

# SUTTON SCHOOLS CHRISTIAN WORKERS TRUST

England & Wales · Charity number 1052418

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [03140690](#)

**Registered** 1996-01-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St Peter's Church  
193 Bishopsford Road  
Carshalton  
Morden  
SM4 6BH

**Phone** 0791 826 8889

**Email** [secretary@suttonschoolswork.co.uk](mailto:secretary@suttonschoolswork.co.uk)

**Website** [www.suttonschoolswork.co.uk](http://www.suttonschoolswork.co.uk)

## Activities

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**Objects:** TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS APPEARING IN THE SCHEDULE HERETO PARTICULARLY AMONGST CHILDREN AND YOUNG PEOPLE IN THE SCHOOLS, COLLEGES AND OTHER EDUCATIONAL ESTABLISHMENTS IN THE COUNTY OF SURREY AND ELSEWHERE AS THE DIRECTORS OF THE CHARITY (HEREIN CALLED THE TRUSTEES) MAY FROM TIME TO TIME THINK FIT. (B) TO ADVANCE EDUCATION IN ACCORDANCE WITH CHRISTIAN PRINCIPLES IN THE SAID AREA AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT.

**Activities:** Our aims are to consistently support students and schools in their spiritual, moral and social development from a Christian perspective. We offer children and young people in the schools in the London Borough of Sutton the opportunity to explore Christian teaching and beliefs, in a way which is interesting, informative and relevant to today's society.

## Classification

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- **How:** Provides Services
- **What:** Education/training, Religious Activities
- **Who:** Children/young People

## Geography

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- **Area of benefit:** NOT DEFINED -- IN PRACTICE SUTTON AND SURROUNDING AREA
- Surrey
- Sutton

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-31	£200,455	£106,279	-	-
2023-08-31	£86,377	£90,040	-	-
2022-08-31	£88,000	£80,000	-	-
2021-08-31	£74,636	£83,646	-	-
2020-08-31	£87,218	£92,849	-	-

## Trustees

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Name	Role	Appointed
<b>Brian Durrant</b>	Chair	2017-03-22
Kevin Lewis		2013-12-02
Nicholas Simon Martin		2016-10-11
Rev NIGEL PAUL BUTCHER		2016-07-12
Shalini Christy		2022-01-18
cheryl hudson		2020-01-21

**SUTTON SCHOOLS CHRISTIAN WORKERS TRUST**

England & Wales - Charity number 1052418

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# Accounts

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**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2024**

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## Our Vision: Who we are and who we aim to be

We are a Schoolswork Charity whose **aim** is to increase the **knowledge** and **understanding** of the **Christian Faith** and **support** students in their **spiritual, social** and **moral** development.

## Our Values

**Partnering** Developing good relationships and working alongside schools, churches, other organisations and the local community.

**Professionalism** All our work will reflect good practice and be conducted in a professional manner

**Boldness** We aim to take calculated risks to further the work of the Trust. We will present our work from a clear Christian perspective, with full respect for all faiths and none, within schools.

**Creativity** We aim to deliver resources and activities in schools that engage children and young people and to use creative approaches to aid learning and retention.

**Commitment** We are committed on a long-term basis to each school in the borough.

**Integrity** In line with biblical values and Christian teaching.

# REPORT OF OUR CHAIR OF TRUSTEES

“The steadfast love of the Lord never ceases; His mercies never come to an end; they are new every morning; great is thy faithfulness!” Lamentations 3:2-23 ESV.

The school year 2023-24 has been yet another year of experiencing God’s faithfulness, and what I choose to call His ‘divine alchemy’ in the provision, support and enablement of the ever-widening ministry of Sutton Schools Work.

First and foremost, is His wonderful ‘workmanship’ in the provision of workers who are gifted, talented and passionate in bringing His values and His Word into the ears, minds and hearts of thousands of children, teachers and young people across Sutton’s schools.

In last year’s report I quoted from Psalm 50 “The cattle on a thousand hills are His” – perhaps a slightly obscure way of affirming that our God has resources ‘tucked away’, beyond our vision, and once again this has proved to be our experience.

In Summer 2023 our long-serving and highly valued Primary Schools Worker Sarah Skinner and her family were gifted with her second child and she took maternity leave, returning in September 2024. In reaching out to fill the void we were thrilled to meet with Charis Miles, an experienced primary school teacher, who proved indeed to be “...God’s workmanship, created in Christ Jesus to do good works, which God prepared beforehand that [she] should walk in them”. Under Charis’s talented and cheerful temporary leadership the work in Primary schools continued to flourish throughout the year.

At the start of the year, Ella Scott, our Secondary Schools Worker indicated she had received a call elsewhere and with no time to advertise and run a recruitment process before the school year started, God’s provision came in the form of our part-time Director, Simon Ellingham, who to that time had been working for the Trust two days a week, was willing and able to lay aside other employment commitments and volunteered to step up to a full-time role covering secondary schools as well as his substantive role as Director.

Further advertising produced no suitable candidates for the secondary phase role, which appeared to confirm God’s hand in leading Simon to serve SSW full time. In fact, this has proved extremely successful and the work in secondary schools has flourished under his leadership. The year 2023-24 has been marked by a material growth in the range and number of lessons and assemblies in secondary schools and most significantly active Christian Unions which Simon will tell us more about in his report. Alongside Simon, Beca McKay has continued to support the work in secondary schools within our valued partnership with Carshalton Beeches Baptist Church.

Whereas gaining access to secondary schools has often been challenging, this has been a year of God ‘opening doors’, not least in the establishment and growth of Christian Unions.

# REPORT OF OUR CHAIR OF TRUSTEES

One small but strategic ‘technical’ development has been the creation of a ‘WhatsApp’ broadcast group by which means our workers can quickly signal to our prayer supporters opportunities for immediate targeted prayer. Thus, virtually every day, among other things, we are aware and reminded of what schools and exactly when Abby Bryon and her team are presenting Christian content into primary school assemblies. The demand from schools continues to increase and the assemblies team continues to flourish. If you would like to be added to the SSW prayer group on WhatsApp, to be notified of current and relevant prayer opportunities, please drop an email request to [secretary@suttonschoolswork.co.uk](mailto:secretary@suttonschoolswork.co.uk).

Our team in schools is ably and wonderfully supported by our part time administrator Petra Port who among other gifts has demonstrated a wonderful gift as a seamstress in refreshing our wardrobe for the Easter Experience drama presentations which were once again attended by over a thousand children, teachers and accompanying parents over three weeks in three church venues, across the borough. We pray that the reality and significance of the Passion week and the Easter story will make a lasting impression on many children and accompanying adults.

Petra also played a big part in the relocation of our office base to St Peter’s Church, Bishopsford Road, and we are hugely grateful to Rev Tracy Marlow and her team for their warm welcome and for generously affording this space to us.

God has continued to prove faithful in financial provision, realised through the generosity of churches, individuals and charitable trusts, all of which are greatly appreciated by the trustees, and without which the continuation of the work would not be possible. We cannot do this on our own, we rely on God's guidance, provision and inspiration by his Spirit, and we rely on the prayers and financial backing of our partners.

We see God’s faithful provision also in the strength of the board of trustees. Kevin Lewis (Vicar, Church of the Good Shepherd) and Nigel Butcher (Pastor, Cheam Baptist) continue to serve alongside Headteacher (retired) Cheryl Hudson and Nicholas Martin our invaluable Treasurer. Shalini Christy, new to the board in 2023 has continued to bring a material contribution, a fresh perspective, and consequent robustness to our safeguarding policies, training and practice. Again, we thank God for his provision.

As ever we are thankful to the team of volunteers who give time freely to SSW including Adesina Adesanya who faithfully looks after our payroll.

We hope you will join us in our prayer that we would continue to be faithful to God as he is to us, as we seek to serve him in our local schools.



Brian Durrant  
Chair of the Board of Trustees

# Report of the Director of Charitable Activities

2023 into 2024 has been an amazing year for us. We've been able to deliver more than we considered possible, and have seen wonderful developments for our ministry within schools, and we are genuinely excited as we continue to reach out to the pupils and staff of our borough. We thought that, as our Primary Worker was going off on Maternity leave, we may find our activities would be drastically reduced. However, we didn't really consider just how good God is! We welcomed Charis, who has covered for the full year while Sarah is off, and we've done even more than we did last year!

Some highlights in our Primary Schools work this year -

- An increase in the number of our schools receiving assemblies, from 37 out of 44 to 39, and new volunteers coming forward to join our wonderful team.
- 39 RE days, with children from several schools participating in workshops that explore the claims of the Gospel, specifically engaging them in understanding that Christianity is very much a living, engaging faith, rather than something found in a book.



- 16 Discover Christmas presentations, our highest number ever, with over 900 children finding out what the story is actually all about, with an emphasis on it all pointing to the resurrection of Jesus.
- 27 schools attending Easter Experience, with over 2300 pupils and staff taking part in the greatest ever story. Our record prior to this was just over 1800, so a massive jump.

Over 30 volunteers were involved, and several local churches, with a massive undercurrent of prayer across the borough. We have now organised plans to increase our delivery next year across 4 weeks, in 5 venues, which is incredibly exciting!

- 14 schools booking our CSI Easter workshop, once again a record, with over 900 children being asked the question 'Based on the evidence available, what do you think happened at Easter?' Unsurprisingly, when asked this direct question, over 75% responded with 'I think Jesus rose from the dead'. We pray this message is embedded for the rest of their lives...
- 16 schools receiving our Year 6 Transit sessions, reaching out to over 1000 children as they move to secondary school, our highest number for many years.
- And we started a new after school Christian club for Brookfield Primary school, in partnership with North Cheam Baptist Church, that is adjacent to it. 14 children have regularly attended, hearing that Jesus is alive, and we pray that this will develop both the kingdom of God within the school, and see transfer of interest into that local church.



# Report of the Director of Charitable Activities - continued

In our Secondary Schools, we kicked off the year by delivering GSUS, in partnership with CountiesUK, in Sutton Grammar School, to their Years 10 and 11, as an experiment. It went so well that the teacher booked it back in immediately for the following year, and we have already engaged with 2 other schools who are considering it for next year.



We delivered our Knife Crime and County Lines workshops in 2 large schools, during which we ask them to consider the words of Jesus, in saying that Peacemakers are blessed, and challenging them to work out what these words might mean in the context of finding out that their friend is carrying a knife. We were delighted when, just 2 weeks after delivering this session, students approached a teacher in school to state that one fellow pupil had brought a sharp object into school, and they were concerned. The school immediately dealt with this, and made much of how the prompt action of these pupils, directly encouraged to do so by our sessions, had protected everyone.



Wonderfully, this same school has allowed us to form a before school prayer group for the pupils, which is attended by a small but enthusiastic group. This then encouraged Christian teachers to form their own prayer group, and subsequently, we have been able to start up 2 brand new Christian lunchtime groups, which have already seen attendance by non-believing pupils, who have stated how much they are enjoying the opportunity to discover more!

We have seen attendance at 2 other CUs grow considerably, and continue to support 7 such groups around the borough. We pray that we can find ways of starting groups at least 3 more schools within the coming year.

3 new schools received our Persecuted Christians lessons, and all 3 have now asked us to return to deliver more workshops next year.

However, there are still some schools who have decided to keep us at arm's length. 2 in particular have responded in a negative fashion, and we continue to try and find ways to engage with them in such a way that their pupils are given the opportunity to find out more of the Gospel. Other schools simply do not respond at all, and it is a regular discussion topic within our staff meetings trying to discover new ways of encouraging them to allow us in.

# Report of the Director of Charitable Activities - continued

We have also seen the departure of our full time Secondary Schools Worker to move on to a counselling role elsewhere. After prayerful consideration the Trustees appointed the current part time Director to take up a full-time role covering the demands of both, an arrangement so far which has worked very well.

In April we decided after prayer to advertise for a new role of Primary Worker, who could also support Secondary work, once Sarah returns in September in a part time capacity. God then wonderfully stepped in, and we received an extraordinary legacy gift, that has enabled us to employ that person immediately on interview, in June, and we have been able to significantly increase our capacity to offer new work already.

Our regular finances continue to remain strong, and we have seen a consistent level of giving from both our individual supporters and churches, and have had 2 churches recently come on board to be part of our network of financially supporting groups, and we saw an increase in the giving within this area. We still need the support of grant-making Trusts, and we have secured additional funding from 3 other groups this year.

So, once again, we finish an academic year marvelling at what God has done for SSW, with particular recognition that we've been able to develop new possibilities that will engage more and more pupils next year than this. We have so much to be thankful for, but there is still so much to do.

Please continue to pray!

Bless you all

Simon Ellingham

Director of Charitable Activities



# Priorities for next year – 2024 / 25

## SSW priorities for next year:-

1. Continue to deliver and develop Primary assemblies to the highest standard, engaging in more schools, and increasing the number of volunteers involved.
2. Embed Maisie in her role as Primary Schools worker (and Secondary Support), continuing to deliver our high quality workshops. Re-integrate Sarah on her return to work from maternity leave, and enable both of them to develop a working practice that maximises their individual strengths and abilities, yet combines them effectively together.
3. Continue to deliver our highly successful Discover Christmas workshops, seeking to engage as many as last year, 16, if not more.
4. Increase the number of schools that attend Easter Experience and consequently the number of pupils, exceeding last year's totals of 27 and 2300 respectively. We also intend to increase the number of venues from 3 to 5, and offer more opportunities for new schools to attend.
5. Continue to support our provision of Christian Unions in Secondary Schools, and to develop new ventures around the borough that provide opportunities for Christian pupils to engage with and encourage each other, and for them to appropriately evangelise to their friends.
6. Increase our prayer support around the borough, engaging with new supporters and churches, through speaking at church services, local events, newsletter and prayer updates.
7. Maintain our presence on SACRE, delivering a voice for SSW within a pan-borough network.
8. Increase the number of schools actively engaging with our LIVE project, currently 2.
9. Launch our new venture of GSUS in Sutton Grammar school.

# Trustees' Report

The Trustees submit their report together with the financial statements for the year ended 31st August 2024. The report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption, including the exemption from preparing a strategic report.

## Structure, Governance and Management

### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### Public Benefit

In planning the activities of the Company, the Trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

### Directors and Trustees

Directors (who are also trustees of Sutton Schools Christian Workers Trust for the purposes of charity law) are elected for a period of 3 years and are eligible to stand for re-election.

The details of directors who have served on the Board during the year and up to the date of this report are as follows:

Mr Brian Durrant (Chair)  
Rev Kevin Lewis  
Rev Nigel Butcher  
Mr Nicholas Martin  
Mrs Cheryl Hudson  
Mrs Shalini Christy

### Fundraising Activities

Sutton Schools Christian Workers Trust relies on the kind donations from individuals, local churches, trust funds and schools to fund its charitable activities.

### Financial Review

The financial position of the charity is set out in the Statement of Financial Activities, the Balance Sheet and related notes, which have been prepared in accordance with statutory requirements of the Charities Act 2011 and SORP (FRS102).

The financial statements have been prepared on the going concern basis as in the opinion of the Trustees there are no material uncertainties about the charity's ability to continue.

### Recruitment and Appointment of New Trustees

New Trustees are elected by the existing Trustees.

## Trustees' Report (continued)

### Reserves Policy

The Trustees review the level of reserves at the beginning of each financial year and have determined that the appropriate level of free reserves should be sufficient to meet three months operating expenditure should the charity experience a significant drop in income, this equates to £27,275. Additional reserves are also needed to replace fixed assets at the appropriate time. At the end of the year unrestricted funds were £139,510 (2023 - £44,935).

### Risk Assessment

In April 2024 the major risks facing the charity were reviewed and any necessary steps have been taken to lessen these risks.

The key risk identified was the uncertainty of income - The Trust monitors the income and with a Director of Charitable Activities, have a permanent person who is responsible for generating the necessary funds.

### Activities

The main activities of the company are the advancement of the Christian faith in accordance with the Statement of Beliefs, particularly amongst children and young people in the schools, colleges and other educational establishments in the London Borough of Sutton, and the advancement of education in accordance with Christian principles.

### Volunteers

The Trustees gratefully acknowledge the valued work undertaken again by volunteers during the year. Their input has significantly reduced the running costs of the company. These include:

1. School worker volunteers
2. Administration volunteers
3. Church representatives

With the help of the above, the supporters in finance and prayer, and those who attended the annual service and prayer meetings, the company has continued to achieve its aims this year.

### Review of the Year

The Trust made a surplus of £94,177 in the year (2023 deficit of £3,663) and we continue to build on the wonderful foundations laid by previous workers and increase the reach of the charity in the schools in Sutton.

The Trust has continued to enjoy the support of a large number of local Churches and individuals, through the donation of finance and prayer support. The directors are very grateful to St Peter's Church for providing new accommodation and would like to thank Cheam Methodist Church for their generosity over the years for the office accommodation they provided which considerably reduced the running costs of the company.

### Registered Office:

Sutton Schools Christian Workers Trust  
 St Peter's Church,  
 Bishopsford Road  
 SM4 6BH

## Trustees' Report (continued)

### Registered Charity:

Charity Number: 1052418

Company Registered Number: 3140690

### Bankers:

HSBC Bank plc  
75 - 77 High Street  
Sutton  
Surrey  
SM1 1DU

CAFCASH Ltd  
Kings Hill  
West Malling  
Kent  
ME19 4TA

### Independent Examiner:

Timothy Slater, ACA CTA  
Shaw Gibbs Limited  
Salatin House  
19 Cedar Road  
Sutton  
Surrey  
SM2 5DA

### Approval

This report was approved by the Board of Trustees and signed on its behalf by the Chair.



Brian Durrant  
Chair of the Board of Trustees

11<sup>th</sup> June 2025

# Independent Examiners Report to the Trustees of Sutton Schoolswork

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> August 2024.

## Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## Independent examiner's statement

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe:-

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of the independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Timothy Slater, ACA CTA  
 Shaw Gibbs Limited  
 Salatin House  
 19 Cedar Road  
 Sutton  
 Surrey  
 SM2 5DA

11<sup>th</sup> June 2025

# Statement of Financial Activities

For the Year Ended 31<sup>st</sup> August 2024

	Note	-----2023/2024-----			2022/23
		Unrestricted £	Restricted £	Total £	Total £
<b>Income and endowments from:</b>					
Donations & Legacies:					
<i>Donations - Individuals</i>		22,639	-	22,639	25,410
<i>Donations – Trusts</i>		13,750	6,000	19,750	14,700
<i>Donations – Churches</i>		28,389	-	28,389	39,955
<i>Donations - Legacies</i>		123,890	-	123,890	-
<i>Donations – Other</i>		5,127	-	5,127	6,026
Income from Fundraising		-	-	-	-
Investment:					
<i>Interest rec'd - UK bank account</i>		<u>660</u>	<u>-</u>	<u>660</u>	<u>286</u>
<b>Total income</b>		<u>194,455</u>	<u>6,000</u>	<u>200,455</u>	<u>86,377</u>
Expenditure on:					
Charitable activities	2	<u>99,880</u>	<u>6,398</u>	<u>106,278</u>	<u>90,040</u>
<b>Total expenditure</b>		<u>99,880</u>	<u>6,398</u>	<u>106,278</u>	<u>90,040</u>
<b>Net surplus/(deficit) for the year</b>		94,575	(398)	94,177	(3,663)
Transfers between Funds					
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>		94,575	(398)	94,177	(3,663)
Funds brought forward at 1 <sup>st</sup> Sept 2023					
		<u>44,935</u>	<u>1,667</u>	<u>46,602</u>	<u>50,265</u>
<b>Funds carried forward at 31<sup>st</sup> Aug 2024</b>	11-12	<u>139,510</u>	<u>1,269</u>	<u>140,779</u>	<u>46,602</u>

# Balance Sheet - Company Registered Number: 3140690

As at 31st August 2024

		2024		2023	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible	5		522		809
<b>Current assets</b>					
Debtors	6	8,900		7,900	
Bank and cash balances	7	<u>135,091</u>		<u>39,922</u>	
		143,991		47,822	
<b>Creditors:</b>					
<b>Amounts falling due within one year</b>	8	<u>3,734</u>		<u>2,029</u>	
<b>Net current assets</b>			<u>140,257</u>		<u>45,793</u>
<b>Total assets less liabilities</b>			<u>140,779</u>		<u>46,602</u>
<b>Funds</b>					
Restricted funds	11		1,269		1,667
Unrestricted funds	12		<u>139,510</u>		<u>44,935</u>
			<u>140,779</u>		<u>46,602</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31st August 2024.


The members have not required the company to obtain an audit of its financial statements for the year ended 31st August 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 11<sup>th</sup> June 2025 and were signed on its behalf by:



**Brian Durrant** – Chair of the Board of Trustees



**Nicholas Martin** - Director

# Notes to the Financial Statements

## 1 Accounting Policies

A summary of the more important accounting policies, which have been applied consistently, is set out below.

### a) Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The accounts have been prepared under the historical cost convention.

### b) Financial reporting standard 102 – reduced disclosure exemption

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows

### c) Depreciation

Depreciation is calculated so as to write off the cost of tangible fixed assets by equal annual instalments over their estimated useful lives at the following rates:

Equipment - 33% straight line basis

### d) Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income tax recoverable in relation to donations received under gift aid is recognised at the time of donation.

### e) Expenditure

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount and obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to the particular headings they have been allocated to activities on a basis consistent with the use of resources.

### f) Taxation

As a charitable company, Sutton Schools Christian Workers Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charitable company.

The charitable company is not registered for VAT and accordingly expenditure includes VAT where appropriate.

## Notes to the Financial Statements (continued)

### g) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are to be used in accordance with specific restrictions imposed by the donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### h) Financial Instruments

The Company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### i) Currency

The Company's functional and presentational currency is pounds Sterling (GBP).

### j) Debtors

Trade and other debtors are recognised at the settlement amount due.

### k) Creditors and provisions for liabilities and charges

Creditors and provisions for liabilities and charges are recognised at the amount that it is anticipated they will be settled for.

2 Charitable Activities Expenditure	2023/24 £	2022/23 £
<b>Direct Charitable</b>		
Staff payroll costs	78,235	66,597
Staff travel and subsistence	817	882
Training and resources	<u>2,421</u>	<u>1,221</u>
<b>Total</b>	<u>81,473</u>	<u>68,700</u>
<b>Support Costs</b>		
Office Staff payroll costs	7,213	6,541
Office costs	11,071	10,277
IT expenses	1,145	820
Insurance	437	448
Publicity & Web Site	1,388	88
Independent Examiners Fee	600	600
Sundry Expenses	2,318	1,935
Governance Costs	93	93
Depreciation	<u>540</u>	<u>538</u>
<b>Total</b>	<u>24,805</u>	<u>21,340</u>
<b>Total Charitable Expenditure</b>	<u>106,278</u>	<u>90,040</u>

Included in Charitable expenditure is £398 (2023: £399) relating to project expenditure that was from restricted funds.

## Notes to the Financial Statements (continued)

<b>3 Staff Costs</b>	<b>2023/24</b>	<b>2022/23</b>
Included in Charitable Activities are:-		
Wages and Salaries	79,149	62,181
Social Security	6	-
Pension	<u>6,293</u>	<u>4,416</u>
<b>Total</b>	<b><u>85,448</u></b>	<b><u>66,597</u></b>

The average number of employees during the year was as follows:

Direct Charitable	4	5
Administration	<u>1</u>	<u>1</u>
	<u>5</u>	<u>6</u>

No employees (2023: none) received emoluments in excess of £60,000.

## 4 Comparatives for Statement of Financial Activities

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
<b>Income from:</b>			
Donations and Legacies	80,091	6,000	86,091
Investment Income	<u>286</u>	<u>-</u>	<u>286</u>
<b>Total</b>	<b><u>80,377</u></b>	<b><u>6,000</u></b>	<b><u>86,377</u></b>
<b>Expenditure on:</b>			
Charitable Activities	<u>83,641</u>	<u>6,399</u>	<u>90,040</u>
<b>Total</b>	<b><u>83,641</u></b>	<b><u>6,399</u></b>	<b><u>90,040</u></b>
<b>Net expenditure for the year</b>	<b>(3,264)</b>	<b>(399)</b>	<b>(3,663)</b>
Transfer between Funds	—	—	—
<b>Net Movement in Funds</b>	<b>(3,264)</b>	<b>(399)</b>	<b>(3,663)</b>
Total Funds Brought Forward	<u>48,199</u>	<u>2,066</u>	<u>50,265</u>
<b>Total Funds Carried Forward</b>	<b><u>44,935</u></b>	<b><u>1,667</u></b>	<b><u>46,602</u></b>

## Notes to the Financial Statements (continued)

### 5 Tangible Fixed Assets

	<b>Equipment £</b>
<b>Cost</b>	
At 1st September 2023	2,496
Additions	253
Disposals	<u>-</u>
At 31st August 2024	<u>2,749</u>
<b>Depreciation</b>	
At 1st September 2023	1,687
Charge for the year	540
Disposals	<u>-</u>
At 31st August 2024	<u>2,227</u>
<b>Net book value</b>	
At 31st August 2024	<u>522</u>
At 31st August 2023	<u>809</u>

### 6 Debtors

	<b>2023/24 £</b>	<b>2022/23 £</b>
Gift Aid receivable	<u>8,900</u>	<u>7,900</u>
	<u>8,900</u>	<u>7,900</u>

### 7 Bank and cash balances

	<b>2023/24 £</b>	<b>2022/23 £</b>
HSBC current account	111,239	11,204
CAF current account	891	915
CAF gold account	<u>22,961</u>	<u>27,803</u>
	<u>135,091</u>	<u>39,922</u>

### 8 Creditors

	<b>2023/24 £</b>	<b>2022/23 £</b>
<b>Due within one year</b>		
PAYE and NI	2,449	1,278
Other Creditors and accruals	<u>1,285</u>	<u>751</u>
	<u>3,734</u>	<u>2,029</u>

## Notes to the Financial Statements (continued)

### 9 Constitution of the Company

The company is limited by guarantee and is incorporated in England and Wales. Each member undertakes to contribute a sum not exceeding £10 in certain circumstances as set out in clause 7 of the Memorandum of Association. At 31st August 2024 the number of members was six (2023: 6).

### 10 Trustees' Remuneration and Expenses

The directors of the charitable company are the trustees under charity law and received no remuneration during the year (2023 - £Nil).

The directors of the charitable company are the trustees under charity law and received no reimbursement for expenses incurred on behalf of the Trust (2023 - £Nil).

### 11 Restricted Funds

	Balance at 01.09.23 £	Incoming Resources £	Resources Expended £	Transfers from/(to) Unrestricted £	Balance at 31.08.24 £
Contribution to Film	1,000	-	-	-	1,000
Contribution to Salaries	-	6,000	6,000	-	-
Digital RE resources	667	-	(398)	-	269
	<u>1,667</u>	<u>6,000</u>	<u>(6,398)</u>	<u>-</u>	<u>1,269</u>

#### Comparative figures

	Balance at 01.09.22 £	Incoming Resources £	Resources Expended £	Transfers from/(to) Unrestricted £	Balance at 31.08.23 £
Contribution to Film	1,000	-	-	-	1,000
Contribution to Salaries	-	6,000	6,000	-	-
Digital RE resources	1,066	-	(399)	-	667
	<u>2,066</u>	<u>6,000</u>	<u>(6,399)</u>	<u>-</u>	<u>1,667</u>

"Contribution to Film" represents funds donated specifically to produce a promotional film for the charity.

"Contribution to Salaries" represents funds donated specifically to fund salaries.

"Digital RE resources" represents funds donated specifically to help fund the development of digital RE resources for schools within the Borough.

The year end balances on restricted funds are represented by fixed assets and cash in the balance sheet.

## Notes to the Financial Statements (continued)

### 12 Unrestricted Funds

	£
Balance at 1 <sup>st</sup> September 2023	44,935
Incoming resources	194,455
Resources expended	<u>(99,880)</u>
Balance at 31 August 2024	<u>139,510</u>

#### Comparative figures

	£
Balance at 1 <sup>st</sup> September 2022	48,199
Incoming resources	80,377
Resources expended	<u>(83,641)</u>
Balance at 31 August 2023	<u>44,935</u>

### 13 Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>As at 31<sup>st</sup> August 2024:</b>			
Tangible fixed assets	253	269	522
Current assets	142,991	1,000	143,991
Current liabilities	<u>(3,734)</u>	<u>-</u>	<u>(3,734)</u>
<b>Total</b>	<u>139,510</u>	<u>1,269</u>	<u>140,779</u>
<b>As at 31<sup>st</sup> August 2023:</b>			
Tangible fixed assets	142	667	809
Current assets	46,822	1,000	47,822
Current liabilities	<u>(2,029)</u>	<u>-</u>	<u>(2,029)</u>
<b>Total</b>	<u>44,935</u>	<u>1,667</u>	<u>46,602</u>

### 14 Related Party Transactions

There were no other related party transactions that took place during the current and previous year.

During the year, the amount of donations received without conditions from trustees was £4,000 (2023: £3,000).

### 15 Pension Scheme

Defined Contribution Pension Scheme

Sutton Schoolswork contributes to a defined contribution pension scheme for its employees. The pension cost charge for the period represents contributions payable by Sutton Schoolswork to the respective scheme and amounted to £6,293 (2023: £4,416).

At the year end, contributions totalling £686 (2023: £264) were payable to the scheme and are included in other creditors.

**SUTTON SCHOOLS CHRISTIAN WORKERS TRUST**

England & Wales - Charity number 1052418

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# Accounts

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**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2023**

# Contents Page

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FOR THE YEAR ENDED 31 MARCH 2023

## **Our Vision: Who we are and who we aim to be**

We are a Schoolwork Charity whose **aim** is to increase the **knowledge** and **understanding** of the **Christian Faith** and **support** students in their **spiritual, social** and **moral** development.

## **Our Values**

**Partnering** Developing good relationships and working alongside schools, churches, other organisations and the local community.

**Professionalism** All our work will reflect good practice and be conducted in a professional manner

**Boldness** We aim to take calculated risks to further the work of the Trust. We will present our work from a clear Christian perspective, with full respect for all faiths and none, within schools.

**Creativity** We aim to deliver resources and activities in schools that engage children and young people and to use creative approaches to aid learning and retention.

**Commitment** We are committed on a long-term basis to each school in the borough.

**Integrity** In line with biblical values and Christian teaching.

# REPORT OF OUR CHAIR OF TRUSTEES

“The Cattle on a thousand hills are His!” – this affirmation from Psalm 50 entered my consciousness some fifty years ago when I was greatly helped in the early years of my walk with God by members of the Navigators, a mission with its roots in the WW2 US Navy. The ‘Navs’ were, and remain, strongly focussed on encouraging Jesus followers to ‘let the Word of God dwell in you richly’ (Col. 3:16), and I remain indebted to them for establishing a lifetime habit of not only reading the Word but studying, memorising and meditating up on it.

This verse about cattle may seem obscure but it is a powerful metaphor, and promise, which reminds us our God is a wealthy Father who has resources beyond our knowledge, and such is our experience. When Sarah Webb, in early 2018 was called away to a new ministry, leaving us without a Director, we trustees imagined how good it would be if only there were someone with energy, experience, maturity, gravitas and passion to lead the work, though we doubted such a person existed or could be available or affordable! We did however remind ourselves ‘the cattle on a thousand hills are His!’ and prayed accordingly. We could not have imagined anyone more perfect for this role than the person God had been preparing, tucked away, out of sight, on some hill somewhere. Simon Ellingham has proved the perfect fit, leading the team, taking sessions in secondary schools, winning funding from trusts and representing SSW to churches and leaders. From day one he has served with unflagging energy, wisdom and confidence in God – Jehovah Jireh, our Provider.

In September 2022, we were pleased to welcome back Sarah Skinner our much loved-by-schools and long-serving, Primary Schools Worker. When Sarah went on maternity leave for the school year 2021-22, by ‘coincidence’, Rachel Marlow, a gifted and experienced teacher and children’s worker living in Essex ‘happened’ to be getting married to Luke, a Londoner, and relocating into our area in Summer 2021. Rachel proved so effective in this role (and popular with schools!), she remained with us for much of 2022-23 after Sarah returned, creating a powerful ‘double-act’.

The provision and appointment in 2020 of Abby Bryon to lead our team of volunteers who daily present assemblies in Primary schools has proved a great success, and as demand from schools increases, the assemblies team continues to flourish.

Sara Kalembo who has served the trust faithfully and effectively for many years as our administrator moved on in February having been led to a new ministry in counselling prisoners. We are grateful for Sara’s service and grateful to God for his timely provision of multi-talented Petra Port who joined us in March 2023 as our new Administrator and has already proven to be a hugely valuable addition to the team.

# REPORT OF OUR CHAIR OF TRUSTEES - continued

Kate Travers who joined us as Secondary Schools worker in January 2019 left us with our very best wishes, after serving brilliantly for over four years, to take up a new role as youth worker in her home church. Although advertising for her replacement has not as yet produced a suitable candidate, we see God's plan and provision in this. As an interim measure Simon volunteered to step up to a full-time roll, to include the Secondary Schools Worker role, while retaining the role as Director. This is proving strategically significant as we understand more about the approach we should be taking to serve God in the arena of Secondary education. Alongside Simon, Beca McKay has continued to support the work in secondary schools within our valued partnership with Carshalton Beeches Baptist Church.

We see God's faithful provision also in the strength of the board of trustees. Kevin Lewis (Vicar, Church of the Good Shepherd) and Nigel Butcher (Pastor, Cheam Baptist) continue to serve alongside headteacher Cheryl Hudson and Nicholas Martin our invaluable Treasurer. We thank Laraine Sztytuljak for her years of service having stood down this year, but not before introducing Shalini Christy who on joining the board has brought a material contribution, a fresh perspective, and consequent robustness to our safeguarding policies, training and practice. Again, we thank God for his provision.

As ever we are thankful to the team of volunteers who give time freely to SSW including Adesina Adesanya who faithfully looks after our payroll.

Similarly, we are grateful for the churches, trusts and individuals who support us financially, from across the spectrum of church traditions, who believe in our vision to increase the knowledge and understanding of the Christian faith, and to support students in their spiritual, social and moral development. We cannot do this on our own, we rely on God's guidance, provision and inspiration by his Spirit, and we rely on the prayers and financial backing of our partners.

Whereas in the foregoing I have reported largely on the 'inputs' which make this work possible, I will leave it for Simon in his report to tell us more about the 'outputs'.

We hope you will join us in our prayer that we would continue to be faithful to God as he is to us, as we seek to serve him in our local schools.

Brian Durrant

Chair of the Board of Trustees



# Report of the Director of Charitable Activities

Yet another busy year for Sutton Schoolswork! For over 26 years those connected with us have diligently, faithfully and consistently worked to tell as many of our school communities as possible of the joy of knowing Jesus. We've done this through a multitude of streams, and I aim to simply sum up what has happened in a few facts and figures, plus some key 'moments of joy' that we can share with you, and hopefully you will join us in thanking God for His amazing provision of Sutton Schoolswork in the schools of Sutton.

It's such a privilege to be a part of this wonderful work, and to know that He is fully behind, with and most definitely ahead of us. We have no idea what impact each and every contact has on an individual. Jesus talked about the sower, the seed, and the various types of surface, and we simply try to be a means by which that seed arrives. Faces within SSW come and go, but the message remains constant.

