



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
COMMUNITY LIFE CHURCH

**On accounts for the year  
ended**

31 DECEMBER 2020

**Charity no  
(if any)**

1052553

**Set out on pages**

ATTACHED

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

22/10/2021

**Name:**

Gemma Lawton, Bradleys Accountancy Practice

**Relevant professional  
qualification(s) or body  
(if any):**

BA (Hons), MAAT.

**Address:**

First Floor Offices

84 -90 Market Street

Hednesford, Staffordshire, WS12 1AG

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**COMMUNITY LIFE CHURCH  
FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2019**

**BALANCE SHEET**

	2020	2019
<b>FIXED ASSETS</b>		
Building	356,927.28	356,927.28
Fixtures & fittings	3,796.98	3,796.98
Equipment	6,498.94	6,498.94
	<u>367,223.20</u>	<u>367,223.20</u>
<b>CURRENT ASSETS</b>		
Bank balances	32,534.99	36,711.41
Department funds	2,020.37	2,166.05
Cash in hand	1,025.33	216.51
	<u>35,580.69</u>	<u>39,093.97</u>
<b>LESS CURRENT LIABILITIES</b>		
Chase community projects - unspent		
Paye creditor	753.16	524.73
Pensions	367.36	434.09
	<u>1,120.52</u>	<u>958.82</u>
<b>NET CURRENT ASSETS</b>	34,460.17	38,135.15
<b>NET ASSETS</b>	<u>401,683.37</u>	<u>405,358.35</u>
<b>REPRESENTED BY:</b>		
<b>DEPARTMENT FUNDS</b>	2,020.37	2,166.05
<b>DESIGNATED FUNDS -PROJECTS</b>	-913.29	519.03
<b>OTHER DESIGNATED FUNDS</b>	26,908.55	32,826.24
<b>ACCUMULATED FUNDS</b>		
Balance brought forward 1/1/2020	369,847.03	370,022.07
Surplus for year	<u>3,820.71</u>	<u>-175.04</u>
	373,667.74	369,847.03
	<u>401,683.37</u>	<u>405,358.35</u>

**ACCOUNTANTS REPORT**

I have prepared the financial statements for Community Life Church from information and explanations provided.

Bradleys  
Accountancy and Taxation Services  
84-90 Market Street  
Hednesford  
Cannock  
Staffs  
WS12 1AG

22nd October 2021

**COMMUNITY LIFE CHURCH  
FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2020**

**INCOME & EXPENDITURE ACCOUNT**

	2020		2019	
	£	£	£	£
<b>INCOME</b>				
<b>General fund:</b>				
Tithes & offerings	23,652.53		26,581.94	
Gift aid donations	30,120.88		30,669.11	
Income tax refunds	9,428.99		9,701.41	
Other income	23,451.62		8,326.72	
Church Mission	3,080.00		9,395.41	
Bank interest	84.02		214.44	
		89,818.04		84,889.03
<b>Building fund:</b>				
Offerings	220.00		300.00	
Gift aid donations	845.00		560.00	
Income tax refunds	206.25		220.00	
		1,271.25		1,080.00
<b>TOTAL INCOME</b>		<u>91,089.29</u>		<u>85,969.03</u>
<b>EXPENDITURE</b>				
<b>Overheads:</b>				
Pastor's wages	29,355.01		29,433.00	
Other wages	32,541.60		26,295.72	
National insurance contributions	1,307.52		148.57	
Pension Contributions	3,095.44		2,500.08	
Travel expenses	76.29		1,048.43	
Office expenses	882.33		1,146.65	
Professional fees	150.00		138.00	
Utilities	2,454.06		1,810.77	
Telephone	872.37		777.17	
Cleaning and sundries	295.26		527.35	
Hayes Green costs	856.17		2,560.00	
Storage Hire	260.00		599.10	
		<u>72,146.05</u>		<u>66,984.84</u>
<b>Building fund</b>				
Maintenance and insurance	<u>3,423.75</u>		<u>3,960.87</u>	
		3,423.75		3,960.87
Ministry expenses		4,957.56		7,496.71
Net missionary expenses		3,252.50		388.74
Transfer to Other Designated Funds		5,200.00		0.00
Church tithe		5,930.14		7,312.91
<b>TOTAL EXPENDITURE</b>		<u>94,910.00</u>		<u>86,144.07</u>
<b>Surplus/(Excess of expenditure) over Income for the year</b>		<u>-3,820.71</u>		<u>-175.04</u>

**ACCOUNTANTS REPORT**

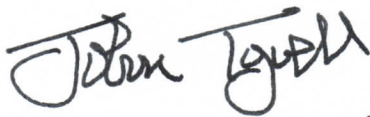
I have prepared the financial statements for Community Life Church from information and explanations provided.

Bradleys  
Accountancy and Taxation Services  
84-90 Market Street  
Hednesford  
Staffs  
WS12 1AG

22nd October 2021

# Community Life Church

## 2020 Year End Report

A handwritten signature in black ink, appearing to read 'John Tyrell'.

15th February 2021

John Tyrell:

Senior Leader and Chair of Trustees

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### 1. INTRODUCTION

The Community Life Church – Cannock is a local church based in Cannock Staffordshire. We were formerly known as the Hednesford Pentecostal Church. We changed the name to reflect changes in local town boundaries and the church's vision.

We own a church building at:

Community Life Church,  
Hill Street,  
Heath Hayes,  
Cannock, WS12 2DP, UK.

This building is used for numerous church and community activities. However, it is now too small for the Sunday morning congregation. The Sunday morning service is therefore held at the:

Hayes Green Community Centre,  
Heath Way,  
Heath Hayes,  
Cannock, WS12 3XP, UK.

The church's website is: [www.communitylifechurch.uk](http://www.communitylifechurch.uk).

The church is governed by a Leadership Team, members of which also serve as the church Trustees.

The church is an "Assemblies of God UK" Pentecostal Church. The national offices of Assemblies of God UK are:

The National Ministry Centre,  
Mattersey Hall,  
Retford Road,  
Mattersey, DN10 5HD

The church is a Registered Charity (England & Wales), No 1052553.

### 2. LEADERSHIP TEAM

The Leadership Team Members at the start of 2020 were;

Mr John Tyrell,  
Mr Gary Howell,  
Mr Ian Foscett,  
Mrs Sandra Tyrell  
Mrs Ruth Howell.

We had been seeking to increase the size of the Leadership Team. This was to spread the work load and to ensure stability.

In December 2020 the following members were invited to join the Leadership Team. They each accepted the offer.

Mr Stuart Lees  
Mrs Mel Lees

Mr Garry Ball.

## 3. YEAR END SUMMARY

2020 has been a challenging year for the Community Life Church because of the COVID-19 pandemic.

We were able to quickly adapt to the first national Lockdown, by starting live video meetings using Zoom. These Zoom meetings have been used for Sunday Morning Services, Prayer Meetings, Small Groups Meetings and Leadership Meetings.

In addition, preaching messages and Bible Studies have made available in audio and video formats via the church website and YouTube. The Church website has been an invaluable means of access to the church.

The church's meetings in Residential Homes, School Assemblies, the Lunch Club and the Parent and Toddler Group, all had to be cancelled due to the pandemic.

During the initial six months of the pandemic, the church leadership conducted a couple of postal surveys with the church membership, to poll their opinions and requirements.

Once the national lockdown was over, the majority of members showed their preference for the continued use of the Zoom meetings, rather than risking public meetings. A Sunday evening was started for those individuals who were unable to participate online. However, this was stopped when the second wave began.

The church leadership thought it was unwise to restart physical meetings around Christmas period. This would have been legal, but the spiralling infection rate was a great concern.

During the pandemic the church Pastoral Care Team, have kept in touch with all the church members. Also, the prayer chain has served the church well.

The Cherished Coffee Shop did open in between national lockdowns, and was doing a lot of business.

The church's Hope at Christmas campaign gave £800 in food vouchers and nearly 50 Christmas presents to families in most need.

Each week, the church helps people in the community who are struggling because of unemployment, benefit changes or substance addictions. Help is provided through our Community Fund, food donations and local Food Bank vouchers. Church members have proven generous in financially supporting the Community Fund and providing food produce.

## 4. POLICIES AND CODES OF PRACTICES

The Leadership Team recognises its responsibilities for the Health & Safety, Safe Guarding, other policies and Risk Assessments. All the policies and codes of practices are regularly reviewed.

Section 12. Appendix 02. Policies, Codes of Practices and Risk Assessments details the policies etc.



## 5. BUILDING MAINTENANCE AND REPAIR

The church building on Hill Street has been kept in a good state of repair, with various maintenance and repair projects being performed.

The required safety inspections have been performed. The central heating gas boiler is serviced with British Gas on an annual basis. The Fire Alarm and emergency lighting is tested each week. The smoke detectors are tested annually. All the electrical equipment under goes PAT testing.

## 6. 2020 FINANCIAL REPORT

### 6.1. CONCLUSIONS

The financial performance of the church in 2020 was reasonable. The church finances were not greatly affected by the COVID-19 pandemic. The income was about 4 % less than 2019.

We did not have to use as much of the Strategic Reserve to support the Wage Bill, as we had budgeted for. This was because of the UK Government's Furlough scheme and the Coronavirus Job Retention Scheme. The church received £14,031 from the CJRS. This was received as Subsidiary Income.

The General Fund enjoyed a surplus of £1,540. However, the General Fund Income for 2020 includes £5,200 transferred from the Strategic Reserves. Without this transfer there would have been a deficit of £3,660.

The following table summarises the performance of the General Fund:

#### General Fund

Income & Transfers	£ 90,211.91
Expenditure	£ 88,671.34
Surplus / Deficit	£ 1,540.57
Balance Brought Forward	£ 678.77
Present Balance	£ 2,219.34

The COVID-19 pandemic had a much great effect upon the operation of the church departments. In total the departments made a deficit of £2,769.

### 6.2. SUMMARY

The following table summarises the End of Year balances for the various departments, accounts and funds.

#### General Fund

Offerings	£57,310.44
Subsidiary Income	£23,910.22
Building Fund	£ 1,271.25
Transfers	£ 7,720.00
Expenditure	£88,671.34
Surplus / Deficit	£ 1,540.57

## 2020 Year End Report

Balance Brought Forward	£ 678.77
Present Balance	£ 2,219.34

### Offerings

Missionary	£ 1,757.60
General	£57,310.44

### Accounts check

Total Cash in Hand	£35,597.09
General Fund	£ 2,219.34
Missionary Balance	£ 166.17
Church Tithe Fund	£ 474.88
PAYE & Pensions	£ 1,120.52
Grants Balance	£ -
Chase Community Projects	£ -
Special Projects	£ 1,807.21
Strategic Reserve	£27,421.38
Other Designated Funds	£ 144.00
Source Youth Club	£ 741.53
Lunch Club	£ 957.84
Roses Women's Ministry	£ 252.94
Community Coffee Shop	£ 68.06
Community Fund	£ 223.22
Total	£35,597.09

Error Check -£ 0.00

The "Total Cash in Hand" is the sum of all the accounts. The "Total" at the end of the table, is the sum of all the department and fund balances. If the two figures were not the same, it would indicate that there was an accounting error.

### 6.3. ACCOUNT BALANCES

This table shows the End of Year Balances for physical accounts

1200	CO-OPERATIVE BANK	£ 6,528.29
1220	KINGDOM BANK LTD	£26,006.70
1230	PETTY CASH	£ 1,041.73
1233	Source Youth Club	£ 741.53
1234	Lunch Club	£ 957.84
1235	Roses Women's Ministry	£ 252.94
1236	Community Coffee Shop	£ 68.06

	Total	£35,597.09
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#### 6.4. TOTAL ASSETS

##### Total Assets

Building	£ 356,927.28	
Fixtures & Fittings	£ 32,000.00	
Accounts	£ 35,597.09	
Departments	£ 2,020.37	
Total Liabilities		£ 3,936.00
Total	£ 422,608.74	

#### 6.5. INCOME

An abridged version of the income is as follows.

General Fund Offerings	£ 57,310
Subsidiary Income	£ 23,910
Building Fund Offerings	£ 1,271
Church Mission Income	£ 2,520
Transfers from other Funds	£ 5,200
General Fund Income	£ 90,212
Project Fund	£ 4,086
Missionary Offerings	£ 1,185
Community Fund Offerings	£ 4,565
Departmental Income	£ 6,279
Grand Total	£ 106,326

The General Fund is shown separately. This is unrestricted and non-designated money, available for the everyday costs of the church. The majority of the General Fund Income (64 %) comes from the offerings from the church members. This percentage is lower this year, because of the effect of the subsidiary income from the CJRS.

The Subsidiary Income includes hire charges for the church building, donations from the Cherished Coffee Shop and a regular gift which covers the hire cost of the Hayes Green Community Centre.

