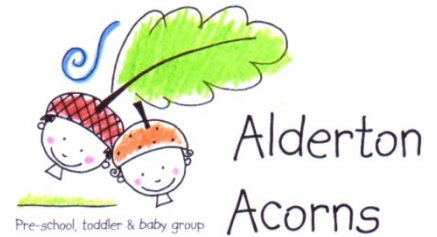


Alderton Acorns

AGM – 23rd June 2021

Present: Cat, Becky C, Sian, Verity, Natalie, Rob, Suzy, Steph, Camilla, Ros, Becky



Apologies: Lauren

Cat chaired the meeting and welcomed all attendees. She introduced Camilla who will be a new member of staff at Preschool in September.

Thanks specifically to Steph for taking on the role of Pre-School lead during the pandemic and doing such an excellent job.

Playleader report: Steph Castle

What a strange and unique year we have had which has certainly thrown many obstacles our way. Since I started my playleader role in September 2020 I have had many challenges in adapting to my role, the main one being the various covid restrictions which have at times, been sprung on us and we have had to adapt to very quickly. I must say that even with all the challenges we have faced, I am so unbelievably proud of our Acorns team and how we have come through these times with a confident attitude and a positive approach to all aspects of preschool life including the fundraising, advertising, toddler group reopening and funding options which have all been crucial to keeping our preschool going. Myself and Suzy have found ourself with a whole new daily routine in terms of cleaning and substituting our daily lunch breaks to accommodate the new changes and restrictions which covid has put in our way but we are both feeling very confident that from September, preschool life can return to normal which is something I cannot wait to experience in my role!! Moving forward and looking to September I am delighted to say that we have 7 possibly 8 little acorns who will be with us at preschool, which considering we started with 4 children last September I feel is a massive thumbs up to all the hard work we have all put into Acorns the past 12 months!! I would like to end my report on a positive note and say a huge thank you to all of our committee members who have given their time voluntarily and have supported our preschool in the toughest of times, without the support of a committee we cannot run so from myself, Suzy and Sian, thank you all so very much 😊

All committee members given some flowers as a gesture of thanks and received with a smile.

Treasurer's report: Sian Tryner

Less children this academic year and less hours at Pre-School due to COVID so less income.

£2000 raised this year in fundraising – reasonable amount considering the COVID situation. Grants massively helped Acorns financially.

Finished the year £22,000 in the bank.

With the view that Acorns should return to 'normal' in Sept, this should certainly help pick the figures up.

K Hunt – Sian gave thanks to Kaye Hunt for preparing the accounts for Acorns.

Software is available to generate accounts – recommended by Rob. Worth bearing in mind for future.

Election of new committee:

The old committee stepped down and we unanimously elected the following members to the committee.

Chair – Rob Cooper

Secretary – Cat Fowles

Treasurer – Natalie Murphy

Safeguarding Role – Becky Grundy

Toddler Lead – Still needs to be decided

Committee member – Lauren Scarpellini

All of the new committee members need to do a DBS checks – Sian to send on this information.

OFSTED needs to be updated to put Rob's name as Chair. Chair needs a slightly different DBS check – Sian to communicate this with Rob at a later date.

Committee meeting following the AGM

Actions from last meeting:

Treasure Hunt and BBQ. Covid restrictions mean this will not go ahead in the way we had planned. Verity was still happy to produce a treasure Hunt for a £2 minimum donation per person. Yari and Wendy will be asked to sell tickets prior to the TH. 5th – 10th July to sell tickets. Verity to laminate the clues. Rota set up for the day. Sian to pop a note on the newsletter of the updates when agreed.

Rob suggested investigating the Treasure Hunt further – to be similar to Gotherington Hedgehog hunt for 2022.

Verity has suggested organising a calendar containing the fundraisers Acorns do including which people to contact. The suggestion was made to make future committees' jobs easier. Sian to do this.

Verity, Steph and Rob to sort a date to handover the appraisal role.

Verity was thanked for the wonderful job she has done to get toddlers up and running again. There are 6 or 7 families attending Toddlers at present. This is usually enough to cover costs but will need to be kept under review. The main issue with Toddler's at present is the 30-minute cleaning post sessions which is impossible with tired toddlers around. Ros Smith volunteered cleaning duties for Toddlers. 2nd July for Ros to start cleaning post Toddlers. We still need to sort out a toddler team for September.

AOB

Safeguarding online course – Sian to send link to Camilla our new member of staff from September.

