



TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2022



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For the Year Ended 31 January 2022

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**Emmanuel Christian Centre
Trustees' Report for the year ended 31 January 2022**

Reference and administration details

Charity Name Emmanuel Christian Centre

Charity Number 1052196

Address Mill Street
Ulverston
Cumbria
LA12 7EB

Board of Trustees:

Chairman David Darren Roy

Secretary Lisa Smith

Other Trustees Colin Thornhill
David Smith
Paul Sedgwick
Andrew Wright

Bankers TSB Bank Plc
Lunedale House
4 Market Street East
Morecambe
Lancashire
LA4 5DW

Independent Examiner Knox Accountants Limited
Unit 1 The Old Fire Station
1 Abbey Road
Barrow in Furness
Cumbria
LA14 1XH

Structure, Governance and Management

Organisation

Emmanuel Christian Centre (ECC) has been registered with the Charity Commission since 23rd January 1996, in practice operating as a church. ECC is a member of the Evangelical Alliance and Churches in Communities International, governed by a constitution and trust deed last updated in 2012.

Organisational Structure

ECC is administered and managed by a board of trustees known as the Church Council, chaired by the senior ordained minister acting as a 'primus-inter-pares'. Members of the Church Council give their time freely and receive no remuneration for managing ECC as trustees. Each trustee has an equal vote on decisions of the Church Council which meets at least four times a year to ensure ECC carries out its purposes for public benefit in accordance with charity law and its constitution. Every issue considered by the Church Council is determined by a simple majority of the votes cast. For the sake of public confidence, whenever a member of the Church Council has a personal interest in a matter to be discussed, they are required to declare their interest and then be absent from that part of the meeting.

Recruitment & Appointment of Trustees

The senior minister nominates an individual to be a trustee and the Church Council sanctions the appointment. This ensures that any new trustee is a respected member of the Christian faith who understand the foundational tenets and can effectively promote our objects. Trustees are selected to bring varying skills and insight to the Church Council and to fairly represent the beneficiaries of ECC.

Induction & Training of Trustees

Induction and training of a new trustee is under the guidance of the existing Church Council. A new trustee is given a copy of the constitution and trust Deed, booklet CC3 'The Essential Trustee', adopted policies, procedures and a guide booklet to the operation of the Church Council. Safeguarding training is completed before appointment. Trustees are made aware of their responsibilities, accountability, scope and limits.

Risk Management

The Church Council has assessed the major strategic and operational risks which ECC faces and they have systems in place for protection, including a regularly reviewed reserves policy. Reports are produced so that necessary steps can be taken to lessen any risks. Insurance cover is always in place, finances are kept under review, policies are regularly updated, and appropriate background checks are undertaken for volunteers. Checks are also carried out on organisations ECC works with to ensure compliance with safeguarding and financial transparency.

Mrs Terry Piper is the safeguarding coordinator who works with Thirtyone:eight (formerly the Churches Child Protection Advisory Service) to protect children and vulnerable adults using or attending ECC's services.

Overview of Aims and Objectives

The purposes listed as ECC's charitable objects are the primary goals for the charity and the various internal departments are assigned to achieve these. From the founding of ECC in 1986 the vision statement of the Church is still actively pursued and each member of ECC is encouraged to demonstrate our latest core values.

ECC is accredited by Churches in Communities International, recognised in the Free Churches Group, and it is a member of the Evangelical Alliance. Biblical teaching and training advice has also been provided by Servants of the Lord Ministries although they do not have a day-to-day controlling influence on ECC as a charity.

The **vision statement** of ECC as a church is to:

- enable the saints at Emmanuel Christian Centre to hear and obey the voice of God;
- equip, then encourage, each person to serve in their God-given ministry;
- be a church of unity and Christian fellowship, built upon the love of Jesus Christ.

The 2022 **core values** are summed up as: love, community and honour. This means to love God and others, to be a community of growth and unity, and to honour God and people according to the Scriptures.

Charitable Objects

The main objects of the ECC charity are to:

- advance the Christian faith in accordance with the Evangelical Alliance Basis of Faith;
- relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support; and
- advance education; in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit.

After consultation and review with the various departments, the trustees are confident that ECC is meeting all its objectives with due regard to public benefit according to guidance published by the Charity Commission.

[The following overview reports on activities up to 31 January 2022 which included some COVID-19 restrictions which resulted in a reduced service and some operational changes]

Achievements and performance

Review of the Year

During the year, ECC continued to promote and fulfil the charitable objects through regular Sunday worship and teaching services which is the main public-facing provision available to all. Furthermore, all of the objects have been promoted through various departments as follows:

- **Royal Rangers**

A new outpost of Royal Rangers (RR) was formed at ECC in August 2021. RR is a uniformed, practical based programme involving scouting type activities, adventure in the outdoors and achievement. Some part of the curriculum meet our objective of advancing the Christian faith to young people aged between 11-17 years. Primarily it advances education in range of practical skills and activities, including the increasingly popular skills of bushcraft. RR is held on Wednesday evening during term time.