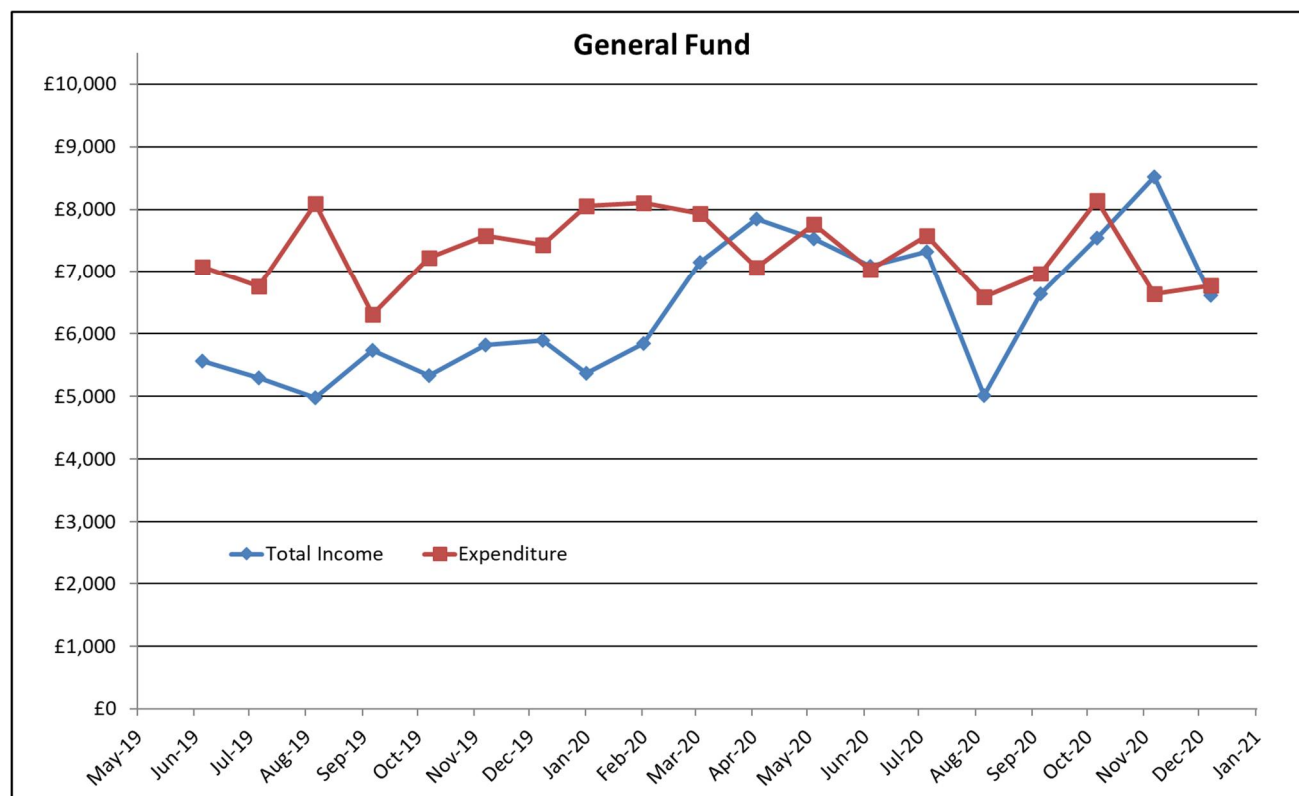
The £5,200 transferred into the General Fund, was from the Church's Strategic Reserve.

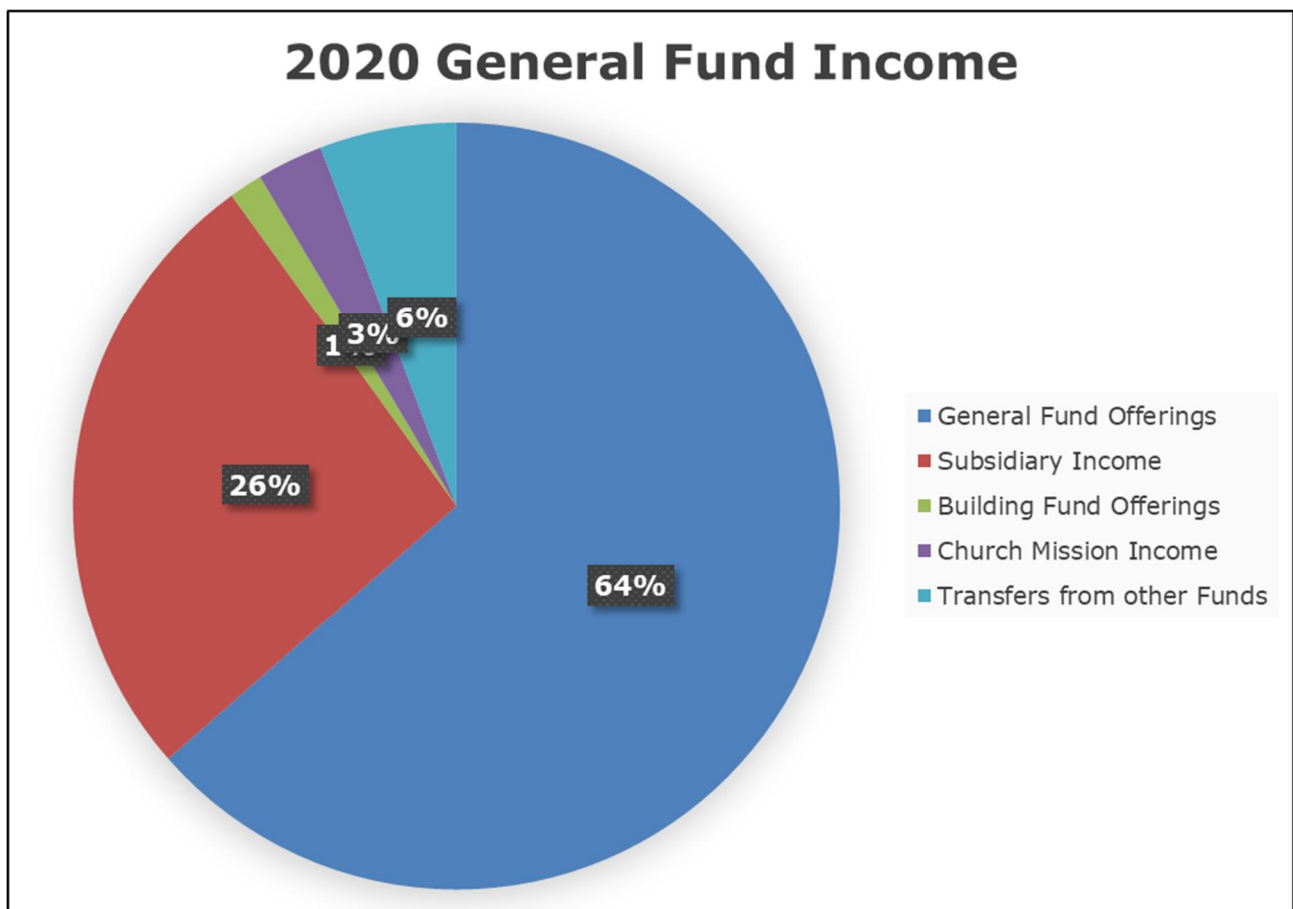
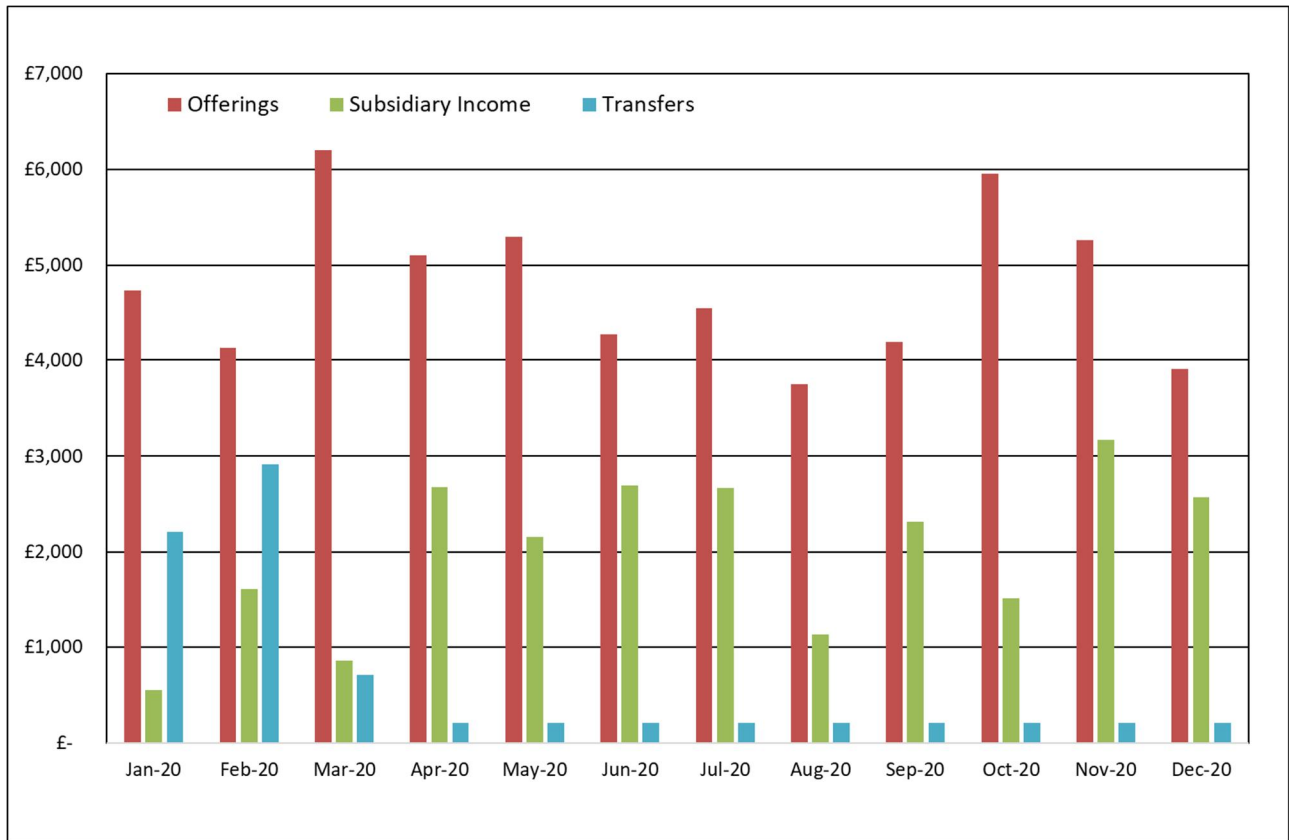
The Project Fund income comes primarily through the sale of donated goods at the Lunch Club. Although this isn't restricted money, it is used for the purchase

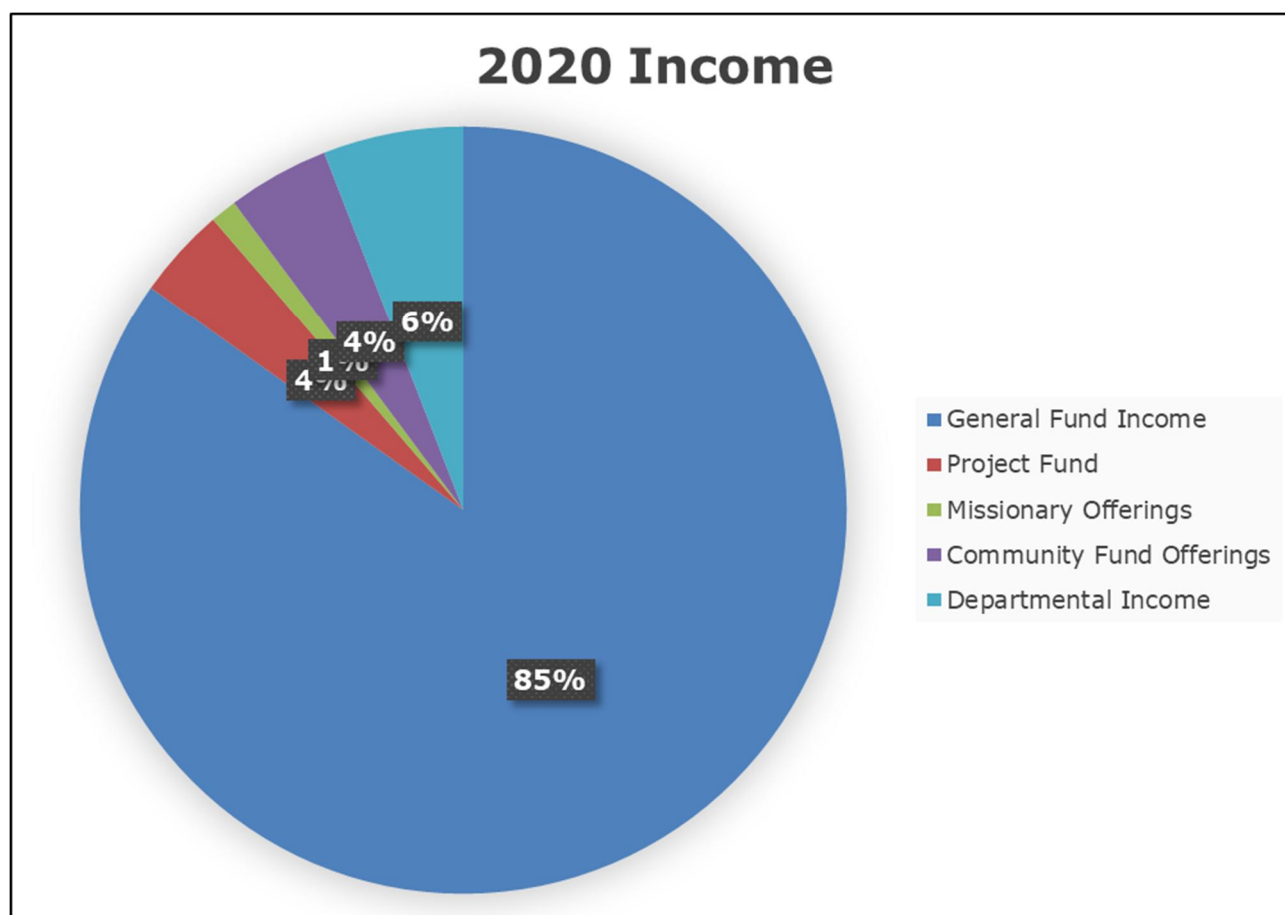
## 2020 Year End Report

of new equipment, projects or special events (Family Fun Day, Children's Christmas Party).

The Community Fund is a reserve which is used to help people in need; such as the purchase of food or electricity. The majority of recipients are people from the community, who coming seeking assistance. Occasionally the fund has been used to help some individuals in the church's congregation. Income to the Community Fund is from designated gifts.







