



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**COMMUNITY LIFE CHURCH**

**On accounts for the year  
ended**

**31 DECEMBER 2021**

**Charity no  
(if any)** **1052553**

**Set out on pages**

**ATTACHED**

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

**30/09/2022**

**Name:**

**G. Lawton, Bradleys Accountancy Practice**

**Relevant professional  
qualification(s) or body  
(if any):**

**BA (Hons), FMAAT.**

**Address:**

**First Floor Offices**

**84 -90 Market Street**

**Hednesford, Staffordshire, WS12 1AG**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**COMMUNITY LIFE CHURCH  
FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2021**

**INCOME & EXPENDITURE ACCOUNT**

	2021	
	£	£
<b>INCOME</b>		
<b>General fund:</b>		
Tithes & offerings	31,132.14	
Gift aid donations	26,574.00	
Income tax refunds	8,343.06	
Other income	19,991.61	
Church Mission	431.29	
Bank interest	61.50	
		86,533.60
<b>Building fund:</b>		
Offerings	0.00	
Gift aid donations	805.00	
Income tax refunds	212.50	
		1,017.50
<b>TOTAL INCOME</b>		<u><u>87,551.10</u></u>
<b>EXPENDITURE</b>		
<b>Overheads:</b>		
Pastor's wages	28,660.24	
Other wages	33,287.72	
National insurance contributions	92.59	
Pension Contributions	2,970.67	
Travel expenses	0.00	
Office expenses	990.10	
Professional fees	490.00	
Utilities	1,747.13	
Telephone	765.94	
Cleaning and sundries	326.92	
Hayes Green costs	3,305.00	
Storage Hire	717.38	
		<u>73,353.69</u>
<b>Building fund</b>		
Maintenance and insurance	<u>4,035.05</u>	4,035.05
Ministry expenses		3,154.12
Net missionary expenses		4,533.00
Transfer to Other Designated Funds		0.00
Church tithe		5,600.00
<b>TOTAL EXPENDITURE</b>		<u><u>90,675.86</u></u>
<b>Surplus/(Excess of expenditure) over Income for the year</b>		<u><u>-3,124.76</u></u>

**ACCOUNTANTS REPORT**

I have prepared the financial statements for Community Life Church from information and explanations provided.

Bradleys  
Accountancy and Taxation Services  
84-90 Market Street  
Hednesford  
Staffs  
WS12 1AG

30th September 2022

**COMMUNITY LIFE CHURCH  
FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2021**

**BALANCE SHEET**

2021

**FIXED ASSETS**

Building	356,927.28
Fixtures & fittings	3,796.98
Equipment	6,498.94
	<u>367,223.20</u>

**CURRENT ASSETS**

Bank balances	24,830.77
Department funds	1,199.80
Cash in hand	193.15
	<u>26,223.72</u>

**LESS CURRENT LIABILITIES**

Chase community projects - unspent	
Paye creditor	814.36
Pensions	299.89
	<u>1,114.25</u>

**NET CURRENT ASSETS**

25,109.47

**NET ASSETS**

392,332.67

**REPRESENTED BY:**

**DEPARTMENT FUNDS** 1,199.80

**DESIGNATED FUNDS -PROJECTS** 416.99

**OTHER DESIGNATED FUNDS** 20,172.90

**ACCUMULATED FUNDS**

Balance brought forward 1/1/2020	373,667.74	
Surplus for year	<u>-3,124.76</u>	370,542.98
		<u>392,332.67</u>
		0.00

**ACCOUNTANTS REPORT**

I have prepared the financial statements for Community Life Church from information and explanations provided.

Bradleys  
Accountancy and Taxation Services  
84-90 Market Street  
Hednesford  
Cannock  
Staffs  
WS12 1AG

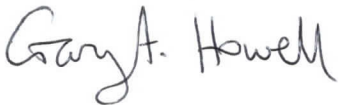

30th September 2022

# Community Life Church

## 2021 Year End Report

### **SERIOUS INCIDENT DECLARATION**

We, the undersigned, declare on behalf of the Trustees and Leadership team of the Community Life Church – Cannock, that there were no serious incidents during the year 2021, which should have been reported to the Charity Commission, but were not.

	
Gary Howell	John Tyrell
Chair of the Trustees	Senior Leader and Treasurer



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## 1. INTRODUCTION

The Community Life Church – Cannock is a local church based in Cannock Staffordshire. We were formerly known as the Hednesford Pentecostal Church. We changed the name to reflect changes in local town boundaries and the church's vision.

We own a church building at:

Community Life Church,  
Hill Street,  
Heath Hayes,  
Cannock, WS12 2DP, UK.

This building is used for numerous church and community activities. However, it is now too small for the Sunday morning congregation. The Sunday morning service is therefore held at the:

Hayes Green Community Centre,  
Heath Way,  
Heath Hayes,  
Cannock, WS12 3XP, UK.

The church's website is: [www.communitylifechurch.uk](http://www.communitylifechurch.uk).

The church is governed by a Leadership Team, members of which also serve as the church Trustees.

The church is an "Assemblies of God UK" Pentecostal Church. The national offices of Assemblies of God UK are:

Assemblies Of God Great Britain  
Gf/FI2 No.1-2 The Cottages,  
Deva Centre,  
Manchester,  
England, M3 7BE

The church is a Registered Charity (England & Wales), No 1052553.

## 2. LEADERSHIP TEAM

The Leadership Team Members throughout 2021;

Mr John Tyrell,  
Mr Gary Howell,  
Mrs Sandra Tyrell,  
Mrs Ruth Howell,  
Mr Stuart Lees,  
Mrs Mel Lees,  
Mr Garry Ball.

## 3. YEAR END SUMMARY

2021 was a year that was again affected by COVID-19.



It was also a very significant year because of financial pressures on the charity. We lost sizable regular income from a number of members, as their personal situations changed. It became evident that a drastic reduction in running costs was required. This was achieved by making two members of staff redundant and reducing the wages of the full-time employee by 30 %. These changes achieved the required savings.

Through a grant from Biffa Award, major renovation work was completed on the church building. Through a grant from Biffa Award, major renovation work was completed on the church building. This included a new tiled roof, new front doors and LED light fitting throughout the building.

The church's "Hope at Christmas" campaign gave £ 584 in food vouchers and nearly 50 Christmas presents to families in most need.

Each week, the church helps people in the community who are struggling because of unemployment, benefit changes or substance addictions. Help is provided through our Community Fund, food donations and local Food Bank vouchers. Church members have proven generous in financially supporting the Community Fund and providing food produce.

### 3.1. COVID-19

As in the previous year, 2021 was a year affected by the COVID-19 pandemic. During the national lock-downs we continued to meet by having live Zoom meetings for Sunday Morning Services, Prayer Meetings, Small Groups Meetings and Leadership Meetings.

In addition, preaching messages and Bible Studies were made available in audio and video formats via the church website and YouTube. The Church website has been an invaluable means off access to the church.

The church's meetings in Residential Homes, School Assemblies, the Lunch Club and the Parent and Toddler Group, were not restarted in 2021.

Even when all the national lockdowns were over, there were quite a proportion of the church members who were reluctant to meet in person and showed their preference to continue using the Zoom meetings.

During the pandemic the church Pastoral Care Team, have kept in touch with all the church members. Also, the prayer chain has served the church well.

### 3.2. CHERISHED COFFEE SHOP

The church started the Cherished Coffee Shop as a means of engaging with the local community. The coffee shop was successful in this aim. Initially the church employed the manager of the Coffee Shop and later an assistant manager.

When the financial position of the church deteriorated the church leadership discussed various options and it was decided that the Cherished Coffee Shop would become independent of the church and the church would no longer pay the two wages. These two part-time members of staff were therefore made redundant.

### 3.3. BUILDING MAINTENANCE AND REPAIR

The church building on Hill Street has been kept in a good state of repair, with various maintenance and repair projects being performed.

Major renovation work was completed on the church building, which was paid for with money from a grant from Biffa Award. The grant process was long and time consuming, but it has resulted in:

- A new roof on the main hall
- New front doors with automatic opening for disabled users
- New LED lights throughout the building

The total grant money received in 2021 was £13,105.

The required safety inspections have been performed. The central heating gas boiler is serviced on an annual basis. The Fire Alarm and emergency lighting is tested each week. The smoke detectors are tested annually. All the electrical equipment under goes PAT testing.

### 3.4. POLICIES AND CODES OF PRACTICES

The Leadership Team recognises its responsibilities for the Health & Safety, Safe Guarding, other policies and Risk Assessments. All the policies and codes of practices are regularly reviewed.

Section 10. Appendix 02. Policies, Codes of Practices and Risk Assessments details the policies etc.

## 4. 2021 FINANCIAL REPORT

### 4.1. CONCLUSIONS

2021 was a difficult year financially for the church. However, the drastic action taken has stopped the use of the reserves to sustain monthly costs. Through 2021 the church reserves reduced from £ 27,421 to £ 18,021.

The church ended the year in a sustainable position.

All the accounts have been reconciled.

### 4.2. SUMMARY

2021 saw a reduction in income of 8.6 % when compared to 2020. Even with the transfers from the reserve fund, the church suffered a deficit of £ 2,055.

The following table summarises the End of Year balances for the various departments, accounts and funds.

Offerings	£ 55,197.95
Subsidiary Income	£ 17,400.48
Building Fund	£ 2,409.50
Transfers	£ 11,420.00
Expenditure	£ 87,006.63

## 2021 Year End Report

Surplus / Deficit	-£ 578.70
Balance Brought Forward	£ 2,219.34
Present Balance	£ 1,640.63

### Offerings

Missionary	£ 3,001.98
General	£ 55,197.95

### Accounts check

Total Cash in Hand	£ 26,102.97
General Fund	£ 1,640.63
Missionary Balance	£ 1,085.15
Church Tithe Fund	£ 635.62
PAYE & Pensions	£ 1,114.25
Grants Balance	£ 140.71
Youth Training	£ 1,805.28
Special Projects	£ 418.92
Strategic Reserve	£ 18,021.38
Other Designated Funds	£ 4.00
Departments	£ 1,199.80
Community Fund	£ 37.22
Total	£ 26,102.97

Error Check -£ 0.00

The "Total Cash in Hand" is the sum of all the accounts. The "Total" at the end of the table, is the sum of all the department and fund balances. If the two figures were not the same, it would indicate that there was an accounting error.

### 4.3. ACCOUNT BALANCES

This table shows the End of Year Balances for physical accounts

1200	CO-OPERATIVE BANK	£ 2,787.57
1220	KINGDOM BANK LTD	£ 22,043.20
1230	PETTY CASH	£ 72.40
1232	INVOICES ISSUED	£ -
0011	Lunch Club	£ 946.86
0012	Roses Women's Ministry	£ 252.94
0013	Community Coffee Shop	£ -
	Total	£ 26,102.97

## 4.4. TOTAL ASSETS

Building	£ 356,927.28	
Fixtures & Fittings	£ 32,000.00	
Accounts	£ 26,102.97	
Departments	£ 1,199.80	
Liabilities		£ 5,241.15
Total	£ 410,988.89	

## 4.5. INCOME

An abridged version of the income is as follows.

	2021
General Fund Offerings	£ 55,198
Subsidiary Income	£ 17,400
Building Fund Offerings	£ 2,410
Church Mission Income	£ 2,020
Transfers from other Funds	£ 9,400
General Fund Income	£ 86,428
Project Fund	£ 14,794
Missionary Offerings	£ 3,002
Community Fund Offerings	£ 4,731
Departmental Income	£ 7,381
Grand Total	£ 116,336

The General Fund is shown separately. This is the unrestricted and non-designated money, available for the everyday costs of the church. The majority of the General Fund Income (64 %) comes from the offerings from the church members. This percentage is lower this year, because of the effect of the subsidiary income from the government's Coronavirus Job Retention Scheme (CJRS).

