

FRIENDS OF MANORBROOK

ANNUAL REPORT

2024-2025

Friends of Manorbrook

Manorbrook Primary School
Park Road
Thornbury
BS35 1JW

Charity no. 1052125

Overview

Friends of Manorbrook (FOM) is a registered charity run by parents who organise events for the school and the wider community.

These events include Summer and Christmas Fayres, discos, quiz evenings, cake sales, Scarecrow Trail and more.

FOM has raised tens of thousands of pounds for the school in recent years; which has been used to purchase items including playground equipment, interactive whiteboards, laptops, iPads, football kits, musical equipment, learning resources, class trip subsidies, coaches for the annual pantomime trips and more.

Meetings are held termly, with an Annual General Meeting (AGM) in September where new Trustees may be elected.

Trustees

The Trustees of FOM during the reporting year 1 September 2024 to 31 August 2025 were:

Name	Position held	Time period
David McCabe	Chair	28 th Sept 22 AGM – present
Jo Moore	Vice Chair	28 th Sept 22 AGM – present
Katy Stokes	Treasurer	28 th Sept 22 AGM – present
Kathryn Leeming	Secretary	20 th Sept 23 AGM - present

Review of the year 2024-25

Another successful year of fundraising was completed, with the year's programme packed with events for our community. Old favourites such as cake sales, discos, quiz nights, movie nights and break the rules day, and of course the summer and Christmas fairs, were accompanied by new additions such as gift sales for Mothers' and Fathers' Days, and the return of a bingo night and the sale of school tea towels.

Key financial support has been provided to the school via ongoing class trip subsidies, further items of playground equipment, classroom resources, new football kit, allotment tools and supplies, and support and catering for various events during the year.

A new fundraising target has been a new suite of iPads for the infant school, with the existing equipment very elderly and reaching end of life. We are very grateful to Sandra Davies at the Swan pub in Thornbury for her energetic and enthusiastic support running a program of fundraising events for this, as well as to the Thornbury Round Table and Renishaw plc for generous donations. As a result of this support and FOM events during the year, we have committed the funds to support this purchase.

Total income from events and donations in 2024-5: £19,537

Total gifts to the School/money out: £19,921

Plans for future years

The intention is to follow a similar calendar of events next year, with a managed transition to a new and expanded body of Trustees to support the growing needs of an expanding school. FOM is in a strong financial position to support the School with spending as required and as seen fit by the Headteacher and Staff, with £2,600 available at the beginning of school year 2025-6 in addition to the earmarked iPad funds and ongoing subsidies for class trips for the next year.

Policies

FOM has the following policies in place, which are available on request:

- FOM Constitution
- Safeguarding Policy
- Equal Opportunities Policy
- GDPR Policy

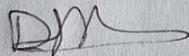
Financial Statements

The financial statements on the following pages have been prepared on a receipts and payments basis and have been reviewed by an independent examiner.

The Trustees declare that they have approved the Trustees' Annual Report above.

Signed on behalf of the FOM Trustees

Signed:



Name: David McCabe

Position: FOM Chair

Date: 15/9/2025

FRIENDS OF MANORBROOK PTA - Registered Charity 1052125

ACCOUNTS for Year Ending 31 August 2025

Profit and Loss Summary

Fund raising	Income	Expenditure	Profit
Cake sales	£796.27	£0.00	£796.27
Afternoon tea	£12.00	-£12.70	-£0.70
Disco - Oct	£902.41	-£198.09	£704.32
Quiz - Nov	£1,702.22	-£778.75	£923.47
Disco - May	£854.28	-£212.38	£641.90
Tea towels	£1,649.06	-£800.28	£848.78
Christmas Fair	£3,410.54	-£1,057.82	£2,352.72
Christmas Raffle	£940.10	£0.00	£940.10
Wreath Making	£0.00	£0.00	£0.00
Break The Rules Day	£442.58	£0.00	£442.58
Movie night	£487.58	-£208.67	£278.91
Go Night	£674.72	-£353.55	£321.17
Mother's Day Shop	£1,061.40	-£516.11	£545.29
Sponsored Read	£2,230.59	-£120.97	£2,109.62
Father's Day Shop	£950.54	-£533.53	£417.01
Summer Fair	£4,270.75	-£1,714.55	£2,556.20
Summer Raffle	£837.85	-£113.09	£724.76
Quiz - July	£1,087.53	-£538.09	£549.44
FOM Piggy	£232.10	£0.00	£232.10
Ice lolly sales	£356.00	-£141.33	£214.67
EasyFundraising	£51.09	£0.00	£51.09
Grants received	£600.00	£0.00	£600.00
Gift Aid claims	£485.22	£0.00	£485.22
Santa Sleigh - Round Table	£200.00	£0.00	£200.00
Donations	£2,685.56	£0.00	£2,685.56
100 Club	£876.00	-£433.90	£442.10
			£20,062.56
Misc Income:			
Interest received - Natwest	£0.00		
Miscellaneous	£0.00		
			£0.00
Misc Expenses:			
Insurance		-£162.00	
Licences and permits		-£20.00	
Stock and supplies		-£136.48	
Thank You gifts		-£206.63	
			-£525.11
Gross Income relating to 24/25	£27,796.38		
Gross Expenditure relating to 24/25		-£8,258.92	
Net Profit relating to 24/25			£19,537.46