#### 6.6. EXPENDITURE

An abridged version of the expenditure is as follows:

Ministry Expenses	£	7,509
Overheads	£	5,135
Employment Costs	£	66,300
Building	£	3,424
Tithe & Missionary %	£	7,998
Transfer to Other Funds		
<b>Total General Fund Expenditure</b>	<b>£</b>	<b>90,365</b>
Projects Expenditure	£	3,399
Missionary Expenditure	£	2,068
Community Fund Exp	£	5,169
Departmental Expenditure	£	9,048
<b>Grand Total</b>	<b>£</b>	<b>110,050</b>

The General Fund is shown separately. The employment costs (wages, NI contributions and pension contributions) make up the majority of the General Fund expenditure (73 %). However, three of the four wages pay for direct

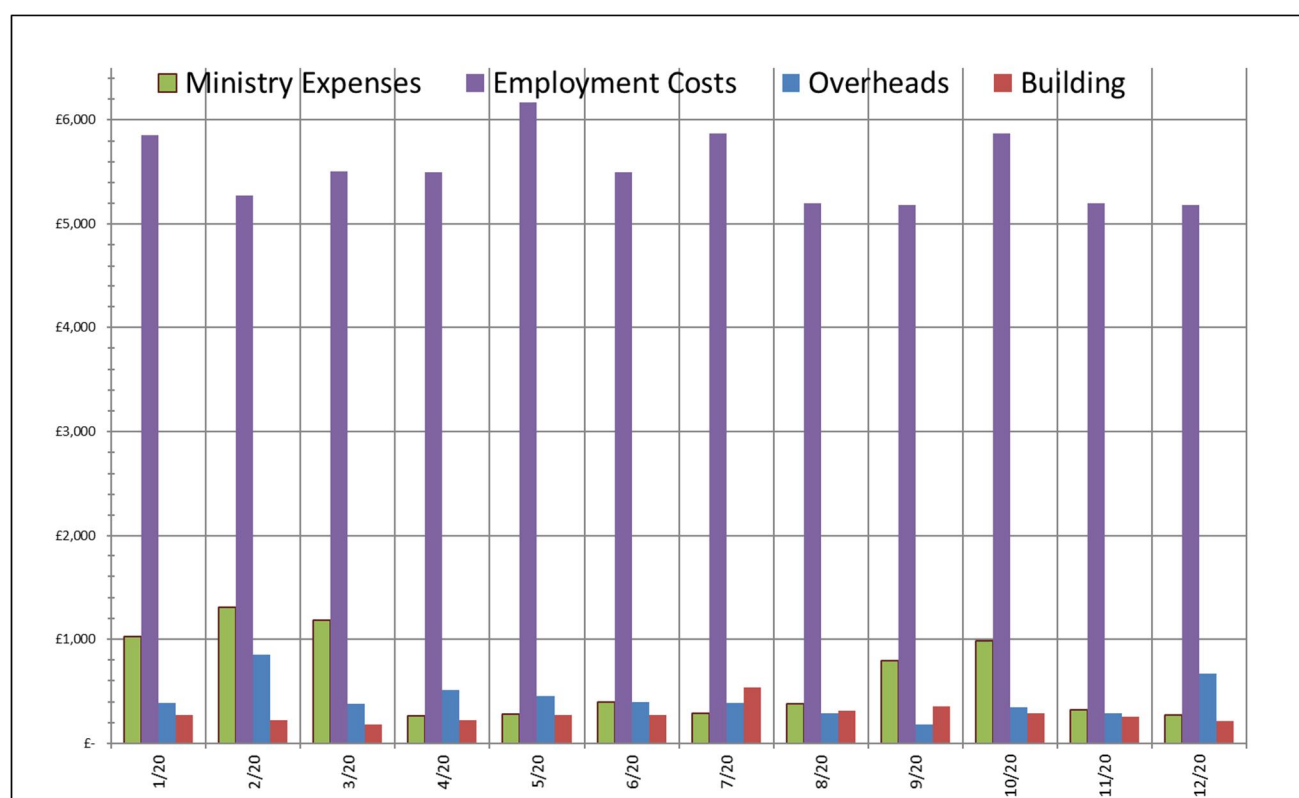
ministry and not for administration or building maintenance. The fourth wage, that of the Assistant Manager of the Coffee Shop, is seen to provide a consistent opportunity for outreach and social engagement.

The church qualified for the Government's Employment Allowance Scheme, which has reduced the Employer's National Insurance Contributions by £2,000 per financial year.

The total building maintenance cost for 2020 was £3,423. The cost of hiring the Hayes Green Community Centre for Sundays was £856. This was a lot less than normal years because of the pandemic.

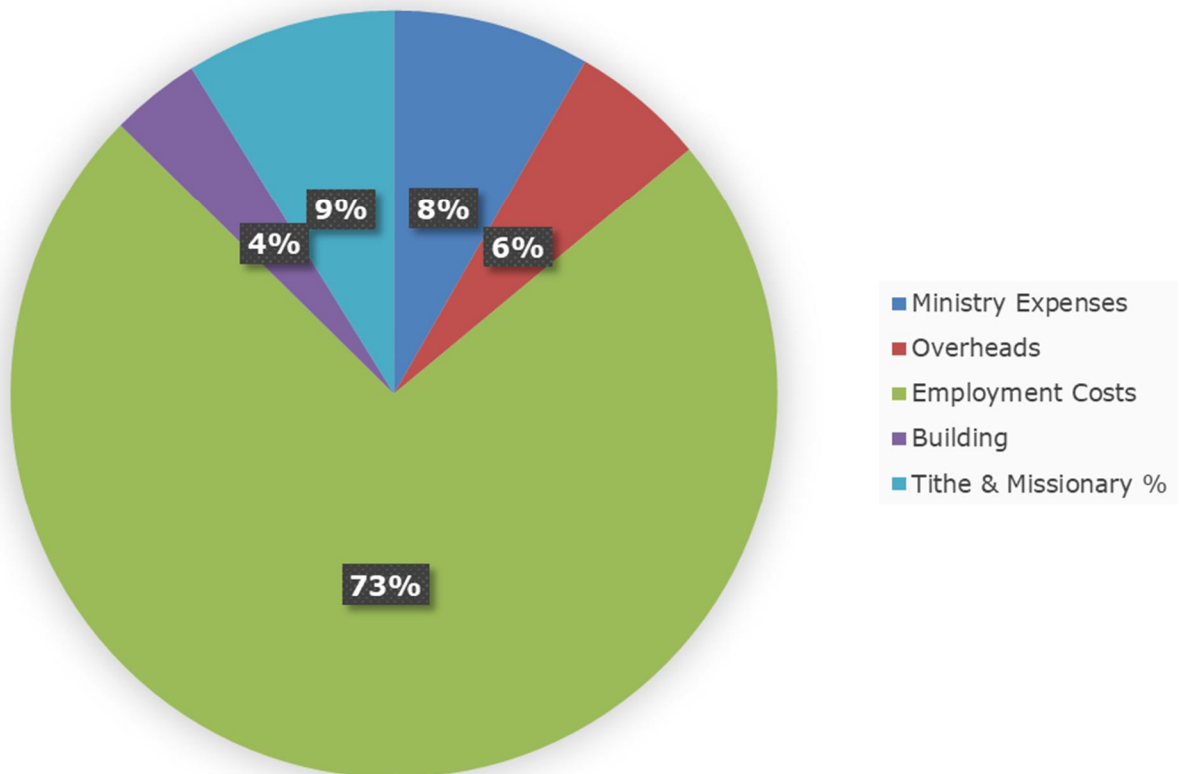
The Coffee Shop paid £1,695 for hiring the Community Centre.

The church designates 10% of its General Fund income to the Tithe Fund and 1 % to the Missionary Fund.

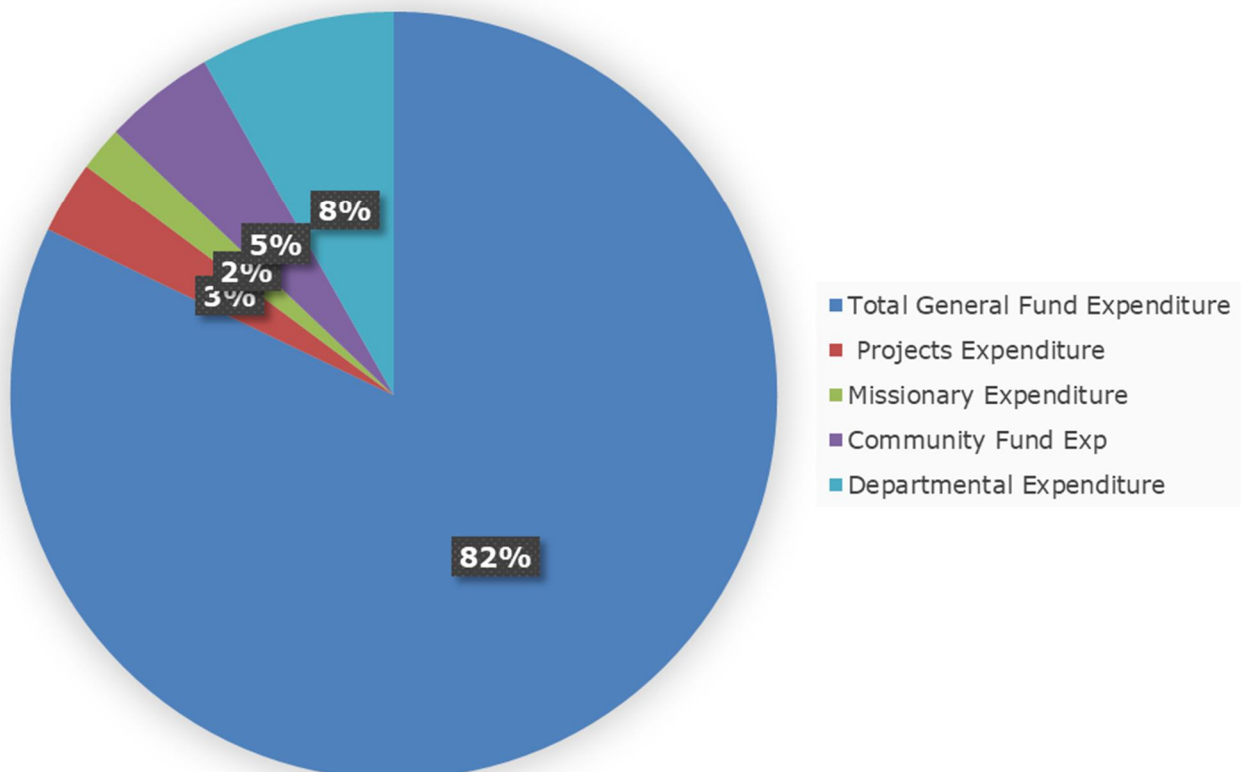




## 2020 General Fund Exp



## 2020 Expenditure



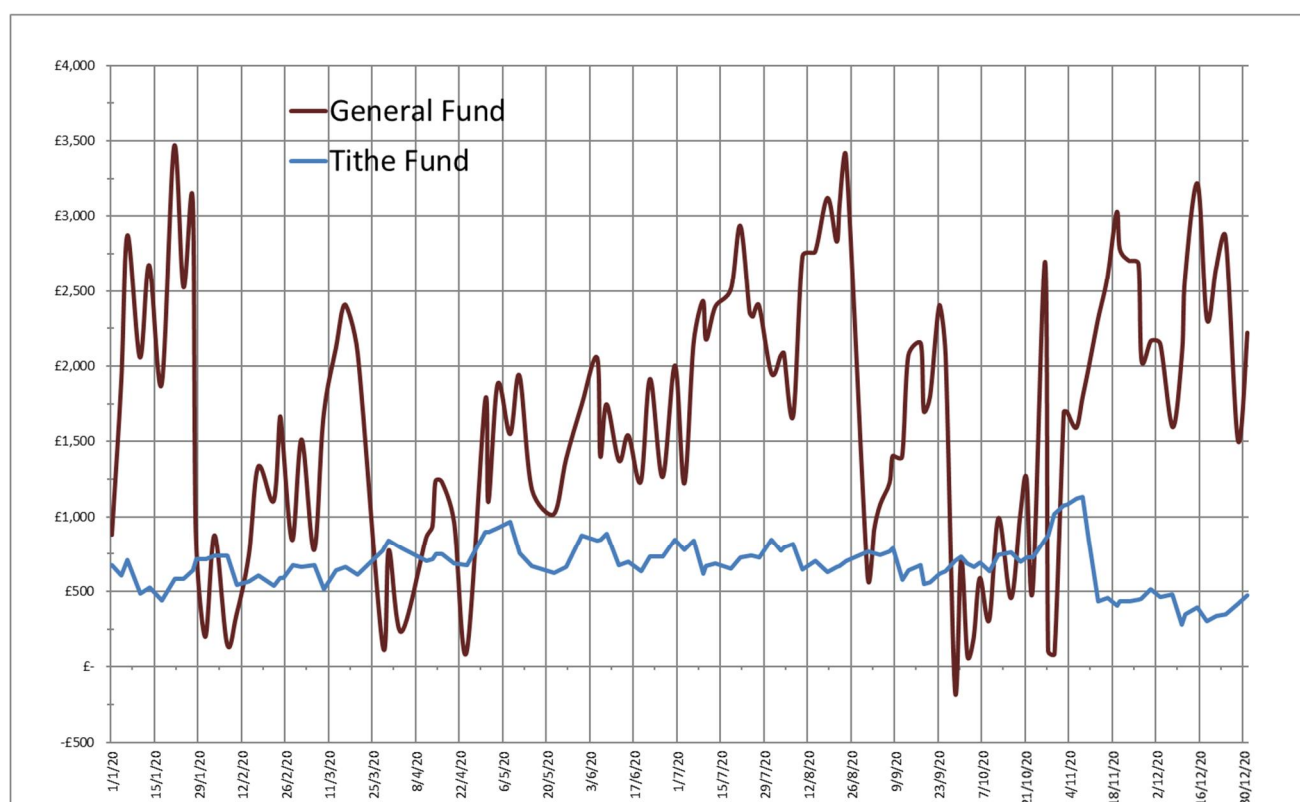
## 6.7. SURPLUSES AND BALANCES

The General Fund deficit is explained in the Summary statement above. The Missionary Fund show a deficit for the year. This is due to the sending of funds to missionaries on 2019, which were raised in 2018.

General Fund	-£	153
Projects Fund	£	687
Missionary Fund	-£	884
Community Fund	-£	604
Departments	-£	2,769
Grand Total	-£	3,723

## 6.8. TRENDS

The following graphs show fluctuations in the balance of the General Fund and the monthly income and monthly expenditure.



## 6.9. TITHE FUND

The church has maintained its commitment to support missionaries, charities, disaster relief funds and other ministries. £5,731 or 10 % of income to the General Fund is assigned to the Tithe Fund. £573 or 1 % of the income to the General Fund is assigned to the Missionary Fund.

The total Tithe Fund Expenditure was £5,930.

£3,020 of this was used to help subsidise the wages of the Assistant Coffee Shop Manager.

## 6.10. MISSIONARY GIVING

As well as the 1 % of the General Fund that is allocated to the Missionary Fund, monthly payments to various missionaries are made from the Church Tithe Fund. In addition, members of the congregation donate to the Missionaries whether through offerings taken when the missionaries visit or from the "Missionary Boxes".

