

**Hope Church Lytham**

Registered Charity Number: 1051831

Annual Report and Financial Statements

Year ended 31<sup>st</sup> December 2021.

## **Hope Church Lytham**

### **Report and accounts for the year ended 31 December 2021**

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## **Hope Church Lytham**

### **Trustees' Annual Report for the year ended 31 December 2021**

The Trustees present their Report and Accounts for the year ended 31 December 2021.

#### **Reference and administrative details**

##### ***The charity name***

The legal name of the charity is: Hope Church Lytham

##### ***The charity's areas operation and UK charitable registration***

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1051831.

The charity does not operate in any overseas jurisdictions.

##### ***Legal structure of the charity***

The charity is constituted as an incorporated association constituted by a Deed of Trust adopted by special resolution on 29th October 2016.

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law.

The trustees are all individuals.

##### ***The principal operating address, telephone number, email and web addresses of the charity***

10 Preston Road  
Lytham  
Lancashire FY8 5AA

Telephone: 07592 003 501  
Email: [hello@hopechurchlytham.com](mailto:hello@hopechurchlytham.com)  
Website: [hopechurchlytham.com](http://hopechurchlytham.com)

##### **The Trustees in office on the date the report was approved**

Mr J Filmer  
Mr G Armett  
Mrs R Armett  
Mr M Turvey  
Mr S Farman

It is considered that all Trustees and any others who may be considered as having 'management' responsibilities in the life of the charity are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010.

## **Hope Church Lytham**

### **Trustees' Annual Report for the year ended 31 December 2021**

#### **Objects and activities of the charity**

##### ***The purposes of the charity as set out in its governing document***

The advancement of the Christian faith and the extension of the kingdom of God and other charitable purposes.

##### ***The main activities undertaken in relation to those purposes during the year***

Due to the ongoing pandemic Sunday services remained online, including Easter services. Other activities also ran online whilst the building was closed including Life Groups, prayer meetings and Alpha.

On 27 June 2021 we re-opened the church in line with government guidelines at which point we were able to resume in person meetings which included an end of Summer BBQ and Christmas services.

##### ***The main activities undertaken during the year to further the charity's purpose for the public benefit***

For the first half of the year the majority of our activities which serve the local community were put on hold, however we continued to make ourselves available to those in the area who needed support either practically or pastorally.

We were able to reopen Hope Kids Toddler Group in September.

Our Forget-Me-Notts project continued to run throughout 2021 supporting the social care team of Lancashire Council. This included provision of beds, bedding, furniture and other such items. During the course of the year we supported 50 families covering over 100 children.

An Easter egg appeal for the project enabled us to provide 200 chocolate eggs for vulnerable families in the area. We also ran a Christmas gift and hamper appeal from which we gave over £1,000 worth of gifts as well as 50 hampers.

##### ***The main achievements and performance of the charity during the year***

For the first half of 2021 our church meetings were online. On average we had 68 devices joining us for our online Sunday morning service. Once back meeting in person numbers slowly grew with an average of 40 people each Sunday.

At the Hope Kids Toddler Group we saw on average 30 babies and toddlers per session.

### ***Safeguarding and Risk Assessment***

The Trustees recognise that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The Trustees recognise it requires a practical Health and Safety Policy covering activities for both the church, its surrounding grounds. This is reviewed on a regular basis. An Accident Book is maintained.

The contents and obligations of the Equality Act 2010 and the 2018 General Data Protection Regulation are known and complied with to the best of the Trustee's ability. The Trustees are aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and to write up and keep a record of its findings and to review its assessment annually. The Trustees have appointed Gary Armett to be the responsible person to put these things into operation.

There is a Safeguarding Policy in place in respect of children and vulnerable adults. The appointed Safeguarding Co-ordinator is Ruth Filmer, and the Safeguarding Deputy is John Filmer. Checks have been and are made with the Disclosure and Barring Service (formerly the CRB) in respect of persons dealing regularly with young people and vulnerable adults and annual safeguarding training is provided for all staff and volunteers. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences.

### ***Structure, governance, and management of the charity***

All areas of church life are essentially staffed by volunteers who freely give their time and skills, and without whom the charity could not function. During the year the only remunerated staff members were the full time Lead Pastor and the Youth Pastor.

