CITY LIFE CHURCH - SUNDERLAND

England & Wales · Charity number 1052114

Details

Other names	FRANKLIN STREET PENTECOSTAL CHURCH, MILLFIELD PENTECOSTAL CHURCH
Status	Registered
Legal form	Other
Registered	1996-01-18
Register	View on the Charity Commission register

Contact

Address	City Life Church 170 Hylton Road Sunderland SR4 7YA
Phone	07434607140
Email	kevin@clcsunderland.org
Website	www.clcsunderland.org

Activities

Objects: THE OBJECTS OF THE CHURCH ARE FOR THE BENEFIT OF THE PUBLIC:A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT IN SUCH WAYS AND IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE CHURCH COUNCIL FROM TIME TO TIME MAY THINK FIT;B) TO RELIEVE SICKNESS AND FINANCIAL HARDSHIP AND TO PROMOTE AND PRESERVE GOOD HEALTH BY THE PROVISION OF FUNDS, GOODS OR SERVICES OF ANY KIND INCLUDING THROUGH THE PROVISION OF COUNSELLING AND SUPPORT IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE CHURCH COUNCIL FROM TIME TO TIME THINK FIT; ANDC) TO ADVANCE EDUCATION IN SUCH WAYS AND IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE CHURCH COUNCIL FROM TIME TO TIME MAY THINK FIT.

Activities: Sunday: Morning services 9.30am to 11am and 11.30am to 1pm.Mid-week services: Prayer Meeting, Connect Groups and Discipleship Hubs each monthly.Wednesday: Toddler Group 10am to 11.30am.Foodbank: Wednesday 1pm to 3pm and Friday 10am to 12 noon.

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Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** The Prevention Or Relief Of Poverty, Religious Activities, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** IN PRACTICE SUNDERLAND
- Sunderland

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£164,499	£201,387	-	-
2023-12-31	£171,631	£141,693	-	-
2022-12-31	£145,145	£120,002	-	-
2021-12-31	£125,302	£105,890	-	-
2020-12-31	£134,082	£107,106	-	-

Trustees

Name	Role	Appointed
Benjamin James Dowding		2018-06-20
David George MIller		2025-07-06
Edward Douglas Morrow		2023-02-14
JONATHAN DAVID CLARKE		2010-09-05
KEVIN CLARKE		1993-04-10
Kerina Lucy Clark		2023-02-14
Lewis Collins		2017-04-25
Simon Hilton		2018-03-26

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CITY LIFE CHURCH - SUNDERLAND

England & Wales - Charity number 1052114

Accounts

CITY LIFE CHURCH - SUNDERLAND

ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 December 2024

Charity Number 1052114

Trustees Annual Report

For year ended 31 December 2024

The Trustees are pleased to present their annual report together with the financial statements of the charity for the year ended 31 December 2024.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Our purposes and activities

The objects of the church are for the benefit of the public:

a) to advance the Christian faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit;
b) to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the Church Council from time to time may think fit; and
c) to advance education in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit.

Review of the last year

The church has continued to see healthy growth throughout 2024 with average Sunday attendance at 280, an increase of 7.5% on the previous year.

As a supplemental means of discipleship, we run fortnightly small groups with approximately 40% of our church engaging in these. We also have a healthy engagement for our mid-week monthly prayer service.

Our Youth Connect for young people aged between 11-17 is still going strong. Training and support for the team leading this has been in place throughout the year and is facilitating their development as leaders.

Our leadership development community has been active throughout the year with bi-monthly training sessions, coaching groups and external leadership input from guest speakers.

Our strategic Leadership Team meets regularly and carries the responsibility for the strategic vision and mission of the Church.

A review of the Board of Trustees took place in the autumn and provided clarity on overall purpose and responsibility as well as defining some individual roles. A standard agenda is in place for meetings with an agreed cadence of additional items. Updated financial reporting has been aided by the transition to online software.

Achievements and performance

1. Sunday & mid-week Church gatherings

   Sunday services continue to be a highlight with weekly new attendees and families joining us. We have seen growth across all teams, from kid's church to host team and worship team.

2. Community Hubs

   Our Community Hub consists of our weekly toddler groups and foodbank.

   We operate two weekly foodbank sessions with a dozen or so volunteers – Wednesdays (1-3pm) and Fridays (10am -12 pm)

   In 2024, we continue to serve over 1000 clients, representing even more people. This continues our trend of significant growth.

   Our Wednesday Toddler Group (10:30am – 12pm) averages 22 pre-school children. A second group runs in Sunderland City Centre and connects with a number of families every week.

3. Love Christmas/Love Week

   As part of our Christmas giving, we collected over 400 toys, all donated by our congregation. These toys were then given to "Love Amelia," a local children's charity in Sunderland. Additionally, we contributed £1,000 toward Christmas hampers for distribution to local schools across our city.

   During the year we also host at least 2 further outreach weeks which include events for the local community (afternoon tea / Easter Egg hunt etc). The aim of these weeks is to support community needs and provide activities for local families. Fundraising forms part of this with support given to local Charities.

Financial review

City Life Church – Sunderland is funded by donations and a small amount of fees for charitable services. The total income for the year was £164,499 (2023: £171,631) being a decrease of 4 per cent. This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice (SORP)

The Statement of Financial Activities for the year ended 31 December 2024, shows a deficit across all funds of £36,889 (2023: Surplus £29,937).

The Balance Sheet at 31 December 2024 shows total funds carried forward of £723,496 (2023: £760,385) of which there are £9,815 restricted funds (2023: £11,336).

Looking at the next 12 months, financially there is a fair degree of optimism that cash reserves will remain at a very acceptable level.

Reserves policy

The reserves policy for City Life Church is to aim to hold at least three months' general offerings as cash reserves. This is in addition to any fixed assets held and used for the church's aims and purposes. This level of reserves should ensure that at any time of the year the Church is not required to borrow funds on overdraft from its bankers. Any additional reserves are generated with a view to fund longer-term projects.

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. The Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Plans for future periods

To ensure the church continue to grow in its ability to effectively outwork its mission various projects are planned for 2025 to achieve this aim. For example:

- To grow our discipleship community through intentional teaching and focused groups.
- To resource the regional church through collaborative events and leadership forums.
- To explore ways we can serve our local community more through expanding our community hub network under the new term 'Love Wearside.'
- To review and expand the staff team to carry the increasing workload.
- To explore opportunities to plant a church.

Reference and administrative details

Charity number	1052114	
Operational address	170 Hylton Road, Sunderland Tyne & Wear, SR4 7YA	
Our advisors		
Solicitors	Geldard's 21-22 Burns Street, Ilkeston Derbyshire DE7 8AA	
Independent Examiner	Jim Dodds 33 The Glebe NE61 6HW	
Bankers	HSBC Bank PLC Unit 49-51 The Bridges Shopping Centre Market Square Sunderland, SR1 3LE	Virgin Money, Jubilee House Gosforth Newcastle upon Tyne NE3 4PL

Bankers continued	Stewardship Services (UKET) Limited, 1 Lamb's Passage London, EC1Y 8AB

Trustees and key management personnel

The trustees and officers serving during the year and since the year end were as follows:

Trustees	Mrs Kerina Clark	Chair
	Mr Jonathan Clarke	
	Mr Ben Dowding	
	Mr Kevin Clarke	
	Mr Lewis Collins	
	Mr Simon Hilton	
	Mr Ed Morrow	

Key management personnel

Senior Minister	Mr Jonathan Clarke

Structure, governance and management

Governing documents

Constitution and trust deed adopted 10 August 1993, as amended on 17 February 1997 and 11th September 2002.

Appointment of Trustees

The Church is managed by the Church Council, which compromise the Minister and duly appointed or elected leaders of the Church. Trustees are nominated by the Senior Minister and appointed by the Church Council from time to time. The Church Council appoints Holding Trustees for the purpose of holding the land and buildings of the Church who act on the directions of the Church Council.

Organisation

The Trustees meet at least four times in each year and deal with the administration of the charity encompassing the strategic vision, financial accountability, risk management, and any other administrative business of the Church. The operational management of the organisation is undertaken by the paid staff team and other Trustees and volunteers.

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Statement of Trustee Responsibilities

The charity Trustees are responsible for preparing a Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Charity Trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on: 19 June 2025 and signed on their behalf by:

Mrs Kerina Clark
(Chair)

CITY LIFE CHURCH - SUNDERLAND

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 December 2024

I report on the financial statements of City Life Church - Sunderland for the year ended 31 December 2024, which are set out on pages 7 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds
33 The Glebe
NE61 6HW
Date: 23 June 2025

CITY LIFE CHURCH - SUNDERLAND

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

	Notes	Unrestricted Funds £	Restricted Funds £	**Total 2024 £**	Total 2023 £
Income from:					
Donations and legacies	6	126,770	25,075	**151,845**	155,026
Other trading activities	7	12,635	-	**12,635**	16,554
Investments	8	19	-	**19**	51
Total income		139,424	25,075	**164,499**	171,631
Expenditure on:					
Raising funds	9	1,151	2,590	**3,742**	4,939
Charitable activities					
Operation of the charity	10	173,641	24,005	**197,646**	136,755
Total expenditure		174,792	26,595	**201,387**	141,693
Net income/(expenditure) and net movement of funds		(35,368)	(1,521)	**(36,889)**	29,937
Reconciliation of funds					
Total funds brought forward		749,049	11,336	**760,385**	730,448
Total funds carried forward		713,681	9,815	**723,496**	760,385

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 9 to 17 form an integral part of these accounts.

CITY LIFE CHURCH - SUNDERLAND Charity Number 1052114

BALANCE SHEET

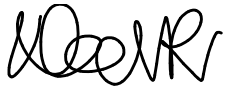
As at 31 December 2024

	Notes	£	Total 2024 £	£	Total 2023 £
Fixed assets					
Tangible assets	18		987,418		869,915
Total fixed assets			**987,418**		**869,915**
Current assets					
Debtors	19	6,134		3,781	
Cash at bank and in hand	20	13,546		65,842	
Total current assets		**19,681**		**69,623**	
Creditors: amounts falling due within one year	21	**(15,439)**		**(21,705)**	
Net current assets			**4,242**		**47,918**
Total assets less current liabilities			**991,660**		**917,833**
Creditors: amounts falling due after more than one year	22	**(268,164)**		**(157,448)**	
Total net assets or liabilities			**723,496**		**760,385**
Funds of the charity					
Unrestricted income funds			713,681		749,049
Restricted income funds			9,815		11,336
Total funds			**723,496**		**760,385**

The notes on pages 9 to 17 form an integral part of these accounts.

