

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

England & Wales · Charity number 1052857

Details

Other names	CROFTON JUNIORS PTA
Status	Registered
Legal form	Other
Registered	1996-02-12
Register	View on the Charity Commission register

Contact

Address	Crofton Junior School Towncourt Lane Petts Wood Orpington BR5 1EL
Phone	01689821716
Email	croftonjuniorpta@gmail.com
Website	www.croftonschoolsacademytrust.com

Activities

Objects: 2. PURPOSES
The object of the association (the objects) is to advance the education of pupils in the school in particular by:
2.1 Developing effective relationships between the staff, parents and others associated with the school
2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Activities: Develop more extended relationships between the staff, parents and other associated with the school and fundraising for Crofton Junior School

Classification

- **How:** Provides Other Finance, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED -- IN PRACTICE CROFTON JUNIOR SCHOOL
- Bromley

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£22,718	£14,662	-	-
2024-08-31	£20,648	£25,259	-	-
2023-08-31	£25,346	£31,762	-	-
2022-08-31	£53,570	£28,880	-	-
2021-08-31	£38,381	£33,198	-	-

Trustees

Name	Role	Appointed
Kate Pierce	Chair	2025-09-08
ANGELA LOCKWOOD		2023-05-01
Nicola Covington		2025-09-08

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

England & Wales - Charity number 1052857

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2022		Day 31	Month 08	Year 2023

Section A Reference and administration details

Charity name **CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION**

Other names charity is known by

Registered charity number (if any) **1052857**

Charity's principal address
TOWNCOURT LANE
PETTS WOOD
ORPINGTON
Postcode BR5 1EL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MS JOANNE CUMMINS	CHAIR		
2	MRS REBECCA LANCETT	VICE CHAIR		
3	MRS ANGELA LOCKWOOD	TREASURER	01/07/23 – 31/08/24	
4	MR BEN HODGKINS	SECRETARY		
5	MRS SUSIE SERGANT	PRESIDENT		
6	MRS CLAIRE HOBDDAY	COMMITTEE		
7	MRS ABIGAIL BROWN	COMMITTEE		
8	MRS CAROLINE EDNEY	COMMITTEE		
9	MRS JENNY TAYLOR	COMMITTEE		
10	MRS DANIELA EGAN	COMMITTEE		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution. The constitution of Crofton Junior School Parent Teacher Association was adopted on 3/10/95 and amended 1/10/96.
How the charity is constituted (eg. trust, association, company)	The Charity is constituted as an Association.
Trustee selection methods (eg. appointed by, elected by)	Under the Constitution as amended the Committee shall comprise of a President, Chair, Secretary and Treasurer together with up to twenty-five other members of the Committee (to include additional officers appointed). In addition, the President may nominate up to two members of the

teaching staff and the Governing Body may nominate one Governor Representative Representative to serve as members of the Committee.

The Committee shall be elected at the AGM and shall hold office until the next AGM. The President shall be an ex-officio member of the Committee not required to offer himself/herself for re-election by General Meeting.

Nominations for election to the Committee may be made by one member and seconded by another.

The Trustees of the Association shall be from the President, Chairman, Secretary and Treasurer as elected by the Annual General Meeting.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Association is to advance the education of pupils in the School in particular to:

- develop more extended relationships between the staff, parents and others associated with the School
- engage in activities which support the School and advance the education of pupils attending it.
- Provide and assist in the provision of such facilities or items for education at the School (not provided from statutory funds) as the Committee in consultation with the Governing body shall from time to time determine.

The Association shall be non-party political and non-sectarian

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Association's aims and objectives and in planning future activities.

Crofton Junior School Parent Teacher Association is a group of parents and staff volunteers. This group raises money for the school by running a varied programme of events throughout the school year.

The Crofton Junior School Parent Teacher Association holds regular committee meeting where staff, parents and others associated with the School are always welcome to participate.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The PTA had a very successful year, running many fund-raising activities including the annual Fireworks night, various Christmas events and discos across all year groups; as well as the ever popular Someone Special gift shops for Mothers Day and Fathers Day. A number of new events were also run, incl Crofton's Got Talent, Quiz night and Easter Bake sale.

