



Teddy Bear Nursery

Committee AGM

2nd November 2021 @ 7pm (Zoom)

Present:

Chairperson - Myra Coles via zoom

Nursery Team - Jenny, Patrea, Anthea, Becky, Kimmy, Nikita at nursery together on zoom

Parent Committee - Stacey Carpenter, Gemma Preater, Samantha Woodland, Nicola Ostergaard (via zoom)

Apologies - Julia Evans

The Chairperson opened the meeting and welcomed everyone. Patrea read the minutes from the last AGM and they were signed as a true record.

Matters Arising:

It was noted what a hard transition to school this year had been. There are a number of issues still arising with transitions but Patrea continues to work with the local schools to ensure the children are supported appropriately and the schools have all the information they need.

The nursery team has worked well together once again.

Leaders Report

We have had a rise in the number of special educational needs children who need extra support but this seems to be the same each year and we can only see it getting worse due to the effects of COVID over the next couple of years. At the moment, we have one child who will maybe transitioning to Fosseyway School for

specialist education from September 2022, but we have 4/5 children awaiting paediatric assessment at the moment but the waiting time is very long.

Jen and Patrea thanked everyone for their support and help over the last year, it has been incredible hard but everyone has pulled together.

Jen and Patrea reported that their partnership is still working really well and Jenny thanks Patrea for creating an opportunity for her to shield at home with her family during the lockdowns and local school closures. The changes that have previously been talked about will now be starting to move forward.

Treasurers Report:

The books have been audited and a copy enclosed

Election of committee

It was agreed that with the changes ahead our committee would stay the same through the transition period

Role	Name	Proposed	2nd
Chair	Myra Coles	Becky	Anthea
Secretary	Patrea Whittles	Nikita	Nicola
Treasurer	Jenny Huyton	Nic O	Gemma

It was agreed that G Long & Son would continue to prepare wages and D. Shearn will continue as our auditor

Committee Members

Mrs Ostergaard

Mrs Preater

Mrs Woodland

Mrs Carpenter

Mrs Evans

All forms have previously been completed by all committee members for the charities commission

Policies & Procedures

All policies and procedures have been reviewed and updated copies will be transferred over to the Capture Parent system.

Any Other Business

Jenny has decided that this year being her 41st at setting will be her last, she is very sad that her time is coming to an end and that the current COVID situation has meant that its not the easiest of years to bow out on but is happy that the nursery will continue to be run by Patrea and the ethos and family feel will continue.

It has also become apparent that it is getting harder to get the committee together and with our members having older children now we have looked into converting to a CIO which will remove the parent element of the committee and protect the remaining members from liability. Jenny has had a telephone conversation with Sally from Dinky Ones consultancy who can oversee and guide us through the whole process. The cost will £1499 but it was felt that it was essential this money was spent for the future of the nursery.

The new committee will need to be made up of 5 people (2 can be staff). Myra expressed that she feels that her days as chairperson are at an end as she is now 71 but she is happy to stay during the transition.

It was felt that the two members of staff should be Patrea and Kimmy as they the two people who have been running the room and nursery. Jenny said she would like to still have a connection to nursery after so many years so would like to put herself forward. We have had initial discussions with a local school teacher, Teresa Gates, who runs a childcare course who is happy to sit on the committee, she has 30 years' experience in early years education and is now teaching the next generation of practitioners. The final person we would like to speak with would be the lady who has been responsible for all our recent fundraising plans, Danielle Doughty.

All members of the committee were happy that these proposals would help secure the future for Teddy Bears.

Unfortunately, the nursery was not quite severely during the COVID lockdowns etc with fees and funding and the bank account has taken a substantial hit due to extra wage costs to maintain bubbles etc. The next two years we will need to tighten our belts and make some savings. Due to having low numbers at the moment all staff have agreed to reduce their hours by 1 afternoon a week until spaces are full and the fees and funding start coming in.

All staff completed have their Child Protection training booked for 23rd November 2021 and First Aid Training is booked for everyone in January 2022. Patrea will complete her DSL Training on the 5th and the Advanced training in February 2022. Anthea and Kimmy will take the Deputy DSL Position and complete their training in February and March 2022

Jenny and Patrea thanked everyone for their hard work and support.

We have worked hard to fill any remaining spaces over the last few weeks and come January we should be full again

There being no other business the meeting was closed at 8.35pm

Date of next meeting to be advised

TEDDY BEAR NURSERY

INCOME & EXPENDITURE ACCOUNT **YEAR ENDING 31 JULY 2021**

<u>INCOME</u>		<u>EXPENDITURE</u>	
B&NES Council Grant	89,400.38	Wages, Income Tax, Pensions & N I	104,437.42
Fees	11,629.75	Premises - Running Costs	11,663.53
Parish Council Grant	500.00	Consumables	4,027.51
H M Govmnt Furlough Grant	1,926.42	Equipment	5,571.15
Fund Raising	343.00	Training	10.00
		Seasonal Events - Xmas etc	661.45
		Administration/Stationery/Printing	1674.09
		Accountancy Fees	1,197.74
		Insurance/PLA Membership	617.11
		Gifts	264.99
		Music Lessons	26.93
	<hr/> 103,799.55		<hr/> 130,151.92
Excess of Expenditure over Income	26,352.37		
	<hr/> £ 130,151.92		<hr/> £ 130,151.92

TEDDY BEAR NURSERY

BALANCE SHEET - YEAR ENDING 31 JULY 2021

Accumulated balance brought forward 1 August 2020	59,917.70
Less excess expenditure for year	26,352.37
Accumulated balance as at 31 July 2020	<hr/> £ 33,565.33
Represented by :-	
Bank of Scotland Account	33,170.33
Cash in hand	395.00
	<hr/> £ 33,565.33