



EMMANUEL CHRISTIAN CENTRE

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

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For the Year Ended 31 January 2023

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**Emmanuel Christian Centre
Trustees' Report for the year ended 31 January 2023**

Reference and administration details

Charity Name Emmanuel Christian Centre

Charity Number 1052196

Address Mill Street
Ulverston
Cumbria
LA12 7EB

Board of Trustees:

Chairman David Darren Roy

Secretary Lisa Smith

Other Trustees Colin Thornhill
David Smith
Paul Sedgwick
Andrew Wright

Bankers TSB Bank Plc
Lunedale House
4 Market Street East
Morecambe
Lancashire
LA4 5DW

Independent Examiner Knox Accountants Limited
Unit 1 The Old Fire Station
1 Abbey Road
Barrow in Furness
Cumbria
LA14 1XH

Structure, Governance and Management

Organisation

Emmanuel Christian Centre (ECC) has been registered with the Charity Commission since 23rd January 1996, in practice operating as a church. ECC is a member of the Evangelical Alliance and Churches in Communities International, governed by its Constitution and Trust Deed last updated in 2012.

Organisational Structure

ECC is administered and managed by a board of trustees known as the Church Council, chaired by the senior ordained minister. Members of the Church Council give their time freely and receive no remuneration for managing ECC as trustees. Each trustee has an equal vote on decisions of the Church Council which meets at least four times a year to ensure ECC carries out its purposes for public benefit in accordance with charity law and its Constitution. Every issue considered by the Church Council is determined by a simple majority of the votes cast. For the sake of public confidence, whenever a member of the Church Council has a personal interest in a matter to be discussed, they are required to declare their interest and then be absent from that part of the meeting.

Recruitment & Appointment of Trustees

The senior minister nominates an individual to be a trustee and the Church Council sanctions the appointment. This ensures that any new trustee is a respected member of the Christian faith who understand the foundational tenets and can effectively promote our objects. Trustees are selected to bring varying skills and insight to the Church Council and to fairly represent the beneficiaries of ECC.

Induction & Training of Trustees

Induction and training of a new trustee is under the guidance of the existing Church Council. A new trustee is given a copy of the Constitution and Trust Deed, booklet CC3 'The Essential Trustee', adopted policies, procedures and a guide booklet to the operation of the Church Council. Safeguarding training is completed before appointment. Trustees are made aware of their responsibilities, accountability, scope and limits.

Risk Management

The Church Council has assessed the major strategic and operational risks which ECC faces and they have systems in place for protection, including a regularly reviewed reserves policy. Reports are produced so that necessary steps can be taken to lessen any risks. Insurance cover is always in place, finances are kept under review, policies are regularly updated, and appropriate background checks are undertaken for volunteers. Checks are also carried out on organisations ECC works with to ensure compliance with safeguarding and financial transparency.

Mrs Terry Piper was the Safeguarding Coordinator for 2022-2023, working with Thirtyone:eight (formerly the Churches Child Protection Advisory Service) to protect children and vulnerable adults using or attending ECC.

Overview of Aims and Objectives

The purposes listed as ECC's charitable objects are the primary goals for the charity and the various internal departments are assigned to achieve these. From the founding of ECC in 1986 the vision statement of the Church is still actively pursued and each member of ECC is encouraged to demonstrate our latest core values.

ECC is accredited by Churches in Communities International, recognised in the Free Churches Group, and it is a member of the Evangelical Alliance. Biblical teaching and training advice has also been provided by Servants of the Lord Ministries although they do not have a day-to-day controlling influence on ECC as a charity.

The **vision statement** of ECC as a church is to:

- enable the saints at Emmanuel Christian Centre to hear and obey the voice of God;
- equip, then encourage, each person to serve in their God-given ministry;
- be a church of unity and Christian fellowship, built upon the love of Jesus Christ.

The 2022-2023 core values are summed up as: love, community and honour. This means to love God and others, to be a community of growth and unity, and to honour God and people according to the Scriptures.

Charitable Objects

The main objects of the ECC charity are to:

- advance the Christian faith in accordance with the Evangelical Alliance Basis of Faith;
- relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support; and
- advance education; in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit.

After consultation and review with the various departments, the trustees are confident that ECC is meeting all its objectives with due regard to public benefit according to guidance published by the Charity Commission.

[The following overview is based on activities up to 31 January 2023]

Achievements and performance

Review of the Year

During the year, ECC continued to promote and fulfil the charitable objects through regular Sunday worship and teaching services which is the main public-facing provision available to all. Furthermore, all of the objects have been promoted through various departments as follows:

- **Royal Rangers**

The Ulverston outpost of Royal Rangers (RR) was formed at ECC in August 2021. RR is a uniformed, practical based programme involving scouting type activities, adventure in the outdoors and achievement. Some part of the curriculum meet our objective of advancing the Christian faith to young people aged between 11-17 years. Primarily it advances education in range of practical skills and activities, including the increasingly popular skills of bushcraft. RR is on Wednesday evening (term time).