Your School Lottery and Amazon Smile also continued to raise funds (although Amazon Smile has now shut)

PTA continue to run the School Uniform shop, providing a steady stream of income

Funds raised allowed the Woodland Project initiative to be completed, providing Forest School activities to children across the school

Section E**Financial review**

Brief statement of the charity's policy on reserves

The Association may set aside funds for special purposes or as reserves against future expenditure.

Details of any funds materially in deficit

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Joanne Cummins</i>	<i>Angela Lockwood</i>
Full name(s)	JOANNE COMMINS	ANGELA LOCKWOOD
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	22/03/2025	

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**HIGHLIGHTS OF THE YEAR ENDED
AS AT 31ST AUGUST 2023**

	Notes	2023	2022
		£	£
Amounts raised from events	1	19,043.04	18,111.02
Amounts donated to the school			
IT Suite		18,125.44	
Coronation Pin Badges & Cards		981.17	
Jubilee Bookmarks			367.06
Year 6 Photos			450.00
Pantomime		200.00	140.00
Woodlands Project		7,876.30	2,104.68
Leavers Disco			416.71
Play Equipment		1,051.73	
Recorders		522.00	
Table Cloths		100.00	
Total Donated		28,856.64	3,478.45

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**RECEIPTS AND PAYMENTS ACCOUNT
AS AT 31ST AUGUST 2023**

	Notes	2023 £	2022 £
Income			
Gross Income		65,648.18	53,567.89
Expenditure		40,730.53	28,876.13
Surplus from fundraising activities	1	24,917.65	24,691.76
Donations received	4	428.79	1,376.44
Net Income		25,346.44	26,068.20
Administrative expenditure	2	(2,905.76)	(2,913.09)
Donations paid	3	(28,856.64)	(3,478.45)
Net Surplus for the year		(6,415.96)	19,676.66

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**STATEMENT OF ASSETS
AS AT 31ST AUGUST 2023**

	Notes	2023 £	2022 £
Stock			
Stock - Uniform shop		15,758.19	12,966.11
Mothers Day stock		730.67	517.48
Fathers Day stock		1,580.73	
Prepayment - Outdoor Cinema		1,742.96	
Total stock		19,812.55	13,483.59
Cash funds			
Current account		37,397.52	52,659.41
Cash & Cheques not banked			223.00
Total cash at bank		37,397.52	52,882.41
Total Assets		57,210.07	66,366.00

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
AS AT 31ST AUGUST 2023**

Notes	2023	2022
	£	£
1. Surplus from fundraising activities		
Uniform shop	5,874.61	6983.09
Spook sale		237.34
Fireworks	4918.92	3100.76
Santa Dash		920.51
Reindeer Run	682	
Christmas Raffle	2695	3252.6
Pizza night	370	540.4
Comedy night		598.02
Year 4 disco	444.36	577.5
Year 4 family disco	826.28	
Year 5 disco	480.43	471
Mothers Day	1409	2409.64
Fun Friday		537.6
Big PTA Raffle	165	474
Fathers day	1396	1995.61
Yr 6 Leavers Hoodies	808	751.24
Year 3 disco	573.63	514.9
School lottery	1283.4	819.1
Xmas Cards	634	910.8
Teddy Tombola	206	
Xmas Wreath	570.91	
Quiz night	531.24	
Crofton's Got Talent	706.87	
Easter Bake Sale	342	
Total excl. Uniform Shop	19,043.04	18,111.02
2. Expenditure		
Shop expenses	2,839.97	166.19
PTA UK Membership	359.99	299.99
SumUp fees	207.56	112.79
Stripe fees	633.33	1,065.92
Raffle fees		361.33
Lottery licence fees	40.00	40.00
External Noticeboard		866.87
Parentkind	140.00	128.00
Ben's memorial refreshments		6.39
Fireworks - Amazon clicker counters		15.99
Cinema 2023 prepayment	1,742.96	
Mothers Day 2024 prepayment less 2023 stock	(823.48)	
Fathers Day 2024 prepayment less 2023 stock	30.40	
Refunds of 2021 incorrect payments	475.00	
Table Cloths	100.00	
Total	2,905.76	2,913.09