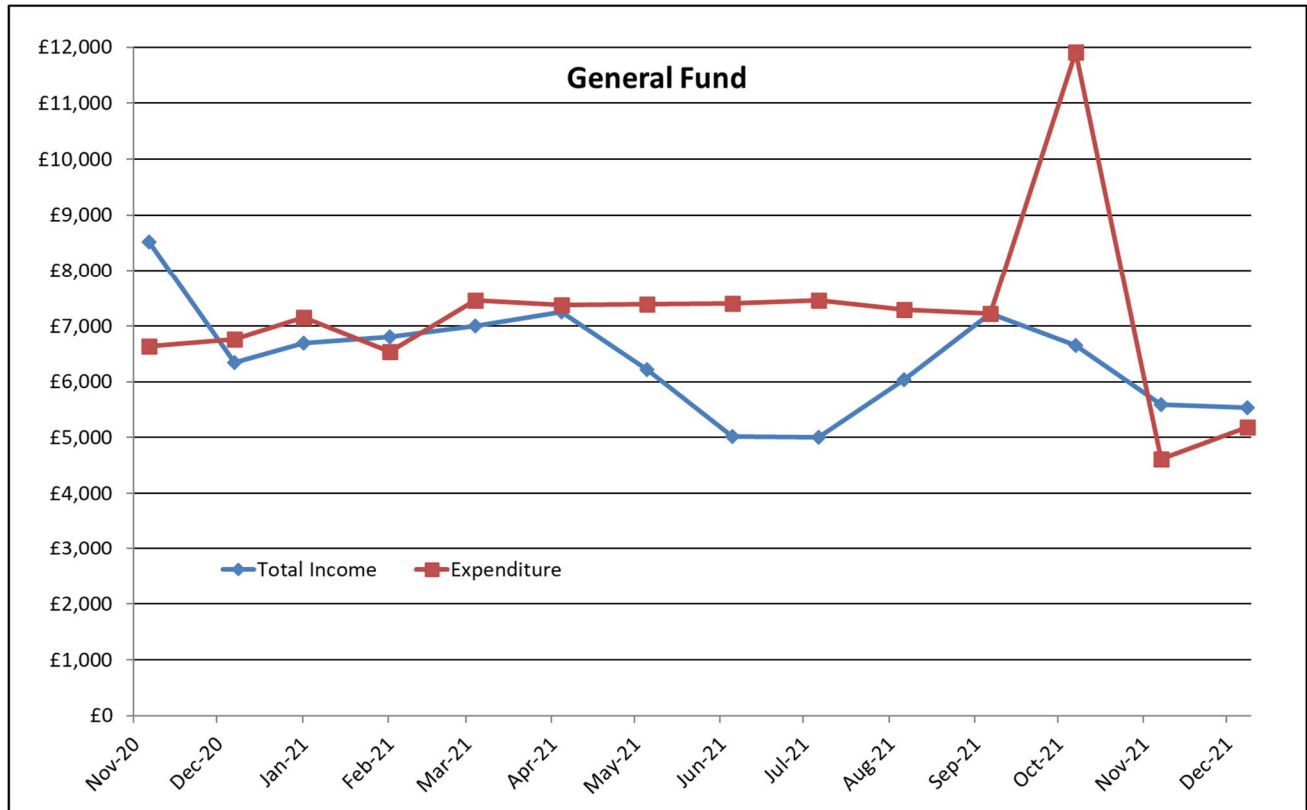
The Subsidiary Income included hire charges for the church building and donations from the Cherished Coffee Shop.

£9,400 was transferred into the General Fund from the Church's Strategic Reserve.

The Project Fund income comes primarily through the sale of donated goods at the Lunch Club. Although this isn't restricted money, it is used for the purchase of new equipment, projects or special events (Family Fun Day, Children's Christmas Party).

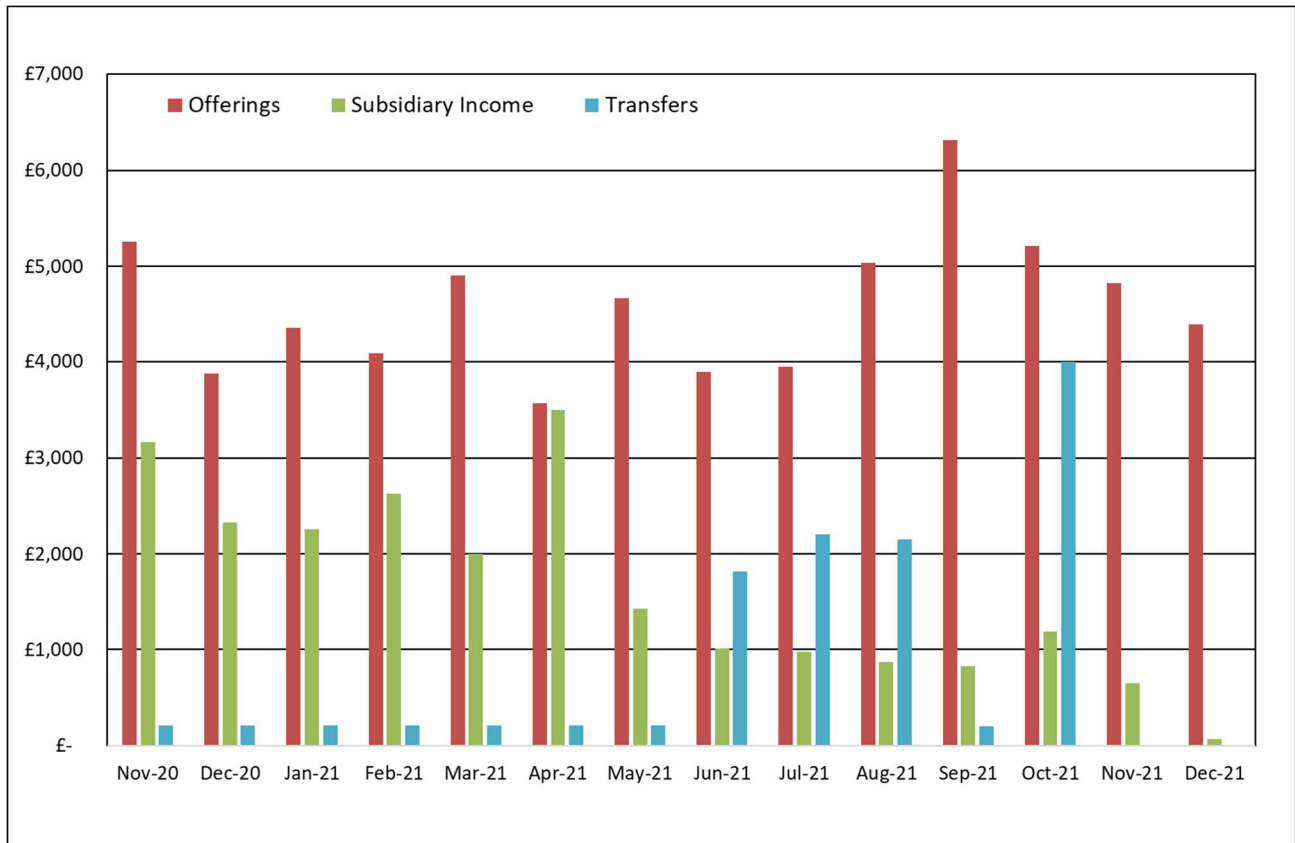
## 2021 Year End Report

The Community Fund is a reserve which is used to help people in need; such as the purchase of food or electricity. The majority of recipients are people from the community, who coming seeking assistance. Occasionally the fund has been used to help some individuals in the church's congregation. Income to the Community Fund is from designated gifts from members of the congregation.

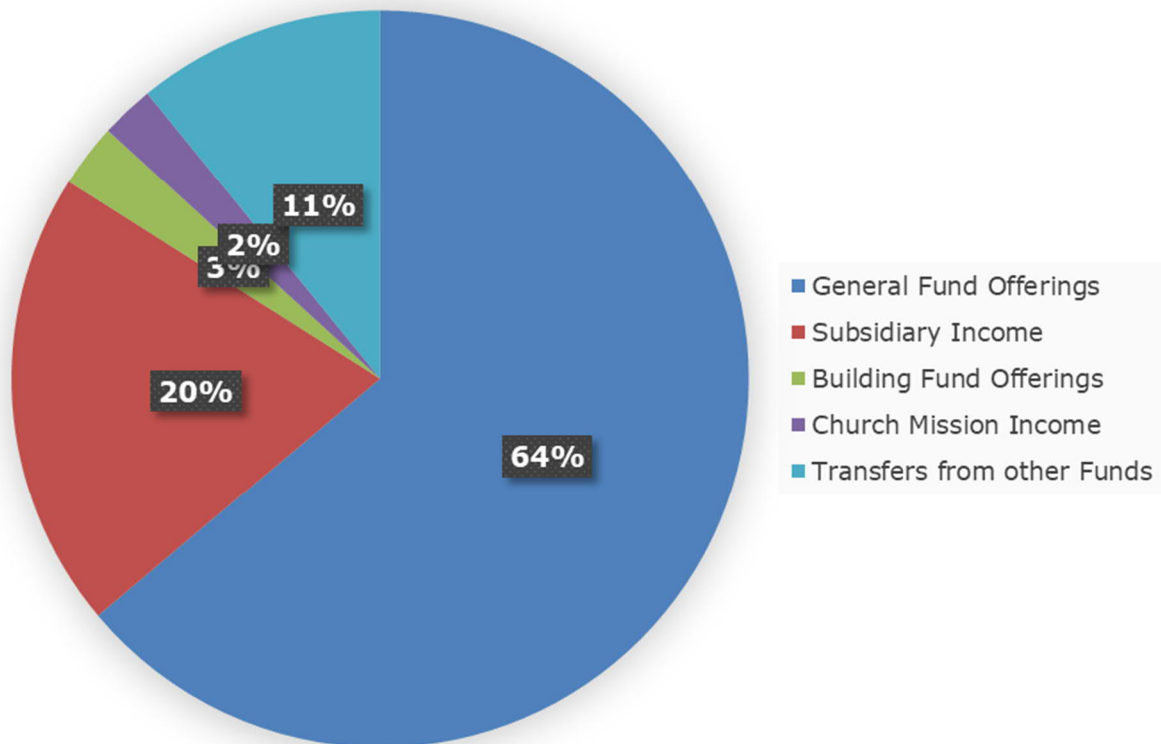


The above graph shows that after April the church's income dropped rapidly. This was rectified after the changes to the wage bill on October.

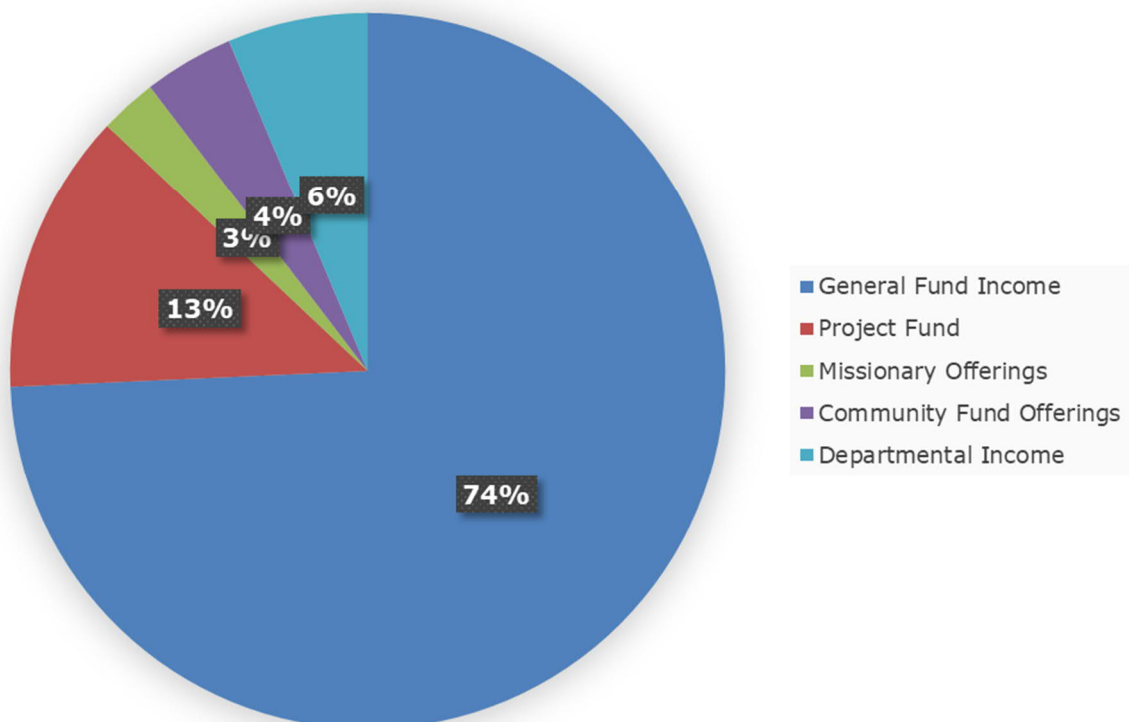
## 2021 Year End Report



## 2021 General Fund Income



## 2021 Income



## 4.6. EXPENDITURE

An abridged version of the expenditure is as follows:

	2021
Ministry Expenses	£ 6,480
Overheads	£ 5,168
Employment Costs	£ 65,011
Building	£ 4,035
Tithe & Missionary %	£ 6,313
Transfer to Other Funds	
Total General Fund Expenditure	£ 87,007
Projects Expenditure	£ 16,183
Missionary Expenditure	£ 2,083
Community Fund Exp	£ 4,917
Departmental Expenditure	£ 8,202
Grand Total	£ 118,391

The General Fund is shown separately. The employment costs (wages, NI contributions and pension contributions) make up the majority of the General Fund expenditure (75 %).

The church qualified for the Government's Employment Allowance Scheme, which has reduced the Employer's National Insurance Contributions by £2,000 per financial year.

