

# KINGS STANLEY PLAYGROUP

England & Wales · Charity number 1052016

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1996-01-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Kings Stanley Village Hall  
Broad Street  
Kings Stanley  
Stonehouse  
GL10 3PN

**Phone** 07377127820

**Email** [kspgcommittee@gmail.com](mailto:kspgcommittee@gmail.com)

**Website** [www.kingsstanleyplaygroup.org](http://www.kingsstanleyplaygroup.org)

## Activities

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**Objects:** THE AIM OF THE GROUP IS TO EMBODY THE VISION OF PATA THROUGH THE ENHANCEMENT OF THE DEVELOPMENT, CARE AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE AND ALSO OF CHILDREN AND YOUNG PEOPLE OF SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY (VOLUNTARY MANAGED) GROUPS AND BY: (A) OFFERING APPROPRIATE PLAY FACILITIES AND TRAINING COURSES, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN AND YOUNG PEOPLE, WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY (B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREA

**Activities:** Playgroup runs on Monday to Fridays 8.45am - 2.45pm (Tuesdays and Thursdays for pre-school children only and includes a lunch time). We are Ofsted regulated and activities offered include physical indoor and outdoor play, small world, table top activities, floor games, singing, storytime and circle games.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Gloucestershire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-07-31	£185,674	£152,504	-	-
2024-07-31	£168,337	£131,591	-	-
2023-07-31	£116,490	£129,280	-	-
2022-07-31	£116,479	£99,073	-	-
2021-07-31	£99,865	£97,529	-	-

## Trustees

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Name	Role	Appointed
Ellen Page	Chair	2024-06-03
Claire Stanley		2025-06-09
Dominique Ong		2025-06-09
Emily Smith		2024-06-03
Iona Caminada-Organ		2024-06-03
Kerry Robbins		2024-06-03
Kirsty Greaves		2024-09-01
Paulina Krzymowska		2025-06-09
Rebecca Burrows		2025-06-09

**KINGS STANLEY PLAYGROUP**

England & Wales - Charity number 1052016

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# Accounts

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Kings Stanley Play Group

Village Hall Annex

Marling Close

Kings Stanley

GL10 3PN

[kingsstanleypg@gmail.com](mailto:kingsstanleypg@gmail.com)

07377127820

King's Stanley



Playgroup

OFSTED Registration number - 101487

Registered Charity number – 1052016

## **AGM 9/6/25**

### **Chairperson's Report**

Hello and welcome, everyone.

Thank you for joining us today. It's wonderful to have so many of you here as we reflect on the past year and share our plans for the future.

As a committee-run playgroup, we rely on the support and involvement of our staff, committee members, and families. Your contributions make all the difference in creating a welcoming and supportive environment for our children.

This year, our dedicated staff have demonstrated exceptional commitment and passion, driving forward initiatives that have enriched our playgroup and supported every child's development.

### **Professional Development Opportunities and Staffing**

The team have focused on growth and enhancing our playgroup's practices to ensure they provide the best care and learning experiences for the children. Some of what they've been up to:

- **Dingley's Promise Training:** All staff have completed Dingley's Promise training, which has been invaluable in helping them understand and support children with Special Educational Needs and Disabilities (SEND). The training covered inclusive practices, managing challenging behaviours, and effective communication with families. It's been a fantastic resource for building confidence and skills in the team.
- **Child-Initiated Play Planning:** Changes have been made to the planning approach to encourage more child-initiated play and activities. While it's still a work in progress, they've seen positive outcomes and are committed to refining their practices to better support the children's autonomy and creativity.
- **Key Person Involvement in TAC Meetings:** Ensuring that the relevant key person attends and contributes to Team Around the Child (TAC) meetings has been a priority. Additionally, each key person maintains a copy of their child's My Plan Targets, ensuring consistent and collaborative support for every child.

- **Staff Qualifications and Progress:** We're thrilled to share that Karen has successfully completed her Level 3 qualification, and Maisy is on track to achieve the same by the end of the year. Their dedication to professional growth is commendable and reflects their commitment to maintaining high standards of care and education.
- **My Happy Mind Silver Accreditation:** The team are actively working towards achieving the My Happy Mind Silver accreditation, demonstrating their commitment to promoting mental well-being among staff and children.
- **Leadership Development:** With Rachel on maternity leave since January, Karen has stepped into the deputy role and has been doing an outstanding job. Her leadership has been essential in maintaining the smooth operation of the playgroup during this period.
- **Staff changes:** In January, we were pleased to welcome Kerry to the team. She has quickly become a valued member of staff and a great asset to the playgroup. Unfortunately, due to staffing changes, one team member has now left the setting. We will begin recruitment shortly to ensure we are fully staffed for the new term starting in September.
- **Enhancement of Outdoor Learning Environment:** Introducing new residents—a group of ducks and a rabbit—who now inhabit the newly constructed coop adjacent to brilliant new outdoor shelter. This addition not only enriches the children's learning experiences but also ensures that outdoor play is accessible throughout the year.

