



Findon Valley
Free Church
(Baptist)

Connecting People With God



2021

ANNUAL REPORT & ACCOUNTS

FINDON VALLEY FREE CHURCH (BAPTIST)

1 - 11 Lime Tree Avenue
Worthing
West Sussex
BN14 0DJ

Telephone: 01903 873790

Website: www.fvfc.org.uk

Office hours: Monday - Thursday 9am to 12 noon

We will tell the next generation the praiseworthy deeds of the Lord,
His power and the wonders he has done,
So that the next generation would know them,
Even the children yet to be born

Psalm 78:4-6

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1 – 11 Lime Tree Avenue
Worthing
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Telephone: 01903 873790

Website: www.fvfc.org.uk

Office hours: Monday - Thursday 9am to 12 noon

Registered Charity No 1052737
Registered in England & Wales

Minister:

Rev Allie Moore (from 1st August 2021)

Moderator:

Rev Graham Jefferson (until 31st July 2021)

Secretary:

Mr Michael Knowles

Treasurer:

Mr David Tolley

Deacons:

Mrs Celia Catchpole
Mr Colin Ingrey
Mrs Heather Ingrey
Mr Norman Michell

Bankers

CAF Bank Ltd, West Malling, Kent, ME19 4JQ

Independent Examiner

Independent Examiners Ltd.
Unit 2, The Broadbridge Business Centre
Delling Lane, Bosham
West Sussex PO18 8NF

TRUSTEES REPORT 2021

The Charity Trustees present their report together with the financial statements for the year ended 31st December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Church's constitution, applicable law and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and in accordance with charity law applicable in the UK.

We have also referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular Trustees will consider how planned activities will contribute to the aims and objectives that they have set.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Church is constituted under the Fuller Trust and the deeds are held by the Baptist Union of Great Britain.

The Charity Trustees, who meet formally once a month, manage the Church. Members, at their meetings held five times a year, vote upon all significant decisions. Due to Covid-19 restrictions the Trustees have continued to meet once a month using Zoom until with the easing of some restrictions meeting in person become possible (from August onwards). We have however only been able to hold 1 members meeting in November, but throughout the rest of the year the membership has been kept informed through email and letter.

Trustees consist of the Minister, the Church Officers (Secretary and Treasurer) and up to nine Deacons. The constitutional governing body of the Church is the Church members meeting, that appoints officers and deacons for up to three years. New Trustees are made aware of their responsibilities through publications provided by the Baptist Union.

The Church works together with the Baptist Union of Great Britain (BUGB), South Eastern Baptist Association (SEBA), Churches Together in Worthing and the Preschool Learning Alliance, all of whom provide advice and assistance as required.

Funds are not canvassed for the work of the Church as it relies on the freewill offerings given by members, taking advantage of gift aid where the donor agrees. Appropriate charges are made for services provided to our 'trading' organisations (i.e. Preschool, TLC and Step-In Coffee Shop) and to the uniformed organisations that use our premises. Money is raised for other charities from time to time by holding envelope collections, concerts, coffee mornings, meals etc. Grants made to other charities are outlined in the accounts (note 6).

The salaried staff mentioned in Note 9, are supplemented on a regular basis by over 30 volunteers from the membership and congregation, in carrying out the work of the Church and its services to the community. Details about the role of volunteers and the nature of their contributions to the Church are shown through the reports of our organisations in the later pages of this report.

None of the Trustees or key management personnel receive any benefits for their services to the charity.

REVIEW OF FINANCIAL POSITION

The Trustees are satisfied with the overall financial position of the Church. A budget is established with tight control and monitoring procedures in place over incoming and outgoing resources. This year, along with the rest of the country we continued to be hit by Covid-19 restrictions, with the Church not holding face to face services until May and the majority of our activities not recommencing until September. This made working to a budget a great challenge with both income and expenditure affected.

However, using our experience gained from the previous year we set our budget to reflect the downturn in both income and expenditure. The budget therefore was set to give an excess of income over expenditure of £1,785 on unrestricted General Funds only. In the end excess of income over expenditure was £1,581. Therefore, from existing money the variance gives a shortfall of £204 for the year.

Generally, our clubs and organisations receive subs and pay incidental expenses. Some of these organisations have rolled their accounts into the Church's General Fund.

No funds are in deficit and the Trustees, therefore, do not feel that the Church is exposed to any major financial risk. There are no material uncertainties about the Charity's ability to continue.

RESERVES POLICY

A Reserve Fund of £60,172 is held against unexpected large maintenance bills or a sudden drop in income. The Trustees review these figures annually. In addition, £4,000 is held by our Preschool should they run into difficulties. The Trustees review these figures annually.

RISK MANAGEMENT

All Church monies are held in an account with CAF Bank Ltd., as are the Preschool funds and all ancillary monies are held as treasury accounts in HSBC.

All major insurable risks are covered by a combined commercial insurance policy underwritten by Ansvar.

As members of the BUGB we have access to information and data covering government legislation and directives on charity matters (risk, employment, management, information technology and financial issues).

ACTIVITIES

The Trustees have complied with their duty as laid down in Section 4 of the Charities Act 2011 with regard to Public Benefit Entity guidance as published by the Charity Commission.

According to our constitution the purpose of our Church is the advancement of the Christian faith. We endeavour to do this under the direction of our mission statement:

Church Mission Statement

We aim, under God's guidance and through the empowering of the Holy Spirit,

- To glorify God in our worship, our service and in Christ-like living
- To reach Findon Valley and beyond with the love of God in Jesus Christ
- To bring people to commitment in Jesus Christ and to membership in His family
- To bring Christian believers to maturity in Christ and to equip them for their ministry in the church and the world

It has been said that a church exists for the benefit of its non-members. We believe there is much truth in this. Through the outworking of our mission statement and in all we do, we strive to share the good news of the Gospel with our worship, our witness and our work within our locality.

