

**FRIENDS OF LANGLEY PARK SCHOOL FOR BOYS
ANNUAL REPORT FOR THE YEAR 1 AUGUST 2019 TO 31 JULY 2020**

Introduction

This report has been prepared to provide a summary of the activities of the charity over the financial year 1 August 2019 to 31 July 2020.

Reference and Administrative Details

Charity Name: The Friends of Langley Park School for Boys (the “Friends”).

Registration Number: 1052772

Registered Office: Langley Park School for Boys
South Eden Park Road
Beckenham
Kent BR3 3BP

Office Holders:	Steve Parsons	President
	Ben Jones	Vice President
	Rob Elliott	Chair
	Angela Walters	Vice Chair
	Jane East	Secretary
	David Keeler	Treasurer

Structure, Governance and Management

The business of the Friends is governed by its constitution, the current version of which is dated 6 November 2018.

Objectives and Activities

The objectives of the Friends shall be to support the education and welfare of pupils attending Langley Park School for Boys (the “School”) by:

- Raising or receiving money to provide or assist in the provision of facilities and equipment not normally provided by the Education & Skills Funding Agency;
- Providing opportunities for encouraging closer co-operation between parents, staff, pupils, former pupils, local residents and businesses and any other friends of the School.

Achievements and Performance

During the year, the Friends have raised £45,625 (£48,282 for 2018/19) from various activities. These funds have been used to provide £1,250 (£1,338 for 2018/19) to the library through the 100 Club and £23,420 (£30,535 for 2018/19) in grants to support the Friends’ objectives. During the year, a total of £23,420 (£22,971 for 2018/19) new grants were approved.

Financial Review

The annual accounts and a summary of the grants which have been approved during the year are set out in the Appendix. The accounts have been produced on a "receipt and payment" basis and have been independently examined.

The Friends do not hold any investments or specific/designated reserves. The Friends operate on the basis of distributing funds received and so its outgo is always covered by prior income; there is therefore no risk of a deficit arising during the ordinary course of activities.

The principal sources of income for the year have been the sale of refreshments at school activities, the annual Christmas Craft Fair and concerts.

The following table summarises the major risks of which the Friends are exposed, together with the procedures taken to mitigate these:

Risk	Mitigation
Public Liability	Liability insurance of £10m is in place for events and activities through the Friends' membership of Parentkind.
Fraud	The online bank accounts require two levels of authorisation. The accounts are reviewed by a professional accountant.
Theft	The provisions are stored in a designated locked cupboard. Keyholders are restricted to Officers of the Friends and School officials. The Friends relies on the honesty of its volunteers during activities. A degree of insurance cover for stock and cash is in place through the Friends' membership of Parentkind.
Loss of Office Holders	The Friends has a diverse membership from which it would be able to replace Officers. The Treasurer maintains a governance document setting out the processes related to all financial activities, as well as details of passwords and key contacts at third party organisations.

Public Benefit Statement


The Friends only provides funds to support activities of the School. Public benefit arises from the support of education and welfare of pupils as well as the wider opportunities for closer co-operation between parents, staff, pupils, former pupils, local residents and businesses, as well as and any other friends of the School.

Plans for Future Periods

The Friends will help provide funds to support the education and welfare of pupils through fundraising activities that are agreed with the School.

Declaration

The trustees declare that they have approved the trustee's report above.

Signed: 

Name: Rob Elliott
Position: Chair

Date: 22 October 2020

Signed: 

