	Expenditure	At 31 March 2024
	£	£	£	£
Co-op Community fund	3,640	208	(1,163)	2,685
Building fund	32,652	–	(4,704)	27,948
Sports equipment	230	–	–	230
Soap Project	–	–	–	–
Bruce Wake Charitable Trust	–	–	–	–
Workshop Funding	–	–	–	–
	<u>36,522</u>	<u>208</u>	<u>(5,867)</u>	<u>30,863</u>

The building fund represents the asset value of the premises. The resources expended represent the depreciation charge for the year.

The Co-op Community Fund is to fund specific community benefits and the current donation is for the garden area where the year's expenditure was spent.

The sports equipment project was funded by a grant from East Cambridgeshire District Council.

The Soap project was funded by Reach Solar Farm. The fund is to fund the purchase of the correct equipment in the process of making Soap.

The Bruce Wake Charity Trust fund is to find the need for height adjustable tables for wheelchair access.

The Workshop Funding is provided by Cambridgeshire Community Fund. The funding is for the hire of professionals in the assistance of art workshops for fundraising.

Burwell Community Print Centre Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

24. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	6,395	23,244	29,639
Current assets	150,290	3,832	154,122
Creditors less than 1 year	(19,140)	—	(19,140)
Net assets	<u>137,545</u>	<u>27,076</u>	<u>164,621</u>

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	8,784	27,948	36,732
Current assets	158,354	2,915	161,269
Creditors less than 1 year	(21,514)	—	(21,514)
Net assets	<u>145,624</u>	<u>30,863</u>	<u>176,487</u>

25. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2025	2024
	£	£
Not later than 1 year	17,560	17,674
Later than 1 year and not later than 5 years	22,360	39,920
	<u>39,920</u>	<u>57,594</u>

26. Related parties

There have been no related party transactions in the current or previous reporting period.