The Church premises, when they are open, are fully utilised during the week as well as on Sundays. The Local Council (for elections), The Findon Valley Residents Association are among a number of outside groups that normally would have used our premises, but due to Covid-19 restrictions none of these groups met until September. This also includes our extensive weekly programme. These are shared in more detail through the reports of our organisations in the later pages of this report.

Substantial progress and development has been made to our website. This vital tool for calendars, activities and witness is a key source of reference.

We give thanks for those faithful members of the Church Fellowship who have gone to be with our Lord this last year. We fondly remember David Chewter, Anne Clough, Kathleen Cross, Maurice Guile, Teddy Penn and Trevor Want.

The year started with being placed in the third national lockdown as the number of new daily confirmed cases increased. Our on-line services continued with the assistance of Graham Jefferson and other invited speakers. CDs and DVDs of the services were distributed to those who requested them. Our thanks again to those who participated and made these on-line services possible.

On the 19th February we held a Special Church Meeting via Zoom to propose that the Revd Allie Moore be invited to preach with a view on the 28th February. Following the preach we held a Zoom meeting for all members and friends of FVFC to meet Allie and ask questions. A postal ballot of Church Members followed.

On March 10th, the Church Fellowship were informed that following a successful vote of 88% the call was extended to the Reverend Allie Moore, asking her to be the next Minister at Findon Valley Free Church. The Church fellowship was delighted that Allie accepted the call. We were profoundly grateful to God for this answer to many prayers and look forward to the exciting days that lie ahead for us.

In July with the Government Covid 19 restrictions easing, we carefully began planning to safely reopen the Church building and resume worshipping together. We were conscious that many would be unsure about meeting and felt it was important to carry on recording an online service which provided a way for people to continue to worship at home. On Sunday 25th July, with Government guidelines being followed, the Church was opened for corporate worship. It was great to meet up again. Initially we just showed the recorded online message, but that developed more into a normal service as the weeks went by.

In August Allie and Rich joined us. We thanked Graham for being our moderator, and for his wisdom and guidance over the many months. We also thanked Rosmary Jefferson for her vocal and musical support on the on-line services.

Richard and Allie took over responsibility of producing the Sunday Service videos, with which Caroline and Michael were very pleased to hand over!

At the start of September, we had our Church Relaunch. We saw Rich's BBQ skills being well used - and the first time a bouncy castle had been seen on the green outside the Church. Many people from the community came along and shared in the event, as we promoted the various activities that were planned for the coming months. The day was a great success.

An enjoyable afternoon was spent with Samara Levy from Samara's Aid, when she visited the Church in November. She shared with us about what God is doing in Syria, rebuilding the nation from the ruins of the civil war through His children both here and there.

We held our Christingle Service in December with the Uniformed Organisations and also enjoyed the Church Nativity. Unfortunately, due to increasing Covid numbers, our plans for the Carol Service and Christmas Day Service were cancelled.

We thank God for his faithfulness to the fellowship, and with Allie's guidance we look forward to another year exploring God's plans for us.

Colossians 3:15 - And let the peace of Christ rule in your hearts, to which indeed you were called in one body. And be thankful.

Michael Knowles

Details of Significant Activities

Moderator's Report

It was my privilege to act as Moderator at FVFC until 1st August 1st 2021, when I was delighted to hand over the reins to Rev Allie Moore, the church's new minister.

I am so grateful to the deacons for all their hard work in guiding the church through the ministerial vacancy, especially as the Coronavirus pandemic caused church life to take on a very different complexion.

I also want to thank all the members for their prayers and support which made my task so much easier.

Your new minister has made an excellent start and I am confident that great days lie ahead for FVFC and the community it serves.

Assuring you all of my continuing interest and prayerful concern,

Graham Jefferson

Minister's Report

During my first member's meeting someone came up to me and said, 'that was the first time I felt included, and excited about the future. Never before have I been to a member's meeting and felt like I could contribute.'

Another person said, 'I have been here for years just waiting to be invited to serve and be a part of things. Now I feel like I have come alive, and I really belong.'

A new family attending just last week said, 'the children absolutely love it here, they can't wait to come, it's them that keep us coming back each week.'

These are just a few of the comments that many people have made over the last few months, which I think give testimony to all we have been doing together since I arrived in August.

Since I was appointed as minister, a lot has changed. People have come and gone, and several have passed away and are very much missed. New voluntary appointments have been made, Sue has taken on the role as Sunday School leader, Caroline and Michael continue to grow and develop the youth group. The Deacons and I have formed a robust team and found a rhythm for working together well and Rich has settled into his paid role as administrator. The team is really very strong; the atmosphere in the office is very encouraging and fun. With the support of the membership, we have a clear direction and focus for 2022.

In the year ahead, *spurring each other on*, is to be our focus. Communication, inclusion, and engagement are things I will be looking at in all aspects of our church life; Sunday services, worship, outreach, mission, Sunday school, community groups, homegroups, pastoral care and so on, to see where we do this well, and where we can do them better.

Since August we have focused on strengthening the trellis (the systems, finance, and practices we have in place that support the day to day running of the church) and tending to the vine (preaching the gospel in the power of Gods Spirit, seeing people grow and mature and step out in their own ministries).

This was the focus of our Deacons away day, from which we agreed that we wanted to be a church that enthuses the congregation we already have, with the grand eternal purposes of God to make disciples and who 'together' build a new generation of disciples, prayerfully walking together, under Christ's Lordship. This, if you like, is our mission statement for the next few years ahead.