Here are the bald facts, this academic year we have delivered -

## Primary

219 assemblies delivered to over 35 schools

And workshops –

7 Iwonder spaces

37 RE days

18 Discover Christmas

10 CSI Easter

10 Transit

24 Easter Experience

## Secondary

5 Christian Unions per week on average, with 3 others being supported occasionally

2 Schools allowing SSW to deliver Kintsugi Hope sessions each week

590 pupils across 2 schools participating in our Positive Choices (Knife crime and County Lines) sessions

580 pupils across 2 schools participating in our Positive Choices (Sex and Relationships) sessions  
RE lessons

In total we delivered around 90 lessons!

20 Assemblies

# Report of the Director of Charitable Activities - continued

## Churches

3 churches visited

Monthly church leaders breakfasts

Return of the Big Church Quiz Night, attended by over 70 people



**Sutton Schoolswork** @sutt... · 18 Jun ·  
 Congratulations to the victorious North Cheam Baptist team who won the Sutton Schoolswork Big Church Quiz last night. Excellent evening, hosted by St Andrew's, Northey Avenue, at which 14 teams from 6 churches vied with each other for the coveted trophy.



But behind those figures are the people. I asked all our staff for a 'moment', something that summed up why they do this. Here's what came back...

1 girl from the Kintsugi Hope group at the Limes College (Pupil Referral Unit) has now begun to attend her local church!

2 young people approached one of our staff to say they recognised her from our Positive Choices workshops at school and wanted to say that the sessions had been 'cool'.

What did you learn from the assembly today? KS1 boy shot up his hand and said confidently 'God is with me wherever I go'.

And, on regular occasions, as the children file in to one of our assemblies 'Oh I love these assemblies!'

# Report of the Director of Charitable Activities - continued

And our schools regularly praise our work through their own social media channels. Here's a few pictures and quotes from some tweets over the year....

← Tweet



**Sutton High School...**  
@SuttonHighGirls

Follow

Year 4 went to see an interactive play about the last week of the life of Jesus. Afterwards, the girls had the opportunity to question the actors about their roles.

#Year4 #Prep #Sutton #SuttonHigh



11:30 · 23 Mar 23 · 449 Views



**Brookfield Primary** @Brook... · 29 Jun

Year 6 enjoyed a great transition workshop with @suttonschoolswk this morning. They discussed how to deal with changes when moving to secondary school and how these changes can better our future selves. 🦋 🌱 🏡  
@LEOacademies



**Cheam Fields Primary** @CF... · 26 Apr

Thank you to @suttonschoolswk for coming in to do a great assembly all about kind words! 🗨️ 😊



← Tweet



**Sutton Schoolswork**  
@suttonschoolswk

I'm proud of you!  
You can do it!  
You are my best friend!  
I like your hair.  
I love you!  
This morning, pupils at @BrookfieldSM3 and @CulversHouse shared with us the good things people have said to them 😊  
Words can bless and encourage us!

15:40 · 25 Apr 23 · 476 Views



**Cheam Park Farm** @cheam... · 24 Apr

Thank you to @PamCooper4 and Hanna from @suttonschoolswk for such an inspiring assembly this morning. We will be looking out for more examples where we have used kind words to show each other how much we care.  
@LEOacademies



# Report of the Director of Charitable Activities - continued

And we have said a few goodbyes –

Sara Kalembo, our faithful secretary, has moved on to work within pastures new. Thank you, Sara, for your service with SSW. We pray that God will continue to work within you, strengthening and enabling you to do even more amazing things.

Rachel Marlow, our joint worker in the primary schools, has found her work as an evangelist at her church, St. Peter's on the Rose Hill Estate, to have grown so fast she had to prioritise it over SSW, so sadly, we said farewell in April. We thank God that He has moved so wonderfully in this church, and pray that Rachel will be part of an ever growing part of the kingdom! And thank you, Rachel, for the fresh energy you brought to the office. God has done fantastic things through you with us, and we pray for even more in your ever expanding work.

And Sarah Skinner, the other joint primary schools worker, departs for maternity leave for her second child. She has brought the joy of knowing God into so many schools over the last few years, leading many children in their journey of learning about Jesus, and we will miss her calm efficiency around the office. Filling her shoes (if that's possible) will be Charis Miles, who joins us for 12 months. Charis epitomises so much of what SSW aspires to – she can recall sitting in our assemblies as a primary school child listening to the stories of Jesus, and now here she is, fulfilling that role herself. Praise God, seed has flourished!!!!

So, as the academic year draws to a close, we once thank God for His provision, His Spirit, and His strength. At the heart of what we do is a desire to let as many young people and children (and of course staff) as possible hear of His love and forgiveness, and to offer the opportunity to as many as we can to consider the offer He extends of eternal life through His son.

And, finally, thank you to all of those who support in so many different ways.

There are our wonderful, resilient and enthusiastic volunteers, who give up their time to tell of God's story in their own lives; there are the faithful who pray, asking God to support, strengthen, guide, and lead us; there are the church leaders who galvanise their fellowships to keep SSW in their hearts and prayers; there are the amazing financial supporters, individuals as well as whole churches, who give from their own provision so that we may perform our role; and there are the grant-making Trusts, who also make a massive contribution to the presence of SSW in so many schools.

We exist so that others may know He exists. Please continue to pray that we may serve Him faithfully, effectively and productively, so that the kingdom of God may be known by even more here in Sutton.

Bless you all

Simon Ellingham

Director of Charitable Activities



# Priorities for next year – 2023 / 24

## SSW priorities for next year:-

1. Continue to deliver and develop Primary assemblies to the highest standard, engaging in more schools, and increasing the number of volunteers involved.
2. Embed Charis in her role as Primary Schools worker (Maternity Cover), continuing to deliver our high quality workshops.
3. Increase the number of schools that receive our Discover Christmas workshops, exceeding last year's number of 12.
4. Increase the number of schools that attend Easter Experience and consequently the number of pupils, exceeding last year's totals of 25 and 1900 respectively.
5. Continue to support our provision of Christian Unions in Secondary Schools, and to develop new ventures around the borough that provide opportunities for Christian pupils to engage with and encourage each other, and for them to appropriately evangelise to their friends.
6. Increase our prayer support around the borough, engaging with new supporters and churches, through speaking at church services, local events, newsletter and prayer updates.
7. Maintain our presence on SACRE, delivering a voice for SSW within a pan-borough network.
8. Increase the number of schools actively engaging with our LIVE project, currently 2.
9. Launch our new venture of GSUS in Sutton Grammar school.

## Trustees' Report

The Trustees submit their report together with the financial statements for the year ended 31st August 2023. The report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption, including the exemption from preparing a strategic report.

### Structure, Governance and Management

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### Public Benefit

In planning the activities of the Company, the Trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

#### Directors and Trustees

Directors (who are also trustees of Sutton Schools Christian Workers Trust for the purposes of charity law) are elected for a period of 3 years and are eligible to stand for re-election.

The details of directors who have served on the Board during the year and up to the date of this report are as follows:

- Mr Brian Durrant (Chair)
- Rev Kevin Lewis
- Rev Nigel Butcher
- Mr Nicholas Martin
- Mrs Cheryl Hudson
- Mrs Shalini Christy

#### Fundraising Activities

Sutton Schools Christian Workers Trust relies on the kind donations from individuals, local churches, trust funds and schools to fund its charitable activities.

#### Financial Review

The financial position of the charity is set out in the Statement of Financial Activities, the Balance Sheet and related notes, which have been prepared in accordance with statutory requirements of the Charities Act 2011 and SORP (FRS102).

The financial statements have been prepared on the going concern basis as in the opinion of the Trustees there are no material uncertainties about the charity's ability to continue.

#### Recruitment and Appointment of New Trustees

New Trustees are elected by the existing Trustees.

## Trustees' Report (continued)

### Reserves Policy

The Trustees review the level of reserves at the beginning of each financial year and have determined that the appropriate level of free reserves should be sufficient to meet three months operating expenditure should the charity experience a significant drop in income, this equates to £26,804. Additional reserves are also needed to replace fixed assets at the appropriate time. At the end of the year unrestricted funds were £44,935 (2021 - £48,823).

### Risk Assessment

In April 2023 the major risks facing the charity were reviewed and any necessary steps have been taken to lessen these risks.

The key risk identified was the uncertainty of income - The Trust monitors the income and with a Director of Charitable Activities, have a permanent person who is responsible for generating the necessary funds.

### Activities

The main activities of the company are the advancement of the Christian faith in accordance with the Statement of Beliefs, particularly amongst children and young people in the schools, colleges and other educational establishments in the London Borough of Sutton, and the advancement of education in accordance with Christian principles.

### Volunteers

The Trustees gratefully acknowledge the valued work undertaken again by volunteers during the year. Their input has significantly reduced the running costs of the company. These include:

1. School worker volunteers
2. Administration volunteers
3. Church representatives

With the help of the above, the supporters in finance and prayer, and those who attended the annual service and prayer meetings, the company has continued to achieve its aims this year.

### Review of the Year

The Trust made a loss of £3,663 in the year (2022 surplus of £6,784) and we continue to build on the wonderful foundations laid by previous workers and increase the reach of the charity in the schools in Sutton.

The Trust has continued to enjoy the support of a large number of local Churches and individuals, through the donation of finance and prayer support. The directors are very grateful to Cheam Methodist Church for their continuing generosity in providing the Trust with office accommodation, which considerably reduces the running costs of the company.

### Registered Office:

Sutton Schools Christian Workers Trust  
 Cheam Methodist Church  
 Church Hill Road  
 Cheam  
 SM3 8LJ

## Trustees' Report (continued)

### Registered Charity:

Charity Number: 1052418

Company Registered Number: 3140690

### Bankers:

HSBC Bank plc  
75 - 77 High Street  
Sutton  
Surrey  
SM1 1DU

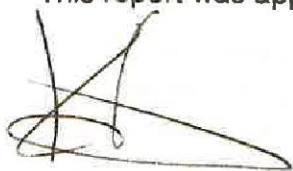
CAFCASH Ltd  
Kings Hill  
West Malling  
Kent  
ME19 4TA

### Independent Examiner:

Timothy Slater, ACA CTA  
Harmer Slater Limited  
Salatin House  
19 Cedar Road  
Sutton  
Surrey  
SM2 5DA

### Approval

This report was approved by the Board of Trustees and signed on its behalf by



Kevin Lewis  
Director

17<sup>th</sup> May 2024

# Independent Examiners Report to the Trustees of Sutton Schoolswork

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> August 2023.

## Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## Independent examiner's statement

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe:-

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of the independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Timothy Slater, ACA CTA  
Harmer Slater Limited  
Salatin House  
19 Cedar Road  
Sutton  
Surrey  
SM2 5DA

17<sup>th</sup> May 2024

# Statement of Financial Activities

For the Year Ended 31<sup>st</sup> August 2023

	Note	-----2022/2023-----			2021/22
		Unrestricted £	Restricted £	Total £	Total £
<b>Income and endowments from:</b>					
Donations & Legacies:					
<i>Donations - Individuals</i>		25,410	-	25,410	29,524
<i>Donations – Trusts</i>		8,700	6,000	14,700	14,900
<i>Donations - Churches</i>		39,955	-	39,955	38,693
<i>Donations – Other</i>		6,026	-	6,026	4,630
<i>Income from Fundraising</i>		-	-	-	-
Investment:					
<i>Interest rec'd - UK bank accounts</i>		<u>286</u>	<u>-</u>	<u>286</u>	<u>20</u>
<b>Total income</b>		<u>80,377</u>	<u>6,000</u>	<u>86,377</u>	<u>87,767</u>
Expenditure on:					
Charitable activities	2	<u>83,641</u>	<u>6,399</u>	<u>90,040</u>	<u>80,983</u>
<b>Total expenditure</b>		<u>83,641</u>	<u>6,399</u>	<u>90,040</u>	<u>80,983</u>
<b>Net (deficit) / surplus for the year</b>		(3,264)	(399)	(3,663)	6,784
Transfers between Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>		(3,264)	(399)	(3,663)	6,784
Funds brought forward at 1 <sup>st</sup> Sept 2022		<u>48,199</u>	<u>2,066</u>	<u>50,265</u>	<u>43,481</u>
<b>Funds carried forward at 31<sup>st</sup> Aug 2023</b>	11-12	<u>44,935</u>	<u>1,667</u>	<u>46,602</u>	<u>50,265</u>

## Balance Sheet - Company Registered Number: 3140690

As at 31st August 2023

		2023		2022	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible	5		809		1,135
<b>Current assets</b>					
Debtors	6	7,900		8,200	
Bank and cash balances	7	<u>39,922</u>		<u>43,781</u>	
		47,822		51,981	
<b>Creditors:</b>					
Amounts falling due within one year	8	<u>2,029</u>		<u>2,851</u>	
<b>Net current assets</b>			<u>45,793</u>		<u>49,130</u>
<b>Total assets less liabilities</b>			<u>46,602</u>		<u>50,265</u>
<b>Funds</b>					
Restricted funds	11		1,667		2,066
Unrestricted funds	12		<u>44,935</u>		<u>48,199</u>
			<u>46,602</u>		<u>50,265</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31st August 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st August 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 17<sup>th</sup> May 2024 and were signed on its behalf by:



Kevin Lewis – Director



Nicholas Martin - Director

## Notes to the Financial Statements

### 1 Accounting Policies

A summary of the more important accounting policies, which have been applied consistently, is set out below.

#### a) Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The accounts have been prepared under the historical cost convention.

#### b) Financial reporting standard 102 – reduced disclosure exemption

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows

#### c) Depreciation

Depreciation is calculated so as to write off the cost of tangible fixed assets by equal annual instalments over their estimated useful lives at the following rates:

Equipment - 33% straight line basis

#### d) Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income tax recoverable in relation to donations received under gift aid is recognised at the time of donation.

#### e) Expenditure

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount and obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to the particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### f) Taxation

As a charitable company, Sutton Schools Christian Workers Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charitable company.

The charitable company is not registered for VAT and accordingly expenditure includes VAT where appropriate.

## Notes to the Financial Statements (continued)

### g) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are to be used in accordance with specific restrictions imposed by the donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### h) Financial Instruments

The Company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### i) Currency

The Company's functional and presentational currency is pounds Sterling (GBP).

### j) Debtors

Trade and other debtors are recognised at the settlement amount due.

### k) Creditors and provisions for liabilities and charges

Creditors and provisions for liabilities and charges are recognised at the amount that it is anticipated they will be settled for.

2 Charitable Activities Expenditure	2022/23 £	2021/22 £
<b>Direct Charitable</b>		
Staff payroll costs	66,597	61,046
Staff travel and subsistence	882	66
Training and resources	<u>1,221</u>	<u>2,160</u>
<b>Total</b>	<u>68,700</u>	<u>63,272</u>
<b>Support Costs</b>		
Office Staff payroll costs	6,541	7,261
Office costs	10,277	7,161
IT expenses	820	565
Insurance	448	444
Publicity & Web Site	88	148
Independent Examiners Fee	600	600
Sundry Expenses	1,935	1,184
Governance Costs	93	53
Depreciation	<u>538</u>	<u>295</u>
<b>Total</b>	<u>21,340</u>	<u>17,711</u>
<b>Total Charitable Expenditure</b>	<u>90,040</u>	<u>80,983</u>

Included in Charitable expenditure is £399 (2022: £434) relating to project expenditure that was from restricted funds.

## Notes to the Financial Statements (continued)

<b>3 Staff Costs</b>	<b>2022/23</b>	<b>2021/22</b>
Included in Charitable Activities are:-		
Wages and Salaries	62,181	62,667
Social Security	-	-
Pension	<u>4,416</u>	<u>5,640</u>
<b>Total</b>	<b><u>66,597</u></b>	<b><u>68,307</u></b>

The average number of employees during the year was as follows:

Direct Charitable	5	5
Administration	<u>1</u>	<u>1</u>
	<b><u>6</u></b>	<b><u>6</u></b>

No employees (2022: none) received emoluments in excess of £60,000.

## 4 Comparatives for Statement of Financial Activities

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
<b>Income from:</b>			
Donations and Legacies	86,247	1,500	87,747
Investment Income	<u>20</u>	<u>-</u>	<u>20</u>
<b>Total</b>	<b><u>86,267</u></b>	<b><u>1,500</u></b>	<b><u>87,767</u></b>
<b>Expenditure on:</b>			
Charitable Activities	<u>80,459</u>	<u>434</u>	<u>80,983</u>
<b>Total</b>	<b><u>80,549</u></b>	<b><u>434</u></b>	<b><u>80,983</u></b>
<b>Net Income/(expenditure) for the year</b>	<b>5,718</b>	<b>1,066</b>	<b>6,784</b>
Transfer between Funds	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>	<b>5,718</b>	<b>1,066</b>	<b>6,784</b>
Total Funds Brought Forward	<u>42,481</u>	<u>1,000</u>	<u>43,481</u>
<b>Total Funds Carried Forward</b>	<b><u>48,199</u></b>	<b><u>2,066</u></b>	<b><u>50,265</u></b>

## Notes to the Financial Statements (continued)

### 5 Tangible Fixed Assets

	<b>Equipment £</b>
<b>Cost</b>	
At 1st September 2022	3,708
Additions	212
Disposals	<u>(1,424)</u>
At 31st August 2023	<u>2,496</u>
<b>Depreciation</b>	
At 1st September 2022	2,573
Charge for the year	538
Disposals	<u>(1,424)</u>
At 31st August 2023	<u>1,687</u>
<b>Net book value</b>	
At 31st August 2023	<u>809</u>
At 31st August 2022	<u>1,135</u>

### 6 Debtors

	<b>2022/23 £</b>	<b>2021/22 £</b>
Gift Aid receivable	<u>7,900</u>	<u>8,200</u>
	<u>7,900</u>	<u>8,200</u>

### 7 Bank and cash balances

	<b>2022/23 £</b>	<b>2021/22 £</b>
HSBC current account	11,204	13,565
CAF current account	915	699
CAF gold account	<u>27,803</u>	<u>29,517</u>
	<u>39,922</u>	<u>43,781</u>

### 8 Creditors

	<b>2022/23 £</b>	<b>2021/22 £</b>
<b>Due within one year</b>		
PAYE and NI	1,278	912
Other Creditors and accruals	<u>751</u>	<u>1,939</u>
	<u>2,029</u>	<u>2,851</u>

## Notes to the Financial Statements (continued)

### 9 Constitution of the Company

The company is limited by guarantee and is incorporated in England and Wales. Each member undertakes to contribute a sum not exceeding £10 in certain circumstances as set out in clause 7 of the Memorandum of Association. At 31st August 2023 the number of members was six (2022: 6).