Our dedicated staff have organised a variety of engaging fundraising events this year including:

- **Sponsored Easter Bunny Hop:** Children hopped their way through the season in a sponsored event. It was a fun and active way to support playgroup.
- **Dance-a-Thon for Children in Need:** The energetic dance-a-thon had children and staff dancing the day away, raising money for BBC Children in Need. It was a fantastic way to get moving and support a worthy cause.

### **Committee Achievements This Year**

Our committee has had a fantastic year, working together to support the playgroup and create memorable experiences for the children and families. Here's a look at what we've accomplished:

- **Streamlined Meetings for Better Engagement:** We have been holding meetings every half term, which has been a great way to keep things manageable and focused. Holding them online has also made it easier for parents to join in, even with busy evening schedules.
- **Casual and Social Fundraising:** We've embraced a relaxed approach to fundraising this year, with casual and social meetings that have been enjoyable and effective. It's been a wonderful way to connect with each other and support the playgroup in a fun, low-pressure environment.

- **Successful Fundraising Events:** Thanks to the hard work of both the playgroup staff and committee, we've hosted several successful fundraising events:
  - **Halloween Trail:** This year, we made the trail interactive with games and face painting along the route. It was a hit with the children and received great feedback from families.
  - **Christmas Event – 'Meet Father Christmas':** A magical experience for the children. Looking ahead, we'll consider the venue and format to make it even better next year.
  - **Sweets & Cakes Stall at the School Christmas Fayre:** We set up a stall offering a variety of festive treats and cakes. The stall was a hit with attendees. It was a wonderful opportunity to engage with the wider school community and spread some holiday cheer.
  - **Summer Fête – King's of King's Stanley Trail:** A highlight of the year, bringing the community together. We're exploring potential leadership for next year's event and are eager to collaborate closely with the school's PTFA in the hope that someone will take on the role
- **Tech Equipment Challenges:** We encountered some challenges with spending funds on tech equipment due to internet connectivity issues and sources appropriate equipment. However, we've agreed to explore the purchase of iPads or tablets for the new academic year to enhance learning opportunities.
- **Second-Hand Uniform Sale:** We're planning to run a second-hand uniform sale before the end of term, providing affordable options for families and promoting sustainability within our community.

### **Future Goals and Visions**

Looking ahead, our focus remains on nurturing a playgroup that is inclusive, engaging, and responsive to the needs of our community. Here are our key aspirations for the coming year:

- **Meeting the Needs of Our Community:** We are committed to continually adapting our services to meet the evolving needs of the families we serve. By staying connected with our community, we aim to provide a supportive and responsive environment for all.
- **Enhancing Our Outdoor Learning Environment:** We plan to further develop our outdoor area to ensure it aligns with the Early Years Foundation Stage (EYFS) framework. This includes creating a space that offers diverse learning opportunities, promotes physical development, and encourages exploration.
- **Building Our Reputation as an Inclusive Playgroup:** We aim to strengthen our reputation as the playgroup of choice for families seeking an inclusive and supportive environment. This involves professional development and community engagement.
- **Supporting Staff Development:** We recognize that our staff are our greatest asset. Our goal is to provide ongoing support and opportunities for professional growth, ensuring they have the skills and resources to deliver high-quality care and education.

As we wrap up another busy and rewarding year at the playgroup, I'd like to extend my heartfelt thanks to everyone who has contributed to its success. In particular, I want to acknowledge Vicki, our dedicated Manager, whose care and commitment to the children and families has been at the heart of everything.

A big thank you also to Iona, our hardworking Secretary, for keeping everything running smoothly behind the scenes, and to Kirsty, who has done a fantastic job leading our fundraising efforts — your organisation and energy have made a real difference.

To the whole committee, our volunteers, and all the families who attend and support the playgroup — thank you. It's your involvement and enthusiasm that keep our community thriving. I look forward to another exciting year ahead.

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2025**

	<b>UNRESTRICTED FUNDS 2025</b>	<b>UNRESTRICTED FUNDS 2024</b>
<b>RECEIPTS</b>		
Grants	160,625	138,641
Fees	<u>20,745</u>	<u>28,454</u>
	181,370	167,094
Activities for Generating Funds		
Fund Raising	3,897	877
Other Receipts	<u>408</u>	<u>365</u>
	4,305	1,242
<b>TOTAL RECEIPTS</b>	<b>185,674</b>	<b>168,337</b>
<b>EXPENDITURE</b>		
Direct Expenditure:		
Staff Wages & Pension	112,259	95,739
Social Security	6,886	11,072
Rent	9,000	8,879
Training	846	289
Petty Cash / Equipment/Snacks	<u>11,072</u>	<u>9,115</u>
	140,063	125,093
Other Expenditure:		
Insurance & Registration Fees	1,148	960
Admin / Cleaning Services	4,593	4,380
Art Equipment	0	0
Other Equipment/Improvements	4,890	85
Fund Raising / Other Expenses	<u>1,810</u>	<u>1,072</u>
	12,441	6,498
<b>TOTAL EXPENDITURE</b>	<b>152,504</b>	<b>131,591</b>
<b>Net Increase/(decrease) in cash for the Year</b>	<b>33,171</b>	<b>36,746</b>
Bank Accounts 1 <sup>st</sup> August 2024	79,753	43,007
Bank Accounts 31st July 2025	112,924	79,753

**KINGS STANEY PLAYGROUP**  
**STATEMENT OF ASSETS AND LIABILITES**  
**AS AT 31<sup>st</sup> JULY 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>MONETARY ASSETS</b>		
Bank Current Account	84,815	53,735
Bank Deposit Account	28,108	26,017
<b>Total for General Purpose Funds</b>	<b>112,924</b>	<b>79,753</b>

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2025**

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirement to keep proper accounting records has not been met.
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stewart Gunnell  
20 Borough Close  
Kings Stanley  
Stonehouse  
Glos  
GL10 3LJ

Signed:



Date:

1<sup>st</sup> December 2025.