### ***Statement of Trustees' Responsibilities***

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP).

In particular, charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Trustees are required to:

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law);
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

### **Financial Review**

During the year of 2021 Hope Church Lytham received an income of £62,669 (2020 £43,175), for general expenses and incurred expenditure of £57,493 (2020 £51,665).

Funds donated for Forget Me Notts totalled £6,312, and expenditure from this fund was £8,704.

After taking into account funds held in unrestricted and restricted funds the total monetary wealth of Hope Church Lytham is higher than 2020 (see the SOAL 2020 £205,008, 2019 £200,332). The full accounts are shown on pages 7 – 14 which follow.

### **Bank**

The Co-operative Bank  
PO Box 250  
Delf House  
Skelmersdale  
WN8 6WT


### **Independent Examiner**

Rev'd. A. A. Clements MA, ACIB, FCIE,  
15 Carleton Road,  
Great Knowley,  
Chorley PR6 8TQ

This report was approved by the board of trustees on 22 MARCH 2023.

Signed on behalf of the board of trustees;

Sign:



Print:

MR JOHN FILMER

## Hope Church Lytham

Financial Statements for the year ending 31st. December 2021

<b>General Fund (Unrestricted).</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Tithes and Offerings Gift Aided	29,142		26,130	
Tithes and Offerings - other	9,743		9,424	
Internal Events / Course Materials & Fees	337		69	
Rents received	4,380		2,790	
Toddler Group	31		195	
Grant (Restricted use)	10,600		3,500	
Grant (Non-Restricted Use)	3,733		3,496	
Income for specific events / causes (Restricted Funds)	629		1,589	
Other Income	5,336		898	
<b>Total Receipts</b>		<b>63,931</b>		<b>48,091</b>
	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Payments</b>	£	£	£	£
Wages, salary and N.I.	22,269		22,449	
Conferences and meetings	633		508	
Printing / Postage / Stationery	296		305	
Utilities	3,733		3,027	
Supplies / Cleaning	1,704		630	
Telephone & Broadband	649		222	
Subscriptions and membership	584		560	
Gifts and Offerings (Speakers)	1,450		650	
Hospitality	93		33	
Missions Outreach	0		0	
Insurance / Professional / Legal Fees	3,231		1,769	
Sound/Lighting/PA/Media/Music	1,229		604	
Building repairs, maintenance and improvements	1,691		620	
Church Events	405		87	
Sunday School and Youth	1,143		248	
Toddlers Group	293	-		
Bank / Credit Card Fees / Errors	31		37	
External Event Payments	1,068		0	
Gifts and donations	411		429	
Internship payments	-		400	
Manse	-		800	
Mortgage (Manse)	-		0	
Covid-19 Support	0		95	
Forget Me Notts	941			
Cash	610			
Other	0		1,742	
<b>Total Payments</b>		<b>42,464</b>		<b>35213.58</b>
Excess of Receipts over Payments		21,467		12877.11
Transfers in from other funds		2,000		1,245
<i>Excess of receipts plus transfers in</i>		23,467		14,122
Transfers out to other funds		17,804		13,919
<i>Excess of receipts plus transfers in minus transfers out</i>		5,663		203
Bank Balance as at 1st. January 2021		775		572
Bank Balance as at 31st. December 2021		6,438		775



<b>Deposit Fund</b>	<b>Receipts and Payments Unrestricted Fund.</b>			
	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Interest	1		2	
Donations			90	
Transfers from other funds	5,000		5,699	
<b>Total Receipts</b>		<b>5,001</b>		<b>5,791</b>
<b>Payments</b>				
Transfers to other funds	2,000		745	
<b>Total Payments</b>		<b>2,000</b>		<b>745</b>
Excess of Receipts over Payments		3,001		5,046
Bank Balance as at 1st. January 2021		5,053		7
Bank Balance as at 31st. December 2021		8,054		5,053

