

Outreach Christian Centre

Annual Report /AGM Report for Year 2021

Reports given at AGM 13th March 2022

Pastors Report [Pastor Jeff Baxter]

2021 The Year Gone

Another difficult a Year!! Once again we navigated through it with great courage and determination. I would like to thank everyone for their commitment and faithfulness during this difficult time. Thankfully we were able to keep open Church Services throughout the year, despite ongoing restrictions and Government guidance, and over this time we saw an increase on last year to about 30 people in regular attendance each Sunday.

Also every week to ensure that no-one is left out whatever their health situation, we've continued to sent out Sermon notes via email and post, we've also uploaded sermons every week to our church YouTube Channel.

A Special mention to the Children who have continued to do Sunday School at home via Lilian during these restrictions, and then more recently restarting back at Church from November.

Similarly, Adam has been able to switch from on-line Synergy meetings to face to face sessions starting from November and it has been great to see youngsters back in Church on a Friday evening.

During 2021, the Church has been re-decorated, we've had four small windows replaced and the front steps realigned and repointed. The crèche renovation was completed and the blinds in the main church have been replaced.

2022 - The Year Ahead

At this moment in time [March] we are out of Government Restrictions for our Church Services and we're getting back to some sort of normality. Presently our attendance is up to about 40 people. We are looking forward with great anticipation to see what this year holds for us all.

As above, we recently completed the Old Crèche room and this is now the new Pastors Office – allowing the next phase of building renovation to proceed (to complete that side of the building). A big thank you to all concerned in getting that job completed.

As the first step of this next phase, we have other building work well underway – this time related to the old Pastors Office where a new concrete floor is due to be laid this month - we will keep you informed of further progress. In parallel, we will be having new carpet fitted in the Church in April of this year.

As the year progresses we will be looking to open up more of our Ministries [Kids/Youth/House-Groups are planned to restart at Easter] and we look forward to what this unrestricted year holds for us as we all gather together in the Name of Jesus.

Once again a big "Thank You!" to you all for your faithfulness and commitment especially with your time and giving which has enabled us to get through this difficult period.

God Bless
Pastor Jeff and Lilian

Treasurer's Report for 2021 [Doug Scott]

(See Appendix pages 1-5 & attached 'Independent Examiner's Report on the Accounts')

Firstly a big "thank you!" to my fellow members of the treasury team and to my co-signatories for cheques – without which the Treasury area could not function.

Summary

Financially the COVID19 epidemic has continued to have a significant impact and while 2021 saw more activity than Q2-4 of 2020, this was still a very abnormal year.

Income was up vs 2020 and (allowing for the £3175 gift aid tax recovery delayed into 2020 from 2019) gift aid tax recovery was also up (from an adjusted £9,800 for 2020 to circa £10,500 for 2021). Building hire income was also up as Gateway resumed some of its services.

The building fund increased significantly due to continued giving and further delays in repairs (delaying expenditure) and renovation, related to COVID - though some progress has been made (see below).

Other costs such as travel expenses (nil), expenses for visiting speakers (nil) and utility bills (significantly down on expectations and 2020) have also been significantly below normal levels. Missions support was higher due to a one off gift to Education for Life,

In summary the increase in overall balance of circa £9k is due mainly to an increase in giving, increase in gift aid tax recovery and suppressed activity levels, keeping expenditure at lower than planned levels. We expect the situation to be significantly different in 2022 – and the commentary in the sections below will elucidate further.

General Fund

Following changes to the Church Council shortly after the last AGM, we now have two management trustees that are also employees (out of five CC members – i.e. they are in the minority as per the requirements of our constitution.) Previously we had one employee out of three Church Council members. Neither trustee received any expenses or benefits in 2021 – mainly due to COVID19 restrictions on visiting and travel.

As mentioned above, building hire costs (while lower than pre-covid) are starting to recover and we expect that trend to continue in 2022 as Gateway, who have been hiring the building, gradually resume more activities, though we understand that some activities are unlikely to return to New Lodge.

Allowing for the gift aid paid into January 2020 from 2019, gift aid tax recovery is slightly up in 2021.

In terms of costs, we continued to benefit from the governments assistance to small enterprises (which meant we paid no employer NI). Salaries increased in line with inflation. Utilities were down 28% due to COVID19, but we expect these to increase very significantly over the next two years as activities resume and our energy price fixes come to an end (from Q4 2022 through H1 2023). Admin costs (e.g. insurance, servicing, annual inspection of accounts, telephone/internet and stationary) were up circa 10%. Sundries were down again (again due to reduced activity) – we expect this to bounce back significantly in 2022.