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2025**

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RECEIPTS AND EXPENDITURE ACCOUNTS  
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Signed:



Date:

1<sup>st</sup> December 2025.

**KINGS STANLEY PLAYGROUP**

England & Wales - Charity number 1052016

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# Accounts

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## **Chair Report 202-2023 Kings Stanley Playgroup AGM**

Monday 3<sup>rd</sup> June 2024

Committee Members:

Fraya Nicholls – Chair  
Rachel Woodward – Secretary  
Gav Dickson – Treasurer  
Hannah Dickson  
Chole De Carteret Webb  
Rebecca Stephens  
Kirsty Sargent  
Katie Halliday  
Kirsty

### **Introduction**

This is my second AGM as Chair of Kings Stanley Playgroup. I am pleased to acknowledge, during this year we have had several successful key moments. Working with parents and carers we are now opening Playgroup for soft openings and closings supporting those that need the extra time, as this has been so successful it will now be rolled out on a permanent basis. We have had several successful fundraising events and as ever, the support from the parents/carers and local community is very important.

Through the hard work and dedication from our Manager Vicki and her team at the time, it was great to receive such a rating. I would also like to thank Committee for their support throughout the year, this team works incredibly hard to ensure Playgroups runs smoothly.

### **Overview of previous year**

I would like to recognise the amazing hard work that goes on behind the scenes with Committee. Ww have held several fundraising events this year and in total we have raised £1715.50. It is noticeable that with even with Committee support and staff, we desperately need the parents to volunteer at fundraising events. I will stress that fundraising is for the benefit of PG, which raises money to enhance our children's education and welfare. Therefore, I implore parents at PG to volunteer, even for an hour, many hands make light work.

### **Staffing**

This year staff have been fantastic, rising to every occasion and working hard to ensure our children's needs are met.

### **Setting**

At the start of the year Committee members and staff worked over a weekend and cleared the garage, itemised items and donated anything that was no longer used.

## **Admissions**

Admission stats are

### **Current -**

Pre-school = 26

Rising 3 = 25

Achieving 2 = 4

Total 55 children

September 24 -

Pre-school = 33

Rising 3 = 15 (with 5 to start at a later date)

### **Total to start in September = 48**

Achieving 2 = 12 (these have not been allocated yet as they are not old enough to start)

Total to be allocated = 17

## **Committee Members**

A big thank you to all the Committee Members, your hard work and dedication is what helps PG to remain open – you all are superstars in your own rights.

I can confirm three members are remaining; Gav as Treasurer, Rachel will step down from secretary to a general member and Kirsty will remain as a general members.

We have several members who will be leaving Committee; Hannah, Becky, Kirsty, Chloe and Katie, they leave as their children are moving up to school – Thank you so much ladies, its been a privilege to have worked alongside you all for several years and I wish you the very best.

I will be stepping down as Chair and leaving the Committee, I have been part of the wonderful Committee for two years now and whilst my son is entering his final year at PG, I now feel its times to hand the reins to another. I will remain close to Committee to lend a hand where needed.

Thank you to Suzy supporting PG the last few years. Suzy stepped down from her role a few months ago and still remains a helping hand if needed.

## **Conclusion**

It is without doubt that KSPG is a wonderful setting, somewhere I am proud to send my son. The staff are all truly dedicated and support one another, each time I visit setting it is noticeable how well they all get on. Our manager Vicki has

implemented many great changes and we have a great working relationship.  
Thank you everyone.

Thank you to Committee members for supporting PG and the many hours that go on behind the scene, all which is unpaid. Your hard work does not go unnoticed and it's great we are all doing it for our children's setting.

Finally, a thank you to parents for supporting PG and volunteering to read books, help on walks, without you your children would not be able to enjoy these activities.