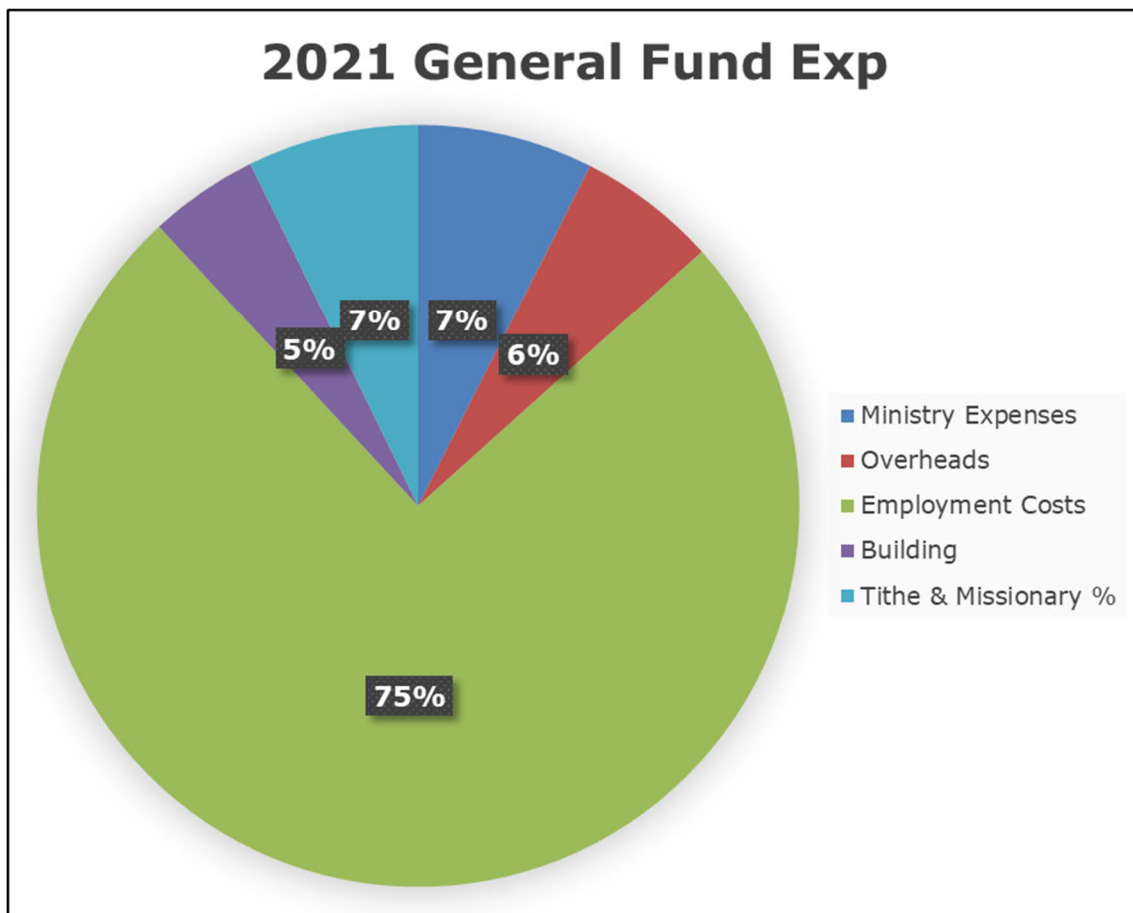
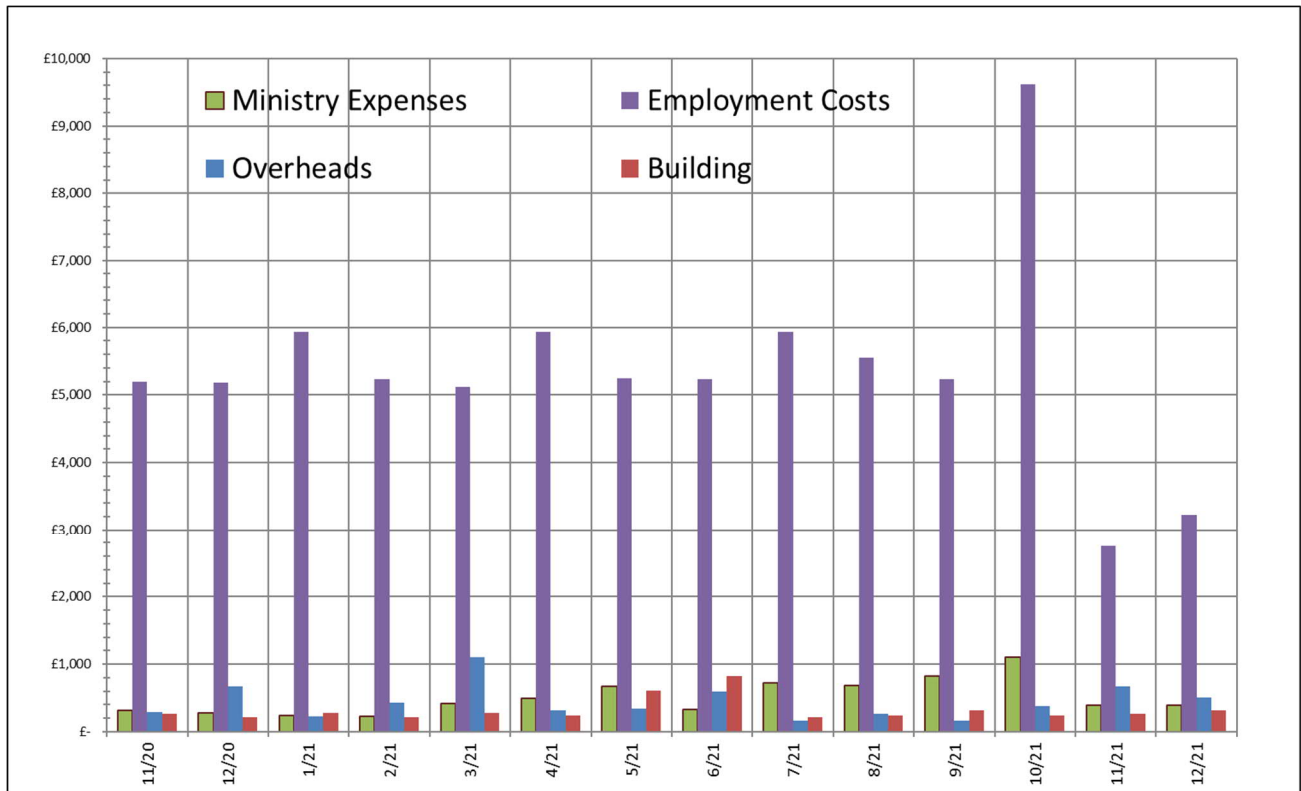
The total building maintenance cost for 2020 was £4,035; this does not include the renovation work paid for by a Biffa Award grant. The cost of hiring the Hayes Green Community Centre for Sundays was £2,030.

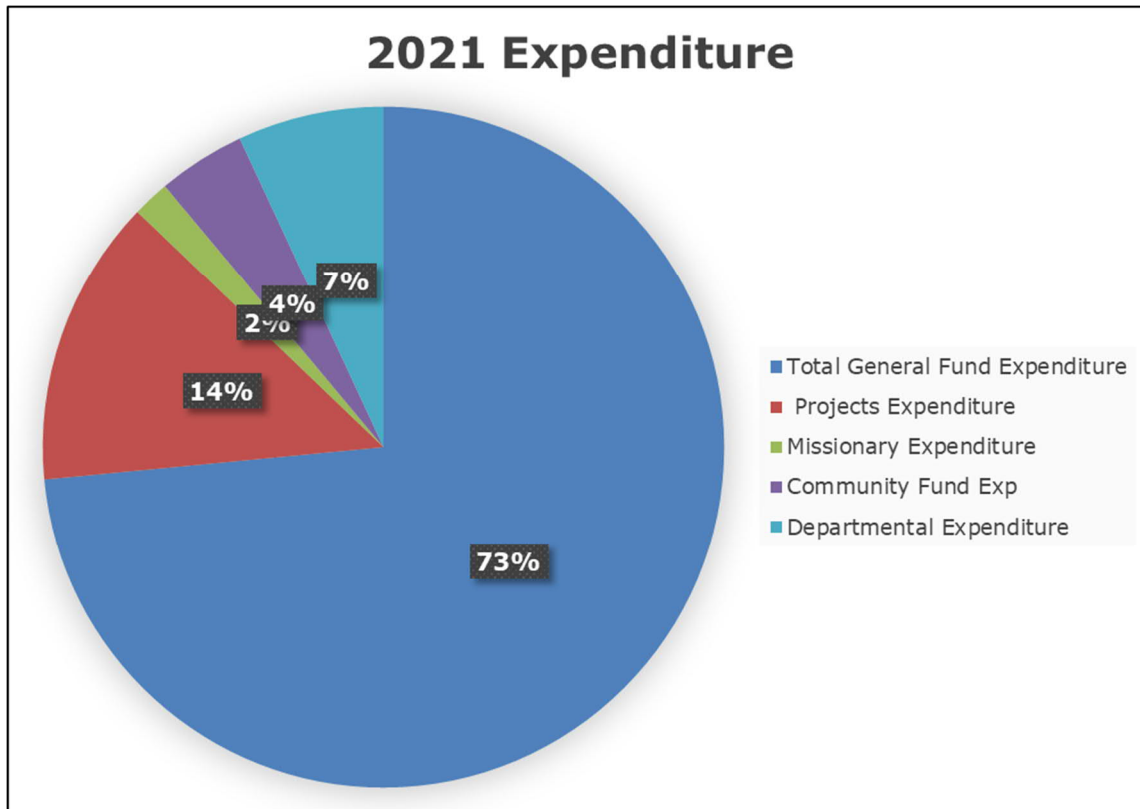
The Coffee Shop paid £1,275 for hiring the Community Centre.

The church designates 10% of its General Fund income to the Tithe Fund and 1 % to the Missionary Fund.

The employment costs for October, as shown in the following graph, were considerably higher than normal due to the payment of redundancy pay.







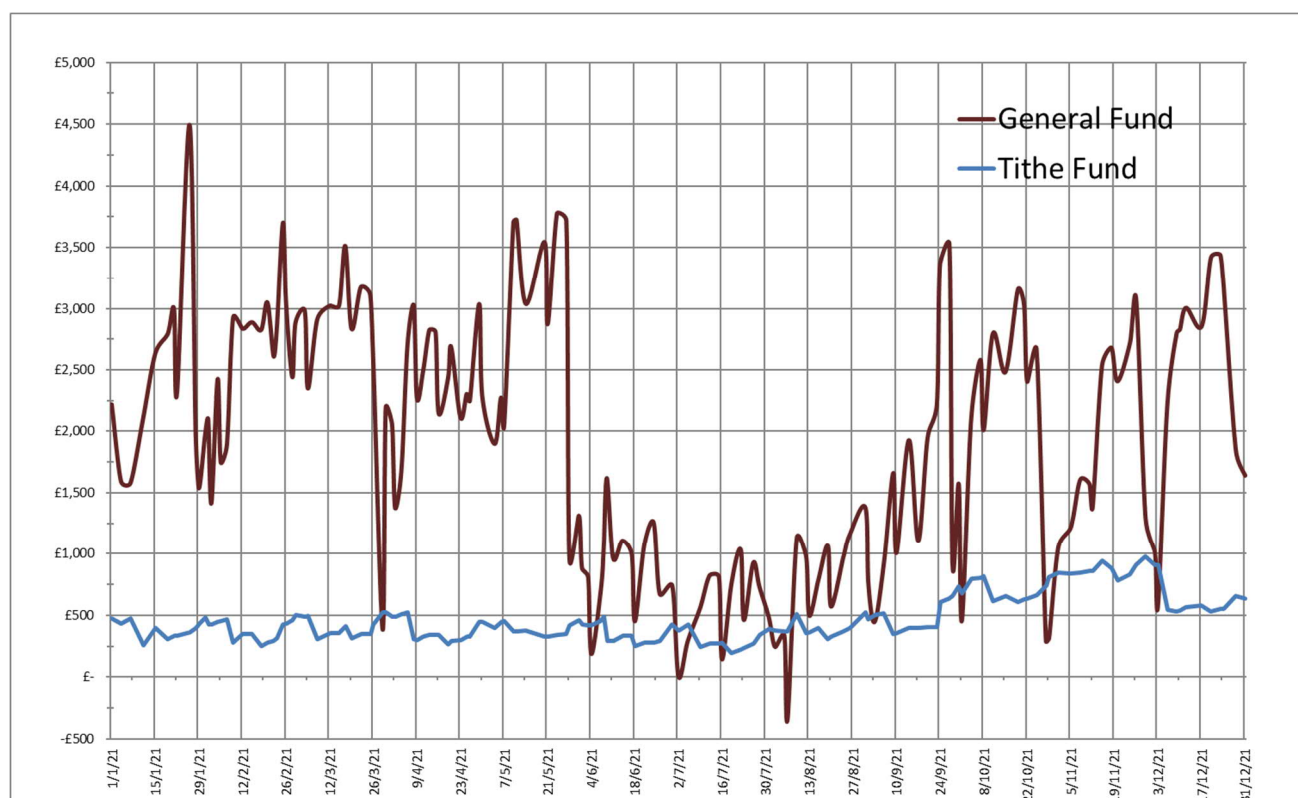
#### 4.7. SURPLUSES AND BALANCES

The General Fund deficit is explained in the Summary statement above.

	2021
General Fund	-£ 579
Projects Fund	-£ 1,388
Missionary Fund	£ 919
Community Fund	-£ 186
Departments	-£ 821
Grand Total	-£ 2,055

#### 4.8. TRENDS

The following graphs show fluctuations in the balance of the General Fund and the monthly income and monthly expenditure.



#### 4.9. TITHE FUND

The church has maintained its commitment to support missionaries, charities, disaster relief funds and other ministries. £5,761 or 10 % of income to the General Fund is assigned to the Tithe Fund. 1 % of the income to the General Fund is assigned to the Missionary Fund.

The total Tithe Fund Expenditure was £5,600.

£2,020 of this was used to help subsidise the wages of the Assistant Coffee Shop Manager.

#### 4.10. MISSIONARY GIVING

As well as the 1 % of the General Fund that is allocated to the Missionary Fund, monthly payments to various missionaries are made from the Church Tithe Fund. In addition, members of the congregation donate to the missionaries whether through offerings taken when the missionaries visit or from the "Missionary Boxes".

People collect their loose change in the Missionary Boxes and twice a year the money is collected by the church.