Missions Fund

This fund supports Glyn and Jayne Davis (Education for Life) in Kenya and Open Doors (since 2019). Spending included a one-off gift of £510 to Education for Life to purchase computer related equipment.

Sunday School Kids & Youth

This is our non-grant funded account for working with young people. There has been a cessation of most of the face to face activity in the church because of COVID19, with activities continuing online/remotely. The Tuck-shop has been effectively closed for the year, preventing the raising of any significant additional income through that revenue stream. The net effect is an overall drop in income and so the year end balance fell from £982 to £506 as a result.

As the church based activities gradually get back to something approaching 'normal' this should be reflected in next year's figures.

10-09 Fund

This fund was set up early in 2007 as we knew we needed to create a reserve fund in the light of financial uncertainty ahead and the need for a contingency.

In 2012, the fund was used to make redundancy payments. There was no need to resort to this fund in 2021.

Building Fund

The interior renovation of the Crèche and further planned work that had been put on hold because of COVID19, has restarted. The old crèche is now fully renovated (including suspended ceiling and insulated walls and floor) and is now Pastor's office. Work has now started to renovate the remainder of that side of the building, with the removal of the old (rotting) floor in Pastor's old office now complete and concrete will be laid in the next few weeks. Then quotations for the roof replacement (extending the new roof structure) will be requested with the intention of having all the main structural work completed over the summer – assuming there are no further delays. The building has also benefited from a gift of significant painting and decorating work funded directly by an individual known to the church who wishes to remain anonymous. A new carpet for the main hall will be fitted once the concrete for the office floor has been delivered.

Mothers & Toddlers Group

No income or expenditure reflects the suspension of activities due to Covid19.

OCC Media.

This covers the sale of books, CDs, teaching materials and publications. No activity in 2021.

Church Worker Fund

This fund allows individuals to directly support the cost of any expenses incurred by any worker (paid/unpaid) and employee salaries and benefits. In 2021 this provided major support towards the salary costs of our Senior Minister and our Youth Leader.

21 Club Fund

Started in 2004, this has been set up as a vehicle to encourage the support of missions from out of Outreach Christian Centre itself (e.g. Betty at Mercy Ships, and Manna Ministries - as opposed to the Missions Fund that provides support to external individuals or organisations involved in missions).

In 2013 we donated £100 to Holy Trinity School re work with Romanian Orphans. In 2015 we made a £200 donation to assist Education for Life to pay for the medical care for a young woman in their area called Susan. No activity in 2021.

Mannah Ministries

An expansion of Mannah Ministry (distributing gifts of food in the neighbourhood) this is set up to allow people to give to this and similar activities set around our local community. As with other funds this also allows gift aid to increase the value of taxpayer donations. A one off gift was given to the women's refuge in 2017. Expenditure in 2019 was largely for the

Outreach Christian Centre, Station Road, Darton, Barnsley, S Yorks S75 5AF
Registered Charity No. 1052570

support of the Barnsley Churches Drop In Project (which provides breakfast, food and other essentials to homeless and those in extreme poverty) - unfortunately this closed in 2020. Due to this and COVID19 there was no expenditure in 2020 and in 2021 the only expenditure was to buy food for someone in acute financial hardship.

Clearing Account

The Clearing Account contains a number of restricted sums at various times through the year - e.g. money received for Outreach Kenya (O.K.), any gifts for specific purposes, support for youth camps etc.. Due to COVID19 there was no expenditure in 2020. In 2021 the only expenditure was a final gift from OK to Education for Life of £1489.66 to support the purchase of computer related equipment (topped up to £2000 by the Missions gift mentioned earlier). After over 2 decades of supporting missionaries and schools promoting the gospel, OK has finally closed, as the key supporters felt it was time to step away.

Administration Report For Year 2021 [D O Scott]

HSE

Fire risk assessments were performed on both buildings in 2009. They were repeated in 2012. The Darton building was reassessed in 2018. New Lodge was completed in Q1 2019. A fire alarm system and emergency lighting was installed in Q1 2019. 2020 HSE activity centred around COVID19 risk assessments to ensure we could open safely as soon as practicable after being allowed to do so and repeat assessments to ensure that as the position evolved we remained safe – including the introduction of the sealed communion packs. In 2021 HSE activity widened to include routine reviews and a review of our fire extinguisher provision, as well as continued focus on COVID19 needs.