These financial statements were approved by the Board on: 19 June 2025

and are signed on its behalf by: Mrs Kerina Clark
Chair



1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

City Life Church - Sunderland meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the Trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The Trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether ‘capital’ grants or ‘revenue’ grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of the Ministry and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 **Tangible fixed assets for use by the charity**

Individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Freehold land and buildings	No depreciation
Computers and other equipment	Straight line over three years
Fixtures and fittings	Straight line over three years
Capital fees and expenses	Straight line over ten years

Analysis of income

	Unrestricted Funds £	Restricted Funds £	**Total 2024 £**	Total 2023 £
6 **Donations and legacies**				
General fund				
Offerings	39,904	-	**39,904**	42,650
Offerings (gift aid reclaimable)	66,063	-	**66,063**	66,011
Vision fund				
Offerings	-	8,833	**8,833**	6,947
Offerings (gift aid reclaimable)	-	13,122	**13,122**	11,622
Impact fund				
Offerings	-	3,000	**3,000**	5,477
Offerings (gift aid reclaimable)	-	120	**120**	1,339
Gift aid	20,803	-	**20,803**	20,980
	126,770	25,075	**151,845**	155,026
7 **Other trading activities**				
Room hire	6,240	-	**6,240**	8,618
Events	1,655		**1,655**	-
Coffee shop	2,720	-	**2,720**	4,781
Legacy	-	-	**-**	-
Miscellaneous	219	-	**219**	1,229
Toddlers & Play Cafe	1,801	-	**1,801**	1,926
	12,635	-	**12,635**	16,554
8 **Income from investments**				
Bank interest	19	-	**19**	**51**
	19	-	**19**	51

Income was £164,499 (2023: £171,631) of which £139,424 was unrestricted or designated (2023: £146,246) and £25,075 was restricted (2023: £25,385)

Analysis of expenditure on charitable activities

		Unrestricted Funds £	Restricted Funds £	**Total 2024 £**	Total 2023 £
9	**Donations made**				
	Donations for Mission support	-	2,590	**2,590**	4,765
	Other donations	1,151	-	**1,151**	174
		1,151	2,590	**3,742**	4,939
10	**Operation of the church**				
	Salary, pension and NI				
	Salary costs	51,204	-	**51,204**	47,679
	Employers NI	-	-	**-**	-
	Pension costs	4,096	-	**4,096**	3,790
	Consultancy contracts	22,352	-	**22,352**	21,015
	Training	2,609	-	**2,609**	1,159
	Expenses	47	-	**47**	50
	Ministry costs				
	Guest Speakers	3,802	-	**3,802**	2,950
	Accommodation	-	-	**-**	675
	Training, Development & Discipleship	1,051	-	**1,051**	1,393
	Subscriptions	7,102	-	**7,102**	7,122
	Travel and hospitality	4,507	-	**4,507**	3,834
	Production	3,093	-	**3,093**	597
	Children and youth ministry	951	-	**951**	1,409
	Little Treasures/Play Café	841	-	**841**	998
	Conference and seminar expenses	-	-	**-**	-
	Ministry expenses	-	-	**-**	-
	Thirty One Eight membership services	-	-	**-**	-
	Management and administration				
	Mortgage interest	-	17,960	**17,960**	14,596
	Equipment general	595	-	**595**	1,676
	Furniture and furnishings	225	-	**225**	141
	Repairs and maintenance	-	3,189	**3,189**	4,673
	Insurance	3,078	-	**3,078**	1,895
	Light and heat	6,934	-	**6,934**	3,956
	Telephone and broadband	712	-	**712**	654
	Water rates	1,163	-	**1,163**	1,400
	General provisions	3,710	-	**3,710**	4,211
	Cleaning	1,254	-	**1,254**	1,193
	Music/pa system, equipment and licences	832	-	**832**	923
	Printing, postage and stationery	600	-	**600**	825
	Adverts publicity	1,061	-	**1,061**	823
	Legal fees & bank charges	6,400	-	**6,400**	92
	Stripe/Tithely Fees	1,038	-	**1,038**	
	Room Hire	**-**	2,856	**2,856**	
	Miscellaneous	4,490	-	**4,490**	-
	Delivery charges	-	-	**-**	-
	Capital costs				
	Depreciation / loss on disposal	39,194	-	**39,194**	6,325
	Governance costs				
	Independent examiner's fees for reporting on the accounts	700	-	**700**	700
		173,641	24,005	**197,646**	136,755

Analysis of expenditure on charitable activities - continued

Expenditure on charitable activities was £201,387 (2023: £141,693) of which £174,792 was unrestricted or designated (2023: £117,659) and £26,595 was restricted (2023: £24,034)

11 **Fees for examination of the accounts**

	2024	2023
	£	£
Independent examiner's fees for reporting on the accounts	**700**	700
	700	700

There were no other fees paid to the examiner (2023: £nil)

12 **Analysis of staff costs and the cost of key management personnel**

	2024	2023
	£	£
Gross wages, salaries and benefits in kind	**51,204**	47,679
Employer's pension costs	**4,096**	3,790
	55,300	51,469

No employee received remuneration above £60,000 (2023: nil)

The key management personnel of the charity, comprise the Trustees and the Senior Minister. The total employee benefits of the key management personnel of the charity were £32,205, (2023: £29,814).

13 **Staff numbers**

The average monthly head count was 3 staff (2023: 3 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

The parts of the charity in which the employee's work	**2024** **Number**	2023 Number
Charitable activities	**2.2**	2.3
	2.2	2.3

14 **Transactions with Trustees**

Two Trustees were paid as employee's of the Charity - Firstly, Mr J. Clarke who is the Senior Minister. No renumeration or benefits were paid for his role as Trustee (2032: £nil). - Secondly, Mrs Kerina Clark t/a Magnify Consulting was paid a total of £8225 (2023:£5,600) for the provision of a strategic and operational review project. (The charity undertook an arm's length process to ensure they chose the best provider, Mrs Kerina Clark was not part of the decision making process).

No other Trustees were paid or received any other benefits from employment with the Charity in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil). There were no other related party transactions.

15 **Defined contribution pension scheme**

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £4,096 (2023: £3,790). There was £0 outstanding as at 31 December 2024 (2023: £0)

16 **Corporation Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

17 **Donations**

Total value of donations	**2024 Total £**	**2023 Total £**
Donation - Impact Project	**755**	**1,237**
Donation - Financial Support	**-**	**-**
Donation - Foodbank	**1,103**	**680**
Donation - Gifts	**1,151**	**174**
Donation - Love Christmas/20 Hampers	**732**	**2,849**
	3,742	**4,939**

18 **Tangible fixed assets**

	Freehold land and building £	**Computer equipment £**	**Fixtures and fittings £**	**Capitalised fees and expenses £**	**Total £**
Cost					
Balance brought forward	828,362	20,049	17,312	91,492	**957,215**
Additions	-	-	-	156,698	**156,698**
Disposals	-	867	-	-	**867**
Balance carried forward	828,362	19,182	17,312	248,190	**1,113,046**
Depreciation					
Basis	No Dep'n	SL	SL	SL	
Rate		33%	33%	10%	
Balance brought forward	-	17,162	14,822	55,316	**87,300**
Depreciation charge for year	-	2,098	-	36,896	**38,994**
Disposals	-	667	-	-	**667**
Balance carried forward	-	18,593	14,822	92,212	**125,627**
Net book value					
Brought forward	828,362	2,887	2,490	36,176	**869,915**
Carried forward	828,362	589	2,490	155,978	**987,418**

19 **Debtors and prepayments (receivable within 1 year)**

	2024	2023
	£	£
Other debtors		
Gift Aid recoverable	**6,134**	3,781
	6,134	3,781

20 **Cash at bank and in hand**

	2024	2023
	£	£
Cash at bank and in hand	**13,546**	65,842
	13,546	65,842

21 **Creditors and accruals (payable within 1 year)**

	2024	2023
	£	£
AOG subscriptions	**3,314**	2,235
Trade creditors	**3,266**	8,314
PAYE and social security	**1,930**	1,996
Accruals		
Independent examination of accounts	**700**	700
Capital		
Mortgage	**6,229**	8,460
	15,439	21,705

22 **Creditors and accruals (payable after more than 1 year)**

	2024	2023
	£	£
Capital		
Mortgage	**258,164**	157,448
Interest free loan from church member	**10,000**	-
	268,164	157,448

There is a mortgage (balance outstanding £264,393) holding a charge over the church building until the last payment due on 25/06/2044

23 **Events after the end of the reporting period**

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

24 **Analysis of charitable funds**

Analysis of movements in unrestricted funds

Unrestricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Building capital fund	707,091	-	(36,896)	-	**670,195**
Fixtures, fittings and equipment	5,377	-	(2,098)	-	**3,279**
General unrestricted fund	36,581	139,424	(135,798)	-	**40,207**
Totals	749,049	139,424	(174,792)	-	**713,681**

Purpose of unrestricted funds

Building capital fund	The building capital fund represents the book value of the property less the amount outstanding on the mortgage.
Fixtures, fittings and equipment fund	The fixtures, fittings and the equipment fund represents the amount invested in these fixed assets.
General unrestricted fund	The general unrestricted fund represents the current unrestricted bank balance plus debtors less creditors (not including mortgage payment falling due within 1 year).

Analysis of movement in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Vision fund	4,369	21,955	(24,005)	-	**2,318**
Impact fund					
General Support	4,059	1,578	(755)	-	**4,881**
Foodbank	1,873	1,542	(1,103)	-	**2,312**
Christmas Hampers	1,036	-	(732)	-	**304**
Totals	11,336	25,075	(26,595)	-	**9,815**

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Vision fund	The building revenue fund represents cash funds set aside expressly for the purpose of paying the mortgage liability.
Impact fund	
General Support	The mission fund exists to ensure that all monies donated for the purpose of assisting various Missionaries are so used.
Foodbank	To purchase additional food supplies.
Christmas Hampers	To provide hampers to families in need.

25 **Capital commitments**

As at 31 December 2024, other than the mortgage the charity had no other capital commitments (2023 -£nil)

26 **Analysis of net assets between funds**

	Unrestricted Funds £	Restricted Funds £	**Total 2024 £**	Total 2023 £
Tangible fixed assets	987,418	-	**987,418**	869,915
Cash at bank and in hand	3,731	9,815	**13,546**	65,842
Other net current assets/(liabilities)	(9,305)	-	**(9,305)**	(17,924)
Long term assets/(liabilities)	(268,164)	-	**(268,164)**	(157,448)
	713,681	9,815	**723,496**	760,385

CITY LIFE CHURCH - SUNDERLAND

England & Wales - Charity number 1052114

Accounts

CITY LIFE CHURCH - SUNDERLAND

ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 December 2023

Charity Number 1052114

The Trustees are pleased to present their annual report together with the financial statements of the charity for the year ended 31 December 2023.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Our purposes and activities

The objects of the church are for the benefit of the public:

a) to advance the Christian faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit;
b) to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the Church Council from time to time may think fit; and
c) to advance education in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit.

Review of the last year

The church has seen significant growth throughout 2023 with average Sunday attendance at 265. This is an increase of over 40% from the previous year. This has been possible by introducing an additional Sunday morning service to accommodate the growth.

Mid-week engagement is healthy with 149 people actively involved in connect groups and an average of 60 people taking part in monthly mid-week prayer meetings.

A weekly Youth Connect and monthly youth service was launched in September with 20 teenagers regularly engaging with this. Training and support for the team leading this has been in place throughout the year and is facilitating their development as leaders.

Our leadership development community has been active throughout the year with over 40 people involved in monthly training sessions, coaching group's and external leadership input from guest speakers.

In February 2023 a Senior Leadership team was formed that included Jonny & Amy Clarke as Senior Pastors along with Julian & Kerina Clark. This team meets regularly and carries the responsibility for the strategic vision and mission of the Church.

A review of the Board of Trustees took place in the autumn and provided clarity on overall purpose and responsibility as well as defining some individual roles. A standard agenda is in place for meetings with an agreed annual cadence of additional items. Updated financial reporting has been aided by the transition to online software.

Achievements and performance

1. Sunday & mid-week Church gatherings

   Sunday services continue to be a highlight with weekly new attendees and families joining us. With the expansion to two services, we have seen growth across all teams, from kids church to host team and worship team.

2. Foodbank

   Each week we run a foodbank on a Wednesday from 1pm to 3pm and then on a Friday from 10am to 12 noon using a team of around 12 volunteers. In 2023, we can report that 1229 clients (In 2022: 761) have visited our foodbank representing 2866 people (In 2022: 1559). The total number of meals provided was 26199 (In 2022: 14031). Continuing the trend seen from 2021 to 2022, 2023 has again seen extensive increase in this area.

   A second location for foodbank was opened in September 2023 based in Ryhope. This midweek session runs on Wednesdays alongside a Toddler Group.

3. Toddler Groups

   We currently run a Toddler Group on a Wednesday from 10.30am to 12 noon with an average attendance of 22 children (pre-school). A second group now runs concurrently in Ryhope alongside the foodbank and we are very grateful to all the volunteers that make this possible. On average, each week we connect with 37 families through Toddler group sessions.