<b>Mission Fund</b>	<b>Receipts and Payments Unrestricted Fund.</b>			
	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Donations			130	
Refund of fees			4	
Transfers from other funds	4,177		13,628	
<b>Total Receipts</b>		<b>4,177</b>		<b>13,762</b>
<b>Payments</b>				
Missions Outreach	1,500			
Donations				
Transfers to other funds	600		4,150	
<b>Total Payments</b>		<b>2,100</b>		<b>4,150</b>
<b>Excess of Receipts over Payments</b>		<b>2,077</b>		<b>9,612</b>
Bank Balance as at 1st. January 2021		9,785		173
Bank Balance as at 31st. December 2021		11,862		9,785

<b>Building Fund</b>	<b>Receipts and Payments Unrestricted Fund.</b>			
	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Interest	17		171	
<b>Total Receipts</b>		<b>17</b>		<b>171</b>
<b>Payments</b>				
Missions Outreach	10,000			
Electric Works to Church	750			
Building refurbishment (set up of office)			10,360	
Loan to B&P Murgatroyd			600	
Transfers to other Funds			9,994	
<b>Total Payments</b>		<b>10,750</b>		<b>20,954</b>
Excess of Receipts over Payments		-10,733		-20,782
Bank Balance as at 1st. January 2021		179,076		199,858
Bank Balance as at 31st. December 2021		168,343		179,076

<b>Youth Fund</b>	<b>Receipts and Payments Restricted Fund.</b>			
	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Transfers from other funds	0		540	
<b>Total Receipts</b>		<b>0</b>		<b>540</b>
<b>Payments</b>				
<b>Total Payments</b>		<b>0</b>		<b>0</b>
Excess of Receipts over Payments		0		540
Bank Balance as at 1st. January 2021		4,949		4,409
Bank Balance as at 31st. December 2021		4,949		4,949

**Forget Me Notts Func Receipts and Payments Restricted Fund.**

	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
	£	£	£	£
<b>Receipts</b>				
Donations	450		100	
Grants			7,637	
Transfers from other funds	5,862		5,750	
<b>Total Receipts</b>		<b>6,312</b>		<b>13,487</b>
<b>Payments</b>				
Covid-19 Support	2,498		1,241	
Forget Me Notts	777		3,047	
Transfers to other Funds	4,400		4,078	
Forget Me Notts Administrator Wages	279		484	
Travel (Mileage)			37	
Donation to Other Charities	750			
<b>Total Payments</b>		<b>8,704</b>		<b>8,886</b>
Excess of Receipts over Payments		-2,392		4,601
Bank Balance as at 1st. January 2021		4,601		0
Bank Balance as at 31st. December 2021		2,209		4,601

**Equals Prepayment Cash Account and Credit Cards****Equals Cash Account Receipts and Payments Unrestricted Fund.**

	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
	£	£	£	£
<b>Receipts</b>				
Transfers from General Funds	2,765		5,525	
Transfer from Missions Fund	600		1,400	
Transfers from FMN Account	4,400		6,128	
Refunds	200			
<b>Total Receipts</b>		<b>7,965</b>		<b>13,053</b>
<b>Payments</b>				
Payment for Credit cards			24	
Top-up Card 5339*****9080/5339*****5429	5,165		11,408	
Top-up Card 5339*****1752				
Top-up Card 5339*****9040			1,665	
<b>Total Payments</b>		<b>5,165</b>		<b>13,097</b>
Excess of Receipts over Payments		2,800		-44
Bank Balance as at 1st. January 2021		81		125
Bank Balance as at 31st. December 2021		2,881		81

**Receipts and Payments Unrestricted Fund.**

<b>Equals 5339*****9080/5339*****5429 FILMER</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Transfers from Equals Cash Account	5,165		11,408	
Refunds	1,098		1,168	
Transfers from Other Cards	1,414			
<b>Total Receipts</b>		<b>7,676</b>		<b>12,576</b>
<b>Payments</b>				
Conferences and meetings	312		1,082	
Printing / Postage / Stationery	296		856	
Supplies	104		202	
Telephone and Broadband	96			
Hospitality			29	
Sound/ Lighting/ PA/ Media	828		792	
Repairs and Maintenance	67		588	
Church Events	42		51	
Youth and Sunday School	41		525	
Credit Card Fees			8	
Event Payments			45	
Gifts and Donation	104		325	
Covid-19 Support			428	
Forget Me Notts	5,528		7,834	
Cash			210	
Other	283		35	
<b>Total Payments</b>		<b>7,701</b>		<b>13,008</b>
Excess of Receipts over Payments		-25		-433
Account Balance as at 1st. January 2021		196		629
Account Balance as at 31st. December 2021		171		196