Tax & The Inland Revenue

We had to make tax returns for years 2003, 2005, 2010 and 2016. No tax return required last year (i.e. in the year 2021 for the tax year 2020). No tax return has ever resulted in a requirement to pay tax.

The budget for 2022

We have a duty of care both to count the cost and to be good stewards.

To this end, the budget for the coming year will assume (amongst other things):

- 3% increases in income (reflecting increasing wage inflation in the economy);
- 5% rise in utilities (mainly increasing in Q4).
- 5% increase on insurances.
- 3% increase in staff costs (any salary/employment cost increase - yet to be agreed by salary committee - will be paid in December and backdated as in previous years to April.
- Paying 3% contribution of (2021) general fund to AOG in December, should we hit our budgetary plan or better.
- Approx. £8000 of building maintenance.

GENERAL INFORMATION

Trustees of Outreach Christian Centre for the year 2021

Church Council:

Mr Jeffrey Baxter
11 Allendale Road, S75 5JT

Mr Douglas O Scott
11 Churchfield Lane, S75 5DQ

Mrs Joan S Marsh (retired March 2021)
2 Beaumont Road, S75 5JL

Mrs Jane Hen (joined March 2021)
30 Edgehill Road, Barnsley, S75 6NL

Mr Adam Beaumont (joined March 2021)
7 Dillington Road, Barnsley, S70 4JD

Mrs Zoe Curran (joined March 2021)
5 Appleby Close, Barnsley, S75 5RX

Holding Trustees:

Mr Douglas O Scott
11 Churchfield Lane, Darton, S75 5DQ

Mr Jeffrey Baxter
11 Allendale Road, Darton, S75 5JT

Mrs M Ann Knowles
6 Daykin Close, Darton, S75 5HA

Mr Michael C Wood
50 Eastfield Crescent,
Staincross S75 6DN

Mr Paul Beaumont
83 Huddersfield Road, Darton, S75 5JR

Mrs Zoe Curran
5 Appleby Close, Darton, S75 5RX

Outreach Christian Centre is a church with an organisational and decision making structure as follows:-

1. The Church Council are the management trustees of the Church, responsible for all legal and financial decisions on behalf of the church. The Senior Minister leads this Council and has the casting vote in split decisions.
2. The Oversight of the Church - usually the full Church Council & additional persons as appropriate - is responsible for the spiritual leadership of the Church and reports to the Church Council.
3. All other departments are responsible either to the Oversight and ultimately to the Church Council, or to the Church Council directly.

Objects of the Charity

As stated in the 'Model Deed for Local Assemblies of God in Great Britain and Ireland' adopted by special resolution by Outreach Christian Centre (original resolution filed at Assemblies of God Property Trust):-

"The objects of the Church shall be:

(i) The advancement of the Christian Religion by the proclamation and furtherance of the Gospel of God concerning His Son Jesus Christ the Lord and the preaching and teaching of the Word of God by the Church in accordance with the Statement of Fundamental Truths of Assemblies of God in Great Britain and Ireland as approved by the General Council from time to time (the Statement).

- (ii) Such other charitable purposes as shall further the attainment of the above objects of the Church or any of them.
- (iii) The furtherance of the charitable work of the Church consistently with the Statement.
- (iv) The furtherance of the work of Assemblies of God in Great Britain and Ireland and the promotion of religious observances that manifest the Statement."

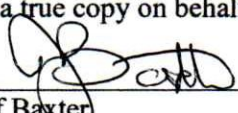
Other Legal & Administrative Information

1. The name of the charity is 'Outreach Christian Centre'. It was once known as 'Darton Bethel Church'. Its Charity Registration No. is 1052570.
The address of the principle office of the charity is Station Road, Darton, Barnsley, S Yorks S75 5AF.
2. The governing document is the 'Model Deed for Local Assemblies of God in Great Britain and Ireland' adopted by special resolution by Outreach Christian Centre (original resolution filed at Assemblies of God Property Trust). As such the charity is founded on a constitution (the 'Model Deed') rather than on a declaration of trust.
3. Trustees are appointed only by the Church Council.
4. The charity has its main current account with Santander (ex Abbey), P.O. Box 10102, 21 Prescott Street, London, E1 8TN and a subsidiary account (for paying in cash) with Santander (ex Alliance and Leicester Commercial Bank plc), 62 Hagley Rd, Birmingham, B16 8PE, and an investment account with Kingdom Bank Ltd, Ruddington Fields Country Park, Mere Way, Ruddington, Nottingham NG11 6JS. All funds, investments and property are used in the furtherance of the objects of the charity in accordance with the governing document.