	2021
Missionary Offerings	£ 1,950
% of General Fund	£ 552
Tithe Gifts to Missionaries	£ 2,480
Total	£ 4,982

## 2021 Year End Report

The Missionary Offerings was a lot lower this year, due to the closure of Sunday Services.

The total amount given to missionaries is equivalent to 8.6 % of the General Fund offerings.

### 4.11. COFFEE SHOP FINANCES

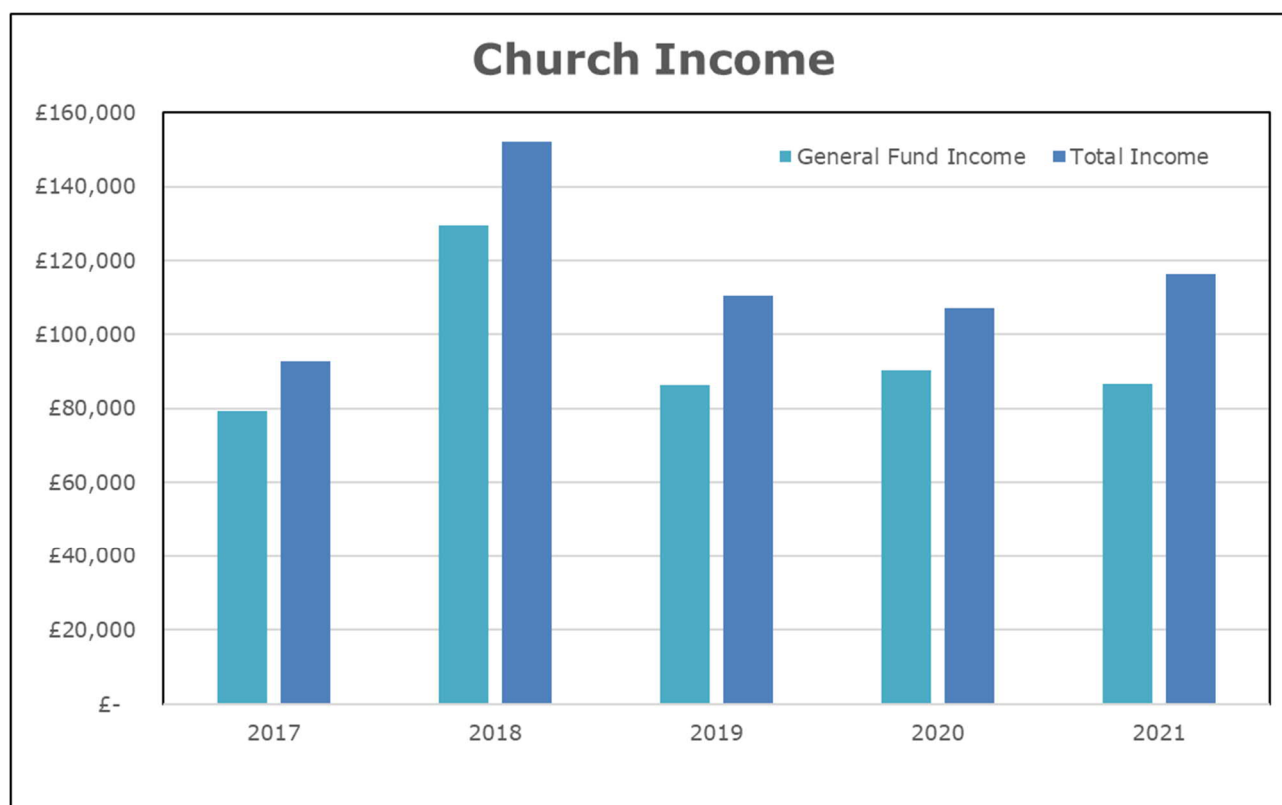
The following tables details the cost to the church of running the Coffee Shop.

For 2021 the total deficit was £ 5,886.69.

6032	Hayes Green Hire - Coffee Shop	£ 1,275.00	£ -
7707	Hayes Green WIFI	£ 343.60	£ -
7504	Wages 04	£ 9,229.25	
5151	Hayes Green Coffee Shop Donations	£ -	-£ 420.00
5154	Coffee Shop Hall Hire	£ -	£ 1,095.00
5200	Community Centre WIFI	£ -	£ 86.16
5153	Coffee Shop Donations	£ -	£ 4,200.00
	Totals	£ 10,847.85	£ 4,961.16
	Deficit	£ 5,886.69	

## 5. COMPARISON WITH PREVIOUS YEARS

### 5.1. INCOME



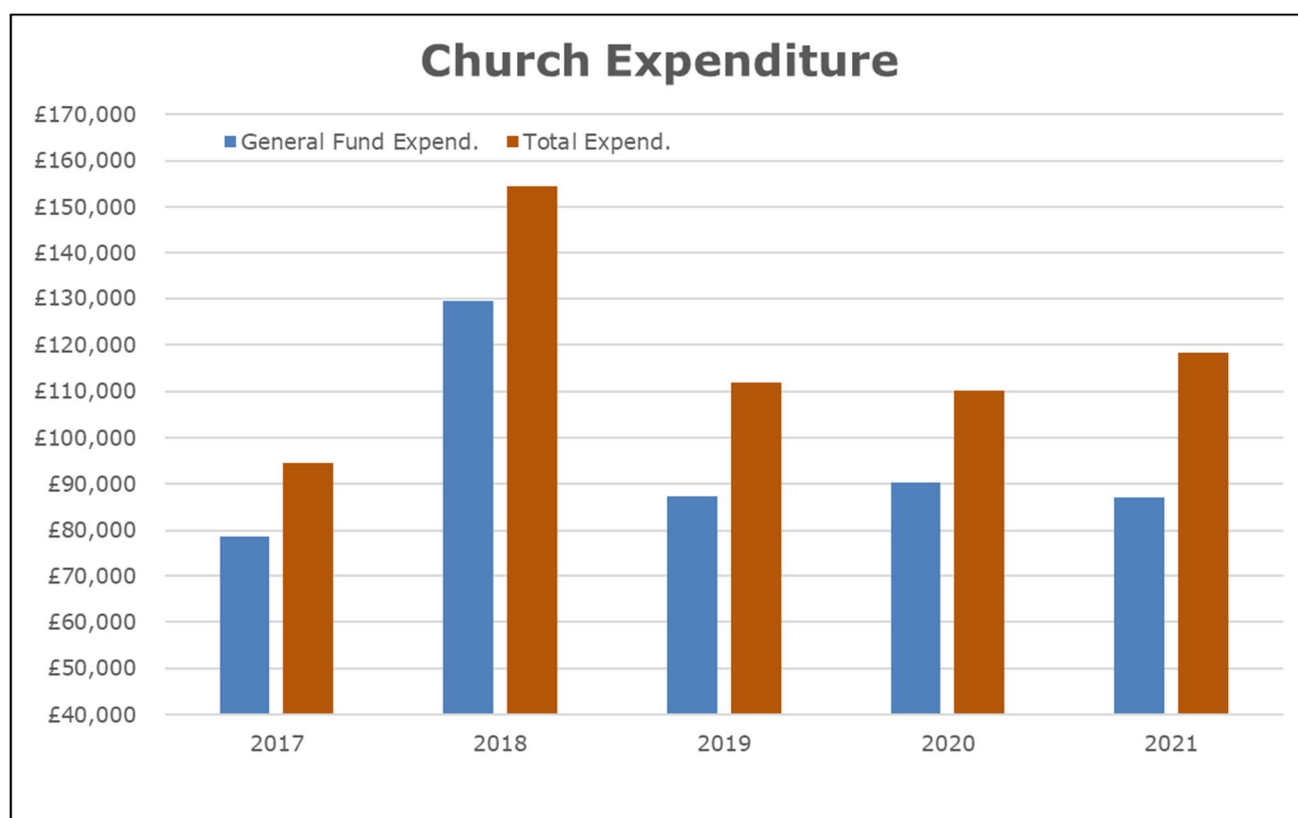
## 2021 Year End Report

The General Fund Offerings for 2018 included a large gift (£58,600) from the estate of a deceased member. It makes direct comparison with other years invalid. If we take that gift out of the 2018 figures, the General Fund Offering was £61,720.

The total church income for 2021 was 9 % lower than 2020. The General Fund income was 4 % lower than 2020.

	2017	2018	2019	2020	2021
General Fund Offerings	£ 56,589	£ 120,320	£ 67,139	£ 57,310	£ 55,198
Subsidiary Income	£ 2,737	£ 1,971	£ 8,123	£ 23,910	£ 17,400
Building Fund Offerings	£ 16,334	£ 3,638	£ 1,500	£ 1,271	£ 2,410
Church Mission Income	£ 3,516	£ 3,474	£ 2,395	£ 2,520	£ 2,020
Transfers from other Funds			£ 7,000	£ 5,200	£ 9,400
General Fund Income	£ 79,176	£ 129,402	£ 86,157	£ 90,212	£ 86,428
Project Fund	£ 2,285	£ 5,946	£ 3,521	£ 4,086	£ 14,794
Missionary Offerings	£ 2,320	£ 6,278	£ 3,320	£ 1,185	£ 3,002
Comm. Fund Offerings	£ 412	£ 441	£ 2,985	£ 4,565	£ 3,991
Departmental Income	£ 8,616	£ 10,181	£ 14,313	£ 6,279	£ 7,381
Grand Total	£ 92,810	£ 152,247	£ 110,297	£ 106,326	£ 116,336

## 5.2. EXPENDITURE



The expenditure for 2018 included the transfer of a large amount of money (£39,600) into the Strategic Savings Fund and the large amount used to pay off the Mortgage (£11,075). It makes direct comparison with other years invalid. If we take those values from the 2018 figures, then the General Fund Expenditure was £81,680.

The General Fund Expenditure was 4 % lower than 2020.

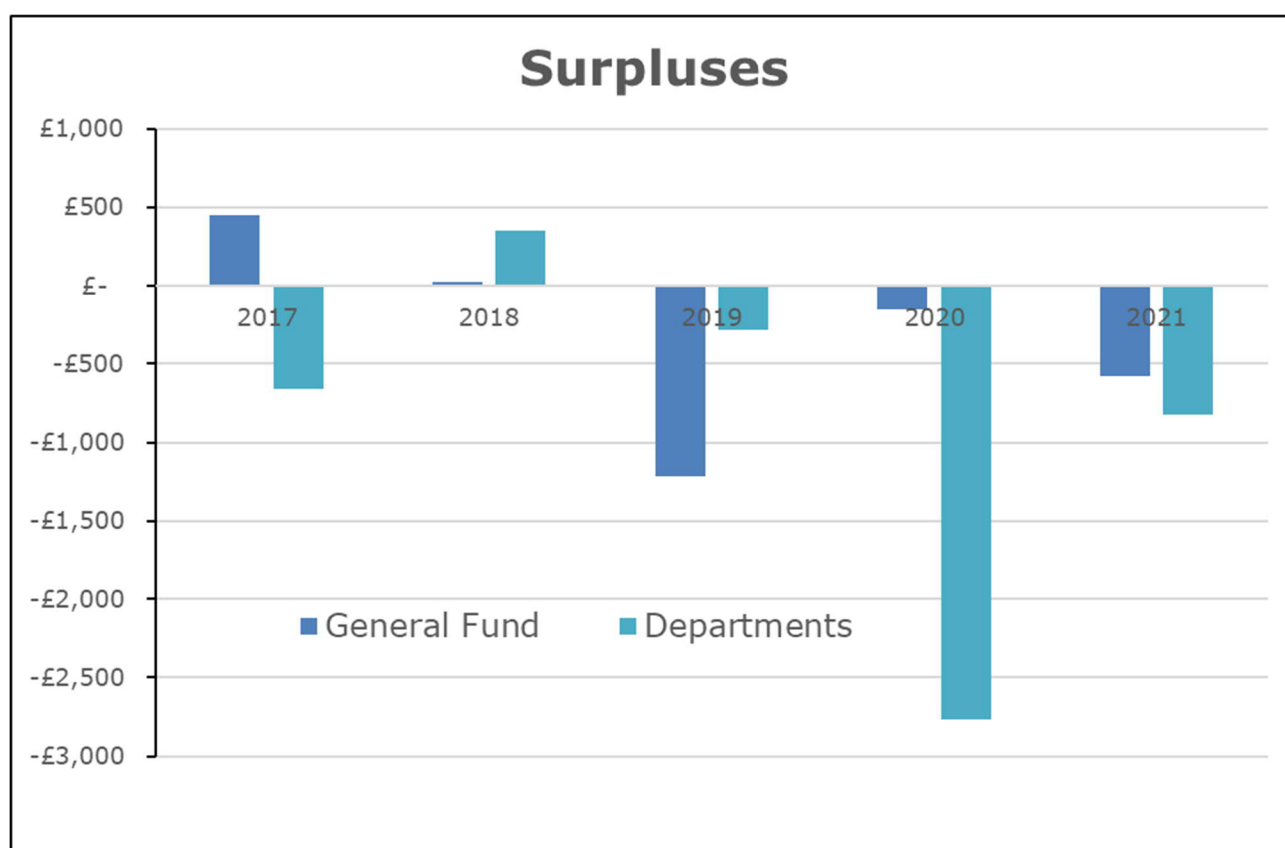
The total expenditure for 2021 was 8 % higher than 2020. This was mainly due to the Project Fund being used to pay for renovations to the church building on Hill Street. These payments were recovered from a grant for Biffa Award in 2022.