### 10 Trustees' Remuneration and Expenses

The directors of the charitable company are the trustees under charity law and received no remuneration during the year (2022 - £Nil).

The directors of the charitable company are the trustees under charity law and received no reimbursement for expenses incurred on behalf of the Trust (2022 - £Nil).

### 11 Restricted Funds

	Balance at 01.09.22 £	Incoming Resources £	Resources Expended £	Transfers from/(to) Unrestricted £	Balance at 31.08.23 £
Contribution to Film	1,000	-	-	-	1,000
Contribution to Salaries	-	6,000	6,000	-	-
Digital RE resources	<u>1,066</u>	<u>-</u>	<u>(399)</u>	<u>-</u>	<u>667</u>
	<u>2,066</u>	<u>6,000</u>	<u>(6,399)</u>	<u>-</u>	<u>1,667</u>

#### Comparative figures

	Balance at 01.09.21 £	Incoming Resources £	Resources Expended £	Transfers from/(to) Unrestricted £	Balance at 31.08.22 £
Contribution to Film	1,000	-	-	-	1,000
Digital RE resources	<u>-</u>	<u>1,500</u>	<u>(434)</u>	<u>-</u>	<u>1,066</u>
	<u>1,000</u>	<u>1,500</u>	<u>434</u>	<u>-</u>	<u>2,066</u>

"Contribution to Film" represents funds donated specifically to produce a promotional film for the charity.

"Contribution to Salaries" represents funds donated specifically to fund salaries

"Digital RE resources" represents funds donated specifically to help fund the development of digital RE resources for schools within the Borough.

The year end balances on restricted funds are represented by fixed assets and cash in the balance sheet.

## Notes to the Financial Statements (continued)

### 12 Unrestricted Funds

	£
Balance at 1 <sup>st</sup> September 2022	48,199
Incoming resources	80,377
Resources expended	<u>(83,641)</u>
Balance at 31 August 2023	<u>44,935</u>

#### Comparative figures

	£
Balance at 1 <sup>st</sup> September 2021	42,481
Incoming resources	86,267
Resources expended	<u>(80,549)</u>
Balance at 31 August 2022	<u>48,199</u>

### 13 Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>As at 31<sup>st</sup> August 2023:</b>			
Tangible fixed assets	142	667	809
Current assets	46,822	1,000	47,822
Current liabilities	<u>(2,029)</u>	-	<u>(2,029)</u>
<b>Total</b>	<u>44,935</u>	<u>1,667</u>	<u>46,602</u>
<b>As at 31<sup>st</sup> August 2022:</b>			
Tangible fixed assets	69	1,066	1,135
Current assets	50,981	1,000	51,981
Current liabilities	<u>(2,851)</u>	-	<u>(2,851)</u>
<b>Total</b>	<u>48,199</u>	<u>2,066</u>	<u>50,265</u>

### 14 Related Party Transactions

There were no other related party transactions that took place during the current and previous year.

During the year, the amount of donations received without conditions from trustees was £3,000 (2022: £3,000).

### 15 Pension Scheme

#### Defined Contribution Pension Scheme

Sutton Schoolswork contributes to a defined contribution pension scheme for its employees. The pension cost charge for the period represents contributions payable by Sutton Schoolswork to the respective scheme and amounted to £4,416 (2021: £5,640).

At the year end, contributions totalling £264 (2022: £739) were payable to the scheme and are included in other creditors.

**SUTTON SCHOOLS CHRISTIAN WORKERS TRUST**

England & Wales - Charity number 1052418

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# Accounts

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**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2022**

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## Our Vision: Who we are and who we aim to be

We are a Schoolswork Charity whose **aim** is to increase the **knowledge** and **understanding** of the **Christian Faith** and **support** students in their **spiritual, social** and **moral** development.

## Our Values

**Partnering** Developing good relationships and working alongside schools, churches, other organisations and the local community.

**Professionalism** All our work will reflect good practice and be conducted in a professional manner

**Boldness** We aim to take calculated risks to further the work of the Trust. We will present our work from a clear Christian perspective, with full respect for all faiths and none, within schools.

**Creativity** We aim to deliver resources and activities in schools that engage children and young people and to use creative approaches to aid learning and retention.

**Commitment** We are committed on a long-term basis to each school in the borough.

**Integrity** In line with biblical values and Christian teaching.

# REPORT OF OUR CHAIR OF TRUSTEES

I start this report by thanking Rev Kevin Lewis for his many years of service as a trustee and in latter years as Chair of Sutton Schools Work (SSW) and congratulating him on his appointment as Area Dean, the additional responsibilities of which precipitate the need for someone to step into his voluminous shoes. I am also grateful to Kevin for agreeing to continue as a trustee, not least while the 'new boy' learns the ropes.

Prior to retirement I led an education trust (LGfL) owned by and serving all London's 33 local authorities, hence with some knowledge of other boroughs I have more than a token of appreciation of what an absolute gem SSW is and how exceptional is its existence and ministry. When I first joined the board seven years ago and began to understand the scale and scope of SSW's influence and ministry, it struck me that churches of many boroughs and towns would 'give their eyeteeth' to have an organisation like SSW carrying Christian truth and influence into their schools.

It is the churches of Sutton combined with the support of individuals and charitable trusts, who are the engine room which invisibly powers this outreach ministry through practical, financial and prayerful support, without which it would soon be unable to continue. SSW was at its outset an initiative of churches across the borough and has remained so for over 25 years.

Able led by our Director of Charitable Activities Simon Ellingham, the staff team showed great initiative overcoming the restraints imposed by the Covid epidemic, creating online Christian materials which have been put to good use nationally and internationally. Now with the restraints of Covid substantially behind us we have found the doors to schools open wider than ever, which in itself is an affirming testimony to the value which schools place on our services and the respect in which our staff and volunteers are held. Meeting the high demand from schools for lessons and assemblies continues to be a substantial but welcome challenge.

In his report a year ago Kevin told of Sarah Skinner's 'child on the way' and the recruitment of Rachel Marlow as P/T maternity cover. I can confirm a safe arrival and more recently the welcome return of Sarah following maternity leave. Rachel proved such a successful appointment the trustees took the step of faith of extending her appointment alongside Sarah and Abby, together forming a really strong Primary schools team which has continued to flourish.

# REPORT OF OUR CHAIR OF TRUSTEES - continued

In the secondary phase we have bid farewell to Kate Travers who has served SSW wonderfully and now received a clear call to take up the role of youth pastor in her home church. We wondered how we could ever replace Kate but believing the principle of “the cattle on a thousand hills are Mine” (Ps 50), we reached out with the result of adding Ella Andrews to the team.

Throughout the year SSW’s ministry has continued unabated - lessons, assemblies, RE Days, iWonder Spaces, Kintsugi Hope and support for CUs have all combined to present biblical truth and values in an attractive way to thousands of children and young people; and once again the glorious story of Easter has been presented dramatically to over 1400 children who have attended ‘Easter Experience’ hosted in Cheam, Sutton and Carshalton churches.

On behalf of all the trustees, to all those who have given, served, prayed and supported and made all this possible - to churches, individuals, staff team and volunteers — a huge and heartfelt “Thank You”. And to our God who gives us the victory – all praise!

Jesus said “The thief comes only to kill and steal and destroy. I have come that they may have life and have it in all its fullness”. In the increasingly secular, materialistic and celebrity-obsessed culture our children and young people are growing up in, SSW works through the team of staff workers and wonderful volunteers, to present Jesus, to hold out the truths of the Christian faith and to promote values and understandings which offer a far better way to live. May our God and Saviour, who has truly been ‘Jehovah Jireh’, a wonderful provider, continue to bless, prosper and use this work for the extension of His Kingdom.

Brian Durrant

Chair of the Board of Trustees



# Report of the Director of Charitable Activities

Once again, I'm delighted to report that Sutton Schoolswork has experienced a wonderful year, serving the schools and churches of Sutton, bringing the name of Jesus Christ into the lives of thousands of children and young people who otherwise would have no contact with Christianity, other than in their RE lessons. Working together with our fantastic team of volunteers, we have sought to reveal, explain, nurture and disciple, and have witnessed some truly God ordained moments. It appears that we have continued to deliver incredibly high quality (based on teacher feedback) workshops, assemblies, conferences, Christian Unions, support groups, RE lessons etc, and have done so for over 25 years in the borough, we are a truly 'established' service provider and acknowledged as such by our partners on the council.

Hundreds of believing, faithful followers of Jesus support us, in many different ways, and we pray that this relationship will continue, as we are currently experiencing our busiest ever year, employing more staff than at any time in our history, and consequently more children and young people are hearing of the Good News of Jesus Christ, the core reason for our existence.

## Summary of 2021-2022

**Primary** - Despite the fact that many schools were still significantly restricting visitors owing to Covid, in September 2021 the Trustees agreed to call a part time member of staff to provide temporary maternity cover for our full time Primary Schoolworker, engaging Rachel for two terms. A fully qualified teacher, she was able to bring a completely new dimension to our work, and her experience in schools proved invaluable. We found that we were the only outside agency that many of the primary schools were allowing in, as they trusted us to deliver quality and it was considered to be so important to them. Full school assemblies were not being conducted yet, but many schools asked us to attend to run classroom-based ones, and this massively increased our workload, but we managed somehow, through God's grace!

We initially were concerned that our main provision other than assemblies for this term, Discover Christmas, may be undersubscribed, but surprisingly we were overwhelmed by 13 schools booking us in, the most we've ever had. Demanding from a staffing point of view, but exhilarating to perform and be engaging with so many children delighted to hear the true story of the Nativity, which doesn't stop when the wise men leave, but continues all the way to the empty tomb!

And then Easter Experience, which once again proved an extraordinary adventure, with over 1400 children witnessing the events of the final week of Jesus' ministry before his crucifixion and resurrection. A genuine highlight in the calendar for many schools, we spend 3 weeks telling the story and answering the children's questions, enabling many of them to hear for the first time in their lives that there is a Saviour, and introduce them to him.

# Report of the Director of Charitable Activities - continued

And, wonderfully, as Sarah returned from maternity, God enabled us to retain Rachel, and they now work part time alongside each other, meaning we can now deliver even more than previously. As a result, the summer term became incredibly active as we could provide more staffing for workshops, assemblies and events, and our Transit workshops to 12 schools enabled us to engage with over 900 Year 6 children as they contemplated their move to secondary school.

We finish our year in Primary schools feeling even more engaged and involved than ever before, with the resources to deliver to more schools, and more children as a result. We also continue to pray that this presence, in nearly every school in the borough, means that hundreds of teachers are hearing our key message, that Jesus is alive, and just as accessible to them as any of the children in their care.

**Secondary** – The picture in our secondary schools was much more restricted due to Covid, and our Christian Union activity was severely limited for the first term, but we were still able to engage with several of our most keen establishments. Probably our most enthusiastic supporter is the CAN Academy Trust, responsible for 2 schools, and they booked us in straight away for our annual series of LIVE workshops, and we were able to deliver to over 1200 young people workshops on Knife Crime, County Lines and Healthy Relationships, including clear referencing to the guidance contained and available within the Bible, linking this with our own Christian faith. Our strong relationship with these 2 schools improved and deepened throughout the year, and as we finished the summer term, we were able to meet with the key teaching leads and discuss even more provision next term, a truly exciting example of God's guiding hand.

Our work in Christian Unions gradually gathered pace as the year progressed and by the end of 2022 we were fully engaged in 7 of them, 2 of them being brand new, having only just started this academic year!

Our main 'success' has been the introduction of Kintsugi Hope into 1 school this year. This was tentatively welcomed by a non-Christian teacher who felt it had something of value, as long as we didn't make it too 'Christian'. We agreed a set of key principles, but, significantly, obtained an acceptance that we could speak about our own faith if appropriate, and, 12 months later, that same teacher is now implementing the course as an established feature of the school's provision. Astonishingly, as a result of the positive impact of the group, a Christian Union was created in that school for the first time in 10 years. Another establishment is asking for us to come in to discuss provision of the same there, and we are praying that this new venture for SSW will see much growth for the kingdom of God.

Other activities throughout the year were a 6th form conference, participating in the Transit workshops and Easter Experience, Grill a Christian sessions, Sutton SACRE meetings, RE lessons, a borough wide Youth strategy event, and prayer spaces.

# Report of the Director of Charitable Activities - continued

In the last few weeks of the 2021-22 year, Kate, our full time worker, announced she was leaving to join her church staff as a youthworker. We prayerfully advertised to replace her, and found Ella, who started at the end of September 2022. We strongly believe that her unique brand of contagious faith will reap dividends as we have just managed to fully re-establish contact with some schools who had been silent throughout Covid and slow to emerge, and the coming term has already filled up with bookings. What is clear is that our work will continue to grow, and, despite the demand on our services increasing, we believe in a faithful, generous God, who provides all that is needed to achieve His purposes, so we confidently keep saying 'Yes'!

Our amazing volunteers continue to support us, and quite simply are the main reason for our 'success'. Without them, we would be so much less, and I know that the children they interact with thoroughly appreciate what they contribute. From our team of regular assembly deliverers, through our Discover Christmas supporters, and, of course, our wonderful Easter Experience actors, we are truly blessed in this borough with people from all over the Christian spectrum, and it is simply a privilege to be involved.

Our finances, despite the fact that we now employ 1 full time, and 5 part time workers, remain sufficient to pay the wages, for which we thank God, and this year our income rose slightly on the previous one. By far the majority of that generosity is demonstrated through the incredible provision from our partnering churches and supporters, with additional donations from a few Trusts, and payments from schools.

Our prayer support remains incredibly strong, as we have added even more new names to our database of praying, faithful followers, who we keep updated every month, and we firmly believe that we are rooted and grounded in the hearts of hundreds of people around the borough (and some wonderful friends from around the country), who raise our work to the one who hears, and ask for Him to guide, strengthen and lead us.

So, ultimately, our thanks go out to you all. Many of you are part of our family, and we are so grateful for your contribution, however small.

Simon Ellingham

Director of Charitable Activities



# Priorities for next year – 2022 / 23

## **SSW priorities for next year:-**

1. Continue to deliver the highest quality assemblies to primary schools across the borough, raising the name of Jesus in as many as possible. Currently the total number of schools engaging is still low compared to previous years, due to Covid restrictions, but our aim is to increase this throughout the year.
2. Embed our new member of staff, Rachel, into post as our primary schools co-ordinator, and support her as she engages with schools.
3. Deliver the Discover Christmas workshop to as many schools as possible, with a target of 12.
4. Deliver our Easter Experience presentation, having been unable to last year, and only briefly in 2020.
5. As all our schools continue to emerge from Covid restrictions, engage with as many as possible, building on the excellent relationships we had nurtured throughout the past year whilst mainly online.
6. Increase our delivery of LIVE project workshops from our current base of 2 schools.
7. Support our Christian Unions around the borough, as schools begin to open up their doors to visitors from outside.
8. Launch our new Kintsugi Hope workshops in Greenshaw High School.
9. By the end of the year, deliver our annual 6th form conference day at Carshalton Girls.
10. Continue to increase our prayer support base, maintaining a bedrock of praying believers who intercede for us. To be achieved by regular contact via monthly updates, visits to churches, and attending church leaders' gatherings.
11. Maintain a presence on SACRE to provide an opportunity to speak into delivery of RE across the borough.

## Trustees' Report

The Trustees submit their report together with the financial statements for the year ended 31st August 2022. The report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption, including the exemption from preparing a strategic report.

### Structure, Governance and Management

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### Public Benefit

In planning the activities of the Company, the Trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

#### Directors and Trustees

Directors (who are also trustees of Sutton Schools Christian Workers Trust for the purposes of charity law) are elected for a period of 3 years and are eligible to stand for re-election.

The details of directors who have served on the Board during the year and up to the date of this report are as follows:

- Mr Brian Durrant (Chair)
- Rev Kevin Lewis
- Rev Nigel Butcher
- Mr Nicholas Martin
- Mrs Cheryl Hudson
- Mrs Shalini Christy (Appointed 18<sup>th</sup> January 2022)
- Mrs Laraine Sztypuljak (Resigned 30<sup>th</sup> December 2021)

#### Fundraising Activities

Sutton Schools Christian Workers Trust relies on the kind donations from individuals, local churches, trust funds and schools to fund its charitable activities.

#### Financial Review

The financial position of the charity is set out in the Statement of Financial Activities, the Balance Sheet and related notes, which have been prepared in accordance with statutory requirements of the Charities Act 2011 and SORP (FRS102).

The financial statements have been prepared on the going concern basis as in the opinion of the Trustees there are no material uncertainties about the charity's ability to continue.

#### Recruitment and Appointment of New Trustees

New Trustees are elected by the existing Trustees.

## Trustees' Report (continued)

### Reserves Policy

The Trustees review the level of reserves at the beginning of each financial year and have determined that the appropriate level of free reserves should be sufficient to meet three months operating expenditure should the charity experience a significant drop in income, this equates to £24,619. Additional reserves are also needed to replace fixed assets at the appropriate time. At the end of the year unrestricted funds were £48,823 (2021 - £42,481).

### Risk Assessment

In April 2022 the major risks facing the charity were reviewed and any necessary steps have been taken to lessen these risks.

The key risk identified was the uncertainty of income - The Trust monitors the income and with a Director of Charitable Activities, have a permanent person who is responsible for generating the necessary funds.