   Both Foodbank and Toddler Groups now come under the umbrella term of Community Hubs. The combined impact of our Millfield location and the new Ryhope hub means we serve on average 83 families, with 120 people in total accessing the Hubs each week.

4. Love Christmas/Love Week

   Each Christmas we raise funds within our church congregation to support families in need around the city. We partner with local primary schools using their knowledge and awareness of those families who are in need. As a church community we raised sufficient finance to give away 115 hampers with a monetary value of approx £3,000.

   During the year we also host at least 2 further outreach weeks which include events for the local community (afternoon tea / Easter Egg hunt etc). The aim of these weeks is to support community needs and provide activities for local families. Fundraising forms part of this with support given to local Charities including Grace House and Love Amelia.

5. Jericho Café

   A recent initiative that has been running since October and provides a warm space on Friday mornings within the church coffeeshop. Barista drinks are served along with cakes and refreshments on a pay what you can basis. Engagement with this is now growing as it is timed to run alongside the Friday morning foodbank session.

Financial review

City Life Church – Sunderland is funded by donations and a small amount of fees for charitable services. The total income for the year was £171,631 (2022: £145,145) being an increase of 18 per cent. This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice (SORP)

The Statement of Financial Activities for the year ended 31 December 2023, shows a surplus across all funds of £29,937 (2022: £25,143).

The Balance Sheet at 31 December 2023 shows total funds carried forward of £760,385 (2022: £730,448) of which there are £11,336 restricted funds (2022: £9,986).

Looking at the next 12 months, financially there is a fair degree of optimism that cash reserves will remain at a very acceptable level.

Reserves policy

The reserves policy for City Life Church is to aim to hold at least three months' general offerings as cash reserves. This is in addition to any fixed assets held and used for the church's aims and purposes. This level of reserves should ensure that at any time of the year the Church is not required to borrow funds on overdraft from its bankers. Any additional reserves are generated with a view to fund longer-term projects.

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. The Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Plans for future periods

To ensure the church continue to grow in its ability to effectively outwork its mission various projects are planned for 2024 to achieve this aim. For example:

- To grow our discipleship community through intentional teaching and focused groups.
- To resource the regional church through collaborative events and leadership forums.
- To commence building work on our Millfield location to increase capacity.
- To explore ways we can serve our local community more through expanding our community hub network under the new term 'Love Wearside'
- To support a church planter to establish an AOG church in Europe.
- To train over 100 in Christian leadership to resource the wider church and ministry through our Ministry Leadership Training programme.
- To review and expand the staff team to carry the increasing workload.

Reference and administrative details

Charity number	1052114	
Operational address	170 Hylton Road, Sunderland Tyne & Wear, SR4 7YA	
Our advisors		
Solicitors	Geldards 21-22 Burns Street, Ilkeston Derbyshire DE7 8AA	
Independent Examiner	Jim Dodds 33 The Glebe Stannington NE61 6HW	
Bankers	HSBC Bank PLC Unit 49-51 The Bridges Shopping Centre Market Square Sunderland, SR1 3LE	Virgin Money, Jubilee House Gosforth Newcastle upon Tyne NE3 4PL
	The Charity Bank Ltd 194 High Street Tonbridge Kent, TN9 1BE	Kingdom Bank Ltd Ruddington Fields Country Park Mere Way, Ruddington Nottingham, NG11 6JS

Trustees and key management personnel

The trustees and officers serving during the year and since the year end were as follows:

Trustees	Mrs Kerina Clark	Chair Appointed 14 Feb. 2023
	Mr Jonathan Clarke	
	Mr Ben Dowding	
	Mr Kevin Clarke	
	Mr Lewis Collins	
	Mr Simon Hilton	
	Mr Ed Morrow	Appointed 14 Feb. 2023

Key management personnel

Senior Minister	Mr Jonathan Clarke

Structure, governance and management

Governing documents

Constitution and trust deed adopted 10 August 1993, as amended on 17 February 1997 and 11th September 2002.

Appointment of Trustees

The Church is managed by the Church Council, which compromise the Minister and duly appointed or elected leaders of the Church. Trustees are nominated by the Senior Minister and appointed by the Church Council from time to time. The Church Council appoints Holding Trustees for the purpose of holding the land and buildings of the Church who act on the directions of the Church Council.

Organisation

The Trustees meet at least four times in each year and deal with the administration of the charity encompassing the strategic vision, financial accountability, risk management, and any other administrative business of the Church. The operational management of the organisation is undertaken by the paid staff team and other Trustees and volunteers.

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Statement of Trustee Responsibilities

The charity Trustees are responsible for preparing a Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Charity Trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 16 April 2024 and signed on their behalf by:

Mrs Kerina Clark (Chair) ……

CITY LIFE CHURCH - SUNDERLAND

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 December 2023

I report on the financial statements of City Life Church - Sunderland for the year ended 31 December 2023, which are set out on pages 8 to 19.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds
33 The Glebe
NE61 6HW
Date: 16 April 2024

CITY LIFE CHURCH - SUNDERLAND

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	**Total 2023 £**	Total 2022 £
Income from:					
Donations and legacies	6	129,641	25,385	**155,026**	127,282
Other trading activities	7	16,554	-	**16,554**	17,811
Investments	8	51	-	**51**	52
Total income		146,246	25,385	**171,631**	145,145
Expenditure on:					
Raising funds	9	174	4,765	**4,939**	6,334
Charitable activities					
Operation of the charity	10	117,486	19,269	**136,755**	113,668
Total expenditure		117,659	24,034	**141,693**	120,002
Net income/(expenditure) and net movement of funds		28,587	1,350	**29,937**	25,143
Reconciliation of funds					
Total funds brought forward		720,462	9,986	**730,448**	705,305
Total funds carried forward		749,049	11,336	**760,385**	730,448

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 10 to 19 form an integral part of these accounts.

CITY LIFE CHURCH - SUNDERLAND

Charity Number 1052114

BALANCE SHEET

As at 31 December 2023

	Notes	£	Total 2023 £	£	Total 2022 £
Fixed assets					
Tangible assets	18		869,915		836,396
Total fixed assets			**869,915**		**836,396**
Current assets					
Debtors	19	3,781		1,730	
Cash at bank and in hand	20	65,842		71,122	
Total current assets		**69,623**		**72,853**	
Creditors: amounts falling due within one year	21	**(21,705)**		**(13,435)**	
Net current assets			**47,918**		**59,418**
Total assets less current liabilities			**917,833**		**895,814**
Creditors: amounts falling due after more than one year	22	**(157,448)**		**(165,366)**	
Total net assets or liabilities			**760,385**		**730,448**
Funds of the charity					
Unrestricted income funds			749,049		720,462
Restricted income funds			11,336		9,986
Total funds			**760,385**		**730,448**

The notes on pages 10 to 19 form an integral part of these accounts.

These financial statements were approved by the Board on: 16 April 2024

and are signed on its behalf by: Mrs Kerina Clark
Chair

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

City Life Church - Sunderland meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the Trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The Trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether ‘capital’ grants or ‘revenue’ grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of the Ministry and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Freehold land and buildings	No depreciation
Computers and other equipment	Straight line over three years
Fixtures and fittings	Straight line over three years
Capital fees and expenses	Straight line over three years

Analysis of income

		Unrestricted Funds £	Restricted Funds £	**Total 2023 £**	Total 2022 £
6	**Donations and legacies**				
	General fund				
	Offerings	42650	-	**42,650**	27,856
	Offerings (gift aid reclaimable)	66011	-	**66,011**	66,363
	Vision fund				
	Offerings	-	6,947	**6,947**	5,240
	Offerings (gift aid reclaimable)	-	11,622	**11,622**	1,860
	Impact fund				
	Offerings	-	5,477	**5,477**	6,207
	Offerings (gift aid reclaimable)	-	1,339	**1,339**	1,154
	Gift aid	20,980	-	**20,980**	18,602
		129,641	25,385	**155,026**	127,282
7	**Other trading activities**				
	Room hire	8,618	-	**8,618**	8,730
	Coffee shop	4,781	-	**4,781**	5,019
	Legacy	-	-	**-**	2,000
	Miscellaneous	1,229	-	**1,229**	135
	Toddlers & Play Cafe	1,926	-	**1,926**	1,928
		16,554	-	**16,554**	17,811
8	**Income from investments**				
	Bank interest	51	-	**51**	52
		51	-	**51**	52

Income was £171,631 (2022: £145,145) of which £146,246 was unrestricted or designated (2022: £130,684) and £25,385 was restricted (2022: £14,461)

Analysis of expenditure on charitable activities

		Unrestricted Funds £	Restricted Funds £	**Total 2023 £**	Total 2022 £
9	**Donations made**				
	Donations for Mission support	-	4,765	**4,765**	6,187
	Other donations	174	-	**174**	146
		174	4,765	**4,939**	6,334
10	**Operation of the church**				
	Salary, pension and NI				
	Salary costs	47,679	-	**47,679**	53,744
	Employers NI	-	-	**-**	-
	Pension costs	3,790	-	**3,790**	3,669
	Consultancy contracts	21,015	-	**21,015**	-
	Training	1,159	-	**1,159**	-
	Expenses	50	-	**50**	-
	Ministry costs				
	Guest Speakers	2,950	-	**2,950**	-
	Accommodation	675	-	**675**	464
	Training, Development & Discipleship	1,393	-	**1,393**	-
	Subscriptions	7,122	-	**7,122**	3,749
	Travel and hospitality	3,834	-	**3,834**	3,864
	Production	597	-	**597**	-
	Children and youth ministry	1,409	-	**1,409**	912
	Little Treasures/Play Café	998	-	**998**	-
	Conference and seminar expenses	-	-	**-**	20
	Ministry expenses	-	-	**-**	9,331
	Thirty One Eight membership services	-	-	**-**	251
	Management and administration				
	Mortgage interest	-	14,596	**14,596**	9,613
	Equipment general	1,676	-	**1,676**	2,143
	Furniture and furnishings	141	-	**141**	206
	Repairs and maintenance	-	4,673	**4,673**	2,797
	Insurance	1,895	-	**1,895**	1,593
	Light and heat	3,956	-	**3,956**	4,148
	Telephone and broadband	654	-	**654**	615
	Water rates	1,400	-	**1,400**	1,031
	General provisions	4,211	-	**4,211**	4,069
	Cleaning	1,193	-	**1,193**	968
	Music/pa system, equipment and licences	923	-	**923**	1,448
	Printing, postage and stationery	825	-	**825**	1,041
	Adverts publicity	823	-	**823**	262
	Legal fees & bank charges	92	-	**92**	116
	Computer equipment and software	-	-	**-**	1,907
	Delivery charges	-	-	**-**	119
	Capital costs				
	Depreciation / loss on disposal	6,325	-	**6,325**	4,886
	Governance costs				
	Independent examiner's fees for reporting on the accounts	700	-	**700**	700
		117,486	19,269	**136,755**	113,668

Analysis of expenditure on charitable activities - continued

Expenditure on charitable activities was £141,693 (2022: £120,002) of which £117,659 was unrestricted or designated (2022: £101,405) and £24,034 was restricted (2022: £18,597)

11 **Fees for examination of the accounts**

	2023	2022
	£	£
Independent examiner's fees for reporting on the accounts	**700**	700
	700	700

There were no other fees paid to the examiner (2022: £nil)

12 **Analysis of staff costs and the cost of key management personnel**

	2023	2022
	£	£
Gross wages, salaries and benefits in kind	**47,679**	53,744
Employer's pension costs	**3,790**	3,669
	51,469	57,413

No employee received remuneration above £60,000 (2022: nil)

The key management personnel of the charity, comprise the Trustees and the Senior Minister. The total employee benefits of the key management personnel of the charity were £29,814, (2022: £27157).