- **Chaplaincy**

ECC had 3 dedicated chaplains serving particular sectors in the community; namely the emergency services, youth and students, and those of older age. Each chaplain operated according to the needs and protocols of the sector, thus fulfilling ECC's objectives to advance the Christian faith, relieve sickness and financial hardship, and to promote and preserve good health by the provision of services including through counselling and support. Examples of ways ECC chaplains have been involved in the community include attending Police duty meetings, remembrance services, visiting Fire stations, conducting school assemblies, running self-worth courses, counselling vulnerable young people and signposting, visiting homes for the elderly, befriending and offering practical assistance. There is also an additional member of ECC who conducts funerals independently but in line with our values and charitable ethos.

- **All-Stars Junior Church**

All-Stars is the children's church at ECC which runs on Sunday mornings. During this year, All-Stars was run by a team of parents and helpers who on a rota basis were teaching the children Christian messages and Bible stories. All-Stars used scripture Union resources as a basis to provide fun lessons. All-Stars is open to all children in the area and it promoted the objectives of advancing education and the Christian faith. The lessons from All-Stars teach the children to be respectful, caring and good citizens within their community. This has an impact on benefiting society as a whole.

- **Emmanuel Toddlers**

Emmanuel Toddlers continued this year on Monday afternoons. It served young families in the community by providing a warm and stimulating environment for parents, toddlers and babies to interact and build supportive relationships. There is a clear Christian element with Bible stories and songs.

As an objective this is about the advancement of the Christian faith, relief of sickness and financial hardship, and the promotion of good health by the provision of a service with counselling and support. Emmanuel Toddlers uses the minor hall at ECC and has seen a steady growth as the year progressed.

- **Missions Department**

This year the Missions Department had the purpose of raising funds and communicating with people and organisations that benefit from the Emmanuel Christian Centre charity, both locally and internationally. The Missions Department reported to the Church Council and presented requests from organisations and individuals who were in need of charitable assistance. There has not been any new overseas charitable donations where recipients could no longer provide ECC with evidence of good safeguarding practice.

- **Carelink**

The purpose of Carelink is to demonstrate the love of God in a practical way mainly through the provision of meals. The meals offered are either part of Carelink's regular meals service which replaced Cumbria County Council's meal-on-wheels provision, or they are given as Carelink free meals which were open to anybody in the community experiencing short-term crisis because of illness or financial hardship.

The community meals service has been running for over 9 years and, as anticipated, there was an increase in the number of people served. At Christmas Carelink provided a free Christmas dinner at the Centre for those who wanted one or would benefit.

- **House-groups**

Emmanuel Christian Centre concurrently ran 4 house-groups throughout the year. The aim of the groups was to provide Christian teaching, develop relationships between members and to prepare members for work in the community. The groups have different formats and no two are the same, as you might expect with people gifted in differing but still as valuable talents. The groups thus met our objectives of advancing education and advancing the Christian faith as well as the provision of counselling and support to group members.

- **Worship and Music Group**

As a Christian organisation our Music Group plays an integral part in our objective to advance the Christian faith. The team provides live music at our Sunday services and also supports all the other departments in various ways. The Music Group allows for our members to meet for corporate expressions of worship and none of this would be possible without their regular practice nights and training.

- **Training Department**

This department has been involved with a correspondence course based on the book 'My Sheep Hear My Voice' by J.C. Hedgecock. This forms the first step in any future training for candidates wishing to train for ministry with Servants of the Lord Ministries and to some extent ECC. Over 90 people from all over the world have completed the course and have been issued with a certificate. Some have now gone on to seek further training for ordination.

The Emmanuel School of Leadership and Ministry still provides a competence-based approach to ministry training similar to vocational studies. In 2022, when possible, the school was run as an extension made up of 2 groups; the Development Group and the Theology Extension. The full course and curriculum has not been operational since the restrictions imposed for covid-19 but it is hoped this will be restarted.

- **Kintsugi Hope**

ECC partnered with Kintsugi Hope during 2021 to form a wellbeing group which is a safe and supportive space for people who feel or have felt overwhelmed. By providing tools for self-management, the group was able to cover subjects such as disappointment, loss, anxiety, anger perfectionism, depression, shame and resilience. Initial feedback was somewhat positive and a review of ECC's wellbeing group will be conducted before firm plans to present further courses are established.

- **Connections Coffee Shop**

Renovation and redecoration of the former Revista coffee shop have taken place, with the coffee shop area now running as Connections. There are still some changes to be made but the initial redecoration and update is progressing to allow Connections to compliment other ECC initiatives through the provision of fellowship and meetings spaces. The vision will be fulfilled in stages, beginning with making use of the area for ECC, Churches Together and ad-hoc events, including opening to the public one day each week until there is capacity to increase.