### Activities

The main activities of the company are the advancement of the Christian faith in accordance with the Statement of Beliefs, particularly amongst children and young people in the schools, colleges and other educational establishments in the London Borough of Sutton, and the advancement of education in accordance with Christian principles.

### Volunteers

The Trustees gratefully acknowledge the valued work undertaken again by volunteers during the year. Their input has significantly reduced the running costs of the company. These include:

1. School worker volunteers
2. Administration volunteers
3. Church representatives

With the help of the above, the supporters in finance and prayer, and those who attended the annual service and prayer meetings, the company has continued to achieve its aims this year.

### Review of the Year

The Trust made a surplus of £6,784 in the year (2021 deficit of £9,010) and we continue to build on the wonderful foundations laid by previous workers and increase the reach of the charity in the schools in Sutton.

The Trust has continued to enjoy the support of a large number of local Churches and individuals, through the donation of finance and prayer support. The directors are very grateful to Cheam Methodist Church for their continuing generosity in providing the Trust with office accommodation, which considerably reduces the running costs of the company.

### Registered Office:

Sutton Schools Christian Workers Trust  
 Cheam Methodist Church  
 Church Hill Road  
 Cheam  
 SM3 8LJ

## Trustees' Report (continued)

### Registered Charity:

Charity Number: 1052418

Company Registered Number: 3140690

### Bankers:

HSBC Bank plc  
75 - 77 High Street  
Sutton  
Surrey  
SM1 1DU

CAFCASH Ltd  
Kings Hill  
West Malling  
Kent  
ME19 4TA

### Independent Examiner:

Timothy Slater, ACA CTA  
Harmer Slater Limited  
Salatin House  
19 Cedar Road  
Sutton  
Surrey  
SM2 5DA

### Approval

This report was approved by the Board of Trustees and signed on its behalf by the Chair.



Brian Durrant  
Chair of the Board of Trustees

20<sup>th</sup> May 2023

# Independent Examiners Report to the Trustees of Sutton Schoolswork

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> August 2022.

## Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## Independent examiner's statement

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe:-

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of the independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Timothy Slater, ACA CTA  
Harmer Slater Limited  
Salatin House  
19 Cedar Road  
Sutton  
Surrey  
SM2 5DA

20<sup>th</sup> May 2023

# Statement of Financial Activities

For the Year Ended 31<sup>st</sup> August 2022

	Note	-----2021/2022-----			2020/21
		Unrestricted £	Restricted £	Total £	Total £
<b>Income and endowments from:</b>					
Donations & Legacies:					
<i>Donations - Individuals</i>		29,524	-	29,524	28,878
<i>Donations – Trusts</i>		13,400	1,500	14,900	7,600
<i>Donations - Churches</i>		38,693	-	38,693	36,714
<i>Donations – Other</i>		4,630	-	4,630	1,440
<i>Income from Fundraising</i>		-	-	-	-
Investment:					
<i>Interest rec'd - UK bank accounts</i>		<u>20</u>	<u>-</u>	<u>20</u>	<u>4</u>
<b>Total income</b>		<u>86,267</u>	<u>1,500</u>	<u>87,767</u>	<u>74,636</u>
Expenditure on:					
Charitable activities	2	<u>80,549</u>	<u>434</u>	<u>80,983</u>	<u>83,646</u>
<b>Total expenditure</b>		<u>80,549</u>	<u>434</u>	<u>80,983</u>	<u>83,646</u>
<b>Net surplus / (deficit) for the year</b>		5,718	1,066	6,784	(9,010)
Transfers between Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>		5,718	1,066	6,784	(9,010)
Funds brought forward at 1 <sup>st</sup> Sept 2021		<u>42,481</u>	<u>1,000</u>	<u>43,481</u>	<u>52,491</u>
<b>Funds carried forward at 31<sup>st</sup> Aug 2022</b>	11-12	<u>48,199</u>	<u>2,066</u>	<u>50,265</u>	<u>43,481</u>

# Balance Sheet - Company Registered Number: 3140690

As at 31st August 2022

		2022		2021	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible	5		1,135		234
<b>Current assets</b>					
Debtors	6	8,200		8,365	
Bank and cash balances	7	<u>43,781</u>		<u>36,429</u>	
		51,981		44,794	
<b>Creditors:</b>					
<b>Amounts falling due within one year</b>	8	<u>2,851</u>		<u>1,547</u>	
<b>Net current assets</b>			<u>49,130</u>		<u>43,247</u>
<b>Total assets less liabilities</b>			<u>50,265</u>		<u>43,481</u>
<b>Funds</b>					
Restricted funds	11	2,066		1,000	
Unrestricted funds	12	<u>48,199</u>		<u>42,481</u>	
		<u>50,265</u>		<u>43,481</u>	

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31st August 2022.

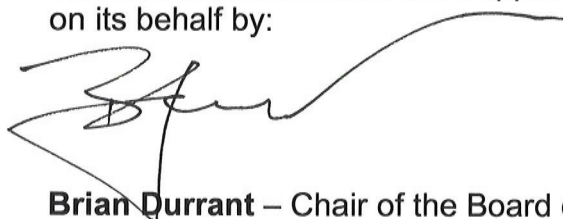
The members have not required the company to obtain an audit of its financial statements for the year ended 31st August 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 20<sup>th</sup> May 2023 and were signed on its behalf by:



**Brian Durrant** – Chair of the Board of Trustees



**Nicholas Martin** - Director

# Notes to the Financial Statements

## 1 Accounting Policies

A summary of the more important accounting policies, which have been applied consistently, is set out below.

### a) Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The accounts have been prepared under the historical cost convention.

### b) Financial reporting standard 102 – reduced disclosure exemption

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows

### c) Depreciation

Depreciation is calculated so as to write off the cost of tangible fixed assets by equal annual instalments over their estimated useful lives at the following rates:

Equipment - 33% straight line basis

### d) Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income tax recoverable in relation to donations received under gift aid is recognised at the time of donation.

### e) Expenditure

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount and obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to the particular headings they have been allocated to activities on a basis consistent with the use of resources.

### f) Taxation

As a charitable company, Sutton Schools Christian Workers Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charitable company.

The charitable company is not registered for VAT and accordingly expenditure includes VAT where appropriate.

## Notes to the Financial Statements (continued)

### g) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are to be used in accordance with specific restrictions imposed by the donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### h) Financial Instruments

The Company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### i) Currency

The Company's functional and presentational currency is pounds Sterling (GBP).

### j) Debtors

Trade and other debtors are recognised at the settlement amount due.

### k) Creditors and provisions for liabilities and charges

Creditors and provisions for liabilities and charges are recognised at the amount that it is anticipated they will be settled for.

2 Charitable Activities Expenditure	2021/22 £	2020/21 £
<b>Direct Charitable</b>		
Staff payroll costs	61,046	67,368
Staff travel and subsistence	66	79
Training and resources	<u>2,160</u>	<u>816</u>
<b>Total</b>	<u>63,272</u>	<u>68,263</u>
<b>Support Costs</b>		
Office Staff payroll costs	7,261	7,261
Office costs	7,161	5,293
IT expenses	565	937
Insurance	444	441
Publicity & Web Site	148	-
Independent Examiners Fee	600	600
Sundry Expenses	1,184	586
Governance Costs	53	53
Depreciation	<u>295</u>	<u>212</u>
<b>Total</b>	<u>17,711</u>	<u>15,383</u>
<b>Total Charitable Expenditure</b>	<u>80,983</u>	<u>83,646</u>

Included in Charitable expenditure is £434 (2021: £Nil) relating to project expenditure that was from restricted funds.

## Notes to the Financial Statements (continued)

### 3 Staff Costs

Included in Charitable Activities are:-

Wages and Salaries	62,667	68,014
Social Security	-	932
Pension	<u>5,640</u>	<u>5,683</u>
<b>Total</b>	<b><u>68,307</u></b>	<b><u>74,629</u></b>

The average number of employees during the year was as follows:

Direct Charitable	5	4
Administration	<u>1</u>	<u>1</u>
	<u>6</u>	<u>5</u>

No employees (2021: none) received emoluments in excess of £60,000.

### 4 Comparatives for Statement of Financial Activities

	Unrestricted Funds	Restricted Funds	Total Funds
<b>Income from:</b>			
Donations and Legacies	74,632	-	74,632
Investment Income	<u>4</u>	<u>-</u>	<u>4</u>
<b>Total</b>	<b><u>74,636</u></b>	<b><u>-</u></b>	<b><u>74,636</u></b>
<b>Expenditure on:</b>			
Charitable Activities	<u>83,646</u>	<u>-</u>	<u>83,646</u>
<b>Total</b>	<b><u>83,646</u></b>	<b><u>-</u></b>	<b><u>83,646</u></b>
<b>Net Income/(expenditure) for the year</b>	<b>(9,010)</b>	<b>-</b>	<b>(9,010)</b>
Transfer between Funds	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>	<b>(9,010)</b>	<b>-</b>	<b>(9,010)</b>
Total Funds Brought Forward	<u>51,491</u>	<u>1,000</u>	<u>52,491</u>
<b>Total Funds Carried Forward</b>	<b><u>42,481</u></b>	<b><u>1,000</u></b>	<b><u>43,481</u></b>

## Notes to the Financial Statements (continued)

### 5 Tangible Fixed Assets

	<b>Equipment £</b>
<b>Cost</b>	
At 1st September 2021	2,512
Additions	<u>1,196</u>
At 31st August 2022	<u>3,708</u>
<b>Depreciation</b>	
At 1st September 2021	2,278
Charge for the year	<u>295</u>
At 31st August 2022	<u>2,573</u>
<b>Net book value</b>	
At 31st August 2022	<u>1,135</u>
At 31st August 2021	<u>234</u>

### 6 Debtors

	<b>2021/22 £</b>	<b>2020/21 £</b>
Due from HMRC	-	665
Gift Aid receivable	<u>8,200</u>	<u>7,700</u>
	<u>8,200</u>	<u>8,365</u>

### 7 Bank and cash balances

	<b>2021/22 £</b>	<b>2020/21 £</b>
HSBC current account	13,565	1,276
CAF current account	699	655
CAF gold account	<u>29,517</u>	<u>34,498</u>
	<u>43,781</u>	<u>36,429</u>

## Notes to the Financial Statements (continued)

### 8 Creditors

	2021/22 £	2020/21 £
<b>Due within one year</b>		
PAYE and NI	912	-
Other Creditors and accruals	<u>1,939</u>	<u>1,547</u>
	<u>2,851</u>	<u>1,547</u>

### 9 Constitution of the Company

The company is limited by guarantee and is incorporated in England and Wales. Each member undertakes to contribute a sum not exceeding £10 in certain circumstances as set out in clause 7 of the Memorandum of Association. At 31st August 2022 the number of members was six (2021: 6).

### 10 Trustees' Remuneration and Expenses

The directors of the charitable company are the trustees under charity law and received no remuneration during the year (2021 - £Nil).

The directors of the charitable company are the trustees under charity law and received no reimbursement for expenses incurred on behalf of the Trust (2021 - £Nil).

### 11 Restricted Funds

	Balance at 01.09.21 £	Incoming Resources £	Resources Expended £	Transfers from/(to) Unrestricted £	Balance at 31.08.22 £
Contribution to Film	1,000	-	-	-	1,000
Digital RE resources	<u>-</u>	<u>1,500</u>	<u>(434)</u>	<u>-</u>	<u>1,066</u>
	<u>1,000</u>	<u>1,500</u>	<u>(434)</u>	<u>-</u>	<u>2,066</u>

#### Comparative figures

	Balance at 01.09.20 £	Incoming Resources £	Resources Expended £	Transfers from/(to) Unrestricted £	Balance at 31.08.21 £
Contribution to Film	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>

“Contribution to Film” represents funds donated specifically to produce a promotional film for the charity.

“Digital RE resources” represents funds donated specifically to help fund the development of digital RE resources for schools within the Borough

The year end balances on restricted funds are represented by fixed assets and cash in the balance sheet.

## Notes to the Financial Statements (continued)

### 12 Unrestricted Funds

	£
Balance at 1 <sup>st</sup> September 2021	42,481
Incoming resources	86,267
Resources expended	<u>(80,549)</u>
Balance at 31 August 2022	<u>48,199</u>

#### Comparative figures

	£
Balance at 1 <sup>st</sup> September 2020	51,491
Incoming resources	74,636
Resources expended	<u>(83,646)</u>
Balance at 31 August 2021	<u>42,481</u>

### 13 Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>As at 31<sup>st</sup> August 2022:</b>			
Tangible fixed assets	69	1,066	1,135
Current assets	50,981	1,000	51,981
Current liabilities	<u>(2,851)</u>	<u>-</u>	<u>(2,851)</u>
<b>Total</b>	<u>48,199</u>	<u>2,066</u>	<u>50,265</u>
<b>As at 31<sup>st</sup> August 2021:</b>			
Tangible fixed assets	234	-	234
Current assets	43,794	1,000	44,794
Current liabilities	<u>(1,547)</u>	<u>-</u>	<u>(1,547)</u>
<b>Total</b>	<u>42,481</u>	<u>1,000</u>	<u>43,481</u>

### 14 Related Party Transactions

There were no other related party transactions that took place during the current and previous year.

During the year, the amount of donations received without conditions from trustees was £3,000 (2021: £3,000).

### 15 Pension Scheme

Defined Contribution Pension Scheme

Sutton Schoolswork contributes to a defined contribution pension scheme for its employees. The pension cost charge for the period represents contributions payable by Sutton Schoolswork to the respective scheme and amounted to £5,640 (2021: £5,683).

At the year end, contributions totalling £739 (2021: £947) were payable to the scheme and are included in other creditors.

**SUTTON SCHOOLS CHRISTIAN WORKERS TRUST**

England & Wales - Charity number 1052418

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# Accounts

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**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**

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## **Our Vision: Who we are and who we aim to be**

We are a Schoolswork Charity whose **aim** is to increase the **knowledge** and **understanding** of the **Christian Faith** and **support** students in their **spiritual, social** and **moral** development.

## **Our Values**

**Partnering** Developing good relationships and working alongside schools, churches, other organisations and the local community.

**Professionalism** All our work will reflect good practice and be conducted in a professional manner

**Boldness** We aim to take calculated risks to further the work of the Trust. We will present our work from a clear Christian perspective, with full respect for all faiths and none, within schools.

**Creativity** We aim to deliver resources and activities in schools that engage children and young people and to use creative approaches to aid learning and retention.

**Commitment** We are committed on a long-term basis to each school in the borough.

**Integrity** In line with biblical values and Christian teaching.

# REPORT OF OUR CHAIR OF TRUSTEES

In this report I would like to once again commend and pay tribute to the team of staff and volunteers who have continued to reflect our values of boldness, creativity, commitment, integrity and professionalism as they have partnered with our local schools throughout another covid-affected year. If 2020 was an all-new experience, the academic year of 2020/21 built on that unpredictability with a mixture of schools opening and closing, and many still hesitant about having visiting organisations in.

However, despite all of that SSW has continued to thrive, even starting new projects such as Kintsugi Hope, alongside RE Days and iWonder Spaces, CU's, assemblies and more. During this year with the wonderful news of Sarah Skinner's first child on its way, she went on maternity leave and we recruited Rachel Marlow as P/T maternity cover, who has proved to be an excellent addition to the team.

We continue to be grateful to God for his provision, the majority of which comes from local churches and individuals. There is no church or organisation in Sutton that speaks to anywhere near as many children and young people about Jesus as SSW does, and it remains an integral and essential part of the Christian presence in the borough. It is a testimony to the staff and volunteers that we are so well-respected in the schools, and have more requests to do things than we can actually take up!

Thank you for your support, whether in prayer, cutting out paper shapes, dressing up as silly characters, accounting skills, spreading the word, or in financial support, we could not do this without you. Thank you to our Board of Trustees for giving up their time and skills to support and oversee the organisation, and of course, we thank God for giving the churches of Sutton this vision, and for his provision to implement it.

May the God of hope fill us with all joy and peace as we trust in him

That we may overflow with hope by the power of the Holy Spirit.

Romans 15.13

Kevin Lewis

Chair of the Board of Trustees



# Report of the Director of Charitable Activities

This year, for the whole nation, was like no other in living memory. Many across our country experienced a whole range of emotions at a level not known before: confusion, heartbreak, despair, disappointment, hope which was raised then cruelly squashed, then raised again. We clapped, we cried, we got angry, we craved for 'normal', knowing full well this was at the very best tantalisingly out of reach.

However, throughout it all, those who know of the love and grace of our Lord found peace, calm, and, above all, that deep sense of hope that transcends all that which this world tries to offer. And for us at SSW, we knew more than ever that our Lord is faithful, consistent and ever-supportive. Although there are songs we sing that tell of Him sustaining us through the storm, many of us never truly experience a real tempest, but we believe he will be there should we do. This past year, a very large number of us got a real taste of what those lyrics actually mean, and we found that He is true, strong and trustworthy.

Our year started with a degree of positivity. Schools had begun to open up slowly, and a few primary schools even invited us in to deliver 'live' classroom-based assemblies, and Cheam High booked us in for the annual Knife Crime and County Lines sessions with Year 8, which amazingly we did throughout September to groups of up to 90 at a time. Our online videos continued to be popular, and we were delighted to learn that a national organisation, Youthscape, had referenced our work as being of high quality. Although very few schools indicated a realistic expectation that we could be 'in' during that term, there was an increasing degree of confidence that they would begin to plan for our return very soon.

However, as the term progressed, there began to be signs that things weren't turning the corner quite as quickly as hoped. Although infections were still low, there were rumblings that, with the approach of winter, there would be dark times ahead. We had to take the decision, very reluctantly, that we could not guarantee that we could go ahead with Easter Experience in the spring, as it would mean having to ask a lot of people, some quite vulnerable, to commit themselves at a time of huge doubt and confusion. We also had to accept that our Discover Christmas workshops could not occur as planned, and we had to design a video package instead. 9 schools had booked us in, so we managed to create something for them, but the impact was obviously significantly reduced.

