

Formby Council for Voluntary Service Limited

Registered office: The Luncheon Club, Rosemary Lane, Formby, Liverpool L37 3HA.

Charity registration no: 1051984

Company registration no: 3138274

Trustees Annual Report Year ended 31 December 2021

Introduction

The Trustees present their report along with the financial statements of the charity for the year ended 31 December 2021. The charity was formed in 1995.

Object and Policies

The object for which the charity is established and incorporated continues to be to promote charitable purposes for the benefit of the community of Sefton with the aim of improving the conditions of life of the said community.

The policies of the charity are determined by the Trustees who act in an honorary capacity and meet at regular intervals. The charity is governed by its Memorandum and Articles of Association. It is a charitable company limited by guarantee.

Trustees

The Trustees for the year were:

Mrs Judy Haselhurst

Mrs Justine Shenton (resigned July 2021)

Mr Tony Harding-Huber

Mr Peter Reed

Mr Keith Elford

Trustees are appointed as and when necessary from members of the local community who have an interest in furthering the aims of the charity.

Risk management

A review of the major risks to which the charity may be exposed has been undertaken and a risk register established. Where appropriate, systems and procedures have been put in place to mitigate the risks the charity may face along with procedures to ensure compliance.

Statement of Directors' Responsibilities

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;

Formby Council for Voluntary Service Limited
Trustee's Report (including Directors' Report)
For the year ended 31 December 2021

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Our Public Benefit

The charity provides a public benefit by reducing social isolation amongst the elderly in the community both by providing through its luncheon club a facility where members can meet and socialise and by enabling them to enjoy a healthy meal. The charity also provides a venue which other local charities and community groups may hire. The trustees confirm that they have referred to the guidance in the Charity Commissions general guidance on public benefit when reviewing the charities aims and objectives.

Chairman's Report

The Luncheon Club has approximately 100 Members. The Members, who have to be over 60, who prior to the closure of the Club in March 2020 due to the Covid-19 Lockdown, were provided with a wholesome lunchtime meal four days a week by teams of volunteers. Following the closure of the Club we were able to provide a meals delivery service to our Members in conjunction with the Ainsdale Lunch and Leisure Centre who provided the meals for our team of volunteer drivers to deliver.

Whilst the Club was closed the opportunity was taken to update the Club. A new fan system was installed in the kitchen, the main hall was redecorated and a large TV and Audio system was installed to show films. Also, the furnishings were given a lift with new wooden chairs.

In September 2021 it was possible to re-open the Club for the service of meals and the showing of movies, much to the delight of Members. Although it has been necessary to increase the cost of meals to £5.00. The increased cost of providing the Club's activities is of increasing concern and will need to be monitored carefully to ensure the Club's continuing financial viability.

The Board would like to express its thanks to those who have supported the charity both financially and otherwise during the year and in particular the hardworking Luncheon Club volunteers who give their time and support to the Club's Members and without whom we would not be able to continue.

**Mr Tony Harding-Huber
(Chairman)**

The following Financial Statements were approved by the Board of Trustees at the meeting on Tuesday 10 May 2022 and signed of their behalf by:

.....
Mr Tony Harding-Huber, Chairman

Date: ...10 May 2022.....

Formby Council for Voluntary Service Limited
For the year ended 31 December 2021

Statement of Financial Activities for the year end 31 December 2021

		Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Restated Total Funds 2020 £
Income	Notes				
Voluntary income	2	15,380	5,651	21,031	14,757
Luncheon Club income	3	15,651	-	15,651	8,859
Other income	4	<u>4,630</u>	<u>-</u>	<u>4,630</u>	<u>3,100</u>
Total income		<u>35,661</u>	<u>5,651</u>	<u>41,312</u>	<u>26,716</u>
Expenditure	5				
Cost of generating donations		1,616	-	1,616	2,570
Fundraising costs		2,059	-	2,059	2,891
Charitable activities		28,478	3,254	31,732	25,682
Depreciation of fixed assets		<u>5,623</u>	<u>-</u>	<u>5,623</u>	<u>2,667</u>
Total Expenditure		<u>37,776</u>	<u>3,254</u>	<u>41,030</u>	<u>33,810</u>
Net Income/(Expenditure)		(2,115)	2,397	282	(7,094)
Total funds brought forward		39,519	4,878	44,397	51,491
Total funds carried forward		<u>37,404</u>	<u>7,275</u>	<u>44,679</u>	<u>44,397</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources expended derive from continuing activities