13 **Staff numbers**

The average monthly head count was 2.3 staff (2022: 3 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

The parts of the charity in which the employee's work	**2023** **Number**	2022 Number
Charitable activities	**2.3**	3.0
	2.3	3.0

14 **Transactions with Trustees**

Two Trustees were paid as employee's of the Charity - Firstly, Mr J. Clarke who is the Senior Minister. No renumeration or benefits were paid for his role as Trustee (2022: £nil). - Secondly, Mrs Kerina Clark t/a Magnify Consulting was paid a total of £5,600 (2022:£nil) for the provision of a strategic and operational review project. (The charity undertook an arm's length process to ensure they chose the best provider, Mrs Kerina Clark was not part of the decision making process).

No other Trustees were paid or received any other benefits from employment with the Charity in the year (2022: £nil) neither were they reimbursed expenses during the year (2022: £nil). There were no other related party transactions.

15 **Defined contribution pension scheme**

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £3,790 (2022: £3,669). There was £0 outstanding as at 31 December 2023 (2022: £0)

16 **Corporation Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

17 **Donations**

Total value of donations	**2023 Total £**	**2022 Total £**
Donation - Impact Project	**1,237**	**166**
Donation - Financial Support	**-**	**40**
Donation - Foodbank	**680**	**370**
Donation - Gifts	**174**	**1,313**
Donation - Love Christmas/220 Hampers	**2,849**	**4,445**
	4,939	**6,334**

18 **Tangible fixed assets**

	Freehold land and building £	**Computer equipment £**	**Fixtures and fittings £**	**Capitalised fees and expenses £**	**Total £**
Cost					
Balance brought forward	828,362	19,436	17,312	52,261	**917,371**
Additions	-	613	-	39,231	**39,844**
Disposals	-	-	-	-	**-**
Balance carried forward	828,362	20,049	17,312	91,492	**957,215**
Depreciation					
Basis	No Dep'n	SL	SL	SL	
Rate		33%	33%	33%	
Balance brought forward	-	16,292	14,822	49,861	**80,975**
Depreciation charge for year	-	870	-	5,455	**6,325**
Disposals	-	-	-	-	**-**
Balance carried forward	-	17,162	14,822	55,316	**87,300**
Net book value					
Brought forward	828,362	3,144	2,490	2,400	**836,396**
Carried forward	828,362	2,887	2,490	36,176	**869,915**

19 **Debtors and prepayments (receivable within 1 year)**

	2023 £	2022 £
Other debtors		
Gift Aid recoverable	**3,781**	1,730
	3,781	1,730

20 **Cash at bank and in hand**

	2023 £	2022 £
Cash at bank and in hand	**65,842**	71,122
	65,842	71,122

21 **Creditors and accruals (payable within 1 year)**

	2023 £	2022 £
AOG subscriptions	**2,235**	2,449
Trade creditors	**8,314**	-
PAYE and social security	**1,996**	1,529
Accruals		
Independent examination of accounts	**700**	700
Capital		
Mortgage	**8,460**	8,756
	21,705	13,435

22 **Creditors and accruals (payable after more than 1 year)**

	2023 £	2022 £
Capital		
Mortgage	**157,448**	165,366
	157,448	165,366

There is a mortgage (balance outstanding £165,908) holding a charge over the church building until the last payment due on 12/06/2035

23 **Events after the end of the reporting period**

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

24 Analysis of charitable funds

Analysis of movements in unrestricted funds

Unrestricted funds	balances balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Building capital fund	665,396	-	(5,455)	47,150	**707,091**
Fixtures, fittings and equipment	5,634	-	(870)	613	**5,377**
General unrestricted fund	49,432	146,246	(111,334)	(47,763)	**36,581**
Totals	720,462	146,246	(117,659)	-	**749,049**

Purpose of unrestricted funds

Building capital fund	The building capital fund represents the book value of the property less the amount outstanding on the mortgage.
Fixtures, fittings and equipment fund	The fixtures, fittings and the equipment fund represents the amount invested in these fixed assets.
General unrestricted fund	The general unrestricted fund represents the current unrestricted bank balance plus debtors less creditors (not including mortgage payment falling due within 1 year).

Analysis of movement in restricted funds

Restricted funds	balances balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Vision fund	5,069	18,569	(19,269)	-	**4,369**
Impact fund					
General Support	3,601	1,694	(1,237)	-	**4,059**
Foodbank	946	1,607	(680)	-	**1,873**
Christmas Hampers	370	3,515	(2,849)	-	**1,036**
Totals	9,986	25,385	(24,034)	-	**11,336**

24 **Analysis of charitable funds** continued

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Vision fund	The building revenue fund represents cash funds set aside expressly for the purpose of paying the mortgage liability.
Impact fund	
General Support	The mission fund exists to ensure that all monies donated for the purpose of assisting various Missionaries are so used.
Foodbank	To purchase additional food supplies.
Christmas Hampers	To provide hampers to families in need.

Transfers between funds

	Reason for transfer	**Amount £**
Between building and capital fund and general unrestricted	Transfer represents amount invested in building and capital payment of mortgage during the year.	**39,449**

25 **Capital commitments**

As at 31 December 2023, other than the mortgage the charity had no other capital commitments (2022 -£nil)

26 **Analysis of net assets between funds**

	Unrestricted Funds £	Restricted Funds £	**Total 2023 £**	Total 2022 £
Tangible fixed assets	869,915	-	**869,915**	836,396
Cash at bank and in hand	54,506	11,336	**65,842**	71,122
Other net current assets/(liabilities)	(17,924)	-	**(17,924)**	(11,704)
Long term assets/(liabilities)	(157,448)	-	**(157,448)**	(165,366)
	749,049	11,336	**760,385**	730,448

CITY LIFE CHURCH - SUNDERLAND

England & Wales - Charity number 1052114

Accounts

CITY LIFE CHURCH - SUNDERLAND

ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 December 2022

Charity Number 1052114

CITY LIFE CHURCH – SUNDERLAND

Trustees Annual Report
For year ended 31 December 2022

The Trustees are pleased to present their annual report together with the financial statements of the charity for the year ended 31 December 2022.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Our purposes and activities

The objects of the church are for the benefit of the public:

a) to advance the Christian faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit;
b) to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the Church Council from time to time may think fit; and
c) to advance education in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit.

Review of the last year

The church has recovered well from the 2020/21 Covid-19 Pandemic as reflected in our current Sunday morning attendance which seems to average out at around 180 including approximately 35 children. Our mid-week meetings such as Connect Groups, Team Nights and Leadership Development are going well showing good promise for the future. There is also an average on-line attendance each week of 100 views per message. The on-line studio has been put on hold for the moment primarily due to a potential shortage of space. Several Connect Groups meet on a monthly basis and everyone who attends church on a Sunday is encouraged to be involved in one of these. There is a monthly prayer meeting taking place with approximately 30 in attendance. These groups build strong healthy relationships through which Christian discipleship can also take place. Leadership development is always on-going with consistent monthly input into our leadership community by releasing teaching content on our You Tube channel followed up with a coaching group via Zoom. In September 2022, Julian & Kerina Clark with many years of church leadership experience between them joined City Life Church to work closely with our leadership team.

Achievements and performance

1. <u>Sunday & mid-week Church gatherings</u>

   On moving into 2023, the great highlight was of course to see the physical gatherings coming back to their former strength with an average Sunday attendance of 145 adults and 25 children. We continue to see a good number of first-time guests during our Sunday services which indicates that our invite culture is good. Several new people have joined the church in the past few months. The number of volunteers who serve on one of our Sunday teams: host team; worship team; production team; and kids church team for 2022 was approximately 109 in total over any given month.

2. Foodbank

   Each week we run a foodbank on a Wednesday from 1pm to 3pm and then on a Friday from 10am to 12 noon using a team of around 12 volunteers. In 2022, we can report that 761 clients (In 2021: 372) have visited our foodbank representing 1,559 people (In 2021: 723). The total number of meals provided was 14,031 (In 2021: 6,507). Throughout 2022, we have seen a big increase in foodbank usage.

3. Toddler Groups

   We currently run a Toddler Group on a Wednesday from 10.30am to 12 noon with an average attendance of 18 children (pre-school) and then on a Friday from 9.30am to 11am with an average attendance of 8 children (pre-school). We are very grateful to all the volunteers that make this possible.

4. Love Christmas

   Each Christmas we raise funds within our church congregation to support families in need around the city. We partner with local primary schools using their knowledge and awareness of those families who are in need. As a church community we raised sufficient finance to give away 206 hampers (In 2021:150 hampers) with a monetary value of over £5,000. The value of each hamper was approximately £25. The total number of volunteers engaged in this project was around 40 to purchase the food items, make up the hampers, and then to deliver them to a few of the local primary schools in the Sunderland area.

Financial review

City Life Church – Sunderland is funded by donations and a small amount of fees for charitable services. The total income for the year was £145,145 (2021: £125,303) being an increase of 16 per cent. This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice (SORP)

The Statement of Financial Activities for the year ended 31 December 2022, shows a surplus across all funds of £25,143 (2021: £19,413).

The Balance Sheet at 31 December 2022 shows total funds carried forward of £730,448 (2021: £705,306) of which there are £9,986 restricted funds (2021: £54,122).

Looking at the next 12 months, financially there is a fair degree of optimism that cash reserves will remain at a very acceptable level.

Reserves policy

City Life Church – Sunderland has maintained a level of free reserves (unrestricted funds not invested in tangible fixed assets or creditors falling due after more than one year) currently £49,432 (2021: £8,841) to meet the working capital requirements of the charity in the event of a significant drop in funding. It has established a policy whereby the free reserves held by the charity should be between 3 and 6 months of annual expenditure. At 31 December 2022 the level of free reserves represents 5 months of running costs, the Trustees will monitor this level of reserves over the coming year.

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. The Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts

Public Benefit Statement

The Trustees have referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. This annual report aims to demonstrate the link between our charitable activity and how this benefits our service users.

Plans for future periods

To ensure the church continue to grow in its ability to effectively outwork its mission various projects are planned for 2023 to achieve this aim. For example:

- To build a healthy leadership team able to facilitate all the aspects of a growing church.
- To resource and develop the youth & young adult demographic of the church.
- To raise capital for some needed building development at a cost of around £100,000 to be started hopefully around August 2024.
- To explore ways we can serve our local community more through our community hub.
- To run outreach events for our church members to invite their unchurch friends.
- To expand our midweek discipleship by creating more small groups.
- To make staff adjustments to better reflect this year's priorities and opportunities.

Reference and administrative details

Charity number	1052114
Operational address	170 Hylton Road, Sunderland Tyne & Wear, SR4 7YA
Our advisors	
Solicitors	Geldards 21-22 Burns Street, Ilkeston Derbyshire DE7 8AA
Independent Examiner	Jim Dodds 33 The Glebe Stannington NE61 6HW

Bankers	HSBC Bank PLC Unit 49-51 The Bridges Shopping Centre Market Square Sunderland, SR1 3LE	Virgin Money, Jubilee House Gosforth Newcastle upon Tyne NE3 4PL
	The Charity Bank Ltd 194 High Street Tonbridge Kent, TN9 1BE	Kingdom Bank Ltd Ruddington Fields Country Park Mere Way, Ruddington Nottingham, NG11 6JS

Trustees and key management personnel

The trustees and officers serving during the year and since the year end were as follows:

Trustees	Mr Jonathan Clarke	Chair
	Mr Ben Dowding	
	Mr Kevin Clarke	
	Mr Lewis Collins	
	Mr Simon Hilton	

Key management personnel

Senior Minister	Mr Jonathan Clarke

Structure, governance and management

Governing documents

Constitution and trust deed adopted 10 August 1993, as amended on 17 February 1997 and 11th September 2002.