- **Chaplaincy**

ECC has 3 dedicated chaplains serving particular sectors in the area; namely the emergency services, youth and students, and those of older age. Each chaplain operates according to the needs and protocols of the sector, thus fulfilling ECC's objectives to advance the Christian faith, relieve sickness and financial hardship, and to promote and preserve good health by the provision of services including through counselling and support. Examples of ways ECC chaplains have been involved in the community include attending Police duty meetings, remembrance services, visiting Fire stations, conducting school assemblies, running self-worth courses, counselling vulnerable young people and signposting, visiting homes for the elderly, befriending and offering practical assistance. There is also an additional member of ECC who conducts funerals independently but in line with our values and charitable ethos.

- **All-Stars Junior Church**

All-Stars is the children's church at ECC which runs on Sunday mornings. During the year All-Stars was run by a team of parents and helpers who on a rota basis were teaching the children Christian messages and Bible stories. All-Stars used scripture Union resources as a basis to provide fun lessons. All-Stars is open to all children in the area and it promoted the objectives of advancing education and the Christian faith. The lessons from All-Stars teach the children to be respectful, caring and good citizens within their community. This has an impact on benefiting society as a whole.

- **Emmanuel Toddlers**

Emmanuel Toddlers was relaunched this year on Monday afternoons. It serves young families in the community by providing a warm and stimulating environment for parents, toddlers and babies to interact and build supportive relationships. There is a clear Christian element with Bible stories and songs.

As an objective this is about the advancement of the Christian faith, relief of sickness and financial hardship, and the promotion of good health by the provision of a service with counselling and support. Emmanuel Toddlers uses the minor hall at ECC and has seen a steady growth as the year progressed.

- **Missions Department**

This year the Missions Department had the purpose of raising funds and communicating with people and organisations that benefit from the Emmanuel Christian Centre charity, both locally and internationally. The Missions Department reported to the Church Council and presented requests from organisations and individuals who were in need of charitable assistance. There has been a reduction in overseas charitable donations where organisations could no longer provide ECC with evidence of good safeguarding practice.

- **Carelink**

The purpose of Carelink is to demonstrate the love of God in a practical way mainly through the provision of meals. The meals offered are either part of Carelink's regular meals service which replaced Cumbria County Council's meal-on-wheels provision, or they are given as Carelink free meals which were open to anybody in the community experiencing short-term crisis because of illness or financial hardship.

The community meals service has been running for over 8 years and, as anticipated, there was an increase in the number of people served. At Christmas Carelink normally holds a free community Christmas dinner at the Centre but during the Covid-19 pandemic opted to deliver meals to clients homes. A client questionnaire and feedback form was issued during 2021 with outstanding responses from service users.

- **House-groups**

Emmanuel Christian Centre concurrently runs 4 house-groups throughout the year. The aim of the groups is to provide Christian teaching, develop relationships between members and to prepare members for work in the community. The groups now have different formats and no two are the same, as you might expect with people gifted in differing but still as valuable talents. The groups thus met our objectives of advancing education and advancing the Christian faith as well as the provision of counselling and support to group members.

- **Worship and Music Group**

As a Christian organisation our Music Group plays an integral part in our objective to advance the Christian faith. The team provides live music at our Sunday services and also supports all the other departments in various ways. The Music Group allows for our members to meet for corporate expressions of worship and none of this would be possible without their regular practice nights and training.

- **Training Department**

This department has been involved with a correspondence course based on the book 'My Sheep Hear My Voice' by J.C. Hedgecock. This forms the first step in any future training for candidates wishing to train for ministry with Servants of the Lord Ministries and to some extent ECC. Over 80 people from all over the world have completed the course and have been issued with a certificate. Some have now gone on to seek further training for ordination.

The Emmanuel School of Leadership and Ministry still provides a competence-based approach to ministry training similar to vocational studies. In 2021, when possible, the school was run as an extension made up of 2 groups; the Development Group and the Theology Extension. The full course and curriculum has not been operational since the restrictions imposed for covid-19 but it is hoped this will be restarted.

- **Kintsugi Hope**

ECC partnered with Kintsugi Hope during 2021 to form a wellbeing group which is a safe and supportive space for people who feel or have felt overwhelmed. By providing tools for self-management, the group was able to cover subjects such as disappointment, loss, anxiety, anger perfectionism, depression, shame and resilience. Initial feedback was somewhat positive and a review of ECC's wellbeing group will be conducted in 2022 before firm plans to present further courses are established.

- **Connections Coffee Shop**

Renovation and redecoration of the former Revista coffee shop is taking place with a view to relaunching Connections Coffee in a different format (non-trading). There are still some changes to be made but the initial redecoration and update is progressing to allow Connections to compliment other ECC initiatives through the provision of fellowship and meetings spaces. The vision will be fulfilled in stages, beginning with making use of the area for ECC, Churches Together and ad-hoc events.