## INCOME AND EXPENDITURE

PERIOD TO DATE	Jul-24	YTD 2023-2024	YTD 2022-2023
<b><u>CURRENT ACCOUNT</u></b>			
<b><u>INCOME</u></b>			
Daily Fees	0.00	27609.50	6069.75
After School Provision	0.00	844.00	
Gloucester County Council	0.00	121981.77	18157.48
Allocated GCC funding	1138.07	13381.72	
Fundraising	0.00	876.94	2744.43
Allocated fundraising	106.00	2477.50	
Other Income	400.00	1840.09	1749.99
<b>Total Income</b>	<b>1644.07</b>	<b>169011.52</b>	<b>28721.65</b>
<b><u>EXPENDITURE</u></b>			
Wages	15817.09	92575.57	23653.25
Pension	424.04	3162.94	836.72
Tax/NI	984.14	11072.17	3812.25
Hire of village hall	920.52	8879.02	2866.00
Insurance/Reg fees	0.00	960.43	479.28
Course/college fees	0.00	289.00	94.46
Equipment	1393.10	3128.67	1624.65
Allocated equipment (GCC)	0.00	4171.24	155.75
Admin costs	411.69	4411.77	2405.11
Snacks	317.96	1822.70	2273.99
Improvements & Purchases	60.00	85.24	554.09
Fundraising	100.00	165.00	0.00
Allocated fundraising	0.00	185.20	
Other	0.00	2374.10	257.99
<b>Total Expenditure</b>	<b>20428.54</b>	<b>133283.05</b>	<b>39013.54</b>
<b>Profit/(Loss)</b>	<b>-18784.47</b>	<b>35728.47</b>	<b>-10291.89</b>
Current Account 1st Aug 23		18429.01	25184.61
Current Profit/(Loss)		35728.47	-10291.89
Deposit a/c transfers		-422.14	1824.00
Current Account May 24		<b>53735.34</b>	<b>16716.72</b>

<b><u>DEPOSIT ACCOUNT</u></b>			
Balance 1st Aug 23		24577.86	30612.38
Gross Interest Rec'd	0.17	168.58	27.43
Deposits	1652.00	2074.14	0.00
Transfer to Current A/C		-1000.00	-1824.00
Balance 30th May 24	<b>1652.17</b>	<b>25820.58</b>	<b>28815.81</b>

of which - 3 months running costs

24000

of which - surplus

1820.58

Transferred from Current to Deposit

1652 Total fundraising money to date.

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2024**

	<b>UNRESTRICTED FUNDS 2024</b>	<b>UNRESTRICTED FUNDS 2023</b>
<b>RECEIPTS</b>		
Grants	138,641	81,959
Fees	28,454	26,774
	<u>167,094</u>	<u>108,733</u>
Activities for Generating Funds		
Fund Raising	877	5,855
Other Receipts	365	1,902
	<u>1,242</u>	<u>7,757</u>
<b>TOTAL RECEIPTS</b>	<b>168,337</b>	<b>116,490</b>
<b>EXPENDITURE</b>		
Direct Expenditure:		
Staff Wages & Pension	95,739	85,321
Social Security	11,072	10,905
Rent	8,879	8,598
Training	289	231
Petty Cash / Equipment/Snacks	9,115	5,320
	<u>125,093</u>	<u>110,375</u>
Other Expenditure:		
Insurance & Registration Fees	960	1,088
Admin / Cleaning Services	4,380	7,349
Art Equipment	0	187
Other Equipment/Improvements	85	9,124
Fund Raising / Other Expenses	1,072	1,157
	<u>6,498</u>	<u>18,905</u>
<b>TOTAL EXPENDITURE</b>	<b>131,591</b>	<b>129,280</b>
<b>Net Increase/(decrease) in cash for the Year</b>	<b>36,746</b>	<b>-12,790</b>
Bank Accounts 1 <sup>st</sup> August 2023	43,007	55,797
Bank Accounts 31 <sup>st</sup> July 2024	79,753	43,007

**KINGS STANEY PLAYGROUP**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31<sup>st</sup> JULY 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>MONETARY ASSETS</b>		
Bank Current Account	53,735	18,429
Bank Deposit Account	26,017	24,578
<b>Total for General Purpose Funds</b>	<b>79,753</b>	<b>43,007</b>

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2024**

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Glos  
GL10 3LJ

Signed:



Date:

7<sup>th</sup> November 2024

**KINGS STANLEY PLAYGROUP**

England & Wales - Charity number 1052016

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# Accounts

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Kings Stanley Play Group

Minutes of AGM

25<sup>th</sup> May 2023

Present		Apologies	
Fraya, Becca, Gav, Rachel, Kirsty W, Suzy, Joey (staff), Vicki R (staff), Rachel (staff), Kirsty G (new member), Garret (new member)		Committee: Frankie, Lisa, Hannah, Chloe, Holly Staff: Vicky D, Danielle	
Item	Action		By who
1	Previous AGM minutes	Agreed Completed	N/A
2	Chair report	Please refer to written chair report at the end of this document.	N/A
3	Financial report	-Vicki R mentions potential to approach large companies to see if they will fund match.  -Discussion about snack fee – does 50p cover everything with increasing cost of food.  Please refer to Suzy's written financial report (available to view at request)	Garret to discuss with colleague  Plan to discuss at next committee meeting
4	Manager report	Please refer to Vicki's Manager's written report at the end of this document.  -Discussion about training – Staff first aid training is being completed by overlapping. Safeguarding training is free and open to anyone to attend.	Staff to continue their first aid training
5	Committee Members vote in	New potential members to vote in – Kirsty Greaves for general member (GM): Seconded by RW Garett Smith for GM: Seconded by RS Katie Halliday for GM: Seconded by FN Rachel Woodward moving from GM to Secretary: Seconded by FN  Frankie, Holly, Lisa leaving in July. Longer handover this year between new members and members leaving.  Total 10 members	
6	Sign Constitution	All Signed.	
7	Paperwork required for DBS	Discussion re DBS and update service. Becca unsure if she is signed up to update service. Vicki R informs that only require one DBS per setting – update service not	Fraya and Vicki to start DBS checks