Appointment of Trustees

The Church is managed by the Church Council, which compromise the Minister and duly appointed or elected leaders of the Church. Trustees are nominated by the Senior Minister and appointed by the Church Council from time to time. The Church Council appoints Holding Trustees for the purpose of holding the land and buildings of the Church who act on the directions of the Church Council.

Organisation

The Trustees meet at least four times in each year and deal with the administration of the charity encompassing the strategic vision, financial accountability, risk management, and any other administrative business of the Church. The operational management of the organisation is undertaken by the paid staff team and other Trustees and volunteers.

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Statement of Trustee Responsibilities

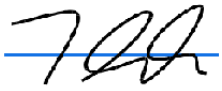
The charity Trustees are responsible for preparing a Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Charity Trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 14 February 2023 and signed on their behalf by/:

Mr Jonathan Clarke (Chair) 

CITY LIFE CHURCH - SUNDERLAND

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 December 2022

I report on the financial statements of City Life Church - Sunderland for the year ended 31 December 2022, which are set out on pages 7 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

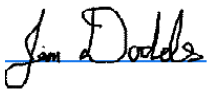
Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds
33 The Glebe
NE61 6HW
Date: 27 February 2023



CITY LIFE CHURCH - SUNDERLAND

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	**Total 2022 £**	Total 2021 £
Income from:					
Donations and legacies	6	112,821	14,461	**127,282**	117,256
Other trading activities	7	17,811	-	**17,811**	8,025
Investments	8	52	-	**52**	22
Total income		130,684	14,461	**145,145**	125,303
Expenditure on:					
Raising funds	9	146	6,187	**6,334**	2,447
Charitable activities					
Operation of the charity	10	101,259	12,409	**113,668**	103,443
Total expenditure		101,405	18,597	**120,002**	105,890
Net income/(expenditure)		29,279	(4,136)	**25,143**	19,413
Transfers between funds		40,000	(40,000)	**-**	-
Net income/(expenditure) and net movement of funds		69,279	(44,136)	**25,143**	19,413
Reconciliation of funds					
Total funds brought forward		651,183	54,122	**705,305**	685,893
Total funds carried forward		720,462	9,986	**730,448**	705,306

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 9 to 17 form an integral part of these accounts.

CITY LIFE CHURCH - SUNDERLAND Charity Number 1052114

BALANCE SHEET

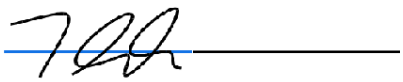
As at 31 December 2022

	Notes	£	Total 2022 £	£	Total 2021 £
Fixed assets					
Tangible assets	18		836,396		837,641
Total fixed assets			**836,396**		**837,641**
Current assets					
Debtors	19	1,730		1,523	
Cash at bank and in hand	20	71,122		70,262	
Total current assets		**72,853**		**71,785**	
Creditors: amounts falling due within one year	21	**(13,435)**		**(16,219)**	
Net current assets			**59,418**		**55,566**
Total assets less current liabilities			**895,814**		**893,207**
Creditors: amounts falling due after more than one year	22	**(165,366)**		**(187,901)**	
Total net assets or liabilities			**730,448**		**705,306**
Funds of the charity					
Unrestricted income funds			720,462		651,183
Restricted income funds			9,986		54,122
Total funds			**730,448**		**705,305**

The notes on pages 9 to 17 form an integral part of these accounts.

These financial statements were approved by the Board on: 14 February 2023

and are signed on its behalf by: Mr Jonathan Clarke
Chair



1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

City Life Church - Sunderland meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the Trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The Trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether ‘capital’ grants or ‘revenue’ grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of the Ministry and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Freehold land and buildings	No depreciation
Computers and other equipment	Straight line over three years
Fixtures and fittings	Straight line over three years
Capital fees and expenses	Straight line over three years

Analysis of income

		Unrestricted Funds £	Restricted Funds £	**Total 2022 £**	Total 2021 £
6	**Donations and legacies**				
	General fund				
	Offerings	27,856	-	**27,856**	26,097
	Offerings (gift aid reclaimable)	66,363	-	**66,363**	65,015
	Building Fund				
	Offerings	-	5,240	**5,240**	4,613
	Offerings (gift aid reclaimable)	-	1,860	**1,860**	5,208
	Mission Fund				
	Offerings	-	6,207	**6,207**	447
	Offerings (gift aid reclaimable)	-	1,154	**1,154**	191
	Gift aid	18,602	-	**18,602**	15,685
		112,821	14,461	**127,282**	117,256
7	**Other trading activities**				
	Room hire	8,730	-	**8,730**	5,270
	Coffee shop	5,019	-	**5,019**	2,273
	Legacy	2,000	-	**2,000**	-
	Miscellaneous	135	-	**135**	-
	Toddlers & Play Cafe	1,928	-	**1,928**	482
		17,811	-	**17,811**	8,025
8	**Income from investments**				
	Bank interest	52	-	**52**	22
		52	-	**52**	22

Income was £145,145 (2021: £125,303) of which £130,684 was unrestricted or designated (2021: £108,349) and £14,461 was restricted (2021: £16,954)

Analysis of expenditure on charitable activities

		Unrestricted Funds	Restricted Funds	**Total 2022**	Total 2021
9	**Donations made**	£	£	**£**	£
	Donations for Mission support	-	6,187	**6,187**	-
	Other donations	146	-	**146**	2,447
		146	6,187	**6,334**	2,447
10	**Operation of the church**				
	Salary, pension and NI				
	Salary costs	53,744	-	**53,744**	55,897
	Pension costs	3,669	-	**3,669**	3,460
	Ministry costs				
	Children and youth ministry	912	-	**912**	323
	Conference and seminar expenses	20	-	**20**	430
	Accommodation	464	-	**464**	116
	Travel and hospitality	3,864	-	**3,864**	1,420
	Ministry expenses	9,331	-	**9,331**	4,001
	Music/pa system, equipment and licences	1,448	-	**1,448**	1,699
	Subscriptions	3,749	-	**3,749**	3,456
	Thirty One Eight membership services	251	-	**251**	177
	Management and administration				
	Mortgage interest	-	9,613	**9,613**	9,678
	Adverts publicity	262	-	**262**	356
	Repairs and maintenance	-	2,797	**2,797**	2,472
	Cleaning	968	-	**968**	791
	Light and heat	4,148	-	**4,148**	4,003
	Telephone and broadband	615	-	**615**	545
	Insurance	1,593	-	**1,593**	2,047
	Equipment general	2,143	-	**2,143**	2,032
	Water rates	1,031	-	**1,031**	819
	Furniture and furnishings	206	-	**206**	358
	Depreciation / loss on disposal	4,886	-	**4,886**	3,758
	Printing, postage and stationery	1,041	-	**1,041**	720
	Computer equipment and software	1,907	-	**1,907**	1,980
	Provisions	4,069	-	**4,069**	1,895
	Legal fees & bank charges	116	-	**116**	78
	Delivery charges	119	-	**119**	8
	Governance costs				
	Independent examiner's fees for reporting on the accounts	700	-	**700**	924
		101,259	12,409	**113,668**	103,443

Expenditure on charitable activities was £120,002 (2021: £105,890) of which £101,405 was unrestricted or designated (2021: £93,740) and £18,597 was restricted (2021: £12,150)

11 Fees for examination of the accounts

	2022 £	2021 £
Independent examiner's fees for reporting on the accounts	**700**	924
	700	924

There were no other fees paid to the examiner (2021: £nil)

12 Analysis of staff costs and the cost of key management personnel

	2022 £	2021 £
Gross wages, salaries and benefits in kind	**53,744**	51,615
Employer's National Insurance costs	**-**	569
Employer's pension costs	**3,669**	4,683
	57,413	56,867

No employee received remuneration above £60,000 (2021: nil)

The key management personnel of the charity, comprise the Trustees and the Senior Minister. The total employee benefits of the key management personnel of the charity were £27,157.

13 Staff numbers

The average monthly head count was 4 staff (2021: 5 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

The parts of the charity in which the employee's work	2022 Number	2021 Number
Charitable activities	**3.0**	3.0
	3.0	3.0

14 Transactions with Trustees

One Trustee is a paid employee of the Charity - Mr J Clarke is the Senior Minister and Chairman of the Trustees. No remuneration or benefits were paid for his role as Trustee (2021: £nil). No other Trustees were paid or received any other benefits from employment with the Charity in the year (2021 £nil) neither were they reimbursed expenses during the year (2021: £nil). There were no other related party transactions.

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £3,669 (2021: £4,683). There was £0 outstanding as at 31 December 2022 (2021: £0)

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

17 **Donations**

Total value of donations	**2022 Total £**	2021 Total £
Donation - Impact Project	**166**	**-**
Donation - Financial Support	**40**	**-**
Donation - Foodbank	**370**	**239**
Donation - Gifts	**1,313**	**442**
Donation - Love Christmas/220 Hampers	**4,445**	**1,766**
	6,334	**2,447**

18 **Tangible fixed assets**

	Freehold land and building £	**Computer equipment £**	**Fixtures and fittings £**	**Capitalised fees and expenses £**	**Total £**
Cost					
Balance brought forward	828,362	19,436	17,312	48,620	**913,730**
Additions	-	-	-	3,641	**3,641**
Disposals	-	-	-	-	**-**
Balance carried forward	828,362	19,436	17,312	52,261	**917,371**
Depreciation					
Basis	No Depr	SL	SL	SL	
Rate		33%	33%	33%	
Balance brought forward	-	12,647	14,822	48,620	**76,089**
Depreciation charge for year	-	3,645	-	1,241	**4,886**
Disposals	-	-	-	-	**-**
Balance carried forward	-	16,292	14,822	49,861	**80,975**
Net book value					
Brought forward	828,362	6,789	2,490	-	**837,641**
Carried forward	828,362	3,144	2,490	2,400	**836,396**

19 **Debtors and prepayments (receivable within 1 year)**

	2022 £	2021 £
Trade debtors	**-**	135
Other debtors		
Gift Aid recoverable	**1,730**	1,388
	1,730	1,523

20 Cash at bank and in hand

	2022 £	2021 £
Cash at bank and in hand	**71,122**	70,262
	71,122	70,262

21 Creditors and accruals (payable within 1 year)

	2022 £	2021 £
AOG subscriptions	**2,449**	2,007
PAYE and social security	**1,529**	1,201
Accruals		
Independent examination of accounts	**700**	924
Capital		
Mortgage	**8,756**	11,187
Interest free loan from church member	**-**	900
	13,435	16,219

22 Creditors and accruals (payable after more than 1 year)

	2022 £	2021 £
Capital		
Mortgage	**165,366**	187,901
	165,366	187,901

There is a mortgage (balance outstanding £174,123) holding a charge over the church building until the last payment due on 12/06/2035

23 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

24 Analysis of charitable funds

Analysis of movements in unrestricted funds

Unrestricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Building capital fund	640,023	8,730	(1,241)	17,884	**665,396**
Fixtures, fittings and equipment	9,279	-	(3,645)	-	**5,634**
General unrestricted fund	1,881	121,954	(96,519)	22,116	**49,432**
Totals	651,183	130,684	(101,405)	40,000	**720,462**

24 **Analysis of charitable funds continued**

Purpose of unrestricted funds

Building capital fund	The building capital fund represents the book value of the property less the amount outstanding on the mortgage.
Fixtures, fittings and equipment fund	The fixtures, fittings and the equipment fund represents the amount invested in these fixed assets.
General unrestricted fund	The general unrestricted fund represents the current unrestricted bank balance plus debtors less creditors (not including mortgage payment falling due within 1 year).

Analysis of movement in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Building revenue fund	50,378	7,100	(12,409)	(40,000)	**5,069**
Mission fund					
General Support	3,744	1,230	(1,372)	-	**3,601**
Foodbank	-	1,316	(370)	-	**946**
Christmas Hampers	-	4,815	(4,445)	-	**370**
Totals	54,122	14,461	(18,597)	(40,000)	**9,986**

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Building revenue fund	The building revenue fund represents cash funds set aside expressly for the purpose of paying the mortgage liability.
General Support	The mission fund exists to ensure that all monies donated for the purpose of assisting various Missionaries are so used.
Foodbank	To purchase additional food supplies.
Christmas Hampers	To provide hampers to families in need.