Other practical things we have done as a church include: developing the sound team, and introducing and installing live streaming, improving the WIFI throughout the church building. Improving communication in the church and the extended church, we now have a weekly newsletter and notices that go out each week, an online accessible church calendar. Updated and distributed Rotas. We have begun to restructure our Sunday services to include sound biblical teaching series' that help the congregation to learn to read and speak about the bible for themselves, showing how we arrive at conclusions within the text and apply it. Added a children's section for the new families that are now attending, and a new Sunday school team that provide sessions every week.

We have begun to restructure the homegroups and introduced new teaching material to link with the Sunday sermon series. We have re-branded the church, introduced a new logo, increased social media engagement, developed stronger relationships with the community through the Vale school and the doctor's surgery, the residence association, Beavers, Cubs and Scouts. Encouraged all our community groups to return like Singers Rechoired, and the art club. Maintained a strong relationship with Pre-school, which has started to grow in size. Seen Open House make a strong return, with numbers attending constantly increasing. We've also relocated the coffee shop to the sanctuary, which has made a promising start.

We have enjoyed a really successful relaunch day, harvest celebrations and a packed Christmas program, despite having to meet online for the Carol Service and Christmas day.

It has been a busy first 5 months, but I feel we are really beginning to take shape. This is because of all the support and commitment the members have shown. You have all really thrown yourselves into everything, so many of you have stepped up and found yourselves taking on new ministries, and are a constant support to me, so I would just like to say a big thank you to you all.

Let's get excited about what God has in store for us in 2022

God Bless

Allie Moore

FVFC

FINDON VALLEY FREE CHURCH (BAPTIST)

STATEMENT OF ACCOUNTS

YEAR ENDED 31ST DECEMBER, 2021

STATEMENT OF CHARITY TRUSTEES (DEACONS) RESPONSIBILITIES

Charity law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its financial activities for that period, and adequately distinguish any material special trust or other restricted fund of the charity. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether the policies adopted are in accordance with the appropriate SORP on Accounting by Charities and the accounting regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.
- Observe the methods and principles of the Charity SORP

The Trustees are responsible for keeping proper accounting records. These should disclose, with reasonable accuracy at any time, the financial position of the Church in such a way as to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Trust Deed. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the Charity Trustees (Deacons),

Secretary

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees on my examination of the accounts of Findon Valley Free Church for the year ended 31st December 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis of report


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed 

Name J Irvin Smith FCIE

Date 28th April 2022

Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

Findon Valley Free Church (Baptist)
BALANCE SHEET as at 31 December 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Land and Buildings	2	3,185,317	3,177,042
CURRENT ASSETS			
Current Account		56,288	63,529
Organisations Banks		12,502	8,386
Deposit Account (CAF)		58,665	58,660
Deposit Fund (COIF)		144,000	144,000
Cash		464	555
Organisations Cash		178	218
Total Current Assets		272,098	275,348
DEBTORS			
Pre-school		5,000	5,000
Total Current Debtors		5,000	5,000
LIABILITIES			
	14	124	355
NET CURRENT ASSETS			
		276,974	279,993
PROVISION FOR LIABILITIES			
Defined Benefit Pension Scheme Liability		17,301	21,526
TOTAL ASSETS		3,444,990	3,435,509
REPRESENTED BY FUNDS			
Unrestricted	1f	101,305	95,495
Designated	1f	143,164	151,838
Restricted	1f	15,204	11,134
Endowment	3	3,185,317	3,177,042
		3,444,990	3,435,509

"there may be discrepancies in the totals if pence are not being shown"

These Accounts were read and approved by the Trustees (Deacons) at a meeting held on the 20th April 2022

Signed on behalf of the Trustees (Deacons) :-

Church Secretary
Mr M Knowles

Church Treasurer
D.S.Tolley

STATEMENT OF FINANCIAL ACTIVITIES 2021

INCOME AND ENDOWMENTS FROM:	Note	Funds				Total Funds	
		Unrestricted	Designated	Restricted	Endowment	2021	2020
		£	£	£		£	£
Donations and Legacies	4a	51,905	5	5,573		57,483	62,341
Raising Funds Preschool and Organisations	4b			42,732		42,732	29,136
Investments	4c	18,853	4,446			23,299	13,295
Charitable Activities	4d	20	386	163		569	948
Other incoming resources	4e	10				10	101
Total Income		70,788	4,837	48,468		124,093	105,821
EXPENDITURE ON:							
Raising Funds - PreSchool	5a			37,161		37,161	24,798
Raising Funds	5b			1,346		1,346	2,158
Charitable Activities	5c	69,207	13,509	5,890		88,606	56,940
Total Expenditure		69,207	13,509	44,397		127,113	83,896
Net Income/(Expenditure) - before transfers		1,581	-8,672	4,071	0	-3,020	21,925
Transfers Between Funds							
Gross transfers -in	12					0	0
Gross transfers -out	12					0	0
Net Gains/(losses) on investment assets		0		0	8,275	8,275	8,034
Actuarial gain/loss on Defined Benefit Pension Scheme	15	4,225		0		4,225	12,927
Net movement in Funds		5,806	-8,672	4,071	8,275	9,480	42,886
Total Funds brought forward		95,498	151,836	11,133	3,177,042	3,435,509	3,392,623
Total Funds carried forward		101,304	143,164	15,204	3,185,317	3,444,989	3,435,509

"there may be discrepancies in the totals if pence are not being shown"