Kings Stanley Play Group

Minutes of AGM

25<sup>th</sup> May 2023

		necessarily needed. New members will need to be DBS checked. Kirsty G has one for own workplace – to check if on update service as would not need another for this setting if so.	Fraya to set up WhatsApp group
8	AOB	<p>- Discussion about ticket numbers being allocated for facepainting. Use of a whiteboard? Loudspeaker?</p> <p>-Plan to clear out the garage in the summer holidays. Rachel (staff) and Vicki R happy to help.</p> <p>-Fundraising plans: Summer BBQ party? Ice Creams, BBQ, Games?</p> <p>-Date for next committee meeting: Thursday 8<sup>th</sup> June – Microsoft Teams</p>	
9			
10	Typed up by	Rachel Woodward	

# Kings Stanley Play Group

## Minutes of AGM

25<sup>th</sup> May 2023

### **Chair Report 2022-2023 Kings Stanley Playgroup AGM**

Thursday 25<sup>th</sup> May 2023

Committee Members:

Fraya Nicholls – Chair  
Holly Abbott – Secretary  
Gav Dickson – Treasurer  
Hannah Dickson  
Rachel Woodward  
Chole De Carteret Webb  
Frankie Stopford  
Rebecca Stephens  
Kirsty Sargent  
Lisa Wood

#### **Introduction**

This is my first report as Chair of Kings Stanley Playgroup. I am pleased to acknowledge, during this year we have had several successful key moments. We had Ofsted in during the early start of the academic year, it was a great sense of achievement to get the rating as GOOD. Through the hard work and dedication from our Manager Vicki and her team at the time, it was great to receive such a rating. I would also like to thank Committee for their support through out the year, this team works incredibly hard to ensure Playgroups runs smoothly.

#### **Overview of previous year**

I would like to recognise the amazing hard work that goes on behind the scenes with Committee. This year we have held three successful fundraising events, all held at The Boho Bakery, these events have required a lot of time and effort to ensure it was successful and profitable. It is noticeable that with even with Committee support and staff, we desperately need the parents to volunteer at fundraising events. I will stress that fundraising is for the benefit of PG, which raises money to enhance our children's education and welfare. Therefore, I implore parents at PG to volunteer, even for an hour, many hands make light work.

This year our sensory garden has been completed and officially opened, it has involved a lot of time and effort to ensure the grants have been used effectively. Thank you to Rachel for leading this massive project and seeing it through to the wonderful garden it is, I know my little boy enjoys playing in there.

In October we had an Ofsted inspection, where we have been rated as GOOD. One comment from the inspector that stands out to me is; "staff create an environment where children are motivated and engaged in learning". I think it's fair to say we felt up against it with new Committee members, new staff and a new manager. I met with Vicki the day before and she had everything in place ready for the inspector and staff were well prepared. I may have said this but thank you all for your hard work and dedication.

# Kings Stanley Play Group

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25<sup>th</sup> May 2023

### **Staffing**

At the start of the year we welcomed our Manager Vicki and two new Playgroup Practitioners.

During this year we have also welcomed two more practitioners on a fixed term contract, they will be with us for the upcoming academic year.

All new staff have jumped straight into PG and have mixed well with their colleagues and have built relationships with the children and their parents.

### **Setting**

At the start of the year Committee members participated in giving the setting a fresh look prior to the children returning from summer holidays. We cleared the area from weeds and gave a sad gate and fence a lick of paint, making it much happier.

Kiblec installed the new electronic gate system which is working well.

The sensory garden is now open and is thoroughly enjoyed by children and staff.

A current parent Garrett, power washed the patio area, the office wall and did some weeding. This was all prior to the sensory garden opening, and it was much appreciated.

### **Admissions**

At the start of the year we had **23** children, now we are at full capacity with **45** children and with a waiting list of **29** additional children to start in September 2023 and **6** others waiting to turn 2 years old. This is truly down to the hard dedication the staff put into their work, we hope to see this trend continue for our community PG.

### **Fundraising**

This year has been very successful in raising money for PG.

We held the sunflower photo shoot, thank you to Priory Farm for allowing us to use your field and Pretty as a Pixel for taking the wonderful photos.

We had several events at The Boho Bakery, thank you to Pennie, Dave and team for making us feel welcome in your barn. The successful events were; the Halloween trail, Christmas grotto (thank you to Santa for visiting us), and more recently the Easter event.

It has been wonderful to team up with local businesses to raise money for PG and it's something we hope to continue in the coming year. As mentioned previously, these events cannot happen without the hard work and dedication the Committee and staff put into it. We do however, will always need parent support, and wish for those who can spare an hour or two at an event to do so.