Name: David Keeler
Position: Treasurer

Date: 22 October 2020

Friends of Langley Park School for Boys

Charity Number 1052772

STATEMENT OF ACCOUNTS - 1 AUGUST 2019 TO 31 JULY 2020

	INCOME		NET		EXPENDITURE	
	2019-20	2018-19	2019-20	2018-19	2019-20	2018-19
100 Club	£2,040.00	£3,482.00	-£500.00	£962.00	£2,540.00	£2,520.00
Calendar		£724.90		£724.90		
Concerts	£14,973.77	£7,775.00	£7,173.77	£4,955.00	£7,800.00	£2,820.00
Charity Donations	£1,713.04	£814.93	£1,713.04	£814.93		
Craft Fair	£9,892.07	£10,152.90	£8,272.51	£8,759.17	£1,619.56	£1,393.73
Donut Sale	£1,923.95	£2,010.13	£1,005.45	£1,091.63	£918.50	£918.50
Firework Evening	£595.00	£623.50	£178.50	£187.05	£416.50	£436.45
Gift Aid Repayment	£600.64	£819.47	£600.64	£819.47		
Miscellaneous	£150.00		-£663.87	-£1,226.04	£813.87	£1,226.04
NCPTA Dues			-£122.00	-£117.00	£122.00	£117.00
Race Night		£565.74		£266.36		£299.38
Raffles	£321.00	£328.00	£321.00	£328.00		
Refreshments	£11,047.01	£18,016.39	£5,706.45	£9,549.73	£5,340.56	£8,466.66
Grants			-£23,247.80	-£30,535.13	£23,420.21	£30,535.13
Second-Hand Uniforms	£1,368.60	£1,049.27	£1,368.60	£1,049.27		
Sponsor a Seat	£50.00	£150.00	£50.00	£150.00		
Subscriptions	£950.00	£1,770.00	£950.00	£1,770.00		
Total Income	£45,625.08	£48,282.23	£3,806.29	-£450.66	£42,991.20	£48,732.89
Interest on Account	£4.45	£5.24				
Stock b/f	£643.81	£896.78			£1,805.11	£643.81
Bank Balance b/f	£13,350.52	£13,542.97			£14,827.55	£13,350.52
Total	£59,623.86	£62,727.22			£59,623.86	£62,727.22

Signed



Date: 11 October 2020

David Keeler

Signed



Date: 11 October 2020

Michael Barratt

Grants Approved Over the Year 1 August 2019 to 31 July 2020

Grant Request	Department	Amount
10 hockey face masks	PE	£350.00
2 benches	PE	£274.98
2 x table tennis tables	PE	£839.90
Apple Mac computer	Performance Hall	£823.00
1 x new notice board	Library	£218.75
Target grade 3 workbooks for sets 7-8	Maths	£214.93
Visualisers	English	£266.00
Mini Trampolines	Dance	£1,416.66
9 x lighthouse boxes	Fine Art	£269.26
3 x Canon Scanners	Fine Art	£124.95
Books	Psychology	£147.56
Large Project table	Graphics and photography	£474.99
Audiopi	History	£580.00
Posters	Media Studies	£449.05
World map	Film Studies	£61.42
Online resources	Science	£212.21
Funds to support running the DofE	DofE	£2,700.00
Painting	School	£250.00
New amp	Performing Arts	£814.51
New projector	Pastoral	£976.00
Drone accessories	Geography and Wider School Use	£117.27
Reading books	English Department	£1,258.32
Classroom visualisers	Geography	£241.25
Art Supplies	Art Club	£189.81
Highlighters and mobile whiteboards	Sociology	£289.74
GK kit	PE	£1,496.25
Various supplies	Design and Technology	£781.27
Studio 609 and performance hall upgrade	Facilities	£1,007.20
Video camera	Media Studies	£685.83
Various supplies	KS 3 Extra-curricular Photography club	£234.20
Hand bells	Music	£151.05
GPS monitors	Rugby / A level sport	£1,004.85
Textbooks	MFL	£2,499.00
Goal keepers' kit	Sports	£2,000.00
Total		£23,420.21


Friends of Langley Park School for Boys

Charity Number 1052772

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INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of The Friends of Langley Park School for Boys

I report on the accounts of the Charity for the year ended 31 July 2020, which were signed by me on 11 October 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, it also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act;
 - and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:	Michael Barratt
Professional qualification:	Associate of The Chartered Institute of Bookkeepers
Address:	The Old Dairy, 5 Oak Lodge Drive, West Wickham, Kent, BR4 0RQ
Date:	11 October 2020