NOTES TO THE ACCOUNTS

1. ACCOUNTING POLICIES

- a. **Basis of Preparation.** These accounts have been prepared under the historical cost convention, in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS 102 (effective 1 January 2015) – (Charities SORP (FRS 102)) and the Charities Act 2011.
- b. **Depreciation of Freehold Properties.**
The Trustees (Deacons) during 2004 had carried out a Professional review of the Freehold Property Values (see note 2) that included an annual percentage adjustment for the ensuing 5 years. No depreciation is charged, as this is considered immaterial in view of the estimated life and residual value of the asset. The current shown values equate to the insured value as at 15 January 2022 .
- c. **Debtors, Prepayments, Creditors & Accruals.**
In producing a balance sheet to the 31st December 2021 there were no material debtors or creditors to consider.
- d. **Fixtures, Fittings and Equipment**
All additions to the fixtures, fittings and equipment are charged to the Statement of Financial Activities in the year of purchase. The only exception to this is that the photocopier is held on a lease agreement in order to give a continuous maintained service.
- e. **Tax refunds on Gift Aid.**
Gift Aid refunds of tax were claimed in January, April, July and October
Gift Aid Small Donations Scheme (GASDS) refunds were claimed in July and October.
- f. **Funds**
'Unrestricted Funds' represent monies available for the general purposes of the Church. 'Designated Funds' are set aside for purposes determined by the Trustees. 'Restricted Funds' are set aside for the purpose specified by the giver.
- g. **Incoming resources**
Incoming resources are recognised in the accounts on an accruals basis.
Recognition of Income
These are included in the Statement of Financial Activities (SOFA) when:
- the charity becomes entitled to the income;
 - it is more likely than not that the trustees will receive the resources; and
 - the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

Gifts in Kind

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Government Grants

The charity has not received any government grants in the reporting period.

Volunteer Help

The value of voluntary help received is not included in the accounts but is described in the Trustees' annual report.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

h. Resources expended

- i.** All expenditure is accounted for on an accruals basis and has been classified under appropriate natural category headings

Liability Recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and Support Costs

Support costs represent the cost of central functions, for example governance costs, payroll administration, information technology. Governance costs are those support costs which relate to public accountability of the charity and its compliance with regulation and good practice.

Redundancy cost

The charity made no redundancy payments during the reporting period.

Deferred income

No material item of deferred income has been included in the accounts.

Creditors

The charity measures creditors at settlement amounts less any trade discounts.

j. Pensions

Ministers whether ordained or in training are enrolled in the Ministerial Pension Scheme of the Baptist Union. The church pays contributions to the Baptist Pension Scheme. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the church. The church is paying contributions towards the deficit in the scheme and a provision has been included for the church's liability under this agreement. For other employees a NEST Pension is available.

k. Donations

It is our policy to give donations to help the ministerial colleges of the Baptist denomination, the outreach organisations of our denomination for both home and overseas and to assist Christian organisations with their work in humanitarian and relief work.

2. FIXED ASSETS

Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, Machinery & Motor vehicles	Fixtures, Fittings & equipment £	Total £
At the beginning of the year	3,177,042				3,177,042
Additions					
Revaluations	8,275				8,275
Disposals					
At end of year	3,185,317				3,185,317
Net book value at the beginning of the year	3,177,042				3,177,042
Net book value at the end of year	3,185,317				3,185,317

Freehold Land and Buildings is shown in the accounts at £3,185,317 being the value for insurance purposes, considered the most appropriate basis. This is in line with the valuation carried out by Brandon Simms, Chartered Surveyors, on 26 January 2004 a copy of which was lodged with our insurers. Revaluation each year is by adding a small percentage as a method recommended by our insurers.

Land and Buildings are shown separately. Land is not depreciated. No depreciation is provided on buildings, as the current estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out each year end and any loss identified included in expenditure for the year.

3. ENDOWMENT FUND

The Endowment Fund consists of all the Freehold Land and Buildings, including the manse, held in trust for the Church by the Baptist Union Corporation Ltd., at the value shown as Fixed Assets.

FINDON VALLEY FREE CHURCH (BAPTIST)

NOTES TO ACCOUNTS (continued)

4. Analysis of Income

4.a) Donations and Legacies

Analysis	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Donations and Gifts	231	5	3,897	4,133	3,975
Gift Aid Donations	31,181			31,181	35,390
Legacies				-	1,000
Cash Collections	7,182			7,182	6,516
Envelope	4,538		740	5,278	5,000
Gift Aid Tax Refund	8,773		936	9,709	10,459
	51,905	5	5,573	57,483	62,341

4.b) Raising funds Preschool and Organisations

Analysis	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Bookstall			358	358	507
Luncheon Club				-	1,114
Step Inside Coffee Shop			1,049	1,049	771
Pre-School					26,744
Fees			13,187	13,187	
Vouchers(WSCC)			28,138	28,138	
Bank interest			1	1	
			42,732	42,732	29,136

4.c) Investments

Analysis	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Premises Letting	18,831			18,831	12,866
Bank Interest	22	4,446		4,468	430
	18,853	4,446	-	23,299	13,296

4.d) Charitable Activities

Analysis	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Ladies Breakfast		130		130	235
Open House			163	163	213
Flowers	20			20	245
Mens Breakfast		256		256	256
	20	386	163	569	948

4.e) Other Income

Analysis	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Photocopying	10			10	1
Catering				0	100
	10			10	101

5. Analysis of Expenditure

5.a) Raising funds Pre-School

Analysis	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Pre-School					
Salaries			34,055	34,055	
Staff Training			878	878	
Equipment			172	172	
Supplies			615	615	
Use of premises			700	700	
Other			742	742	24,798
			37,161	37,161	24,798