### **Committee Members**

It's great to see many of our members staying on this year; Hannah, Chloe, Kirsty, Rebecca, Gav, Rachel and myself. Sadly we say goodbye to Lisa, Frankie and Holly, their children are moving up to school and we wish them the very best of luck and a big thank you for their work this year.

## Kings Stanley Play Group

### Minutes of AGM

25<sup>th</sup> May 2023

I can confirm the two Officers, Gav as Treasurer and myself as Chair are happy to remain in post. The Secretary position has become available and Rachel would like to put herself forward. For this position and new comers will vote in the members as per the agenda which is point 7.

### **Conclusion**

It is without doubt that KSPG is a wonderful setting, somewhere I am proud to send my son. The staff are all truly dedicated and support one another, each time I visit setting it is noticeable how well they all get on. Our manager Vicki has implemented many great changes and we have a great working relationship. Thank you everyone.

Thank you to Suzy for ensuring staff are paid on time, invoicing parents and being on hand with any queries.

Thank you to Committee members for supporting PG and the many hours that go on behind the scene, all which is unpaid. Your hard work does not go unnoticed and it's great we are all doing it for our children's setting.

Finally, a thank you to parents for supporting PG and volunteering to read books, help on walks, without you your children would not be able to enjoy these activities.

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### **Manager's report for AGM 2023**

#### **Staffing**

My name is Vicki Richardson, I was appointed as manager for KSPG in August 2022.

I am also the DSL and SENCO.

We have 4 permanent members of staff –

Vicky, who has been at KSPG for 3 years. Vicky is the Key person for Blue Group and is Deputy manager, Deputy DSL and has taken the lead as Mental health wellbeing advocate for the setting.

Rachel, who started at KSPG in September 2023. Rachel is the Key person for Yellow Group and the settings Deputy SENCO.

Joey, who started in September 2023. Joey is the Key Person for Green Group.

Danielle, who has been at the setting for 7 years. Danielle is the Key Person for Red Group and the Health and Safety Officer.

In February 2023 we employed Karen and Maisy on a fixed term contract, and we are pleased to say they will be with us for the next academic year, again on a fixed term contract.

#### **Staff training**

In September 2022, all permanent staff completed Gloucestershire's Total Communication Training which supports all methods of communication ie signing, symbols, body language and other communication aids.

At the beginning of September 2023, I introduced a daily Phonics session. Phonics in Early Years focuses on supporting children to hear, identify and use different sounds and will be beneficial when moving onto school. To enable this to be effective, all permanent staff took part in Phonics training and are completing these activities each day with their key groups.

First aid and Safeguarding – those that were due to complete this year have done so.

# Kings Stanley Play Group

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All staff have completed Positive Handling training and Aces – Adverse Childhood Experiences which provides strategies for supporting children who have experienced trauma.

Additional training as follows –

Myself – Domestic abuse and how this can affect children, Gloucestershire's Graduated Pathway training. I have also attended the Early Years conference and disseminated this to all staff.

Vicky - Children's Mental Health,

Rachel - Level 3 in SEN.

Joey - Early Years Development training.

Danielle - Early Years Development training.

### **OFSTED**

5.1/2 weeks into the new academic year we had the pleasure of our OFSTED visit. As Fraya has mentioned we were extremely pleased to receive a rating of GOOD in all areas. The recommendations have all been addressed and a Development plan is in place to continue to move the setting forward.

### **Feedback**

In November 2022 parents were given a questionnaire. From those received back 93% of parents stated that they **strongly agree or agree** that their child is happy at KSPG and were happy with the quality of care their child gets from KSPG. Any questions arising from the questionnaire were answered and ideas/suggestions were taken on board and implemented.

### **Fundraising**

We would like to thank the committee for all of their day-to-day support and their extremely hard work with the various fund-raising activities. I'm sure you will all agree the Sensory Garden is a fantastic resource for the children and this would not have been possible without them.

In addition, the children have engaged in some fundraising activities –

We have supported Children in Need, Poppy appeal, Red Nose week, and Wear Green to support the Mental Health Foundation.

We have also taken part in a Sponsored Nursery Rhyme week, a sponsored Easter bounce, and World book week with monies being used to purchase new resources for the children.

### **Sessions**

To make the setting financially viable we have changed the timings to enable us to offer PM sessions as well as AM and All day. This has worked well with AM and PM sessions now full.

### **Learning and development**

The children are all progressing in their development through play. Although we have a yearly overview, this is very flexible so we can follow the children's ideas.

The Pre-school children take part in weekly PE sessions, which includes changing into their PE kit – this is a life skill and will support them when they move onto school.

To develop children's love of reading, I introduced 'Story sacks' for the Pre-school children. The children choose a 'story sack' to take home to read with their parents, then bring it back to choose a new one – feedback from the children indicates this has been a successful activity.

In April 2023 we signed up to a wellbeing programme called My Happy Mind. Staff support the children with a different activity each week, this term we have been learning about Our Brains, the children particularly enjoy taking part in Happy Breathing and will often instigate this and take the lead. We have made Brain

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Hats and Glitter Jars. One of the great things about this programme is parents can sign up to the app and continue this valuable learning at home. There are five 'modules' to complete over the year – MEET YOUR BRAIN, CELEBRATE, APPRICIATE, RELATE, and ENGAGE. To ensure it is relevant to the children in September 2023 we will restart the programme.