People collect their loose change in the Missionary Boxes and twice a year the money is collected by the church.

Missionary Offerings	£ 1,185
% of General Fund	£ 373
Tithe Gifts to Missionaries	£ 1,180
Total	£ 2,738

The Missionary Offerings was a lot lower this year, due to the closure of Sunday Services.

The total amount given to missionaries is equivalent to 4.8 % of the General Fund offerings.

## 6.11. COFFEE SHOP FINANCES

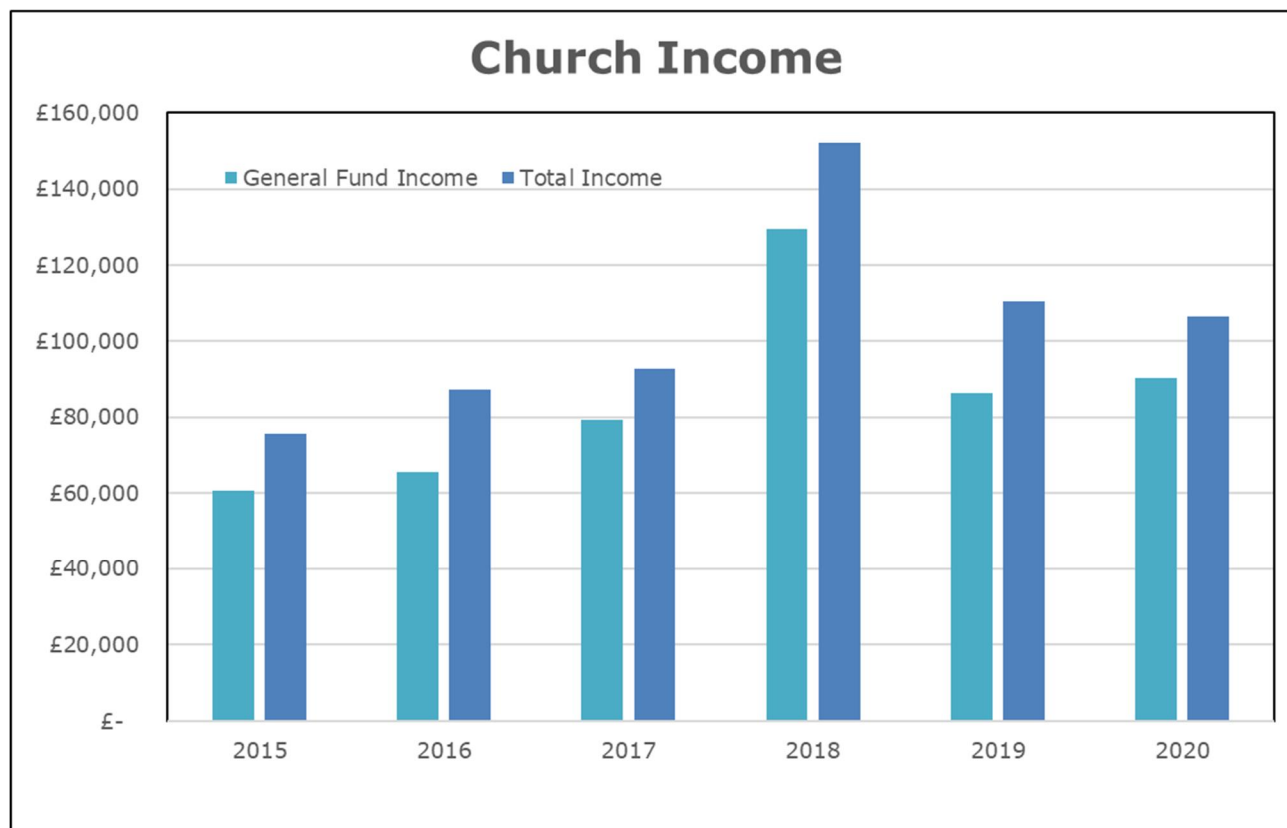
The following tables details the cost to the church of running the Coffee Shop.

For 2020 the total cost was £5,131.

6032	Hayes Green Hire	£ 1,695.00	
7707	Hayes Green WIFI	£ 403.20	
7504	Wages 04	£ 9,644.44	£ 7.73
			£ -
5151	Hayes Green Hire Donations		£ 1,270.00
5154	Coffee Shop Hall Hire		£ 865.00
5200	Community Centre WIFI		£ 268.80
5153	Coffee Shop Donations		£ 4,200.00
	Totals	£ 11,742.64	£ 6,611.53
	Deficit	£ 5,131.11	

## 7. COMPARISON WITH PREVIOUS YEARS

## 7.1. INCOME



The General Fund Offerings for 2018 included a large gift (£58,600) from the estate of a deceased member. It makes direct comparison with other years invalid. If we take that gift out of the 2018 figures, the General Fund Offering was £61,720.

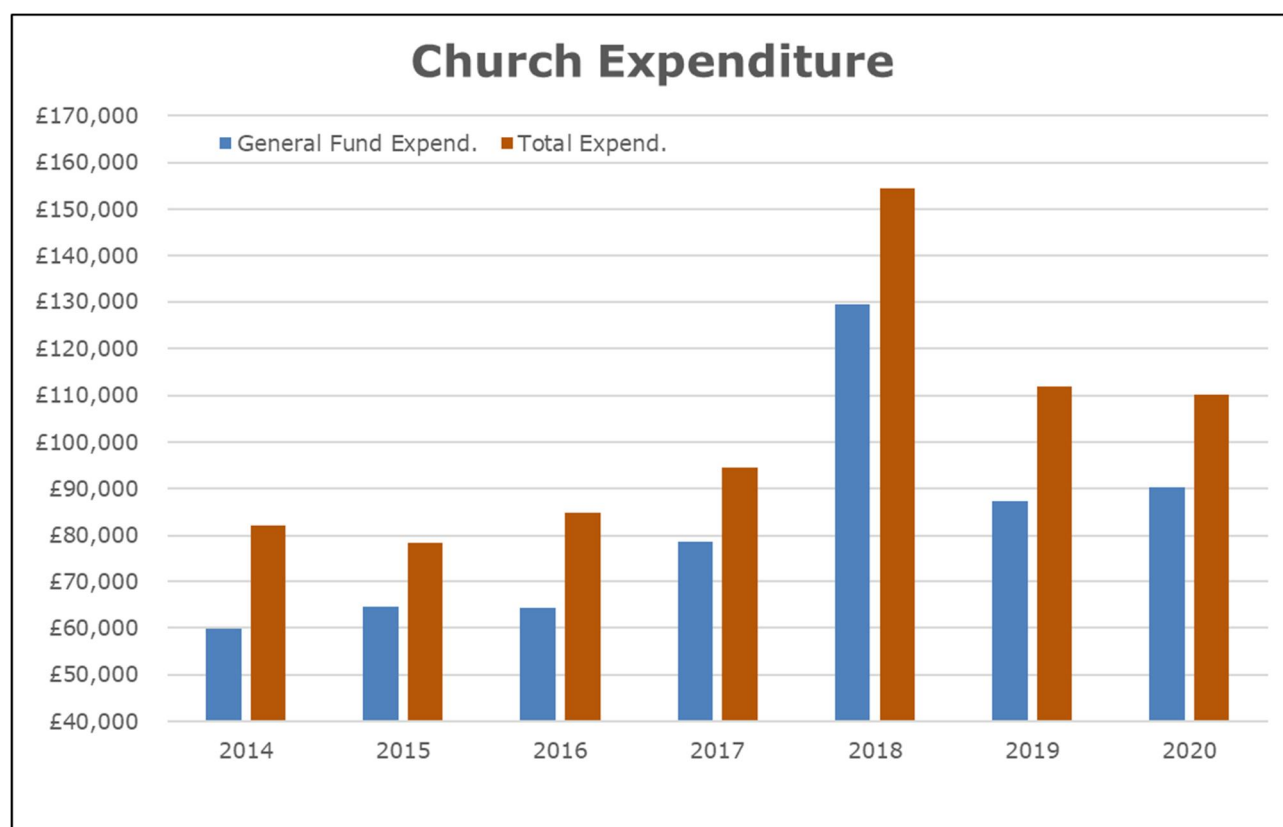
The total church income for 2020 was 4 % lower than 2019. The General Fund income was 15 % lower than 2019.

	2016	2017	2018	2019	2020
General Fund Offerings	£ 51,670	£ 56,589	£ 120,320	£ 67,139	£ 57,310
Subsidiary Income	£ 3,330	£ 2,737	£ 1,971	£ 8,123	£ 23,910
Building Fund Offerings	£ 6,975	£ 16,334	£ 3,638	£ 1,500	£ 1,271
Church Mission Income	£ 3,507	£ 3,516	£ 3,474	£ 2,395	£ 2,520
Transfers from other Funds				£ 7,000	£ 5,200

## 2020 Year End Report

General Fund Income	£ 65,482	£ 79,176	£ 129,402	£ 86,157	£ 90,212
Project Fund	£ 4,653	£ 2,285	£ 5,946	£ 3,521	£ 4,086
Missionary Offerings	£ 2,905	£ 2,320	£ 6,278	£ 3,320	£ 1,185
Community Fund Offerings	£ 440	£ 412	£ 441	£ 2,985	£ 4,565
Departmental Income	£ 13,612	£ 8,616	£ 10,181	£ 14,313	£ 6,279
Grand Total	£ 87,092	£ 92,810	£ 152,247	£ 110,297	£ 106,326

### 7.2. EXPENDITURE



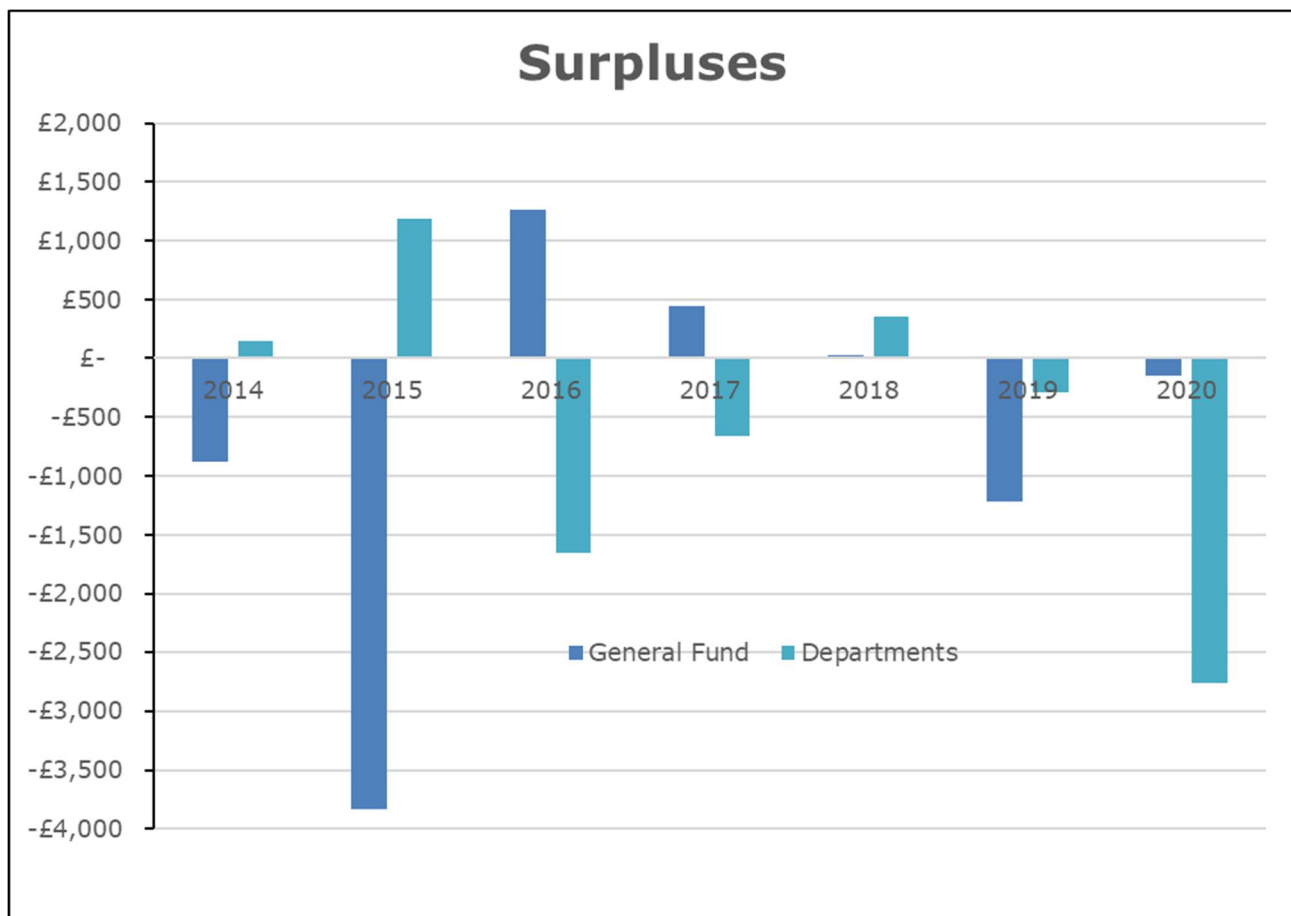
The expenditure for 2018 included the transfer of a large amount of money (£39,600) into the Strategic Savings Fund and the large amount used to pay off the Mortgage (£11,075). It makes direct comparison with other years invalid. If we take those values from the 2018 figures, then the General Fund Expenditure was £81,680.

The total expenditure for 2020 was 2 % lower than 2019. The General Fund Expenditure was 3 % lower than 2019.