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
AS AT 31ST AUGUST 2023**

	Notes	2023 £	2022 £
3. Donations to Crofton Junior School			
IT Suite		18,125.44	
Coronation Pin Badges & Cards		981.17	
Jubilee Bookmarks			367.06
Year 6 Photos			450.00
Pantomime		200.00	140.00
Woodlands Project		7,876.30	2,104.68
Leavers Disco			416.71
Play Equipment		1,051.73	
Recorders		522.00	
Total Donated		28,756.64	3,478.45
4. Donations received			
From Munchkin towards Woodlands project			200
Terracycle fonation			11
Amazon Smile		378.99	253
Online - PTA website		49.8	162.44
Charity Aid Foundation			750
Total donations received		428.79	1376.44
Total Surplus for the year		(12,190.57)	19,912.82

Independent examiner's report to the trustees of the Crofton Junior School Parent Teacher Association (the "Charity")

I report on the accounts of the Charity for the year ended 31 August 2023, which are set out on pages 01 to 04.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

Darren Lancett

Address:

98 Kingsway, Petts Wood, Kent. BR5 1PT

Signed:



Date:

24th March 2025

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

England & Wales - Charity number 1052857

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2021		Day 31	Month 08	Year 2022

Section A Reference and administration details

Charity name **CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION**

Other names charity is known by

Registered charity number (if any) **1052857**

Charity's principal address
TOWNCOURT LANE
PETTS WOOD
ORPINGTON
Postcode BR5 1EL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MRS JOANNE CUMMINS	CHAIR		
2	MRS REBECCA LANCETT	VICE CHAIR		
3	MRS SUHASINI GADGIL	TREASURER		
4	MR DARREN LANCETT	TREASURER		
5	MR PAUL EDENS	SECRETARY		
6	MRS SUSIE SERGANT	PRESIDENT		
7	MRS CLAIRE HOBDAV	COMMITTEE		
8	MRS ABIGAIL BROWN	COMMITTEE		
9	MRS. CAROLINE EDNEY	COMMITTEE		
10	MRS JENNY TAYLOR	COMMITTEE		
11	MRS DANIELA EGAN	COMMITTEE		
12	MR BEN HODGKINS	COMMITTEE		
13	MRS NICKY MURRAY	COMMITTEE		
14	MRS HELEN NOLAN	COMMITTEE		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution) **Constitution. The constitution of Crofton Junior School Parent Teacher Association was adopted on 3/10/95 and amended 1/10/96.**

<p>How the charity is constituted (eg. trust, association, company)</p>	<p>The Charity is constituted as an Association.</p>
<p>Trustee selection methods (eg. appointed by, elected by)</p>	<p>Under the Constitution as amended the Committee shall comprise of a President, Chair, Secretary and Treasurer together with up to twenty-five other members of the Committee (to include additional officers appointed). In addition, the President may nominate up to two members of the teaching staff and the Governing Body may nominate one Governor Representative Representative to serve as members of the Committee.</p> <p>The Committee shall be elected at the AGM and shall hold office until the next AGM. The President shall be an ex-officio member of the Committee not required to offer himself/herself for re-election by General Meeting.</p> <p>Nominations for election to the Committee may be made by one member and seconded by another.</p> <p>The Trustees of the Association shall be from the President, Chairman, Secretary and Treasurer as elected by the Annual General Meeting.</p>

Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>The object of the Association is to advance the education of pupils in the School in particular to:</p> <ul style="list-style-type: none"> • develop more extended relationships between the staff, parents and others associated with the School • engage in activities which support the School and advance the education of pupils attending it. • Provide and assist in the provision of such facilities or items for education at the School (not provided from statutory funds) as the Committee in consultation with the Governing body shall from time to time determine. <p style="text-align: center;">The Association shall be non-party political and non-sectarian</p>
<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>The Trustees confirm that they have referred to the guidance contained in the Charity Commission’s general guidance on public benefit when reviewing the Association’s aims and objectives and in planning future activities.</p> <p>Crofton Junior School Parent Teacher Association is a group of parents and staff volunteers. This group raises money for the school by running a varied programme of events throughout the school year.</p> <p>The Crofton Junior School Parent Teacher Association holds regular committee meeting where staff, parents and others associated with the School are always welcome to participate.</p>

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As UK came out of the covid pandemic, this year PTA could carry out many of the fund-raising activities, that included Christmas raffle, Santa dash, Christmas card project, Spook sale, Comedy night, Dougies and Pizza night, Mother's day gift shop , Father's day gift shop, Fun Friday.