# Report of the Director of Charitable Activities - continued

On a more positive note, we continued to receive incredibly encouraging messages from those who were enjoying our online provision, with even a school in Northern Ireland making contact to say that they used our assembly videos every week and were thoroughly grateful. And our finances, which we thought might begin to show signs of reducing, remained strong, and we were confident that God would continue to supply our needs. And as we closed down for the Christmas period, we all remained hopeful that things may improve in the new year. We also had good news: Sarah Skinner let us know that she was pregnant with her first child. She would be leaving at the end of April 2021, fully intending on returning of course, but it was exciting to know that God had plans for both Sarah, and SSW.

But things didn't turn out as we expected. God's plans very often are not our own, as we make them in the light of what's happening today or tomorrow. He makes them with a view to eternity, and every now and then we need to just stop, listen and pray. So, as the dark days of January began to dominate the news once again with grim scenes from our hospitals, and schools were closed to all regular activities, we concentrated on the things that God had enabled us to do.

Throughout the spring term we spent time together praying, producing videos on a weekly basis, maintaining a flow of contact with our friends at all the schools, and continuing to prepare for our imminent return, which was announced as being March 8th.

Needless to say, this date came, and, although schools opened once more to pupils, there was an understandable reluctance to invite outsiders back in, and very few schools allowed us to return. We were able to run a couple of Easter workshops, but nothing else. Nevertheless, we knew that God was still with us, as we continued to receive such encouragement from our friends across the borough, and several schools indicated that things would change in the summer term.

So, as April moved into May, and we said goodbye to Sarah to start her new journey, we began to see signs of new life in SSW. We began to be contacted once more by our friends within schools, asking us to plan for returns, and amazingly some schools who we hadn't heard from for years reached out and asked us to start something new. Kintsugi Hope, an organisation that seeks to bring together those who suffer, through prayer, and see how God can use pain to renew and strengthen, made contact with us and reach out to schools. Wonderfully, Greenshaw reacted incredibly positively and we began to put plans into place to launch in September. And Harris Sutton made contact to ask us if we could start a Christian group! Praise God. He does things in the background so much, and sometimes we have the joy of being present when he reveals His handiwork.

# Report of the Director of Charitable Activities - continued

The summer term brought new joys to us all. Sarah gave birth to Nathaniel, which was a delight for us all, Abby moved seamlessly into covering for the work Sarah had organised for the next few months, primary schools started to ask for our Transit workshops at a surprising rate, our secondary schools began to plan for our return in the autumn term, and the Trustees met together, prayed, and decided that God was calling us to appoint a person to cover the next 2 terms for Sarah's absence, allowing Abby to return to her main calling of assemblies.

June and July were months of considerable excitement, as we were asked to return to secondary schools and run a few Christian Union meetings before the end of term, we did a catch up of some of the RE days that had been cancelled, and we ran several Transit workshops which were brilliant, as the children were so excited to have visitors in their classrooms for the first time in months. Greenshaw firmed up plans for Kintsugi Hope, schools suddenly started to make requests for bookings for the new term, Trusts made contributions to our work, and, wonderfully, we interviewed and appointed Rachel Marlow as our maternity cover primary worker, to start at the end of August.

We finish the school year with an incredible degree of optimism. It looks like the new term will be our busiest in secondary schools for many years, and Kate and Beca are genuinely beginning to wonder if they can fit everything in. Abby has received requests from a number of schools for assemblies already, and Rachel has begun to make contact with them for re-starting our normal provision.

Our finances have remained strong enough to cover our needs, thanks to God and our wonderful supporters. Our volunteers have continued to be available, sometimes at short notice and always at a degree of sacrifice.

And we have learnt once again that, despite what it might look like sometimes, God is always at work behind the scenes. He rarely goes for the extravagant, the showy. He is usually working gently in people's lives, and we sometimes get to know the privilege of being there when He reveals Himself.

# Report of the Director of Charitable Activities - continued

We have known some of those joys this year, even though we haven't been into the schools as much as we would like, but we have continued to tell others of His love and grace, and, just because things didn't go according to OUR plan, doesn't mean that they haven't been part of HIS.

I would just take some time here to thank my fellow workers in Christ, here in the office, but also all those who have contributed in some way to the work of SSW. Attempting to name them all would be futile, as I would probably miss one out, but for each and every one of you who have stepped in and been available to God for Him to use, then I thank God for you, and extend my warmest appreciation for all that you have done, and continue to do.

It remains our prayer to bring the knowledge of God, through Jesus Christ, into the classrooms of Sutton. May the next year be one that enables us to see the harvest being reaped.

Simon Ellingham

Director of Charitable Activities



# Priorities for next year –

## **SSW priorities for next year:-**

1. As schools begin to allow us to return post-covid, re-establish working relationships with all our previous contacts.
2. Strengthen and increase our prayer support, through Zoom meetings and face to face contact when possible, and through regular communication with our church partners.
3. Continue with our online presence whilst unable to re-enter all schools, maintaining the relationships we have established over the last year.
4. Prepare and offer new workshops and lessons, such as Kintsugi Hope, finding different ways to present the Good News of Jesus to all children and staff across the borough.
5. Maintain and develop our work with Christian Unions, finding ways to enable the pupils and staff to keep a sense of a worshipping community within their school despite restrictions.
6. Support all our staff as they seek to engage with their respective schools as we emerge from restrictions.
7. Strengthen and develop our financial support, with a view to finding an opportunity to increase our staff strength.

## Trustees' Report

The Trustees submit their report together with the financial statements for the year ended 31st August 2021. The report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption, including the exemption from preparing a strategic report.

### Structure, Governance and Management

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### Public Benefit

In planning the activities of the Company, the Trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

#### Directors and Trustees

Directors (who are also trustees of Sutton Schools Christian Workers Trust for the purposes of charity law) are elected for a period of 3 years and are eligible to stand for re-election.

The details of directors who have served on the Board during the year and up to the date of this report are as follows:

- Rev Kevin Lewis (Chair)
- Mrs Laraine Sztypuljak (Resigned 30<sup>th</sup> December 2021)
- Rev Nigel Butcher
- Mr Nicholas Martin
- Mr Brian Durrant
- Mrs Cheryl Hudson
- Mrs Shalini Christy (Appointed 18<sup>th</sup> January 2022)

#### Fundraising Activities

Sutton Schools Christian Workers Trust relies on the kind donations from individuals, local churches, trust funds and schools to fund its charitable activities.

#### Financial Review

The financial position of the charity is set out in the Statement of Financial Activities, the Balance Sheet and related notes, which have been prepared in accordance with statutory requirements of the Charities Act 2011 and SORP (FRS102).

The financial statements have been prepared on the going concern basis as in the opinion of the Trustees there are no material uncertainties about the charity's ability to continue.

#### Recruitment and Appointment of New Trustees

New Trustees are elected by the existing Trustees.

## Trustees' Report (continued)

### Reserves Policy

The Trustees review the level of reserves at the beginning of each financial year and have determined that the appropriate level of free reserves should be sufficient to meet three months operating expenditure should the charity experience a significant drop in income, this equates to £26,482. Additional reserves are also needed to replace fixed assets at the appropriate time. At the end of the year unrestricted funds were £42,481 (2019 - £51,491).

### Risk Assessment

In April 2021 the major risks facing the charity were reviewed and any necessary steps have been taken to lessen these risks.

The key risk identified was the uncertainty of income - The Trust monitors the income and with a Director of Charitable Activities, have a permanent person who is responsible for generating the necessary funds.

### Activities

The main activities of the company are the advancement of the Christian faith in accordance with the Statement of Beliefs, particularly amongst children and young people in the schools, colleges and other educational establishments in the London Borough of Sutton, and the advancement of education in accordance with Christian principles.

### Volunteers

The Trustees gratefully acknowledge the valued work undertaken again by volunteers during the year. Their input has significantly reduced the running costs of the company. These include:

1. School worker volunteers
2. Administration volunteers
3. Church representatives

With the help of the above, the supporters in finance and prayer, and those who attended the annual service and prayer meetings, the company has continued to achieve its aims this year.

### Review of the Year

The Trust made a deficit of £9,010 in the year, however with sufficient reserves we continue to build on the wonderful foundations laid by previous workers and increase the reach of the charity in the schools in Sutton.

The Trust has continued to enjoy the support of a large number of local Churches and individuals, through the donation of finance and prayer support. The directors are very grateful to Cheam Methodist Church for their continuing generosity in providing the Trust with office accommodation, which considerably reduces the running costs of the company.

### Registered Office:

Sutton Schools Christian Workers Trust  
 Cheam Methodist Church  
 Church Hill Road  
 Cheam  
 SM3 8LJ

## Trustees' Report (continued)

**Registered Charity:**

Charity Number: 1052418

Company Registered Number: 3140690

**Bankers:**

HSBC Bank plc  
75 - 77 High Street  
Sutton  
Surrey  
SM1 1DU

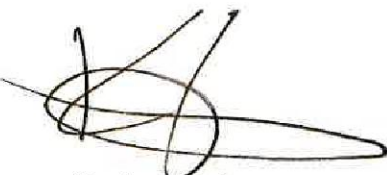
CAFCASH Ltd  
Kings Hill  
West Malling  
Kent  
ME19 4TA

**Independent Examiner:**

Timothy Slater, ACA CTA  
Harmer Slater Limited  
Salatin House  
19 Cedar Road  
Sutton  
Surrey  
SM2 5DA

**Approval**

This report was approved by the Board of Trustees and signed on its behalf by the Chair.



**Rev Kevin Lewis**  
Chair of the Board of Trustees

17<sup>th</sup> May 2022

## Independent Examiners Report to the Trustees of Sutton Schoolswork

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> August 2021.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

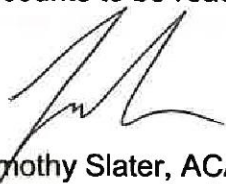
Having satisfied myself that the accounts of the Company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe:-

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of the independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Timothy Slater, ACA CTA  
 Harmer Slater Limited  
 Salatin House  
 19 Cedar Road  
 Sutton  
 Surrey  
 SM2 5DA

17<sup>th</sup> May 2022

# Statement of Financial Activities

For the Year Ended 31<sup>st</sup> August 2021

	Note	-----2020/2021-----			2019/20
		Unrestricted £	Restricted £	Total £	Total £
<b>Income and endowments from:</b>					
Donations & Legacies:					
<i>Donations - Individuals</i>		28,878	-	28,878	26,390
<i>Donations – Trusts</i>		7,600	-	7,600	16,500
<i>Donations - Churches</i>		36,714	-	36,714	38,181
<i>Donations – Other</i>		1,440	-	1,440	4,620
<i>Income from Fundraising</i>		-	-	-	1,447
Investment:					
<i>Interest rec'd - UK bank accounts</i>		<u>4</u>	<u>-</u>	<u>4</u>	<u>80</u>
<b>Total income</b>		<u>74,636</u>	<u>-</u>	<u>74,636</u>	<u>87,218</u>
Expenditure on:					
Charitable activities	2	<u>83,646</u>	<u>-</u>	<u>83,646</u>	<u>92,849</u>
<b>Total expenditure</b>		<u>83,646</u>	<u>-</u>	<u>83,646</u>	<u>92,849</u>
<b>Net deficit for the year</b>		(9,010)	-	(9,010)	(5,631)
Transfers between Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>		(9,010)	-	(9,010)	(5,631)
Funds brought forward at 1 <sup>st</sup> Sept 2020		<u>51,491</u>	<u>1,000</u>	<u>52,491</u>	<u>58,122</u>
<b>Funds carried forward at 31<sup>st</sup> Aug 2021</b>	11-12	<u>42,481</u>	<u>1,000</u>	<u>43,481</u>	<u>52,491</u>

## Balance Sheet - Company Registered Number: 3140690

As at 31st August 2021

		2021		2020	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible	5		234		446
<b>Current assets</b>					
Debtors	6	8,365		3,500	
Bank and cash balances	7	<u>36,429</u>		<u>52,702</u>	
		44,794		56,202	
<b>Creditors:</b>					
<b>Amounts falling due within one year</b>	8	<u>1,547</u>		<u>4,517</u>	
<b>Net current assets</b>			<u>43,247</u>		<u>52,045</u>
<b>Total assets less liabilities</b>			<u>43,481</u>		<u>52,491</u>
<b>Funds</b>					
Restricted funds	11		1,000		1,000
Unrestricted funds	12		<u>42,481</u>		<u>51,491</u>
			<u>43,481</u>		<u>52,491</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31st August 2021.

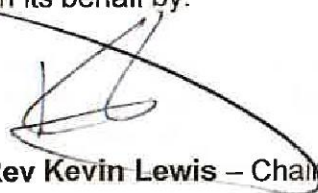
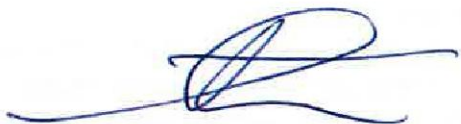
The members have not required the company to obtain an audit of its financial statements for the year ended 31st August 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 17<sup>th</sup> May 2022 and were signed on its behalf by:

 **Rev Kevin Lewis** – Chair of the Board of Trustees       **Nicholas Martin** - Director

## Notes to the Financial Statements

### 1 Accounting Policies

A summary of the more important accounting policies, which have been applied consistently, is set out below.

#### a) Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The accounts have been prepared under the historical cost convention.

#### b) Financial reporting standard 102 – reduced disclosure exemption

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows

#### c) Depreciation

Depreciation is calculated so as to write off the cost of tangible fixed assets by equal annual instalments over their estimated useful lives at the following rates:

Equipment - 33% straight line basis

#### d) Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income tax recoverable in relation to donations received under gift aid is recognised at the time of donation.

#### e) Expenditure

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount and obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to the particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### f) Taxation

As a charitable company, Sutton Schools Christian Workers Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charitable company.

The charitable company is not registered for VAT and accordingly expenditure includes VAT where appropriate.

## Notes to the Financial Statements (continued)

### g) Fund accounting

General funds are unrestricted funds available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds which are to be used in accordance with specific restrictions imposed by the donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### h) Financial Instruments

The Company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### i) Currency

The Company's functional and presentational currency is pounds Sterling (GBP).

### j) Debtors

Trade and other debtors are recognised at the settlement amount due.

### k) Creditors and provisions for liabilities and charges

Creditors and provisions for liabilities and charges are recognised at the amount that it is anticipated they will be settled for.

2 Charitable Activities Expenditure	2020/21	2019/20
	£	£
<b>Direct Charitable</b>		
Staff payroll costs	67,368	73,850
Staff travel and subsistence	79	765
Training and resources	816	1,738
<b>Total</b>	<u>68,263</u>	<u>76,353</u>
<b>Support Costs</b>		
Office Staff payroll costs	7,261	7,126
Office costs	5,293	6,467
IT expenses	937	498
Insurance	441	438
Publicity & Web Site	-	520
Independent Examiners Fee	600	600
Sundry Expenses	586	526
Governance Costs	53	13
Depreciation	212	308
<b>Total</b>	<u>15,383</u>	<u>16,496</u>
<b>Total Charitable Expenditure</b>	<u>83,646</u>	<u>92,849</u>

Included in Charitable expenditure is £Nil (2020: £219) relating to project expenditure that was from restricted funds.

## Notes to the Financial Statements (continued)

### 3 Staff Costs

Included in Charitable Activities are:-

Wages and Salaries	68,014	73,325
Social Security	932	2,030
Pension	<u>5,683</u>	<u>5,621</u>
<b>Total</b>	<b><u>74,629</u></b>	<b><u>80,976</u></b>

The average number of employees during the year was as follows:

Direct Charitable	4	4
Administration	<u>1</u>	<u>1</u>
	<u>5</u>	<u>5</u>

No employees (2020: none) received emoluments in excess of £60,000

### 4 Comparatives for Statement of Financial Activities

	Unrestricted Funds	Restricted Funds	Total Funds
<b>Income from:</b>			
Donations and Legacies	86,919	219	87,138
Investment Income	<u>80</u>	<u>-</u>	<u>80</u>
<b>Total</b>	<b><u>86,999</u></b>	<b><u>219</u></b>	<b><u>87,218</u></b>
<b>Expenditure on:</b>			
Charitable Activities	<u>92,630</u>	<u>219</u>	<u>92,849</u>
<b>Total</b>	<b><u>92,630</u></b>	<b><u>219</u></b>	<b><u>92,849</u></b>
<b>Net Income/(expenditure) for the year</b>	<b>(5,631)</b>	<b>-</b>	<b>(5,631)</b>
Transfer between Funds	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>	<b>(5,631)</b>	<b>-</b>	<b>(5,631)</b>
Total Funds Brought Forward	<u>57,122</u>	<u>1,000</u>	<u>58,122</u>
<b>Total Funds Carried Forward</b>	<b><u>51,491</u></b>	<b><u>1,000</u></b>	<b><u>52,491</u></b>

## Notes to the Financial Statements (continued)

### 5 Tangible Fixed Assets

	Equipment £
<b>Cost</b>	
At 1st September 2020	2,512
Additions	-
At 31st August 2021	<u>2,512</u>
<b>Depreciation</b>	
At 1st September 2020	2,066
Charge for the year	<u>212</u>
At 31st August 2021	<u>2,278</u>
<b>Net book value</b>	
At 31st August 2021	<u>234</u>
At 31st August 2020	<u>446</u>

### 6 Debtors

	2020/21 £	2019/20 £
Due from HMRC	665	-
Gift Aid receivable	<u>7,700</u>	<u>3,500</u>
	<u>8,365</u>	<u>3,500</u>

### 7 Bank and cash balances

	2020/21 £	2019/20 £
HSBC current account	1,276	1,504
CAF current account	655	154
CAF gold account	<u>34,498</u>	<u>51,044</u>
	<u>36,429</u>	<u>52,702</u>

## Notes to the Financial Statements (continued)

### 8 Creditors

	2020/21	2019/20
	£	£
<b>Due within one year</b>		
PAYE and NI	-	1,950
Other Creditors and accruals	<u>1,547</u>	<u>2,207</u>
	<u>1,547</u>	<u>4,157</u>

### 9 Constitution of the Company

The company is limited by guarantee and is incorporated in England and Wales. Each member undertakes to contribute a sum not exceeding £10 in certain circumstances as set out in clause 7 of the Memorandum of Association. At 31st August 2021 the number of members was six (2019: 6).