## 2020 Year End Report

	2016	2017	2018	2019	2020
Ministry Expenses	£ 5,615	£ 6,118	£ 9,133	£ 11,174	£ 7,509
Overheads	£ 5,516	£ 5,755	£ 5,552	£ 6,476	£ 5,135
Employment Costs	£ 43,028	£ 42,579	£ 47,119	£ 58,377	£ 66,300
Building	£ 6,358	£ 18,051	£ 14,269	£ 3,961	£ 3,424
Tithe & Missionary %	£ 3,699	£ 6,225	£ 12,032	£ 7,385	£ 7,998
Transfer to Other Funds			£ 41,272		
Total General Fund Expenditure	£ 64,216	£ 78,728	£ 129,376	£ 87,374	£ 90,365
Projects Expenditure	£ 2,163	£ 3,061	£ 7,092	£ 3,112	£ 3,399
Missionary Expenditure	£ 2,861	£ 2,891	£ 7,660	£ 3,913	£ 2,068
Community Fund Exp	£ 475	£ 450	£ 450	£ 2,930	£ 5,169
Departmental Expenditure	£ 15,270	£ 9,274	£ 9,832	£ 14,603	£ 9,048
Grand Total	£ 84,985	£ 94,403	£ 154,410	£ 111,932	£ 110,050

## 7.3. SURPLUS / DEFICIT



	2016	2017	2018	2019	2020
General Fund	£ 1,266	£ 448	£ 26	-£ 1,216	-£ 153
Projects Fund	£ 2,490	-£ 776	-£ 1,146	£ 409	£ 687
Missionary Fund	£ 44	-£ 571	-£ 1,382	-£ 594	-£ 884
Community Fund	-£ 35	-£ 38	-£ 9	£ 55	-£ 604
Departments	-£ 1,659	-£ 657	£ 349	-£ 289	-£ 2,769
Grand Total	£ 2,107	-£ 1,593	-£ 2,163	-£ 1,635	-£ 3,723



## 8. INTERMEDIATE REPORTS

The names of donors and recipients have been redacted for data protection reasons.

## Short Term Liabilities

	PAYE & Pension Contrib.		£ 1,120.52
	Total Grant Money		£ -
	Total Designated Funds		£30,053.47
	Chase Community Projects		£ -
	Total		£31,173.99

## Long Term Liabilities

2330	MORTGAGES		£ -
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## Subsidiary Income

5100	Administration Charges	£ -	£ -
5140	Miscellaneous Sales	£ -	£ 88.50
5150	Hayes Green Sunday Donations	£ -	£ 2,105.00
5151	Hayes Green Coffee Shop Donations	£ -	£ 1,270.00
5152	Funeral Donations	£ -	£ 30.00
5153	Coffee Shop Donations	£ -	£ 4,200.00
5154	Coffee Shop Hall Hire	£ -	£ 865.00
5200	Community Centre WIFI	£ -	£ 268.80
5300	Product Sales	£ -	£ -
5400	Room Hire Charges	£ -	£ 420.00
5401	Hall Hire: Source Youth Club	£ -	£ -
5402	Hall Hire: Lunch Club	£ -	£ 190.00
5403	Hall Hire:	£ -	£ -
5404	Hall Hire: Kid's Club	£ -	£ 26.00
5405	Hall Hire: Heath Hayes Girl Guides	£ -	£ 360.00
5406	Hall Hire: Craft Club	£ -	£ 32.50
5407	Hire 7	£ -	£ -
5409	CJRS	£ -	£14,054.42
	Total		£23,910.22

## General Income

4120	General Fund Transfers	£ -	£ 5,200.00
4220	Church Tithe Mission Transfers	£ -	£ 2,520.00
4121	General Fund Non Gift Aid	£ -	£13,945.53
4122	General Fund Cheques	£ 150.00	£ 3,267.00
4123	General Fund Miscellaneous Offering	£ -	£ 300.00
4130		£ -	£ -

## 2020 Year End Report

4141	Flour Power Bakery	£ -	£ 1,090.00
4142	Kingdom Bank Interest	£ -	£ 84.02
4148	Petty Cash Tin Corrections	£ 52.60	£ 69.00
4149	Gift Aid Tax Repaid	£ -	£ 9,428.99
	Gift Aid Donations	£ -	£29,328.50
	Offerings Sub Total		£57,310.44
	Offerings & Transfers Total		£65,030.44

### Building Fund

4321	BF Non Gift Aid	£ -	£ 220.00
4323	BF Special Offering	£ -	£ -
4330	BF Standing Orders & Bank Receipts	£ -	£ -
4349	BF Gift Aid Tax Received	£ -	£ 206.25
	BF Gift Aid Donations	£ -	£ 845.00
7400	Building Maintenance	£ 432.49	£ -
7401	Church Insurance	£ 1,531.26	£ -
7402	Decorating	£ -	£ -
7404	Church Cleaner	£ 1,060.00	£ -
7405	Gardener / Painter / Odd Jobs	£ 400.00	£ -
7410	Building Professional Fees	£ -	£ -
7411	Building Project 01	£ -	£ -
7412	Building Project 02	£ -	£ -
7413	Building Project 03	£ -	£ -
	Totals	£ 3,423.75	£ 1,271.25
	Surplus / Deficit		-£ 2,152.50

### Missionary

4420	Missionary Offerings	£ -	£ 210.00
4431	Missionary Boxes	£ -	£ 322.00
4432		£ -	£ -
4449	Gift Aid Tax Back	£ -	£ 123.50
	Gift Aid Donations	£ -	£ 529.00
	Agreed % of General Fund		£ 573.10
6700	Visiting Missionaries	£ 1,180.00	£ -
6701	Missionary Support	£ 600.00	£ -
6706		£ -	£ -
6707		£ 288.00	£ -

## 2020 Year End Report

	Totals	£ 2,068.00	£ 1,757.60
	Amount Brought Fwd	£ -	£ 476.57
	Current Balance		£ 166.17

### Departments

	Youth Club B/F		£ 1,269.91
4001	Source Youth Club Income		£ 970.67
6001	Source Youth Club Expenditure	£ 528.38	
	Balance		£ 1,712.20

	Luncheon Club B/F		£ 1,572.66
4002	Luncheon Club Income		£ 633.60
6002	Luncheon Club Expenditure	£ 614.82	
	Balance		£ 1,591.44

	Women's Ministry B/F		£ 315.67
4003	Women's Ministry Income		£ 110.00
6003	Women's Ministry Expenditure	£ 62.73	
	Balance		£ 362.94

	Strategic Reserves B/F		£32,621.38
	Strategic Reserves Added		£ -
	Strategic Reserves Subtracted	£ 5,200.00	
	Balance		£27,421.38

	Coffee Shop B/F		£ 7,910.46
4004	Community Coffee Shop Income		£ 4,565.00
6004	Community Coffee Shop Expenditure	£ 7,842.40	
	Balance		£ 4,633.06

	Community Fund B/F		£ 267.05
4005	Community Fund Income		£ 4,565.00
4249	Comm Fund Gift Aid Tax Repaid		£ 105.00
	Comm Fund Gift Aid Giving		£ 455.00
	Community Fund Usage	£ 5,168.83	
	Balance		£ 223.22

### Ministry Expenses

6010	Visiting Ministry	£ 415.00	
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## 2020 Year End Report

6020	Evangelistic Support & Events	£ -	
6030	Special Church Activity	£ -	
6031	Hayes Green Comm Centre Hire Cost	£ 856.00	
6032	Hayes Green Hire - Coffee Shop	£ 1,695.00	
6033	Off Site Storage Hire	£ 457.48	
6050	Pastoral Expenses - Food	£ 336.26	
6051	Pastoral Expenses - Financial Support	£ -	
6052	Gifts & Special Payments	£ 80.00	
6060	Children's Work	£ 21.32	
6061	School Work	£ -	
6070	Tracts & Leaflets	£ -	
6101	Worship Resources	£ 329.45	
6102	Copyright License	£ 358.18	
6110	Thirtyone: Eight	£ 356.20	
6115	AOG Year End Adjust	£ -	
6400	AOG Subscriptions	£ 2,004.00	
6401	Men's Ministry	£ 63.76	
6402		£ -	
6510	Conferences	£ 189.00	
6520	Books & Literature	£ 146.91	
6530	Advertising	£ -	
6550	Training Courses	£ 200.00	
	Total	£ 7,508.56	

### Employment Costs

7501	Wages 01 - [REDACTED]	£29,355.01	
7502	Wages 02 - [REDACTED]	£12,099.88	
7503	Wages 03 - [REDACTED]	£10,797.28	
7504	Wages 04 - [REDACTED]	£ 9,644.44	
7540		£ -	
7550	Employer's National Insurance	£ 1,307.52	
7555	Pension Contributions	£ 3,095.44	
Total		£66,299.57	

### Overheads

7560	Travel Payments	£ 76.29	
7580	Gifts	£ -	
7600	Office Consumables	£ 446.79	
7610	Postage, Envelops & Packing	£ -	
7620	Computer Software	£ 334.51	
7630	Office Equipment	£ 101.03	
7631	Furnishings	£ -	
7632	Storage Hire	£ 260.00	
7634	Window Cleaner	£ 78.00	

## 2020 Year End Report

7635	Cleaning Equipment and Consumables	£ 77.52	
7636	Refreshments	£ -	
7637	Sundries	£ 139.74	
7660	Church Insurance	£ -	
7670	Professional Fees	£ 150.00	
7671	Co Op Bank Charges	£ 120.00	
7672	Co Op Bank Debit Card Charges	£ 25.00	
7673	Kingdom Bank Charges	£ -	
7680	Transfer to Other Funds	£ -	
7701	Gas	£ 602.62	
7702	Electricity	£ 782.38	
7703	Water Rates South Staffs	£ 122.85	
7704	Domain Name etc	£ 946.21	
7705	Landline & Broadband	£ 214.04	
7706	EE Mobile Phone	£ 255.13	
7707	Hayes Green WIFI	£ 403.20	
	Totals	£ 5,135.31	

### Church Tithe Fund

2104	Balance Brought Forward		£ 673.97
	Tithe Payments	£ 5,930.14	
	Tithe Earned		£5,731.04
	Totals		£ 474.88

### Project Fund

4500	Projects Fund: Lunch Club	£ -	£ 527.00
4501	Projects Fund: Nigel Eustice	£ -	£1,830.00
4502	Projects Fund:	£ 20.00	£ 810.00
4503	Projects Fund:	£ -	£ -
4504	Youth Training Fund	£ -	£ 130.00
4505	Projects Fund:	£ -	£ -
	Gift Aided Donations	£ -	£ 650.00
	Gift Aided Tax Refund	£ -	£ 138.75
	Balance Brought Forward	£ -	£1,070.50
6200	Special Projects	£ 279.04	£ -
6201	Nigel Eustace	£ 2,280.00	£ -
6202	Community Centre	£ -	£ -
6203	Christmas Projects	£ 820.00	£ 50.00
6204	Youth Training Fund	£ -	£ -
6205	Trx to General Fund	£ -	£ -
	Totals	£ 3,399.04	£5,206.25
	Difference		£1,807.21

## 2020 Year End Report

### 9. CURRENT ACCOUNT RECONCILIATION


The current account reconciles. People's names have been redacted out.

Period End Current Account Balance:	£6,528.29
31 <sup>st</sup> December 2019 Bank Statement Balance:	£7,028.29
<u>Difference:</u>	<u>£ 500.00</u>

Uncleared Transactions:

#### Outgoing

12 <sup>th</sup> Nov. 2020: Card Payment. Cleared 21 <sup>st</sup> Jan 2021	£ 25.00
12 <sup>th</sup> Nov. 2020: Card Payment. Cleared 21 <sup>st</sup> Jan 2021	£ 475.00
Total	£ 500.00

<div>   co-operativebank.co.uk/business         </div> <div> <b>phone 03457 213 213</b> </div> <div> <b>MR J TYRELL</b>            Community Life Church            Hill Street            Hednesford            Cannock Staffordshire            WS12 2DP    <small>M4787/J1035308000 19300</small> </div>					
<b>Community Directplus Account</b>					
Summary	Date	Description	Money out	Money in	Balance
Account title <b>COMMUNITY LIFE</b> <b>CHURCH-CANNOCK RC</b> <b>1052553</b>	29 DEC 20	OPENING BALANCE			4,998.87
	29 DEC 20			20.00	
	29 DEC 20			25.00	
Sort code <b>089008</b>	29 DEC 20			110.00	
	29 DEC 20			150.00	
	29 DEC 20			310.00	
Account number <b>50310436 00</b>	29 DEC 20	HMRC JRS GRANT 586PQ00153745		1,531.15	7,145.02
	30 DEC 20	DD NEST IT000000793959	66.73		
	30 DEC 20		20.00		
Statement date <b>31 December 2020</b>	30 DEC 20		30.00		7,028.29
Statement number <b>826</b>					
Page number <b>1 of 1</b>					
		<b>Statement closing balance</b>			<b>7,028.29</b>

The **co-operative** bank

co-operativebank.co.uk/business

phone 03457 213 213

**MR J TYRELL**Community Life Church  
Hill Street  
Hednesford  
Cannock Staffordshire  
WS12 2DP

M941/J1037460000

19300

## Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title <b>COMMUNITY LIFE CHURCH-CANNOCK RC 1052553</b>	<b>12 JAN 21</b>	<b>OPENING BALANCE</b>			<b>7,675.65</b>
Sort code <b>089008</b>	14 JAN 21	DD NEST IT000000793959	66.73		7,608.92
Account number <b>50310436 00</b>	15 JAN 21	DD PENNON WATER SRVCS 3476548201	13.90		
Statement date <b>21 January 2021</b>	15 JAN 21		20.00		
Statement number <b>829</b>	15 JAN 21		30.00		
Page number <b>1 of 1</b>	15 JAN 21		184.25		
Statement opening balance <b>7,675.65</b>	15 JAN 21		193.26		
Money out <b>1,814.57</b>	15 JAN 21		203.64		
Money in <b>755.00</b>	15 JAN 21	3493 PO 14:08JAN15		200.00	
Statement closing balance <b>6,616.08 S</b>	15 JAN 21			25.00	7,188.87
International Bank Account Number GB10 CPBK 0890 0850 3104 36	18 JAN 21	3493 PAYPAL *CLEVE	38.97		
Bank Identification Code CPBK GB22	18 JAN 21		20.00		
	18 JAN 21		30.00		
	18 JAN 21	ASSEMBLIES OF GOD BARKAT/HEDNESFORD	49.00		
	18 JAN 21	AOG PAKISTAN BARKAT-PASTORS	70.00		
	18 JAN 21			20.00	
	18 JAN 21			60.00	
	18 JAN 21			200.00	7,260.90
	19 JAN 21	DD THIRTYONEEIGHT QDFPX62-TX00049333	16.80		
	19 JAN 21		20.00		7,224.10
	20 JAN 21	3493 WICKES CANNOCK	16.00		
	20 JAN 21	3493 ERF ELECTRICA	24.00		
	20 JAN 21	DD NEST IT000000793959	318.02		
	20 JAN 21			250.00	7,116.08
	21 JAN 21	3111 TESCO STORES	75.00		
	21 JAN 21	3111 TESCO STORES	425.00		6,616.08 S
Deposits° into this	Statement closing balance				<b>6,616.08 S</b>




## 2020 Year End Report

### 10. KINGDOM BANK SAVINGS ACCOUNT RECONCILIATION

Kingdom Bank statements are received every three months. The account reconciles. People's names have been redacted out.