This year the PTA enrolled with Your school lottery and continued with Amazon Smile to get charity funds on eligible purchases.

The PTA run uniform shop also provided a steady stream of income towards the fund throughout the year.

PTA organised Queen's jubilee event celebrations and the year ended with the Leavers party for the Year6 pupils.

PTA's own initiative Woodland project -Forest school took some shape this year with many enthusiastic Crofton families participating in the Sunday morning sessions. This will carry on throughout the new school year and beyond.

Overall year 2021-22 was quiet successful in terms of fund raising and helping the school and the community.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Association may set aside funds for special purposes or as reserves against future expenditure.

Details of any funds materially in deficit

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	JOANNE CUMMINS	SUHASINI GADGIL
Full name(s)	JOANNE CUMMINS	SUHASINI GADGIL
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	18/02/2023	

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

HIGHLIGHTS OF THE YEAR ENDED

31st AUGUST 2022

	Notes	2022 £	2021 £
Amounts raised from events	1	18,111.02	7,217.00
Amounts donated to the school			
Greenhouse for school garden			263.00
Jubilee Bookmarks		367.06	-
Year 6 photos		450.00	-
Pantomime		140.00	-
Woodlands Project		2,104.68	-
Leavers Disco		416.71	2,034.00
Total Donated		3,478.45	- 2,297.00
Cash funds available at year end		52,882.41	- 32,982.00

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**RECEIPTS AND PAYMENTS ACCOUNT
AS AT 31 AUGUST 2022**

	Note	2022 £	2021 £
Income			
Gross income		53,567.89	38,381.00
Expenditure		28,876.13	- 31,164.00
Surplus from fundraising activities	1	24,691.76	7,217.00
Donations received	4	1,376.44	930.00
Net income		26,068.20	8,147.00
Administrative expenditure	2 -	2,913.09	- 1,946.00
Donations paid	3 -	3,478.45	- 2,297.00
Net surplus for the year		19,676.66	3,904.00

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**STATEMENT OF ASSETS
AS AT 31 AUGUST 2022**

	2022	2021
	£	£
Stock		
Stock - Uniform shop	12,966.11	12,583.00
Xmas Fair and bingo stock		
Mothers Day stock	517.48	
Total stock	12,966.11	12,583.00
Cash funds		
Current account	52,659.41	33,308.00
Crofton Junior School Voluntary Fund Account	-	
Cash & Cheques not banked	223.00	- 326.00
Total cash at bank	52,882.41	32,982.00
Total Assets	65,848.52	45,565.00

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st AUGUST 2022

	2022	2021
	£	£
1. Surplus from fundraising activities		
Uniform shop	6983.09	2006
Spook sale	237.34	0
Fireworks	3100.76	0
Santa Dash	920.51	0
Christmas cyber hunt	0	403
Christmas Raffle	3252.6	2306
Pizza night	540.4	0
Comedy night	598.02	0
Year 4 disco	577.5	0
Year 5 disco	471	0
Mothers Day	2409.64	0
Fun Friday	537.6	0
Big PTA Raffle	474	0
Fathers day	1995.61	0
Yr 6 Leavers Hoodies	751.24	633
Yr 3 disco	514.9	0
School lottery	819.1	0
Xmas Cards	910.8	940
local business donations		929
Total excluding Uniform Shop	18,111.02	7217
2. Expenditure		
Shop expenses	166.19	0
PTA UK Membership	299.99	123
Online Events Management	0	709
Sumup fees	112.79	20
Stripe fees	1065.92	819
Raffle fees	361.33	231
Storage boxes	0	44
Lottery license fees	40	0
External Noticeboard	866.87	0
Parentkind	128	0
Ben's memorial refreshments	6.39	0
Fireworks - Amazon clicker counters	15.99	0
Total	2913.09	1946

3. Donations to Crofton Junior School	2022	2021
	£	£
Greenhouse for school garden	0	263
Jubilee Bookmarks	367.06	0
Pantomime	140	0
Woodlands Project	2104.68	0
Year6 leavers photos	450	0
Year 6 leavers disco	416.71	2034
Total	3478.45	2297

