

Solid Rock Havercroft

Charity number 1051965

Annual Report and Financial Statements for the year ended 31 December 2020



West Yorkshire Community Accounting Service

Solid Rock Havercroft

Annual Report and Financial Statements for the year ended 31 December 2020

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Prepared by West Yorkshire Community Accounting Service

Solid Rock Havercroft

Trustees' report for the year ended 31 December 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
<u>Business Management</u>	
Pastor Zac Zachariah	Chair
Carol Mastin	Treasurer
Doug Williams	
<u>Holding Trustees</u>	
Pastor Zac Zachariah	Chair
Carol Mastin	
Colin Wilkins	

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1051965, on 15 January 1996.

Principal address

Bethan Court
Cow Lane
Havercroft
Wakefield
WF4 2HQ

Bankers

The Royal Bank of Scotland 13 Church Street Barnsley S70 2TB	The Co-operative Bank plc PO Box 250 Skelmersdale WN8 6WT
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Kingdom Bank Ltd
Ruddington Fields Business Park
Mere Way
Ruddington
Nottingham
NG11 6JS

Accountants

West Yorkshire Community Accounting Service
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a trust deed dated 19 November 1993 and as amended 2 January 2001 and 11 July 2017.

Method of recruitment and appointment of trustees

Business Management: Minister for the time being with the duly appointed or elected leaders of the church.

Holding Trustees: Appointed by Business Management.

Solid Rock Havercroft

Trustees' report (continued) for the year ended 31 December 2020

Objectives and activities

The charity's objects

The advancement of the Christian Religion by the proclamation and furtherance of the Gospel of God concerning His Son Jesus Christ the Lord and the preaching and teaching of the Word of God by the Church in accordance with the Statement of Fundamental Truths of Assemblies of God in Great Britain and Ireland as approved by the General Council from time to time.

The charity's main activities

Our Vision: To Exalt God, Equip People & to Excel Life-To provide for a group of Christians who worship in Havercroft West Yorkshire Promoting the Gospel of God, concerning His Son Jesus Christ the Lord.

Church meetings are held every Sunday morning and evening with Sunday school for children, Thursday is Bible Study and prayer meetings.

We aim to reach the community of Havercroft by serving them through our projects Coffee shop, Charity Shop, Drop In for mums, dads and grandparents, we open Monday to Thursday 9-12, in the Coffee Shop we serve a selection of tea and coffees and toast is available, four times a year we do a special full English breakfast, also our Lunch-In Club which operates on the first Friday of each month for the over 50s continues to be popular.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of religion.

Our vision statement declares WE EXALT GOD, EQUIP PEOPLE AND EXCEL IN LIFE.

Achievements and performance

Ministry within the Church

During 2020 Pastor Zac has been our main minister leading our Sunday services with worship and Gods Word, we have gathered in church when it has been safe to do so taking into account the covid restrictions and lockdowns times, our services were also aired on zoom, we have maintained our prayer meetings mainly on zoom. Membership maintained except for 2 deaths. (Associate Pastor Jincy was on Maternity leave up to end of July and furloughed November and December).

We have 5 accounting funds, General, Missions, Charity Shop, Coffee Shop, and Building Fund. Our Reserves Policy is Included in our General Fund Total, we have set a low figure of £6,000 and a high figure of £9,000 and during 2020 have not dropped below our low figure. Both our Charity Shop and Coffee Shop were closed from 18 March 2020 to 12 April 2021, due to donations both funds ending with a positive balance. We continue to thank GOD for His Faithfulness and provision, we also continue to use the services of WYCAS to help ensure that our yearly accounts comply fully with Charity Commission requirements.

Church Building

Last September we celebrated our 11th year in the new building, during this year we had some storm damage to our church tower, our insurance policy covered the repair cost, we also secured a grant from WMDC to upgrade our disability entrance to the church. We continue to be a venue for the Polling Stations, Local Councillors Surgery and local Scouts/Beavers which closed last March but are opening again as from 12 April 2021.