	2017	2018	2019	2020	2021
Ministry Expenses	£ 6,118	£ 9,133	£ 11,174	£ 7,509	£ 6,480
Overheads	£ 5,755	£ 5,552	£ 6,476	£ 5,135	£ 5,168
Employment Costs	£ 42,579	£ 47,119	£ 58,377	£ 66,300	£ 65,011
Building	£ 18,051	£ 14,269	£ 3,961	£ 3,424	£ 4,035
Tithe & Missionary %	£ 6,225	£ 12,032	£ 7,385	£ 7,998	£ 6,313
Transfer to Other Funds		£ 41,272			

## 2021 Year End Report

Total General Fund Expenditure	£ 78,728	£ 129,376	£ 87,374	£ 90,365	£ 87,007
Projects Expenditure	£ 3,061	£ 7,092	£ 3,112	£ 3,399	£ 16,183
Missionary Expenditure	£ 2,891	£ 7,660	£ 3,913	£ 2,068	£ 2,083
Community Fund Exp	£ 450	£ 450	£ 2,930	£ 5,169	£ 4,917
Departmental Expenditure	£ 9,274	£ 9,832	£ 14,603	£ 9,048	£ 8,202
Grand Total	£ 94,403	£ 154,410	£ 111,932	£ 110,050	£ 118,391

### 5.3. SURPLUS / DEFICIT



	2017	2018	2019	2020	2021
General Fund	£ 448	£ 26	-£ 1,216	-£ 153	-£ 549
Projects Fund	-£ 776	-£ 1,146	£ 409	£ 687	-£ 1,388
Missionary Fund	-£ 571	-£ 1,382	-£ 594	-£ 884	£ 919
Community Fund	-£ 38	-£ 9	£ 55	-£ 44	-£ 186

## 2021 Year End Report

Departments	-£ 657	£ 349	-£ 289	-£ 2,769	-£ 821
Grand Total	-£ 1,593	-£ 2,163	-£ 1,635	-£ 3,163	-£ 2,025

### 6. INTERMEDIATE REPORTS

The names of donors and recipients have been redacted for data protection reasons.

#### Short Term Liabilities

	PAYE & Pension Contrib.		£ 1,114.25
	Total Grant Money		£ 140.71
	Total Designated Funds		£21,846.45
Total			£23,101.41

#### Long Term Liabilities

2330	MORTGAGES		£ -
------	-----------	--	-----

#### Ministry Expenses

6010	Visiting Ministry	£ 30.00	
6020	Evangelistic Support & Events	£ -	
6030	Special Church Activity	£ -	
6031	Hayes Green Comm Centre Hire Cost	£ 2,030.00	
6032	Hayes Green Hire - Coffee Shop	£ 1,275.00	
6033	Off Site Storage Hire	£ -	
6050	Pastoral Expenses - Food	£ 140.21	
6051	Pastoral Expenses - Financial Support	£ -	
6052	Gifts & Special Payments	£ 20.93	
6060	Children's Work	£ 27.36	
6061	School Work	£ -	
6070	Tracts & Leaflets	£ -	
6101	Worship Resources	£ 288.74	
6102	Copyright License	£ 292.58	
6110	Thirtyone: Eight	£ 154.20	
6155	AOG Year End Adjust	£ -	
6200	AOG Subscriptions	£ 2,004.00	
6201	Men's Ministry	£ -	
6202		£ -	
6300		£ -	
6301		£ -	
6310	Conferences	£ 25.00	
6320	Books & Literature	£ 192.03	
6330	Advertising	£ -	



## 2021 Year End Report

6350	Training Courses	£ -	
	Total	£ 6,480.05	

### Employment Costs

7501	Wages 01 - J Tyrell	£28,660.24	
7502	Wages 02 - Sandra Tyrell	£12,345.01	
7503	Wages 03 - Ruth Howell	£11,713.46	
7504	Wages 04 - Mel Lees	£ 9,229.25	
7540		£ -	
7550	Employer's National Insurance	£ 92.59	
7555	Pension Contributions	£ 2,970.67	
Total		£65,011.22	

### Overheads

7560	Travel Payments	£ -	
7580	Gifts	£ -	
7600	Office Consumables	£ 286.63	
7610	Postage, Envelops & Packing	£ 181.72	
7620	Computer Software	£ 406.54	
7630	Office Equipment	£ 175.24	
7631	Furnishings	£ 15.96	
7632	Storage Hire	£ 717.38	
7634	Window Cleaner	£ 208.00	
7635	Cleaning Equipment and Consumables	£ 118.92	
7636	Refreshments	£ 29.13	
7637	Sundries	£ -	
7660	Church Insurance	£ -	
7670	Professional Fees	£ 490.00	
7671	Co Op Bank Charges	£ -	
7672	Co Op Bank Debit Card Charges	£ -	
7673	Kingdom Bank Charges	£ 25.00	
7680	Transfer to Other Funds	£ -	
7701	Gas	£ 434.08	
7702	Electricity	£ 686.21	
7703	Water Rates South Staffs	£ 123.47	
7704	Domain Name etc	£ 503.37	
7705	Landline & Broadband	£ 236.12	
7706	EE Mobile Phone	£ 186.22	
7707	Hayes Green WIFI	£ 343.60	
	Totals	£ 5,167.59	

### Church Tithe Fund

0004	Balance Brought Forward		£ 474.88
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## 2021 Year End Report

	Tithe Payments	£ 5,600.00	
	Tithe Earned		£ 5,760.75
	Balance		£ 635.62

### Project Fund


4500	Projects Fund: Lunch Club	£ -	£ 435.00
4501	Projects Fund: Fun Day	£ -	£ 399.50
4502	Projects Fund: Food Bank	£ -	£ 645.01
4503	Projects Fund: Building Repairs	£ -	£13,104.89
4504	Projects Fund: Funerals	£ -	£ 210.00
4505	Projects Fund:	£ -	£ -
	Gift Aided Donations	£ -	£ -
	Gift Aided Tax Refund	£ -	£ -
	Balance Brought Forward	£ -	£ 1,807.21
6500	Special Projects	£ 316.63	£ -
6501	Fun Day	£ 399.50	£ -
6502	Building Repairs	£14,537.55	£ -
6503	Christmas Projects	£ 584.00	£ -
6504	Food Bank	£ 345.01	£ -
6505	Trx to General Fund	£ -	£ -
	Totals	£16,182.69	£16,601.61
	Difference		£ 418.92

### Youth Training Fund

4600	Youth Training Fund	£ -	£ 1,011.53
	Gift Aided Donations	£ -	£ 615.00
	Gift Aided Tax Refund	£ -	£ 178.75
	Balance Brought Forward	£ -	£ -
	Youth Training Fund Expenditure	£ -	£ -
	Totals	£ -	£ 1,805.28
	Difference		£ 1,805.28

## 7. CURRENT ACCOUNT RECONCILIATION

The current account reconciles. People's names have been redacted off the statement.

<div>    co-operativebank.co.uk/business </div>					
phone 03457 213 213					
<b>MR J TYRELL</b> Community Life Church Hill Street Hednesford Cannock Staffordshire WS12 2DP					
M4768/J1076071000      19300					
Community Directplus Account					
Summary	Date	Description	Money out	Money in	Balance
Account title <b>COMMUNITY LIFE</b> <b>CHURCH-CANNOCK RC</b> <b>1052553</b>	30 DEC 21	OPENING BALANCE			<b>2,721.47</b>
	30 DEC 21		30.00		2,691.47
	31 DEC 21		194.90		
	31 DEC 21			25.00	2,521.57
Statement closing balance					<b>2,521.57</b>
Abbreviations: <b>S</b> Sub Total (Intermediate Balance) <b>OD</b> Overdrawn Balance <b>OD/S</b> Overdrawn Intermediate Balance <b>NSTF</b> Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.					
Sort code <b>089008</b>					
Account number <b>50310436 00</b>					
Statement date <b>31 December 2021</b>					

Period End Current Account Balance:	£ 2,787.57
31 <sup>st</sup> December 2021 Bank Statement Balance:	£ 2,521.57
<u>Difference:</u>	<u>£ 266.00</u>

Uncleared Transactions:

Incoming


Cheques paid into the Post office on 24/12/21	£266.00
Cleared on 4 <sup>th</sup> January 2022	
Total	£266.00

## 8. KINGDOM BANK SAVINGS ACCOUNT RECONCILIATION

Kingdom Bank statements are received every three months. The account reconciles.

Period End Account Balance: £22,043.20

31<sup>st</sup> December 2020 Bank Statement Balance: £22,043.20



# Kingdom Bank

**Mr John Tyrell**  
 Community Life Church – Cannock  
 Hill Street  
 Cannock  
 WS12 2DP

**Kingdom Bank**  
 Media House  
 Padge Road  
 Beeston  
 Nottingham  
 NG9 2RS

### Statement of Account

**Account Number:**  
**Account Name:**  
**Account Type:**  
**Statement Period:**  
**Statement No.**  
**Page**  
**Statement Produced on:**

1501-02451-9  
 Community Life Church – Cannock  
 ORGANISATION GOSPEL PARTNER ACCOUNT  
 01/04/2021 to 31/03/2022  
 22  
 1 of 1  
 01/04/2022

**Transactions in Period**

<u>Date</u>	<u>Description</u>	<u>Int.Rate</u>	<u>Payments</u>	<u>Receipts</u>	<u>Balance</u>
01/04/2021	Brought Forward				26,030.10
11/08/2021	Faster Payment Withdrawal	0.15	5,000.00		21,030.10
11/08/2021	Capital Penalty	0.15	12.50		21,017.60
20/09/2021	Faster Payment Withdrawal	0.15	5,000.00		16,017.60
20/09/2021	Capital Penalty	0.15	12.50		16,005.10
06/12/2021	Bank Credit	0.15		6,000.00	22,005.10
31/12/2021	Interest Added	0.15		38.10	22,043.20
31/03/2022	Carried Forward				22,043.20

## 9. APPENDIX 01. FULL TRIAL BALANCE CHART OF ACCOUNTS

The names of donors and recipients have been redacted for data protection reasons.

N/C	Transaction	Debit	Credit
<b>0001</b>	<b>General Fund B/F</b>	<b>£ -</b>	<b>£ 2,219.34</b>
<b>0002</b>	<b>Building Fund B/F</b>	<b>£ -</b>	<b>£ -</b>
<b>0003</b>	<b>Missionary Balance B/F</b>	<b>£ -</b>	<b>£ 166.17</b>
<b>0004</b>	<b>Church Tithe Fund B/F</b>	<b>£ -</b>	<b>£ 474.88</b>
<b>0005</b>	<b>Project Fund B/F</b>	<b>£ -</b>	<b>£ 1,807.21</b>
<b>0006</b>	<b>Mission Reserve B/F</b>	<b>£ -</b>	<b>£ -</b>
<b>0007</b>	<b>Strategic Reserves B/F</b>	<b>£ -</b>	<b>£ 27,421.38</b>
<b>0008</b>	<b>Community Fund B/F</b>	<b>£ -</b>	<b>£ 223.22</b>
<b>0009</b>	<b>Youth Training Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>0010</b>	<b>Source Youth Club</b>	<b>£ 741.53</b>	<b>£ -</b>
<b>0011</b>	<b>Lunch Club</b>	<b>£ 957.84</b>	<b>£ -</b>
<b>0012</b>	<b>Roses Women's Ministry</b>	<b>£ 252.94</b>	<b>£ -</b>
<b>0013</b>	<b>Community Coffee Shop</b>	<b>£ 68.06</b>	<b>£ -</b>
<b>0014</b>	<b>Parent &amp; Toddler Group</b>	<b>£ -</b>	<b>£ -</b>
<b>0020</b>	<b>BUILDING</b>	<b>£ 356,927.28</b>	<b>£ -</b>
<b>0021</b>	<b>FIXTURES &amp; FITTINGS</b>	<b>£ 32,000.00</b>	<b>£ -</b>
<b>0022</b>	<b>F/F DEPRECIATION</b>	<b>£ -</b>	<b>£ -</b>
<b>0030</b>	<b>EQUIPMENT</b>	<b>£ -</b>	<b>£ -</b>
<b>0031</b>	<b>EQUIP. DEPRECIATION</b>	<b>£ -</b>	<b>£ -</b>
<b>1200</b>	<b>CO-OPERATIVE BANK</b>	<b>£ 116,415.98</b>	<b>£ 113,628.41</b>
<b>1210</b>		<b>£ -</b>	<b>£ -</b>
<b>1220</b>	<b>KINGDOM BANK LTD</b>	<b>£ 32,068.20</b>	<b>£ 10,025.00</b>
<b>1230</b>	<b>PETTY CASH</b>	<b>£ 34,766.42</b>	<b>£ 34,694.02</b>
<b>1232</b>	<b>INVOICES ISSUED</b>	<b>£ -</b>	<b>£ -</b>
<b>1233</b>	<b>Youth Club</b>	<b>£ -</b>	<b>£ 741.53</b>
<b>1234</b>	<b>Lunch Club</b>	<b>£ 354.60</b>	<b>£ 365.58</b>
<b>1235</b>	<b>Women's Ministry</b>	<b>£ -</b>	<b>£ -</b>
<b>1236</b>	<b>Coffee Shop</b>	<b>£ 7,026.80</b>	<b>£ 7,094.86</b>
<b>1237</b>	<b>Parent &amp; Toddler Group</b>	<b>£ 731.87</b>	<b>£ 426.42</b>
<b>2110</b>		<b>£ -</b>	<b>£ -</b>
<b>2150</b>	<b>Strategic Reserves</b>	<b>£ 9,400.00</b>	<b>£ -</b>
<b>2151</b>		<b>£ -</b>	<b>£ -</b>
<b>2152</b>	<b>Developing Pastors</b>	<b>£ 975.00</b>	<b>£ 979.00</b>
<b>2153</b>	<b>Open Doors</b>	<b>£ 65.00</b>	<b>£ 65.00</b>
<b>2200</b>		<b>£ -</b>	<b>£ -</b>
<b>2210</b>	<b>P.A.Y.E.</b>	<b>£ 9,238.46</b>	<b>£ 10,052.82</b>
<b>2215</b>	<b>NEST Pensions</b>	<b>£ 7,116.81</b>	<b>£ 7,416.70</b>
<b>2220</b>		<b>£ -</b>	<b>£ -</b>
<b>2330</b>	<b>MORTGAGES</b>	<b>£ -</b>	<b>£ -</b>
<b>3000</b>	<b>ACCUMULATED FUNDS</b>	<b>£ -</b>	<b>£ 288,516.70</b>

