

Minutes of the Annual General Meeting (Trustees and Members) on 27th July 2021.

- **Location:** Zoom
- **Date:** 27th July 2021
- **Time:** 7:30pm

Attendees:

David Taylor (DT), Barbara Taylor (BT), Mark Taylor (MT), Emma Taylor (ET), Sarah Cox (SC)
Tim Cox (TC) (secretary) (minutes).

Apologies:

Kirsty, Les, and Mick

ET opened the meeting with a Scripture reading and prayer at 7:30pm

Raised by	Minute	Action
TC	Minutes of the previous Elders meeting on 13 th July were read. With it being so close to our previous meeting there were not many updates only that the Church was now on the EA church finder. Apart from that there were no other matters arising. The rest of the minutes will be discussed at the next Elders meeting scheduled for 7 th September 2021. Proposed as read and agreed: BT. Seconded ET. Carried unanimously.	TC
DT	Treasurer Report DT read and commented on the Main Account and Community Account details. The main takeaway is that Covid-19 as well as losing some members had an impact on the Church finances. There are no concerns at present and things should improve when things open more which should help. Proposed MT, Seconded SC. Carried unanimously.	

Trustees: David Taylor, Barbara Taylor, Emma Taylor, Mark Taylor

BT	<p>Treasurer and Secretary Thank you and nominations</p> <p>BT wanted to thank DT for stepping up with the treasurer role during the year and BT thanked TC for helping as secretary.</p> <p>BT nominated DT as Treasurer and MT nominated TC as Secretary for another year.</p> <p>DT accepted the treasurer role and TC accepted the secretary role for another year.</p> <p>Proposed SC, Seconded ET. Carried unanimously.</p>	DT, TC
TC	<p>Membership List</p> <p>TC advised on current members. BT advised ET may want to change membership conditions in future so future members will be considered once that has been completed.</p> <p>Proposed DT, Seconded BT. Carried unanimously.</p>	ET
TC	<p>Elders List – Changes</p> <p>TC advised during this year the elders list has changed due to unforeseen circumstances. John McConnell, Sylvia McConnell, Trevor Davidson, and Wendy Davidson have resigned as elders and members. This was documented on the 1st of June 2021 Elders meeting. This has been highlighted on our AGM minutes.</p> <p>No action required.</p> <p>Proposed SC, Seconded BT. Carried unanimously.</p>	
BT	<p>Safeguarding Policy was discussed and ratified</p> <p>BT mentioned that if we hire the Church out to external groups the groups must be CRB checked, have a child protection policy and insurance. BT advised once we start hiring the Church, she will make sure groups have a child protection policy.</p> <p>Proposed DT, Seconded MT. Carried unanimously.</p>	BT
BT	<p>Sunday School</p> <p>BT advised Sunday School is currently in a transition period and we now have new material to use.</p> <p>Proposed ET, Seconded BT. Carried unanimously.</p>	BT
BT	<p>Toddlers</p> <p>BT advised the Toddler group is going very well. We have new people starting in September. BT is going to continue to restrict the number of</p>	BT

	<p>attendees, keep the current layout and cleaning toys every session will continue.</p> <p>Proposed SC, Seconded MT. Carried unanimously.</p>	
MT/SC	<p>Youth</p> <p>MT advised the youth is going well. MT advised that the next stage is for varied activities and bring back Ignite. MT advised the future looks bright. SC advised that now the youth cupboard has been tidied there are extra things that can be used. SC advised that maybe in October we can extend from 1 hour to 1.5 hours for the Friday session. Ignite can be done after the Youth Club finishes with optional for people to stay.</p> <p>Proposed TC, Seconded BT. Carried unanimously.</p>	SC, MT
BT	<p>Weddings</p> <p>BT advised there are another 3-4 weddings this year. Next year (so far) there are 8 weddings booked.</p> <p>DT advised that the only concern with weddings is a limited collection being received at present. Things might improve as restrictions ease.</p> <p>Proposed DT, Seconded ET. Carried unanimously.</p>	BT, DT
TC	<p>AOB – Trustees Resignation</p> <p>John and Sylvia McConnell have resigned as Trustees during the 2020-21 year. They have been replaced by Mark Taylor and Emma Taylor. Their resignation from the fellowship was documented on the 1st of June Elders Meeting.</p> <p>The Trustees for the charity are now: David Taylor, Barbara Taylor, Emma Taylor, Mark Taylor.</p> <p>No action required.</p> <p>This has been highlighted on this AGM minutes.</p> <p>Proposed DT, Seconded MT. Carried unanimously.</p>	
DT	<p>AOB – Utility contracts</p> <p>DT is negotiating new contracts that are due for renewal: electricity this year and gas next year.</p> <p>Proposed ET, Seconded TC. Carried unanimously.</p>	DT to investigate new utility contracts.
DT	<p>Preaching topics</p>	ET

	DT asked status of preaching topics, ET advised this is ongoing. Proposed BT, Seconded ET. Carried unanimously.	
MT	AOB - Foodbank DT advised the Foodbank cupboard has been painted. Foodbank attendance is low due to multiple foodbanks in Seaham. Nothing to proposed just information only.	
DT	AOB - Asda community foundation grant DT advised the Asda grant should be coming soon. Nothing to proposed just information only.	
TC	Next meeting for Elders is 7 th September 2021 Nothing to propose just information only.	Elders to attend

There being no further business, BT closed the meeting in prayer at 8:35pm.