Ministry within the community

From January to 18 March 2020 we were able to run our projects.

Charity shop Project

We opened four mornings a week where our regulars enjoy the opportunity to have a chat over a cup of tea or coffee with option of toast, opportunities to minister to those in need, the shop is well known for its bargains and customers love to browse and buy. The income from Charity shop uses to support specific needs and that the church council agrees warrant such support.

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Trustees' report (continued) for the year ended 31 December 2020

Achievements and performance (continued)

Drop in Projects

Runs alongside our Charity Shop and Coffee Shop projects four mornings a week term times. We provide a secure and safe environment for mums and dads to bring their toddlers, and can meet and engage with others from the community,

Coffee Shop Project

Runs alongside our Charity Shop and Drop In, great selection Barista coffee or tea, we serve toast. (normally breakfast x 4 during the year, not able to do this year). We use Food Hygiene qualified workers.

Lunch In Club Project

First Friday in February was our one and only lunch this year, it was very successful and enjoyed by one and all, we have certified level 5 for Food and Hygiene qualified workers, our Food Hygiene rating level is 5 Star

School Assembly

We were able to complete school assemblies led by Pastor in the Havercroft School, these were well received.

Foodbank

We continued to support and facilitate anyone who had need of a foodbank within our community. Donations were collected to help with this service.

After 18 March, All our projects closed, the Church remained available for the community for prayer and support. Throughout the lockdown periods, we were able to see many of our extended family join us on zoom and one young man in particular from the community who gave his life to the Lord, due to his ailments passed away a few months later. We had many contacts for the foodbank and were able to facilitate their needs. Our School assembly team put together videos for the school to use.

Financial review

Net payments for the year were £325, including net receipts of £4,463 on unrestricted funds, net payments of £4,992 on designated funds and net income of £204 on restricted funds (after transfers).

Reserves policy

The charity's free cash reserves at the year end (including designated funds), were £14,783.

The reserves policy has been set at the charity looking to maintain a minimum of £6,000 and a maximum of £9,000.

Signed on behalf of the board of trustees on 12/07/2021

PASTOR ZAC ZACHARIAH (Trustee)

Solid Rock Havercroft

Independent examiner's report to the trustees of Solid Rock Havercroft

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 December 2020, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. Whilst an independent examination is not required under section 145 of the Act, the trustees have opted for this type of scrutiny.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

13/07/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Solid Rock Havercroft
Receipts and payments account
for the year ended 31 December 2020

	Notes	2020 Unrestricted funds £	2020 Designated funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Receipts						
Tithes and offerings	(2)	7,637	-	-	7,637	11,284
Grants and donations		12,535	3,546	6,750	22,831	21,792
Gift Aid claimed		3,487	-	-	3,487	4,194
Insurance claim		-	-	6,000	6,000	-
Room hire		840	-	-	840	-
Other income		4,766	-	-	4,766	1,941
Bank interest		10	-	-	10	37
Total receipts		29,275	3,546	12,750	45,571	39,248
Payments						
Ministers salary costs	(3)	24,498	-	-	24,498	26,009
Other ministry costs		130	-	-	130	1,907
Utilities		3,057	-	-	3,057	4,764
Missions		-	-	2,256	2,256	2,881
Administration		1,332	-	-	1,332	996
Charity shop expenses		-	599	-	599	856
New building costs		-	-	10,290	10,290	1,030
Independent examination		444	-	-	444	420
Drop In		-	2,782	-	2,782	4,573
Sundries		508	-	-	508	610
Total payments		29,969	3,381	12,546	45,896	44,046
Net receipts / (payments)		(694)	165	204	(325)	(4,798)
Transfers between funds		5,157	(5,157)	-	-	-
Net movement in funds after transfers		4,463	(4,992)	204	(325)	(4,798)
Cash fund balances brought forward		4,552	10,760	812	16,124	20,922
Cash fund balances carried forward	(4)	9,015	5,768	1,016	15,799	16,124