## 2021 Year End Report

<b>3050</b>	<b>Grant 01 - Heath Hayes Parish</b>	<b>£ 359.29</b>	<b>£ 500.00</b>
<b>3051</b>	<b>Grant 02 - Staffs County Coffee Shop</b>	<b>£ 450.00</b>	<b>£ 450.00</b>
<b>3052</b>	<b>Grant 03 - HHPC Coffee Shop</b>	<b>£ 1,100.00</b>	<b>£ 1,100.00</b>
<b>3053</b>	<b>Grant 04 - Support Staffordshire</b>	<b>£ 200.00</b>	<b>£ 200.00</b>
<b>3054</b>	<b>Grant 05 - Staffs County Church</b>	<b>£ 800.00</b>	<b>£ 800.00</b>
<b>3055</b>	<b>Grant 04</b>	<b>£ -</b>	<b>£ -</b>
<b>3056</b>	<b>Grant 07</b>	<b>£ -</b>	<b>£ -</b>
<b>3057</b>	<b>Grant 08</b>	<b>£ -</b>	<b>£ -</b>
<b>3058</b>	<b>Grant 09</b>	<b>£ -</b>	<b>£ -</b>
<b>3200</b>	<b>Profit &amp; Loss Account</b>	<b>£ -</b>	<b>£ 102,430.95</b>
<b>4000</b>	<b>Parent &amp; Toddler Group Income</b>	<b>£ -</b>	<b>£ 731.87</b>
<b>4001</b>	<b>Source Youth Club Income</b>	<b>£ -</b>	<b>£ -</b>
<b>4002</b>	<b>Luncheon Club Income</b>	<b>£ -</b>	<b>£ 354.60</b>
<b>4003</b>	<b>Women's Ministry Income</b>	<b>£ -</b>	<b>£ -</b>
<b>4004</b>	<b>Community Coffee Shop</b>	<b>£ -</b>	<b>£ 7,026.80</b>
<b>4005</b>	<b>Community Collection Income</b>	<b>£ -</b>	<b>£ 3,991.00</b>
<b>4006</b>		<b>£ -</b>	<b>£ -</b>
<b>4120</b>	<b>General Fund Transfers</b>	<b>£ -</b>	<b>£ 9,400.00</b>
<b>4121</b>	<b>General Fund Non-Gift Aid</b>	<b>£ -</b>	<b>£ 20,330.14</b>
<b>4122</b>	<b>General Fund Cheques</b>	<b>£ -</b>	<b>£ 1,352.00</b>
<b>4123</b>	<b>General Fund Miscellaneous Offering</b>	<b>£ -</b>	<b>£ -</b>
<b>4130</b>		<b>£ -</b>	<b>£ -</b>
<b>4141</b>	<b>Flour Power Bakery</b>	<b>£ -</b>	<b>£ 50.00</b>
<b>4142</b>	<b>Kingdom Bank Interest</b>	<b>£ -</b>	<b>£ 61.50</b>
<b>4148</b>	<b>Petty Cash Tin Corrections</b>	<b>£ 120.75</b>	<b>£ -</b>
<b>4149</b>	<b>Gift Aid Tax Repaid</b>	<b>£ -</b>	<b>£ 8,343.06</b>
<b>4150</b>	<b>Special Gift Aid Donations</b>	<b>£ -</b>	<b>£ -</b>
<b>4151</b>	<b>General Fund Gift Aid 1</b>	<b>£ -</b>	<b>£ 1,640.00</b>
<b>4152</b>	<b>General Fund Gift Aid 2</b>	<b>£ -</b>	<b>£ 1,120.00</b>
<b>4153</b>	<b>General Fund Gift Aid 3</b>	<b>£ -</b>	<b>£ 1,680.00</b>
<b>4154</b>	<b>General Fund Gift Aid 4</b>	<b>£ -</b>	<b>£ 4,270.00</b>
<b>4155</b>	<b>General Fund Gift Aid 5</b>	<b>£ -</b>	<b>£ 750.00</b>
<b>4156</b>	<b>General Fund Gift Aid 6</b>	<b>£ -</b>	<b>£ 60.00</b>
<b>4157</b>	<b>General Fund Gift Aid 7</b>	<b>£ -</b>	<b>£ 60.00</b>
<b>4158</b>	<b>General Fund Gift Aid 8</b>	<b>£ -</b>	<b>£ -</b>
<b>4159</b>	<b>General Fund Gift Aid 9</b>	<b>£ -</b>	<b>£ 300.00</b>
<b>4160</b>	<b>General Fund Gift Aid 10</b>	<b>£ -</b>	<b>£ 900.00</b>
<b>4161</b>	<b>General Fund Gift Aid 11</b>	<b>£ -</b>	<b>£ 1,100.00</b>
<b>4162</b>	<b>General Fund Gift Aid 12</b>	<b>£ -</b>	<b>£ 5,112.00</b>
<b>4163</b>	<b>General Fund Gift Aid 13</b>	<b>£ -</b>	<b>£ 1,100.00</b>
<b>4164</b>	<b>General Fund Gift Aid 14</b>	<b>£ -</b>	<b>£ 3,720.00</b>
<b>4165</b>	<b>General Fund Gift Aid 15</b>	<b>£ -</b>	<b>£ 3,010.00</b>
<b>4166</b>	<b>General Fund Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4167</b>	<b>General Fund Gift Aid 17</b>	<b>£ -</b>	<b>£ 360.00</b>
<b>4168</b>	<b>General Fund Gift Aid 18</b>	<b>£ -</b>	<b>£ -</b>



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<b>4169</b>	<b>General Fund Gift Aid 19</b>	<b>£ -</b>	<b>£ -</b>
<b>4170</b>	<b>General Fund Gift Aid 20</b>	<b>£ -</b>	<b>£ -</b>
<b>4171</b>	<b>General Fund Gift Aid 21</b>	<b>£ -</b>	<b>£ -</b>
<b>4172</b>	<b>General Fund Gift Aid 22</b>	<b>£ -</b>	<b>£ -</b>
<b>4173</b>	<b>General Fund Gift Aid 23</b>	<b>£ -</b>	<b>£ -</b>
<b>4174</b>	<b>General Fund Gift Aid 24</b>	<b>£ -</b>	<b>£ -</b>
<b>4175</b>	<b>General Fund Gift Aid 25</b>	<b>£ -</b>	<b>£ -</b>
<b>4220</b>	<b>General Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>4221</b>	<b>CM Sunday Offering</b>	<b>£ -</b>	<b>£ -</b>
<b>4230</b>	<b>CM Bank Receipts</b>	<b>£ -</b>	<b>£ -</b>
<b>4249</b>	<b>Comm Fund Gift Aid Tax</b>	<b>£ -</b>	<b>£ 150.00</b>
<b>4251</b>	<b>Comm Fund Gift Aid 01</b>	<b>£ -</b>	<b>£ -</b>
<b>4252</b>	<b>Comm Fund Gift Aid 02</b>	<b>£ -</b>	<b>£ -</b>
<b>4253</b>	<b>Comm Fund Gift Aid 03</b>	<b>£ -</b>	<b>£ -</b>
<b>4254</b>	<b>Comm Fund Gift Aid 04</b>	<b>£ -</b>	<b>£ 590.00</b>
<b>4255</b>	<b>Comm Fund Gift Aid 05</b>	<b>£ -</b>	<b>£ -</b>
<b>4256</b>	<b>Comm Fund Gift Aid 06</b>	<b>£ -</b>	<b>£ -</b>
<b>4257</b>	<b>Comm Fund Gift Aid 07</b>	<b>£ -</b>	<b>£ -</b>
<b>4258</b>	<b>Comm Fund Gift Aid 08</b>	<b>£ -</b>	<b>£ -</b>
<b>4259</b>	<b>Comm Fund Gift Aid 09</b>	<b>£ -</b>	<b>£ -</b>
<b>4260</b>	<b>Comm Fund Gift Aid 10</b>	<b>£ -</b>	<b>£ -</b>
<b>4261</b>	<b>Comm Fund Gift Aid 11</b>	<b>£ -</b>	<b>£ -</b>
<b>4262</b>	<b>Comm Fund Gift Aid 12</b>	<b>£ -</b>	<b>£ -</b>
<b>4263</b>	<b>Comm Fund Gift Aid 13</b>	<b>£ -</b>	<b>£ -</b>
<b>4264</b>	<b>Comm Fund Gift Aid 14</b>	<b>£ -</b>	<b>£ -</b>
<b>4265</b>	<b>Comm Fund Gift Aid 15</b>	<b>£ -</b>	<b>£ -</b>
<b>4266</b>	<b>Comm Fund Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4267</b>	<b>Comm Fund Gift Aid 17</b>	<b>£ -</b>	<b>£ -</b>
<b>4268</b>	<b>Comm Fund Gift Aid 18</b>	<b>£ -</b>	<b>£ -</b>
<b>4269</b>	<b>Comm Fund Gift Aid 19</b>	<b>£ -</b>	<b>£ -</b>
<b>4270</b>	<b>Comm Fund Gift Aid 20</b>	<b>£ -</b>	<b>£ -</b>
<b>4271</b>	<b>Comm Fund Gift Aid 21</b>	<b>£ -</b>	<b>£ -</b>
<b>4272</b>	<b>Comm Fund Gift Aid 22</b>	<b>£ -</b>	<b>£ -</b>
<b>4273</b>	<b>Comm Fund Gift Aid 23</b>	<b>£ -</b>	<b>£ -</b>
<b>4274</b>	<b>Comm Fund Gift Aid 24</b>	<b>£ -</b>	<b>£ -</b>
<b>4275</b>	<b>Comm Fund Gift Aid 25</b>	<b>£ -</b>	<b>£ -</b>
<b>4301</b>	<b>Transfer from General Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>4310</b>	<b>Building Fund Gifts &amp; Grants</b>	<b>£ -</b>	<b>£ -</b>
<b>4311</b>	<b>Grant 1</b>	<b>£ -</b>	<b>£ -</b>
<b>4312</b>	<b>Grant 2</b>	<b>£ -</b>	<b>£ -</b>
<b>4313</b>	<b>Grant 3</b>	<b>£ -</b>	<b>£ -</b>
<b>4314</b>	<b>Grant 4</b>	<b>£ -</b>	<b>£ -</b>
<b>4315</b>	<b>Grant 5</b>	<b>£ -</b>	<b>£ -</b>
<b>4316</b>	<b>Grant 6</b>	<b>£ -</b>	<b>£ -</b>
<b>4317</b>	<b>Grant 7</b>	<b>£ -</b>	<b>£ -</b>
<b>4318</b>	<b>Grant 8</b>	<b>£ -</b>	<b>£ -</b>