Additional Information

1. The charity is in fellowship with the Assemblies of God in Great Britain and Ireland. It also has dialogue with, supports and works with other Christian organisations as it sees fit in the furtherance of the objects of the charity e.g. Missions in Africa.
2. All charities are exposed to risks. The trustees have reviewed all significant risks - e.g. theft, accident, loss or damage, etc. and put in place such procedures (e.g. child protection and data protection policies, financial controls, limiting cash held, etc.) and insurances (e.g. fire, storm damage, loss of income, employer's liability etc) as seem reasonable and appropriate to mitigate any serious effects.
The charity's policy on reserves is set against its understanding of past monthly income and expenditure, receipts of grants and gift aid tax returns and the setting of realistic budgets each year. Following a review, it aims to have between 4 and 18 months expenditure available to ensure it can meet its immediate liabilities without holding funds back – which could delay carrying out its objects unnecessarily. The balance at year end was £70759.16 which is nearer the top of that range – reflecting our (delayed) plans to make further significant building repairs in the coming two years.

Signed as a true copy on behalf of Church Council:



Pastor Jeff Baxter

Date: 13/03/2022

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS OF OUTREACH CHRISTIAN CENTRE

I report to the trustees on my examination of the accounts of the Outreach Christian Centre for the year ended 31st December 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis of report

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Keith Richards

Date: October 12, 2022

Independent Examiners Ltd
Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

2.Missions Fund

Receipts: Gifts & Offerings	1250.00	1850.00
Covenant/Gift Aid Tax Claims	311.25	558.75
Total Receipts=	1561.25	2408.75
Payments: Support to Missionaries	1590.34	1080.00
Net Receipts=	-29.09	1328.75
Transfers (from General Fund)	0.00	0.00
Balance Brought Forward=	4416.99	3088.24
Balance at Year End=	4387.90	4416.99

3.S School, Kids & Youth Groups

Receipts:		
Grants, Gifts & Offerings, etc.	275.00	165.00
Covenant/Gift Aid Tax Claims	96.25	26.25
Tuck shop income	35.00	253.60
Total Receipts=	406.25	444.85
Payments:		
Tuckshop expenditure	0.00	178.54
Materials & stationary, etc.	350.92	742.46
Total Payments=	350.92	921.00
Net Receipts=	55.33	-476.15
Transfer from General Fund	0.00	0.00
Balance Brought Forward=	505.68	981.83
Balance at Year End=	561.01	505.68

4.10-09 Fund

Receipts: Gifts & Offerings etc.	0.00	0.00
Covenant/Gift Aid Tax Claims	0.00	0.00
Total Receipts=	0.00	0.00
Payments:	0.00	0.00
Net Receipts=	0.00	0.00
Balance Brought Forward=	2885.49	2885.49
Balance at Year End=	2885.49	2885.49

5.Building Fund

Gifts & offerings	7040.00	6185.00
Covenant/Gift Aid Tax Claims	2055.00	1873.75
Total Receipts=	9095.00	8058.75
Payments:		
Building & Renovation Work	3432.02	490.00
Partial Repayment of Mortgage Capital	0.00	0.00
Total Payments=	3432.02	490.00
Net Receipts=	5662.98	7568.75
Transfers (from General Fund)	0.00	0.00
Balance Brought Forward=	17100.82	9532.07
Balance at Year End=	22763.80	17100.82

6. Mothers & Toddlers Group

Receipts: Gifts & Offerings	0.00	161.00
Payments: Refreshments, stationary etc	0.00	343.22
Net Receipts=	0.00	-182.22
Balance Brought Forward=	1021.05	1203.27
Balance at Year End=	1021.05	1021.05

7. OCC Media - bookshop tapes & publications

Total Receipts=	0.00	0.00
Payments: Stationary, blank tapes, folders etc.=	0.00	0.00
Net Receipts=	0.00	0.00
Balance Brought Forward=	0.00	0.00
Balance at Year End=	0.00	0.00

8. Church Worker Fund

Receipts: Donations =	17640.00	16040.00
Covenant/Gift Aid Tax Claims	3832.50	4927.50
Total Receipts=	21472.50	20967.50
Payments: Re. Church Employee Salaries/expenses =	22340.68	22442.68
Net Receipts=	-868.18	-1475.18
Balance Brought Forward=	8877.80	10352.98
Balance at Year End=	8009.62	8877.80