ACCOUNTANT'S REPORT

to

ST HILD & ST HELEN'S CHRISTIAN FELLOWSHIP

DAWDON, SEAHAM, COUNTY DURHAM, SR7 7NF

on

THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

In compliance with instructions given to me I have prepared, without carrying out an audit, the annexed Receipts and Payments Accounts from the accounting records, information and explanations supplied to me and report that the accounts are in accordance therewith.

Paul Purdham



Accountant

26 Millers Hill
Houghton le Spring
Tyne and Wear
DH4 7AJ

May 2021

ST HILD & ST HELEN CHRISTIAN FELLOWSHIP

GENERAL FUND

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2021

		<u>2021</u>	<u>2020</u>
<u>OPENING BALANCES</u>			
Cash	-----		644
Bank	<u>4686</u>	4686	<u>10937</u>
			11581
 <u>ADD RECEIPTS DURING THE YEAR</u>			
Collections	2973		5037
Gift Aid Donations	8993		7455
Gift Aid Tax Repayments	2694		3012
General Donations	300		110
Seaham Town Council	1000		-----
Transfer from Community Account	10000		-----
Insurance claim	650		-----
Light and heat contributions	25		310
Summer Family Fun Day	-----		273
Hire of Hall and Rooms	-----		925
Funeral fees	100		300
Wedding Registration Fees	<u>135</u>	<u>26870</u>	<u>1175</u>
			18597
		31556	30178
 <u>LESS PAYMENTS MADE DURING THE YEAR</u>			
Pastor's salary and National Insurance	8191		10468
Community Manager's salary	7645		7200
Emma Taylor salary	4200		-----
Pension contributions	203		208
Travel expenses and Pastor's mileage	26		297
Church safeguarding children	194		-----
AOG Fees	984		673
Licences	312		404
Lighting and Heating	2561		4083
Insurance	1551		1442
Repairs, Renewals and maintenance	1057		-----
Gardener	20		220
Sound operator - weddings	20		111
Food - meeting	17		-----
Water	81		92
Postage, printing, stationery, books	9		-----
Accountancy	260		250
Subscriptions	75		20
Website	<u>86</u>	<u>27492</u>	<u>24</u>
			25492
 <u>CLOSING BALANCES</u>			
Cash	222		-----
Bank	<u>3842</u>	<u>4064</u>	<u>4686</u>
			4686

ST HILD & ST HELEN CHRISTIAN FELLOWSHIP

COMMUNITY FUND

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2021

OPENING BALANCES

Cash	624	
Bank	<u>58738</u>	59362

RECEIPTS DURING THE YEAR

Received from the Vardy Foundation	5000	
Dawdon Welfare Toddlers	1676	
Women's Retreat refund	1230	
Foodbank donations	270	
Other Donations	<u>855</u>	<u>9031</u>
		68393

LESS PAYMENTS MADE DURING THE YEAR

Transfer to General Fund	10000	
Food including events and food bank	113	
Stationery including Crafts and Sunday School	154	
Messy Church	64	
Shelving for foodbank store	780	
Mac Computer	1609	
Website	216	
Multimedia talks	125	
Building work - back office	1950	
Cleaning	70	
Rubbish removal	300	
Electric heater	290	
Repairs, renewals, maintenance and redecoration	427	
Table tennis table	359	
Equipment including games, toys, computers	609	
Christmas	432	
Gardener	110	
Pastor's travel mileage	<u>90</u>	<u>17698</u>

CLOSING BALANCES

Cash	299	
Bank	<u>50396</u>	<u>50695</u>

ST HILD & ST HELEN CHRISTIAN FELLOWSHIP

DAWDON, SEAHAM, COUNTY DURHAM, SR7 7NF

on

THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

I hereby approve these accounts and certify that I have made available all the records and explanations necessary for their preparation.

SYLVIA McCONNELL - TREASURER

Sylvia McConnell

DATE

21st June 2021

ACCOUNTANT'S REPORT

to

ST HILD & ST HELEN'S CHRISTIAN FELLOWSHIP

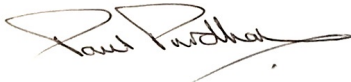
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Paul Purdham

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26 Millers Hill
Houghton le Spring
Tyne and Wear
DH4 7AJ

May 2021

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SYLVIA McCONNELL - TREASURER


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DATE

21st June 2021
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