Gifts granted to the school:

Class Trips subsidy	-£2,670.00
iPads and cases	-£7,194.00
Classroom resources	-£258.91
Reception garden	-£1,223.16
Playground equipment	-£7,666.11
Football Kit	-£200.00
Christmas party food	-£79.37
Carols by Candlelight	-£38.90
Pantomime visit	-£324.00
Allotment supplies	-£61.97
Easter egg hunt	-£65.89
Year 6 Leavers ice creams	-£65.00
Books for new intake	-£60.00
Summer Serenade	-£13.65

-£19,920.96**Other gifts granted:****£0.00****-£19,920.96****Bank Balance at 01 September 2024**

NatWest account	£13,862.54
Petty cash	£120.00
	£13,982.54

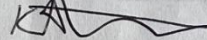
Net Profit relating to 24/25	£19,537.46
Gifts granted to the school	-£19,920.96
	-£383.51

Bank Balance at 01 September 2025

NatWest account	£13,281.34
Petty cash	£317.70
	£13,599.04
	£13,599.04
	<i>£0.00</i>

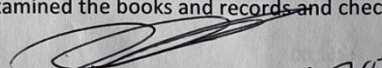
(Funds available on 01 Sept 2025)

I have kept the books and records and prepared these accounts.

Signed: 
Print name: **KATY STOKES**
Dated: **7/9/2025**

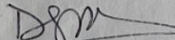
(Treasurer)

I have examined the books and records and checked these accounts.

Signed: 
Print name: **DEREK O'LEVY**
Dated: **11/9/25**

(Independent Auditor)

I have approved these accounts.

Signed: 
Print name: **DAVID MCCABE**
Dated: **2/10/25**

(Chair Person)

Adopted at the Annual General Meeting held at Manorbrook Primary School on 2nd October 2025

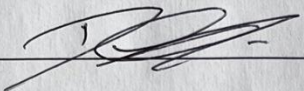
FRIENDS OF MANORBROOK
Registered Charity 1052125

AUDITORS CERTIFICATE OF CHARITY FUNDS

I have audited the charity fund records of Friends of Manorbroom for the year ending 31st August 2025.

In my opinion, proper records have been kept of all monies received and dispersed and all paperwork is complete. I have examined the books, records and vouchers. I am able to confirm that the balances shown below for bank accounts and cash are correct. The summary signed below reflects a true position of the charity's funds.

Auditor DEREK OLIVE (print name)

Signed  Date 11/9/25

Address HOLLY COTTAGE, EASTON HILL ROAD, THORNBURY, SOUTH GLOS
BS35 1AX


Occupation I.T. PROFESSIONAL

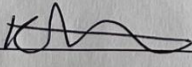
Summary of Charity Funds for year ending 2024/25

Receipts and Payments	Amount
Total Balance of Fund at Start of Year	£13,982.54
Total Receipts During the Year	£27,796.38
Total Payments During Year	-£28,179.88
Total Balance of Fund at the Year End	£13,599.04

Fund Balances as at Year End 31/08/24	Amount
Cash in Bank : Current account	£13,281.34
Cash in Hand	£317.70
Total Balance of Fund at the Year End	£13,599.04

The audited accounts have been submitted to the Trustees and Committee

Signed  Date 2/10/25
Chairperson

Signed  Date 7/9/2025
Treasurer