Transfers between funds

	Reason for transfer	Amount £
Between unrestricted and restricted funds	Previously the rent from room hire was incorrectly included in restricted funds, now transferred to unrestricted funds.	**40,000**

25 **Capital commitments**

As at 31 December 2022, other than the mortgage the charity had no other capital commitments (2021 -£nil)

26 **Analysis of net assets between funds**

	Unrestricted Funds £	Restricted Funds £	**Total 2022 £**	Total 2021 £
Tangible fixed assets	836,396	-	**836,396**	837,641
Cash at bank and in hand	61,136	9,986	**71,122**	70,262
Other net current assets/(liabilities)	(11,704)	-	**(11,704)**	(14,696)
Long term assets/(liabilities)	(165,366)	-	**(165,366)**	(187,901)
	720,462	9,986	**730,448**	705,306

CITY LIFE CHURCH - SUNDERLAND

England & Wales - Charity number 1052114

Accounts

CITY LIFE CHURCH - SUNDERLAND

ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 December 2021

Charity Number 1052114

CITY LIFE CHURCH – SUNDERLAND

Trustees Annual Report
For year ended 31 December 2021

The Trustees are pleased to present their annual report together with the financial statements of the charity for the year ended 31 December 2021.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Our purposes and activities

The objects of the church are:

a) to advance the Christian faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit;
b) to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the Church Council from time to time may think fit; and
c) to advance education in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit.

Review of the last year

As was the case last year, the Covid-19 Pandemic has significantly impacted our normal Sunday services and our mid-week meetings such as Connect Groups, Team Nights and Leadership Development. For the most part of the year in 2021 we remained on-line, encouraged by the fact that so many were able to join with us in that way. We enjoyed some great ministry times from our guest speakers: Pastors Paul Benger; Matt Boyle; Jonny Ferguson; Kevin Pimblott and Ben Dowding. The on-line Sunday service will continue and be further developed when the new on-line studio is completed sometime in May. Several Connect Groups meet fortnightly mainly on a Thursday night, and everyone is encouraged to be involved in one of these. The Connect Group will either be what we call "a dinner party" or a "social." These groups build strong healthy relationships through which Christian discipleship can also take place. Leadership development is always on-going with consistent monthly input into our leadership community by releasing teaching content on our You Tube channel followed up with a coaching group via Zoom. In March 2022, Julian Clark become our new executive leader, who supports the Lead Pastor as a consultant and coach in the context only of our leadership development program.

Achievements and performance

On moving into 2022, the great highlight was of course to see the physical gatherings coming back to their former strength. We are seeing a good number of first-time guests during Sunday services which indicates that our invite culture is good. Several new people have joined the church in the past few months. It was good to see several new Christians being baptised in water. We gave away 100 hampers to local families at Christmas. Each hamper had a value of £20. We are continuing to run our foodbank twice a week in which we have seen an increase in usage.

Financial review

City Life Church – Sunderland is funded by donations and a small amount of fees for charitable services. The total income for the year was £125,302 (2020: £134,082) being a decrease of 6.5% per cent. This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice (SORP)

The Statement of Financial Activities for the year ended 31 December 2021, shows a surplus across all funds of £19,412 (2020: £26,975).

The Balance Sheet at 31 December 2021 shows total funds carried forward of £705,305 (2020: £685,893) of which there are £54,154 restricted funds (2020: £49,318).

The Covid-19 pandemic season has resulted in a significant loss of income, but in looking at the next 12 months, financially at least, there still remains a fair degree of optimism that cash reserves will remain at a very acceptable level.

Reserves policy

City Life Church – Sunderland has maintained a level of free reserves over the years currently £1,444 (2020: £1,364) to meet the working capital requirements of the charity in the event of a significant drop in funding. It has established a policy whereby the unrestricted funds not invested in fixed assets held by the charity should be between 3 and 6 months of annual expenditure. At 31 December 2021 the free reserves represent 1 months of running costs, the trustees are aware of this and will be building up the free reserves with a planned operational surplus.

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In particular, in response to the COVID-19 pandemic, the Trustees have revised their forecasts to take into account the impact on the business of possible scenarios brought on by the impact of COVID-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts

Plans for future periods

- With use of our new on-line studio to improve the Church on-line experience.
- Theology Café to run 5pm on a Sunday at various times throughout the year.
- To split the Sunday Kids Church into two separate groups according to age.
- To launch and develop a youth ministry programme.
- To start a new service to create room for further growth in Sunday attendance
- To consider the possibility of main hall expansion

Reference and administrative details

Charity number	1052114	
Operational address	170 Hylton Road, Sunderland Tyne & Wear, SR4 7YA	
Our advisors		
Solicitors	Geldards LLP 21 – 22 Burns Street Ilkeston Derbyshire DE7 4LY	
Independent Examiner	Jim Dodds Connected Voice Business Services, Higham House, Higham, Place Newcastle upon Tyne NE1 8AF	
Bankers	HSBC Bank PLC Unit 49-51 The Bridges Shopping Centre Market Square Sunderland, SR1 3LE	Virgin Money, Jubilee House Gosforth Newcastle upon Tyne NE3 4PL
	The Charity Bank Ltd 194 High Street Tonbridge Kent, TN9 1BE	Kingdom Bank Ltd Ruddington Fields Country Park Mere Way, Ruddington Nottingham, NG11 6JS

Trustees and key management personnel

The trustees and officers serving during the year and since the year end were as follows:

Trustees	Mr Jonathan Clarke	Chair
	Mr Ben Dowding	
	Mr Kevin Clarke	
	Mr Lewis Collins	
	Mr Simon Hilton	
Key management personnel		
Senior Minister	Mr Jonathan Clarke	

Structure, governance and management

Governing documents

Constitution and trust deed adopted 10 August 1993, as amended on 17 February 1997 and 11th September 2002.

Appointment of Trustees

The Church is managed by the Church Council, which compromise the Minister and duly appointed or elected leaders of the Church. Trustees are nominated by the Senior Minister and appointed by the Church Council from time to time. The Church Council appoints Holding Trustees for the purpose of holding the land and buildings of the Church who act on the directions of the Church Council.

Organisation

The Trustees meet at least four times in each year and deal with the administration of the charity encompassing the strategic vision, financial accountability, risk management, and any other administrative business of the Church. The operational management of the organisation is undertaken by the paid staff team and other Trustees and volunteers.

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Statement of Trustee Responsibilties

The charity trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The charity trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible

for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 17/07/22 and signed on their behalf by:

Mr Jonathan Clarke (Chair) .....

CITY LIFE CHURCH - SUNDERLAND

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 December 2021

I report on the financial statements of City Life Church - Sunderland for the year ended 31 December 2021, which are set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds
Connected Voice Business Services Ltd
Higham House
Higham Place
Newcastle upon Tyne
NE1 8AF

Date: 4 August 2020

CITY LIFE CHURCH - SUNDERLAND

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	**Total 2021 £**	Total 2020 £
Income from:					
Donations and legacies	6	105,594	11,662	**117,256**	122,393
Other trading activities	7	2,755	5,270	**8,025**	11,681
Investments	8	-	22	**22**	8
Total income		108,349	16,954	**125,302**	134,082
Expenditure on:					
Raising funds	9	2,447	-	**2,447**	5,258
Charitable activities					
Operation of the charity	10	91,294	12,150	**103,443**	101,848
Total expenditure		93,740	12,150	**105,890**	107,106
Net income/(expenditure) and net movement of funds		14,608	4,804	**19,412**	26,975
Reconciliation of funds					
Total funds brought forward		636,575	49,318	**685,893**	658,918
Total funds carried forward		651,183	54,122	**705,305**	685,893

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 9 to 16 form an integral part of these accounts.

CITY LIFE CHURCH - SUNDERLAND

Charity Number 1052114

BALANCE SHEET

As at 31 December 2021

	Notes	£	Total 2021 £	£	Total 2020 £
Fixed assets					
Tangible assets	18		837,641		839,296
Total fixed assets			**837,641**		**839,296**
Current assets					
Debtors	19	1,523		2,807	
Cash at bank and in hand	20	70,262		63,039	
Total current assets		**71,785**		**65,846**	
Creditors: amounts falling due within one year	21	**(16,219)**		**(15,164)**	
Net current assets			**55,566**		**50,682**
Total assets less current liabilities			**893,207**		**889,978**
Creditors: amounts falling due after more than one year	22	**(187,901)**		**(204,085)**	
Total net assets or liabilities			**705,305**		**685,893**
Funds of the charity					
Unrestricted income funds			651,183		636,575
Restricted income funds			54,122		49,318
Total funds			**705,305**		**685,893**

The notes on pages 9 to 16 form an integral part of these accounts.

These financial statements were approved by the Board on: 17/07/22

and are signed on its behalf by: Mr Jonathan Clarke
Chair

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

City Life Church - Sunderland meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of the Ministry and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Freehold land and buildings	No depreciation
Computers and other equipment	Straight line over three years
Fixtures and fittings	Straight line over three years
Capital fees and expenses	Straight line over three years

Analysis of income

	Unrestricted Funds £	Restricted Funds £	**Total 2021 £**	Total 2020 £
6 **Donations and legacies**				
General fund				
Offerings	26,097	-	**26,097**	24,948
Offerings (gift aid reclaimable)	65,014	-	**65,014**	61,222
Building fund				
Offerings	-	4,613	**4,613**	10,538
Offerings (gift aid reclaimable)	-	5,208	**5,208**	8,316
Missions fund				
Offerings	-	447	**447**	741
Offerings (gift aid reclaimable)	-	191	**191**	395
Gift aid	14,482	1,203	**15,685**	16,234
	105,594	11,662	**117,256**	122,393
7 **Other trading activities**				
Room hire	-	5,270	**5,270**	4,764
Coffee shop	2,273	-	**2,273**	672
HMRC Job Retention Scheme	-	-	**-**	4,745
Church Revitalisation Grant	-	-	**-**	1,500
Toddlers & Play Cafe	482	-	**482**	-
	2,755	5,270	**8,025**	11,681
8 **Income from investments**				
Bank interest	-	22	**22**	8
	-	22	**22**	8

Income was £125,302 (2020: £134,082) of which £108,349 was unrestricted or designated (2020: £109,320) and £16,954 was restricted (2020: £24,762).

Analysis of expenditure on charitable activities

9 Donations made	Unrestricted Funds £	Restricted Funds £	**Total 2021 £**	Total 2020 £
Other donations	2,447	-	**2,447**	5,258
	£ 2,447	-	**2,447**	5,258
10 Operation of the church				
Salary, pension and NI				
Salary costs	55,897	-	**55,897**	51,615
Employers NI	-	-	**-**	569
Pension costs	3,460	-	**3,460**	4,683
Ministry costs				
Children and youth ministry	323	-	**323**	435
Conference and seminar expenses	430	-	**430**	283
Accommodation	116	-	**116**	-
Travel and hospitality	1,420	-	**1,420**	1,214
Ministry expenses	4,001	-	**4,001**	4,436
Building hire	-	-	**-**	-
Music/pa system, equipment and licences	1,699	-	**1,699**	1,159
Subscriptions	3,456	-	**3,456**	3,249
Thirty One Eight membership services	177	-	**177**	203
Management and administration				
Mortgage interest	-	9,678	**9,678**	14,119
Adverts publicity	356	-	**356**	169
Repairs and maintenance	-	2,472	**2,472**	1,497
Cleaning	791	-	**791**	598
Light and heat	4,003	-	**4,003**	4,279
Telephone and broadband	545	-	**545**	525
Insurance	2,047	-	**2,047**	1,631
Equipment general	2,032	-	**2,032**	1,754
Water rates	819	-	**819**	1,242
Furniture and furnishings	358	-	**358**	144
Depreciation / loss on disposal	3,758	-	**3,758**	3,986
Printing, postage and stationery	720	-	**720**	407
Computer equipment and software	1,980	-	**1,980**	1,403
Provisions	1,895	-	**1,895**	1,217
Legal fees & bank charges	78	-	**78**	44
Delivery charges	8	-	**8**	65
Governance costs				
Independent examiner's fees for reporting on the accounts	924	-	**924**	924
	91,294	12,150	**103,443**	101,848

Expenditure on charitable activities was £105,890 (2020: £107,106) of which £93,740 was unrestricted or designated (2020: £90,977) and £12,150 was restricted (2020: £16,130).