Period End Account Balance:	£26,006.70
31 <sup>st</sup> August 2020 Bank Statement Balance:	£26,006.70
<u>Difference:</u>	<u>£ 0.00</u>

This is the last statement we have received from Kingdom bank. There have been no further transactions, but there may be a small amount of interest to be added.

**Kingdom Bank**  
*where savings build churches*

Ruddington Fields Business Park,  
Mere Way, Ruddington,  
Nottingham NG11 6JS.  
  
Tel: 0115 921 7250  
Fax: 0115 921 7251  
Email: [info@kingdom.bank](mailto:info@kingdom.bank)  
Web: [www.kingdom.bank](http://www.kingdom.bank)

Mr John Tyrell  
Community Life Church - Cannock  
Hill Street  
Cannock  
WS12 2DP

**Statement of Account**  
**Transaction Summary 01/06/2020 to 31/08/2020**

<b>Account Number</b>	1501-02451-9	<b>Statement Number</b>	20
<b>Account Type</b>	POSTAL 60 (NON-PERSONAL)	<b>Page</b>	1
<b>Account Name</b>	Community Life Church - Cannock	<b><sup>1</sup>Interest Rate</b>	0.29%

<u>Date</u>	<u>Description</u>	<u>Payments</u>	<u>Receipts</u>	<u>Balance</u>
01/06/2020	Brought Forward			25,987.75
30/06/2020	Interest Added		6.18	25,993.93
31/07/2020	Interest Added		6.38	26,000.31
31/08/2020	Interest Added		6.39	26,006.70
31/08/2020	Carried Forward			26,006.70 ✓✓

## 11. APPENDIX 01. FULL TRIAL BALANCE CHART OF ACCOUNTS

The names of donors and recipients have been redacted for data protection reasons.

N/C	Transaction	Debit	Credit
<b>0010</b>	<b>BUILDING</b>	<b>£ 356,927.28</b>	<b>£ -</b>
<b>0012</b>		<b>£ -</b>	<b>£ -</b>
<b>0020</b>	<b>FIXTURES &amp; FITTINGS</b>	<b>£ 32,000.00</b>	<b>£ -</b>
<b>0021</b>	<b>F/F DEPRECIATION</b>	<b>£ -</b>	<b>£ -</b>
<b>0030</b>	<b>EQUIPMENT</b>	<b>£ -</b>	<b>£ -</b>
<b>0031</b>	<b>EQUIP. DEPRECIATION</b>	<b>£ -</b>	<b>£ -</b>
<b>1100</b>		<b>£ -</b>	<b>£ -</b>
<b>1103</b>		<b>£ -</b>	<b>£ -</b>
<b>1200</b>	<b>CO-OPERATIVE BANK</b>	<b>£ 98,912.23</b>	<b>£ 92,383.94</b>
<b>1210</b>		<b>£ -</b>	<b>£ -</b>
<b>1220</b>	<b>KINGDOM BANK LTD</b>	<b>£ 31,031.70</b>	<b>£ 5,025.00</b>
<b>1230</b>	<b>PETTY CASH</b>	<b>£ 34,409.74</b>	<b>£ 33,368.01</b>
<b>1232</b>	<b>Parent &amp; Toddler Group</b>	<b>£ -</b>	<b>£ -</b>
<b>1233</b>	<b>Source Youth Club</b>	<b>£ 1,269.91</b>	<b>£ 528.38</b>
<b>1234</b>	<b>Lunch Club</b>	<b>£ 1,572.66</b>	<b>£ 614.82</b>
<b>1235</b>	<b>Roses Women's Ministry</b>	<b>£ 315.67</b>	<b>£ 62.73</b>
<b>1236</b>	<b>Community Coffee Shop</b>	<b>£ 7,910.46</b>	<b>£ 7,842.40</b>
<b>1237</b>		<b>£ -</b>	<b>£ -</b>
<b>2101</b>	<b>General Fund B/F</b>	<b>£ -</b>	<b>£ 678.77</b>
<b>2102</b>	<b>Building Fund B/F</b>	<b>£ -</b>	<b>£ -</b>
<b>2103</b>	<b>Missionary Balance B/F</b>	<b>£ -</b>	<b>£ 476.57</b>
<b>2104</b>	<b>Church Tithe Fund B/F</b>	<b>£ -</b>	<b>£ 673.97</b>
<b>2105</b>	<b>Project Fund B/F</b>	<b>£ -</b>	<b>£ 1,070.50</b>
<b>2106</b>	<b>Mission Reserve</b>	<b>£ 204.86</b>	<b>£ 204.86</b>
<b>2107</b>	<b>Strategic Reserves B/F</b>	<b>£ -</b>	<b>£ 32,621.38</b>
<b>2108</b>	<b>Community Fund B/F</b>	<b>£ -</b>	<b>£ 267.05</b>
<b>2109</b>		<b>£ -</b>	<b>£ -</b>
<b>2110</b>		<b>£ -</b>	<b>£ -</b>
<b>2150</b>	<b>Strategic Reserves</b>	<b>£ 5,200.00</b>	<b>£ -</b>
<b>2151</b>		<b>£ -</b>	<b>£ -</b>
<b>2152</b>	<b>Developing Pastors</b>	<b>£ 840.00</b>	<b>£ 919.00</b>
<b>2153</b>	<b>Open Doors</b>	<b>£ -</b>	<b>£ 65.00</b>
<b>2154</b>	<b>Loans</b>	<b>£ -</b>	<b>£ -</b>
<b>2200</b>		<b>£ -</b>	<b>£ -</b>
<b>2210</b>	<b>P.A.Y.E.</b>	<b>£ 9,336.32</b>	<b>£ 10,089.48</b>
<b>2215</b>	<b>NEST Pensions</b>	<b>£ 7,352.93</b>	<b>£ 7,720.29</b>
<b>2220</b>		<b>£ -</b>	<b>£ -</b>
<b>2330</b>	<b>MORTGAGES</b>	<b>£ -</b>	<b>£ -</b>
<b>3000</b>	<b>ACCUMULATED FUNDS</b>	<b>£ -</b>	<b>£ 288,516.70</b>
<b>3050</b>	<b>Grant 01 - Heath Hayes Parish</b>	<b>£ -</b>	<b>£ -</b>

## 2020 Year End Report

<b>3051</b>	<b>Grant 02 -</b>	<b>£ -</b>	<b>£ -</b>
<b>3052</b>	<b>Grant 03 -</b>	<b>£ -</b>	<b>£ -</b>
<b>3053</b>	<b>Grant 04 -</b>	<b>£ -</b>	<b>£ -</b>
<b>3054</b>	<b>Grant 05</b>	<b>£ -</b>	<b>£ -</b>
<b>3055</b>	<b>Grant 04</b>	<b>£ -</b>	<b>£ -</b>
<b>3056</b>	<b>Grant 07</b>	<b>£ -</b>	<b>£ -</b>
<b>3057</b>	<b>Grant 08</b>	<b>£ -</b>	<b>£ -</b>
<b>3058</b>	<b>Grant 09</b>	<b>£ -</b>	<b>£ -</b>
<b>3065</b>		<b>£ -</b>	<b>£ -</b>
<b>3066</b>		<b>£ -</b>	<b>£ -</b>
<b>3067</b>		<b>£ -</b>	<b>£ -</b>
<b>3068</b>	<b>Loans</b>	<b>£ -</b>	<b>£ -</b>
<b>3200</b>	<b>Profit &amp; Loss Account</b>	<b>£ -</b>	<b>£ 102,576.63</b>
<b>4000</b>	<b>Parent &amp; Toddler Group Income</b>	<b>£ -</b>	<b>£ -</b>
<b>4001</b>	<b>Source Youth Club Income</b>	<b>£ -</b>	<b>£ 970.67</b>
<b>4002</b>	<b>Luncheon Club Income</b>	<b>£ -</b>	<b>£ 633.60</b>
<b>4003</b>	<b>Women's Ministry Income</b>	<b>£ -</b>	<b>£ 110.00</b>
<b>4004</b>	<b>Community Coffee Shop</b>	<b>£ -</b>	<b>£ 7,188.38</b>
<b>4005</b>	<b>Community Collection Income</b>	<b>£ -</b>	<b>£ 4,565.00</b>
<b>4115</b>		<b>£ -</b>	<b>£ -</b>
<b>4120</b>	<b>Fund Transfers</b>	<b>£ -</b>	<b>£ 5,200.00</b>
<b>4121</b>	<b>General Fund Non Gift Aid</b>	<b>£ -</b>	<b>£ 13,945.53</b>
<b>4122</b>	<b>General Fund Cheques</b>	<b>£ 150.00</b>	<b>£ 3,267.00</b>
<b>4123</b>	<b>General Fund Miscellaneous Offering</b>	<b>£ -</b>	<b>£ 300.00</b>
<b>4130</b>		<b>£ -</b>	<b>£ -</b>
<b>4141</b>	<b>Flour Power Bakery</b>	<b>£ -</b>	<b>£ 1,090.00</b>
<b>4142</b>	<b>Kingdom Bank Interest</b>	<b>£ -</b>	<b>£ 84.02</b>
<b>4148</b>	<b>Petty Cash Tin Corrections</b>	<b>£ 52.60</b>	<b>£ 69.00</b>
<b>4149</b>	<b>Gift Aid Tax Repaid</b>	<b>£ -</b>	<b>£ 9,428.99</b>
<b>4150</b>	<b>Special Gift Aid Donations</b>	<b>£ -</b>	<b>£ 30.00</b>
<b>4151</b>	<b>Gift Aid 1</b>	<b>£ -</b>	<b>£ 3,515.00</b>
<b>4152</b>	<b>Gift Aid 2 -</b>	<b>£ -</b>	<b>£ 880.00</b>
<b>4153</b>	<b>Gift Aid 3</b>	<b>£ -</b>	<b>£ 120.00</b>
<b>4154</b>	<b>Gift Aid 4</b>	<b>£ -</b>	<b>£ 4,534.50</b>
<b>4155</b>	<b>Gift Aid 5</b>	<b>£ -</b>	<b>£ 5,259.00</b>
<b>4156</b>	<b>Gift Aid 6</b>	<b>£ -</b>	<b>£ 70.00</b>
<b>4157</b>	<b>Gift Aid 7</b>	<b>£ -</b>	<b>£ 105.00</b>
<b>4158</b>	<b>Gift Aid 8</b>	<b>£ -</b>	<b>£ -</b>
<b>4159</b>	<b>Gift Aid 9</b>	<b>£ -</b>	<b>£ -</b>
<b>4160</b>	<b>Gift Aid 10</b>	<b>£ -</b>	<b>£ 1,200.00</b>
<b>4161</b>	<b>Gift Aid 11</b>	<b>£ -</b>	<b>£ 1,000.00</b>
<b>4162</b>	<b>Gift Aid 12</b>	<b>£ -</b>	<b>£ 4,985.00</b>
<b>4163</b>	<b>Gift Aid 13</b>	<b>£ -</b>	<b>£ 310.00</b>
<b>4164</b>	<b>Gift Aid 14</b>	<b>£ -</b>	<b>£ 4,060.00</b>
<b>4165</b>	<b>Gift Aid 15 -</b>	<b>£ -</b>	<b>£ 2,810.00</b>

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<b>4166</b>	<b>Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4167</b>	<b>Gift Aid 17</b>	<b>£ -</b>	<b>£ 450.00</b>
<b>4220</b>	<b>Church Tithe Mission Transfers</b>	<b>£ -</b>	<b>£ 2,520.00</b>
<b>4221</b>	<b>CM Sunday Offering</b>	<b>£ -</b>	<b>£ -</b>
<b>4230</b>	<b>CM Bank Receipts</b>	<b>£ -</b>	<b>£ -</b>
<b>4249</b>	<b>Comm Fund Gift Aid Tax</b>	<b>£ -</b>	<b>£ 105.00</b>
<b>4251</b>	<b>Comm Fund Gift Aid 01</b>	<b>£ -</b>	<b>£ -</b>
<b>4252</b>	<b>Gift Aid 3</b>	<b>£ -</b>	<b>£ -</b>
<b>4253</b>	<b>Gift Aid 4</b>	<b>£ -</b>	<b>£ -</b>
<b>4254</b>	<b>Comm Fund Gift Aid 04</b>	<b>£ -</b>	<b>£ 455.00</b>
<b>4255</b>	<b>Gift Aid 5</b>	<b>£ -</b>	<b>£ -</b>
<b>4256</b>	<b>Gift Aid 6</b>	<b>£ -</b>	<b>£ -</b>
<b>4257</b>	<b>Gift Aid 7</b>	<b>£ -</b>	<b>£ -</b>
<b>4258</b>	<b>Gift Aid 8</b>	<b>£ -</b>	<b>£ -</b>
<b>4259</b>	<b>Gift Aid 9</b>	<b>£ -</b>	<b>£ -</b>
<b>4260</b>	<b>Gift Aid 10</b>	<b>£ -</b>	<b>£ -</b>
<b>4261</b>	<b>Gift Aid 11</b>	<b>£ -</b>	<b>£ -</b>
<b>4262</b>	<b>Gift Aid 12</b>	<b>£ -</b>	<b>£ -</b>
<b>4263</b>	<b>Gift Aid 13</b>	<b>£ -</b>	<b>£ -</b>
<b>4264</b>	<b>Gift Aid 14</b>	<b>£ -</b>	<b>£ -</b>
<b>4265</b>	<b>Gift Aid 15 -</b>	<b>£ -</b>	<b>£ -</b>
<b>4266</b>	<b>Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4267</b>	<b>Gift Aid 17</b>	<b>£ -</b>	<b>£ -</b>
<b>4268</b>	<b>Gift Aid 18</b>	<b>£ -</b>	<b>£ -</b>
<b>4301</b>	<b>Transfer from General Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>4310</b>	<b>Building Fund Gifts &amp; Grants</b>	<b>£ -</b>	<b>£ -</b>
<b>4311</b>	<b>Grant 1</b>	<b>£ -</b>	<b>£ -</b>
<b>4312</b>	<b>Grant 2</b>	<b>£ -</b>	<b>£ -</b>
<b>4313</b>	<b>Grant 3</b>	<b>£ -</b>	<b>£ -</b>
<b>4314</b>	<b>Grant 4</b>	<b>£ -</b>	<b>£ -</b>
<b>4315</b>	<b>Grant 5</b>	<b>£ -</b>	<b>£ -</b>
<b>4316</b>	<b>Grant 6</b>	<b>£ -</b>	<b>£ -</b>
<b>4317</b>	<b>Grant 7</b>	<b>£ -</b>	<b>£ -</b>
<b>4318</b>	<b>Grant 8</b>	<b>£ -</b>	<b>£ -</b>
<b>4319</b>	<b>Grant 9</b>	<b>£ -</b>	<b>£ -</b>
<b>4320</b>	<b>Building Fund Offerings</b>	<b>£ -</b>	<b>£ -</b>
<b>4321</b>	<b>BF Non Gift Aid</b>	<b>£ -</b>	<b>£ 220.00</b>
<b>4322</b>		<b>£ -</b>	<b>£ -</b>
<b>4323</b>	<b>BF Special Offering</b>	<b>£ -</b>	<b>£ -</b>
<b>4330</b>	<b>BF Standing Orders &amp; Bank Receipts</b>	<b>£ -</b>	<b>£ -</b>
<b>4341</b>		<b>£ -</b>	<b>£ -</b>
<b>4342</b>		<b>£ -</b>	<b>£ -</b>
<b>4349</b>	<b>BF Gift Aid Tax Received</b>	<b>£ -</b>	<b>£ 206.25</b>
<b>4350</b>	<b>BF Gift Aid Donations</b>	<b>£ -</b>	<b>£ -</b>
<b>4351</b>	<b>Gift Aid No 1</b>	<b>£ -</b>	<b>£ -</b>
<b>4352</b>	<b>Gift Aid No 2</b>	<b>£ -</b>	<b>£ -</b>
<b>4353</b>	<b>Gift Aid No 3</b>	<b>£ -</b>	<b>£ -</b>