### 10 Trustees' Remuneration and Expenses

The directors of the charitable company are the trustees under charity law and received no remuneration during the year (2020 - £Nil).

The directors of the charitable company are the trustees under charity law and received no reimbursement for expenses incurred on behalf of the Trust (2020 - £Nil).

### 11 Restricted Funds

	Balance at 01.09.20	Incoming Resources	Resources Expended	Transfers from/(to) Unrestricted	Balance at 31.08.21
	£	£	£	£	£
Contribution to Film	<u>1,000</u>	-	-	-	<u>1,000</u>

#### Comparative figures

	Balance at 01.09.19	Incoming Resources	Resources Expended	Transfers from/(to) Unrestricted	Balance at 31.08.20
	£	£	£	£	£
Contribution to Film	1,000	-	-	-	1,000
Contribution to Christmas Experience	-	<u>219</u>	<u>(219)</u>	-	-
	<u>1,000</u>	<u>219</u>	<u>(219)</u>	-	<u>1,000</u>

“Contribution to Film” represents funds donated specifically to produce a promotional film for the charity.

“Contribution to Christmas Experience” represents funds donated specifically for the production

The year end balances on restricted funds are represented by cash in the balance sheet.

## Notes to the Financial Statements (continued)

### 12 Unrestricted Funds

	£
Balance at 1 <sup>st</sup> September 2020	51,491
Incoming resources	74,636
Resources expended	<u>(83,646)</u>
Balance at 31 August 2021	<u>42,481</u>

#### Comparative figures

	£
Balance at 1 <sup>st</sup> September 2019	57,122
Incoming resources	86,999
Resources expended	<u>(92,630)</u>
Balance at 31 August 2020	<u>51,491</u>

### 13 Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>As at 31<sup>st</sup> August 2021:</b>			
Tangible fixed assets	234	-	234
Current assets	43,794	1,000	44,794
Current liabilities	<u>(1,547)</u>	<u>-</u>	<u>(1,547)</u>
<b>Total</b>	<u>42,481</u>	<u>1,000</u>	<u>43,481</u>
<b>As at 31<sup>st</sup> August 2020:</b>			
Tangible fixed assets	446	-	446
Current assets	55,202	1,000	56,202
Current liabilities	<u>(4,157)</u>	<u>-</u>	<u>(4,157)</u>
<b>Total</b>	<u>51,491</u>	<u>1,000</u>	<u>52,491</u>

### 14 Related Party Transactions

There were no other related party transactions that took place during the current and previous year.

During the year, the amount of donations received without conditions from trustees was £3,000 (2020: £1,200).

### 15 Defined Contribution Pension Scheme

Sutton Schoolswork contributes to a defined contribution scheme for its employees. The pension cost for the period represents contributions payable by Sutton Schoolswork to the respective scheme and amounted to £5,683 (2020: £5,621). At the year end, contributions totalling £947 (2020: £937) were payable to the scheme and are included in other creditors.



**SUTTON SCHOOLS CHRISTIAN WORKERS TRUST**

England & Wales - Charity number 1052418

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# Accounts

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Sutton  
Schools  
Work



**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2020**

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## Our Vision: Who we are and who we aim to be

We are a Schoolswork Charity whose **aim** is to increase the **knowledge** and **understanding** of the **Christian Faith** and **support** students in their **spiritual, social** and **moral** development.

## Our Values

**Partnering** Developing good relationships and working alongside schools, churches, other organisations and the local community.

**Professionalism** All our work will reflect good practice and be conducted in a professional manner

**Boldness** We aim to take calculated risks to further the work of the Trust. We will present our work from a clear Christian perspective, with full respect for all faiths and none, within schools.

**Creativity** We aim to deliver resources and activities in schools that engage children and young people and to use creative approaches to aid learning and retention.

**Commitment** We are committed on a long-term basis to each school in the borough.

**Integrity** In line with biblical values and Christian teaching.

# REPORT OF OUR CHAIR OF TRUSTEES

In my report for 2019 I described the year as one of growth and change, and we were preparing for 2020 to be a year of new ideas and spreading our wings with the full team that included Abby as part time Primary Worker from January 2020... little did we know what 2020 would have in store!

When the COVID-19 lockdown began in March we were unsure what to do - was it possible for a schoolwork organisation to operate when we could not go into schools? The team and Trustees prayed it through, and we decided that it was not right to 'down tools' and make use of the government's furlough scheme, but instead we would be patient, and offer what we could online. Through the hard work and quickly gained skills of the team, we were soon producing high quality videos for use in assemblies and online lessons, which had - and have continued to have - a good take-up.

I would like to pay tribute to the team of staff and volunteers for their innovation, patience and creativity through what was a very tough year, as an organisation but also personally through our own experiences of illness, lockdown and associated anxieties and frustrations. Most of us in this life of work thrive on the people aspect, and to not be with the children and young people but still enthusiastically producing material has been really tough, but worth it.

We are as ever grateful to the churches and individuals who have continued to support us during this time. We lost the income from schools but have not seen a significant drop in other giving. It is an encouragement that our decision to carry on operating and paying staff, especially at the beginning when we were not sure what 'work' they would be able to do, was the right one.

We continue to believe that we have a significant role to play in increasing the knowledge and understanding of the Christian faith among our children and young people, and supporting them in their spiritual, social and moral development. We cannot do this on our own - we rely on God's guidance, provision and inspiration by his Spirit - and we rely on the prayers and financial backing of our partner individuals and churches. It may be that coming out of lockdown we will have even greater opportunities than we did before, and we hope you will join us in our prayer as we seek to serve him in our local schools.

*May the God of hope fill us with all joy and peace as we trust in him, that we may overflow with hope by the power of the Holy Spirit (Romans 15.13).*

Kevin Lewis

Chair of the Board of Trustees



# Report of the Director of Charitable Activities

Well, what an extraordinary 12 months!

For obvious reasons, and I'll address that a bit more later on, we had to dramatically change everything we were doing, and stop all our plans, in late March. To have come right at the start of the second week of Easter Experience was a blow in itself, as those immediate arrangements had to be simply cancelled, but to see absolutely everything we do be brought to a shattering halt was quite shocking.

However, we mustn't lose sight of the wonderful things God had done through the preceding 7 months of activity, and I will divide this report into two to recognise this. And, on reflection, we are very aware that, just because we had to change our plans, didn't mean God couldn't act, and we can still see His hand on our work, and even how He has opened up our eyes to possibilities we would otherwise have missed. More of that later.

The start of our year could not have looked more encouraging; giving was up, interest was raised, schools were warmly welcoming us and we were continuing to see growth in our key activities. We had opened new Christian Unions in 3 schools, and were seeing answers to prayer for individuals known to us. Primary Schools were asking us to deliver lessons, workshops and presentations, especially as we approached Christmas and our extremely popular 'Discover Christmas' was being enjoyed by Year 2 children around the borough. Our Primary worker, Sarah (pictured right), even began to raise the possibility of employing a new part time assemblies' worker, so that she could be released to create and deliver new projects. The Trustees could see God's hand on this, and prayerfully committed to recruiting for the spring term and we duly advertised and appointed Abby for the New Year. In the meantime, owing to the generosity of Carshalton Beeches Baptist Church in allowing us to utilise their new Youth Worker, Beca, we were able to do even more work in Secondary schools, and provide support for Kate.



Our staff numbers were growing, we had new bookings coming in, and Kate (pictured left) and Beca started to create a series of workshops entitled 'The LIVE project' which was designed to be launched in September 2020.

We were promoting prayer across the borough for our work, and we were strengthening and enriching our relationships with our supporting churches, and more grants were being promised by previously unlinked charitable trusts.

# Report of the Director of Charitable Activities - continued

In fact, let me give you a breakdown on the kind of activity we were engaged in.

## Secondary

Between September 2019 and March 2020 we delivered approximately 45 PSHE or RE based workshops covering topics such as; The life of Abraham, Choices, Kindness, Knife Crime, County Lines and Healthy Relationships. These were delivered across year groups 7-10, and sixth-form students.

Around 30 assemblies (1-2 year groups per day) were delivered across a number of Secondary Schools we work closely with.

4-5 different Christian Union groups on a weekly basis, taking place in various Schools, all of which are different style groups involving some great conversations in a small group context.

## Primary

**RE days** – 16 between Sept & Feb half term, one of these was a brand new Christmas half day for reception that a school requested.

**lwonder spaces** – 4 in the autumn term, one of these was a school new to lwonder spaces and we created it for their new school vision that was launching that week all about letting our light shine (Matthew 5:16)

They had this feedback for us - *'I just wanted to say a huge thank you for today! The workshop was outstanding and the children had such a lovely time. All the staff have commented to say how wonderful it was so, thank you!'*

And we also put up a display board of some of the things the children had done during the space & invited the parents to come & see it.

**Discover Christmas** – 19 schools had this workshop, three of these hadn't had it before (one of those we hadn't done anything in at all for years)

## **Assemblies –**

Autumn 1 - 46 assemblies over 32 schools

Autumn 2 - 44 assemblies over 30 schools

Then Abby joined in January and took over assemblies.

Spring 1 - 43 assemblies over 33 schools

Spring 2 - 17 assemblies over 14 schools (lockdown)

# Report of the Director of Charitable Activities - continued

## Other sessions –

- St Dunstan's had 2 'ask a Christian' sessions where Sarah went & answered questions about the RE topic they were studying. Year 3 – Beatitudes & Year 6 Faith in the community.
- Abby had a lesson for year 2 on a couple of bible stories (3<sup>rd</sup> year they've asked for this)

**Easter Experience** – Carshalton Methodist went ahead as usual with 9 schools attending. Trinity had 3 schools attend and then the rest of it was cancelled due to lockdown.

**CSI: Easter** – A new workshop developed this year for either year 2 or 3 pupils, based on a resource from Southwark diocese. We visited 3 schools, the other 3 were cancelled due to lockdown.

One of the schools said this at the end of the school year - *'Some of the children have put your workshops, especially the CSI one, as their highlights of Year 3!'*

**SonShine club** – SonShine club restarted in Jan 2020 at St Dunstan's after a couple of years break. We had around 16 children attend the weekly after school club. However, it's been unable to start up again.

## Churches

We had improved links with many of our churches, and developed some with previously less involved ones. The second Big Church Quiz Night, with 11 churches committing this year, as opposed to 4 the first year, was approaching and all looked incredibly promising for our medium to long term future.

However.....

We were obviously aware, as most of the country were, that there was a developing issue regarding the Covid outbreak. Throughout February and into early March we could see the changes beginning to come in around us, and we began to voice some concerns that our school work would be affected. All our schools indicated that, until the government said otherwise, we were welcome to come in, and we ensured all our staff maintained their personal discipline regarding hands and space.

# Report of the Director of Charitable Activities - continued

I can clearly remember running the Big Church Quiz Night on 7<sup>th</sup> March and thinking that this might be the last big thing we do for a few weeks! And big it certainly was; 11 churches, 66 teams participating, with close to 400 people involved, raising around £1,500 for us and around £1,000 for associated charities. Little did we know the impact of what was about to occur.

We anticipated that schools would begin to be nervous about attending the week of Easter Experience, and over the week of the second venue's performances at Trinity Church, Sutton, we began to get a few schools saying they wouldn't be coming. And when the government announced on Thursday 19<sup>th</sup> March (yes, it really was that long ago) that all schools would close as of Friday 20<sup>th</sup>, we immediately had to cancel Easter Experience at North Cheam Baptist the following week, plus all our other bookings for the end of term.

We can all probably remember trying to take in the scale of what was going on, and the possible time frames being suggested. Schools had managed to keep open for a little longer than most other establishments, but as even they had to close their doors, there was always that implication that we could be back shortly after the end of the Easter holiday period. We knew we were now surplus to requirements, in that the schools were closed, so we had nowhere to practice our craft, so I asked the staff to take a couple of weeks to wind down, and get ready for the new term however it was going to look. We had a couple of staff dealing with personal matters; the most impact was felt by Kate as she not only came down with the virus and spent several very uncomfortable days recovering, she also had to postpone her wedding which was supposed to happen late April.

Easter came and went, and as a staff and Trustees we began to realise that this interruption was for a much longer time than we had first thought. A significant development was the announcement of a furlough scheme, and we took the decision not to furlough any of our workers, for the simple reason that we felt we could still provide the schools with something decent, which would mean our staff would still be working.

The first thing we did was upload a video of Easter Experience that had been recorded at Carshalton Methodist a few weeks previously. This received such a positive response from our schools that we decided to further investigate the possibility of producing even more material and making it available online, free of charge, to all our partner schools. Sarah Skinner became our expert, and launched into her new role of producer in chief and very soon we were seeing the fruits of her craft.

# Report of the Director of Charitable Activities - continued

Needless to say, we have simply been overwhelmed by the response these videos have had. Sarah, Abby and our wonderful volunteers began to put in many hours writing, designing and creating a range of weekly assembly videos, and making them available online for all. Schools had opened their doors to their key worker and vulnerable children, so we were able to supply them with material to use, and many of them also sent the links out to their children to enable them to watch them at home. These weekly videos have become such an established part of our delivery that it now seems strange to talk about a time when we weren't doing them, and we can see what God has done through this period, reminding us that He has new plans, and not to simply keep doing what worked well before.

Kate and Beca recognised the value of such material, and launched their own series of 'Thought for the week' videos which were more relevant to the older children, and again we have had some warm responses. They also created a 'Grill a Christian' film of around 30 minutes inviting local youth workers and key partners to share their responses to some of those thorny questions we can often be asked to consider.

Summer Term – no 'live' assemblies [many booked but had to be cancelled], however, our primary schools have been very positive about our online assemblies and at least 17 are using them regularly.

Some positive quotes we have received...

**Brookfields**, *'We have been using some of your assemblies for our Monday Assembly slot and the children have really enjoyed them. We look forward to the Christmas Assemblies next half term.'*

**Cheam Park Farm**, *'We continue to enjoy your online assemblies on a weekly basis, so many thanks for those. We look forward to welcoming you back in at some point hopefully sooner rather than later.'*

**Abbey Primary**, *'I've sent teachers the links to all your fab online assemblies – spot on. Keep them coming!!!'*

**Beddington Infants**, *'Many thanks for this information [regarding online assemblies]. This is super and we will be using them.'*

# Report of the Director of Charitable Activities - continued

**Robin Hood Juniors**, *'Thank you for the assembly videos, the ones last term were great!'*

**St. Elphege's**, *'Thank you for the email. We will definitely utilise the assemblies in each bubble. Please pass my thanks on to your team.'*

And from further afield, a primary school in Newmarket, Suffolk, *'Our children at **All Saints [CE Primary School]** use your assemblies every week, for Thursday's Collective Worship.'*

Visiting one primary school recently, for a Discover Christmas workshop, a girl saw Abby and exclaimed, *'I know you! I saw you on TV!'* Despite us not being physically in schools for so long, we are still remembered and still making an impact – Praise God!

## **What was due to happen in the summer term but didn't:**

- 2 Iwonder spaces
- 9 RE days
- 2 and a half weeks of Transit workshops for year 6

## **Online work:**

**Easter Experience** was put online using footage that we had from the previous year's dress rehearsals. We had lots of positive and thankful comments from teachers that included it in the children's home learning packs one teacher said this about it *'It was almost as atmospheric watching it on line as seeing you all live. Please thank all of the team for their hard work. The girls will love this.'*

**RE lesson** videos were offered to schools that would find them useful. One school took us up on this & we did 3 videos for them.

**Transit.** Along with Kate & Beca we created some videos that year 6 pupils could use to replace our usual Transit workshops. And again teachers were grateful for the resources.

**Assemblies** We did 12 weekly online assemblies which were watched hundreds of times and not just by our schools in Sutton.

## Feedback on our online materials

17.07 Melinda - *My son has been watching all your assemblies during the COVID crisis and just wanted to say that we have really appreciated all of them. We hope you will be able to carry on in September as it has been so helpful.*

# Report of the Director of Charitable Activities - continued

14.07 Danielle - *I just wanted to write and tell you how much I have enjoyed your online assemblies during Lockdown. Thank you for your creative and engaging assemblies, I know that the children in my class bubble have thoroughly enjoyed watching them. Your creativity has been amazing.*

06.07 Trish - *We just wanted to tell you how much we (me and my 7 year old daughter) enjoy watching your assembly videos at home. We like answering the questions and doing the activities. We especially loved the one where it was filmed in our local park (Carshalton). I know that a lot of my child's Yr. 2 class from St Marys Carshalton enjoy them too. Thank you for your hard work!*

26.06 Headteacher, St Nicolas and St Mary CE Primary School, Eastern Avenue, Shoreham-by-Sea, West Sussex, BN43 6PE

*Just to say big thanks – every Friday I've done an intro and link to one of your videos – It makes it a little easier for me, and the children have loved Becca 'that parrot thing' and friends. I've also got my Y6 to watch the transition one. All good stuff. Keep up the good work. Do you have any plans for next term?*

06.06 - *Hello! My name is Margaret and I am a Christian schools' worker (Primary) in Grimsby. I have been doing this for 18 years and now am having to quickly learn new skills in order to move to delivering online content! I have been looking at your assemblies and RE lessons which I think are absolutely excellent.*

05.06 Lucy - *I just wanted to express thanks for the assembly material we have been sent via school. We have 4 kids, 2 of which are at All Saints Carshalton. We really appreciated the content as a family (hope balloon) and will look forward to doing the others in due course. Thanks for all you do and keep doing!*

As we ran through the Summer term, we knew that, although we could not be seen physically in the buildings, God had ways of getting the core message of His love out into our community, and we were privileged to be a part of this, and we cannot begin to express how grateful we are that He had stored up the financial capital to allow us to continue to pay our staff and still perform roles that allow the gospel to be made known, even through these difficult circumstances.