As many of us know the word Mathematics fills many of us with dread.....to support children to develop a love of maths I have introduced the Maths Champion programme. Through fun interactive activities children are learning, developing, and engaging in mathematics every day, with the idea that they will continue to develop a love in this area.

I would like to finish by saying, I feel honoured to hold the position of manager at KSPG and would like to say thank you to the committee, staff, and parents for welcoming and supporting me in this role.

I would also like to say a big thank you to the staff team for their hard work, dedication, and ongoing support. This is a fantastic team, and I would not be able to do the job I do without their willingness to embrace change and move the setting forward for the benefit of all our children.

Thank you.

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2023**

	<b>UNRESTRICTED FUNDS 2023</b>	<b>UNRESTRICTED FUNDS 2022</b>
<b>RECEIPTS</b>		
Grants	81,959	91,890
Fees	26,774	13,895
	<u>108,733</u>	<u>105,785</u>
Activities for Generating Funds		
Fund Raising	5,855	5,423
Other Receipts	1,902	5,271
	<u>7,757</u>	<u>10,694</u>
<b>TOTAL RECEIPTS</b>	116,490	116,479
<b>EXPENDITURE</b>		
Direct Expenditure:		
Staff Wages & Pension	85,321	70,136
Social Security	10,905	7,036
Rent	8,598	8,598
Training	231	2,259
Petty Cash / Equipment	5,320	1,377
	<u>110,375</u>	<u>89,406</u>
Other Expenditure:		
Insurance & Registration Fees	1,088	804
Admin / Cleaning Services	7,349	7,843
Art Equipment	187	691
Other Equipment/Improvements	9,124	25
Fund Raising / Other Expenses	1,157	304
	<u>18,905</u>	<u>9,667</u>
<b>TOTAL EXPENDITURE</b>	129,280	99,073
<b>Net Increase/(decrease) in cash for the Year</b>	-12,790	17,405
Bank Accounts 1 <sup>st</sup> August 2022	55,797	38,392
Bank Accounts 31st July 2023	43,007	55,797

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2023**

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirement to keep proper accounting records has not been met.
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stewart Gunnell  
20 Borough Close  
Kings Stanley  
Stonehouse  
Glos  
GL10 3LJ

Signed: 

Date: 18-12-2023.

**KINGS STANLEY PLAYGROUP**

England & Wales - Charity number 1052016

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# Accounts

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## Chair Report 2020-2021 King's Stanley Playgroup AGM

Wednesday 08<sup>th</sup> July 2021 7:00pm

### Committee Members

Laura Jones-Chair  
Kelly Earl-Secretary  
Ema Pullin- Treasurer  
Harriette Pegler  
Hannah Day  
Aimee Batt  
Emely Magettes  
Hannah Dixon

### Introduction

I wanted to start my report by looking at where the PG is today. Despite the global Pandemic, the PG is operating at nearly full capacity with a VERY qualified and dedicated staffing team, the reputation of the PG is better than it has ever been, we have a healthy bank balance with full reserves, the average level of progress which the children make whilst at PG is higher than it's ever been and most importantly, on our last parent survey, every single family said their child felt happy at PG. I am so proud to have seen the PG continually improve to reach this point, its testament to the amazing management, staff and committee. Thank you everyone!

### Overview of the Previous Year

The ongoing global pandemic has meant another unprecedented year for the Playgroup but the staff, children, parents and committee have all worked incredibly hard to adapt processes and system to ensure another successful year. I think an extra special mention and thanks has to be given to the PG staff who continued to work throughout the last lockdown when it seemed like Early Years settings had been completely over-looked by the government. Your continued hard work and dedication during this time meant that so many children could continue to have some sort of normality and stability in a very challenging time. Thank you for being our front-line workers.

### Staffing

This year we have welcomed Caroline to our team at Level 3 Practitioner and key person to purple group. Caroline has made a fantastic impact; the staff and children love her and her experience and positive attitude really shows.

We have also recently welcomed Hannah to our team as a part time play assistant. Hannah's employment has been a massive success, so much so that we have asked her to stay on next year whilst completing her Early Years Teacher Training.

We hope to welcome back Malissa from her maternity year at the start of next year.

We are also very sad to say goodbye to Ellie at the end of this year. Ellie has had two very successful years at the Playgroup and has unarguably turned the PG around from where it was two years ago. Ellie has molded a happy, thriving team; massively increased child numbers and has unarguably improved the average level of progress made by the children whilst at PG. We wish Ellie all the luck in her future career choices and we hope to welcome you back soon as supply cover.

I would also just like to make a mention to Bryony's and Ellie's joint efforts at securing an EHCP for one of our children. Securing an EHCP in the Early Years is unheard of so this is a testament to the hard work and commitment they have both shown to this child and also to what a great SENCO Bryony is going to continue to be.

### Setting

Due to COVID we have seen considerable restrictions on the layout of the setting and drop off/pick up routines. We are hopeful that this can return to normal next year following a risk assessment by the new manager.