4. Donations Recieved		
From Munchkin towards woodlands project	200	0
Terracycle donation	11	18
Amazon smile	253	147
stampastic	0	10
Handstiched home	0	80
Flinns Fitness	0	475
Charities Aid Foundation	0	200
Online -PTA website	162.44	0
Charity Aid Foundation	750	0
Total	1376.44	930

Total Surplus for the year	19,912.82	3904
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Independent examiner's report to the trustees of the Crofton Junior School Parent Teacher Association (the "Charity")

I report on the accounts of the Charity for the year ended 31 August 2022, which are set out on pages 01 to 05.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: 

Louise Smythe

Address: 170 Crofton Lane, Petts Wood, BR6 0BW

Date: 14 November 2022

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

England & Wales - Charity number 1052857

Accounts



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2020		31	08	2021

Section A Reference and administration details

Charity name CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

Other names charity is known by

Registered charity number (if any) 1052857

Charity's principal address

TOWNCOURT LANE
 PETTS WOOD
 ORPINGTON
Postcode BR5 1EL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MR LUKE CASSERLEY	CHAIR		
2	MRS LOUISE SMYTHE	TREASURER		
3	Mrs ABIGAL BROWN	SECRETARY		
4	MRS SUSIE SERGANT	PRESIDENT		
5	MRS CLAIRE HOBDAV	COMMITTEE		
6	MRS CLAIRE WELLS	COMMITTEE		
7	MR. N SECULAR	COMMITTEE		
8	MRS JENNY TAYLOR	COMMITTEE		
9	Mrs VICTORIA SINKINSON			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution. The constitution of Crofton Junior School Parent Teacher Association was adopted on 3/10/95 and amended 1/10/96.
How the charity is constituted	The Charity is constituted as an Association.

(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

	<p>Under the Constitution as amended the Committee shall comprise of a President, Chair, Secretary and Treasurer together with up to twenty-five other members of the Committee (to include additional officers appointed). In addition, the President may nominate up to two members of the teaching staff and the Governing Body may nominate one Governor Representative Representative to serve as members of the Committee.</p> <p>The Committee shall be elected at the AGM and shall hold office until the next AGM. The President shall be an ex-officio member of the Committee not required to offer himself/herself for re-election by General Meeting.</p> <p>Nominations for election to the Committee may be made by one member and seconded by another.</p> <p>The Trustees of the Association shall be from the President, Chairman, Secretary and Treasurer as elected by the Annual General Meeting.</p>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

	<p>The object of the Association is to advance the education of pupils in the School in particular to:</p> <ul style="list-style-type: none">• develop more extended relationships between the staff, parents and others associated with the School• engage in activities which support the School and advance the education of pupils attending it.• Provide and assist in the provision of such facilities or items for education at the School (not provided from statutory funds) as the Committee in consultation with the Governing body shall from time to time determine. <p>The Association shall be non-party political and non-sectarian</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

	<p>The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Association's aims and objectives and in planning future activities.</p> <p>Crofton Junior School Parent Teacher Association is a group of parents and staff volunteers. This group raises money for the school by running a varied programme of events throughout the school year.</p> <p>The Crofton Junior School Parent Teacher Association holds regular committee meeting where staff, parents and others associated with the School are always welcome to participate.</p>
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Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year was unusual because of the covid19 restrictions and as such PTA could not carryout many of the fund-raising activities, However PTA managed to raise some funds through successful organisation of certain online events like Christmas raffle, Christmas Cyberhunt and the annual Christmas card project.

This year the PTA enrolled with Amazon Smile to get charity funds on eligible purchases.

The PTA run uniform shop also provided a steady stream of income towards the fund throughout the year. Towards the end of the year, as Covid restrictions were eased, PTA could organise Leavers party for the Year6 pupils.

PTA has taken initiative to rejuvenate the woodland area behind the school. This began in earnest In June this year and will carry on throughout the new school year and beyond.

The PTA donated a greenhouse for the school garden.

Overall year 2020-21 was bit challenging due to covid19 however we now look forward to gear up in the coming year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Association may set aside funds for special purposes or as reserves against future expenditure.