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<b>4319</b>	<b>Grant 9</b>	<b>£ -</b>	<b>£ -</b>
<b>4320</b>	<b>Building Fund Offerings</b>	<b>£ -</b>	<b>£ -</b>
<b>4321</b>	<b>BF Non Gift Aid</b>	<b>£ -</b>	<b>£ 1,392.00</b>
<b>4322</b>		<b>£ -</b>	<b>£ -</b>
<b>4323</b>	<b>BF Special Offering</b>	<b>£ -</b>	<b>£ -</b>
<b>4330</b>	<b>BF Standing Orders &amp; Bank Receipts</b>	<b>£ -</b>	<b>£ -</b>
<b>4341</b>		<b>£ -</b>	<b>£ -</b>
<b>4349</b>	<b>BF Gift Aid Tax Received</b>	<b>£ -</b>	<b>£ 212.50</b>
<b>4350</b>	<b>BF Gift Aid Donations</b>	<b>£ -</b>	<b>£ -</b>
<b>4351</b>	<b>Building Fund Gift Aid 1</b>	<b>£ -</b>	<b>£ -</b>
<b>4352</b>	<b>Building Fund Gift Aid 2</b>	<b>£ -</b>	<b>£ -</b>
<b>4353</b>	<b>Building Fund Gift Aid 3</b>	<b>£ -</b>	<b>£ -</b>
<b>4354</b>	<b>Building Fund Gift Aid 4</b>	<b>£ -</b>	<b>£ 185.00</b>
<b>4355</b>	<b>Building Fund Gift Aid 5</b>	<b>£ -</b>	<b>£ -</b>
<b>4356</b>	<b>Building Fund Gift Aid 6</b>	<b>£ -</b>	<b>£ -</b>
<b>4357</b>	<b>Building Fund Gift Aid 7</b>	<b>£ -</b>	<b>£ -</b>
<b>4358</b>	<b>Building Fund Gift Aid 8</b>	<b>£ -</b>	<b>£ 240.00</b>
<b>4359</b>	<b>Building Fund Gift Aid 9</b>	<b>£ -</b>	<b>£ -</b>
<b>4360</b>	<b>Building Fund Gift Aid 10</b>	<b>£ -</b>	<b>£ -</b>
<b>4361</b>	<b>Building Fund Gift Aid 11</b>	<b>£ -</b>	<b>£ -</b>
<b>4362</b>	<b>Building Fund Gift Aid 12</b>	<b>£ -</b>	<b>£ -</b>
<b>4363</b>	<b>Building Fund Gift Aid 13</b>	<b>£ -</b>	<b>£ -</b>
<b>4364</b>	<b>Building Fund Gift Aid 14</b>	<b>£ -</b>	<b>£ 300.00</b>
<b>4365</b>	<b>Building Fund Gift Aid 15</b>	<b>£ -</b>	<b>£ -</b>
<b>4366</b>	<b>Building Fund Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4367</b>	<b>Building Fund Gift Aid 17</b>	<b>£ -</b>	<b>£ 80.00</b>
<b>4368</b>	<b>Building Fund Gift Aid 18</b>	<b>£ -</b>	<b>£ -</b>
<b>4369</b>	<b>Building Fund Gift Aid 19</b>	<b>£ -</b>	<b>£ -</b>
<b>4370</b>	<b>Building Fund Gift Aid 20</b>	<b>£ -</b>	<b>£ -</b>
<b>4371</b>	<b>Building Fund Gift Aid 21</b>	<b>£ -</b>	<b>£ -</b>
<b>4372</b>	<b>Building Fund Gift Aid 22</b>	<b>£ -</b>	<b>£ -</b>
<b>4373</b>	<b>Building Fund Gift Aid 23</b>	<b>£ -</b>	<b>£ -</b>
<b>4374</b>	<b>Building Fund Gift Aid 24</b>	<b>£ -</b>	<b>£ -</b>
<b>4375</b>	<b>Building Fund Gift Aid 25</b>	<b>£ -</b>	<b>£ -</b>
<b>4401</b>		<b>£ -</b>	<b>£ -</b>
<b>4420</b>	<b>Missionary Offerings</b>	<b>£ -</b>	<b>£ 1,000.00</b>
<b>4421</b>		<b>£ -</b>	<b>£ -</b>
<b>4431</b>	<b>Missionary Boxes</b>	<b>£ -</b>	<b>£ 425.00</b>
<b>4432</b>	<b>Mission Trip Fund</b>	<b>£ -</b>	<b>£ 500.00</b>
<b>4442</b>		<b>£ -</b>	<b>£ -</b>
<b>4449</b>	<b>Gift Aid Tax Back</b>	<b>£ -</b>	<b>£ 105.00</b>
<b>4450</b>	<b>Missionary Gift Aid Donations</b>	<b>£ -</b>	<b>£ -</b>
<b>4451</b>	<b>Missionary Gift Aid 01</b>	<b>£ -</b>	<b>£ -</b>
<b>4452</b>	<b>Missionary Gift Aid 02</b>	<b>£ -</b>	<b>£ -</b>
<b>4453</b>	<b>Missionary Gift Aid 03</b>	<b>£ -</b>	<b>£ -</b>
<b>4454</b>	<b>Missionary Gift Aid 04</b>	<b>£ -</b>	<b>£ 420.00</b>
<b>4455</b>	<b>Missionary Gift Aid 05</b>	<b>£ -</b>	<b>£ -</b>



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4456	Missionary Gift Aid 06	£ -	£ -
4457	Missionary Gift Aid 07	£ -	£ -
4458	Missionary Gift Aid 08	£ -	£ -
4459	Missionary Gift Aid 09	£ -	£ -
4460	Missionary Gift Aid 10	£ -	£ -
4461	Missionary Gift Aid 11	£ -	£ -
4462	Missionary Gift Aid 12	£ -	£ -
4463	Missionary Gift Aid 13	£ -	£ -
4464	Missionary Gift Aid 14	£ -	£ -
4465	Missionary Gift Aid 15	£ -	£ -
4466	Missionary Gift Aid 16	£ -	£ -
4467	Missionary Gift Aid 17	£ -	£ -
4468	Missionary Gift Aid 18	£ -	£ -
4469	Missionary Gift Aid 19	£ -	£ -
4470	Missionary Gift Aid 20	£ -	£ -
4471	Missionary Gift Aid 21	£ -	£ -
4472	Missionary Gift Aid 22	£ -	£ -
4473	Missionary Gift Aid 23	£ -	£ -
4474	Missionary Gift Aid 24	£ -	£ -
4475	Missionary Gift Aid 25	£ -	£ -
4500	Projects Fund: Lunch Club	£ -	£ 435.00
4501	Projects Fund: Fun Day	£ -	£ 399.50
4502	Projects Fund: Food Bank	£ -	£ 645.01
4503	Projects Fund: Buidling Repairs	£ -	£ 13,104.89
4504	Projects Fund:	£ -	£ 210.00
4505	Projects Fund:	£ -	£ -
4506	Projects Fund:	£ -	£ -
4507	Projects Fund:	£ -	£ -
4508	Projects Fund:	£ -	£ -
4509	Projects Fund:	£ -	£ -
4549	Projects Gift Aid Refund	£ -	£ -
4550		£ -	£ -
4551	Projects Fund Gift Aid 01	£ -	£ -
4552	Projects Fund Gift Aid 02	£ -	£ -
4553	Projects Fund Gift Aid 03	£ -	£ -
4554	Projects Fund Gift Aid 04	£ -	£ -
4555	Projects Fund Gift Aid 05	£ -	£ -
4556	Projects Fund Gift Aid 06	£ -	£ -
4557	Projects Fund Gift Aid 07	£ -	£ -
4558	Projects Fund Gift Aid 08	£ -	£ -
4559	Projects Fund Gift Aid 09	£ -	£ -
4560	Projects Fund Gift Aid 10	£ -	£ -
4561	Projects Fund Gift Aid 11	£ -	£ -
4562	Projects Fund Gift Aid 12	£ -	£ -
4563	Projects Fund Gift Aid 13	£ -	£ -
4564	Projects Fund Gift Aid 14	£ -	£ -
4565	Projects Fund Gift Aid 15	£ -	£ -

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<b>4566</b>	<b>Projects Fund Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4567</b>	<b>Projects Fund Gift Aid 17</b>	<b>£ -</b>	<b>£ -</b>
<b>4568</b>	<b>Projects Fund Gift Aid 18</b>	<b>£ -</b>	<b>£ -</b>
<b>4569</b>	<b>Projects Fund Gift Aid 19</b>	<b>£ -</b>	<b>£ -</b>
<b>4570</b>	<b>Projects Fund Gift Aid 20</b>	<b>£ -</b>	<b>£ -</b>
<b>4571</b>	<b>Projects Fund Gift Aid 21</b>	<b>£ -</b>	<b>£ -</b>
<b>4572</b>	<b>Projects Fund Gift Aid 22</b>	<b>£ -</b>	<b>£ -</b>
<b>4573</b>	<b>Projects Fund Gift Aid 23</b>	<b>£ -</b>	<b>£ -</b>
<b>4574</b>	<b>Projects Fund Gift Aid 24</b>	<b>£ -</b>	<b>£ -</b>
<b>4575</b>	<b>Projects Fund Gift Aid 25</b>	<b>£ -</b>	<b>£ -</b>
<b>4600</b>	<b>Youth Training Fund</b>	<b>£ -</b>	<b>£ 1,011.53</b>
<b>4649</b>	<b>Youth Training GA Refund</b>	<b>£ -</b>	<b>£ 178.75</b>
<b>4651</b>	<b>Youth Training Gift Aid 1</b>	<b>£ -</b>	<b>£ -</b>
<b>4652</b>	<b>Youth Training Gift Aid 2</b>	<b>£ -</b>	<b>£ -</b>
<b>4653</b>	<b>Youth Training Gift Aid 3</b>	<b>£ -</b>	<b>£ -</b>
<b>4654</b>	<b>Youth Training Gift Aid 3</b>	<b>£ -</b>	<b>£ -</b>
<b>4655</b>	<b>Youth Training Gift Aid 5</b>	<b>£ -</b>	<b>£ 15.00</b>
<b>4656</b>	<b>Youth Training Gift Aid 6</b>	<b>£ -</b>	<b>£ -</b>
<b>4657</b>	<b>Youth Training Gift Aid 7</b>	<b>£ -</b>	<b>£ -</b>
<b>4658</b>	<b>Youth Training Gift Aid 8</b>	<b>£ -</b>	<b>£ -</b>
<b>4659</b>	<b>Youth Training Gift Aid 9</b>	<b>£ -</b>	<b>£ -</b>
<b>4660</b>	<b>Youth Training Gift Aid 10</b>	<b>£ -</b>	<b>£ -</b>
<b>4661</b>	<b>Youth Training Gift Aid 11</b>	<b>£ -</b>	<b>£ -</b>
<b>4662</b>	<b>Youth Training Gift Aid 12</b>	<b>£ -</b>	<b>£ -</b>
<b>4663</b>	<b>Youth Training Gift Aid 13</b>	<b>£ -</b>	<b>£ -</b>
<b>4664</b>	<b>Youth Training Gift Aid 14</b>	<b>£ -</b>	<b>£ -</b>
<b>4665</b>	<b>Youth Training Gift Aid 15</b>	<b>£ -</b>	<b>£ -</b>
<b>4666</b>	<b>Youth Training Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4667</b>	<b>Youth Training Gift Aid 17</b>	<b>£ -</b>	<b>£ -</b>
<b>4668</b>	<b>Youth Training Gift Aid 18</b>	<b>£ -</b>	<b>£ -</b>
<b>4669</b>	<b>Youth Training Gift Aid 19</b>	<b>£ -</b>	<b>£ 600.00</b>
<b>4670</b>	<b>Youth Training Gift Aid 20</b>	<b>£ -</b>	<b>£ -</b>
<b>4671</b>	<b>Youth Training Gift Aid 21</b>	<b>£ -</b>	<b>£ -</b>
<b>4672</b>	<b>Youth Training Gift Aid 22</b>	<b>£ -</b>	<b>£ -</b>
<b>4673</b>	<b>Youth Training Gift Aid 23</b>	<b>£ -</b>	<b>£ -</b>
<b>4674</b>	<b>Youth Training Gift Aid 24</b>	<b>£ -</b>	<b>£ -</b>
<b>4675</b>	<b>Youth Training Gift Aid 25</b>	<b>£ -</b>	<b>£ -</b>
<b>4900</b>	<b>Chase Community Projects</b>	<b>£ -</b>	<b>£ -</b>
<b>4901</b>	<b>Water 4 Life Gifts</b>	<b>£ -</b>	<b>£ -</b>
<b>4902</b>	<b>Water 4 Life Events</b>	<b>£ -</b>	<b>£ -</b>
<b>4903</b>	<b>Water 4 Life Gift Aid Receipts</b>	<b>£ -</b>	<b>£ -</b>
<b>5100</b>	<b>Administration Charges</b>	<b>£ -</b>	<b>£ -</b>
<b>5140</b>	<b>Miscellaneous Sales</b>	<b>£ -</b>	<b>£ 2.00</b>
<b>5150</b>	<b>Hayes Green Sunday Donations</b>	<b>£ -</b>	<b>£ 1,335.00</b>
<b>5151</b>	<b>Hayes Green Coffee Shop Donations</b>	<b>£ -</b>	<b>£ 420.00</b>
<b>5152</b>	<b>Funeral Donations</b>	<b>£ -</b>	<b>£ -</b>
<b>5153</b>	<b>Coffee Shop Donations</b>	<b>£ -</b>	<b>£ 4,200.00</b>