11 Fees for examination of the accounts

	2021 £	2020 £
Independent examiner's fees for reporting on the accounts	**924**	924
	924	924

There were no other fees paid to the examiner (2020: £nil).

12 Analysis of staff costs and the cost of key management personnel

	2021 £	2020 £
Gross wages, salaries and benefits in kind	**55,897**	51,615
Employer's National Insurance costs	**-**	569
Employer's pension costs	**3,460**	4,683
	59,357	56,867

No employee received remuneration above £60,000 (2020: nil).

The key management personnel of the charity, comprise the Trustees and the Senior Minister. The total employee benefits of the key management personnel of the charity were £26,004.

13 Staff numbers

The average monthly head count was 4 staff (2020: 5 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

The parts of the charity in which the employee's work	2021 Number	2020 Number
Charitable activities	**3.0**	3.0
	3.0	3.0

14 Transactions with trustees and related parties

Two trustees are paid employees of the charity - Mr J Clarke is the Senior Minister and Chairman of the Trustees and Mr K Clarke is a part time support worker and a Trustee. No remuneration or benefits were paid for their role as trustees (2020: £nil). No other trustees were paid or received any other benefits from employment with the charity in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil). There were no other related party transactions.

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £3,460 (2020: £4,683). There was £0 outstanding as at 31 December 2021 (2020: £0).

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

17 Donations

Total value of donations	2021 Total £	2020 Total £
Donation - Impact Project	-	514
Donation - Financial Support	-	300
Donation - Foodbank	239	-
Donation - Gifts	442	976
Donation - Love Christmas/220 Hampers	1,766	3,468
	2,447	5,258

18 Tangible fixed assets

	Freehold land and building £	Computer equipment £	Fixtures and fittings £	Capitalised fees and expenses £	Total £
Cost					
Balance brought forward	828,362	17,333	17,312	48,620	**911,627**
Additions	-	2,103	-	-	**2,103**
Disposals	-	-	-	-	-
Balance carried forward	828,362	19,436	17,312	48,620	**913,730**
Depreciation					
Basis	No Depr	SL	SL	SL	
Rate	-	33%	33%	33%	
Balance brought forward	-	8,890	14,822	48,620	**72,332**
Depreciation charge for year	-	3,758	-	-	**3,758**
Disposals	-	-	-	-	-
Balance carried forward	-	12,647	14,822	48,620	**76,089**
Net book value					
Brought forward	828,362	8,444	2,490	-	**839,296**
Carried forward	828,362	6,789	2,490	-	**837,641**

19 Debtors and prepayments (receivable within 1 year)

	2021 £	2020 £
Trade debtors	135	48
Other debtors		
Gift aid recoverable	1,388	2,759
	1,523	2,807

20 Cash at bank and in hand

	2021 £	2020 £
Cash at bank and in hand	**70,262**	63,039
	70,262	63,039

21 Creditors and accruals (payable within 1 year)

	2021 £	2020 £
AOG subscriptions	**2,006**	1,999
PAYE and social security	**1,201**	1,209
Accruals		
Independent examination of accounts	**924**	924
Capital		
Mortgage	**11,187**	9,032
Interest free loan from church member	**900**	2,000
	16,219	15,164

22 Creditors and accruals (payable after more than 1 year)

	2021 £	2020 £
Capital		
Mortgage	**187,901**	200,385
Interest free loan from church member	**-**	3,700
	187,901	204,085

There is a mortgage (balance outstanding £199,089) holding a charge over the church building until the last payment due on 12/06/2035.

23 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

24 Analysis of charitable funds

Analysis of movements in unrestricted funds

Unrestricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Building capital fund	617,035	22,989	-	-	**640,024**
Fixtures, fittings and equipment	10,934	2,103	(3,758)	-	**9,279**
General unrestricted fund	8,606	83,257	(89,983)	-	**1,881**
Totals	636,575	108,349	(93,740)	-	**651,183**

24 Analysis of charitable funds continued

Purpose of unrestricted funds

Building capital fund	The building capital fund represents the book value of the property less the amount outstanding on the mortgage.
Fixtures, fittings and equipment fund	The fixtures, fittings and the equipment fund represents the amount invested in these fixed assets.
General unrestricted fund	The general unrestricted fund represents the current unrestricted bank balance plus debtors less creditors (not including mortgage payment falling due within 1 year).

Analysis of movement in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Building revenue fund	46,255	16,273	(12,150)	-	**50,378**
Missionary fund	3,064	681	-	-	**3,744**
Totals	49,318	16,953	(12,150)	-	**54,122**

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Building revenue fund	The building revenue fund represents cash funds set aside expressly for the purpose of paying the mortgage liability.
Missionary fund	The missionary fund exists to ensure that all monies donated for the purpose of assisting various Missionaries are so used.

25 Capital commitments

As at 31 December 2021, the charity had no capital commitments (2020 -£nil).

26 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	**Total 2021 £**	Total 2020 £
Tangible fixed assets	837,641	-	**837,641**	839,296
Cash at bank and in hand	16,140	54,122	**70,262**	63,039
Other net current assets/(liabilities)	(14,696)	-	**(14,696)**	(12,357)
Long term assets/(liabilities)	(187,901)	-	**(187,901)**	(204,085)
	651,183	54,122	**705,305**	685,893

CITY LIFE CHURCH - SUNDERLAND

England & Wales - Charity number 1052114

Accounts

CITY LIFE CHURCH - SUNDERLAND

ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 December 2020

Charity Number 1052114

CITY LIFE CHURCH – SUNDERLAND

Trustees Annual Report
For year ended 31 December 2020

The Trustees are pleased to present their annual report together with the financial statements of the charity for the year ended 31 December 2020.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Our purposes and activities

The objects of the church are for the benefit of the public:

a) to advance the Christian faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit;
b) to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the Church Council from time to time may think fit, and
c) to advance education in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit.

Review of the last year

The 2020/21 Covid-19 Pandemic has significantly impacted our normal Sunday services and our mid-week meetings such as Connect Groups, Team Nights and Leadership Development. Having said this there has been a high degree of success with moving things on-line throughout this difficult season that we found ourselves in. The extra investment that was made on various pieces of equipment (projectors, screen, two video cameras and other media equipment for live events) and also with the employment of an extra staff member skilled in media production gave us just what was needed in this unprecedented time. In September 2020 it became possible for us to combine a physical Sunday gathering of up to 50 people with a live Sunday on-line church experience. Several Connect Groups meet fortnightly on a Wednesday and Thursday evening at 7pm using Zoom and What's App. As a way of creating more connecting during Co-vid 19, Pastors Jonny and Amy started doing a "Facebook Live" every Tuesday evening at 8pm. Team Nights and Leadership Development were also able to continue in the same way, but it has to be said, on-line for these two areas in particular hasn't worked as well as physical gatherings.

Achievements and performance

We are seeing a good number of first-time guests during Sunday services which indicates that our invite culture is good. Several new people have joined the church in the past few months, and we are planning to hold a Water Baptism in the church, the first in over a year.

The challenges to growth are:

1. Continuing to create an invite culture, which sounds straight forward but consistently needs encouraging and addressing.
2. The size of the main hall has obvious limitations.
3. The leadership and pastoral challenge of building people into community.

Since Co-vid 19 has prevented physical attendance, we are pleased to report that it appears to the best of our knowledge that our people are engaging strongly in our Church on-line services. At present we run one on-line services at 11am and 8pm. The 8pm service is exclusive to face book and is proven to be an effective way to reach the non-churched and lapsed Christians.

We gave away over 200 hampers to local families at Christmas. Each hamper had a value of £15. We are continuing to run our food bank through Co-vid 19 and have seen an increase in usage.

The leadership structure at City Life Church continues to be developed and greatly improved upon. Much time has been given to leadership development and team training, both on a personal level and on a practical level, and the fruit of this can be clearly seen.

Financial review

City Life Church – Sunderland is funded by donations and a small amount of fees for charitable services. The total income for the year was £134,082 (2019: £137,264) being a decrease of 2 per cent. This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice (SORP)

The Statement of Financial Activities for the year ended 31 December 2020, shows a surplus across all funds of £26,975 (2019: £6,791).

The Balance Sheet at 31 December 2020 shows total funds carried forward of £685,893 (2019: £658,918) of which there are £49,318 restricted funds (2019: £40,686).

The Covid-19 pandemic season has resulted in a significant loss of income, but in looking at the next 12 months, financially at least, there still remains a fair degree of optimism that cash reserves will remain at a very acceptable level.

Reserves policy

City Life Church – Sunderland has maintained a level of free reserves over the years currently £8,606 (2019: £8,606) to meet the working capital requirements of the charity in the event of a significant drop in funding. It has established a policy whereby the unrestricted funds not invested in fixed assets held by the charity should be between 3 and 6 months of annual expenditure. At 31 December 2020 the free reserves represent 1 months of running costs, the trustees are aware of this and will be building up the free reserves with a planned operational surplus.

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In particular, in response to the COVID-19 pandemic, the Trustees have revised their forecasts to take into account the impact on the business of possible scenarios brought on by the impact of COVID-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts

Plans for future periods

- Improve the Church on-line experience
- Improve presence on social media
- Develop a Community Hub on a Wednesday alongside Foodbank which partners with local charities and organisations to be able to help (1) loneliness and isolation (2) debt (3) unemployment (4) mental health. A person will be present who is qualified to speak into mental health issues. Craft Coffee and our new Play Cafe will also become a part of this new Community Hub.
- Fortnightly on-line prayer meeting
- Sunday night Bible College
- New Discipleship Courses

Reference and administrative details

Charity number	1052114	
Operational address	170 Hylton Road, Sunderland Tyne & Wear, SR4 7YA	
Our advisors		
Solicitors	Stephen S Marshal St James Court Larges Street Derby DE1 1BE	
Independent Examiner	Jim Dodds Connected Voice Business Services Ltd Higham House Higham, Place Newcastle upon Tyne NE1 8AF	
Bankers	HSBC Bank PLC Unit 49-51 The Bridges Shopping Centre Market Square Sunderland, SR1 3LE	Virgin Money, Jubilee House Gosforth Newcastle upon Tyne NE3 4PL
	The Charity Bank Ltd 194 High Street Tonbridge Kent, TN9 1BE	Kingdom Bank Ltd Ruddington Fields Country Park Mere Way, Ruddington Nottingham, NG11 6JS

Trustees and key management personnel

The trustees and officers serving during the year and since the year end were as follows:

Trustees	Mr Jonathan Clarke	Chair
	Mr Ben Dowding	
	Mr Nathan Weaver	
	Mr Kevin Clarke	
	Mr Lewis Collins	
	Mr Simon Hilton	

Key management personnel

Senior Minister	Mr Jonathan Clarke

Structure, governance and management

Governing documents

Constitution and trust deed adopted 10 August 1993, as amended on 17 February 1997 and 11th September 2002.