5.b) Raising funds Organisations

Analysis	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Bookstall			324	324	483
Luncheon Club			-	-	881
Step Inside Coffee Shop			1,022	1,022	795
			1,346	1,346	2,158

5.c) Charitable Activities

Analysis	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Gifts to Mission - Note 6	2,252		5,578	7,830	13,401
Direct Church costs - Note 7	64,415	13,019		77,433	40,800
Church support Organisations - Note 8		490	312	802	540
Independent Examiners Fees	858			858	834
Professional Fees	1,553			1,553	1,306
Bank Charges	130			130	60
	69,207	13,509	5,890	88,606	56,941

6. GIFTS TO MISSIONS

	Overseas £	General £	UK £	2021 Total £	2020 Total £
From Missions Funds:					
BMS World Mission *	1,758			1,758	2,914
Operation Agri	1,595			1,595	691
Baptist Home Mission			1,108	1,108	1,489
MAF	555			555	915
Release International	563			563	177
Total via Restricted Funds	4,470		1,108	5,578	6,186

* includes £5 c/f from 2020

	Overseas	General	UK	Total	Total
	£	£	£	£	£
From General Fund					
BMS World Mission	342			342	1,357
Operation Agri				-	1,257
Baptist Home Mission			892	892	1,257
MAF				-	1,257
Release International	188			188	1,257
Spurgeons Childcare			230	230	230
Spurgeons College			350	350	350
Retd.Bapt.Ministers Housing			250	250	250
Total via General Fund	530		1,722	2,252	7,215

Total Mission Giving **5,000** **0** **2,830** **7,830** **13,401**

2021: This total represents 10.9% of total incoming resources(budgeted - less Pre-school & Gift Day)

2020: This total represents 16.9% of total incoming resources(budgeted - less Pre-school & Gift Day)

7. Direct Church Costs

	2021	2020
	£	£
Salaries	25,722	10,271
Pension Deficit	79	563
Manse Utilities	2,204	2,385
Manse Repair & Maintenance	2,293	1,279
Church Utilities	8,122	7,507
Church Repair & Maintenance	14,504	2,427
Cleaning	221	323
Printing,postage,stationery	862	686
Subscriptions	1,496	1,628
Conf & Training costs	1,550	750
Equipment	4,775	2,347
Advertising & Publications	1,006	921
Telephone,computer,internet	2,435	2,016
Admin expenses	11,324	7,124
Catering,gardening,flowers	839	573
	<u>77,433</u>	<u>40,800</u>

8. Church Support Organisations

	2021	2020
	£	£
Open House	312	110
Ladies Breakfast	235	175
Mens Breakfast	256	256
	<u>802</u>	<u>540</u>

9. EMPLOYEES REMUNERATION

	2021	2020
	£	£
Gross remuneration paid to all employees	49188	26984
Total NIC Employer payments	0	0
** Pension Deficiency Payments to BU	3695	2724
Employer Pension Contributions	1345	0
NIC ER(allowance April '19 - April '20 -£3000) used	0	1015
NIC ER(allowance April '20 - April '21 - £4000) used	141	188
NIC ER(allowance April '21 - April '22 - £4000) used	1575	0
The average numbers of paid staff were:		
Minister position vacant		1
Minister(from August 2021)	1	
Preschool staff (part time)	5	4
Administrator(part time)	1	1

** The Church is a participating employer in the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. Since 1 January 2012, benefits have been provided through a Defined Contribution (DC) Plan.

A formal valuation of the DB Plan as at 31 December 2019 was carried out by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service level funding of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit. The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022.

Under the Scheme of Contributions, the church makes a monthly payment in respect of the DB Scheme deficit, currently £307.95, which will increase in line with increases in Minimum Pensionable Income. The Schedule of Contributions foresees these contributions continuing until June 2026.

The Church has been advised that the estimated cost for the church to buy out their Pension Scheme liabilities at 31st December 2021 was £41,300.

FINDON VALLEY FREE CHURCH (BAPTIST)

NOTES TO ACCOUNTS (continued)

10. TRUSTEES (DEACONS) REMUNERATION & EXPENSES

	2021	2020
	£	£
The total gross salary paid to Minister(from August 2021)	10,833	0
Amount of reimbursed expenses	0	0
Accommodation allowance(from August 2021)	5,368	0
Employer national insurance of £1,345 was payable on the Ministers salary, however the HMRC annual allowance was claimed which reduced the amount payable to nil.		

11. Restricted Funds Movement - this year

Fund	31.12.20	Transfers	Receipts	Payments	31.12.21
	£	£	£	£	£
Kitchen Equipment Reserve	275	0	0	0	275
Organ Refurbishment	600	0	0	0	600
Preschool	3,053	0	41,325	37,161	7,217
Organisations	7,201	0	1,570	1,657	7,113
Missions	5	0	5,573	5,578	0
Totals	11,134	0	48,468	44,397	15,205

Restricted Funds Movement - last year

Fund	31.12.19	Transfers	Receipts	Payments	31.12.20
	£	£	£	£	£
Kitchen Equipment Reserve	274	0	1	0	275
Organ Refurbishment	600	0	0	0	600
Preschool	1,106	0	26,744	24,798	3,053
Organisations	6,863	0	2,605	2,268	7,201
Missions	0	0	6,191	6,186	5
Totals	8,844	0	35,541	33,251	11,134

NOTE: All restricted funds are held in current assets

12 Designated Funds Movement - this year

Fund	31.12.20	Transfers	Receipts	Payments	31.12.21
	£	£	£	£	£
Mens' Breakfast	441	0	256	256	441
Ladies Breakfast	256	0	130	235	152
General Reserve	60,172	0	0	0	60,172
Building Fund	24,015	0	4,451	11719.2	16,747
Fabric and Renewal	885	0	0	48.16	837
Outreach	66,069	0	0	1,251	64,818
Totals	151,838	0	4,837	13,509	143,166