Balance Sheet as at 31 December 2021

	Notes	2021	2020
		£	£
Fixed Assets	9	22,490	13,332
Current Assets			
Debtor & Prepayments	10	3,400	1,784
Cash at bank and in hand		<u>18,806</u>	<u>31,740</u>
		22,206	33,524
Creditors & accruals falling due within one year	11	<u>(17)</u>	<u>(2,459)</u>
Net Current Assets		<u>22,189</u>	<u>31,065</u>
Net Assets	12	<u>44,679</u>	<u>44,397</u>
Unrestricted Funds			
General Funds		37,404	39,519
Restricted Funds		<u>7,275</u>	<u>4,878</u>
Total Funds	13	<u>44,679</u>	<u>44,397</u>

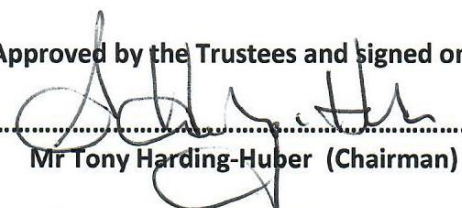
Audit Exemption Statement

For the year ended 31 December 2021 the company was entitled to exemption from audit under Section 477 of the Companies act 2006 relating to small companies.

Director's responsibilities:

- the members have not required the Company to obtain an audit of its accounts for the year in question in accordance with Section 476
- the Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Trustees and signed on their behalf by:



Mr Tony Harding-Huber (Chairman)

Date:10/5/22.....

<https://d.docs.live.net/4c31d202f9ae2d2a/Documents/Finances/Year End Accounts/2021/Final CVS Annual Accounts 2021.docx>

Formby Council for Voluntary Service Limited
Notes to the financial statements
For the year ended 31 December 2021

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

1.1 Basis of Presentation

The Financial Statements have been prepared in accordance with the Accounting and Reporting for Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019) with the Charities SORP (FRS 102), and the Companies Act 2006.

Formby Council for Voluntary Service meets the definition of public benefit under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Going concern

The Trustees consider that there are no material uncertainties about Formby Council for Voluntary Services ability to continue as a going concern. The most significant areas of adjustment are key assumptions that affect items in the accounts are to do with estimating grant and donation income in these accounts. With regard to the following year, the most significant area of uncertainty for Formby Council for Voluntary Service are the continuing levels of income received and this is covered in the Trustees Report.

1.4 Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objects of the charity.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or the terms of an appeal.

1.5 Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Formby Council for Voluntary Service Limited
Notes to the financial statements
For the year ended 31 December 2021

Donations, grants and gifts are included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Income from charitable activity is accounted for when received.

Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

1.6 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating donations comprise the costs associated with attracting voluntary income and the costs of fundraising activities.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes those costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.7 Fixed assets

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or items costing less than £1,000 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.

2. Voluntary Income	Unrestricted	Restricted	2021	2020
	£	£	£	£
Sefton MBC	4,065	-	4,065	4,300
Lottery Fund	10,000	-	10,000	-
Steve Morgan Foundation	-	-	-	4,700
Formby Benevolent Fund – boiler	-	3,151	3,151	-
Formby Benevolent Fund – Garden & Sanitisers	-	1,500	1,500	-
Formby Squirrels Rotary	-	1,000	1,000	-
HMRC – JRS Grant	-	-	-	5,502
Legacy & Donations	<u>1,315</u>	<u>-</u>	<u>1,315</u>	<u>255</u>
	<u>15,380</u>	<u>5,651</u>	<u>21,031</u>	<u>14,757</u>

Formby Council for Voluntary Service Limited
Notes to the financial statements
For the year ended 31 December 2021

3. Charitable Activities	Unrestricted	Restricted	2021	2020
	£	£	£	£

Luncheon Club	<u>15,651</u>	<u>-</u>	<u>15,651</u>	<u>8,859</u>
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4. Other income	Unrestricted	Restricted	2021	2020
	£	£	£	£

Room Hire	<u>4,630</u>	<u>-</u>	<u>4,630</u>	<u>3,100</u>
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5. Total expenditure	Voluntary Income	Fundraising	Charitable Activities	2021	2020
	£	£	£	£	£

CVS Administration

Salaries	432	649	3,243	4,324	2,348
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Office expenses	22	22	185	229	1,480
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Insurance	226	452	1,586	2,264	1,949
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Cleaning - Consumables	17	17	140	174	1,001
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- Salaries	80	80	636	796	
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Rent/Rates	(245)	(245)	(1,969)	(2,459)	32
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Gardening & Sanitisers	-	-	1,738	1,738	3,913
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Repairs & Maintenance	139	139	1,109	1,387	841
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Utilities	<u>212</u>	<u>212</u>	<u>1,701</u>	<u>2,125</u>	<u>1,953</u>
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Total expenditure carried forward	883	1,326	8,369	10,578	13,517
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Formby Council for Voluntary Service Limited
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For the year ended 31 December 2021