Details of any funds materially in deficit

Section G

Declaration

**The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees**

Signature(s)

Luke Casserley

Abigail Brown

TAR

Full name(s)

LUKE CASSERLEY
ABIGAIL BROWN

Position (eg Secretary, Chair, etc)

CHAIR
SECRETARY

Date

09/02/2022

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

Registered Charity No.1052857

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

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CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**HIGHLIGHTS OF THE YEAR ENDED
31st AUGUST 2021**

	Notes	2021 £	2020 £
Amounts raised from events	1	<u>5,183</u>	<u>18,664</u>
 Amounts donated to the school			-
Projector for Main Hall			4,308.00
Greenhouse for School Garden		<u>263</u>	
		<u>263</u>	<u>4,308.00</u>
 Cash funds available at year end		<u>45,565</u>	- <u>30,009</u>

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**RECEIPTS AND PAYMENTS ACCOUNT
AS AT 31 AUGUST 2021**

	Note	2021 £	2020 £
Income			
Gross income		38,381	49,353
Expenditure		(33,198)	(30,689)
Surplus from fundraising activities	1	<u>5,183</u>	<u>18,664</u>
Donations received			
Amazon Smile		147	
Terracycle		18	
Stampastic		10	
Hand Stitched Home		80	
Flinn's Fitness		475	
Charities Aid Foundation		200	
Crofton Junior School Voluntary Fund		-	15
		<u>929</u>	<u>15</u>
Bank interest received			-
Net income		<u>6,112</u>	<u>18,679</u>
Administrative expenditure	2	(1,947)	(834)
Donations paid	3	(263)	(4,308)
Net surplus for the year		<u><u>3,902</u></u>	<u><u>13,537</u></u>

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

**STATEMENT OF ASSETS
AS AT 31 AUGUST 2021**

	2021 £	2020 £
Stock		
Stock - Uniform shop	12,583	9,079
Total stock	<u>12,583</u>	<u>9,079</u>
Cash funds		
Current account	33,308	32,318
Cash & Cheques not banked	(326)	(2,308)
Total cash at bank	<u>32,983</u>	<u>30,009</u>
Total Assets	<u><u>45,565</u></u>	<u><u>39,088</u></u>

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

BANK RECONCILIATION

£

BALANCE AS PER BANK STATEMENT 31/8/21

33,308.40

SUBTRACT AMOUNTS RECEIVED AND NOT IN CASHBOOK

26/08/2021		Stripe Payments UK Ltd STRIPE	-	114.67
27/08/2021		Stripe Payments UK Ltd STRIPE	-	45.67
31/08/2021		Stripe Payments UK Ltd STRIPE	-	165.31

Stripe payments received in August to be transferred to 21/22 accounts

-325.65

BALANCE AS PER CASH BOOK 31/8/21

32,982.75

CROFTON JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st AUGUST 2021

	2021 £	2020 £
1. Surplus from fundraising activities		
Uniform shop	2,006	6,760
Fireworks		4,092
Christmas Fair		2,873
Christmas Disco		1,165
Christmas Raffle	2,306	
Christmas Jumper		102
Quiz Night		758
Local business donations	929	
WWII		
Leaver's Disco	(2,034)	
Mothers Day		627
Croftons Got Talent		436
Fathers day		(181)
Easter Disco/Barn Dance		(113)
Yr 6 Leavers Hoodies	633	630
Spring Ball		855
Xmas Cards	940	660
Xmas Cyber Hunt	403	
Total	<u>5,183</u>	<u>18,663</u>
2. Expenditure		
Admin Expense		212
PTA UK Membership	123	122
Online Events Management	709	300
Sum up fees	20	
Stripe Fees	819	
Raffall Fees	231	
Green Bin		30
Storage Boxes	44	160
Bank Charges		10
Total	<u>1,947</u>	<u>- 834</u>

3. Donations to Crofton Junior School

Projector for Main Hall		4,308
Greenhouse for School Garden	263	
	-	
Total	<u>263</u>	<u>4,308</u>
Donations from Voluntary Fund:	-	23
Total	<u>263</u>	<u>4,331</u>
Total Donations:	<u>263</u>	<u>4,331</u>

Independent examiner's report to the trustees of the Crofton Junior School Parent Teacher Association (the "Charity")

I report on the accounts of the Charity for the year ended 31 August 2021, which are set out on pages 01 to 06.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Rachel Somerville-Cotton

Address: 48 Crofton Lane, Orpington, Kent, BR5 1HL

Signed:



Date:

8/11/2021