Appointment of Trustees

The Church is managed by the Church Council, which compromise the Minister and duly appointed or elected leaders of the Church. Trustees are nominated by the Senior Minister and appointed by the Church Council from time to time. The Church Council appoints Holding Trustees for the purpose of holding the land and buildings of the Church who act on the directions of the Church Council.

Organisation

The Trustees meet at least four times in each year and deal with the administration of the charity encompassing the strategic vision, financial accountability, risk management, and any other administrative business of the Church. The operational management of the organisation is undertaken by the paid staff team and other Trustees and volunteers.

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Statement of Trustee Responsibilities

The charity trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The charity trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 5/8/21 and signed on their behalf by:

Mr Jonathan Clarke (Chair) .....

CITY LIFE CHURCH - SUNDERLAND

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 December 2020

I report on the financial statements of City Life Church - Sunderland for the year ended 31 December 2020, which are set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect·

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds.

Jim Dodds
Connected Voice Business Services Ltd
Higham House
Higham Place
Newcastle upon Tyne
NE1 8AF
Date: 10/09/21

CITY LIFE CHURCH - SUNDERLAND

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	**Total 2020 £**	Total 2019 £
Income from:					
Donations and legacies	6	102,403	19,990	**122,393**	122,628
Other trading activities	7	6,917	4,764	**11,681**	14,617
Investments	8	-	8	**8**	19
Total income		109,320	24,762	**134,082**	137,264
Expenditure on:					
Raising funds	9	4,745	514	**5,258**	3,155
Charitable activities					
Operation of the charity	10	86,232	15,616	**101,848**	127,318
Total expenditure		90,977	16,130	**107,106**	130,473
Net income/(expenditure) and net movement of funds		18,343	8,632	**26,975**	6,791
Reconciliation of funds					
Total funds brought forward		618,232	40,686	**658,918**	652,127
Total funds carried forward		636,575	49,318	**685,893**	658,918

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 9 to 16 form an integral part of these accounts.

CITY LIFE CHURCH - SUNDERLAND

Charity Number 1052114

BALANCE SHEET

As at 31 December 2020

	Notes	£	Total 2020 £	£	Total 2019 £
Fixed assets					
Tangible assets	18		839,296		834,421
Total fixed assets			**839,296**		**834,421**
Current assets					
Debtors	19	2,807		2,346	
Cash at bank and in hand	20	63,039		59,384	
Total current assets		**65,846**		**61,730**	
Creditors: amounts falling due within one year	21	**(15,164)**		**(15,868)**	
Net current assets			**50,682**		**45,862**
Total assets less current liabilities			**889,978**		**880,283**
Creditors: amounts falling due after more than one year	22	**(204,085)**		**(221,365)**	
Total net assets or liabilities			**685,893**		**658,918**
Funds of the charity					
Unrestricted income funds			636,575		618,232
Restricted income funds			49,318		40,686
Total funds			**685,893**		**658,918**

The notes on pages 9 to 16 form an integral part of these accounts.

These financial statements were approved by the Board on: 5/8/21

and are signed on its behalf by: Mr Jonathan Clarke, Chair

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2 1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities' Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

City Life Church - Sunderland meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of the Ministry and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows

Freehold land and buildings	No depreciation
Computers and other equipment	Straight line over three years
Fixtures and fittings	Straight line over three years
Capital fees and expenses	Straight line over three years

Analysis of income

		Unrestricted Funds £	Restricted Funds £	**Total 2020 £**	Total 2019 £
6	**Donations and legacies**				
	General fund				
	Offerings	24,948	-	**24,948**	34,616
	Offerings (gift aid reclaimable)	61,222	-	**61,222**	55,368
	Building fund				
	Offerings	-	10,538	**10,538**	4,040
	Offerings (gift aid reclaimable)	-	8,316	**8,316**	10,300
	Missions fund				
	Offerings	-	741	**741**	894
	Offerings (gift aid reclaimable)	-	395	**395**	-
	Gift aid	16,234	-	**16,234**	17,411
		102,403	19,990	**122,393**	122,628
7	**Other trading activities**				
	Room hire	-	4,764	**4,764**	8,016
	Coffee shop	672	-	**672**	6,341
	HMRC Job Retention Scheme	4,745	-	**4,745**	-
	Church Revitalisation Grant	1,500	-	**1,500**	-
	Miscellaneous	-	-	**-**	260
		6,917	4,764	**11,681**	14,617
8	**Income from investments**				
	Bank interest	-	8	**8**	19
		-	8	**8**	19

Income was £134,082 (2019: £137,264) of which £109,320 was unrestricted or designated (2019: £113,995) and £24,762 was restricted (2019: £23,268)

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	**Total 2020 £**	Total 2019 £
9 **Donations made**				
Donations for missionary support	-	-	**-**	510
Other donations	4,745	514	**5,258**	2,645
	4,745	514	**5,258**	3,155
10 **Operation of the church**				
Salary, pension and NI				
Salary costs	51,615	-	**51,615**	61,952
Employers NI	569	-	**569**	-
Pension costs	4,683	-	**4,683**	7,086
Ministry costs				
Children and youth ministry	435	-	**435**	806
Conference and seminar expenses	283	-	**283**	2,130
Accommodation	-	-	**-**	66
Travel and hospitality	1,214	-	**1,214**	3,924
Ministry expenses	4,436	-	**4,436**	4,285
Building hire	-	-	**-**	750
Music/pa system, equipment and licences	1,159	-	**1,159**	1,249
Subscriptions	3,249	-	**3,249**	3,059
Thirty One Eight membership services	203	-	**203**	212
Management and administration				
Mortgage interest	-	14,119	**14,119**	14,494
Adverts publicity	169	-	**169**	1,552
Repairs and maintenance	-	1,497	**1,497**	3,956
Cleaning	598	-	**598**	1,282
Light and heat	4,279	-	**4,279**	5,358
Telephone and broadband	525	-	**525**	569
Insurance	1,631	-	**1,631**	1,580
Equipment general	1,754	-	**1,754**	1,042
Water rates	1,242	-	**1,242**	1,209
Furniture and furnishings	144	-	**144**	565
Depreciation / loss on disposal	3,986	-	**3,986**	1,350
Printing, postage and stationery	407	-	**407**	551
Computer equipment and software	1,403	-	**1,403**	1,831
Provisions	1,217	-	**1,217**	5,162
Legal fees & bank charges	44	-	**44**	423
Delivery charges	65	-	**65**	-
Governance costs				
Independent examiner's fees for reporting on the accounts	924	-	**924**	876
	86,232	15,616	**101,848**	127,318

Expenditure on charitable activities was £107,106 (2019. £130,473) of which £90,977 was unrestricted or designated (2019: £111,213) and £16,130 was restricted (2019: £19,260)

11 Fees for examination of the accounts

	2020 £	2019 £
Independent examiner's fees for reporting on the accounts	**924**	876
	924	876

There were no other fees paid to the examiner (2019: £nil)

12 Analysis of staff costs and the cost of key management personnel

	2020 £	2019 £
Gross wages, salaries and benefits in kind	**51,615**	61,952
Employer's National Insurance costs	**569**	-
Employer's pension costs	**4,683**	7,086
	56,867	69,038

No employee received remuneration above £60,000 (2019: nil)

The key management personnel of the charity, comprise the Trustees and the Senior Minister. The total employee benefits of the key management personnel of the charity were £26,031.

13 Staff numbers

The average monthly head count was 5 staff (2019: 5 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

The parts of the charity in which the employee's work	2020 Number	2019 Number
Charitable activities	**3.0**	3.5
	3.0	3.5

14 Transactions with trustees

Two trustees are paid employees of the charity - Mr J Clarke is the Senior Minister and Chairman of the Trustees and Mr K Clarke is a part time support worker and a Trustee. No remuneration or benefits were paid for their role as trustees (2019: £nil). No other trustees were paid or received any other benefits from employment with the charity in the year (2019: £nil) neither were they reimbursed expenses during the year (2019: £nil).

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £4,683 (2019: £7,086). There was £0 outstanding as at 31 December 2020 (2019: £0)

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

17 Donations

Total value of donations	Donations to Institutions Total £	Donations to Individuals Total £
Donation - Impact Project	-	**514**
Donation - Financial Support	-	**300**
Donation - Gifts	-	**976**
Donation - Love Christmas/220 Hampers	-	**3,468**
	-	**5,258**

18 Tangible fixed assets

	Freehold land and building £	Computer equipment £	Fixtures and fittings £	Capitalised fees and expenses £	Total £
Cost					
Balance brought forward	828,362	9,177	17,312	48,620	**903,471**
Additions	-	8,861	-	-	**8,861**
Disposals	-	(705)	-	-	**(705)**
Balance carried forward	828,362	17,333	17,312	48,620	**911,627**
Depreciation					
Basis	No Depr	SL	SL	SL	
Rate	-	33%	33%	33%	
Balance brought forward	-	5,609	14,822	48,620	**69,051**
Depreciation charge for year	-	3,841	-	-	**3,841**
Disposals	-	(560)	-	-	**(560)**
Balance carried forward	-	8,890	14,822	48,620	**72,332**
Net book value					
Brought forward	828,362	3,569	2,490	-	**834,421**
Carried forward	828,362	8,444	2,490	-	**839,296**

19 Debtors and prepayments (receivable within 1 year)

	2020 £	2019 £
Trade debtors	**48**	86
Other debtors		
Gift aid recoverable	**2,759**	2,260
	2,807	2,346

20 Cash at bank and in hand

	2020 £	2019 £
Cash at bank and in hand	**63,039**	59,384
	63,039	59,384

21 Creditors and accruals (payable within 1 year)

	2020 £	2019 £
AOG subscriptions	**1,999**	1,859
Legal Fees	**-**	365
PAYE and social security	**1,209**	1,572
Accruals		
Independent examination of accounts	**924**	876
Capital		
Mortgage	**9,032**	6,396
Interest free loan from church member	**2,000**	4,800
	15,164	15,868

22 Creditors and accruals (payable after more than 1 year)

	2020 £	2019 £
Capital		
Mortgage	**200,385**	212,265
Interest free loan from church member	**3,700**	9,100
	204,085	221,365

There is a mortgage (balance outstanding £218,662) holding a charge over the church building until the last payment due on 12/06/2035

23 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

24 Analysis of charitable funds

Analysis of movements in unrestricted funds

Unrestricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Building capital fund	603,567	100,459	(86,991)	-	**617,035**
Fixtures, fittings and equipment	6,059	8,861	(3,986)	-	**10,934**
General unrestricted fund	8,606	-	-	-	**8,606**
Totals	618,232	109,320	(90,977)	-	**636,575**

24 Analysis of charitable funds continued

Purpose of unrestricted funds

Building capital fund	The building capital fund represents the book value of the property less the amount outstanding on the mortgage.
Fixtures, fittings and equipment	The fixtures, fittings and the equipment fund represents the amount invested in
General unrestricted fund	The general unrestricted fund represents the current unrestricted bank balance plus debtors less creditors (not including mortgage payment falling due within 1 year)

Analysis of movement in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Building revenue fund	38,245	23,626	(15,616)	-	**46,255**
Missionary fund	2,441	1,136	(514)	-	**3,064**
Totals	40,686	24,762	(16,130)	-	**49,318**

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Building revenue fund	The building revenue fund represents cash funds set aside expressly for the purpose of paying the mortgage liability.
Missionary fund	The missionary fund exists to ensure that all monies donated for the purpose of assisting various Missionaries are so used.

25 Capital commitments

As at 31 December 2020, the charity had no capital commitments (2019 -£nil)

26 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	**Total 2020 £**	Total 2019 £
Tangible fixed assets	839,296	-	**839,296**	834,421
Cash at bank and in hand	13,720	49,318	**63,039**	59,384
Other net current assets/(liabilities)	(12,357)	-	**(12,357)**	(13,522)
Long term assets/(liabilities)	(204,085)	-	**(204,085)**	(221,365)
	636,575	49,318	**685,893**	658,918