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<b>5154</b>	<b>Coffee Shop Hall Hire</b>	<b>£ -</b>	<b>£ 1,095.00</b>
<b>5200</b>	<b>Community Centre WIFI</b>	<b>£ -</b>	<b>£ 86.16</b>
<b>5300</b>	<b>Church Tithe Mission Transfers</b>	<b>£ -</b>	<b>£ 2,020.00</b>
<b>5400</b>	<b>Room Hire Charges</b>	<b>£ -</b>	<b>£ 120.00</b>
<b>5401</b>	<b>Hall Hire: Radmoor Training</b>	<b>£ -</b>	<b>£ 450.00</b>
<b>5402</b>	<b>Hall Hire: Lunch Club</b>	<b>£ -</b>	<b>£ 145.00</b>
<b>5403</b>	<b>Hall Hire:</b>	<b>£ -</b>	<b>£ -</b>
<b>5404</b>	<b>Hall Hire:</b>	<b>£ -</b>	<b>£ -</b>
<b>5405</b>	<b>Hall Hire: Heath Hayes Girl Guides</b>	<b>£ -</b>	<b>£ -</b>
<b>5406</b>	<b>Hall Hire: Craft Club</b>	<b>£ -</b>	<b>£ -</b>
<b>5407</b>	<b>Hire 7</b>	<b>£ -</b>	<b>£ -</b>
<b>5409</b>	<b>Designated Money Returned</b>	<b>£ -</b>	<b>£ 9,547.32</b>
<b>6000</b>		<b>£ 426.42</b>	<b>£ -</b>
<b>6001</b>	<b>The Source Youth Club Expenditure</b>	<b>£ 741.53</b>	<b>£ -</b>
<b>6002</b>	<b>Luncheon Club Expenditure</b>	<b>£ 365.58</b>	<b>£ -</b>
<b>6003</b>	<b>Women's Ministry Expenditure</b>	<b>£ -</b>	<b>£ -</b>
<b>6004</b>	<b>Community Coffee Shop</b>	<b>£ 7,094.86</b>	<b>£ -</b>
<b>6005</b>	<b>Community Fund Usage</b>	<b>£ 210.00</b>	<b>£ -</b>
<b>6006</b>	<b>Community Fund Paul Finch</b>	<b>£ 2,065.00</b>	<b>£ -</b>
<b>6007</b>	<b>Community Fund Grieve Family</b>	<b>£ 2,327.00</b>	<b>£ -</b>
<b>6008</b>	<b>Community Fund Jason Bloomfield</b>	<b>£ 115.00</b>	<b>£ -</b>
<b>6009</b>	<b>Community Fund</b>	<b>£ 200.00</b>	<b>£ -</b>
<b>6010</b>	<b>Visiting Ministry</b>	<b>£ 30.00</b>	<b>£ -</b>
<b>6020</b>	<b>Evangelistic Support &amp; Events</b>	<b>£ -</b>	<b>£ -</b>
<b>6030</b>	<b>Special Church Activity</b>	<b>£ -</b>	<b>£ -</b>
<b>6031</b>	<b>Hayes Green Hire - Sundays</b>	<b>£ 2,030.00</b>	<b>£ -</b>
<b>6032</b>	<b>Hayes Green Hire - Coffee Shop</b>	<b>£ 1,725.00</b>	<b>£ 450.00</b>
<b>6033</b>	<b>Off Site Storage Hire</b>	<b>£ -</b>	<b>£ -</b>
<b>6050</b>	<b>Pastoral Expenses - Food</b>	<b>£ 140.21</b>	<b>£ -</b>
<b>6051</b>	<b>Pastoral Expenses - Financial Support</b>	<b>£ -</b>	<b>£ -</b>
<b>6052</b>	<b>Gifts &amp; Special Payments</b>	<b>£ 20.93</b>	<b>£ -</b>
<b>6060</b>	<b>Children's Work</b>	<b>£ 27.36</b>	<b>£ -</b>
<b>6061</b>	<b>School Work</b>	<b>£ -</b>	<b>£ -</b>
<b>6070</b>	<b>Tracts &amp; Leaflets</b>	<b>£ -</b>	<b>£ -</b>
<b>6101</b>	<b>Worship Resources</b>	<b>£ 288.74</b>	<b>£ -</b>
<b>6102</b>	<b>Copyright License</b>	<b>£ 292.58</b>	<b>£ -</b>
<b>6110</b>	<b>Thirtyone: Eight</b>	<b>£ 154.20</b>	<b>£ -</b>
<b>6112</b>		<b>£ -</b>	<b>£ -</b>
<b>6115</b>	<b>AOG Year End Adjust</b>	<b>£ -</b>	<b>£ -</b>
<b>6200</b>	<b>AOG Subscriptions</b>	<b>£ 2,004.00</b>	<b>£ -</b>
<b>6201</b>	<b>Men's Ministry</b>	<b>£ -</b>	<b>£ -</b>
<b>6202</b>		<b>£ -</b>	<b>£ -</b>
<b>6310</b>	<b>Conferences</b>	<b>£ 25.00</b>	<b>£ -</b>
<b>6320</b>	<b>Books &amp; Literature</b>	<b>£ 192.03</b>	<b>£ -</b>
<b>6330</b>	<b>Advertising</b>	<b>£ -</b>	<b>£ -</b>
<b>6350</b>	<b>Training Courses</b>	<b>£ -</b>	<b>£ -</b>
<b>6500</b>	<b>Special Projects</b>	<b>£ 316.63</b>	<b>£ -</b>

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6501	Fun Day	£ 399.50	£ -
6502	Building Repairs	£ 14,537.55	£ -
6503	Christmas Projects	£ 584.00	£ -
6504	Food Bank	£ 345.01	£ -
6505	Trx to General Fund	£ -	£ -
6599	Youth Training Fund Expenditure	£ -	£ -
6600	Tithe Payments	£ 100.00	£ -
6601	CLC Mission Fund	£ 2,020.00	£ -
6602	Pye Green Food Bank	£ 380.00	£ -
6603	Trx to Community Fund	£ 70.00	£ -
6604	Community	£ 500.00	£ -
6605	Missionary 003	£ 285.00	£ -
6606	Beggars Vagrants Addicts	£ 50.00	£ -
6607	A.O.G. Incare	£ -	£ -
6608	Developing Pastors Fund	£ 900.00	£ -
6609	Missionary 004	£ 300.00	£ -
6610	Missionary 002	£ 335.00	£ -
6611	Missionary 001	£ 300.00	£ -
6612	A.O.G. World Ministries	£ 360.00	£ -
6613	Transfer To General Fund	£ -	£ -
6614		£ -	£ -
6700	Visiting Missionaries	£ -	£ -
6701	Missionary Support	£ 700.00	£ -
6702		£ -	£ -
6707		£ 1,383.00	£ -
6900	Chase Community Projects	£ -	£ -
6901	Water 4 Life Beneficiaries	£ -	£ -
6902	Water 4 Life Expenses	£ -	£ -
6903		£ -	£ -
7400	Building Maintenance	£ 1,252.33	£ -
7401	Church Insurance	£ 1,650.73	£ -
7402	Decorating	£ 41.99	£ -
7403	Mortgage Interest	£ -	£ -
7404	Church Cleaner	£ 1,090.00	£ -
7405	Gardener / Painter / Odd Jobs	£ -	£ -
7406		£ -	£ -
7410	Building Professional Fees	£ -	£ -
7411	Building Project 01	£ -	£ -
7412	Building Project 02	£ -	£ -
7413	Building Project 03	£ -	£ -
7414		£ -	£ -
7501	Employee 001	£ 28,660.24	£ -
7502	Employee 002	£ 12,345.41	£ 0.40
7503	Employee 003	£ 11,713.46	£ -
7504	Employee 004	£ 9,229.25	£ -
7540		£ -	£ -
7550	Employer's National Insurance	£ 3,982.97	£ 3,890.38

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<b>7555</b>	<b>Pension Contributions</b>	<b>£ 2,970.67</b>	<b>£ -</b>
<b>7560</b>	<b>Travel Payments</b>	<b>£ -</b>	<b>£ -</b>
<b>7580</b>	<b>Gifts</b>	<b>£ -</b>	<b>£ -</b>
<b>7600</b>	<b>Office Consumables</b>	<b>£ 286.63</b>	<b>£ -</b>
<b>7610</b>	<b>Postage, Envelops &amp; Packing</b>	<b>£ 181.72</b>	<b>£ -</b>
<b>7620</b>	<b>Computer Software</b>	<b>£ 406.54</b>	<b>£ -</b>
<b>7630</b>	<b>Office Equipment</b>	<b>£ 213.11</b>	<b>£ 37.87</b>
<b>7631</b>	<b>Furnishings</b>	<b>£ 15.96</b>	<b>£ -</b>
<b>7632</b>	<b>Storage Hire</b>	<b>£ 717.38</b>	<b>£ -</b>
<b>7634</b>	<b>Window Cleaner</b>	<b>£ 208.00</b>	<b>£ -</b>
<b>7635</b>	<b>Cleaning Equipment and Consumables</b>	<b>£ 118.92</b>	<b>£ -</b>
<b>7636</b>	<b>Refreshments</b>	<b>£ 29.13</b>	<b>£ -</b>
<b>7637</b>	<b>Sundries</b>	<b>£ -</b>	<b>£ -</b>
<b>7660</b>	<b>Church Insurance</b>	<b>£ -</b>	<b>£ -</b>
<b>7670</b>	<b>Professional Fees</b>	<b>£ 490.00</b>	<b>£ -</b>
<b>7671</b>	<b>Bank Charges</b>	<b>£ -</b>	<b>£ -</b>
<b>7672</b>	<b>Bank Debit Card Charges</b>	<b>£ -</b>	<b>£ -</b>
<b>7673</b>	<b>Kingdom Bank Charges</b>	<b>£ 25.00</b>	<b>£ -</b>
<b>7680</b>	<b>Transfer to Other Funds</b>	<b>£ -</b>	<b>£ -</b>
<b>7701</b>	<b>Gas</b>	<b>£ 434.08</b>	<b>£ -</b>
<b>7702</b>	<b>Electricity</b>	<b>£ 686.21</b>	<b>£ -</b>
<b>7703</b>	<b>Water Rates South Staffs</b>	<b>£ 123.47</b>	<b>£ -</b>
<b>7704</b>	<b>Website Costs; Domain Name etc</b>	<b>£ 503.37</b>	<b>£ -</b>
<b>7705</b>	<b>Landline &amp; Broadband</b>	<b>£ 236.12</b>	<b>£ -</b>
<b>7706</b>	<b>EE Mobile Phone</b>	<b>£ 186.22</b>	<b>£ -</b>
<b>7707</b>	<b>Hayes Green WIFI</b>	<b>£ 371.14</b>	<b>£ 27.54</b>
<b>7721</b>		<b>£ -</b>	<b>£ -</b>
<b>9996</b>		<b>£ -</b>	<b>£ -</b>
<b>9997</b>		<b>£ -</b>	<b>£ -</b>
<b>9998</b>		<b>£ -</b>	<b>£ -</b>
<b>9999</b>		<b>£ -</b>	<b>£ -</b>
		<b>£ 734,648.01</b>	<b>£ 734,648.01</b>

### 10. APPENDIX 02. POLICIES, CODES OF PRACTICES AND RISK ASSESSMENTS

This document details the policies and codes of practices for the operation of the Community Life Church. Many of the documents are legal requirements or required by church insurers. It is hoped that they all represent good practise.

Copies of the documents are held within a file held at the church office and may be viewed by relevant persons upon request. Members of various teams will have to sign that they have seen documents which are important for the activity they are involved in.

Due to the pressures caused by the COVID pandemic and lockdowns, the review of the policies has fallen behind.

## 10.1. CHURCH MANAGEMENT

Title	Current Issue	Issue Date	Review Date
Document Management	Issue C	Nov 2020	Nov 2021
Designated Responsible Persons	Issue D	October 2020	October 2021
Bullying & Harassment Policy	Issue B	October 2020	October 2021
Equal Opportunity Policy	Issue E	October 2020	October 2021
Disciplinary Procedure	Issue B	October 2020	October 2021
Grievance Procedure	Issue D	October 2020	October 2021
E-Safety and Acceptable Use Policy	Issue A	Sept 2020	Sept 2021
Reserves & Investments Policy	Issue A	November 2020	November 2021
Environmental Policy	Issue A	March 2021	March 2022

## 10.2. EMPLOYMENT

Title	Current Issue	Issue Date	Review Date
Team Member's Handbook	Issue C	October 2020	October 2021
Staff Handbook	Issue C	October 2020	October 2021
Children and Youth Workers	Issue B	October 2020	October 2021

## 10.3. SAFE GUARDING

Title	Current Issue	Issue Date	Review Date
Child Protection Policy	Issue H	Sept 2020	Sept 2021
Ministering to Children	Issue A	October 2020	October 2021

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E-Safety and Acceptable Use Policy	Issue A	Sept 2020	Sept 2021
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### 10.4. HEALTH & SAFETY

Title	Current Issue	Issue Date	Reviewed	Review Date
Health & Safety Policy	Issue G	October 2020	October 2020	October 2021

### 10.5. CODES OF PRACTISE

For most of the Codes of Practise the review frequency is annually. However, for a few the review frequency is once every three years. This is because of their less critical function.

Title	Current Issue	Issue Date	Reviewed	Review Date
Accidents and First Aid COP	Issue B	October 2020	October 2020	October 2021
Assets & PAT Testing Database	Issue A	October 2020	October 2020	October 2021
Chemical Storage and Use COP	Issue B	October 2020	October 2020	October 2021
Church Cleaner COP	Issue C	October 2020	October 2020	October 2021
Computer Equipment COP	Issue B	October 2020	October 2020	October 2021
Manual Handling COP	Issue C	October 2020	October 2020	October 2021
Nappy Bin COP	Issue C	October 2020	October 2020	October 2023
Storage and Preparation of Food COP - Church	Issue B	October 2020	October 2020	October 2021
Storage and Preparation of Food COP - HGCC	Issue A	October 2020	October 2020	October 2021
Tools, Machinery & Electrical Safety COP	Issue B	October 2020	October 2020	October 2021
Working Alone COP	Issue B	October 2020	October 2020	October 2021

Working at Heights COP	Issue C	October 2020	October 2020	October 2021
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## 10.6. RISK ASSESSMENTS

Risk Assessment	Reviewed Date
COVID 19	21/06/2021
Church Maintenance	21/06/2021
Church Meetings	21/06/2021
Cleaning	21/06/2021
Community Centre Meetings	21/06/2021
Food Preparation	21/06/2021
Home Groups	21/06/2021
Illnesses & Emergencies	21/06/2021
Money Handling	21/06/2021
Use of Power Tools	21/06/2021
Water Baptism Services	21/06/2021
Working Alone	21/06/2021
Working at Heights	21/06/2021
Parent & Toddler Group	21/06/2021
Children's Activities	21/06/2021
External Play Area	21/06/2021
Family Fun Day	21/06/2021