Designated Funds Movement - last year

	31.12.19	Transfers	Receipts	Payments	31.12.20
Fund	£	£	£	£	£
Mens' Breakfast	441	0	256	256	441
Ladies Breakfast	197	0	235	175	256
General Reserve	60,172	0	0	0	60,172
Building Fund	23,939	0	76	0	24,015
Fabric and Renewal	882	0	3	0	885
Outreach	66,793	0	296	1,020	66,069
Totals	152,423	0	865	1,451	151,838

13 Commitments

a Photocopier

On the 25/10/2019 the church entered into an 5 year agreement with ASL/Siemens to lease a photocopier. Pre VAT quarterly payments amount to £350.

14 Liabilities

This is made up of money held for		£
FVRA Arts & Crafts		25
Advent Books		24
Rowland Singers		75
Total		124

15 Provisions

Pension scheme agreed deficit recovery liability

Accounting date(year ending)	31/12/2021	31/12/2020
	£	£
Balance sheet liability at year start	21,526	34,452
Minus deficiency contributions paid	- 3,695	- 2,724
Interest cost (recognised in SoFA)	79	563
Remaining change to balance sheet liability* (recognised in SoFA)	- 609	- 10,765
Balance sheet liability at year end	17,301	21,526

*Comprises any changes in agreed deficit recovery plan and change in assumption between year-ends.

"there may be minor discrepancies in the totals if pence are not being shown"

Open House (Parent and Toddler Group Ministry) Annual Report 2021

Even though we didn't start back at Open House until the beginning of September 2021 due to the Covid Lockdown, we still kept in touch with our families throughout the year by creating videos, (as we did in 2020), so that they would still feel part of the Group. It was also good to be able to take part in the FVFC Online Family services which many of the families contributed to and viewed.

However, when we finally returned to the church building for a New Term last September, we were left with only two original families from before Lockdown, as most of the children had reached Pre-school or School age!! We did quite a bit of publicity including starting an Open House Facebook page, and within a very few weeks the numbers grew, and keep on growing! We now have 38 Adults and 44 Children on the Books with an average of 40 attending each week.



We continue to teach the children Christian songs as well as Nursery Rhymes in our Songtime at the end of each session, and we hold 2 services in church each term. In the Autumn term we had Harvest Thanksgiving reminding the children how much God provides for each one of us. And at Christmas we dressed the Christmas Tree with characters from the Christmas story, reminding them that God sent His Son into the world to show us how to live and how much He loves us. We also had a visit from Father Christmas after the children and carers had enjoyed lunch. We sent them home with a book of the Christmas Story. We also led the Nativity in Church when many families from Open House and the Church joined us as per the photo above.

Once again, my grateful thanks go to Linda Connelly and Christine Worsfold who have been so supportive during this difficult time, helping to put together the videos that we sent out, and for theirs and Alan Cumming's tireless support each week. We so value your prayers for us and for the families we touch each week in Jesus' name.

Christine Fairs

Messy Church 2021

Messy Church is a way of being church for families and others. Christ-centred, for all ages, based on creativity, hospitality and celebration.

Unfortunately, the ministry of Messy Church was still not possible 2021.

Bernice decided to stand down as the leader of Messy Church. thank her for the many years of Service and commitment to this ministry.

Plans to relaunch Messy Church in early 2022 were discussed. A launch of Messy Church in 2022, with a new team and a change from Saturday morning to Monday afternoon was now planned.

Allie Moore



It is

in

We

Preschool Report 2021

Despite last year's challenges with Covid and less children, the Management Committee took a radical step to open 5 days a week from 1st January 2021. It was hoped this would encourage extra session bookings and attract new parents needing 5 days a week childcare. In addition to its growing good reputation for caring and supporting children, an advertising campaign was launched via social media, new banners were erected and a closer liaison with Open House was established.

These efforts had the desired effect and by September there were 15 children, with 13 on a Tuesday morning – the busiest session. A new fulltime Deputy Manager was also recruited (Evie Beaumont).

The Pre-School finished 2021 on a high note and in a better financial position than forecast due to the hard work of its dedicated team (Beth, Evie, Mary, Mandy and Anne). Sadly, Beth Thomas, the Manager, intimated she wanted to reduce her hours and eventually leave the Pre-School to pursue other interests.

Heather Ingrey

Moderator

Findon Valley Free Church Pre-School Management

Sunday School 2021

Church resumed in May after a break because of the Covid Pandemic. There were some weeks when there were no children at Sunday school but some families did begin to come and the highlight was the Relaunch Sunday in September.

In November Sue Menday along with Tish Holder and Tina Hemsley took on the running of the Sunday school. We thank Bernice Mitchell for her faithful service over the years.

Sunday School was moved to the lounge and a pattern has been created where the Youth group make the younger children hot chocolate while the children draw, colour etc and then we have our talk session followed by craft and use of the outdoor area. This is working well. Allie gives us suggestions for each session based on Urban Saints material, and usually linked to the sermon.

At Christmas the children took part in the Nativity play along with Open House children.

As we look forward we are grateful for people who have been willing to join the rota, including parents. Children range from age 1 to 9 and at the moment they are in the same group. There has to be flexibility as numbers can vary from 1 to 12.

Sue Menday

Youth Church 2021



8-12+ years

With all the restrictions due to the Covid Pandemic we didn't begin face to face meetings until September. It was really good to be back together after such a long time.