**Receipts and Payments Unrestricted Fund.**

<b>Equals 5339*****9040, PETTY CASH</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Transfers from Equals Cash Account			1,665	
Transfer from Other Cards	396			
Refunds			378	
<b>Total Receipts</b>		<b>396</b>		<b>2,043</b>
<b>Payments</b>				
Supplies / Cleaning	12		100	
Building repairs, maintenance and improvements			670	
Church Events	413		230	
Forget Me Notts	54		423	
Transfer to Card 5339*****1752			500	
<b>Total Payments</b>		<b>479</b>		<b>1,923</b>
Excess of Receipts over Payments		-83		120
Account Balance as at 1st. January 2021		170		50
Account Balance as at 31st. December 2021		87		170

**Receipts and Payments Unrestricted Fund.**

<b>Equals 5339*****1752</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Transfers from other Equals Cards			500	
Transfers from Equals Cash Account	2,500			
Refunds	377			
<b>Total Receipts</b>		<b>2,877</b>		<b>500</b>
<b>Payments</b>			0	
Forget Me Notts	1,842			
Transfer to Other Equals Cards	1,514			
<b>Total Payments</b>		<b>3,355</b>		<b>0</b>
Excess of Receipts over Payments		-478		500
Account Balance as at 1st. January 2021		500		0
Account Balance as at 31st. December 2021		22		500

**Receipts and Payments Unrestricted Fund.**

<b>Cash</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Receipts</b>	£	£	£	£
Withdrawal from Credit Card 5339*****9080			210	
Withdrawal from General Account	610			
<b>Total Receipts</b>		<b>610</b>		<b>210</b>
<b>Payments</b>				
Conferences and meetings	8			
Supplies	143			
Youth and Children	30			
Forget Me Notts	215		205	
<b>Total Payments</b>		<b>396</b>		<b>205</b>
Excess of Receipts over Payments		214		5
Account Balance as at 1st. January 2021		5		0
Account Balance as at 31st. December 2021		219		5

# Statement of Assets and Liabilities as at 31st. December 2021

## Monetary Assets.

	General Fund Unrest.	Deposit Fund Unrest.	Missions Fund Unrest.	Building Fund Rest.	Youth Fund Unrest.	Forget Me Notts Rest.	2021 Total	2020 Total
	£	£	£	£	£	£	£	£
10068125 General	6446						6446	775
10068133 Savings		8054			4949		13003	5053
10108194 Missions			11862				11862	9875
10108208 Building				168343			168343	179076
10070464 FMN Account						2209	2209	4601
Equals Cash Account	100					2781	2881	81
5339*****5429/								
Equals 5339*****9080						171	171	196
Equals 5339*****9040	87						87	170
Equals 5339*****1752							0	500
Cash	5						5	5
Total	6638	8054	11862	168343	4949	5161	205008	200332

## Liabilities due

Accounts payable							1040	936
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## Non-monetary assets

Lytham Christian Centre, 10 Preston Road, Lytham St Annes, FY8 5AA  
Valuation £185,000

## Other Assets

Equipment							15666	16490
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Outstanding incoming funds


395 450

Outstanding Gift Aid

285 316

Approved by the Trustees on  
and signed on their behalf by

22.03.23



MR JOHN FILMER

## Independent Examiner's Report

Independent Examiner's Report to the Trustees of Hope Church Lytham

I report on the accounts of the charity for the year ended 31<sup>st</sup> December 2021, which are set out on pages 8 to 14 of this Report.

### Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of the independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepared accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met.
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sign: Alan A Clements

Print: 24<sup>3</sup>/23

Fellow of the Association of Charity Independent Examiners.

Rev'd. A. A. Clements MA, ACIB, FCIE.  
15 Carleton Road,  
Great Knowle,  
Chorley PR6 8TQ