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<b>4354</b>	<b>BF Gift Aid 4</b>	<b>£ -</b>	<b>£ 255.00</b>
<b>4355</b>	<b>BF Gift Aid 5</b>	<b>£ -</b>	<b>£ -</b>
<b>4356</b>	<b>BF Gift Aid 6</b>	<b>£ -</b>	<b>£ -</b>
<b>4357</b>	<b>BF Gift Aid 7</b>	<b>£ -</b>	<b>£ -</b>
<b>4358</b>	<b>BF Gift Aid 8</b>	<b>£ -</b>	<b>£ 260.00</b>
<b>4359</b>	<b>BF Gift Aid 9</b>	<b>£ -</b>	<b>£ -</b>
<b>4360</b>	<b>BF Gift Aid 10</b>	<b>£ -</b>	<b>£ -</b>
<b>4361</b>	<b>BF Gift Aid 11</b>	<b>£ -</b>	<b>£ -</b>
<b>4362</b>	<b>BF Gift Aid 12 -</b>	<b>£ -</b>	<b>£ -</b>
<b>4363</b>	<b>BF Gift Aid 13</b>	<b>£ -</b>	<b>£ -</b>
<b>4364</b>	<b>BF Gift Aid 14</b>	<b>£ -</b>	<b>£ 300.00</b>
<b>4365</b>	<b>BF Gift Aid 15</b>	<b>£ -</b>	<b>£ -</b>
<b>4366</b>	<b>BF Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4367</b>	<b>BF Gift Aid 17</b>	<b>£ -</b>	<b>£ 30.00</b>
<b>4401</b>		<b>£ -</b>	<b>£ -</b>
<b>4420</b>	<b>Missionary Offerings</b>	<b>£ -</b>	<b>£ 210.00</b>
<b>4421</b>		<b>£ -</b>	<b>£ -</b>
<b>4422</b>		<b>£ -</b>	<b>£ -</b>
<b>4423</b>		<b>£ -</b>	<b>£ -</b>
<b>4431</b>	<b>Boxes - AOG Missions</b>	<b>£ -</b>	<b>£ 322.00</b>
<b>4432</b>		<b>£ -</b>	<b>£ -</b>
<b>4433</b>		<b>£ -</b>	<b>£ -</b>
<b>4441</b>		<b>£ -</b>	<b>£ -</b>
<b>4442</b>		<b>£ -</b>	<b>£ -</b>
<b>4449</b>	<b>Gift Aid Tax Back</b>	<b>£ -</b>	<b>£ 123.50</b>
<b>4450</b>	<b>Missionary Gift Aid Donations</b>	<b>£ -</b>	<b>£ -</b>
<b>4451</b>	<b>Missionary Gift Aid 01</b>	<b>£ -</b>	<b>£ -</b>
<b>4452</b>	<b>Missionary Gift Aid 02</b>	<b>£ -</b>	<b>£ -</b>
<b>4453</b>	<b>Missionary Gift Aid 03</b>	<b>£ -</b>	<b>£ -</b>
<b>4454</b>	<b>Missionary Gift Aid 04</b>	<b>£ -</b>	<b>£ 479.00</b>
<b>4455</b>	<b>Missionary Gift Aid 05</b>	<b>£ -</b>	<b>£ -</b>
<b>4456</b>	<b>Missionary Gift Aid 06</b>	<b>£ -</b>	<b>£ -</b>
<b>4457</b>	<b>Missionary Gift Aid 07</b>	<b>£ -</b>	<b>£ -</b>
<b>4458</b>	<b>Missionary Gift Aid 08</b>	<b>£ -</b>	<b>£ -</b>
<b>4459</b>	<b>Missionary Gift Aid 09</b>	<b>£ -</b>	<b>£ -</b>
<b>4460</b>	<b>Missionary Gift Aid 10</b>	<b>£ -</b>	<b>£ -</b>
<b>4461</b>	<b>Missionary Gift Aid 11</b>	<b>£ -</b>	<b>£ -</b>
<b>4462</b>	<b>Missionary Gift Aid 12</b>	<b>£ -</b>	<b>£ -</b>
<b>4463</b>	<b>Missionary Gift Aid 13</b>	<b>£ -</b>	<b>£ -</b>
<b>4464</b>	<b>Missionary Gift Aid 14</b>	<b>£ -</b>	<b>£ 50.00</b>
<b>4465</b>	<b>Missionary Gift Aid 15</b>	<b>£ -</b>	<b>£ -</b>
<b>4466</b>	<b>Missionary Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4467</b>	<b>Missionary Gift Aid 17</b>	<b>£ -</b>	<b>£ -</b>
<b>4500</b>	<b>Projects Fund: Lunch Club</b>	<b>£ -</b>	<b>£ 527.00</b>
<b>4501</b>	<b>Projects Fund: [REDACTED]</b>	<b>£ -</b>	<b>£ 1,830.00</b>
<b>4502</b>	<b>Projects Fund:</b>	<b>£ 20.00</b>	<b>£ 810.00</b>
<b>4503</b>	<b>Projects Fund:</b>	<b>£ -</b>	<b>£ -</b>

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<b>4504</b>	<b>Youth Training Fund</b>	<b>£ -</b>	<b>£ 130.00</b>
<b>4505</b>	<b>Projects Fund:</b>	<b>£ -</b>	<b>£ -</b>
<b>4506</b>	<b>Projects Fund:</b>	<b>£ -</b>	<b>£ -</b>
<b>4507</b>	<b>Projects Fund:</b>	<b>£ -</b>	<b>£ -</b>
<b>4508</b>	<b>Projects Fund:</b>	<b>£ -</b>	<b>£ -</b>
<b>4509</b>	<b>Projects Fund:</b>	<b>£ -</b>	<b>£ -</b>
<b>4549</b>	<b>Projects Gift Aid Refund</b>	<b>£ -</b>	<b>£ 138.75</b>
<b>4550</b>		<b>£ -</b>	<b>£ -</b>
<b>4551</b>	<b>Projects Fund Gift Aid 01</b>	<b>£ -</b>	<b>£ -</b>
<b>4552</b>	<b>Projects Fund Gift Aid 02</b>	<b>£ -</b>	<b>£ -</b>
<b>4553</b>	<b>Projects Fund Gift Aid 03</b>	<b>£ -</b>	<b>£ -</b>
<b>4554</b>	<b>Projects Fund Gift Aid 04</b>	<b>£ -</b>	<b>£ 200.00</b>
<b>4555</b>	<b>Projects Fund Gift Aid 05</b>	<b>£ -</b>	<b>£ -</b>
<b>4556</b>	<b>Projects Fund Gift Aid 06</b>	<b>£ -</b>	<b>£ -</b>
<b>4557</b>	<b>Projects Fund Gift Aid 07</b>	<b>£ -</b>	<b>£ -</b>
<b>4558</b>	<b>Projects Fund Gift Aid 08</b>	<b>£ -</b>	<b>£ -</b>
<b>4559</b>	<b>Projects Fund Gift Aid 09</b>	<b>£ -</b>	<b>£ -</b>
<b>4560</b>	<b>Projects Fund Gift Aid 10</b>	<b>£ -</b>	<b>£ 100.00</b>
<b>4561</b>	<b>Projects Fund Gift Aid 11</b>	<b>£ -</b>	<b>£ -</b>
<b>4562</b>	<b>Projects Fund Gift Aid 12</b>	<b>£ -</b>	<b>£ -</b>
<b>4563</b>	<b>Projects Fund Gift Aid 13</b>	<b>£ -</b>	<b>£ 50.00</b>
<b>4564</b>	<b>Projects Fund Gift Aid 14</b>	<b>£ -</b>	<b>£ 250.00</b>
<b>4565</b>	<b>Projects Fund Gift Aid 15</b>	<b>£ -</b>	<b>£ 50.00</b>
<b>4566</b>	<b>Projects Fund Gift Aid 16</b>	<b>£ -</b>	<b>£ -</b>
<b>4567</b>	<b>Projects Fund Gift Aid 17</b>	<b>£ -</b>	<b>£ -</b>
<b>4600</b>	<b>Chase Community Projects</b>	<b>£ -</b>	<b>£ -</b>
<b>4601</b>	<b>Water 4 Life Gifts</b>	<b>£ -</b>	<b>£ -</b>
<b>4602</b>	<b>Water 4 Life Events</b>	<b>£ -</b>	<b>£ -</b>
<b>4603</b>	<b>Water 4 Life Gift Aid Receipts</b>	<b>£ -</b>	<b>£ -</b>
<b>4604</b>		<b>£ -</b>	<b>£ -</b>
<b>5100</b>	<b>Administration Charges</b>	<b>£ -</b>	<b>£ -</b>
<b>5140</b>	<b>Miscellaneous Sales</b>	<b>£ -</b>	<b>£ 88.50</b>
<b>5150</b>	<b>Hayes Green Sunday Donations</b>	<b>£ -</b>	<b>£ 2,105.00</b>
<b>5151</b>	<b>Hayes Green Coffee Shop Donations</b>	<b>£ -</b>	<b>£ 1,270.00</b>
<b>5152</b>	<b>Funeral Donations</b>	<b>£ -</b>	<b>£ 30.00</b>
<b>5153</b>	<b>Coffee Shop Donations</b>	<b>£ -</b>	<b>£ 4,200.00</b>
<b>5154</b>	<b>Coffee Shop Hall Hire</b>	<b>£ -</b>	<b>£ 865.00</b>
<b>5200</b>	<b>Community Centre WIFI</b>	<b>£ -</b>	<b>£ 268.80</b>
<b>5300</b>	<b>Product Sales</b>	<b>£ -</b>	<b>£ -</b>
<b>5400</b>	<b>Room Hire Charges</b>	<b>£ -</b>	<b>£ 420.00</b>
<b>5401</b>	<b>Hall Hire: Source Youth Club</b>	<b>£ -</b>	<b>£ -</b>
<b>5402</b>	<b>Hall Hire: Lunch Club</b>	<b>£ -</b>	<b>£ 190.00</b>
<b>5403</b>	<b>Hall Hire:</b>	<b>£ -</b>	<b>£ -</b>
<b>5404</b>	<b>Hall Hire: Kid's Club</b>	<b>£ -</b>	<b>£ 26.00</b>
<b>5405</b>	<b>Hall Hire: Heath Hayes Girl Guides</b>	<b>£ -</b>	<b>£ 360.00</b>
<b>5406</b>	<b>Hall Hire: Craft Club</b>	<b>£ -</b>	<b>£ 32.50</b>
<b>5407</b>	<b>Hire 7</b>	<b>£ -</b>	<b>£ -</b>