We began with a three-week series on "A World that needs Saving" before looking at "Changes" and how Jesus has the power to change lives. From November Allie produced teaching material ideas for both youth groups based on her current sermon series in Church.

Our format is quite relaxed, beginning with chats over drinks of how their week has gone. We then have an "ice-breaker" which is usually something fun before opening up with discussion and bible readings on the relevant material. We tend to use audio visual presentation on a PowerPoint of the material we are studying, this seems to work and is popular with the group. Numbers varied from 1-7 young people attending.

At Christmas they adapted and performed a sketch for the Church Nativity play.

As we look forward, we are grateful for this wonderful group of young people and are excited to see how God will work in the year ahead.

Caroline Knowles

ROOTED – Friday Evening Youth Work 2021

Due to the need to 'meet' online rather than in person and the pressures that doing school work online also created we decided to suspend Rooted during 2021.

Unfortunately, and with a very heavy heart, I needed to lay the ministry down and Allie has decided to keep this Friday Youth Group on the 'back-burner' for the time being.

We should pray that God will open up a way for the ministry to restart so that young people have a much-needed Christian input into their lives during the week.

Very many thanks to all those who gave up their precious time to help, it was much appreciated.

Also, thanks to all the young people who attended we all hope you gained from the experience.

Colin Ingrey

1st Findon Valley Scout Group 2021

At the beginning of 2021, the country and Scouting were again in lockdown which meant our meetings were back to Red – no face-to-face activities– which continued until the end of term. For the Spring Term, all Sections were offered meetings on Zoom – our thanks to the Leaders for their hard work in facilitating this.



The annual **Group Census in January** showed 75 invested members across all Sections plus Leaders and Section Assistants – a small decrease on the previous year.

The summer saw us able to resume face to face meetings but outdoors to maintain social distancing. Hikes, cookouts, visits to the beach and wide games on Cissbury were the basis of the meetings. However, we were able to run Paddleboarding sessions for all Sections at Southwater making use of our newly acquired equipment. The Scouts were able to re-launch the Pulling Boat and have held several sessions boating on the Wey and Arun canal.

Unfortunately, again our summer camps were cancelled as most sites had not re-opened.

The Autumn term saw our return to meetings indoors at the Church – and back to normal programmes including working for the many badges and challenges on offer to all Beavers, Cubs and Scouts as part of their training programme. Other highlights were a Firework evening at our HQ and the Cubs had a Cub Dine with Me evening, when they cooked 3 course meals for guests.



The Scouts fitted in a camp in October at nearby Parkwood campsite at Poynings.

Cubs and Beavers enjoyed a visit to Out of Bounds at Rustington for an evening of bowling and Clip 'n Climb – both favourite activities.

The year ended with the return of the Christingle service at the Church, which though affected by Covid amongst many members, was a well-attended event and the Beaver/Cub choir sang well.

Another challenging year for all Leaders, but our thanks to them for all their hard work during difficult times. It is good to report that we had an excellent number return on resumption of normal meetings.

We are still sadly short of Leaders, particularly in the Cub Section, who are running a limited programme.

Janet Chapman - Group Scout Leader



T.L.C. Ministry 2021

Tuesday Lunch Club – Did not take place during the course of 2021 due to the COVID Pandemic and the difficulties with meeting together. The future of this ministry is being prayed over. Prayer issues to determine what form this type of ministry should take place in the future, and for helpers to help.

Alan and Margaret Cumming

Step Inside Coffee Shop Ministry 2021

Following the relaxation of covid restrictions we were very pleased to reopen Coffee Shop in October with a change of day and venue. Coffee Shop is now open on a Thursday morning from 10 to 12 noon in the Sanctuary giving us ample space for social distancing and good ventilation.



It is important that we record our grateful thanks to Wendy Woods for her leadership of the Coffee Shop over many years who has retired due to ill health. She, and Don, are sorely missed.

Several of our regulars have returned to enjoy the morning, and encouragingly many new people from the Valley and surrounding area have joined us each week to enjoy our delicious scones and cake, for which we have to thank our superb bakers, Sue Isherwood and Sue Lanceley. I would also like to thank our ever cheerful and hardworking team of volunteers who help each week. My thanks also to Allie and Richard for all their help in setting up and clearing away. Allie and members of the team are always available to chat and pray with those who would like this.

If you have not visited Coffee Shop yet do come and see us, you will be given a very warm welcome.

Rosamund Tolley

FVFC

Ladies' Breakfast Ministry 2021

Due to the effect of COVID this ministry had only one meeting, in December, when the ladies enjoyed a "Welcome Back" Christmas quiz.
We pray and trust that with the Lord's help we shall be able to continue this ministry so soon as possible in 2022.

Wendy Woods

Men's Breakfast Ministry 2021

Due to the COVID 19 pandemic, this ministry had its planned program severely limited. We did manage to meet at the end of the year, and enjoy a breakfast at the Downland's Cavery.

We are hoping to restart this ministry in 2022.

Michael Knowles

Home Groups 2021

Our homegroups continue to play a vital part in our church life, providing friendship, care and help in discipling and spiritual growth.

Since September we have been developing these groups and their purpose. Homegroups are life application groups, where we can come together in a less formal setting to unpack biblical teaching and apply it's truth to our everyday lives. Homegroups allow us to 'walk together' in relationship with God and each other, sharing our struggles and our joys in a safe space.

It was agreed that a more centralised program of study would be helpful and so we have followed the pattern of worship, prayer and bible study based on our sermon series.