A signed copy of the following accounts is available at Emmanuel Christian Centre

Emmanuel Christian Centre
Financial Statements
For The Year Ended 31 January 2022

Independent Examiners Report To The Trustees Of
Emmanuel Christian Centre
On The Accounts For The Year Ended 31 January 2022
Set Out On Pages 2 to 4

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)b of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Charities Act;
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Knox Accountants Limited
Unit 2 The Old Fire Station
1 Abbey Road
Barrow in Furness
Cumbria
LA14 1XH

31 March 2022

Emmanuel Christian Centre

**Statement of Financial Activities
For the Year ended 31 January 2022**

	Notes	Unrestricted General Funds	Restricted Designated Funds	Total 2022 £	2021 £
Income					
Generated funds:					
Offerings and gifts		130,712	220	130,932	111,052
Generated income		7,412		7,412	2,825
Interest		47		47	126
Grants received			14,624	14,624	750
Charitable activities:					
Re: Vista income		-		-	4,000
Carelink meals		-	21,899	21,899	23,377
Total Income		138,170	-	174,913	142,130
Expenditure					
Direct Charitable Expenditure:					
Grants - Missionary/Charitable Giving		2,280	-	2,280	2,365
Re: Vista expenses		-		-	-
Wages and Social Security Costs		45,660	-	45,660	46,617
Training		624	-	624	527
Utilities		4,806	-	4,806	5,219
Insurances		2,008	-	2,008	1,883
Repairs and maintenance		21,782	-	21,782	34,376
Office equipment		774	-	774	3,354
Telephone stationery and postage		1,564	11	1,575	1,328
Speakers fees		-	-	0	1,253
Gifts		5,408		5,408	2,069
Travel and subsistence		3,798	-	3,798	851
Ministry materials		1,666	375	2,041	774
CareLink support		-	25,492	25,492	27,881
Refreshments		194	62	256	111
Fellowship catering		784	-	784	47
Legal and professional fees		928		928	960
Miscellaneous expenses		722	3,440	4,161	6,611
Depreciation	2		6,761	6,761	5,880
Total Direct Expenditure		92,998	6,761	129,139	142,106
Management and Administration		7,667	356	8,023	9,456
Total Expenditure		100,666	7,117	137,163	151,562
Net Surplus for the year		37,504	(7,117)	7,363	(9,431)
Funds at the start of the Year		100,726	87,053	213,479	222,911
Funds at the end of the Year		138,230	79,936	33,063	251,230

Emmanuel Christian Centre

Balance Sheet
As At 31 January 2022

		<u>2022</u>	<u>2021</u>
	Notes		
Fixed Assets			
Depreciating Assets	2	191,890	150,178
Current Assets			
Stock		300	300
Debtors		-	-
Cash at bank and in hand		20,431	24,440
Building society and kingdom bank accounts		38,728	38,681
		<u>59,460</u>	<u>63,422</u>
Current liabilities			
Creditors and accruals		<u>120</u>	<u>120</u>
Net Current Assets		<u>59,340</u>	<u>63,302</u>
		<u>£ 251,230</u>	<u>£ 213,479</u>

Represented By:

Capital Account

Accumulated Reserves	Unrestricted general funds	138,230	100,726
	Unrestricted designated funds	79,936	87,053
	Restricted funds	<u>33,063</u>	<u>25,700</u>
		<u>£ 251,230</u>	<u>£ 213,479</u>
		<i>0</i>	<i>0</i>

These financial statements were approved by the trustees on the 31 March 2022 and are signed on their behalf by:

Trustee

Trustee

Emmanuel Christian Centre

Notes to the Accounts
For the year ended 31 January 2022

Note 1 Accounting Policies

The accounts on pages 2 and 3 have been prepared under the historical cost convention.

Depreciation is charged on the fixed assets of the church as follows:

Freehold property	2% straight line
Fixtures and fittings	25% reducing balance
Equipment	15% reducing balance

Note 2 Depreciating Assets

	Freehold Property	Fixtures and Fittings	Equipment	Total
Cost				
At 1 February 2021	294,393	35,530	31,743	361,666
Additions	48,829	-	-	-
At 31 January 2022	<u>343,222</u>	<u>35,530</u>	<u>31,743</u>	<u>361,666</u>
Depreciation				
At 1 February 2021	145,815	34,051	31,621	211,487
Charge for the year	6,864	222	31	7,118
At 31 January 2022	<u>152,679</u>	<u>34,272</u>	<u>31,652</u>	<u>218,605</u>
Net Book Value				
At 31 January 2022	<u>190,543</u>	<u>1,258</u>	<u>90</u>	<u>191,890</u>
At 31 January 2021	<u>148,578</u>	<u>1,479</u>	<u>122</u>	<u>150,178</u>