Solid Rock Havercroft

Statement of assets and liabilities as at 31 December 2020

	2020	2020	2020	2020	2019
	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	£	£
Cash funds					
RBS current account	-	-	-	-	50
RBS Gold deposit account	-	-	-	-	15,915
Co-operative bank	8,856	5,768	1,016	15,640	-
Kingdom Bank	159	-	-	159	159
Total cash funds	<u>9,015</u>	<u>5,768</u>	<u>1,016</u>	<u>15,799</u>	<u>16,124</u>

Other monetary assets

Gift Aid (Nov-Dec 2019)

£
505
<u>505</u>

Assets retained for the charity's own use

A report and valuation of the property at Bethan Court, Cow Lane, Havercroft, Wakefield, WF4 2HQ was performed by Abraxas Chartered Surveyors on the 16th June 2009. In their opinion the market value of the property when fully completed, freehold and with the benefit of vacant possession and with no significant restrictions as to its usage, is a sum in the region of £275,000.

Other assets

Computer, printer and laptop

Keyboar

Mixer, speaker, projector and stage lights

Cooker and hob (x2) and other kitchen equipment

Chairs, tables and other furniture

The charity keep a full inventory of all equipment.

Liabilities

Utilities

Independent examination

£
33
450
<u>483</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 12/07/2021

PASTOR ZAC ZACHARIAH (Trustee)

Solid Rock Havercroft

Notes to the accounts

for the year ended 31 December 2020

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

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Notes to the accounts continued

for the year ended 31 December 2020

2 Grants and donations	2020	2020	2020	2020	2019
	Unrestricted funds	Designated funds	Restricted funds	Total funds	Total funds
	£		£	£	£
New building fund	-	-	5,076	5,076	718
Mission fund	-	-	1,674	1,674	2,372
Drop in	-	1,537	-	1,537	4,054
Charity shop	-	2,009	-	2,009	3,679
Reserve fund	-	-	-	-	360
Other grants and donations	12,535	-	-	12,535	10,609
	<u>12,535</u>	<u>3,546</u>	<u>6,750</u>	<u>22,831</u>	<u>21,792</u>

3 Staff costs	2020	2019
	£	£
Gross salaries	26,680	25,901
Social security costs	(1,410)	880
Employment allowance	(1,177)	(1,177)
Pensions	405	405
	<u>24,498</u>	<u>26,009</u>

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
New building fund	209	11,076	10,290	-	995
Mission fund	603	1,674	2,256	-	21
	<u>812</u>	<u>12,750</u>	<u>12,546</u>	<u>-</u>	<u>1,016</u>

Fund name

Purpose of restriction

New building fund	To provide funds for the new building and the Coffee Shop project.
Mission fund	To support missionary work.

Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Drop in	3,730	1,537	2,782	-	2,485
Charity shop	4,930	2,009	599	(3,057)	3,283
Reserve fund	2,100	-	-	(2,100)	-
	<u>10,760</u>	<u>3,546</u>	<u>3,381</u>	<u>(5,157)</u>	<u>5,768</u>

Fund name

Purpose of restriction

Drop in	To provide children's related activities.
Charity shop	Charity shop to raise funds beneficial to the local community and to provide one-off donations in situations of real need as determined by the Church Council.
Reserve fund	A regular contribution is made in to a reserve fund with the aim of holding three months expenditure in reserve.

Transfer of funds

The organisation maintains separate funds but any shortfall in general and mission funds is met from the Charity shop and Drop in funds.

Solid Rock Havercroft
Notes to the accounts continued
for the year ended 31 December 2020

5 Trustee remuneration and benefits

In line with the trust deed the minister, who is paid for his ministerial services, is chair of the Church Council.

	2020	2019
	£	£
Salary, NIC and pension	17,120	17,120
Travel and accommodation (included in 'other ministry costs')	-	428
	<u>17,120</u>	<u>17,548</u>

There were no related party transactions during the year other than the payment of minister's salary and expenses as noted above.