Groups met on the 2nd and 4th week of the month, and we currently have 5 groups, with one about to finish shortly. In the new year we hope to introduce a new group to cover this loss, appoint a new Homegroup coordinator to oversee group development, and implement termly Homegroup leaders meeting. As the church continues to grow, we will be working together to accommodate new members, and to make the groups as accessible and inclusive as we can.

We owe a huge debt to our team of homegroup leaders who work so hard to keep our groups going well. Thank you.

Allie Moore

BMS Birthday Scheme 2021

We thank Bernice for the work that she did in running this ministry. The Birthday Scheme is a great way to get involved in supporting BMS World Mission's health and medical ministries around the world.



BMS works in Thailand with children who have disabilities

This ministry continues to be a positive way of giving annually as we celebrate our birthdays. The BMS are grateful for those who are part of the scheme.

By making a donation on your birthday you can support the work of World Mission in a real and practical way.

Anyone can join on their birthday. Members receive a BMS birthday card from their Birthday Scheme Secretary, along with a gift envelope which they use to make a donation. This is then placed in the weekly offering; all the donations are forwarded to BMS.

If you would like to join the scheme or to know more, please contact myself.

Caroline Knowles

Flower Ministry Yearly Report 2021

Unfortunately, due to the virus and lockdown of the church, the flower ministry has been limited during the year.

We did resume with arrangement for the Relaunch in September, the Harvest Service and Christmas.

We hope to grow the flower team in 2022, and resume with more normality.

The Flower Team

Bookstall Report 2021

Bookstall Account.

This account records the activities of buying and distribution of Bible Reading Notes for friends at FVFC. Mary Knight takes care of this during the year. If you are interested in joining this group, please see Mary. The Notes supplied are Daily Bread, Encounter With God, Every Day With Jesus, and Upper Room. Chris Emerson helps by maintaining the accounts for these supplies.

Library.

The Church library has not been in use during this year, although the books are still kept in the bookcases in the hall cupboards.

However, it is now available and still contains over 300 excellent Christian books. It is a self-service system so borrowers record when borrowing and returning books. Opening time are every Sunday morning after the church service.

Chris Emerson



Blythwood Care – Shoe Box Appeal 2021

Blythwood Care collected & transported just over 82,000 shoeboxes from all over the U K for distribution in Serbia, Romania, Ukraine, Moldova, Bulgaria, Hungary & Kosovo in time for Christmas 2021. An amazing number in a challenging year, Praise the LORD!

Once again, at the end of October 2021, Findon Valley Free Church was a Collection Centre for shoeboxes.

Over 800 were dispatched from here to Romania & Serbia.

We are very thankful to Allie, the Leadership Team and all who participated in Blythwood's Shoe Box Appeal '21.

Blythwood's work in Eastern Europe continues throughout the year

We thank you for your interest, prayerful and practical support.

Please check our website at www.blythwood.org for more information and prayer items.

Christine Fairs
Valerie Wilkins



Summary of Safeguarding Policy Statement

Safeguarding Children and Young People at Findon Valley Free Church (Baptist)

The vision of Findon Valley Free Church ("the church") is: **Love God, Love each other, Make disciples.**

In fulfilling this vision, the church

- has a programme of activities with children and young people
- welcomes children and young people into the life of our community
- makes our premises available to organisations working with children and young people

The church recognises its responsibilities for the safeguarding of all children and young people under the age of 18 (regardless of gender, ethnicity or ability) as set out in *The Children Act* 1989 and 2004, *Safe from Harm* (HM Government 1994) and *Working Together to Safeguard Children* (HM Government 2013).

As members of this church, we commit ourselves to the nurturing, protection and safeguarding of all children and young people associated with the church and will pray for them regularly.

In pursuit of this we commit ourselves to the following policies and to the development of procedures to ensure their implementation.

Prevention and reporting of abuse and responding to concern

It is the duty of each church member and each member of the wider church family to prevent the physical, sexual and emotional abuse of children and young people and the duty of all to respond to concerns about the well-being of children and young people and to report any child abuse disclosed, discovered or suspected. The church will fully co-operate with any statutory investigation into any suspected abuse linked with the church.

Safe recruitment, support and supervision of workers

The church will exercise proper care in the selection and appointment of those working with children and young people, whether paid or voluntary. All workers will be provided with appropriate training, support and supervision to promote the safeguarding of children.

Safe behaviour: a code of behaviour for workers

The church will adopt a code of behaviour for all who are appointed to work with children and young people so that all children and young people are shown the respect that is due to them.

Safe practice and safe premises

The church is committed to providing a safe environment for activities with children and young people and will adopt ways of working with children and young people that promote their safety and well-being.

A safe community

The church is committed to the prevention of bullying of children and young people. The church will seek to ensure that the behaviour of any who may pose a risk to children and young people in the community of the church is managed appropriately.

Responsible people

The church has appointed Michael Knowles as the Safeguarding Trustee to oversee and monitor implementation of the policy and procedures on behalf of the church's charity trustees.

The church has appointed **Caroline Knowles** as the Designated Person for Safeguarding, and **Mary Knight** as deputy, to:

- advise the church on any matters related to the safeguarding of children and young people
- take the appropriate action when abuse is disclosed, discovered or suspected.

Policy and procedures

A copy of the policy statement will be displayed permanently on the noticeboard in the foyer and on the notice board outside the church office.

Each worker with children and young people whether paid or voluntary will be given a full copy of the policy and procedures and will be required to follow them.

A full copy of the policy and procedures will be made available on request to any member of the church, the parents or carers of any child or young person from the church or any other person associated with the church.

The policy and procedures will be monitored and reviewed at least annually.

The policy statement will be read annually at the AGM of the church together with a report on the outcome of the annual review of the Policies and Procedures.