We have a number of improvement ideas in place that sadly couldn't happen this year due to financial restrictions as well as physical restrictions caused by the pandemic. These include improving the garden, sorting the garage, painting the outside of the cabins, ongoing improvement to outside resources, installing CCTV and possibly an electronic gate system. Hopefully these could be improvements the new committee looks into.

### Admissions

We have record numbers of admission for September which is testament to the success of the current staffing team, we hope to see the numbers continue to rise so that we can be full on all days of the week. The employment of Hannah next year has partly been done with the expectation that numbers will continue to rise.

### Fundraising

Fundraising has yet again been hit by COVID this year. We have still had some success with a Halloween trail and Christmas Trail. We were also awarded a COVID grant by PATA.

With the possibility of a separate fundraising committee being set up next year, I think we can look ahead to some great events.

### Going forward

Next year will see a new committee appointed, it will be great to have fresh energy and vision of the PG and to see what the new committee achieves.

There have been some projects that the current committee did not get completed due to COVID which may be advantageous to look at next year:

- Ongoing use of the action plan to ensure tasks are completed
- Sale of uniform-enquiries were made to Trutex but with no response.
- The improvements listed above (improving the garden, sorting the garage, painting the outside of the cabins, ongoing improvement to outside resources, installing CCTV and possibly an electronic gate system)

- Build a relationship with the school PTFA and look at joint fundraising
- Members of staff given key focus from EYFS to become champion of. These areas are:
  - communication and language
  - physical development
  - personal, social and emotional development
- Arrange for staff to visit other settings for observations
- Hold an open evening for parents

### Conclusion

Wow! What an incredible year it has been at Playgroup. The trials and tribulations which the setting have overcome this academic year are nothing less than incredible and a testament to how strong and successful the current staffing team and committee have been. I have been proud to be the chair of such a resilient and successful committee.

I will be resigning as committee chair at the end of the year, I strongly believe that the PG works better when the committee represent the current cohort and having had my children leave the PG some time ago I feel like this no longer includes me. I have learnt so much from my time as chair and despite some incredibly stressful, emotional and challenging times, (and I'm not just talking about trying to get the Christmas marquee up in gale force winds and torrential rains at 8am on a Sunday morning). I will be truly sad to say goodbye to the PG. I can honestly say that I have given my all to the PG and I hope that the new committee can appoint a new chair who will do the same, as its only what the PG and staff deserve.

I will be eternally grateful to the PG for the life experiences and best friends it has given me, I can't wait to see the PG thrive for another 50 years!

### Thankyou's

There are so many huge thankyou's to be made to everyone who has supported the PG this year but here are just a few:

- The entire staffing team: Ellie, Malissa, Vicky, Bryony, Danielle, Caroline and Hannah.
- PATA for their ongoing support and advise
- All the parents for their continued support
- And of course, our incredible committee! Kelly, Harriette, Hannah, Aimee, Emely and Hannah Without these people there actually wouldn't be a PG.

Laura Jones 08/07/21

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2021**

	<b>UNRESTRICTED FUNDS 2021</b>	<b>UNRESTRICTED FUNDS 2020</b>
<b>RECEIPTS</b>		
Grants	73,887	53,619
Fees	20,457	9,005
	<u>94,344</u>	<u>62,624</u>
Activities for Generating Funds		
Fund Raising	5,023	5,544
Other Receipts	498	1,768
	<u>5,521</u>	<u>7,312</u>
<b>TOTAL RECEIPTS</b>	<b>99,865</b>	<b>69,936</b>
<b>EXPENDITURE</b>		
Direct Expenditure:		
Staff Wages & Pension	75,228	56,231
Social Security	2,997	5,809
Rent	8,198	7,836
Training	238	792
Petty Cash / Equipment	4,020	4,425
	<u>90,681</u>	<u>75,093</u>
Other Expenditure:		
Insurance & Registration Fees	258	259
Admin / Cleaning Services	4,513	1,679
Art Equipment	284	0
Other Equipment	22	31
Fund Raising / Other Expenses	1,771	2,225
	<u>6,848</u>	<u>4,194</u>
<b>TOTAL EXPENDITURE</b>	<b>97,529</b>	<b>79,287</b>
Net Increase/(decrease) in cash for the Year	2,336	-9,351
Bank Accounts 1 <sup>st</sup> August 2020	36,056	45,407
Bank Accounts 31 <sup>st</sup> July 2021	38,392	36,056

**KINGS STANEY PLAYGROUP  
- STATEMENT OF ASSETS AND LIABILITES  
AS AT 31<sup>st</sup> JULY 2021**

	<b>2021 £</b>	<b>2020 £</b>
<b>MONETARY ASSETS</b>		
Bank Current Account	17,783	15,450
Bank Deposit Account	20,609	20,607
<b>Total for General Purpose Funds</b>	<b>38,392</b>	<b>36,056</b>

**KINGS STANEY PLAYGROUP  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2021**

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirement to keep proper accounting records has not been met.
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stewart Gunnell  
20 Borough Close  
Kings Stanley  
Stonehouse  
Glos  
GL10 3LJ

Signed:

*Stewart Gunnell*

Date:

*13-3-2022*