Update cashflow regularly

Advertising for Acorns – Nat has leaflet dropped in most surrounding villages – ongoing.

Fundraising – ongoing.

Miss Tarling from the school will be popping in to see Steph and Suzy – hopefully Mr Greaves will pop in. Teachers from Gretton School and Isbourne Valley School will be visiting also.

Greenhouse due to be delivered.

Nat to do a report to send to the Green Fields Trust. Also, to do the publicity.

Suzy to do some Forest School training.

Sian to put the new committee members on the WhatsApp group.

Dumbleton fete – Acorns due to have a table/stall. Suggested that we go ahead with the fete. Perhaps have a hook a duck game to avoid covid issues?

Next meeting: to organise a meeting after any 19th July Covid rule changes regarding the fete and the 5K run. **Tue 3rd Aug** for potential meeting - TBC

Thurs 9th Sept 2021 for next committee meeting.

	2020/21				2019/20	
1.Receipts and Payments Account						
	Unrestricted funds		Restricted funds		Total funds	
INCOME	£	£	£	£	£	£
Grants and Donations						
Donations - general	0.00					7.00
		0.00	0.00		0.00	7.00
Trading Activities						
Children's fees & nursery grants	17680.25					31037.03
Registration fees	40.00					0.00
Fund-raising event proceeds (see page 2)	1946.72					6157.02
COVID council grant	10000.00					0.00
Glos Early Years Business Support	10000.00					0.00
PATA COVID relief grant	200.00					0.00
T-shirts	139.50					0.00
Photo commission	0.00					22.90
		40006.47	0.00		40006.47	37216.95
Investment Income						
Bank interest		1.05	0.00		1.05	17.68
TOTAL RECEIPTS		40007.52	0.00		40007.52	37241.63
EXPENDITURE						
Direct Charitable Expenditure						
Rent	2418.00					5676.00
Staff payments	27142.85					28725.05
Insurance	290.36					257.93
Materials/Equipment	254.13					1380.31
Music workshops	90.00					580.00
Refreshments and miscellaneous	233.41					35.07
		30428.75	0.00		30428.75	36654.36
Other Expenditure						
Fund-raising event costs (see page 2)	0.00					858.36
T-shirts	187.40					0.00
PATA grant expenses	193.49					0.00
Administration	345.00					627.61
Other expenses (see page 2)	588.64					1069.94
		1314.53	0.00		1314.53	2555.91
TOTAL PAYMENTS		31743.28	0.00		31743.28	39210.27
Net receipts/(payments) for year		8264.24	0.00		8264.24	-1968.64
Cash and Bank balances at 31st March 2020		19674.14	0.00		19674.14	21642.78
Cash and Bank balances at 31st March 2021		27938.38	0.00		27938.38	19674.14
2.Statement of Assets and Liabilities						
Monetary Assets						
Business Premium Account	4116.77		0.00		4116.77	4115.72
Current Account	23746.15		0.00		23746.15	15512.97
Cash	75.46		0.00		75.46	45.45
		27938.38	0.00		27938.38	19674.14
Non monetary Assets						
Equipment held for functional use						

Signed Sian Tryner, Financial Administrator

Signed Natalie Murphy, Treasurer & Trustee

Date of approval

Other expenses

	2020/21	2019/20
Course fees	109.50	333.00
PATA membership & contribution	100.00	95.00
Staff DBS	48.10	132.00
Sundry expenses	246.04	424.94
Information Commissioner	35.00	35.00
Ofsted registration	50.00	50.00
	<u>588.64</u>	<u>1069.94</u>

Fund-raising Events

	Proceeds	Costs	Net
Quiz night	630.11		630.11
Card sales	9.00		9.00
Pumpkin Hunt	333.91		333.91
Exercise class	35.00		35.00
Xmas raffle	443.00		443.00
Clothing raffle	102.00		102.00
5K Fun run	330.00		330.00
Easyfundraising	63.70		63.70
	<u>1946.72</u>	<u>0.00</u>	<u>1946.72</u>

**Independent Examiner's Report
to the Trustees
of Alderton Acorns, Pre-school, Toddler and Baby Groups
Charity no: 1052664**

I report on the accounts of the Group for the year ended 31 March 2021, which are set out on pages 1 and 2 attached.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - α) to keep accounting records in accordance with section 130 of the Charities Act; and
 - β) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kaye Hunt.....

KAYE HUNT FCCA; CTA

8 May 2021