9. 21 Club

Receipts: Donations =	0.00	0.00
Covenant/Gift Aid Tax Claims	0.00	0.00
Total Receipts=	0.00	0.00
Payments: Re. support of outreach missions=	0.00	0.00
Net Receipts=	0.00	0.00
Balance Brought Forward=	496.61	496.61
Balance at Year End=	496.61	496.61

10. Mannah Ministries

Receipts: Donations =	210.00	140.00
Covenant/Gift Aid Tax Claims	55.00	90.00
Total Receipts=	265.00	230.00
Payments:		
Sundries - materials etc.	45.73	0.00
Net Receipts=	219.27	230.00
Balance Brought Forward=	885.31	655.31
Balance at Year End=	1104.58	885.31

11. Clearing Account (Sundry restricted funds)

Receipts:		
Outreach Kenya income	245.00	255.00
Gift Aid for Outreach Kenya	77.50	93.75
Gifts & support for Youth Camps/Events	0.00	0.00
Bottle donations - small change for big change	66.00	125.10
Sundry items	125.00	100.00
Total Receipts =	513.50	573.85
Payments:		
Outreach Kenya Payments (gifts & support)	1489.66	0.00
Expenses for Youth Camps/Events	0.00	0.00
Bottle donations - gifts and ministry support	0.00	0.00
Sundries	0.00	0.00
Total Payments-----	1489.66	0.00
Net Receipts=	-976.16	573.85
Balance Brought Forward=	2931.07	2357.22
Balance at Year End=	1954.91	2931.07

(Total balance for all Funds at Year End = 70759.27 63567.09)

BASIS OF PREPARATION

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

The accounts are prepared on a "going concern" basis in accordance with the charities Act 2011 and in accordance with applicable accounting standards.

PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they pay due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

	2021	2020
<u>NOTES TO THE ACCOUNTS</u>	£	£
1. Total Expenses paid to Trustees =	0.00	0.00 (Travel , telephone & entertaining*)
2. No. of Trustees affected =	2	1 (*Incurred as employees not trustees)
3. Gross wages & salaries =	36331.36	35695.27
4. Employer's NI costs =	0.00	0.00
5. Pension Contributions =	992.45	799.10
6. Average No. of full time employees =	1.27	1.27
(All employed in activities in furtherance of the Objects of the Charity)		
7. No employee received over £50,000.		

OUTREACH CHRISTIAN CENTRE, STATION ROAD, DARTON

STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2021

	2021	2020
	£	£
<u>1.MONETARY ASSETS</u>		
Bank & Cash Balances:		
Kingdom Bank Ltd/AOG Property Trust a/c	1131.57	1131.46
Current Account*	68683.19	61953.29
Cash in safe	764.51	302.34
Cash Float	180.00	180.00

(*After deduction of un-presented cheques)

Total=	70759.27	63567.09
Comprising of:		
General Fund	27574.30	24446.27
Missions Fund	4387.90	4416.99
Kids & Youth	561.01	505.68
10-09 Fund	2885.49	2885.49
Building Fund	22763.80	17100.82
Mothers & Toddlers Group	1021.05	1021.05
21 Club	496.61	496.61
OCC Media	0.00	0.00
Church Worker Fund	8009.62	8877.80
Mannah Ministries	1104.58	885.31
Clearing Account	1954.91	2931.07
Total=	70759.27	63567.09

2.DEBTORS

None	0.00	0.00
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3.CREDITORS

None	0.00	0.00
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4.NON-MONETARY ASSETS

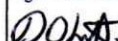
a)Land and building (Freehold) used by the charity at Station Rd
Darton, Barnsley. Purchased in 1996 for £35,000. Market valuation at March 2004 £81,500.
(Title vested in the Holding Trustees)

b)Chairs, tables, office furniture, equipment as per inventory for 'a')
including OHP, keyboard, sound system, PCs and printers
and computer controlled projector. All in good Condition.

c)Land and building (Freehold) at Wakefield Rd, New Lodge Barnsley.
Leasehold acquired on merger with New Life church. Freehold bought in 2015 for £17,250.
Market Valuation at March 2004 £79,000.
(Title vested in the Holding Trustees)

d)Chairs, tables, office furniture, equipment as per inventory for 'c)'.

Signed as a true copy on behalf of Church Council:



Date: 26/02/2022

D O Scott