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<b>5409</b>	<b>Designated Money Returned</b>	<b>£ -</b>	<b>£ 14,054.42</b>
<b>6000</b>	<b>Parent &amp; Toddler Group Expenditure</b>	<b>£ -</b>	<b>£ -</b>
<b>6001</b>	<b>The Source Youth Club Expenditure</b>	<b>£ 528.38</b>	<b>£ -</b>
<b>6002</b>	<b>Luncheon Club Expenditure</b>	<b>£ 614.82</b>	<b>£ -</b>
<b>6003</b>	<b>Women's Ministry Expenditure</b>	<b>£ 62.73</b>	<b>£ -</b>
<b>6004</b>	<b>Community Coffee Shop</b>	<b>£ 7,842.40</b>	<b>£ -</b>
<b>6005</b>	<b>Community Fund Usage</b>	<b>£ 2,373.83</b>	<b>£ -</b>
<b>6006</b>	<b>Community Fund [REDACTED]</b>	<b>£ 1,010.00</b>	<b>£ -</b>
<b>6007</b>	<b>Community Fund [REDACTED]</b>	<b>£ 1,520.00</b>	<b>£ -</b>
<b>6008</b>	<b>Community Fund [REDACTED]</b>	<b>£ 265.00</b>	<b>£ -</b>
<b>6009</b>	<b>Community Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>6010</b>	<b>Visiting Ministry</b>	<b>£ 415.00</b>	<b>£ -</b>
<b>6020</b>	<b>Evangelistic Support &amp; Events</b>	<b>£ -</b>	<b>£ -</b>
<b>6030</b>	<b>Special Church Activity</b>	<b>£ -</b>	<b>£ -</b>
<b>6031</b>	<b>Hayes Green Hire - Sundays</b>	<b>£ 856.00</b>	<b>£ -</b>
<b>6032</b>	<b>Hayes Green Hire - Coffee Shop</b>	<b>£ 1,695.00</b>	<b>£ -</b>
<b>6033</b>	<b>Off Site Storage Hire</b>	<b>£ 457.48</b>	<b>£ -</b>
<b>6050</b>	<b>Pastoral Expenses - Food</b>	<b>£ 336.26</b>	<b>£ -</b>
<b>6051</b>	<b>Pastoral Expenses - Financial Support</b>	<b>£ -</b>	<b>£ -</b>
<b>6052</b>	<b>Gifts &amp; Special Payments</b>	<b>£ 80.00</b>	<b>£ -</b>
<b>6060</b>	<b>Children's Work</b>	<b>£ 21.32</b>	<b>£ -</b>
<b>6061</b>	<b>School Work</b>	<b>£ -</b>	<b>£ -</b>
<b>6070</b>	<b>Tracts &amp; Leaflets</b>	<b>£ -</b>	<b>£ -</b>
<b>6101</b>	<b>Worship Resources</b>	<b>£ 329.45</b>	<b>£ -</b>
<b>6102</b>	<b>Copyright License</b>	<b>£ 358.18</b>	<b>£ -</b>
<b>6110</b>	<b>Thirtyone: Eight</b>	<b>£ 356.20</b>	<b>£ -</b>
<b>6112</b>		<b>£ -</b>	<b>£ -</b>
<b>6113</b>		<b>£ -</b>	<b>£ -</b>
<b>6114</b>		<b>£ -</b>	<b>£ -</b>
<b>6115</b>	<b>AOG Year End Adjust</b>	<b>£ -</b>	<b>£ -</b>
<b>6200</b>	<b>Special Projects</b>	<b>£ 279.04</b>	<b>£ -</b>
<b>6201</b>		<b>£ 2,280.00</b>	<b>£ -</b>
<b>6202</b>	<b>Community Centre</b>	<b>£ -</b>	<b>£ -</b>
<b>6203</b>	<b>Christmas Projects</b>	<b>£ 820.00</b>	<b>£ 50.00</b>
<b>6204</b>	<b>Youth Training Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>6205</b>	<b>Trx to General Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>6300</b>		<b>£ -</b>	<b>£ -</b>
<b>6301</b>		<b>£ -</b>	<b>£ -</b>
<b>6400</b>	<b>AOG Subscriptions</b>	<b>£ 2,004.00</b>	<b>£ -</b>
<b>6401</b>	<b>Men's Ministry</b>	<b>£ 63.76</b>	<b>£ -</b>
<b>6402</b>		<b>£ -</b>	<b>£ -</b>
<b>6510</b>	<b>Conferences</b>	<b>£ 199.00</b>	<b>£ 10.00</b>
<b>6520</b>	<b>Books &amp; Literature</b>	<b>£ 146.91</b>	<b>£ -</b>
<b>6530</b>	<b>Advertising</b>	<b>£ -</b>	<b>£ -</b>
<b>6550</b>	<b>Training Courses</b>	<b>£ 200.00</b>	<b>£ -</b>
<b>6600</b>	<b>Tithe Payments</b>	<b>£ 100.00</b>	<b>£ 204.86</b>
<b>6601</b>	<b>CLC Mission Fund</b>	<b>£ 3,020.00</b>	<b>£ -</b>



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<b>6602</b>	<b>Pye Green Food Bank</b>	<b>£ 330.00</b>	<b>£ -</b>
<b>6603</b>	<b>Trx to Community Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>6604</b>	<b>Community</b>	<b>£ 100.00</b>	<b>£ -</b>
<b>6605</b>	<b>[REDACTED]</b>	<b>£ 400.00</b>	<b>£ -</b>
<b>6606</b>	<b>Beggars Vagrants Addicts</b>	<b>£ 75.00</b>	<b>£ 50.00</b>
<b>6607</b>	<b>A.O.G. Incare</b>	<b>£ -</b>	<b>£ -</b>
<b>6608</b>	<b>Developing Pastors Fund</b>	<b>£ 900.00</b>	<b>£ -</b>
<b>6609</b>	<b>[REDACTED]</b>	<b>£ 300.00</b>	<b>£ -</b>
<b>6610</b>	<b>[REDACTED]</b>	<b>£ 300.00</b>	<b>£ -</b>
<b>6611</b>	<b>[REDACTED]</b>	<b>£ 300.00</b>	<b>£ -</b>
<b>6612</b>	<b>A.O.G. World Ministries</b>	<b>£ 360.00</b>	<b>£ -</b>
<b>6613</b>	<b>Transfer To General Fund</b>	<b>£ -</b>	<b>£ -</b>
<b>6614</b>		<b>£ -</b>	<b>£ -</b>
<b>6615</b>		<b>£ -</b>	<b>£ -</b>
<b>6616</b>		<b>£ -</b>	<b>£ -</b>
<b>6617</b>		<b>£ -</b>	<b>£ -</b>
<b>6618</b>		<b>£ -</b>	<b>£ -</b>
<b>6619</b>		<b>£ -</b>	<b>£ -</b>
<b>6700</b>	<b>Visiting Missionaries</b>	<b>£ 1,180.00</b>	<b>£ -</b>
<b>6701</b>	<b>Missionary Support</b>	<b>£ 600.00</b>	<b>£ -</b>
<b>6702</b>		<b>£ -</b>	<b>£ -</b>
<b>6703</b>		<b>£ -</b>	<b>£ -</b>
<b>6705</b>		<b>£ -</b>	<b>£ -</b>
<b>6706</b>		<b>£ -</b>	<b>£ -</b>
<b>6707</b>	<b>[REDACTED]</b>	<b>£ 288.00</b>	<b>£ -</b>
<b>6800</b>	<b>Chase Community Projects</b>	<b>£ -</b>	<b>£ -</b>
<b>6801</b>	<b>Water 4 Life Beneficiaries</b>	<b>£ -</b>	<b>£ -</b>
<b>6802</b>	<b>Water 4 Life Expenses</b>	<b>£ -</b>	<b>£ -</b>
<b>6803</b>		<b>£ -</b>	<b>£ -</b>
<b>7313</b>		<b>£ -</b>	<b>£ -</b>
<b>7400</b>	<b>Building Maintenance</b>	<b>£ 432.49</b>	<b>£ -</b>
<b>7401</b>	<b>Church Insurance</b>	<b>£ 1,531.26</b>	<b>£ -</b>
<b>7402</b>	<b>Decorating</b>	<b>£ -</b>	<b>£ -</b>
<b>7403</b>	<b>Mortgage Interest</b>	<b>£ -</b>	<b>£ -</b>
<b>7404</b>	<b>Church Cleaner</b>	<b>£ 1,060.00</b>	<b>£ -</b>
<b>7405</b>	<b>Gardener / Painter / Odd Jobs</b>	<b>£ 400.00</b>	<b>£ -</b>
<b>7406</b>		<b>£ -</b>	<b>£ -</b>
<b>7407</b>		<b>£ -</b>	<b>£ -</b>
<b>7408</b>		<b>£ -</b>	<b>£ -</b>
<b>7410</b>	<b>Building Professional Fees</b>	<b>£ -</b>	<b>£ -</b>
<b>7411</b>	<b>Building Project 01</b>	<b>£ -</b>	<b>£ -</b>
<b>7412</b>	<b>Building Project 02</b>	<b>£ -</b>	<b>£ -</b>
<b>7413</b>	<b>Building Project 03</b>	<b>£ -</b>	<b>£ -</b>
<b>7451</b>		<b>£ -</b>	<b>£ -</b>
<b>7501</b>	<b>Wages 01 - [REDACTED]</b>	<b>£ 29,355.01</b>	<b>£ -</b>
<b>7502</b>	<b>Wages 02 - [REDACTED]</b>	<b>£ 12,099.88</b>	<b>£ -</b>
<b>7503</b>	<b>Wages 03 - [REDACTED]</b>	<b>£ 10,797.28</b>	<b>£ -</b>

<b>7504</b>	<b>Wages 04 - [REDACTED]</b>	<b>£ 9,644.44</b>	<b>£ -</b>
<b>7540</b>		<b>£ -</b>	<b>£ -</b>
<b>7550</b>	<b>Employer's National Insurance</b>	<b>£ 3,714.23</b>	<b>£ 2,406.71</b>
<b>7555</b>	<b>Pension Contributions</b>	<b>£ 3,095.44</b>	<b>£ -</b>
<b>7560</b>	<b>Travel Payments</b>	<b>£ 76.29</b>	<b>£ -</b>
<b>7580</b>	<b>Gifts</b>	<b>£ -</b>	<b>£ -</b>
<b>7600</b>	<b>Office Consumables</b>	<b>£ 446.79</b>	<b>£ -</b>
<b>7610</b>	<b>Postage, Envelops &amp; Packing</b>	<b>£ -</b>	<b>£ -</b>
<b>7620</b>	<b>Computer Software</b>	<b>£ 334.51</b>	<b>£ -</b>
<b>7630</b>	<b>Office Equipment</b>	<b>£ 122.52</b>	<b>£ 21.49</b>
<b>7631</b>	<b>Furnishings</b>	<b>£ -</b>	<b>£ -</b>
<b>7632</b>	<b>Storage Hire</b>	<b>£ 260.00</b>	<b>£ -</b>
<b>7634</b>	<b>Window Cleaner</b>	<b>£ 78.00</b>	<b>£ -</b>
<b>7635</b>	<b>Cleaning Equipment and Consumables</b>	<b>£ 77.52</b>	<b>£ -</b>
<b>7636</b>	<b>Refreshments</b>	<b>£ -</b>	<b>£ -</b>
<b>7637</b>	<b>Sundries</b>	<b>£ 156.24</b>	<b>£ 16.50</b>
<b>7660</b>	<b>Church Insurance</b>	<b>£ -</b>	<b>£ -</b>
<b>7670</b>	<b>Professional Fees</b>	<b>£ 150.00</b>	<b>£ -</b>
<b>7671</b>	<b>Bank Charges</b>	<b>£ 120.00</b>	<b>£ -</b>
<b>7672</b>	<b>Bank Debit Card Charges</b>	<b>£ 25.00</b>	<b>£ -</b>
<b>7673</b>	<b>Kingdom Bank Charges</b>	<b>£ -</b>	<b>£ -</b>
<b>7680</b>	<b>Transfer to Other Funds</b>	<b>£ -</b>	<b>£ -</b>
<b>7701</b>	<b>Gas</b>	<b>£ 602.62</b>	<b>£ -</b>
<b>7702</b>	<b>Electricity</b>	<b>£ 782.38</b>	<b>£ -</b>
<b>7703</b>	<b>Water Rates South Staffs</b>	<b>£ 122.85</b>	<b>£ -</b>
<b>7704</b>	<b>Website Costs; Domain Name etc</b>	<b>£ 946.21</b>	<b>£ -</b>
<b>7705</b>	<b>Landline &amp; Broadband</b>	<b>£ 214.04</b>	<b>£ -</b>
<b>7706</b>	<b>EE Mobile Phone</b>	<b>£ 398.13</b>	<b>£ 143.00</b>
<b>7707</b>	<b>Hayes Green WIFI</b>	<b>£ 403.20</b>	<b>£ -</b>

## 12. APPENDIX 02. POLICIES, CODES OF PRACTICES AND RISK ASSESSMENTS

This document details the policies and codes of practices for the operation of the Community Life Church. Many of the documents are legal requirements or required by church insurers. It is hoped that they all represent good practise.

Copies of the documents are held within a file held at the church office and may be viewed by relevant persons upon request. Members of various teams will have to sign that they have seen documents which are important for the activity they are involved in.

### 12.1. CHURCH MANAGEMENT

Title	Current Issue	Issue Date	Review Date
Document Management	Issue C	Nov 2020	Nov 2021

## 2020 Year End Report

Designated Responsible Persons	Issue D	October 2020	October 2021
Bullying & Harassment Policy	Issue B	October 2020	October 2021
Equal Opportunity Policy	Issue E	October 2020	October 2021
Disciplinary Procedure	Issue B	October 2020	October 2021
Grievance Procedure	Issue D	October 2020	October 2021
E-Safety and Acceptable Use Policy	Issue A	Sept 2020	Sept 2021
Reserves & Investments Policy	Issue A	November 2020	November 2021

### 12.2. EMPLOYMENT

Title	Current Issue	Issue Date	Review Date
Team Member's Handbook	Issue C	October 2020	October 2021
Staff Handbook	Issue C	October 2020	October 2021
Children and Youth Workers	Issue B	October 2020	October 2021

### 12.3. SAFE GUARDING

Title	Current Issue	Issue Date	Review Date
Child Protection Policy	Issue H	Sept 2020	Sept 2021
Ministering to Children	Issue A	October 2020	October 2021
E-Safety and Acceptable Use Policy	Issue A	Sept 2020	Sept 2021

### 12.4. HEALTH & SAFETY

Title	Current Issue	Issue Date	Reviewed	Review Date
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## 2020 Year End Report

Health & Safety Policy	Issue G	October 2020	October 2020	October 2021
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### 12.5. CODES OF PRACTISE

For most of the Codes of Practise the review frequency is annually. However, for a few the review frequency is once every three years. This is because of their less critical function.

Title	Current Issue	Issue Date	Reviewed	Review Date
Accidents and First Aid COP	Issue B	October 2020	October 2020	October 2021
Assets & PAT Testing Database	Issue A	October 2020	October 2020	October 2021
Chemical Storage and Use COP	Issue B	October 2020	October 2020	October 2021
Church Cleaner COP	Issue C	October 2020	October 2020	October 2021
Computer Equipment COP	Issue B	October 2020	October 2020	October 2021
Manual Handling COP	Issue C	October 2020	October 2020	October 2021
Nappy Bin COP	Issue C	October 2020	October 2020	October 2023
Storage and Preparation of Food COP - Church	Issue B	October 2020	October 2020	October 2021
Storage and Preparation of Food COP - HGCC	Issue A	October 2020	October 2020	October 2021
Tools, machinery & Electrical Safety COP	Issue B	October 2020	October 2020	October 2021
Working Alone COP	Issue B	October 2020	October 2020	October 2021
Working at Heights COP	Issue C	October 2020	October 2020	October 2021