	Voluntary Income	Fundraising	Charitable Activities	2021	2020
	£	£	£	£	£
Brought forward	883	1,326	8,369	10,578	13,517
Luncheon Club					
Salaries	626	626	5,013	6,265	12,160
Office expenses	107	107	860	1,074	883
Food	-	-	12,812	12,812	3,564
Cleaning - Consumables	-	-	173	173	384
- Salaries	-	-	796	796	-
Repairs & Maintenance	-	-	2,621	2,621	103
Other expenses	<u>-</u>	<u>-</u>	<u>1,088</u>	<u>1,088</u>	<u>532</u>
Total expenditure	1,616	2,059	31,732	35,407	31,143
Depreciation	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,623</u>	<u>2,667</u>
Total expenditure	<u>1,616</u>	<u>2,059</u>	<u>31,732</u>	<u>41,030</u>	<u>33,810</u>

The Trustees consider that their main focus is facilitating the effective operation of the Luncheon Club. Consequently, it is considered appropriate to recommence the reporting of the finances relating to the operation of the Luncheon Club within these accounts.

6. Staff cost and numbers	2021	2020
	£	£
Gross salaries	12,164	14,499
National Insurance	17	9
Pension	<u>-</u>	<u>-</u>
	<u>12,181</u>	<u>14,508</u>

The charity has three paid employees, (2020 two employees). No employee earned £60,000.00 or more during the year.

7. Trustee's remuneration and related party transactions

No Trustee received any remuneration during the year (2020 – nil). No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2020 – nil).

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Notes to the financial statements
For the year ended 31 December 2021

8. Taxation

As a Charity, Formby Council for Voluntary Services Limited is exempt from tax on income and gains falling within Sections 478, 483 & 484 of the Taxes Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

9. Tangible fixed assets

	Building	Plant & Equipment	Total
	£	£	£
Cost at 31 st December 2020	160,000	-	160,000
Additions during the year	<u>-</u>	<u>14,781</u>	<u>14,781</u>
At 31 st December 2021	<u>160,000</u>	<u>14,781</u>	<u>174,781</u>
Depreciation at 31 st December 2020	146,668	-	146,668
Charge for year	<u>2,667</u>	<u>2,956</u>	<u>5,623</u>
	<u>149,335</u>	<u>2,956</u>	<u>152,291</u>
Net book value at 31 st December 2020	<u>13,332</u>	<u>-</u>	<u>13,332</u>
at 31 st December 2021	<u>10,665</u>	<u>11,825</u>	<u>22,490</u>

10. Debtors

	2021	2020
	£	£
Debtors and prepayments	<u>3,400</u>	<u>1,784</u>

11. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accrued Expenses	<u>17</u>	<u>2,459</u>

Formby Council for Voluntary Service Limited
Notes to the financial statements
For the year ended 31 December 2021

12. Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	22,490	-	22,490
Current assets	14,931	7,275	22,206
Current liabilities	<u>(17)</u>	<u>-</u>	<u>(17)</u>
Net assets at 31 December 2021	<u>37,404</u>	<u>7,275</u>	<u>44,679</u>

13. Movement of funds

	01-Jan 2021 £	Incoming Resources £	Outgoing Resources £	31-Dec 2021 £
Restricted funds:				
Sefton MBC – Sound System	4,159	-	886	3,273
Forecourt Fund	719	-	-	719
Formby Benevolent Fund – Boiler	-	3,151	630	2,521
Formby Benevolent Fund – Garden & sanitisers	-	1,500	1,500	-
Formby Squirrels Rotary - garden	<u>-</u>	<u>1,000</u>	<u>238</u>	<u>762</u>
Total Restricted Funds	4,878	5,651	3,254	7,275
Unrestricted Funds:				
General funds	<u>39,519</u>	<u>35,661</u>	<u>37,776</u>	<u>37,404</u>
Total funds	<u>44,397</u>	<u>41,312</u>	<u>41,030</u>	<u>44,679</u>

Formby Council for Voluntary Services

Independent Examiners Report on the Accounts to the Trustees of Formby Council for Voluntary Services

I report on the accounts for the year ended 31 December 2021 set out on pages 4 to 11. The Charity's Trustees are responsible for the preparation of the accounts.

The Charity's Trustees consider that an audit is not required for the year ended 31st December 2021 under Section 144(2) of the Charities Act 2011, although they have decided an independent examination is required.

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items for disclosure in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present "a true and fair" view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention;

A) which give me reasonable cause to believe that in any material effect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met, or

B) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name: Stephen Leonard B.A., FCCA
Counting for Communities Ltd
16 Holmwood Drive
Liverpool
L37 1PQ