A signed copy of the following accounts is available at Emmanuel Christian Centre

Emmanuel Christian Centre
Financial Statements
For The Year Ended 31 January 2023

Independent Examiners Report To The Trustees Of
Emmanuel Christian Centre
On The Accounts For The Year Ended 31 January 2023
Set Out On Pages 2 to 4

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)b of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Charities Act;
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Janine Kelly - MAAT

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Unit 2 The Old Fire Station
1 Abbey Road
Barrow in Furness
Cumbria
LA14 1XH

31 March 2023

Emmanuel Christian Centre

Statement of Financial Activities For the Year ended 31 January 2023

	Notes	Unrestricted General Funds	Designated Funds	Restricted Funds	Total 2023 £	2022 £
Income						
Generated funds:						
Offerings and gifts		118,613		2,321	120,933	130,932
Generated income		7,752			7,752	7,412
Interest		239			239	47
Grants received				-	-	14,624
Charitable activities:						
Re:Vista income		2,762			2,762	-
Carelink meals		-		19,348	19,348	21,899
Total Income		129,366	-	21,668	151,034	174,914
Expenditure						
Direct Charitable Expenditure:						
Grants - Missionary/Charitable Giving		2,680		-	2,680	2,280
Re: Vista expenses		1,763			1,763	-
Wages and Social Security Costs		46,203		-	46,203	45,660
Training		379		-	379	624
Utilities		6,111		-	6,111	4,806
Insurances		2,187		-	2,187	2,008
Repairs and maintenance		1,947	28,434	-	30,381	21,782
Office equipment		1,672		1,037	2,709	774
Telephone stationery and postage		1,655		25	1,680	1,575
Speakers fees		3,270		-	3,270	-
Gifts		3,388			3,388	5,408
Travel and subsistence		4,654		-	4,654	3,798
Ministry materials		685		-	685	2,041
CareLink support		-		21,698	21,698	25,492
Refreshments		122		274	396	256
Fellowship catering		2,717		-	2,717	784
Legal and professional fees		912			912	928
Miscellaneous expenses		549		267	816	4,161
Depreciation	2		6,722		6,722	6,761
Total Direct Expenditure		80,895	35,156	23,301	139,351	129,138
Management and Administration		5,534	354		5,888	8,023
Total Expenditure		86,429	35,510	23,301	145,239	137,161
Net Surplus for the year		42,937	(35,510)	(1,632)	5,795	37,750
Funds at the start of the Year		138,230	79,936	33,064	251,230	213,479
Funds at the end of the Year		181,167	44,426	31,431	257,025	251,229

Emmanuel Christian Centre

Balance Sheet
As At 31 January 2023

		<u>2023</u>	<u>2022</u>
	Notes		
Fixed Assets			
Depreciating Assets	2	184,814	191,890
Current Assets			
Stock		300	300
Debtors		-	-
Cash at bank and in hand		18,062	20,431
Building society and kingdom bank accounts		53,968	38,728
		<u>72,331</u>	<u>59,460</u>
Current liabilities			
Creditors and accruals		<u>120</u>	<u>120</u>
Net Current Assets		<u>72,211</u>	<u>59,340</u>
		£ <u>257,025</u>	£ <u>251,230</u>

Represented By:

Capital Account

Accumulated Reserves	Unrestricted general funds	181,167	138,230
	Unrestricted designated funds	44,426	79,936
	Restricted funds	<u>31,431</u>	<u>33,064</u>
		£ <u>257,025</u>	£ <u>251,230</u>
		<i>0</i>	<i>0</i>

These financial statements were approved by the trustees on the 31 March 2023 and are signed on their behalf by:

Trustee

Trustee

Emmanuel Christian Centre

Notes to the Accounts
For the year ended 31 January 2023

Note 1 Accounting Policies

The accounts on pages 2 and 3 have been prepared under the historical cost convention.

Depreciation is charged on the fixed assets of the church as follows:

Freehold property	2% straight line
Fixtures and fittings	25% reducing balance
Equipment	15% reducing balance

Note 2 Depreciating Assets

	Freehold Property	Fixtures and Fittings	Equipment	Total
Cost				
At 1 February 2022	343,222	35,530	31,743	410,495
Additions	0	-	-	-
At 31 January 2023	<u>343,222</u>	<u>35,530</u>	<u>31,743</u>	<u>410,495</u>
Depreciation				
At 1 February 2022	152,679	34,272	31,651	218,604
Charge for the year	6,864	189	24	7,077
At 31 January 2023	<u>159,544</u>	<u>34,461</u>	<u>31,675</u>	<u>225,681</u>
Net Book Value				
At 31 January 2023	<u>183,679</u>	<u>1,069</u>	<u>68</u>	<u>184,814</u>
At 31 January 2022	<u>190,543</u>	<u>1,258</u>	<u>91</u>	<u>191,890</u>