We end the summer term excited about what else He might do next. It is highly unlikely that we will see many schools letting us back in in early September, and we may even have to find more new ways of speaking His truth and supporting teachers and children in their delivery and in their understanding of this truth.

One thing we are sure of though, is that He continues to be sovereign, and continues to inspire, guide and lead us.

# Report of the Director of Charitable Activities - continued

May I close this report in acknowledging several people:-

Sara continued to provide diligent support and a permanent smile in the office. When the lockdown set in, she also had to make significant adjustments in working from home, dislocated from the office and the rest of us. However, she continued to come in occasionally to ensure messages were responded to and correspondence was dealt with.

To all our volunteers – a BIG thank you. You have continued to maintain the same level of commitment and determination to this cause as ever, and we always know that, without your assistance, we would never be able to achieve what we do.

To all our praying saints – your words are so important to our work, and for our own health and welfare. The evil one will do what he can to disrupt, and it's the prayers of the faithful that maintain our borders and keep back his scheming.

To all our supporting churches – a heartfelt and grateful thank you. Many churches contribute both financially and prayerfully and we are so thankful that we have such a strong bond between us and our local borough-based worshippers. Long may it continue!

To all our individual financial supporters – again, thank you. We have many who give sacrificially so that the work of ensuring that local children hear the voice of Christians in their own school can continue, and do so through regular donations, and even through the odd and quite unexpected (for us anyway) cheque in an envelope popped into the post. You are such an important part of what we do.

And finally – please continue to pray. We have so many opportunities that have come to us through the work that was done previously, and we want to continue to tell others about our Saviour. Prayer is our lifeblood, and we have re-discovered our need for it even more during these last few months. Whatever the future holds, and whatever the new 'normal' may look like, we know our God is constant and faithful and mighty to save.

Simon Ellingham  
Director of Charitable Activities



# Priorities for next year –

## **SSW priorities for next year:-**

- Increase the prayer base, including creating and supporting Parents Prayer Groups, utilising online resources such as Zoom to enable more to participate
- Develop the quality of our online resources, such as the weekly videos, to enable us to continue to reach schools during the lockdown periods
- Generate new revenue sources, especially in the light of reduced contributions from churches and individuals during this challenging period
- Identify new ways of engaging with our schools and partner churches whilst we are unable to physically enter buildings
- Continually monitor our provision to ensure we are able to re-enter schools as soon as practicable, supporting teachers and pupils alike in their understanding of the core message of the gospel
- Support our staff and volunteers during this period

## Trustees' Report

The Trustees submit their report together with the financial statements for the year ended 31st August 2020. The report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption, including the exemption from preparing a strategic report.

### Structure, Governance and Management

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### Public Benefit

In planning the activities of the Company, the Trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

#### Directors and Trustees

Directors (who are also trustees of Sutton Schools Christian Workers Trust for the purposes of charity law) are elected for a period of 3 years and are eligible to stand for re-election.

The details of directors who have served on the Board during the year and up to the date of this report are as follows:

- Rev Kevin Lewis (Chair)
- Mr M Tomlinson (Resigned 20 January 2020)
- Mrs L Sztypuljak
- Rev Nigel Butcher
- Mr Nicholas Martin
- Mr B Durrant
- Mrs C Hudson (Appointed 1 March 2020)

#### Fundraising Activities

Sutton Schools Christian Workers Trust relies on the kind donations from individuals, local churches, trust funds and schools to fund its charitable activities.

#### Financial Review

The financial position of the charity is set out in the Statement of Financial Activities, the Balance Sheet and related notes, which have been prepared in accordance with statutory requirements of the Charities Act 2011 and SORP (FRS102)

The financial statements have been prepared on the going concern basis as in the opinion of the Trustees there are no material uncertainties about the charity's ability to continue.

#### Recruitment and Appointment of New Trustees

New Trustees are elected by the existing Trustees.

## Trustees' Report (continued)

### Reserves Policy

The Trustees review the level of reserves at the beginning of each financial year and have determined that the appropriate level of free reserves should be sufficient to meet three months operating expenditure should the charity experience a significant drop in income, this equates to £28,365. Additional reserves are also needed to replace fixed assets at the appropriate time. At the end of the year unrestricted funds were £51,491 (2019 - £57,122).

### Risk Assessment

In April 2020 the major risks facing the charity were reviewed and any necessary steps have been taken to lessen these risks.

The key risk identified was the uncertainty of income - The Trust monitors the income and with a Director of Charitable Activities, have a permanent person who is responsible for generating the necessary funds.

### Activities

The main activities of the company are the advancement of the Christian faith in accordance with the Statement of Beliefs, particularly amongst children and young people in the schools, colleges and other educational establishments in the London Borough of Sutton, and the advancement of education in accordance with Christian principles.

### Volunteers

The Trustees gratefully acknowledge the valued work undertaken again by volunteers during the year. Their input has significantly reduced the running costs of the company. These include:

1. School worker volunteers
2. Administration volunteers
3. Church representatives

With the help of the above, the supporters in finance and prayer, and those who attended the annual service and prayer meetings, the company has continued to achieve its aims this year.

### Review of the Year

The Trust made a deficit £5,631 in the year, however with sufficient reserves we continue to build on the wonderful foundations laid by previous workers and increase the reach of the charity in the schools in Sutton.

The Trust has continued to enjoy the support of a large number of local Churches and individuals, through the donation of finance and prayer support. The directors are very grateful to Cheam Methodist Church for their continuing generosity in providing the Trust with office accommodation, which considerably reduces the running costs of the company.

### Registered Office:

Sutton Schools Christian Workers Trust  
 Cheam Methodist Church  
 Church Hill Road  
 Cheam  
 SM3 8LJ

## Trustees' Report (continued)

Registered Charity:

Charity Number: 1052418

Company Registered Number: 3140690

Bankers:

HSBC Bank plc  
75 - 77 High Street  
Sutton  
Surrey  
SM1 1DU

CAFCASH Ltd  
Kings Hill  
West Malling  
Kent  
ME19 4TA

Independent Examiner:

Timothy Slater, ACA CTA  
Harmer Slater Limited  
Curzon House 2<sup>nd</sup> Floor  
24 High Street  
Banstead  
Surrey  
SM7 2LJ

Approval

This report was approved by the Board of Trustees and signed on its behalf by the Chair.



**Rev Kevin Lewis**  
Chair of the Board of Trustees

# Independent Examiners Report to the Trustees of Sutton Schoolswork

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> August 2020.

## Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## Independent examiner's statement

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe:-

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of the independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Timothy Slater, ACA CTA  
Harmer Slater Limited  
Curzon House 2<sup>nd</sup> Floor  
24 High Street  
Banstead  
Surrey  
SM7 2LJ

26<sup>th</sup> May 2021

# Statement of Financial Activities

For the Year Ended 31<sup>st</sup> August 2020

	Note	-----2019/20-----			2018/19
		Unrestricted £	Restricted £	Total £	Total £
<b>Income and endowments from:</b>					
Donations & Legacies:					
<i>Donations - Individuals</i>		26,171	219	26,390	40,105
<i>Donations – Trusts</i>		16,500	-	16,500	7,650
<i>Donations - Churches</i>		38,181	-	38,181	41,999
<i>Donations – Other</i>		4,620	-	4,620	6,193
<i>Income from Fundraising</i>		1,447	-	1,447	-
Investment:					
<i>Interest rec'd - UK bank accounts</i>		<u>80</u>	<u>-</u>	<u>80</u>	<u>70</u>
<b>Total income</b>		<u>86,999</u>	<u>219</u>	<u>87,218</u>	<u>96,017</u>
Expenditure on:					
Charitable activities	2	<u>92,630</u>	<u>219</u>	<u>92,849</u>	<u>82,688</u>
<b>Total expenditure</b>		<u>92,630</u>	<u>219</u>	<u>92,849</u>	<u>82,688</u>
<b>Net Income/(expenditure) for the year</b>		(5,631)	-	(5,631)	13,329
Transfers between Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>		(5,631)	-	(5,631)	13,329
Funds brought forward at 1 <sup>st</sup> Sept 2019		<u>57,122</u>	<u>1,000</u>	<u>58,122</u>	<u>44,793</u>
<b>Funds carried forward at 31<sup>st</sup> Aug 2020</b>	11-12	<u>51,491</u>	<u>1,000</u>	<u>52,491</u>	<u>58,122</u>

## Balance Sheet - Company Registered Number: 3140690

As at 31st August 2020

		2020		2019	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible	5		446		754
<b>Current assets</b>					
Debtors	6	3,500		7,058	
Bank and cash balances	7	<u>52,702</u>		<u>53,828</u>	
		56,202		60,886	
<b>Creditors:</b>					
Amounts falling due within one year	8	<u>4,157</u>		<u>3,518</u>	
<b>Net current assets</b>			<u>52,045</u>		<u>57,368</u>
<b>Total assets less liabilities</b>			<u>52,491</u>		<u>58,122</u>
<b>Funds</b>					
Restricted funds	11		1,000		1,000
Unrestricted funds	12		<u>51,491</u>		<u>57,122</u>
			<u>52,491</u>		<u>58,122</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 August 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for


- ensuring the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 26<sup>th</sup> May 2021 and were signed on its behalf by:



Rev Kevin Lewis - Chair of the Board of Trustees



Nicholas Martin - Director

# Notes to the Financial Statements

## 1 Accounting Policies

A summary of the more important accounting policies, which have been applied consistently, is set out below.

### a) Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The accounts have been prepared under the historical cost convention.

### b) Financial reporting standard 102 – reduced disclosure exemption

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows

### c) Depreciation

Depreciation is calculated so as to write off the cost of tangible fixed assets by equal annual instalments over their estimated useful lives at the following rates:

Equipment - 33% straight line basis

### d) Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income tax recoverable in relation to donations received under gift aid is recognised at the time of donation.

### e) Expenditure

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount and obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to the particular headings they have been allocated to activities on a basis consistent with the use of resources.

### f) Taxation

As a charitable company, Sutton Schools Christian Workers Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charitable company.

The charitable company is not registered for VAT and accordingly expenditure includes VAT where appropriate.

## Notes to the Financial Statements (continued)

### g) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds which are to be used in accordance with specific restrictions imposed by the donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### h) Financial Instruments

The Company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### i) Currency

The Company's functional and presentational currency is pounds Sterling (GBP).

### j) Debtors

Trade and other debtors are recognised at the settlement amount due.

### k) Creditors and provisions for liabilities and charges

Creditors and provisions for liabilities and charges are recognised at the amount that it is anticipated they will be settled for.

2 Charitable Activities Expenditure	2019/20	2018/19
	£	£
<b>Direct Charitable</b>		
Staff payroll costs	73,850	60,674
Staff travel and subsistence	765	873
Training and resources	<u>1,738</u>	<u>4,503</u>
<b>Total</b>	<u>76,353</u>	<u>66,050</u>
<b>Support Costs</b>		
Office Staff payroll costs	7,126	7,408
Office costs	6,467	5,742
IT expenses	498	643
Insurance	438	493
Publicity & Web Site	520	113
Independent Examiners Fee	600	600
Sundry Expenses	526	1,237
Governance Costs	13	163
Depreciation	<u>308</u>	<u>239</u>
<b>Total</b>	<u>16,496</u>	<u>16,638</u>
<b>Total Charitable Expenditure</b>	<u>92,849</u>	<u>82,688</u>

Included in Charitable expenditure is £219 (2019: £7,728) relating to project expenditure that was from restricted funds

## Notes to the Financial Statements (continued)

3 Staff Costs	2019/20	2018/19
Included in Charitable Activities are:-		
Wages and Salaries	73,325	63,533
Social Security	2,030	832
Pension	<u>5,621</u>	<u>3,717</u>
<b>Total</b>	<b><u>80,976</u></b>	<b><u>68,082</u></b>

The average number of employees during the year was as follows:

Direct Charitable	4	3
Administration	<u>1</u>	<u>1</u>
	<b><u>5</u></b>	<b><u>4</u></b>

No employees (2019: none) received emoluments in excess of £60,000

### 4 Comparatives for Statement of Financial Activities

	Unrestricted Fund	Restricted Fund	Total Funds
<b>Income from:</b>			
Donations and Legacies	90,160	5,787	95,947
Investment Income	<u>70</u>	<u>-</u>	<u>70</u>
<b>Total</b>	<b><u>90,230</u></b>	<b><u>5,787</u></b>	<b><u>96,017</u></b>
<b>Expenditure on:</b>			
Raising Funds	-	-	-
Charitable Activities	<u>74,960</u>	<u>7,728</u>	<u>82,688</u>
<b>Total</b>	<b><u>74,960</u></b>	<b><u>7,728</u></b>	<b><u>82,688</u></b>
<b>Net Income/(expenditure) for the year</b>	<b>15,270</b>	<b>(1,941)</b>	<b>13,329</b>
Transfer between Funds	<u>43</u>	<u>(43)</u>	<u>-</u>
<b>Net Movement in Funds</b>	<b><u>15,313</u></b>	<b><u>(1,984)</u></b>	<b><u>13,329</u></b>
Total Funds Brought Forward	<u>41,809</u>	<u>2,984</u>	<u>44,793</u>
<b>Total Funds Carried Forward</b>	<b><u>57,122</u></b>	<b><u>1,000</u></b>	<b><u>58,122</u></b>

## Notes to the Financial Statements (continued)

### 5 Tangible Fixed Assets

	Equipment £
<b>Cost</b>	
At 1st September 2019	2,512
Additions	<u>-</u>
At 31st August 2020	<u>2,512</u>
<b>Depreciation</b>	
At 1st September 2019	1,758
Charge for the year	<u>308</u>
At 31st August 2020	<u>2,066</u>
<b>Net book value</b>	
At 31st August 2020	<u>446</u>
At 31st August 2019	<u>754</u>

### 6 Debtors

	2019/20 £	2018/19 £
Tax claim receivable	<u>3,500</u>	<u>7,058</u>
	<u>3,500</u>	<u>7,058</u>

### 7 Bank and cash balances

	2019/20 £	2018/19 £
HSBC current account	1,504	4,149
CAF current account	154	215
CAF gold account	<u>51,044</u>	<u>49,464</u>
	<u>52,702</u>	<u>53,828</u>

## Notes to the Financial Statements (continued)

### 8 Creditors

	2019/20	2018/19
	£	£
<b>Due within one year</b>		
PAYE and NI	1,950	964
Other Creditors and accruals	<u>2,207</u>	<u>2,554</u>
	<u>4,157</u>	<u>3,518</u>

### 9 Constitution of the Company

The company is limited by guarantee and is incorporated in England and Wales. Each member undertakes to contribute a sum not exceeding £10 in certain circumstances as set out in clause 7 of the Memorandum of Association. At 31st August 2020 the number of members was six (2018: 7).

### 10 Trustees' Remuneration and Expenses

The directors of the charitable company are the trustees under charity law and received no remuneration during the year (2019 - £Nil).

The directors of the charitable company are the trustees under charity law and received no reimbursement for expenses incurred on behalf of the Trust (2019 - £Nil).

### 11 Restricted Funds

	Balance at	Incoming	Resources	Transfers	Balance at
	01.09.19	Resources	Expended	from/(to)	31.08.20
	£	£	£	Unrestricted	£
Contribution to Film	1,000	-	-	-	1,000
Contribution to Christmas Experience	-	<u>219</u>	<u>(219)</u>	-	-
	<u>1,000</u>	<u>219</u>	<u>(219)</u>	<u>-</u>	<u>1,000</u>

#### Comparative figures

	Balance at	Incoming	Resources	Transfers	Balance at
	01.09.18	Resources	Expended	from/(to)	31.08.19
	£	£	£	Unrestricted	£
Director's salary	-	5,000	(5,000)	-	-
Contribution to Film	2,500	-	(1,500)	-	1,000
Its Your Move IYM	484	<u>787</u>	<u>(1,228)</u>	<u>(43)</u>	-
	<u>2,984</u>	<u>5,787</u>	<u>(7,728)</u>	<u>(43)</u>	<u>1,000</u>

"It's Your Move" represents funds raised specifically to provide the publication to pupils as they first enter secondary education.

"Contribution to Film" represents funds donated specifically to produce a promotional film for the charity

The year end balances on restricted funds are represented by cash in the balance sheet.

## Notes to the Financial Statements (continued)

### 12 Unrestricted Funds

	£
Balance at 1 <sup>st</sup> September 2019	57,122
Incoming resources	86,999
Resources expended	<u>(92,630)</u>
Balance at 31 August 2020	<u>51,491</u>

#### Comparative figures

	£
Balance at 1 <sup>st</sup> September 2018	41,809
Incoming resources	90,230
Resources expended	<u>(74,960)</u>
Transfer from Restricted Funds	43
Balance at 31 August 2019	<u>57,122</u>

### 13 Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>As at 31<sup>st</sup> August 2020:</b>			
Tangible fixed assets	446	-	446
Current assets	55,202	1,000	56,202
Current liabilities	<u>(4,157)</u>	<u>-</u>	<u>(4,157)</u>
<b>Total</b>	<u>51,491</u>	<u>1,000</u>	<u>52,491</u>
<b>As at 31<sup>st</sup> August 2019:</b>			
Tangible fixed assets	754	-	754
Current assets	59,886	1,000	60,886
Current liabilities	<u>(3,518)</u>	<u>-</u>	<u>(3,518)</u>
<b>Total</b>	<u>57,122</u>	<u>1,000</u>	<u>58,122</u>

### 14 Related Party Transactions

There were no related party transactions that took place during the current and previous year.